CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

2012 Budget

Michael L. Guttman
CITY ADMINISTRATOR

DECEMBER 2011

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

December 9, 2011

Dear Mayor Kwasman, Aldermen and Treasurer Earley:

I hereby present to you the 2012 Fiscal Year Budget for the City of West Chicago, in accordance with Section 2-146 of the West Chicago City Code. The Annual Budget serves as a comprehensive financial plan and strategic guide for our organization. It includes a forecast of anticipated revenues for the coming fiscal year, as well as adopted expenditures that will guide the services provided to our customers, the 27,086 residents and 800+ businesses that call West Chicago their home.

The 2012 Annual Budget totals $51,203,000 which is a decrease of 12.05% as compared to the 2011 Budget, as amended and excluding the debt service funds; specifically, the General Fund reflects a slight increase of 1.10% as compared to the 2011 Budget, as amended.

Background

The City has a proud history of providing exceptional services to a diverse group of stakeholders. Over the past decade, the diversity of the City has grown and with it, the challenges of meeting the needs and demands of our customers have grown as well. The departments and staff are continuously challenged to address the growth in West Chicago and develop new and innovative ways of delivering the services that the community expects. Through flexibility, adaptability, the use of technology, innovative staffing methods, and furthering intergovernmental and public/private partnerships, the organization continues to rise to the challenge to become one of the most efficient municipal corporations in the Chicagoland area. In fact, through challenging our senior management team and front line employees, the annual budget provides an increased service level while living within our means. With few exceptions, the City has been able to provide excellent service with fewer employees and tightening budgets.

Budget Strategy

This budget marks the ninth year of implementing a strategy that addresses the structural and cyclical budgetary challenges that were and continue to face the City of West Chicago. This strategy includes five major components:

Reduction in Operating Expenditures

To address the structural problem of rising operating costs coupled with decreasing revenues, the City annually undergoes a target budgeting process to manage the organization's expenditure and revenue patterns. Target Budgeting was initiated to discipline departments to establish priorities, control costs and stabilize finances. Target Budgeting is a modification of zero based budgeting in that it accepts the premise that the City provides certain basic services and attempts to "target funds" for these basic service levels. Beyond these basic levels, services are discretionary and can be evaluated, prioritized and matched against available revenues. Patterns of services can therefore be modified to meet changing needs without disrupting basic services. Target Budgeting assigns a target goal to each fund based upon its expenditure history and projected revenues as identified in September each year. This year's target for the General Fund was 1.5%

475 Main Street
West Chicago, Illinois
60185

T (630) 293-2200
F (630) 293-3028
www.westchicago.org

Michael B. Kwasman
MAYOR

Nancy M. Smith
CITY CLERK

Donald F. Earley
CITY TREASURER

Michael L. Guttman
CITY ADMINISTRATOR

of the initial revenue forecast, which translated into a reduction of expenditures totaling approximately $225,000. The target goal for the enterprise funds was two percent. The proposed 2012 budget accomplishes these target goals.

Meet Reserve Requirements
The City has again met its reserve requirement of 35% for the operating funds as detailed in Resolution No. 02-R-0073.

Identification and Implementation of New Revenues
Many of our traditional revenue sources have either been eliminated by other levels of government or are reduced during this economic downturn. The City Council has directed staff to do what it can to relieve the financial burden on our customers, and following such, there are no new tax, fee or rate increases included in the proposed Budget.

Increased Economic Development Focus
The City's Economic Development Program is designed to increase and diversify the City's sales tax and real estate tax bases, thereby allowing the City to become more self-sufficient, generating revenues from within the City and reducing dependency on outside revenue sources. The importance of our economic development efforts can continue to be realized when looking at our sales tax receipts. Increasing this revenue source has been a primary focus of the organization over the past several years. Mayor Kwasman, City Council and staff have devoted a great deal of energy into attracting new sales tax producing businesses, while at the same time, maintaining our existing businesses and helping with their expansion.

Maintain and Improve City Services
The City has a proud history of providing exceptional services. During the implementation of this five-part budgeting strategy, it is imperative that the residents and businesses not experience a reduction in service levels unless absolutely necessary. In fact, through challenging our senior management team and front line employees, the City has been able to improve upon some services during this transition period, including bringing our private development engineering review in house and contracting out the operation of our wastewater treatment plant. With few exceptions, the City has been able to provide excellent service with fewer employees and leaner budgets.

We are successful in achieving all of the parameters in the proposed 2012 Budget. The proposed Budget includes a planned spend down of reserves to make it a balanced budget.

Significant Highlights – All Funds

Personnel Changes – The proposed Budget does not reflect any personnel increases. However, the FY12 budget does not recommend restoring 12 unfilled (but not eliminated) positions from previous years, primarily because the long-term financial plan does not provide sufficient assurance that the General Fund will be able to support them over the long-term.

Fleet Purchases – The City will no longer delay purchasing any rolling stock and the Capital Equipment Replacement Fund will charge back the operational funds as indicated in last year's proposed budget; approximately $750,000 has been added across all funds, with $516,500 in the General Fund alone.

Customer Impact – There are no tax, fee or rate increases and also no service reductions proposed in the 2012 Budget.

Significant Highlights – General Fund

The General Fund is the all-purpose governmental fund that includes the operations of the municipality not accounted for in a separate fund. Most of the expenditures for City services are budgeted and accounted for in this fund, except for water and sewer expenses. There are four key revenue sources, which account for 66% of the total General Fund revenues:

Property Tax	22%
Sales and Use Taxes	22%
Income Tax	15%
Telecommunications Tax	7%

The revenues listed above represent the General Fund's primary growth revenues, which traditionally have paid for annual cost increases. Sales, use, motor fuel and income tax revenue are budgeted to remain at or slightly higher in 2012 due to the continued state of the economy. The property tax levy is proposed to remain the same in 2012 as it was in 2011.

On the expenditure side, in addition to the increased costs of maintenance contracts, dues, insurance, DuComm, and electricity, among others, the following are some additional changes and highlights within the General Fund Departments:

City Council

There are no major changes in this Department.

City Administrator's Office

No major changes are reflected in this Department but for including funds for development of a mobile application for the City's website ($10,000 to develop and $5,000 annual maintenance thereafter). The funds for the City's lobbyist have also been separated so the City Council can more easily distinguish this expense ($36,000).

Administrative Services

There are no major changes in this Department, but for two one-time capital expenses to improve the City's information technology infrastructure. First, upgrading the San storage unit ($40,000) will increase the City's capacity for data growth for expansion during the next five years, thereby increasing the rate of access to files and applications. Second, upgrading the wireless connection to the Water Treatment Plant ($20,000) will allow users to access data more quickly while increasing productivity.

Police

There are no major changes in this Department and the approved staffing level for sworn positions remains at 49.

Public Works

There are no major changes in this Department.

Community Development
The only major change in this Department involves retaining the temporary employee who has been assisting since late-2011 for additional time.

Significant Highlights – Water and Sewer Funds

Water Fund
In 2012, there are no major changes to the operational components of the Water Fund. The primary capital projects that will be undertaken include the completion of Well #12 ($690,000), the relocation of watermain along North Avenue ($2,016,400), installing water lines in the W. Brown and W. Pomeroy neighborhood, which will be reimbursed by Tronox ($413,400), continuing the water meter replacement program ($3,375,300) and engineering and construction of the first of two 1.5 million gallon elevated tanks ($4,662,000).

Sewer Fund
In 2012, there are no major changes to the operational components of the Sewer Fund. The primary capital projects that will be undertaken include the sewer main relocation along North Avenue ($1,153,400), SCADA upgrades to the lift stations $300,000), installing sanitary sewer lines in the W. Brown and W. Pomeroy neighborhood since the roadways will already be open to install the water lines ($207,900), and approximately $2,300,000 in planned equipment replacement at the Wastewater Treatment Plant.

Significant Highlights – Capital Projects Fund
With the ¼ cent home rule sales tax in place to supplement the utility tax monies earmarked for this fund, the Capital Improvement Plan (CIP) includes the reconstruction of one block of Galena Street ($323,100), local match for the Great Western Bike Trail Project ($810,000), pedestrian tunnel improvements ($557,300), replacing the Wilson Street culvert ($94,100), reconstructing Clayton Street ($601,100), replacing the roof at the Police Station ($220,000), and extra money has been included to remove and replace the City's ash trees that cannot be treated ($265,000). The Infrastructure Committee approved the 2011-2015 CIP at its December meeting.

Significant Highlights – Other Funds
The remainder of the appropriations is contained within five other funds: Commuter Parking Fund, Downtown TIF Fund, Oliver Square TIF Fund, MIS Replacement Fund, and the Public Benefit Fund.

Commuter Parking Fund
There are no major changes to this Fund.

Downtown and Oliver Square TIF Funds
The only major expenditures contemplated in the Downtown TIF Fund is the payment to the owner of the southwest corner of Route 59 and Main Street once he completes the improvements required in the Redevelopment Agreement ($161,000), the demolition of 308-310 Main Street, 122-124 Fremont Street, 114 Chicago Avenue and 145-147 W. Washington Street ($135,000), the continued background work on and environmental remediation for the government campus site ($400,000), and replacing the landscaping and repairing the stairwells between Turner Court and Main Street ($100,000).

Before terminating the Oliver Square TIF District, the City needs to spend the money it has been saving for new shopping center identification signs ($140,000).

MIS Replacement Fund
As conveyed last year, the MIS Replacement Fund was never structured properly by former staff, and hence does not function as an internal service fund should (much like the Capital Equipment Replacement Fund was two years ago before it was addressed). Staff is spending down the reserves in this Fund over the next few years to cover the scheduled purchases per the IT Replacement Schedule. Thereafter the information technology equipment purchases will be budgeted in the user departments' budget in the year the acquisition is scheduled.

Public Benefit Fund
The Downtown TIF Fund continues to repay its loan to this Fund. There is also $150,000 to finish the Wayfinding Signage Project and $200,000 to construct a gazebo in Reed-Keppler Park.

Closing Remarks
The 2012 Annual Budget and Capital Improvement Program will serve as a strategic guide for our organization in the coming year. The Annual Budget reflects the service levels expected by our residents, provides dedicated revenues to support our long-term infrastructure and equipment needs, and lives within our financial means. The budget prioritizes core services and administrative functions and reflects one of the leanest and most efficient municipal corporations within the suburban Chicago area. West Chicago is diligently striving towards providing the highest quality services at one of the lowest costs. To continue in this tradition, all departments will be challenged to continually evaluate their work teams and performance as well as benchmark their productivity with comparable communities and outside contractors, where applicable. Our employees continue to be the key to operational and financial success.

The Annual Budget is the outcome of a great deal of hard work, dedication and effort of many people. All of the department directors and their staff are to be commended for their continued stewardship of the public dollar and assistance in the development of this document.

The support of the Mayor and City Council during this past year as the City continued with our budget strategy was terrific. You remained supportive of staff, yet continually challenged us to live up to the old adage of "doing more with less". I personally believe this was achieved throughout the organization. Finally, I would like to thank the senior management team for their tremendous assistance with the budgeting process from preparation through implementation.

Sincerely,

Michael L. Guttman
City Administrator

BUDGET PHILOSOPHY AND POLICY

Serving the public trust requires that the annual budget provide the best possible balance of allocation to meet the varied needs of all citizens. The budget is a principal management tool for the City administration and, in allocating the City's resources, it both reflects and defines the annual work plan. In this context, the budget provides a framework for us to accomplish our mission, which is:

"To assure a safe, cohesive and dynamic community that is responsive to the needs of both citizens and businesses as it strives for continuous improvement."

The budget should also reflect important organization values such as integrity, teamwork, service excellence, personal growth, and innovation.

In addition to balancing allocations to meet community needs and incorporating our mission and values, a successful annual budget preparation process requires excellent communications, citizen outreach, and a commitment to excellence. To this end, the process must be a cooperative effort of the entire City organization.

West Chicago prides itself on being an increasingly progressive community, willing to challenge the status quo and moving toward the "cutting edge." City staff has accepted this challenge by developing the budget within the context of a search for creative solutions for the delivery of City services. The budget will emphasize policy and procedure reviews to improve the productivity and effectiveness of service delivery to citizens and employees. Teamwork and efficiency enhancements will limit the amount of bureaucratic "red tape" required, both between functional areas within the City, and between City staff and citizens. The overriding goals must be to support the high standards set by the community and to provide long-term value at reasonable cost.

The budget will be based upon timely, consistent and clearly articulated policies. It will be realistic and will include adequate resources to meet assigned work programs. Once adopted, within the parameters of policy guidelines, departments will be given full spending authority for their budget(s).

The budget policies of the City are rooted in a history of conservative budgeting practices. They're based on a commitment to provide quality services while maximizing the return for each dollar spent. Revenue sources are diversified as much as possible to avoid the impacts of fluctuations in a particular revenue source. The following is the budget policy Council has used as a continuing foundation for fiscal discipline:

- Revenues are conservatively projected using historical trends, reasonably expected changes in the coming year, and an analysis of anticipated economic conditions in the region, the state and the nation.

- Fund balances shall be at least 25% of revenues in the General, Water and Sewer Funds; over the next several years the City should strive to increase this amount to 35%.

- The budget is flexible within each department. Over expenditures in one line item must be compensated within the departmental budget. Each department may not overspend its total departmental budget. Department heads may not exceed the staffing levels approved in the budget. The City Administrator may authorize transfers between departments within a fund.

- Major capital expenditures for the next five years will be identified in the capital projects budget. This budget will be updated on an annual basis. Smaller capital purchases may be included in each department's operating budget.

- User fees, such as water and sewer charges, will be reviewed annually. This is done to ensure that fees cover costs, if intended to do so, meet debt service requirements, and are affordable.

- Implementation of the budget will be monitored continuously. Purchase orders will be issued only when adequate funding is available.

- All utility taxes from the consumption of gas and electric services shall be deposited in the Capital Projects Fund. Maintenance activities shall be limited within this Fund.

City of West Chicago

GENERAL FUND
PROJECTED REVENUE

01-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected	2014 Projected
311000	Personal Property Repl. Tax	171,227	150,000	165,000	150,000	157,500	165,300
311100	Property Taxes	3,384,262	3,424,000	3,424,000	3,424,000	3,595,200	3,775,000
312000	Sales Tax	2,962,468	2,800,000	2,900,000	3,000,000	3,150,000	3,434,400
313000	Income Tax	2,112,444	2,100,000	2,100,000	2,200,000	2,310,000	2,425,500
314000	Motor Fuel Tax Allotments	708,792	700,000	750,000	700,000	700,000	700,000
316000	Use Tax	363,176	320,000	370,000	370,000	388,500	407,900
321000	Grants	395,844	178,800	211,500	248,800	248,800	248,800
333000	Weed Cutting Fees	12,935	-	7,900	-	-	-
335000	Brush Collection Fees	76,685	75,000	73,000	73,000	73,000	73,000
336000	Police Counter	13,067	10,000	10,000	10,000	10,000	10,000
336100	Police Contractual	252,309	259,600	260,000	260,000	275,000	290,000
337000	Cemetery Fees	56,475	25,000	70,700	26,000	25,000	25,000
345000	Building Permits	255,254	220,000	375,200	250,000	300,000	300,000
345100	Land Cash Administration	3,179	-	3,400	-	-	-
345200	Change of Occupancy Inspections	53,368	45,000	58,000	45,000	50,000	50,000
345300	Rental Inspection Licensing Fee	134,689	90,000	120,000	120,000	126,000	132,300
345500	False Alarm Fees	19,500	20,000	-	20,000	20,000	20,000
347000	Liquor Licenses	88,086	90,000	95,000	85,000	89,300	93,800
347500	Amusement Tax	58,703	50,000	100,000	100,000	100,000	100,000
348100	Licensing Contractors	31,310	25,000	33,000	25,000	26,300	27,700
348200	Business Registration Program	22,250	20,000	29,000	25,000	25,000	25,000
348000	Business Licenses	67,595	55,000	60,000	50,000	60,000	70,000
351000	Circuit Court Fines	326,765	300,000	310,000	300,000	310,000	330,000
352000	Parking and "P" Tickets	80,300	100,000	75,000	75,000	90,000	95,000
353000	Oversize Truck	15,875	15,000	19,300	15,000	15,000	15,000
354000	Administrative Adjudication Fines	54,160	50,000	115,800	85,000	85,000	85,000
354100	Traffic Signal Enforcement	574,113	400,000	350,000	350,000	350,000	360,000
355000	Police Towing Charges	230,290	225,000	215,000	200,000	210,000	210,000
357000	Seizures	6,934	-	25,200	-	-	-
361000	Planning and Zoning Review Fees	14,875	20,000	17,000	20,000	20,000	20,000
362000	Engineering Fees	109,102	125,000	313,400	200,000	250,000	250,000
365000	Transfer Station Fees	578,251	585,000	525,000	525,000	525,000	525,000
366000	Telecommunications Tax	1,141,848	1,000,000	1,189,300	1,100,000	1,155,000	1,212,700
367000	Cable Franchise Fees	194,391	190,000	200,000	200,000	200,000	200,000
371000	Interest	109,422	75,000	45,000	45,000	45,000	45,000
386000	Other Reimbursements	121,900	80,000	122,500	100,000	100,000	100,000
386100	Health Insurance Contributions	160,469	140,000	140,000	150,000	157,500	165,300
386500	IRMA/IPBC Revenue Adjustment	-	100,000	200,000	100,000	100,000	100,000
387800	Rental Income	135,524	125,000	125,000	135,000	140,000	145,000
388500	Tower Rental Fees	44,136	25,000	40,000	40,000	28,000	28,000
389000	Miscellaneous Revenue	139,968	125,000	110,000	125,000	125,000	125,000
389200	Arts Programming	4,457	3,000	4,700	3,000	3,000	3,000
390000	Transfers	50,000	50,000	-	50,000	50,000	50,000
	TOTAL	**$15,336,437**	**$14,390,400**	**$15,347,900**	**$14,996,800**	**$15,717,900**	**$16,427,600**

City of West Chicago

GENERAL FUND EXPENDITURES

Department	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected	2014 Projected
City Council	169,691	206,600	190,300	198,300	178,300	178,300
City Administrator's Office	1,011,601	939,900	803,600	706,600	684,700	698,100
Administrative Services	2,510,694	2,502,100	2,300,600	2,638,500	2,879,900	2,829,400
Police	8,524,633	8,949,400	8,350,800	9,156,900	9,453,100	9,896,000
Public Works	2,688,030	2,780,600	2,613,200	2,958,100	2,987,500	3,047,900
Community Development	1,348,375	1,216,000	1,221,300	1,119,000	1,043,200	1,048,800
Total	**$16,253,024**	**$16,594,600**	**$15,479,800**	**$16,777,400**	**$17,026,700**	**$17,698,500**

City of West Chicago

CITY COUNCIL

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	169,691	206,600	190,300	198,300	178,300
TOTAL	**$169,691**	**$206,600**	**$190,300**	**$198,300**	**$178,300**

Performance Report on FYE 2011 Major Program Objectives

The 2010-2012 City Council Priorities were approved as part of last year's budget process, and significant progress made over the course of 2011, as detailed in the various narratives in this Budget.

The City Council amended the Liquor Code to add two new liquor license categories for businesses wishing to have live entertainment and another to allow for a cold beer and wine license for grocery stores. An Ordinance was also adopted in 2011 to restrict the ability of nightclubs to have events geared towards persons under the age of 21.

The City filed litigation against Peacock Relocation Systems for violation of its Special Use Permit and because the business had debt due and owing the City. Peacock ceased storing vehicles on an unpaid service and without the proper zoning approval and paid a portion of its debt, however, the business closed in September 2011.

The City also filed litigation against Earth Care Inc. in an attempt to collect monies owed; the City and Earth Care Inc. entered into a Settlement Agreement whereby the City recovered all of its attorney's fees, its outstanding engineering fees as well as a $10,000 fine.

In May, the City filed complaints against Ms. Connee Heinz, who lives at 224 E. National Street and also owns 727 Wendall Avenue (it has been vacant for over two years. While Ms. Heinz owes the City a decent sum of money in adjudication judgments (and the unpaid water bill at 727 Wendall Avenue), the primary purposes of the litigation are to take ownership of the vacant (and dilapidated) 727 Wendall Avenue house and property, and then use the proceeds from sale to pay us back for the unpaid water bill and various unpaid judgments from adjudication and to get the owner's permission to allow the EPA to test for radium on both properties and, if there is contamination, allow for the clean-up (there are only three remaining "no access" properties, and here are two of them).

