



City of West Chicago
475 Main Street
West Chicago, IL 60185

www.westchicago.org

Community Development
Department

(630) 293-2200 x131
Fax (630) 293-1257

CONTRACTOR LICENSE APPLICATION

Expires annually on December 31

Initial Fee:..... \$ 185.00

Annual Renewal Fee:..... \$ 135.00

Business Name: _____

Corporation L.L.C. Sole Proprietorship

Contact Name: _____

Address/City/State/Zip: _____

Phone: () _____ Fax: () _____

REQUIRED FOR SUBMITTAL

Permit Bond: In the sum of \$10,000.00 naming the City of West Chicago as certificate holder.

Certificate of Insurance: Showing the City of West Chicago as certificate holder and in the amounts shown below.

- (1) Worker's compensation and employee's liability: Not less than \$100,000.00 per person;
- (2) Comprehensive public liability: Not less than \$250,000.00 for injuries, including accidental death to any person, and subject to the same limits for each person, in an amount of any one (1) accident;
- (3) Property damage: Not less than \$100,000.00 for any one accident with an aggregate limit of not less than \$300,000.00.

Owner/Corporate Officer/Agent - SIGNATURE

Office Use Only

License No: _____ Expiration Date: _____

Approved: _____ Date: _____

Fee Paid: _____ Initial Annual renewal

NOTICE TO ALL CONTRACTORS

CONTRACTOR LICENSE REQUIRED

(Ordinance #04-O-0017, adopted August 2, 2004)

Effective January 1, 2005, all contractors applying for a building permit will be required to obtain an annual contractor license from the City. Requirements for obtaining a license are the submittal of the following:

1. Permit Bond: In the sum of \$10,000.00 naming the City of West Chicago as certificate holder.

2. Certificate of Insurance: Showing the City of West Chicago as certificate holder and in the amounts shown below.

- (1) Worker's compensation and employee's liability: Not less than \$100,000.00 per person;
- (2) Comprehensive public liability: Not less than \$250,000.00 for injuries, including accidental death to any person, and subject to the same limits for each person, in an amount of any one (1) accident;
- (3) Property damage: Not less than \$100,000.00 for any one accident with an aggregate limit of not less than \$300,000.00.

3. License Fee: A license fee of \$185.00 will be due for all initial applications and \$135.00 for all annual renewals.

NOTE: This license requirement applies only to the primary contractor on the permit application. Subcontractors are not required to have a license. Contractors licensed by the State of Illinois (plumbers, roofers, etc.) need only show proof of a valid State license. There is no limit on the number of permits that may be obtained under a valid license.

Complete copies of the ordinance are available upon request. If you have any questions regarding the above information or this program, please feel free to contact the Community Development Department at (630) 293-2200, Ext 131.