City of West Chicago

CITY COUNCIL

Description of Major Activities

The City Council is comprised of the elected Mayor and fourteen Aldermen, two from each Ward. The Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to West Chicago. These decisions include, but are not limited to the following: matters of annexation; tax impact; budgets; letting of contracts; citizens' and others' concerns; acceptance of subdivision improvements; establishment of and variations in housing, subdivision, building, drainage, zoning and traffic codes; and establishment of license fees and other charges. The City Clerk is also included here, and that position is responsible for taking meeting minutes.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Liquor Licenses Issued	35	40	40	40
Block Party Permits	23	25	25	25
Full Time Equivalent Positions	**0.38**	**0.38**	**0.38**	**0.38**

CITY COUNCIL
Operations

01-01-10

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4010	Aldermen-Salary	25,950	33,600	28,800	33,600	33,600	33,600
4011	Mayor-Salary	15,000	15,000	15,000	15,000	15,000	15,000
4012	Corporation Counsel-Salary	3,000	3,000	3,000	3,000	3,000	3,000
4014	City Clerk-Salary	4,500	4,500	4,500	4,500	4,500	4,500
4015	Deputy City Clerk-Salary	150	400	300	400	400	400
4050	FICA & Medicare	3,489	4,100	3,700	4,100	4,100	4,100
	Sub-Total	**$52,089**	**$60,600**	**$55,300**	**$60,600**	**$60,600**	**$60,600**
CONTRACTUAL:							
4100	Legal Fees	68,914	75,000	65,000	70,000	50,000	50,000
4105	Consultants	-	2,000	400	2,000	2,000	2,000
4110	Training and Tuition	105	3,000	1,000	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	28,070	35,000	35,000	35,000	35,000	35,000
4200	Legal Notices	858	2,000	1,000	2,000	2,000	2,000
4202	Telephone and Alarms	2,046	2,400	2,000	2,000	2,000	2,000
4211	Printing and Binding	2,987	10,000	15,000	10,000	10,000	10,000
4223	Legal Reporter Fees	203	500	300	500	500	500
4300	IRMA General Insurance	2,500	2,600	2,600	-	-	-
	Sub-Total	**$105,685**	**$132,500**	**$122,300**	**$124,500**	**$104,500**	**$104,500**
4600	Computer/Office Supplies	249	800	500	500	500	500
4613	Postage	-	200	200	200	200	200
4650	Miscellaneous Commodities	1,482	2,000	1,500	2,000	2,000	2,000
4660	Grants	10,000	10,000	10,000	10,000	10,000	10,000
4720	Other Charges	186	500	500	500	500	500
	Sub-Total	**$11,917**	**$13,500**	**$12,700**	**$13,200**	**$13,200**	**$13,200**
	Total	**$169,691**	**$206,600**	**$190,300**	**$198,300**	**$178,300**	**$178,300**

CITY ADMINISTRATOR'S OFFICE

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Administration	215,476	235,600	218,200	229,400	239,700
Special Projects	674,350	589,500	475,000	346,000	346,000
Marketing and Communications	121,775	114,800	110,400	131,200	99,000
	$1,011,601	**$939,900**	**$803,600**	**$706,600**	**$684,700**

Performance Report on FYE 2011 Major Program Objectives

Staff met its goal of establishing a Twitter account and tweeted over 300 messages to reinforce City news. Due to changing priorities which arose over the course of the year, additional goals were not fully met. Those changing priorities included the marketing of Remembering 9/11: A West Chicago Observance and the DuPage County Honor Flight initiative, plus the creation of a retail promotion and marketing campaign for businesses impacted by ongoing road construction, the promotion of a national shop local campaign (The 3/50 Project), and coordination of a West Chicago segment for ABC-TV's magazine-style show, 190 North.

Preparing a preliminary financing plan for a new municipal complex was delayed until a draft site plan was accepted by the City Council, and the consultant is able to develop a cost estimate. This analysis will likely be done in 2012.

The City Council approved its 2011-2013 Priority List as part of the 2012 Budget, and staff began working on accomplishing those tasks, the results of which are contained throughout this document, by Department and Fund.

All but Chapter 18 of the City Code was reviewed to make sure all references were appropriate and updated as well as to eliminate antiquated language and move improperly placed provisions. Chapter 18 will be amended in conjunction with the meter replacement project.

Much work and time were spent drafting two referenda questions: the elimination of the elected City Treasurer position passed while voters did not allow the City to enact a flat rate real estate transfer tax to ensure all debts due and owing the City were paid prior to a resident moving out of town.

The City completed negotiations with Groot Industries on a new solid waste, recycling and yard collection contract that keeps the City very well positioned in terms of rates. Also, Groot will be providing new 65-gallon recycling carts to all customers, and several issues raised by the Environmental Commission were also addressed.

City of West Chicago

CITY ADMINISTRATOR'S OFFICE
Administration

Description of Major Activities

The City Administrator and staff direct the administration and execution of policies and goals formulated by the City Council and propose alternative solutions to community problems for City Council consideration. These responsibilities include advising the Council on present and future financial, personnel and program needs, implementing immediate and long-range City priorities, establishing administrative procedures which will assist the City in serving its citizens, preparation of the annual budget, and supervision of City department heads. The office also maintains all records of the City and coordinates the completion of the Freedom of Information Act (FOIA) requests.

FYE 2012 Program Objectives

(1) Oversee the environmental radiation of the West Washington Street Redevelopment Project site through December 2012.

(2) Work with the EPA to gain access to the remaining three Tronox-related properties and have the environmental testing completed by June 2012.

(3) Continue to coordinate and monitor staff's working towards accomplishing the goals, strategies and tactics in the City Council's 2011-2013 Priority List through December 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Prepare Agendas and Materials for Council Meetings	24	24	24	24
FOIA Requests Processed	186	190	190	190
Full Time Equivalent Positions	**1.38**	**1.13**	**1.13**	**1.13**

CITY ADMINISTRATOR'S OFFICE
Administration

01-02-10

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	142,995	147,600	147,500	150,000	158,200	166,200
4050	FICA & Medicare	8,052	11,300	8,300	11,600	12,200	12,800
4052	ICMA - RC	10,166	10,600	10,600	10,200	10,800	11,400
4055	IMRF	18,403	19,100	18,500	19,400	20,400	21,400
	Sub-Total	**$179,616**	**$188,600**	**$184,900**	**$191,800**	**$201,600**	**$211,800**
CONTRACTUAL:							
4100	Legal Fees	13,035	15,000	10,000	10,000	10,000	10,000
4110	Training and Tuition	2,305	7,000	3,000	7,000	7,000	7,000
4112	Memberships/Dues/Subscriptions	1,839	3,000	2,500	3,000	3,000	3,000
4202	Telephone and Alarms	6,798	7,500	6,500	6,500	6,500	6,500
4225	Other Contractual Services	-	-	-	-	-	-
4300	IRMA General Insurance	6,600	6,700	6,700	5,800	6,300	6,900
4424	Telephone Maintenance & Repair	200	300	300	300	300	300
4425	Hardware Maintenance	-	200	200	200	200	200
	Sub-Total	**$30,776**	**$39,700**	**$29,200**	**$32,800**	**$33,300**	**$33,900**
COMMODITIES:							
4600	Computer/Office Supplies	7	200	100	200	200	200
4607	Gas and Oil	1,859	2,000	2,900	3,000	3,000	3,000
4613	Postage	-	100	100	100	100	100
4650	Miscellaneous Commodities	12	500	500	500	500	500
4720	Other Charges	207	1,500	500	1,000	1,000	1,000
	Sub-Total	**$2,085**	**$4,300**	**$4,100**	**$4,800**	**$4,800**	**$4,800**
CAPITAL OUTLAY:							
4812	MIS Replacement	3,000	3,000	-	-	-	-
	Sub-Total	**$3,000**	**$3,000**	**$0**	**$0**	**$0**	**$0**
	Total	**$215,476**	**$235,600**	**$218,200**	**$229,400**	**$239,700**	**$250,500**

City of West Chicago

CITY ADMINISTRATOR'S OFFICE
Special Projects

Description of Major Activities

This program funds special projects, such as studies associated with a new city hall, the sales tax rebate to Haggerty Ford, Inc., as well as special purchases that come up over the course of the fiscal year.

CITY ADMINISTRATOR'S OFFICE
Special Projects

01-02-07

Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:						
4223 Lobbying Services	-	-	-	36,000	36,000	36,000
4225 Other Contractual Services	322,804	214,500	150,000	25,000	25,000	25,000
4375 Sales Tax Rebate	141,546	375,000	325,000	275,000	275,000	275,000
Sub-Total	**$464,350**	**$589,500**	**$475,000**	**$336,000**	**$336,000**	**$336,000**
COMMODITIES:						
4680 Special Events	-	-	-	10,000	10,000	10,000
Sub-Total	**$0**	**$0**	**$0**	**$10,000**	**$10,000**	**$10,000**
4900 Transfers Out	210,000	-	-	-	-	-
Total	**$674,350**	**$589,500**	**$475,000**	**$346,000**	**$346,000**	**$346,000**

City of West Chicago

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

Description of Major Activities

All efforts of this program element are directed toward promoting the City by providing strategic and creative guidance to developing and executing marketing/business/ communication plans, devising media strategies and maintaining media relations, creating and overseeing graphic designs, producing news releases and other written materials (including City newsletter), editing various publications, assisting in planning and promoting schedules and helping coordinate/marketing special events. It also oversees the content and design elements of the City website and collects and prepares information for uploading. Public relations and community outreach are also within the domain of Marketing and Communications. Overall emphasis is placed on monitoring and maintaining the City's image and brand as a city *"where history and progress meet."*

FYE 2012 Program Objectives

(1) Design and develop a refreshed format for Window to West Chicago by December 2012.

(2) Develop a series of website podcasts related to public services, special events, and government updates by March 2012.

(3) Launch a mobile website for the City of West Chicago by April 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Newsletter Published	6	6	6	0
Press Releases Prepared	80	110	125	125
E-News Releases Prepared	175	130	150	150
Tweets	-	350	365	365
LED Messages Programmed	150	240	250	250
Full Time Equivalent Positions	**.75**	**.50**	**.50**	**.50**

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

01-02-08

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	47,586	38,500	38,100	39,500	41,500	43,600
4029	Overtime	51	-	-	-	-	-
4050	FICA & Medicare	3,567	3,000	2,900	3,100	3,200	3,400
4056	IMRF	6,131	5,000	4,800	5,100	5,400	5,700
	Sub-Total	**$57,335**	**$46,500**	**$45,800**	**$47,700**	**$50,100**	**$52,700**
CONTRACTUAL:							
4100	Legal	1,014	500	-	500	500	500
4107	Newsletter Preparation	28,462	30,000	30,000	32,000	-	-
4110	Training and Tuition	1,695	2,500	2,000	2,000	2,500	2,500
4112	Memberships/Dues/Subscriptions	624	1,000	1,100	1,400	1,500	1,500
4125	Software Maintenance	598	1,500	800	1,300	1,300	1,300
4204	Electric	685	1,000	800	1,000	1,200	1,200
4211	Printing & Binding	1,905	2,000	2,000	1,500	2,000	2,000
4212	Advertising	10,216	10,000	7,000	6,000	8,000	8,000
4225	Other Contractual Services	15,623	15,000	20,000	36,000	30,000	30,000
	Sub-Total	**$60,825**	**$63,500**	**$63,700**	**$81,700**	**$47,000**	**$47,000**
COMMODITIES:							
4600	Computer/Office Supplies	240	300	400	300	400	400
4680	Special Events	505	500	400	500	500	500
4700	Prospect Development	870	2,000	100	1,000	1,000	1,000
	Sub-Total	**$1,615**	**$2,800**	**$900**	**$1,800**	**$1,900**	**$1,900**
CAPITAL OUTLAY:							
4812	MIS Replacement	2,000	2,000	-	-	-	-
	Sub-Total	**$2,000**	**$2,000**	**$0**	**$0**	**$0**	**$0**
	Total	**$121,775**	**$114,800**	**$110,400**	**$131,200**	**$99,000**	**$101,600**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Human Resources	1,923,045	1,737,200	1,648,800	1,870,100	2,014,100
Accounting	209,967	233,000	203,600	208,400	217,500
Information Technology	131,832	236,200	193,600	283,500	165,600
GIS	42,457	53,700	39,300	45,000	44,200
Administration	203,394	242,000	215,300	231,500	238,500
TOTAL	**$2,510,694**	**$2,502,100**	**$2,300,600**	**$2,638,500**	**$2,679,900**

Performance Report on FYE 2011 Major Program Objectives

Relative to the slight economic climate and opportunities for return on investments during 2011, the Department revisited the financial planning and strategies of the City by placing emphasis on debt reduction and long-term savings. That analysis resulted in the development of a plan to pay off the entire bond issue that had financed the construction of the water treatment plant. By retiring the debt approximately 10.5 years ahead of the scheduled maturity, the taxpayers of the City of West Chicago realized a substantial savings of over $4.3 million, and significant savings that far exceeded the alternative option of refinancing the debt. By reducing the overall debt of the City with the retirement, its position for an upgrade in bond ratings is a direct benefit as well.

At an operational level, procedural and policy changes were made in the areas of revenue collection and utility billing, which produced immediate benefits in improved timing of revenue collection, the reduction of aged accounts receivable and a decrease in staff time needed to pursue accounts with outstanding balances. Changes, in part, to the administration of utility billing include converting customer name information, and the responsibility for billings, for rental properties from the tenants' name to the property owners' (landlord) name. Additionally, final water bills that have been in arrears were incorporated with the annual billing and inspections for the issuance of rental property licenses, which resulted in the resolution of those accounts and amounts due.

Within the IT Division, a sophisticated Administrative Adjudication System was refined and implemented that incorporates all details of P-tickets, the online status of P-tickets, scheduling of Hearings and the migration of tickets to the Administrative Hearing Docket Screen which allows for online access during each Hearing. The System also provides automated dispositions and calculation of fine amounts at each hearing, calculation of due dates and printing of letters for past due tickets, final notices, Memorandum of Judgments and Liens to be filed.

Upgrades were made to all client based and server GIS software that provided for user access to the most advanced functionality and toolbars available. The GIS databases were also moved to an improved management system that offers users faster access to data, a more stable database environment and the ability for other applications to access GIS data.

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Human Resources

Description of Major Activities

All human resources activities are administered and coordinated in compliance with applicable Civil Service ordinance and rules, State and Federal requirements, and Equal Employment Opportunity guidelines. Actions regarding employees of the City are reviewed and approved by the Administrative Services Department/Human Resources Division to ensure compliance with requirements and the provision of equitable treatment. The Division provides ongoing assistance to the operating departments and employees in all areas of employment, including recruitment, selection, position classification, salary administration, promotion, performance evaluation, training, benefit administration, discipline, on-the-job injuries, employee concerns and labor relations.

FYE 2012 Program Objectives

(1) Establish employee benefits intranet link to allow employee access to benefit booklets, policies and provider contact numbers, and provide forms such as change of address, medical, dental and life insurance claim and change of status forms and flex spending. Incorporate a link for forms to be returned for processing by November 2012.

(2) Prepare and post an online employment application to the City's website that can be electronically submitted, and generate a receipt to the applicant by June 2012.

(3) Implement strategies to encourage employees to take advantage of wellness programs and related provider savings to establish good health practices to improve employee productivity and reduce workers compensation claims by October 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Positions Filled	16	9	10	10
Average Time to Fill Positions (in months)	2	2	2	2
IRMA Insurance Claims Processed	31	25	25	25
Full Time Equivalent Positions	**0.75**	**0.75**	**0.75**	**0.75**

ADMINISTRATIVE SERVICES
Human Resources

01-05-01

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4016	Commission Salaries	-	400	-	-	-	-
4020	Administrative-Salary	61,644	63,500	66,100	67,300	70,700	74,300
4050	FICA & Medicare	4,551	4,900	5,100	5,200	5,500	5,700
4053	Health/Dental/Life Insurance	1,690,759	1,532,000	1,513,600	1,695,300	1,831,000	1,977,500
4056	IMRF	7,934	8,200	8,500	8,700	9,100	9,600
	Sub-Total	**$1,764,889**	**$1,609,000**	**$1,593,300**	**$1,776,500**	**$1,916,300**	**$2,067,100**
CONTRACTUAL:							
4100	Legal Fees	118,770	65,000	21,300	55,000	45,000	35,000
4108	Employment Exams	12,251	28,000	19,500	8,800	23,000	8,800
4110	Training and Tuition	11,264	15,000	100	14,000	14,000	14,000
4112	Memberships and Dues	710	800	600	800	800	800
4202	Telephone and Alarms	1,755	1,500	1,500	1,500	1,500	1,500
4212	Advertising	-	3,000	900	3,000	3,000	3,000
4225	Other Contractual Services	192	-	-	-	-	-
4300	IRMA General Insurance	3,600	3,600	3,600	-	-	-
	Sub-Total	**$148,462**	**$116,900**	**$47,500**	**$83,100**	**$87,300**	**$63,100**
COMMODITIES:							
4600	Computer/Office Supplies	99	500	200	500	500	500
4650	Miscellaneous Commodities	19	100	300	200	200	200
4674	Safety Budget	3,395	4,000	2,600	3,800	3,800	3,800
4680	Employee Events	5,481	6,000	4,900	6,000	6,000	6,000
	Sub-Total	**$8,995**	**$10,600**	**$8,000**	**$10,500**	**$10,500**	**$10,500**
CAPITAL OUTLAY:							
4812	MIS Replacement	700	700	-	-	-	-
	Sub-Total	**$700**	**$700**	**$0**	**$0**	**$0**	**$0**
	Total	**$1,923,046**	**$1,737,200**	**$1,648,800**	**$1,870,100**	**$2,014,100**	**$2,140,700**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Accounting

Description of Major Activities

Activities performed within the Accounting Division include directing, recording and reporting all financial transactions and operations of the City. Technical support is provided to all departments as well as participation in the formulation and execution of the City's financial policies. The Accounting Division includes payroll processing, utility billing, accounting, collections, financial services, accounts payable and coordination of the annual audit of the City's financial records and internal controls. Internal services include the issuance of invoices on behalf of other City departments for items such as health insurance premiums for retirees and COBRA, legal fees, lot cuttings, damage to City property, police security services, fuel purchases, and deeds to cemetery plots.

FYE 2012 Program Objectives

(1) Complete implementation of Neptune ARB software in conjunction with the water meter replacement program by March 2012.

(2) Employ a hierarchy of fund balance classifications as outlined within Governmental Accounting Standards Board Statement No. 54 by July 2012.

(3) Facilitate a transition from bi-monthly to monthly issuance of utility bills for all residents who receive utility services from the City by December 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Number of receipts processed	45,920	46,750	47,000	47,000
Number of payable checks processed	2,940	3,000	3,100	3,100
Number of payroll checks processed	3,754	3,400	3,400	3,400
Full Time Equivalent Positions	**1.63**	**1.63**	**1.63**	**1.63**

ADMINISTRATIVE SERVICES
Accounting

01-05-02

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	126,863	126,700	126,500	131,700	138,300	145,300
4029	Overtime	-	200	-	200	200	200
4050	FICA & Medicare	9,332	9,800	9,600	10,100	10,600	11,200
4052	ICMA-RC	47	1,200	2,000	1,300	1,400	1,500
4056	IMRF	16,329	16,400	16,100	17,000	17,900	18,800
	Sub-Total	**$152,570**	**$154,300**	**$153,200**	**$160,300**	**$168,400**	**$177,000**
CONTRACTUAL:							
4101	Auditing Fees	16,625	16,800	16,000	16,400	16,800	17,300
4108	Employment Exams	-	100	-	100	100	100
4110	Training and Tuition	1,358	2,200	-	2,200	2,200	2,200
4112	Memberships/Dues/Subscriptions	225	500	300	500	500	500
4125	Software Maintenance	9,054	14,300	9,000	12,500	12,500	12,500
4202	Telephone and Alarms	1,954	1,700	1,700	1,700	1,700	1,700
4225	Other Contractual Services	6,620	18,500	2,100	4,400	5,000	5,000
4300	IRMA General Insurance	11,700	11,900	11,900	-	-	-
4425	Hardware Maintenance	120	200	100	200	200	200
	Sub-Total	**$47,656**	**$66,200**	**$41,100**	**$38,000**	**$39,000**	**$39,500**
COMMODITIES:							
4600	Computer/Office Supplies	217	500	200	500	500	500
4650	Miscellaneous Commodities	-	100	-	100	100	100
4702	Bank Fees	5,722	8,100	9,100	9,500	9,500	9,500
	Sub-Total	**$5,940**	**$8,700**	**$9,300**	**$10,100**	**$10,100**	**$10,100**
CAPITAL OUTLAY:							
4812	MIS Replacement	3,800	3,800	-	-	-	-
	Sub-Total	**$3,800**	**$3,800**	**$0**	**$0**	**$0**	**$0**
	Total	**$209,967**	**$233,000**	**$203,600**	**$208,400**	**$217,500**	**$226,600**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Information Technology

Description of Major Activities

The main purpose of the Information Technology (IT) Division is to provide services that satisfy the City's information needs effectively. As part of the service, it has the authority and responsibility for review, control and improvement in such technology areas as office automation, communications, microcomputers, telephone, video and monitoring devices and network administration. The IT element has the responsibility for a Long-Range Plan that commits to resources and a stable direction for the future. Finally, IT also keeps abreast of state-of-the-art developments in information technology.

FYE 2012 Program Objectives

(1) Upgrade the wireless connection to the Water Treatment Plant by increasing the data speed from 30 mbps to 100 mbps, which will allow users to access data more quickly while increasing productivity by July 2012.

(2) Install hardware and software to allow for web video streaming of City Council meetings that will provide for public access and viewing of meetings, a repository of archived meetings, indexing and publication of agenda packets, and transparency to the public by February 2012.

(3) Increase the City's capacity for data growth, for expansion during the next five years, by upgrading the San storage unit by November 2012, thereby increasing the rate of access to files and applications.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Number of help desk calls annually	1,453	1,200	1,300	1,400
Full Time Equivalent Positions	**0.50**	**0.50**	**0.50**	**0.50**

ADMINISTRATIVE SERVICES
Information Technology

01-05-03

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	46,779	52,200	52,400	53,300	56,000	58,800
4050	FICA & Medicare	3,735	4,000	4,000	4,100	4,300	4,500
4056	IMRF	6,278	6,800	6,800	6,900	7,300	7,600
	Sub-Total	**$58,791**	**$63,000**	**$63,200**	**$64,300**	**$67,600**	**$70,900**
CONTRACTUAL:							
4104	Data Processing	5,868	3,500	3,100	-	-	-
4105	Consultants	1,827	6,400	2,000	4,200	4,200	4,200
4109	Network Charges	-	14,000	7,000	13,600	13,600	13,600
4110	Training and Tuition	3,103	2,500	-	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	373	500	-	400	400	400
4125	Software Maintenance	15,255	31,800	21,900	36,900	48,400	48,400
4202	Telephone and Alarms	855	1,200	900	1,100	1,100	1,100
4225	Other Contractual Services	1,688	50,000	71,000	75,000	3,000	3,000
4300	IRMA General Insurance	1,500	1,600	1,600	-	-	-
4424	Telephone Maintenance & Repair	-	1,000	-	400	400	400
4425	Hardware Maintenance	13,746	23,200	16,300	20,900	20,900	20,900
	Sub-Total	**$44,413**	**$135,700**	**$123,800**	**$155,000**	**$94,500**	**$94,500**
COMMODITIES:							
4600	Computer/Office Supplies	2,927	4,700	2,200	3,600	3,500	3,500
	Sub-Total	**$2,927**	**$4,700**	**$2,200**	**$3,600**	**$3,500**	**$3,500**
CAPITAL OUTLAY:							
4806	Other Capital Outlay	3,000	10,100	4,400	60,700	-	-
4812	MIS Replacement	22,700	22,700	-	-	-	-
	Sub-Total	**$25,700**	**$32,800**	**$4,400**	**$60,700**	**$0**	**$0**
	Total	**$131,832**	**$236,200**	**$193,600**	**$283,500**	**$165,600**	**$168,900**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Geographic Information System

Description of Major Activities

The main purpose of the Geographic Information System (GIS) Division is to provide geographic data and technology that will facilitate daily department tasks. In addition to the creation and management of geographic datasets, user training is conducted by the GIS Coordinator to assist City staff with the system. Documentation of existing data, hardware, and software is maintained by the GIS Coordinator and posted to the City website where applicable. The management and implementation of all long-term projects and research and development of future projects is also the responsibility of the GIS Coordinator.

FYE 2012 Program Objectives

(1) Write Federal Geographic Data Committee (FGDC) standardized Metadata for ten most commonly utilized GIS data layers by March 2012.

(2) Investigate Python scripting to automate weekly data maintenance procedures where applicable. Scripting will reduce administrative time to manually update edited GIS databases and merge them with production data. Establish scripts by August 2012.

(3) Update and release version 2.0 interactive map application to include enhanced print and search functions, the ability to generate tabular data reports by queries, additional tools that measure distance and updated orthos and data by September 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Number of special map/data requests	190	200	210	210
Full Time Equivalent Positions	**0.50**	**0.50**	**0.50**	**0.50**

ADMINISTRATIVE SERVICES
Geographic Information System

01-05-04

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020 Administrative-Salary		14,695	19,200	19,200	21,100	22,200	23,400
4050 FICA & Medicare		1,124	1,500	1,500	1,700	1,700	1,800
4056 IMRF		1,893	2,500	2,800	2,800	2,900	3,100
	Sub-Total	**$17,712**	**$23,200**	**$23,500**	**$25,600**	**$26,800**	**$28,300**
CONTRACTUAL:							
4110 Training and Tuition		2,054	4,700	1,900	2,500	2,500	2,500
4112 Memberships/Dues/Subscriptions		-	100	100	100	300	100
4125 Software Maintenance		8,700	8,700	8,700	9,800	9,800	9,800
4300 IRMA General Insurance		1,500	1,600	1,600	-	-	-
4425 Hardware Maintenance		1,157	2,600	1,300	3,900	1,700	1,700
	Sub-Total	**$13,411**	**$17,700**	**$13,600**	**$16,300**	**$14,300**	**$14,100**
COMMODITIES:							
4600 Computer/Office Supplies		2,028	4,000	2,100	3,000	3,000	3,000
4607 Gas and Oil		80	100	100	100	100	100
	Sub-Total	**$2,108**	**$4,100**	**$2,200**	**$3,100**	**$3,100**	**$3,100**
CAPITAL OUTLAY:							
4806 Other Capital Outlay		525	-	-	-	-	-
4812 MIS Replacement		8,700	8,700	-	-	-	-
	Sub-Total	**$9,225**	**$8,700**	**$0**	**$0**	**$0**	**$0**
	Total	**$42,457**	**$53,700**	**$39,300**	**$45,000**	**$44,200**	**$45,500**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Administration

Description of Major Activities

The Administration Division is responsible for the City's central finance and accounting functions, human resources, information technology, GIS and risk management. Duties include providing technical support and assistance to other departments and divisions to facilitate the completion of tasks, as well as participation in the formulation and execution of the City's financial policies. The Division is also responsible for the administration of a cash management and investment program, issuance and monitoring of debt, preparation of the annual tax levies, commuter parking lot administration, annual financial reporting as required by law and the maintenance and upgrades of the City's financial software system.

FYE 2012 Program Objectives

(1) Update procedures for cemetery lot management and administration in conjunction with renewal of the cemetery sexton professional services agreement, and create an electronic database of plot information and sales by March 2012.

(2) Compare and review all registered City businesses to the utility billing system to identify potential discrepancies in customer information and utility service connections/billing and update/establish utility services as necessary by October 2012.

(3) Identify and transition to alternative financial institutions who offer governmental banking, deposit collateralization and diversified cash management, given the declining environment of collateralization services for government customers by September 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Liens and MOJ's Filed	225	360	250	200
Number of Counter Customers	15,000	15,500	16,000	21,000
Number of Telephone Calls	38,000	38,500	38,500	41,000
Number of Service Requests	250	250	260	270
Full Time Equivalent Positions	**1.625**	**1.625**	**1.625**	**1.625**

ADMINISTRATIVE SERVICES
Administration

01-05-10

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4013	City Treasurer-Salary	4,500	4,500	4,500	4,500	1,500	-
4020	Administrative-Salary	146,461	152,100	156,000	156,200	164,100	172,400
4029	Overtime	-	100	-	100	100	100
4050	FICA & Medicare	10,116	12,000	10,600	12,400	12,700	13,200
4052	ICMA-RC	188	4,700	4,700	4,900	5,200	5,500
4056	IMRF	18,849	19,700	18,900	20,200	21,200	22,200
	Sub-Total	**$180,104**	**$193,100**	**$194,700**	**$198,300**	**$204,800**	**$213,400**
CONTRACTUAL:							
4100	Legal Fees	913	1,000	-	500	500	500
4110	Training & Tuition	2,314	3,100	-	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	855	1,500	1,300	1,500	1,500	1,500
4202	Telephone and Alarms	1,002	1,000	700	1,000	1,000	1,000
4225	Other Contractual Services	200	1,000	-	500	500	500
4300	IRMA General Insurance	1,800	1,900	1,900	5,800	6,300	6,900
4501	Postage Meter Rental	1,377	3,000	1,400	2,300	2,300	2,300
4502	Copier Rental	3,673	3,900	3,600	3,900	3,900	3,900
	Sub-Total	**$12,134**	**$16,400**	**$8,900**	**$18,000**	**$18,500**	**$19,100**
COMMODITIES:							
4600	Office Supplies	4,717	7,000	5,000	6,500	6,500	6,500
4613	Postage	6,439	8,500	6,700	8,500	8,500	8,500
4650	Miscellaneous Commodities	-	300	-	100	100	100
4720	Other Charges	-	300	-	100	100	100
	Sub-Total	**$11,156**	**$16,100**	**$11,700**	**$15,200**	**$15,200**	**$15,200**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	16,400	-	-	-	-
	Sub-Total	**$0**	**$16,400**	**$0**	**$0**	**$0**	**$0**
	Total	**$203,394**	**$242,000**	**$215,300**	**$231,500**	**$238,500**	**$247,700**

POLICE DEPARTMENT

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Records	318,552	0	0	0	0
Operations	7,940,878	8,672,500	8,185,600	8,869,400	9,165,600
ESDA	10,739	18,100	7,100	18,900	18,900
Grants	254,464	258,800	158,100	268,000	268,000
TOTAL	**$8,524,633**	**$8,949,400**	**$8,350,800**	**$9,156,300**	**$9,452,500**

Performance Report on FYE 2011 Major Program Objectives

Staff continues to work with DuPage County and its contractor (APS) on the electronic ticketing system. The ticketing system will cut the time officers spend writing traffic, parking and ordinance citations and streamline the transmittal process.

Staff is working closely with the City's contracted Database Administrator to develop a program to manage the Administrative Adjudication System. Once fully implemented, all local ordinance citations, including non-moving traffic violations, will be adjudicated through the Administrative Adjudication System.

A Strategic Plan for the Police Department has been developed with the assistance of Department members and our residents. The plan is a dynamic document that will be updated and revised annually.

Staff continues to work with ESDA to obtain Storm Ready Certification. Storm Ready is a program designed by the National Weather Service to help communities better prepare for and mitigate effects of extreme weather-related events.

ESDA members are working with the Training and Standards committee to develop the Emergency Management Coordinators Association of DuPage (EMCAD) standards. A draft of the standards has been submitted for approval, which should be obtained by fall of 2012.

The mobile EOC Trailer is operational and has been used on a number of occasions during 2011.

The Police Department continues its commitment to the youth in the community by providing diversionary programming such as the Open Gym Program. Pioneer School was added as an Open Gym Program site. By adding the Pioneer School site, we have increased youth participation from 100 weekly attendees to 160 weekly attendees.

In 2012, the Department will merge the Youth Services component with the Grants component of the budget. This was made possible by a grant secured by School District 33 to provide full-time youth services at Pioneer School. A smaller grant has also been secured by District 33 to pay for the Open Gym Program Coordinator position.

POLICE DEPARTMENT
Operations

Description of Major Activities

Police Operations encompasses the Patrol Division and specialty units carrying out law enforcement functions, as well as property control, Community Service Officers (CSO) and Social Services. Within Operations, the Patrol Division is responsible for responding to calls for service, conducting proactive/ preventive patrols and traffic monitoring and enforcement. The Detective Unit is responsible for conducting criminal and internal investigations, the Street Operations Units is responsible for carrying out tactical vice and gang related operations. The property custodian is responsible for the safekeeping of all items of evidentiary value. CSOs' are responsible for completing quasi-criminal reports as well as enforcing ordinance and parking violations. The Social Service Unit provides consultation, referral services and crisis intervention. This Unit also coordinates the Neighborhood Resource Centers.

FYE 2012 Program Objectives

(1) Revamp the Traffic Program by providing the officers assigned to the Traffic Safety Unit with clearly defined objectives and increasing the Unit's operational size by December 2012.

(2) Complete the reorganization of the department by streamlining the supervisory chain of command in the Investigations Division by December 2012.

(3) Transition from CALEA to Lexipol by June 2013.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Drug Arrests	83	74	77	80
Domestic Disturbances	261	262	232	203
Auto Crashes	857	836	748	661
DUI Arrests	120	136	133	130
Traffic Citations	5,012	5,412	5,059	4,707
Self-Initiated Activity	20,999	15,119	12,175	9,231
Calls for Service	11,217	10,706	9,932	9,157
Total Activity	37,407	30,458	26,881	23,304
Index I Crime	394	296	226	157
Animal Complaints	83	61	45	29
Full Time Equivalent Positions	**59.0**	**59.0**	**59.0**	**59.0**

POLICE
Operations

01-06-13

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	788,747	635,600	677,700	948,800	917,500	963,400
4022	Patrolmen Salary	2,577,458	2,969,000	2,778,500	3,187,600	3,378,900	3,581,700
4023	Sergeants Salary	850,249	933,000	883,600	650,000	682,500	716,700
4025	CSO Salary	127,368	140,000	141,400	145,000	152,300	160,000
4026	Contract Services Salary	13,504	20,000	15,800	20,000	20,000	20,000
4029	Administrative Overtime	-	3,500	-	2,000	2,000	2,000
4032	Officer Overtime	456,553	446,200	353,800	410,500	425,000	440,000
4035	CSO Overtime	-	6,600	300	2,000	2,000	2,000
4050	FICA & Medicare	351,474	396,000	365,500	410,500	426,900	450,300
4051	Police Pension	1,255,000	1,380,000	1,380,000	1,380,000	1,449,000	1,521,500
4054	Unemployment Insurance	14,110	-	3,600	-	-	-
4056	IMRF	53,032	50,000	58,700	62,400	65,600	68,900
	Sub-Total	**$6,489,495**	**$7,001,900**	**$6,658,900**	**$7,218,800**	**$7,521,700**	**$7,926,500**
CONTRACTUAL:							
4100	Legal Fees	147,264	150,000	129,300	140,000	140,000	140,000
4108	Pre-Employment Exams	32	-	200	-	-	-
4110	Training and Tuition	17,621	32,000	12,100	33,000	22,000	22,000
4111	Mileage & Travel	4,004	6,600	2,000	5,500	3,000	3,000
4112	Memberships/Dues/Subscriptions	5,372	9,900	4,000	8,300	8,300	8,300
4125	Software Maintenance	-	40,400	35,300	35,700	35,700	35,700
4202	Telephone and Alarms	44,466	46,000	36,400	36,500	36,500	36,500
4211	Printing and Binding	5,407	6,800	6,000	6,000	4,800	4,800
4216	Grounds Maintenance	-	2,900	2,300	2,500	2,500	2,500
4220	Social Services	142	4,900	700	1,000	-	-
4221	DuComm Quarterly	442,214	475,500	446,800	448,800	462,300	476,200
4225	Other Contractual Services	210,598	49,200	45,800	52,600	50,600	50,600
4230	Graffiti Removal-Contractual	14,385	14,000	11,900	13,000	13,000	13,000
4231	Reception Support	-	106,300	100,400	103,000	106,000	109,000
4232	Crossing Guards	-	39,600	35,700	35,700	35,700	35,700
4300	IRMA General Insurance	277,848	327,000	327,000	307,000	322,400	338,600
4301	Other Insurance	15,007	16,000	19,700	15,000	15,000	15,000
4400	Vehicle Maint. and Repair	29,253	25,000	27,700	-	-	-
4423	Radio Equipment Maint. and Repair	14,754	20,000	17,500	14,400	14,400	14,400
4424	Telephone Maint. and Repair	200	2,500	100	300	300	300
4425	Hardware Maintenance	2,285	31,500	21,200	17,900	18,900	18,900
4501	Postage Meter Rental	-	900	800	900	900	900
4502	Copier Fees	-	10,600	9,000	8,300	8,300	8,300
	Sub-Total	**$1,231,052**	**$1,417,600**	**$1,291,900**	**$1,285,400**	**$1,300,600**	**$1,333,700**

POLICE
Operations

01-06-13

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
COMMODITIES:							
4600	Computer/Office Supplies	2,854	13,500	6,200	5,300	4,500	4,500
4601	Field Equipment	15,397	15,000	15,000	10,000	6,000	6,000
4603	Parts for Vehicles	14,618	13,000	25,000	-	-	-
4607	Gas and Oil	93,192	100,000	100,000	100,000	100,000	100,000
4613	Postage	187	13,000	600	7,000	7,000	7,000
4615	Uniforms and Safety Equipment	33,659	35,400	29,500	35,000	23,000	23,000
4616	Vehicle License Fees	930	1,300	400	1,000	1,000	1,000
4617	First Aid Supplies	905	1,300	1,000	1,000	1,000	1,000
4618	Ammunition and Firearms	17,213	15,000	16,000	22,000	15,000	15,000
4627	Educational Programs	12,046	15,000	10,100	6,000	6,000	6,000
4645	Film & Developing	35	1,500	100	-	-	-
4650	Miscellaneous Commodities	14,378	11,000	10,600	10,000	10,000	10,000
4720	Other Charges	1,831	-	2,300	-	-	-
	Sub-Total	**$207,145**	**$235,000**	**$217,700**	**$197,300**	**$173,500**	**$173,500**
CAPITAL OUTLAY:							
4802	Office Equipment	-	-	-	-	-	-
4804	Vehicles	-	-	-	166,500	170,400	174,300
4805	Communication Equipment	1,187	2,000	1,000	2,000	-	-
4812	MIS Replacement	12,000	16,100	16,100	-	-	-
	Sub-Total	**$13,187**	**$18,100**	**$17,100**	**$168,500**	**$170,400**	**$174,300**
	Total	**$7,940,878**	**$8,672,500**	**$8,185,600**	**$8,870,000**	**$9,166,200**	**$9,608,000**

City of West Chicago

POLICE DEPARTMENT
Emergency Services and Disaster Agency (ESDA)

Description of Major Activities

In accordance with the Illinois Emergency Management Act of January 1992, the West Chicago Emergency Services and Disaster Agency (ESDA) exists to prevent, minimize, repair, and alleviate injury or damage resulting from disaster caused by enemy attack, sabotage, or other hostile action, or from natural or man-made disasters. Its primary function continues to be one of support/relief for the West Chicago Police Department. Typically ESDA provides assistance at major traffic accidents, protects evidence at crime scenes, and protects the public and property in the event of weather-related damage.

ESDA volunteers are trained to spot potentially hazardous weather, which may affect the City or western DuPage County. It is part of a multi-county network of weather spotters, providing first-hand information to the DuPage County Office of Emergency Management. This information is used for countywide severe weather alerts, and is passed on to the National Weather Service. Storm spotting also enables ESDA to provide warnings of potentially dangerous weather conditions to the residents of West Chicago. All members of ESDA are required to maintain certification as Severe Weather Spotters.

Since 1991, ESDA has maintained an Outdoor Warning Siren System to warn residents of approaching tornados, major emergencies, or the possible threat of an attack on the United States. The current siren system contains seven sirens. With the new telemetry system in place, all sirens are "growl tested" weekly. Sirens are fully tested by DuComm on the first Tuesday of each month. The full test consists of a three-minute steady tone. The growl test activates each siren for approximately one second, and is used to verify that all key components in the siren system are operational.

FYE 2012 Program Objectives

(1) Complete Storm Ready certification requirements from the National Weather Service by May 2012.

(2) Develop and implement training standards based on the Emergency Management Coordinators Association of DuPage (EMCAD) recommendations and model standards by October 2012.

(3) Complete repairs/upgrades to equipment and vehicles for ESDA vehicles by September 2012.

POLICE

Emergency Services and Disaster Agency (ESDA)

01-06-14

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4110	Training and Tuition	252	500	400	500	500	500
4202	Telephone and Repair	529	1,600	800	1,000	1,000	1,000
4204	Electric	920	900	300	300	300	300
4225	Other Contractual Services	6,299	6,000	3,500	4,900	4,900	4,900
4401	Vehicle Repair	-	1,000	-	-	-	-
4429	Radio Repair	264	800	200	800	800	800
	Sub-Total	**$8,264**	**$10,800**	**$5,200**	**$7,500**	**$7,500**	**$7,500**
COMMODITIES:							
4600	Computer/Office Supplies	-	100	-	100	100	100
4603	Parts for Vehicles	1,518	2,500	500	-	-	-
4604	Tools & Equipment	-	700	200	500	500	500
4607	Gas and Oil	573	1,300	700	1,000	1,000	1,000
4615	Uniforms& Safety Equipment	-	2,200	400	2,200	2,200	2,200
4650	Miscellaneous Commodities	384	500	100	500	500	500
	Sub-Total	**$2,475**	**$7,300**	**$1,900**	**$4,300**	**$4,300**	**$4,300**
CAPITAL OUTLAY:							
4804	Vehicles	-	-	-	7,100	7,100	8,200
	Sub-Total	**$0**	**$0**	**$0**	**$7,100**	**$7,100**	**$8,200**
	Total	**$10,739**	**$18,100**	**$7,100**	**$18,900**	**$18,900**	**$20,000**

City of West Chicago

POLICE DEPARTMENT
Grants

Description of Major Activities

The West Chicago Police Department applies for a number of grants each year. Those grants pay for personnel costs associated with the grant (salary and benefits) and/or they can pay for new equipment for social services and patrol operations. Social grants covered are: Teen Reach, WE-GO, and Community Development Block Grant (CDBG). Patrol operations covers: traffic related initiatives (speeding autos, Impaired Drivers, Roadside Safety Checks), soft body armor, Tobacco Enforcement. Revenue for each of these grants fluctuates annually. Expenditures reflected in the expense summary are based on probable revenue, not guaranteed revenue each year.

FYE 2012 Program Objectives

(1) Successfully meet requirements for 21st Century Grant (After School Program) at Pioneer School by August 2012

(2) Successfully meet requirements for Open Gym Coordinator Grant by December 2012

(3) Submit grants for traffic and social service and research opportunities for new grants by April 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Open Gym Attendance	100	160	160	160

POLICE
Grants

01-06-16

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	152,647	103,500	86,700	184,000	184,000	184,000
4032	Officer Overtime	46,695	99,700	45,400	34,000	34,000	34,000
4050	FICA & Medicare	14,929	15,500	10,000	16,700	16,700	16,700
4056	IMRF	12,577	13,400	7,300	23,700	23,700	23,700
	Sub-Total	**$226,848**	**$232,100**	**$149,400**	**$258,400**	**$258,400**	**$258,400**
CONTRACTUAL:							
4110	Training and Tuition	894	-	300	400	400	400
4112	Membership Dues	35	-	-	-	-	-
4202	Telephone and Alarms	7,564	6,500	5,200	5,200	5,200	5,200
4226	Other Contractual Services	699	-	1,100	-	-	-
4502	Copier Rental	1,071	1,000	900	1,000	1,000	1,000
	Sub-Total	**$10,264**	**$7,500**	**$7,500**	**$6,600**	**$6,600**	**$6,600**
COMMODITIES:							
4600	Office Supplies	1,032	1,000	700	1,000	1,000	1,000
4627	Educational Programs	13,951	16,000	300	1,000	1,000	1,000
4650	Miscellaneous Commodities	2,368	2,200	200	1,000	1,000	1,000
	Sub-Total	**$17,352**	**$19,200**	**$1,200**	**$3,000**	**$3,000**	**$3,000**
	Total	**$254,464**	**$258,800**	**$158,100**	**$268,000**	**$268,000**	**$268,000**

City of West Chicago

PUBLIC WORKS DEPARTMENT

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Engineering	203,578	176,900	132,300	100,400	99,200
Municipal Properties	258,381	300,600	302,400	277,500	284,800
Administration	245,817	218,000	171,800	150,000	150,000
Forestry	99,454	89,000	97,300	79,000	82,200
Cemeteries	65,225	77,000	71,000	79,000	79,000
Road and Bridge	828,093	775,500	833,900	1,107,900	1,148,600
Maintenance Garage	204,737	178,600	177,000	282,800	265,000
Motor Fuel Tax	782,746	965,000	827,500	881,500	878,700
TOTAL	**$2,688,030**	**$2,780,600**	**$2,613,200**	**$2,958,100**	**$2,987,500**

City of West Chicago

PUBLIC WORKS DEPARTMENT

Performance Report on FYE 2011 Major Program Objectives

Engineering Division staff was busy in 2011 with close-out of FY2010 construction projects, Galena Street Reconstruction, Washington Street Concrete Rehabilitation, South Aurora Street Relocation, Main Street & Tuner Court Rehabilitation, and the FY2011 Proactive Street Improvement (resurfacing) Program. Design services were performed and completed for the Great Western Bike Path Project and the Wilson/Joliet Culvert Replacement Project; construction is scheduled for FY2012. The balance of staff's time was spent on preparation and administration of many of the City's other annual capital improvement replacement projects including Crack Sealing Program and Sidewalk Replacement Program, and working with the CN Railroad to develop a quiet zone corridor through West Chicago. In addition, staff applied for Surface Transportation Program (STP) grant monies through the DuPage Mayors and Managers Conference (DMMC), for Community Development Block Grant (CDBG) monies through the DuPage County Community Development Commission, and grant monies through the Illinois Department of Commerce and Economic Opportunity (DCEO).

The Facility Management Division inspected, serviced, and maintained all municipal building HVAC systems, all City street lights, and all City-owned properties. As time permits, staff continues to research alternate inventory and maintenance computer software products for both fleet maintenance and facility management. Architectural services were procured and bids were obtained for replacement of the roof at the Police Department; however, due to insufficient funds being budgeted in FY2011, construction was deferred to FY2012. Planned construction activities at City Hall were postponed until FY2012 due to construction along Main Street in front of City Hall and other project priorities.

Forestry program objectives focused on the management of the Emerald Ash Borer (EAB). The first year of a City-wide seven (7) year Ash tree EAB insecticidal treatment program was completed in July. Contractual brush pick-up was satisfactorily completed in November, the final year of a three (3) year contract using Kramer Tree Specialists. Mowing and maintenance of areas within and adjacent to Sesquicentennial Park, Helen Fox Community Center, Main Street and Turner Court completed contractually in FY2011. Proposals were obtained for sign inventory services, however due to FHWA changing the compliance deadline date, this objective was moved to FY2012. Wilson Street Bridge was inspected in FY2011 and a comprehensive bridge maintenance program was outlined. Repairs will be programmed for FY2012.

Cemetery and Motor Fuel Tax Program objectives were also substantially completed.

Objectives outlined in Public Works Administration, which requires engineering design and construction by Tronox/Weston Solutions, were not completed. These objectives will become priorities in FY2012.

City of West Chicago

PUBLIC WORKS DEPARTMENT
ENGINEERING

Description of Major Activities

The responsibilities of the City's engineering staff include, but are not limited to: maintenance of existing City infrastructure; plan review and approval; site inspections and project acceptance for all privately initiated construction improvements; manage several capital improvement projects, performing resident engineer duties as required; administer various consulting, engineering and geotechnical contracts; manage contract bids and conduct contract payouts; performing field surveys related to public improvements; address and resolve citizens' complaints relating to the field of public works and civil engineering; furnish engineering services for other departments, as required; and attend meetings with other governmental agencies, technical personnel, citizens, and developers on behalf of the City, as necessary.

FYE 2012 Program Objectives

(1) Research available alternative funding sources for roadway and capital improvement projects and submit appropriate applications for funding by November 2012.

(2) Re-evaluate and update five (5) year street improvement program priority list and present to Infrastructure Committee for concurrence by October 2012.

(3) Accept the public improvements associated with Franciscan Court Supportive Living (1996 Franciscan Way), St. Andrews Estates Subdivision, Pioneer Prairie Subdivision, Prairie Meadows Subdivision, Pioneer Park Improvements, Shoppes of West Chicago (191 W. North Ave.), Gateway Center 1 & 2 (515 & 540 Main St.), Ball Seed (622 Town Road), and Johnny Glen Williams Subdivision.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Stormwater Permits Issued	30	40	15	15
Acceptance of Public Improvements	8	11	12	10
Full Time Equivalent Positions	**0.56**	**0.56**	**0.56**	**0.56**

PUBLIC WORKS
Engineering

01-09-20

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	59,356	60,800	61,000	62,800	66,000	69,300
4029	Overtime	500	200	500	500	500	500
4050	FICA & Medicare	3,992	4,700	4,300	4,900	5,100	5,400
4055	IMRF	7,703	7,900	7,600	8,200	8,600	9,000
	Sub-Total	**$71,551**	**$73,600**	**$73,400**	**$76,400**	**$80,200**	**$84,200**
CONTRACTUAL:							
4100	Legal Fees	1,041	5,000	500	1,000	1,000	1,000
4110	Training and Tuition	297	3,000	500	1,500	1,500	1,500
4112	Memberships/Dues/Subscriptions	527	700	200	700	700	700
4200	Legal Notices	277	300	-	-	-	-
4202	Telephone and Alarms	5,427	6,000	6,000	6,000	6,000	6,000
4225	Other Contractual Services	101,089	65,000	29,300	5,000	-	-
4300	IRMA General Insurance	15,200	15,500	15,400	-	-	-
4301	Other Insurance	-	-	2,500	-	-	-
	Sub-Total	**$123,858**	**$95,500**	**$54,400**	**$14,200**	**$9,200**	**$9,200**
COMMODITIES:							
4600	Computer/Office Supplies	2,486	2,500	1,500	2,500	2,500	2,500
4601	Field Equipment	1,006	1,000	300	1,000	1,000	1,000
4602	Maps and Plats	2,267	-	-	-	-	-
4603	Parts for Vehicles	-	500	200	-	-	-
4607	Gas and Oil	1,084	1,500	1,800	1,500	1,500	1,500
4613	Postage	144	300	100	300	300	300
4615	Uniforms& Safety Equipment	-	500	300	500	500	500
4650	Miscellaneous Commodities	182	500	300	500	500	500
	Sub-Total	**$7,169**	**$6,800**	**$4,500**	**$6,300**	**$6,300**	**$6,300**
CAPITAL OUTLAY:							
4804	Vehicles	-	-	-	3,500	3,500	3,500
4812	MIS Replacement	1,000	1,000	-	-	-	-
	Sub-Total	**$1,000**	**$1,000**	**$0**	**$3,500**	**$3,500**	**$3,500**
	Total	**$203,578**	**$176,900**	**$132,300**	**$100,400**	**$99,200**	**$103,200**

City of West Chicago

PUBLIC WORKS DEPARTMENT
MUNICIPAL PROPERTIES

Description of Major Activities

The maintenance of all City facilities is performed under the direction of the Public Works Department. The employees' main responsibilities are the daily upkeep and repair of City Hall, Museum, Police Station, Fleet Maintenance Garage, Water Treatment Plant, Utility Facilities, and the Streets Facility. Buildings and grounds maintenance includes limited painting, light electrical and plumbing repairs, replacement of worn-out parts and other general construction, repair and maintenance work. Major maintenance and repair work is performed by independent contractors, as is the janitorial cleaning of the municipal buildings.

FYE 2012 Program Objectives

(1) Replace roof at Police Department by December 2012.

(2) Replace irrigation system, identification sign, and landscaping at City Hall by October 2012.

(3) Replace rear entry doors at City Hall by September 2012.

(4) Improve facility air quality at Maintenance Garage by implementing new exhaust system and improving ventilation by November 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Building Safety Inspections	12	12	12	12
Daily Building Inspections	252	252	252	252
Tunnel Inspections	252	252	252	252
Full Time Equivalent Positions	**1.38**	**1.31**	**1.31**	**1.31**

PUBLIC WORKS
Municipal Properties

01-09-21

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4027	Operational - Salary	61,863	63,700	75,100	77,500	81,400	85,500
4029	Overtime	5,804	5,000	5,300	5,000	5,000	5,000
4050	FICA & Medicare	5,177	5,300	6,200	6,400	6,700	7,000
4056	IMRF	8,702	8,900	10,000	10,700	11,200	11,700
	Sub-Total	**$81,545**	**$82,900**	**$96,600**	**$99,600**	**$104,300**	**$109,200**
CONTRACTUAL:							
4202	Telephone and Alarms	3,338	3,500	4,300	3,500	3,500	3,500
4203	Heating Gas	10,378	4,000	5,300	6,000	6,000	6,000
4204	Electric	953	1,000	1,000	1,000	1,000	1,000
4216	Grounds Maintenance	1,859	2,000	2,500	2,500	2,500	2,500
4219	Contract Janitorial Service	48,578	49,600	48,600	47,200	48,600	50,100
4225	Other Contractual Services	49,476	100,000	75,000	40,000	40,000	40,000
4300	IRMA General Insurance	1,800	1,900	1,900	23,100	24,300	25,600
4301	Other Insurance	2,451	3,000	3,000	3,000	3,000	3,000
4424	Telephone Repair	-	100	-	-	-	-
	Sub-Total	**$118,833**	**$165,100**	**$141,600**	**$126,300**	**$128,900**	**$131,700**
COMMODITIES:							
4607	Gas and Oil	4,603	3,000	6,800	5,000	5,000	5,000
4615	Uniforms & Safety Equipment	1,347	1,600	1,700	1,600	1,600	1,600
4650	Misc. Tools, Parts, & Commods.	51,075	48,000	55,000	45,000	45,000	45,000
	Sub-Total	**$57,026**	**$52,600**	**$63,500**	**$51,600**	**$51,600**	**$51,600**
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	977	-	700	-	-	-
4809	Land	-	-	-	-	-	-
	Sub-Total	**$977**	**$0**	**$700**	**$0**	**$0**	**$0**
	Total	**$258,381**	**$300,600**	**$302,400**	**$277,500**	**$284,800**	**$292,500**

City of West Chicago

PUBLIC WORKS DEPARTMENT
Administration

Description of Major Activities

General public works department overhead expenses are charged to this program, in addition to the solid waste subsidy approved by the City Council in 2006. In 2009, the Kerr McGee oversight expenses were added to this program.

FYE 2012 Program Objectives

(1) Work with Weston Solutions, Inc. to finalize engineering design plans for the south Factory Site stormwater management facility, by December 2012, to facilitate construction during FY2013.

(2) Work with Weston Solutions, Inc. to finalize engineering design plans for the reconstruction of Factory Street, between the parking lot and Ann Street, by May 2012, to facilitate construction during FY2013.

(3) Work with Weston Solutions, Inc. to finalize engineering design plans for the reconstruction of Weyrauch Street, south of Brown Street, by December 2012, to facilitate construction during FY2013.

PUBLIC WORKS
Administration

01-09-10

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4100	Legal Fees	54,628	40,000	26,100	20,000	20,000	20,000
4103	Engineering and Inspections	-	10,000	1,500	-	-	-
4225	Other Contractual Services	32,122	18,000	17,000	-	-	-
4365	Payments to Taxing Bodies	159,067	150,000	127,200	130,000	130,000	130,000
	Sub-Total	**$245,817**	**$218,000**	**$171,800**	**$150,000**	**$150,000**	**$150,000**
	Total	**$245,817**	**$218,000**	**$171,800**	**$150,000**	**$150,000**	**$150,000**

City of West Chicago

PUBLIC WORKS DEPARTMENT
FORESTRY

Description of Major Activities

The three services included in this program are: brush collection, emergency tree removals/trimming from storm damage, and hornet nest removals. Each of these programs is handled by an independent contractor and administered by various staff in the Streets Division. The system of removing brush with a mechanized loader and chipping the brush at the contractor's site has resulted in faster brush removal. Completion time is typically less than one week, with no chipping debris left on the streets. The contractual Brush Collection Program is administered over a seven month period (May thru November), with brush collection commencing the first full week of each month.

FYE 2012 Program Objectives

(1) Monitor parkway Ash Trees for continued signs of Emerald Ash Borer infestation, maintain accurate records, update inventory, and update members of the Infrastructure Committee on success of FY2011 insecticidal treatment program by August 2012.

(2) Complete removals of all EAB infested Ash Trees, not being treated with insecticide, by June 2012.

(3) Complete second year of EAB insecticidal treatment program by June 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Emergency Tree Removals	8	13	6	6
Ash Tree Removals Due to EAB Damage	4	151	450	75
Average Time to Complete Brush Collection (Days)	4	4	5	5
Hornet Nest Removals	2	2	5	5

PUBLIC WORKS
Forestry

01-09-22

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4200 Legal Notices		-	-	-	-	-	-
4214 Brush Pickup		63,000	63,000	63,000	63,000	66,200	69,600
4225 Other Contractual Services		35,452	25,000	32,300	15,000	15,000	15,000
	Sub-Total	**$98,452**	**$88,000**	**$95,300**	**$78,000**	**$81,200**	**$84,600**
COMMODITIES:							
4604 Tools and Equipment		1,002	1,000	2,000	1,000	1,000	1,000
	Sub-Total	**$1,002**	**$1,000**	**$2,000**	**$1,000**	**$1,000**	**$1,000**
	Total	**$99,454**	**$89,000**	**$97,300**	**$79,000**	**$82,200**	**$85,600**

PUBLIC WORKS DEPARTMENT
CEMETERIES

Description of Major Activities

The Public Works Department administers and oversees the activities of the two City-owned cemeteries (Glen Oak and Oakwood) that includes the sale of grave sites, interments, ground maintenance activities, records and reports through an independent contractor performing the duties of Cemetery Sexton.

FYE 2012 Program Objectives

(1) Restore road edges and damaged areas of turf caused by plowing operations, grade and add gravel to Oakwood Cemetery prior to August 2012.

(2) Inspect and repair any damaged grave markers by December 2012.

(3) Seal coat roads in Glen Oak Cemetery by August 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Mowings	26	26	26	26
Seal Coat Roads	1	0	1	0
Weed/Crabgrass Control Applications	3	3	3	3
Inspect and Maintain Roadway Surface	3	3	3	3

PUBLIC WORKS
Cemeteries

01-09-23

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4209	Interments	13,150	20,000	20,000	25,000	25,000	25,000
4216	Grounds Maintenance	42,150	45,000	45,000	45,000	45,000	45,000
4217	Cemetery Sexton	7,225	6,000	6,000	6,000	6,000	6,000
4225	Other Contractual Services	2,700	6,000	-	3,000	3,000	3,000
	Sub-Total	**$65,225**	**$77,000**	**$71,000**	**$79,000**	**$79,000**	**$79,000**
	Total	**$65,225**	**$77,000**	**$71,000**	**$79,000**	**$79,000**	**$79,000**

City of West Chicago

PUBLIC WORKS DEPARTMENT
ROAD & BRIDGE

Description of Major Activities

Street Division activities not listed elsewhere as their own program are included in the Road and Bridge Program. Examples of these activities include: sign work, mowing, parkway cleanup, tree trimming/removals, sidewalk repairs, parkway restorations and landscaping, alley work, shoulder gravel, special events, and most service requests.

FYE 2012 Program Objectives

(1) Reconstruct parking lot at the Street Division, 135 W. Grandlake Boulevard, by September 2012.

(2) Procure services to inspect, assess, inventory, and log all parkway signs throughout the City for compliance with 2009 MUTCD and FHWA mandated signage upgrade requirements by November 2012.

(3) Procure construction services for a comprehensive bridge maintenance program on the A. Eugene Rennels (Wilson Street) Bridge by September 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Special Events Handled	5	4	5	5
Service Requests Fulfilled	239	225	250	250
Mowing Operations Completed	70	70	70	70
Full Time Equivalent Positions	**8.06**	**7.00**	**7.00**	**7.00**

PUBLIC WORKS
Road and Bridge

01-09-24

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	67,730	69,600	68,000	71,600	75,200	79,000
4027	Operational - Salary	396,741	334,200	381,100	382,300	401,500	421,600
4029	Overtime	45,464	50,000	40,900	40,000	40,000	40,000
4050	FICA & Medicare	38,935	34,800	37,300	37,800	39,600	41,400
4054	Unemployment Insurance	-	-	-	-	-	-
4056	IMRF	65,620	58,600	60,600	63,600	66,500	69,600
	Sub-Total	**$614,490**	**$547,200**	**$587,900**	**$595,300**	**$622,800**	**$651,600**
CONTRACTUAL:							
4108	Pre-Employment Exams	629	800	700	800	800	800
4110	Training and Tuition	845	1,500	1,000	1,000	1,000	1,000
4112	Memberships/Dues/Subscriptions	314	300	600	300	300	300
4200	Legal Notices	56	100	-	-	-	-
4202	Telephone and Alarms	5,651	6,500	4,400	6,000	6,000	6,000
4203	Heating Gas	-	2,000	-	2,000	2,000	2,000
4225	Other Contractual Services	4,792	25,000	2,000	5,000	5,000	5,000
4300	IRMA General Insurance	25,900	36,300	36,300	49,900	52,400	55,100
4301	Other Insurance	7,589	10,000	9,600	10,000	10,000	10,000
4400	Vehicle Repair	18,974	15,000	15,000	-	-	-
4424	Telephone Maintenance & Repair	-	500	-	-	-	-
	Sub-Total	**$64,650**	**$98,000**	**$69,600**	**$75,000**	**$77,500**	**$80,200**
COMMODITIES:							
4600	Computer/Office Supplies	1,939	3,000	2,000	2,000	2,000	2,000
4603	Parts for Vehicles	43,955	35,000	60,000	-	-	-
4604	Tools and Equipment	6,638	5,500	4,000	5,500	5,500	5,500
4607	Gas and Oil	50,873	45,000	68,900	55,000	55,000	55,000
4612	Parts - Plows and Spreaders	25,606	20,000	25,000	25,000	25,000	25,000
4615	Uniforms& Safety Equipment	4,346	6,000	3,500	5,000	5,000	5,000
4650	Miscellaneous Commodities	10,796	11,000	13,000	11,000	11,000	11,000
	Sub-Total	**$144,153**	**$125,500**	**$176,400**	**$103,500**	**$103,500**	**$103,500**
CAPITAL OUTLAY:							
4804	Vehicles	-	-	-	334,100	344,800	353,600
4812	MIS Replacement	4,800	4,800	-	-	-	-
	Sub-Total	**$4,800**	**$4,800**	**$0**	**$334,100**	**$344,800**	**$353,600**
	Total	**$828,093**	**$775,500**	**$833,900**	**$1,107,900**	**$1,148,600**	**$1,188,900**

City of West Chicago

PUBLIC WORKS DEPARTMENT
MAINTENANCE GARAGE

Description of Major Activities

The mission of the municipal garage is to institute and continuously improve its preventative maintenance program which minimizes the occurrence of costly emergency vehicle, truck and equipment breakdowns, and prevents prolonged fleet downtime, thereby maintaining the timely delivery of municipal services to City residents. User departments are considered consumers of fleet maintenance services and charged a user fee based on their historical usage pattern to fund capital equipment purchases, depreciation expenses and general overhead (see Capital Equipment Replacement Fund).

FYE 2012 Program Objectives

(1) Inspect and assess condition of each vehicle and equipment within municipal fleet and update Capital Equipment Replacement Schedule by November 2012.

(2) Complete all required safety lane inspections by December 2012.

(3) During off seasons (i.e., winter for mowing and forestry equipment, summer for snow plowing equipment), inspect all equipment, including small engine equipment, and complete needed repairs prior to start of 2012 seasonal needs (i.e., prior to May 2012 for mowing and forestry equipment, and prior to November 2012 for snow plowing equipment).

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Preventative Maintenance Evaluations	160	878	900	900
Safety Lane Inspections	55	78	80	80
Full Time Equivalent Positions	**1.13**	**0.00**	**0.00**	**0.00**

PUBLIC WORKS
Maintenance Garage

01-09-25

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4027	Operational - Salary	99,987	-	-	-	-	-
4029	Overtime	1,127	-	-	-	-	-
4050	FICA & Medicare	7,475	-	-	-	-	-
4054	Unemployment Insurance	299	-	1,500	-	-	-
4056	IMRF	13,257	-	-	-	-	-
	Sub-Total	**$122,145**	**$0**	**$1,500**	**$0**	**$0**	**$0**
CONTRACTUAL:							
4108	Pre-Employment Exams	-	100	-	-	-	-
4202	Telephone and Alarms	4,229	5,000	2,800	3,000	3,000	3,000
4225	Other Contractual Services	53,824	151,300	148,900	144,100	134,400	134,400
4300	IRMA General Insurance	1,800	1,900	1,900	7,700	8,100	8,600
4400	Vehicle Repair	-	-	-	45,500	42,000	42,000
	Sub-Total	**$59,853**	**$158,300**	**$153,600**	**$200,300**	**$187,500**	**$188,000**
COMMODITIES:							
4603	Parts for Vehicles	993	400	100	62,000	62,000	62,000
4604	Tools and Equipment	10,193	10,000	10,000	10,000	5,000	2,500
4607	Gas and Oil	2,114	1,500	3,800	2,500	2,500	2,500
4615	Uniforms and Safety Equipment	260	400	-	-	-	-
4650	Miscellaneous Commodities	9,179	8,000	8,000	8,000	8,000	8,000
	Sub-Total	**$22,739**	**$20,300**	**$21,900**	**$82,500**	**$77,500**	**$75,000**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$204,737**	**$178,600**	**$177,000**	**$282,800**	**$265,000**	**$263,000**

City of West Chicago

PUBLIC WORKS DEPARTMENT
MOTOR FUEL TAX

Description of Major Activities

Right-of-way maintenance operations not listed elsewhere as their own program are included in the Motor Fuel Tax Program. Examples of these activities include: snow plowing, street sweeping, pavement patching, storm sewer maintenance, street light and traffic signal maintenance, and street striping.

FYE 2012 Program Objectives

(1) Develop a street sweeping schedule, by May 2012, for 200 working days (all but two months of operation) to ensure that "x" number of miles are swept each day, and track progress, compliance, and effectiveness through December 2012.

(2) Continue storm structure and sewer line cleaning as part of a seven-year cleaning cycle, tracking progress, compliance and effectiveness through December 2012.

(3) Track and record all pothole patching operations, documenting locations, dates patched, material used, personnel, manhours, and equipment through December 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
# of Snow Operation Call-outs	25	23	23	23
# of Days Street Sweeping Operations Performed	116	150	200	200
# of Days Spent Performing Street Overlays/Pothole Patching	58	55	50	50
Full Time Equivalent Positions	**1.88**	**1.81**	**1.81**	**1.81**

PUBLIC WORKS
Motor Fuel Tax

01-09-26

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4027	Operational - Salary	107,750	109,500	111,800	111,600	117,200	123,100
4029	Overtime	12,364	15,000	15,000	15,000	15,000	15,000
4050	FICA & Medicare	9,180	9,600	9,400	9,700	10,200	10,600
4056	IMRF	15,454	16,100	15,300	16,300	17,100	17,800
	Sub-Total	**$144,748**	**$150,200**	**$151,500**	**$152,600**	**$159,500**	**$166,500**
CONTRACTUAL:							
4204	Electric	137,311	130,000	107,600	130,000	130,000	130,000
4210	Refuse Disposal	26,907	38,000	25,000	30,000	30,000	30,000
4225	Other Contractual	50,411	168,800	148,600	141,600	131,900	131,900
4226	Traffic Signal Maintenance	23,239	26,700	12,000	25,000	25,000	25,000
4227	Street Light Maintenance	29,385	20,000	14,000	20,000	20,000	20,000
4412	Street Light Materials	14,861	20,000	12,000	15,000	15,000	15,000
	Sub-Total	**$282,115**	**$403,500**	**$319,200**	**$361,600**	**$351,900**	**$351,900**
COMMODITIES:							
4609	Street Patch Materials	122	300	-	300	300	300
4610	Street Paint	1,669	2,000	2,300	2,000	2,000	2,000
4611	Ice Control Materials	9,107	15,000	19,500	20,000	20,000	20,000
4639	Parts-Mains	1,368	5,000	2,000	5,000	5,000	5,000
4670	Rock Salt	284,019	336,000	280,000	287,000	287,000	287,000
4671	Bit Patch-Cold	10,413	8,000	8,000	8,000	8,000	8,000
4672	Bit Patch-Hot	49,184	45,000	45,000	45,000	45,000	45,000
	Sub-Total	**$355,883**	**$411,300**	**$356,800**	**$367,300**	**$367,300**	**$367,300**
	Total	**$782,746**	**$965,000**	**$827,500**	**$881,500**	**$878,700**	**$885,700**

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Planning, Engineering and Economic Dev.	363,934	302,800	311,400	284,600	310,600
Building & Code Enforcement	684,769	665,100	670,700	611,000	576,700
Museum	169,673	153,100	144,200	143,400	80,900
Special Events	130,000	95,000	95,000	80,000	75,000
TOTAL	**$1,348,375**	**$1,216,000**	**$1,221,300**	**$1,119,000**	**$1,043,200**

Performance Report on FYE 2011 Major Program Objectives

Business attraction and retention continued to be a high priority for the department. Staff contacted a minimum of three local businesses each month to determine if they had any issues with their location or municipal operations, and found that a vast majority of businesses were satisfied with their current location. Staff also worked with area brokers to pursue new business locations in West Chicago.

Although the economic downturn has slowed development, staff had over 70 meetings with developers interested in new construction. In addition, staff reviewed and inspected several substantial projects including expansions at the Middle School, Subco Packaging, DuPage Crematorium, and Ball Horticultural; and new construction at Educare.

Staff spent significant time improving the City's ability to attract new development as the economy improves. Working with a consultant, staff reviewed the traffic study and submitted plans to IDOT for a signal at North Avenue and the St. Andrews Square entrance. Staff prepared applications for right-of-way vacations, deviations and minor subdivisions. The letter of credit policy, procedures and guidelines were also revised. Staff met with representatives from the DuPage Airport Authority (DAA) and Fire District to address their issues prior to presenting the 2009 building codes with local amendments to City Council for adoption. The adopted codes address fire related requirements that were a concern to developers and the DAA and keep the City up to date with current construction standards. Staff worked with the DAA on an amendment to the Intergovernmental Agreement, the airport zoning regulations and the review process to assist in attracting new users to the DuPage Business Park. The zoning code was amended to increase allowable signs in the downtown and limit the amount of window coverage to improve the appearance of existing storefronts. As a member of the DuPage Mayors and Managers Review Committee, staff provided input on the DuPage County revisions to the Stormwater Management Ordinance.

Improving the health and safety of West Chicago residents and the appearance of the City continued to be a priority in the department, as staff continued to aggressively pursue property maintenance and zoning code violations. Staff worked with the Police Department to include crime free housing requirements in the rental license regulations, and updated the policy and procedure manual for citations and administrative adjudication. The high weed regulations were not revised to reduce the notification requirements but staff aggressively pursued violations. Outstanding wetland violations were addressed with several property owners including Kipling, Conte, Deutsch, Sunnyside Landscaping and Hogan.

Staff introduced a historical blog on the City's website to share local history with the public, expanded the railroad exhibit by offering several new programs, provided programs to local schools and worked with a high school CAD class to prepare drawings of our depots. Historic Preservation Awards were given to recognize local preservation efforts. The museum off-site storage organization has not been completed due to time constraints but the 2010 and 2011 museums donations have been processed.

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT
Planning, Engineering & Economic Development

Description of Major Activities

This Program is responsible for development within the City of West Chicago, and includes business attraction and retention, short and long range planning, historic preservation, and engineering. As part of this program, staff also recommends revisions to the comprehensive plan, zoning and subdivision regulations, and the city code to help improve the quality of development within the City and stay competitive with other communities by improving standards and clarifying the process. Staff guides developers through the review process by conducting weekly development review meetings, explaining code requirements, reviewing plan submittals and proactively contacting developers to discuss issues that may arise.

FYE 2012 Program Objectives

(1) Promote business attraction by contacting a minimum of three businesses each month to determine if there is any interest in locating in West Chicago through December 2012.

(2) Conduct monthly business retention visits through December 2012.

(3) Propose revisions to the City Code to address minimum slope requirements and other issues related to stormwater management by April 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Review Plan Commission Applications	18	28	28	30
Review Commercial and Industrial Building Permit Applications	62	70	70	70
Certificates of Appropriateness Reviewed	24	24	25	25
Meetings with Potential Developers	85	72	74	75
Review Residential Permit Applications	337	330	340	345
Full Time Equivalent Positions	**2.75**	**2.5**	**2.5**	**2.5**

COMMUNITY DEVELOPMENT
Planning, Zoning & Economic Development

01-10-28

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4016	Commissions-Salary	815	1,200	1,000	1,200	1,200	1,200
4020	Administrative-Salary	275,128	218,500	228,100	200,000	226,800	238,200
4029	Overtime	38	500	-	500	500	500
4050	FICA & Medicare	19,093	16,900	17,600	15,500	17,500	18,400
4056	IMRF	35,412	28,300	29,600	25,800	29,300	30,700
	Sub-Total	**$330,484**	**$265,400**	**$276,300**	**$243,000**	**$275,300**	**$289,000**
CONTRACTUAL:							
4100	Legal Fees	13,886	6,000	9,000	9,000	9,000	9,000
4108	Pre-Employment Exams	-	100	-	100	100	100
4110	Training and Tuition	-	3,000	400	1,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	920	1,200	900	1,100	1,100	1,100
4126	Software Maintenance	2,391	4,500	4,500	3,300	3,300	3,300
4200	Legal Notices	1,524	2,500	2,000	2,500	2,500	2,500
4202	Telephone and Alarms	2,278	2,500	2,500	2,600	2,700	2,700
4211	Printing & Binding	35	300	100	300	300	300
4225	Other Contractual Services	-	-	-	10,000	-	-
4223	Legal Reporter Fees	2,089	4,000	4,500	4,500	4,500	4,500
4300	IRMA General Insurance	8,000	8,200	8,200	2,600	2,800	3,000
4424	Telephone Maintenance & Repair	-	400	400	400	400	400
4425	Hardware Maintenance	-	300	300	300	300	300
	Sub-Total	**$30,905**	**$33,000**	**$32,800**	**$37,700**	**$30,000**	**$30,200**
COMMODITIES:							
4600	Computer/Office Supplies	56	600	500	600	600	600
4613	Postage	60	200	100	600	600	600
4602	Maps and Plats	-	500	1,100	1,200	1,200	1,200
4650	Miscellaneous Commodities	65	200	200	200	600	200
4700	Prospect Development	126	1,000	100	1,000	1,000	1,000
4720	Other Charges	-	300	300	300	300	300
	Sub-Total	**$307**	**$2,800**	**$2,300**	**$3,900**	**$4,300**	**$3,900**
CAPITAL OUTLAY:							
4802	Office Equipment	638	-	-	-	1,000	-
4812	MIS Replacement	1,600	1,600	-	-	-	-
	Sub-Total	**$2,238**	**$1,600**	**$0**	**$0**	**$1,000**	**$0**
	Total	**$363,934**	**$302,800**	**$311,400**	**$284,600**	**$310,600**	**$323,100**

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT
Building & Code Enforcement

Description of Major Activities

The Building and Code Enforcement Program includes reviewing all building permit applications; conducting building, change of occupancy, overcrowding and rental inspections; investigating code violation complaints and proactively pursuing property maintenance violations by conducting routine inspections throughout the community. The code enforcement function includes issuing correction notices, inspecting for compliance, issuing "P" tickets for minor offenses, issuing Notice to Appear citations into the City's Administrative Adjudication process for more severe cases and tracking the status of all violations, citations, liens and fines. Staff also tracks temporary occupancy permits, letters of intent, letters of credit and stormwater deposits to ensure that construction is completed. Staff also proposes local amendments to the adopted national codes to improve the safety, image and appearance of the community.

FYE 2012 Program Objectives

(1) Update the policy and procedure manual related to change of occupancy inspections by April 2012.

(2) Develop investigation and compliance techniques for illegal boarding houses by May 2012.

(3) Update the policy and procedure manual related to temporary occupancies and deposits by February 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Building Permit Applications	1,082	840	900	920
Change of Occupancy Inspections	570	575	580	580
Overcrowding Investigations	31	50	50	55
Rental Inspections	1,040	1,150	900	900
Full Time Equivalent Positions	**1.5**	**1.5**	**1.0**	**1.0**

COMMUNITY DEVELOPMENT
Building & Code Enforcement

01-10-29

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	113,419	111,900	109,200	81,900	86,000	90,300
4029	Overtime	-	500	-	500	500	500
4050	FICA & Medicare	8,462	8,600	8,400	6,400	6,700	7,000
4056	IMRF	14,599	14,500	14,100	10,600	11,200	11,700
	Sub-Total	**$136,480**	**$135,500**	**$131,700**	**$99,400**	**$104,400**	**$109,500**
CONTRACTUAL:							
4100	Legal Fees	35,880	30,000	40,000	45,000	45,000	40,000
4108	Pre-employment Exams	-	100	-	100	100	100
4110	Training and Tuition	554	2,000	600	4,000	4,000	4,000
4112	Memberships/Dues/Subscriptions	200	500	300	500	500	500
4113	Enforcement and Inspections	297,000	297,000	297,000	297,000	304,000	304,000
4120	Plan Review	66,678	55,000	65,000	60,000	60,000	60,000
4125	Software Maintenance	6,464	12,000	12,000	8,800	8,800	8,800
4200	Legal Notices	-	200	200	200	200	200
4202	Telephone and Alarms	5,150	5,200	5,200	5,600	5,600	5,600
4205	Weed Cutting	14,623	12,000	8,800	12,000	12,000	12,000
4211	Printing and Binding	1,554	2,500	1,500	2,000	2,000	2,000
4222	Filing Fees	5,828	10,000	9,000	10,000	10,000	10,000
4224	Microfiching	-	-	-	-	-	-
4225	Other Contractual Services	-	-	6,700	16,500	-	-
4300	IRMA General Insurance	16,700	17,000	17,000	2,600	2,800	3,000
4301	Other Insurance	3,333	1,000	-	-	-	-
4400	Vehicle Repair	236	1,000	500	-	-	-
4424	Telephone Maintenance & Repair	-	800	500	800	800	800
4425	Hardware Maintenance	-	400	400	400	400	400
	Sub-Total	**$454,200**	**$446,700**	**$464,700**	**$465,500**	**$456,200**	**$451,400**
COMMODITIES:							
4600	Office Supplies	1,783	1,500	1,500	1,500	1,500	1,500
4603	Parts for Vehicles	-	600	200	-	-	-
4607	Gas and Oil	1,872	2,500	2,300	2,500	2,500	2,500
4613	Postage	-	100	100	300	300	300
4615	Uniforms & Safety Equipment	110	200	200	500	500	500
4650	Miscellaneous Commodities	146	300	700	700	700	700
4720	Other Charges	231	300	300	300	300	300
	Sub-Total	**$4,143**	**$5,500**	**$5,300**	**$5,800**	**$5,800**	**$5,800**
CAPITAL OUTLAY:							
4802	Office Equipment	1,249	-	-	-	5,000	-
4804	Vehicles	-	-	-	5,300	5,300	5,300
4812	MIS Replacement	2,400	2,400	-	-	-	-
4876	CN Mitigation	86,296	75,000	69,000	35,000	-	-
	Sub-Total	**$89,945**	**$77,400**	**$69,000**	**$40,300**	**$10,300**	**$5,300**
	Total	**$684,769**	**$665,100**	**$670,700**	**$611,000**	**$576,700**	**$572,000**

COMMUNITY DEVELOPMENT DEPARTMENT
Museum

Description of Major Activities

The Museum functions as an educational facility as well as a cultural resource center for the community by promoting the City and its rich history through a variety of outreach programs, changing exhibits, tours, publications and special events. These opportunities are designed for a wide range of audiences. The Museum also collects, stores and conserves two- and three-dimensional artifacts representing the collective history of this community and its residents. It maintains extensive local history research files and reference library for use by the community. The activities of the Historical Preservation Commission and the Cultural Arts Commission are also included under this program.

FYE 2012 Program Objectives

(1) Complete Collection Inventory Project by December 2012.

(2) Complete processing all 2008 and 2012 donations by December 2012.

(3) Install new 1st floor exhibit and schedule related programming by May 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Program & Museum Attendance	3,000	3,300	3,500	3,500
Information Requests	76	70	75	85
Volunteer Hours	307	352	365	380
Donations Received	42	36	40	40
Museum Exhibits/Programs/Events	29	48	50	50
Visitors	2,100	2,700	3,000	3,000
Gallery 200 Events	180	225	250	275
Full Time Equivalent Positions	**1.50**	**1.50**	**1.50**	**1.50**

COMMUNITY DEVELOPMENT
MUSEUM

01-10-30

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	110,050	84,100	84,800	87,400	39,300	41,300
4050	FICA & Medicare	8,312	6,500	6,500	6,700	3,100	3,200
4055	IMRF	14,165	10,900	10,100	11,300	5,100	5,400
	Sub-Total	**$132,526**	**$101,500**	**$101,400**	**$105,400**	**$47,500**	**$49,900**
CONTRACTUAL:							
4100	Legal Fees	-	1,000	1,000	1,000	1,000	1,000
4110	Training and Tuition	377	500	400	500	500	500
4112	Memberships/Dues/Subscriptions	1,427	1,700	1,500	1,500	1,500	1,500
4200	Legal Notices	-	200	200	200	200	200
4202	Telephone and Alarms	3,381	6,500	3,000	3,000	3,000	3,000
4211	Printing and Binding	216	700	600	700	700	700
4212	Advertising	58	300	200	300	300	300
4223	Legal Reporter Fees	-	500	500	500	500	500
4225	Other Contractrual Services	1,028	8,000	8,000	8,000	3,000	3,000
4300	IRMA General Insurance	15,800	16,100	16,100	2,600	2,800	3,000
4424	Telephone Maintenance and Repair	-	600	600	600	600	600
4502	Copier Lease	418	500	600	600	600	600
	Sub-Total	**$22,707**	**$36,600**	**$32,700**	**$19,500**	**$14,700**	**$14,900**
COMMODITIES:							
4600	Computer/Office Supplies	543	600	600	500	600	600
4604	Tools & Equipment	78	300	300	300	300	300
4606	Educational Exhibits	5,991	2,000	2,000	8,000	8,000	8,000
4627	Educational Programing	2,386	3,800	3,700	3,800	4,000	4,200
4628	Gallery 200	1,612	3,500	1,500	3,500	3,500	3,500
4650	Miscellaneous Commodities	443	1,000	800	1,000	1,000	1,000
4652	Artifacts Maintenance	407	500	800	800	800	800
4720	Other Charges	181	500	400	500	500	500
	Sub-Total	**$11,640**	**$12,200**	**$10,100**	**$18,500**	**$18,700**	**$18,900**
CAPITAL OUTLAY:							
4812	MIS Replacement	2,800	2,800	-	-	-	-
	Sub-Total	**$2,800**	**$2,800**	**$0**	**$0**	**$0**	**$0**
	Total	**$169,673**	**$153,100**	**$144,200**	**$143,400**	**$80,900**	**$83,700**

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT
Special Events

Description of Major Activities

All efforts of this program are geared toward contributing to and supporting the Railroad Days summer festival.

FYE 2012 Program Objectives

(1) Administer the Railroad Days contract between the City of West Chicago and the selected contractor by August 2012.

COMMUNITY DEVELOPMENT
Special Events

01-12-35

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4212 Advertising		10,000	-	-	-	-	-
	Sub-Total	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**
COMMODITIES:							
4680 Special Events		120,000	95,000	95,000	80,000	75,000	70,000
	Sub-Total	**$120,000**	**$95,000**	**$95,000**	**$80,000**	**$75,000**	**$70,000**
	Total	**$130,000**	**$95,000**	**$95,000**	**$80,000**	**$75,000**	**$70,000**

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND
PROJECTED REVENUE

04-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
371000	Interest	4,941	5,000	4,000	3,000	3,000
387500	Asset Sales	0	0	0	0	0
389000	Miscellaneous	5,058	0	30,100	0	0
390000	Transfers In	0	0	0	777,200	796,900
	TOTAL	**$9,999**	**$5,000**	**$34,100**	**$780,200**	**$799,900**

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	22,675	143,800	27,200	644,100	468,500
TOTAL	**$22,675**	**$143,800**	**$27,200**	**$644,100**	**$468,500**

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Performance Report on FYE 2011 Major Program Objectives

No vehicles were purchased in FY2011; however, the City did purchase a used 50HP tow behind stump grinder from Vermeer. In addition, to improve performance and extend its useful life, substantial repairs were made to the 1999 Tymco Street Sweeper. The Tymco Street Sweeper is used to support the 2009 Elgin Street Sweeper as needed, especially during the fall for leaf collection.

An updated ten-year vehicle and equipment purchase plan was developed during the year. All vehicles were identified and evaluated as to current condition and useful life expectancy. The ten-year plan receives annual scrutiny so that the City can more closely schedule major vehicle replacements in relation to available resources.

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Description of Major Activities

These elements provide for the scheduled replacement of existing vehicles and equipment for all City departments. Funds for the replacement come from annual depreciation contributions charged to the department to which the vehicle or equipment is assigned.

FYE 2012 Program Objectives

(1) Dispose of surplus vehicles and equipment through sale, trade or auction by December 2012.

(2) Update the ten-year vehicle and equipment purchase plan by November 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Vehicles and Equipment Replaced/Purchased	0	1	20	20

CAPITAL EQUIPMENT REPLACEMENT FUND
OPERATIONS

04-34-39

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CAPITAL OUTLAY:							
4804 Vehicles		22,675	143,800	27,200	644,100	468,500	1,515,400
	Sub-Total	**$22,675**	**$143,800**	**$27,200**	**$644,100**	**$468,500**	**$1,515,400**
	Total	**$22,675**	**$143,800**	**$27,200**	**$644,100**	**$468,500**	**$1,515,400**

City of West Chicago

SEWER FUND
Projected Revenue

05-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
311000	Property Tax	15,172	0	0	15,000	15,000
331000	Sewer Services	5,577,536	4,700,000	5,000,000	5,000,000	5,000,000
342000	Sewer Connection Fees	47,970	15,000	56,700	25,000	25,000
364000	Recapture Fees	1,619	0	500	0	0
371000	Interest	43,895	30,000	25,000	25,000	25,000
386000	Other Reimbursements	2,463	0	0	0	0
386100	Health Insurance Contributions	32,619	30,000	30,000	30,000	30,000
389000	Miscellaneous	0	0	0	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	**$5,721,274**	**4,775,000**	**$5,112,200**	**$5,095,000**	**$5,095,000**

SEWER FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
SSA #2	15,509	16,700	16,200	16,800	17,200
Wastewater Treatment	3,830,066	2,946,100	2,767,400	2,854,100	2,767,600
Sanitary Collection	2,067,104	7,751,700	3,313,400	5,190,200	3,762,500
Equipment Replacement	0	2,239,200	1,226,400	2,542,400	1,340,000
TOTAL	**$5,912,680**	**$12,953,700**	**$7,323,400**	**$10,603,500**	**$7,887,300**

Performance Report on FYE 2011 Major Program Objectives

The Wastewater Treatment Plant (WWTP) treated a total of 2.31 billion gallons (a monthly average of 6.34 MGD) in 2010 with nearly 2.19 billion gallons (a monthly average of 5.99 MGD) estimated for FY 2011. Five excursions of the City's National Pollutant Discharge Elimination System (NPDES) permit were reported in 2010 with one permit excursion estimated for FY 2011. As a result of the Pre-Treatment Program, the City issued 11 industrial user violation notices in 2010 with six violation notices estimated for FY 2011.

In September 2011, OMI conducted its annual Risk-Based Condition Assessment of all processes at the WWTP. After re-rating each process, OMI re-evaluated and revised its long term capital improvement plan which will be used to replace/upgrade critical operational equipment at the WWTP over the next ten years. The City's Sewer Use Ordinance, Chapter 18 of the City Code, has been reviewed and evaluated; Code amendments are being compiled and will be presented to the City Council for consideration in 2012. The in-house odor-monitoring program continued in 2011 with no significant conclusions being made as to the cause of odor; the program will continue through 2012.

The third anaerobic digester was not cleaned in 2011 as needed repairs/upgrades to the anaerobic digester #2 were not completed. Anaerobic digester #2 was thoroughly inspected in 2011 and the extent of needed repairs/upgrades was determined to be more extensive than originally anticipated and budgeted. In 2012 repairs/upgrades to anaerobic digester #2 will be completed contractually. Once anaerobic digester #2 is returned to service, staff will procure contractual services for the cleaning and disposal of waste sludge from anaerobic digester #3.

The roof on the chlorination building was replaced at the WWTP, five tertiary sand filters were rebuilt, the primary effluent troughs were replaced, and the comminutors at both the WWTP and the Winfield Lift Station were replaced with raking bar screens. Competitive pricing to replace the solids dewatering belt press at the WWTP was investigated in 2011; replacement is planned during the first quarter of 2012.

Procurement of engineering design services to install an emergency generator at Lift Station #12, and construction services to perform upgrades to Lift Station #3, were not obtained in 2011 as previously planned. Upgrades to Lift Station #3 will become a priority for 2012.

Inflow and Infiltration (I&I) reduction efforts continued in 2011 and will continue over the next several years. Contractual services for needed I&I repairs/upgrades to areas tributary to Lift Station #1 and #4 were procured in December 2011; construction will commence in the first quarter of 2012. Engineering services to upgrade the SCADA system for all lift stations was also procured in 2011; construction of said upgrades will become a priority in 2012.

City of West Chicago

SPECIAL SERVICE AREA #2

Description of Major Activities

Personnel from the Utility Division are responsible for the operation, maintenance and repair of the pumping facility. The pumps receive preventative maintenance and repairs as needed throughout the year. The station was constructed in 1984, the pumps were overhauled in 1998, and no service interruptions have occurred during the budget period.

FYE 2012 PROGRAM OBJECTIVES

(1) Clean and inspect the storm sewer and overland drainage conveyance system to the pumping facility weekly during the months of May through November, monthly December through April.

(2) Perform weekly preventative maintenance operations of the stormwater lift station, including monthly cleaning of stormwater intake and pump station outlet, during 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Station Monitoring	365	365	365	365
Grounds Maintenance	26	26	26	26
Full Time Equivalent Positions	**0.06**	**0.06**	**0.06**	**0.06**

SPECIAL SERVICE AREA #2
OPERATION AND MAINTENANCE

05-34-40

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4027	Operational - Salary	4,811	4,500	4,600	4,600	4,900	5,200
4029	Overtime	532	500	200	500	500	600
4050	FICA & Medicare	409	400	400	400	500	500
4055	IMRF	688	700	600	700	700	800
	Sub-Total	**$6,440**	**$6,100**	**$5,800**	**$6,200**	**$6,600**	**$7,000**
CONTRACTUAL:							
4204	Electric	6,738	8,000	8,000	8,000	8,000	8,000
4210	Grounds Maintenance	2,332	2,600	2,400	2,600	2,600	2,600
	Sub-Total	**$9,070**	**$10,600**	**$10,400**	**$10,600**	**$10,600**	**$10,600**
CAPITAL OUTLAY:							
4805	Other Capital Outlay	-	-	-	-	-	240,000
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$240,000**
	Total	**$15,509**	**$16,700**	**$16,200**	**$16,800**	**$17,200**	**$257,600**

SEWER FUND
Wastewater Treatment

Description of Major Activities

Wastewater treatment facilities operate continuously and thereby demand large amounts of electricity for its hardware. The consultants monitor eight separate processes throughout a treatment day to optimize overall treatment efficiency. Collection, solids separation, sludge wasting, aeration, digestion, sand filtration, chlorination/dechlorination and laboratory sampling and analysis require continuous staff monitoring.

FYE 2012 Program Objectives

(1) Considering capital improvements completed during FY2012, re-evaluate the ten year Capital Improvement Plan and provide recommendations for changes and/or additions by October 2012.

(2) Procure contractual services for cleaning and disposal of waste sludge from anaerobic digester #3 by September 2012.

(3) Present amendments to Chapter 18, Sewer Use Ordinance, of the West Chicago City Code to City Council for consideration by June 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
NPDES Permit Excursions	5	1	0	0
Wastewater Treated (Average Daily Flow, MGD)	6.34	5.99	6.30	6.40
Biosolids Removed (Dry Tons)	931	1,037	1,050	1,100
Full Time Equivalent Positions	**0.25**	**0.25**	**0.25**	**0.25**

SEWER FUND
WASTEWATER TREATMENT

05-34-42

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	27,519	27,800	28,200	28,500	30,000	31,500
4029	Overtime	333	-	400	400	400	400
4050	FICA & Medicare	1,768	2,200	2,100	2,300	2,400	2,500
4056	IMRF	3,585	3,600	3,600	3,800	4,000	4,200
	Sub-Total	**$33,204**	**$33,600**	**$34,300**	**$35,000**	**$36,800**	**$38,600**
CONTRACTUAL:							
4100	Legal Fees	-	2,000	-	2,000	2,000	2,000
4101	Auditing Fees	3,515	3,900	3,800	3,900	4,000	4,100
4112	Memberships/Dues/Subscriptions	13,607	13,600	13,600	13,600	13,600	13,600
4202	Telephone and Alarms	5,319	-	5,100	-	-	-
4211	Printing and Binding	227	-	200	200	200	200
4216	Grounds Maintenance	6,958	13,000	9,600	10,100	10,100	10,100
4225	Other Contractual Services	2,603,388	2,615,100	2,553,700	2,595,900	2,634,500	2,691,800
4300	IRMA General Insurance	60,000	60,900	60,500	61,400	66,400	71,800
4405	Secondary Treatment Repair	31,105	204,000	86,600	132,000	-	-
	Sub-Total	**$2,724,117**	**$2,912,500**	**$2,733,100**	**$2,819,100**	**$2,730,800**	**$2,793,600**
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	-	-	-	-	-
4808	Depreciation	1,072,745	-	-	-	-	-
	Sub-Total	**$1,072,745**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$3,830,066**	**$2,946,100**	**$2,767,400**	**$2,854,100**	**$2,767,600**	**$2,832,200**

City of West Chicago

SEWER FUND
Sanitary Collection

Description of Major Activities

The Sanitary Collection program covers all expenditures associated with the routine operation and maintenance of the entire sanitary sewer collection system, the City's fifteen sewer lift stations and sewer lift station force mains. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe reliable sewage handling and conveyance system for the businesses and residents of West Chicago.

FYE 2012 Program Objectives

(1) Procure construction services to replace VFDs and repair broken sluice gate and pump elbows/seats, and appurtenances for Lift Station #3 by July 2012.

(2) Complete construction of SCADA system upgrades for all sanitary lift stations by October 2012.

(3) Procure construction services for utility relocations in advance of the Illinois Route 64 widening project by March 2012, completing construction by July 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Lift Station Alarm Calls	38	18	20	20
Lift Station Overtime Hours	471	395	370	370
Sanitary Sewer Service Calls	92	66	60	60
Sanitary Sewer Main Back-ups	6	5	3	3
Sanitary Service Lines Rodded	0	0	1	1
Sanitary Service Lines Repaired	3	2	1	1
Full Time Equivalent Positions	**14.88**	**14.38**	**14.38**	**14.38**

SEWER FUND
SANITARY COLLECTION

05-34-43

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	344,054	515,500	386,200	557,400	585,300	614,600
4027	Operational - Salary	458,162	439,000	420,200	396,000	415,800	436,600
4029	Overtime	47,061	49,500	45,800	49,500	49,500	49,500
4050	FICA & Medicare	62,349	76,000	63,800	76,800	80,400	84,300
4052	I.C.M.A. - R.C.	2,104	3,900	3,900	4,000	4,200	4,500
4053	Health/Dental/Life Insurance	304,422	365,200	348,600	404,300	436,700	471,700
4054	Unemployment Insurance	3,913	-	700	-	-	-
4056	IMRF	107,660	128,100	103,000	129,000	135,200	141,600
	Sub-Total	**$1,329,724**	**$1,577,200**	**$1,372,200**	**$1,617,000**	**$1,707,100**	**$1,802,800**
CONTRACTUAL:							
4100	Legal Fees	97,697	15,000	15,500	15,000	15,000	15,000
4101	Auditing Fees	3,515	3,900	3,800	3,900	4,000	4,100
4102	JULIE System	1,444	2,000	1,600	1,700	1,700	1,700
4103	Engineering and Inspections	-	-	-	110,000	-	-
4105	Consultants	1,827	-	1,700	2,000	2,000	2,000
4110	Training and Tuition	90	500	-	500	500	500
4125	Software Maintenance	9,184	13,800	9,000	12,300	12,300	12,300
4202	Telephone and Alarms	10,747	10,000	8,000	10,000	10,000	10,000
4203	Heating Gas	6,916	6,000	6,000	6,000	6,000	6,000
4204	Electric	66,517	62,000	60,000	62,000	62,000	62,000
4216	Grounds Maintenance	4,047	4,700	4,100	4,700	4,700	4,700
4225	Other Contractual Services	73,884	197,900	160,000	194,400	188,000	188,000
4300	IRMA General Insurance	75,000	76,100	75,600	92,100	99,500	107,500
4301	Other Insurance	-	-	1,000	-	-	-
4400	Vehicle Repair	9,955	20,000	20,000	20,000	20,000	20,000
4402	Lift Station Repair	131,097	425,000	40,000	325,000	25,000	25,000
4410	Sewer Main Repair	99,613	465,000	225,000	600,000	500,000	500,000
4501	Postage Meter Rental	1,377	1,300	1,400	1,400	1,400	1,400
4502	Copier Fees	2,242	4,000	2,300	2,500	2,500	2,500
	Sub-Total	**$594,954**	**$1,307,200**	**$635,000**	**$1,463,500**	**$954,600**	**$962,700**
COMMODITIES:							
4600	Computer/Office Supplies	13,603	5,000	5,000	5,000	5,000	5,000
4603	Parts for Vehicles	10,432	15,000	15,000	15,000	15,000	15,000
4604	Tools and Equipment	5,352	7,500	7,500	7,500	7,500	7,500
4607	Gas and Oil	14,441	15,000	18,000	15,000	15,000	15,000
4613	Postage	2,649	3,000	3,000	3,000	3,000	3,000
4626	Chemicals	855	800	2,200	1,000	1,000	1,000
4630	Parts - Lift Stations	30,116	30,000	105,000	30,000	30,000	30,000
4638	Trench Backfill Material	38	5,000	6,000	5,000	5,000	5,000
4639	Parts - Mains	2,615	2,000	3,000	3,000	3,000	3,000
4650	Miscellaneous Commodities	5,032	4,000	6,000	5,000	5,000	5,000
4702	Bank Charges	10,678	5,000	4,500	5,000	5,000	5,000
	Sub-Total	**$95,821**	**$92,300**	**$175,200**	**$94,500**	**$94,500**	**$94,500**
CAPITAL OUTLAY:							
4804	Vehicles	-	-	-	143,900	146,300	146,300
4806	Other Capital Outlay	46,606	3,775,000	131,000	1,871,300	860,000	820,000
4900	Transfers Out	-	1,000,000	1,000,000	-	-	-
	Sub-Total	**$46,606**	**$4,775,000**	**$1,131,000**	**$2,015,200**	**$1,006,300**	**$966,300**
	Total	**$2,067,104**	**$7,751,700**	**$3,313,400**	**$5,190,200**	**$3,762,500**	**$3,826,300**

City of West Chicago

SEWER FUND
Plant Equipment Replacement

Description of Major Activities

The expenditures in this element, funded through set-aside contributions from both West Chicago and Winfield, are for the replacement of existing equipment at the Wastewater Treatment Plant.

FYE 2012 Program Objectives

(1) Prepare construction specifications, procure construction services, and replace the roofs at the WWTP administration and operations buildings by November 2012.

(2) Procure construction services to repair the heating and mixing system within anaerobic digester #2 by June 2012.

(3) Procure construction services to replace the solids dewatering belt press by March 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Primary Clarifier Drive Repair (%)	0	0	25	25
Roof Replacement (%)	35	15	35	15
Sand Filter Overhaul (%)	0	50	0	0
Digester Tank Cleaning & Repair	1	0	1	0
Full Time Equivalent Positions	**0**	**0**	**0**	**0**

SEWER FUND
SEWER PLANT EQUIPMENT REPLACEMENT

05-34-45

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4225	Other Contractual Services	-	309,200	136,900	225,600	119,000	119,000
	Sub-Total	**$0**	**$309,200**	**$136,900**	**$225,600**	**$119,000**	**$119,000**
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	1,930,000	1,089,500	2,316,800	1,221,000	971,000
	Sub-Total	**$0**	**$1,930,000**	**$1,089,500**	**$2,316,800**	**$1,221,000**	**$971,000**
	Total	**$0**	**$2,239,200**	**$1,226,400**	**$2,542,400**	**$1,340,000**	**$1,090,000**

SEWER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FY'S)	BUDGETED 2017	ESTIMATED 2017	PROPOSED 2018	PROPOSED 2019	PROPOSED 2020	PROPOSED 2021	PROPOSED 2022	5Yr Total (2017 thru 2021)
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4606								
Lift Station Security Improvements			100,000					
Aspen Ridge Lift Station Generator - Engr.			40,000					
Aspen Ridge Lift Station Generator - Const.				180,000				
Burger King Lift Station Generator - Engr.				45,000				
Burger King Lift Station Generator - Const.					900,000			
Forest Trails Lift Station - MCC & Stationary Generator Replacement - Engr.	19,000	-						-
Forest Trails Lift Station, Electrical System Replacement - Const.	190,000	-						-
Forest Trails Lift Station, Electrical System Replacement - Engr. Inspect.	13,000	-						-
Forest Trails Lift Station, Replacement - Engr.			75,000					300,000
Forest Trails Lift Station, Replacement - Const.	322,000	-		900,000				65,000
Forest Trails Lift Station, Replacement - Engr. Inspect.	65,000	-		65,000				75,000
Aspen Ridge Lift Station Replacement - Engr.	75,000	-		75,000				900,000
Aspen Ridge Lift Station Replacement - Const.					900,000			65,000
Aspen Ridge Lift Station Replacement - Engr. Inspect.					65,000			90,000
Burger King Lift Station Replacement - Engr.					90,000			900,000
Burger King Lift Station Replacement - Const.						900,000		65,000
Burger King Lift Station Replacement - Engr. Inspect.						65,000		75,000
Penn Road Lift Station Replacement - Engr.						75,000		900,000
Penn Road Lift Station Replacement - Const.							900,000	65,000
Penn Road Lift Station Replacement - Engr. Inspect.							65,000	-
Stormwater Lift Station #8 MCC & Outlet Replacement - Engr.	22,000	-						-
Stormwater Lift Station #8 MCC & Outlet Replacement - Const.	165,000	-						-
Stormwater Lift Station #8 MCC & Outlet Replacement - Engr. Inspect.	22,000	-						-
Lift Station SCADA Upgrades	100,000	16,000	100,000					900,000
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.		14,500	3,700					3,700
Route 64 Roadway Widening Project - Sewer Relocation - Const.	1,600,000		1,045,300					1,045,300
Route 64 Roadway Widening Project - Sewer Relocation - Engr. Inspect.	300,000	-	154,000					154,000
Galena Blvd Reconstruction - Battery Sewer Replacement	300,000	76,500						-
2013 Street Program								-
Annual Street Program	95,000	-						-
Towne - Planning & Sewer Utility Improvement Project			367,800					367,800
Corn Parkway Sanitary Sewer Improvements - (Randall Rd to Dunham)	360,000	-					360,000	360,000
Sanitary Collection System Expansion Phase I Engr. Study - Northwestern City Limits		1,700						-
05-34-43-4606 SUB-TOTAL	$3,773,000	$131,300	$1,871,300	$860,000	$822,000	$840,000	$810,000	$4,451,300
WASTEWATER TREATMENT PLANT EQUIPMENT REPLACEMENT, 05-34-43-4636								-
Headworks - Screening Equipment & Grit Removal Replacement	600,000	430,000	710,000			120,000	50,000	830,000
Primary Clarifiers - Primary Effluent Trough Replacement Program	160,000	110,000						-
Primary Clarifiers - Replace Clarifier Chains and Flights	100,000		101,000	121,000	121,000	121,100		464,100
Aeration Basins - Concrete Repair					165,000	160,000		325,000
Secondary Clarifiers - Paint Clarifiers (metal/mechanisms			100,000					100,000
Quarries Clarifier - Paint Clarifier (Metal) Mechanisms			35,000					35,000
Tertiary Filters - Rehabilitation	300,000	227,000						-
Tertiary Filters - Rebuild Pumping/Valving System			100,000				750,000	750,000
Tertiary Filters - Cloth/s System Replacement Project								-
Disinfection - Upgrades to Chlorine Feed System	70,000	-						-
Solids Thickening - Upgrades to waste Sludge Thickening				350,000				350,000
Anaerobic Digestion - Repairs to Primary Digester Sludge Heating/Mixing System	350,000	-	100,000		150,000			1,400,000
Anaerobic Digestion - Gas System Upgrade						300,000		300,000
Solids Dewatering - Sludge Belt Press Upgrades	100,000		100,000	200,000				500,000
SCADA - Upgrades / Replacement				200,000				200,000
Buildings - Upgrades / Replacements	180,000	167,400	150,000	200,000				400,000
Odor Control								-
05-34-43-4606 SUB-TOTAL	$1,930,000	$1,083,100	$1,310,000	$1,221,000	$881,000	$781,100	$799,000	$5,259,100
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	$5,703,000	$1,223,100	$4,181,300	$2,081,000	$1,787,000	$1,621,100	$1,609,000	$10,351,100
CIP SUMMARY BY ACCOUNT								
COLLECTION SYSTEM IMPROVEMENTS 05-34-43-4606	$3,773,000	$131,300	$1,871,300	$860,000	$822,000	$840,000	$810,000	$4,451,300
WASTEWATER TREATMENT PLANT EQUIP. REPLMNT - 05-34-43-4636	$1,930,000	$1,083,100	$2,310,000	$1,221,000	$971,000	$781,100	$799,000	$5,909,100
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	$5,703,000	$1,223,100	$4,181,300	$2,081,000	$1,787,000	$1,621,100	$1,609,000	$10,351,100

City of West Chicago

WATER SERVICE
PROJECTED REVENUE

06-00		2010 Actual	2011 Proposed	2011 Estimated	2012 Proposed	2013 Projected
312000	Home Rule Sales Tax	1,027,268	900,000	1,000,000	1,000,000	1,000,000
331000	Water Services	4,829,368	4,750,000	4,500,000	4,750,000	4,750,000
332000	Hydrant Meter Fees	2,144	1,000	2,000	1,000	1,000
332500	Posting and Turn On Fees	58,400	40,000	50,000	40,000	40,000
341000	Water Connection Fees	24,194	15,000	25,800	15,000	15,000
341500	Water Capacity Fees	7,800	5,000	7,200	5,000	5,000
344000	Meter Sales	9,861	8,000	6,600	8,000	8,000
371000	Interest	90,193	50,000	30,000	30,000	30,000
386000	Reimbursements	558,833	1,000	0	0	0
386100	Health Insurance Contributions	30,153	25,000	25,000	25,000	25,000
388500	Tower Rental Fees	62,326	72,500	87,100	72,500	72,500
389000	Miscellaneous	8	500	191,000	0	0
390000	Transfers	0	1,000,000	1,000,000	0	0
	TOTAL	**$6,700,540**	**$6,868,000**	**$6,924,700**	**$5,946,500**	**$5,946,500**

City of West Chicago

WATER FUND

Financial Summary

Program	2010 Actual	2011 Proposed	2011 Estimated	2012 Proposed	2013 Projected
Water Production and Distribution	2,411,531	12,121,000	3,060,000	9,507,700	8,889,800
Water Treatment Plant Operations	3,029,349	1,831,400	1,325,700	2,302,700	1,568,700
Debt Service	981,365	2,407,100	15,265,900	706,900	707,000
TOTAL	**$6,422,244**	**$16,359,500**	**$19,651,600**	**$12,517,300**	**$11,165,500**

Performance Report on FYE 2011 Major Program Objectives

The Division operated and maintained pumping facilities that produced over 1.18 billion gallons of water during the 2010 calendar year with nearly 1.22 billion gallons estimated for FY2011. The Division successfully completed all IEPA and USEPA required sampling and monitoring requirements with no violations.

Final design of Well Station #12 was completed in December 2011 and staff anticipates that construction of the associated well house will begin in the spring of 2012 with Well Station #12 becoming operational by October 2012.

Phase II engineering design services related to utility relocations in advance of the Illinois Route 64 widening project were substantially completed; however, due to permit approval delays from IDOT, final project design and bid documents are not expected to be completed until late December 2011 with project letting scheduled for February 2012. Pending IDOT's approval and permit issuance, construction is scheduled for spring 2012.

Engineering design and construction oversight services for the first elevated tank were secured in December 2010 and design, including hydraulic system modeling to confirm fill and draw operations and appropriate sizing of tank, progressed during 2011; construction of the elevated storage tank #1 will likely begin in 2013.

Engineering design services for the installation of a stand-by generator at Well Stations #3 and #10 were secured in 2010. Engineering services to design a stand-by generator at Well Station #9 was delayed until FY2016.

During 2011, proposals were received and the City selected Water Resources, Inc. of Elgin, Illinois and the Neptune water meter/AMI system as its preferred choice for the City-wide Water Meter Replacement Program. Water meter installations commenced in October 2011, and the program is scheduled to be completed prior to December 2012.

No major operational changes were made to the plant during 2011; however, operational strategies to improve treatment process and balance water storage against demand continue to be made to the treatment processes at the water treatment plant to optimize the process. Staff continues to explore control measures to minimize corrosion in the City's distribution system and investigate methods and means to repaint the vertical pipe gallery.

City of West Chicago

WATER PRODUCTION AND DISTRIBUTION

Description of Major Activities

This program covers all expenditures associated with the routine operation and maintenance of the City's nine wells, two elevated storage tanks, three ground storage tanks, watermain, fire hydrants, valves, water meters, and service connections. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe, plentiful and uninterrupted source of water for the businesses and residents of West Chicago.

FYE 2012 Program Objectives

(1) Complete construction of Well Station #12 by October 2012.

(2) Procure construction services for utility relocations in advance of the Illinois Route 64 widening project by March 2012, completing construction by July 2012.

(3) Complete Water Meter Replacement Program by December 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Average Daily Water Produced (MGD)	3.24	3.33	3.50	3.50
# Of Watermain Breaks Repaired	5	12	10	10
# Of Fire Hydrants Painted	500	325	500	500
# Of Major Well Station Repairs	1	1	0	0
Full Time Equivalent Positions	**15.00**	**14.69**	**14.69**	**14.69**

WATER FUND
Water Production and Distribution

06-34-47

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	331,537	400,700	347,600	420,400	441,500	463,600
4027	Operational-Salary	483,729	515,300	409,300	519,300	545,300	572,600
4029	Overtime	34,747	50,000	35,000	50,000	50,000	50,000
4050	FICA & Medicare	59,815	73,100	58,700	75,800	79,400	83,100
4052	I.C.M.A. - R.C.	2,104	3,900	5,300	4,000	4,200	4,500
4053	Health/Dental/Life Insurance	304,550	385,200	335,500	404,300	436,700	471,700
4054	Unemployment Insurance	1,360	-	600	-	-	-
4056	IMRF	103,301	123,200	95,300	127,300	133,400	139,700
	Sub-Total	$1,301,142	$1,551,400	$1,287,300	$1,601,100	$1,690,500	$1,785,200
CONTRACTUAL:							
4100	Legal Fees	104,251	15,000	13,100	15,000	15,000	15,000
4101	Auditing Fees	13,110	14,000	13,300	13,700	14,000	14,400
4102	JULIE System	1,444	2,000	1,700	1,700	1,700	1,700
4105	Consultants	1,827	-	2,000	2,000	2,000	2,000
4108	Pre-Employment Exams	411	600	600	600	600	600
4110	Training and Tuition	626	3,000	200	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	1,077	1,000	300	1,000	1,000	1,000
4125	Software Maintenance	6,625	10,500	6,400	8,900	8,900	8,900
4200	Legal Notices	468	1,000	600	1,000	1,000	1,000
4202	Telephone and Alarms	29,512	30,000	21,700	30,000	30,000	30,000
4203	Heating Gas	4,398	7,500	3,000	5,000	5,000	5,000
4204	Electric	368,239	415,000	300,000	400,000	400,000	400,000
4207	Lab Services	2,736	10,000	5,200	7,000	7,000	7,000
4210	Refuse Disposal	2,037	10,000	700	10,000	10,000	10,000
4211	Printing and Binding	1,927	2,500	1,900	2,500	2,500	2,500
4216	Grounds Maintenance	7,319	8,000	7,800	8,000	8,000	8,000
4225	Other Contractual Services	105,819	214,400	200,000	194,400	188,000	188,000
4300	IRMA General Insurance	147,900	149,900	149,900	145,900	157,600	170,300
4301	Other Insurance	4,306	12,000	-	-	-	-
4400	Vehicle Repair	62	3,500	500	3,500	3,500	3,500
4401	Building Repair	37	500	700	500	500	500
4418	Distribution System Repair	67,471	100,000	75,000	100,000	100,000	100,000
4420	Pump Station Repair	64,845	343,000	331,400	100,000	100,000	100,000
4421	Reservoir Repair	-	1,000	-	500	500	500
4423	Radio/Radar Equipment Repair	-	1,000	-	-	-	-
4425	Hardware Maintenance	444	2,700	500	2,000	2,000	2,000
4501	Postal Meter Rental	1,377	1,400	1,400	1,400	1,400	1,400
4502	Copier Lease/Costs	3,394	4,500	2,900	3,000	3,000	3,000
	Sub-Total	$941,555	$1,384,000	$1,140,600	$1,060,600	$1,086,200	$1,079,300
COMMODITIES:							
4600	Computer/Office Supplies	16,037	7,800	7,800	7,800	7,800	7,800
4603	Parts for Vehicles	1,014	5,000	6,500	5,000	5,000	5,000
4604	Tools and Equipment	862	5,000	2,000	5,000	5,000	5,000
4607	Gas and Oil	17,111	20,000	20,000	20,000	20,000	20,000
4613	Postage	4,967	6,000	4,600	5,000	5,000	5,000
4616	Uniforms & Safety Equipment	6,812	7,500	5,500	7,500	7,500	7,500
4620	Parts and Equipment - Wells	1,985	4,000	400	4,000	4,000	4,000
4621	Parts and Equipment - Distribution	35,302	60,000	30,000	60,000	60,000	60,000
4622	Parts and Equipment - Pump Stations	3,764	15,000	6,000	15,000	15,000	15,000
4625	Lab Supplies	499	500	200	500	500	500
4626	Chemicals	-	1,000	-	500	500	500
4641	Water Meters/Parts	17,242	25,000	2,400	25,000	25,000	25,000
4650	Miscellaneous Commodities	5,724	6,000	6,000	6,000	6,000	6,000
4702	Bank Charges	8,352	5,000	2,300	5,000	5,000	5,000
4720	Other Charges	-	-	-	-	-	-
	Sub-Total	$119,671	$169,800	$93,700	$166,300	$166,300	$166,300
CAPITAL OUTLAY:							
4804	Vehicles	-	-	-	113,900	116,600	118,300
4806	Other Capital Outlay	37,263	9,044,000	538,400	6,565,800	6,850,200	244,000
4812	MIS Replacement	11,800	11,800	-	-	-	-
4900	Transfers Out	-	-	-	-	-	-
	Sub-Total	$49,063	$9,055,800	$538,400	$6,679,700	$6,966,800	$362,300
	Total	$2,411,431	$12,121,000	$3,060,000	$9,507,700	$8,889,800	$3,393,100

WATER TREATMENT PLANT OPERATIONS

Description of Major Activities

This program covers all expenditures associated with the overall operation and maintenance of the Water Treatment Plant.

FYE 2012 Program Objectives

(1) Continue to evaluate operational strategies to improve treatment process and balance water storage against demand by December 2012.

(2) Remove waste lime sludge from lagoons by November 2012.

(3) Complete native landscape improvements to grounds at Water Treatment Plant to gain stormwater permit compliance from DuPage County.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Average Daily Water Treated (MGD)	3.12	3.15	3.50	3.50
Full Time Equivalent Positions	**8.13**	**8.13**	**8.13**	**8.13**

WATER FUND
Water Treatment Plant Operations

06-34-48

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	31,495	63,000	28,100	68,100	71,600	75,200
4027	Operational-Salary	475,018	488,500	484,300	510,000	535,500	562,300
4029	Overtime	33,880	50,000	26,700	35,000	35,000	35,000
4050	FICA & Medicare	40,954	46,100	40,900	47,000	49,200	51,500
4056	IMRF	69,691	77,600	66,700	78,900	82,600	86,500
	Sub-Total	**$651,036**	**$725,200**	**$646,700**	**$739,000**	**$773,900**	**$810,500**
CONTRACTUAL:							
4100	Legal Fees	-	5,000	-	-	-	-
4108	Pre-Employment Exams	-	300	-	300	300	300
4110	Training and Tuition	1,545	3,000	500	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	371	400	300	400	400	400
4202	Telephone and Alarms	9,237	10,000	7,500	10,000	10,000	10,000
4203	Heating Gas	3,601	4,000	3,000	4,000	4,000	4,000
4204	Electric	180,620	185,000	160,000	185,000	185,000	185,000
4207	Lab Services	1,244	2,000	-	2,000	2,000	2,000
4210	Refuse Disposal	462,884	192,000	56,500	750,000	-	800,000
4216	Grounds Maintenance	7,914	8,500	7,900	8,500	8,500	8,500
4219	Contract Janitorial Services	22,829	23,600	22,900	25,600	26,300	27,100
4225	Other Contractual Services	17,915	15,000	10,000	15,000	15,000	15,000
4300	IRMA General Insurance	50,000	50,700	50,400	53,800	58,200	62,900
4401	Building Repair	5,674	10,000	10,000	10,000	10,000	10,000
4430	WTP Operations Repair	14,204	15,000	19,000	18,000	21,000	24,000
4502	Copier Lease/Costs	5,680	24,000	8,300	10,000	10,000	10,000
4503	Equipment Rental	859	1,000	700	1,000	1,000	1,000
	Sub-Total	**$784,576**	**$549,500**	**$357,000**	**$1,096,600**	**$354,700**	**$1,163,200**
COMMODITIES:							
4600	Computer/Office Supplies	4,844	2,000	1,200	2,000	2,000	2,000
4603	Parts for Vehicles	-	200	-	200	200	200
4604	Tools and Equipment	2,874	3,000	600	3,000	3,000	3,000
4607	Gas and Oil	32	500	2,000	1,000	1,000	1,000
4615	Uniforms& Safety Equipment	2,668	4,000	2,800	4,000	4,000	4,000
4624	Parts - Building Repair	3,087	3,000	4,000	3,000	3,000	3,000
4625	Lab Supplies	9,435	11,000	8,000	11,000	11,000	11,000
4626	Chemicals	262,490	350,000	285,100	375,000	405,000	437,400
4642	Parts - WTP Operations	3,301	6,000	6,000	6,000	6,000	6,000
4650	Miscellaneous Commodities	3,294	2,000	2,300	2,000	2,000	2,000
	Sub-Total	**$292,026**	**$381,700**	**$312,000**	**$407,200**	**$437,200**	**$469,600**
CAPITAL OUTLAY:							
4804	Vehicles	-	-	-	2,900	2,900	2,900
4806	Other Capital Outlay	-	175,000	10,000	57,000	-	-
4808	Depreciation	1,301,711	-	-	-	-	-
	Sub-Total	**$1,301,711**	**$175,000**	**$10,000**	**$59,900**	**$2,900**	**$2,900**
	Total	**$3,029,349**	**$1,831,400**	**$1,326,700**	**$2,302,700**	**$1,568,700**	**$2,446,200**

City of West Chicago

TREATMENT PLANT DEBT SERVICE

Description of Major Activities

The City issued 21.2 million dollars in alternate revenue bonds to pay for the Water Treatment Plant; this debt was paid off in 2011. The City also secured a $10 million plus loan from the IEPA. The bonds and note are being paid off through water usage charges.

WATER FUND
DEBT SERVICE

06-34-49

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
COMMODITIES:							
4703	Bond Principal	-	985,000	14,310,000	-	-	-
4704	Bond Interest	736,308	715,200	248,700	-	-	-
4715	Bond Issuance Costs	27,107	-	-	-	-	-
4716	Note Principal	-	497,600	497,600	510,400	523,700	537,200
4717	Note Interest	217,682	209,300	209,300	196,500	183,300	169,700
4720	Other Charges	268	-	300	-	-	-
	Sub-Total	**$981,365**	**$2,407,100**	**$15,265,900**	**$706,900**	**$707,000**	**$706,900**
	Total	**$981,365**	**$2,407,100**	**$15,265,900**	**$706,900**	**$707,000**	**$706,900**

WATER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FY'S)	BUDGETED 2011	ESTIMATED 2011	PROPOSED 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	PROPOSED 2016	Est Totals
Miscellaneous Professional Services	-	-	-	-	-	-	-	-
NAVI WATER PRODUCTION IMPROVEMENTS								-
Well #7 Stand-by Generator Installation - Engr.								-
Well #7 Stand-by Generator Installation - Constr.								-
Well #7 Stand-by Generator Installation - Engr. Inspect.	15,000							15,000
Well #3 Stand-by Generator Installation - Engr.			18,000		225,000			243,000
Well #3 Stand-by Generator Installation - Constr.					19,000			19,000
Well #3 Stand-by Generator Installation - Engr. Inspect.								-
Well #10 Stand-by Generator Installation - Engr.	21,600		24,000					45,600
Well #10 Stand-by Generator Installation - Constr.							150,000	150,000
Well #10 Stand-by Generator Installation - Engr. Inspect.							24,000	24,000
Well #9 Stand-by Generator Installation - Engr.	35,000	-					35,000	35,000
Well #9 Stand-by Generator Installation - Constr.								-
Well #9 Stand-by Generator Installation - Engr. Inspect.								-
Well #8 Assembly Upgrade & Generator Replacement Project - Engr.							40,000	40,000
Well #8 Assembly Upgrade & Generator Replacement Project - Constr.								-
Well #8 Assembly Upgrade & Generator Replacement Project - Engr. Inspect.								-
Well #5 Stand-by Generator Installation - Engr.								-
Well #5 Stand-by Generator Installation - Constr.								-
Well #5 Stand-by Generator Installation - Engr. Inspect.								-
Well Inspection & Rehabilitation	-	-	-	-	-	-	-	-
Well #12 Installation Project - Engr.	35,000	7,400						-
Well #12 Installation Project - Land Acquisition	700,000	-	870,000					870,000
Well #12 Installation Project - Constr.	93,100	2,000	20,000					20,000
Well #12 Installation Project - Engr. Inspect.								-
Well #13 Installation Project - Engr.								-
Well #13 Installation Project - Land Acquisition								-
Well #13 Installation Project - Constr.								-
Well #13 Installation Project - Engr. Inspect.								-
SUB-TOTAL	$984,100	$35,700	$733,000	$0	$344,000	$0	$319,000	$1,317,000
FINISHED WATER DISTRIBUTION SYSTEM IMPROVEMENTS								
Various Distribution System Improvements	-	-	-	-	-	-	-	-
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.	9,400	14,000	3,700					3,700
Route 64 Roadway Widening Project - Waterman Relocation - Constr.	1,210,000		1,829,700					1,829,700
Route 64 Roadway Widening Project - Waterman Relocation - Engr. Inspect.	115,000	-	183,000					183,000
South Leg - Route 59 Waterman Relocation Project - Engr.							83,000	83,000
Galena Street Reconstruction - Waterman Replacement	150,000	82,800						-
2011 Street Program								-
Annual Street Program								-
Travis - Pamela & Bilger Utility Improvement Project			411,000					-
Water Distribution System Expansion Phase I Engr. Study - Northeastern City Limits	600	-						-
Water Meter Replacement Program	2,000,000	430,700	3,375,300					3,375,300
SUB-TOTAL	$3,337,000	$461,000	$4,803,100	$0	$0	$0	$83,000	$5,434,700
FINISHED WATER STORAGE TANK IMPROVEMENTS								
2 MG Elevated Tank Project - Engr. (Tank 1)	60,000	28,700	35,000					35,000
2 MG Elevated Tank Project - Constr. (Tank 1)	4,500,000	-		3,600,000				3,600,000
2 MG Elevated Tank Project - Engr. Inspect. (Tank 1)	99,000	-		94,200				94,200
750,000 Gallon Elevated Tank Project - Engr. (Tank 2)					75,000			
750,000 Gallon Elevated Tank Project - Constr. (Tank 2)						1,637,500	1,637,500	3,275,000
750,000 Gallon Elevated Tank Project - Engr. Inspect. (Tank 2)						62,500	62,500	125,000
SUB-TOTAL	$4,659,000	$28,700	$35,000	$3,694,200	$75,000	$1,700,000	$1,700,000	$ 7,131,200
WATER TREATMENT PLANT IMPROVEMENTS								
Miscellaneous Professional Services	175,000	10,000	47,000				175,000	222,000
SUB-TOTAL	$175,000	$10,000	$47,000	$0	$0	$0	$175,000	$222,000
TOTAL WATER FUND CAPITAL IMPROVEMENT PROGRAM	$9,239,000	$548,400	$5,617,800	$3,694,200	$319,000	$1,700,000	$2,277,000	$14,105,900
CIP SUMMARY BY ACCOUNT								
Capital Outlay - Non WTP Construction (06-7437-4100)	$8,044,000	$438,400	$1,469,800	$3,694,200	$319,000	$1,700,000	$2,102,000	$13,993,000
Capital Outlay - WTP Improvements (06-7448-4100)	$176,000	$10,000	$47,000	$0	$0	$0	$175,000	$222,000
	$8,219,000	$448,400	$1,517,800	$3,694,200	$319,000	$1,700,000	$2,277,000	$14,215,000

City of West Chicago

MIS REPLACEMENT
PROJECTED REVENUE

07-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
371000	Interest	2,338	0	1,100	500	0
390000	Transfers In	81,400	0	0	0	0
	TOTAL	**$83,738**	**$0**	**$1,100**	**$500**	**$0**

City of West Chicago

MIS REPLACEMENT FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
MIS Replacement	65,353	99,000	80,000	130,000	218,400
TOTAL	**$65,353**	**$99,000**	**$80,000**	**$130,000**	**$218,400**

City of West Chicago

MIS REPLACEMENT FUND

Performance Report on FYE 2011 Major Program Objectives

As the utilization of the City's information technology system has increased and all user's needs have become more sophisticated, the budget for fiscal year 2011 was developed with a focus given to hardware and software upgrades, expansion of data space and network speed, streamlining the network, including the system's automation, and increasing archival space and related capabilities.

In order to better serve all users and improve access to the City's network and applications, an upgrade to the City's infrastructure was installed during fiscal 2011 to increase the speed for internet access from 1.5 Mbps to a dedicated 20 Mbps fiber channel using metro Ethernet. This upgrade allows all users throughout the City to access information in a faster and more efficient manner.

A second virtual server was added to the network which allowed for the clustering of this new virtual server to the existing virtual server. By clustering the two servers, redundancy has been attained. With redundancy, should any of the City's individual servers fail, the City's users will experience no down time, thereby providing stability in productivity.

With regard to the City's data, all data is maintained and stored at the Police Department, and the available equipment space for archiving all data has become limited as the City continues to increase the automation of operations, processes and data and document storage. For the purpose of increasing the amount of archive space, while also creating a disaster recovery site for data, a tape backup library was installed. The new tape library provides the capability of archiving twelve months of historical data, and will allow the City to retrieve all data should a disaster occur at the Police Department facility.

Four new servers were created and joined to the City's network during the year, which includes a server that provides increased space for the Water Treatment Plant, as it was nearing capacity of the existing server, a server for the city intranet for the purpose of providing functionality and expansion of the parking ticket, citation and adjudication hearing database systems, a server dedicated to the Geographic Information System (GIS) to allow for a complete upgrade of all GIS software, and a server for the report writer, Cognos, due to the upgrade of the version of this financial data report writer.

City of West Chicago

MIS REPLACEMENT FUND

Description of Major Activities

The MIS Replacement Fund accounts for the City's IT hardware and network on a cost-reimbursement basis. Financing is received from primarily all General Fund divisions/programs and by one division/program in the Water Fund and Sewer Fund, respectively. Funding allocations are based on the estimated replacement cost of each division's/program's hardware on a three year replacement cycle.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Replace desktop PC's	21	21	22	22
Replace laptop PC's	4	2	4	1
Replace file servers	1	2	4	4
Replace printers	3	2	9	6
Replace police vehicle equipment	0	0	0	24
Replace other equipment	2	2	2	2

M.I.S. REPLACEMENT FUND

07-34-62

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CAPITAL OUTLAY:							
4806 Other Capital Outlay		65,353	99,000	80,000	130,000	218,400	90,100
	Sub-Total	**$65,353**	**$99,000**	**$80,000**	**$130,000**	**$218,400**	**$90,100**
	Total	**$65,353**	**$99,000**	**$80,000**	**$130,000**	**$218,400**	**$90,100**

City of West Chicago

CAPITAL PROJECTS FUND
PROJECTED REVENUE

08-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
311100	Property Tax	2,253	0	2,000	0	0
312000	Home Rule Sales Tax	507,101	500,000	530,000	500,000	500,000
315000	Utility Taxes	2,098,487	2,100,000	2,100,000	2,100,000	2,100,000
321000	Grants	709,394	2,056,700	338,600	1,104,100	0
371000	Interest	12,872	10,000	15,000	10,000	10,000
386000	Reimbursements	0	0	0	540,100	0
386100	Health Insurance Contributions	3,363	3,000	3,000	3,100	3,200
389000	Miscellaneous	150,492	0	0	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	**$3,483,962**	**$4,669,700**	**$2,988,600**	**$4,257,300**	**$2,613,200**

CAPITAL PROJECTS FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	2,774,939	8,816,600	3,189,000	8,195,900	2,957,700
TOTAL	**$2,774,939**	**$8,816,600**	**$3,189,000**	**$8,195,900**	**$2,957,700**

Performance Report on FYE 2011 Major Program Objectives

The Proactive Street Improvement Program (resurfacing) was completed in 2011 with the resurfacing of Wood Street from the UP Railroad Tracks to Geneva Street and Geneva Street from Wood Street to Joliet Street. The Washington Street Concrete Rehabilitation Project and the Galena Street Reconstruction Project were also completed in 2011.

Stepping closer to the creation of a quiet zone corridor along the CN Railroad, phase II engineering design plans, specifications, and bid documents were finalized for the construction of a concrete raised median at the at-grade crossings of Ann Street and Smith Road. The projects will be bid in February 2012 for spring construction. In addition, the Notice of Intent (NOI) to create a quiet zone was filed with the appropriate agencies.

The South Aurora Relocation Project was completed in 2011. Also necessary for the quiet zone designation, the purpose of the project was to eliminate the South Aurora Street at-grade crossing over the CN Railroad tracks. The project consisted of purchasing and demolishing the single-family residence at 122 Wood Street and construction of a new concrete residential street, west from Wood Street, to allow residents access to their properties via the South Aurora Street Alley.

Phase II engineering design plans, specifications, and bid documents were finalized for the Wilson/Joliet Culvert Replacement Project. The project was bid in September by IDOT and a construction contract was awarded in November 2011. Construction is anticipated to commence in early January 2012. Other engineering and/or architectural design projects that were substantially completed in 2011, and will become construction priorities in 2012, are the Great Western Bike Path Project, the Main Street Tunnel Improvement Project, and the Police Department Roof Replacement Project.

Construction for the Main Street and Turner Court Rehabilitation Project commenced in October 2011. The project consists of the installation of brick paver sidewalks on Main Street, along the frontage of City Hall and for City Hall's main entrance, reconstruction of City Hall's driveway aprons, upgrade of street lights, resurfacing of Main Street from Illinois Route 59 to the A. Eugene Rennels Bridge, and resurfacing of Turner Court. With the exception of the asphalt resurfacing, which could not be completed because the asphalt plants closed early, the project was substantially complete prior to December 2011. Asphalt resurfacing will be completed in spring 2012. Other projects during the fiscal year included completion of the City-wide Sidewalk Replacement Program, Crack Sealing Program, Tree Replacement Program, Forestry Removals and Trimming Program, and the Right-of-Way Maintenance Program.

City of West Chicago

CAPITAL PROJECTS FUND

Description of Major Activities

The Capital Improvement Program covers a period of five years and consists of new construction as well as maintenance and repair to existing infrastructure. The specific projects and the financing program are described in a supplement to this program budget.

FYE 2012 Program Objectives

(1) Complete 2012 Street Improvement Programs (resurfacing) by November 2012.

(2) Complete construction of the Wilson/Joliet Culvert Replacement Project by July 2012.

(3) Complete construction of the Clayton Street Reconstruction Project by November 2012.

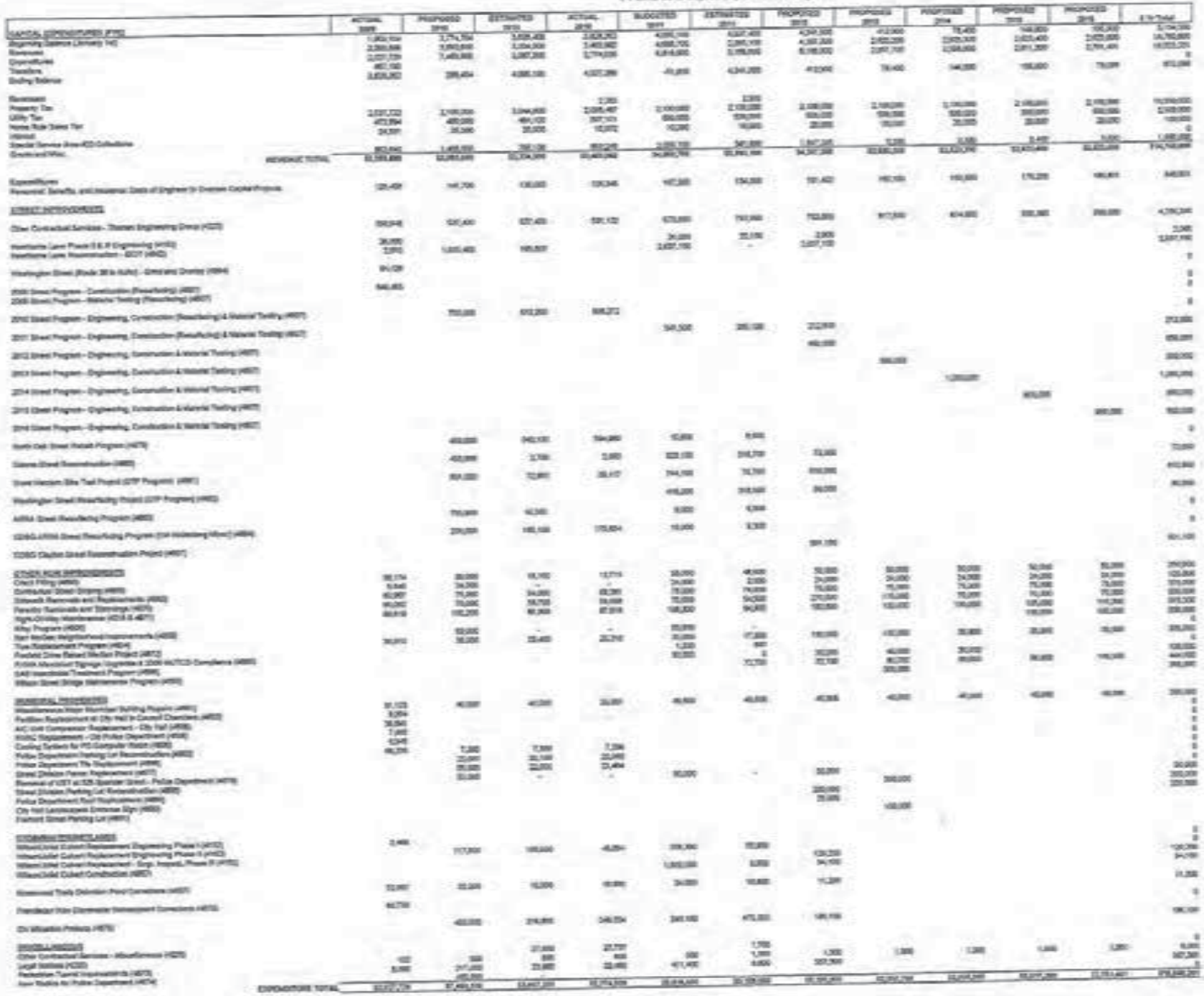
Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Lane Miles of Streets Striped	0	0.1	10	10
Contractually Square Feet of Sidewalk Replaced	10,242	9,849	10,000	10,000
Lane Miles of Streets Crack Sealed	4.8	15.5	8.5	8.5
Number of Pounds of Crack Fill Material Used	14,983	37,320	39,000	39,000
Trees Removed	47	182	450	220
Parkway Trees Planted	150	86	500	500
Number of Mowings	32	32	32	32
Full Time Equivalent Positions	**1.06**	**1.06**	**1.06**	**1.06**

CAPITAL PROJECTS FUND

08-34-53

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	71,407	98,600	75,000	76,100	80,000	84,000
4027	Operational-Salary	7,039	7,100	7,100	7,500	7,900	8,300
4029	Overtime	1,216	3,000	1,300	3,000	3,000	3,000
4050	FICA & Medicare	5,479	8,400	5,900	6,700	7,000	7,300
4053	Health/Dental/Life Insurance	30,953	36,300	34,500	39,200	42,400	45,800
4056	IMRF	10,252	14,100	10,200	11,200	11,700	12,300
	Sub-Total	**$126,346**	**$167,600**	**$134,000**	**$143,700**	**$162,000**	**$160,700**
CONTRACTUAL:							
4150	Hawthorne Lane Engineering	-	25,000	20,100	2,000	-	-
4152	Wilson/Joliet Culvert Eng.	48,894	206,300	55,900	129,200	-	-
4200	Legal Notices	800	500	1,000	1,000	1,000	1,000
4224	Other Contractual Services	558,859	675,600	794,700	703,000	817,600	874,600
4300	IRMA General Insurance	-	-	-	7,700	8,100	8,600
	Sub-Total	**$608,553**	**$907,400**	**$871,700**	**$842,900**	**$826,700**	**$884,200**
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	30,951	49,600	49,600	40,000	40,000	40,000
4807	Street Improvements	608,272	541,500	350,100	1,062,600	500,000	1,000,000
4854	Tree Replacement Program	25,310	35,000	17,500	100,000	100,000	35,000
4857	Kresswood Trails Detention Pond	10,500	24,000	10,800	11,300	-	-
4858	Kerr McGee Area Improvements	-	55,000	-	-	-	-
4862	Hawthorne Lane Reconstruction	-	2,637,100	-	2,637,100	-	-
4863	Sidewalk Removals and Replacement Program	69,281	75,000	74,600	75,000	75,000	75,000
4865	Police Department Parking Lot Reconstruction	7,296	-	-	-	-	-
4866	Police Department Tile Replacement	22,090	-	-	-	-	-
4867	Wilson/Joliet Culvert Reconstruction	-	1,800,000	6,900	94,100	-	-
4868	Crack Filling Program	12,715	50,000	48,600	50,000	50,000	50,000
4869	Contractual Street Striping Program	-	24,000	2,000	24,000	24,000	24,000
4870	Forestry - Removals and Replacements	59,696	70,000	54,500	270,000	170,000	70,000
4871	Right-Of-Way Maintenance Program	87,818	108,300	84,900	100,000	100,000	100,000
4872	Foxfield Drive Raised Median Project	-	1,500	800	-	-	-
4873	Pedestrian Tunnel Improvements	22,490	411,400	8,800	557,300	-	-
4876	CN Mitigation	248,554	243,100	470,300	196,100	-	-
4877	Street Division Fence Replacement	22,464	-	-	-	-	-
4878	Removal of UST at 325 Spencer Street - PD	-	50,000	-	50,000	-	-
4879	North Oak Street Rehab Program	594,980	15,000	6,500	-	-	-
4880	Galena Street Reconstruction	2,650	323,100	518,700	73,000	-	-
4881	Great Western Bike Trail Project (STP)	39,117	744,100	70,700	810,000		
4882	Washington Street Resurfacing Project (STP)	-	418,000	318,000	90,000	-	-
4883	ARRA Street Resurfacing (Powis & Joliet)	-	6,000	6,000	-	-	-
4884	CDBG ARRA Resurfacing (Old Heidelberg)	175,834	10,000	9,300	-	-	-
4885	FHWA Mandated Signage Upgrades	-	50,000	-	50,000	40,000	30,000
4886	EAB Insecticidal Treatment Program	-	-	72,700	72,700	60,000	88,000
4887	Clayton Street Reconstruction Project	-	-	-	601,100	-	-
4888	Street Division Parking Lot Reconstruction	-	-	-	-	350,000	-
4889	Police Department Roof Replacement	-	-	-	220,000	-	-
4890	City Hall Landscape & Entrance Sign	-	-	-	25,000	-	-
4891	Fremont Street Parking Lot	-	-	-	-	150,000	-
4892	Wilson Street Bridge Maintenance Program	-	-	-	-	300,000	-
	Sub-Total	**$2,040,040**	**$7,741,700**	**$2,183,300**	**$7,209,300**	**$1,979,000**	**$1,512,000**
	Total	**$2,774,939**	**$8,816,600**	**$3,189,000**	**$8,195,900**	**$2,967,700**	**$2,556,900**

FY 2012-2016 Capital Improvement Program



City of West Chicago

DOWNTOWN TIF FUND
PROJECTED REVENUE

09-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
311100	Property Tax	897,976	1,000,000	1,100,000	1,100,000	1,100,000
371000	Interest	5,157	5,000	5,000	5,000	5,000
386100	Health Insurance Contributions	2,242	2,500	2,200	2,200	2,200
389000	Miscellaneous	3,699	0	9,300	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	**$909,074**	**$1,007,500**	**$1,116,500**	**$1,107,200**	**$1,107,200**

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
TIF Special Projects	410,178	1,519,700	1,109,800	1,623,100	1,006,300
TOTAL	**$410,178**	**$1,519,700**	**$1,109,800**	**$1,623,100**	**$1,006,300**

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Performance Report on FYE 2011 Major Program Objectives

Staff continued its efforts to retain existing businesses and attract new businesses to the Downtown TIF District. Fourteen new businesses moved into the District in 2012, including Mid-City Supper Club, Imprenta Graphics and Color Iris Hair Salon. Staff contacted several businesses about moving into the TIF District, including several restaurants.

Although there were only five facade fund applications, the projects took advantage of larger amounts and the facade fund budget was exhausted. The Fire Protection District, owners of 100 Arbor Avenue and the St. Vincent DePaul Society obtained facade funding. These property owners proactively improved their building facades before they deteriorated.

Due to the current economic conditions, staff did not meet with developers regarding the Central Main Street Study. Additionally, staff was not able to complete the repair and re-landscaping of the two stairways between Turner Court and Main Street because the State of Illinois, due to the lawsuit filed to declare the funding for the capital plan unconstitutional, had not yet prepared all of the required paperwork for City Council consideration for the two grants that will assist with funding this project.

Staff continued to promote visitation to the TIF District and its businesses through Frosty Fest and Blooming Fest. The Mexican Independence Day Festival was cancelled due to poor weather.

Staff spent a significant amount of time working with a consultant on the West Washington Street Redevelopment Project, including reviewing draft concept plans and presentation documents; consulting with DuPage County on special management area issues; and preparing applications for an environmental site assessment and site remediation grants. The planned demolition of 145-147 West Washington Street, 124 Fremont Street, 308-310 High Street and 114 Chicago Avenue were all delayed until 2012 as the asbestos assessments and remediation took longer than expected.

The City acquired 151 West Washington Street on November 3, 2011, and staff intends to release an RFQ by year's end to solicit interest in rehabbing the building.

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing and promoting façade grants, creating sub-area plans for specific areas within the district and property assembly. Expenditures for promoting the downtown are also included in the TIF program.

FYE 2012 Program Objectives

(1) Work with a consultant to complete the West Washington Redevelopment Project concept plan by May 2012.

(2) If awarded, oversee the environmental assessment and remediation grants through December 2012.

(3) Meet with developers to discuss the Central Main Street Plan to solicit interest by July 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Façade Grants	9	5	9	9
New Businesses	9	14	14	15
Full Time Equivalent Positions	**2.75**	**3.50**	**3.50**	**3.50**

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND
SPECIAL PROJECTS

09-34-54

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative-Salary	186,818	300,500	267,400	321,800	337,900	354,800
4029	Overtime	1,792	1,200	1,200	1,200	1,200	1,200
4050	FICA & Medicare	13,042	23,100	20,600	24,800	26,000	27,300
4052	ICMA-RC	2,033	2,100	2,100	2,100	2,300	2,500
4053	Health/Dental/Life Insurance	25,976	35,400	35,400	65,200	70,500	76,200
4056	IMRF	24,274	39,000	34,700	41,600	43,700	45,800
	Sub-Total	**$253,936**	**$401,300**	**$361,400**	**$456,700**	**$481,600**	**$507,800**
CONTRACTUAL:							
4100	Legal Fees	832	12,000	36,000	15,000	15,000	15,000
4112	Memberships/Dues/Subscriptions	-	600	-	-	-	-
4200	Legal Notices	-	500	100	500	500	500
4202	Telephone and Alarms	1,173	1,200	1,200	1,500	1,500	1,500
4216	Grounds Maintenance	13,651	20,000	18,900	20,000	23,600	23,600
4225	Other Contractual Services	3,000	125,000	120,000	441,300	100,000	100,000
4700	Prospect Development	-	1,000	100	1,000	1,000	1,000
	Sub-Total	**$18,656**	**$160,300**	**$176,300**	**$479,300**	**$141,600**	**$141,600**
COMMODITIES:							
4613	Postage	-	100	100	100	100	100
4680	Special Events	8,755	24,000	18,000	24,000	24,000	24,000
4707	Internal Loan Repayment	-	90,000	90,000	90,000	90,000	90,000
4714	Interfund Loan Interest	42,471	50,000	50,000	45,000	40,000	35,000
4720	Other Charges	300	1,000	1,000	1,000	1,000	1,000
	Sub-Total	**$51,626**	**$165,100**	**$159,100**	**$160,100**	**$155,100**	**$150,100**
CAPITAL OUTLAY:							
4801	Buildings/Grounds Improvments	1,807	190,000	46,000	238,000	100,000	-
4806	Other Capital Outlay	-	170,000	-	161,000	-	-
4809	Land	28,365	356,000	296,000	60,000	60,000	60,000
4813	Façade Program	50,124	60,000	60,000	60,000	60,000	60,000
4815	Streetscape Program	5,765	17,000	11,000	8,000	8,000	8,000
	Sub-Total	**$86,060**	**$793,000**	**$413,000**	**$527,000**	**$228,000**	**$128,000**
4900	Transfers out	-	-	-	-	-	500,000
	Total	**$410,178**	**$1,519,700**	**$1,109,800**	**$1,623,100**	**$1,006,300**	**$1,427,500**

City of West Chicago

PUBLIC BENEFIT FUND
PROJECTED REVENUE

13-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
371000	Interest	71,146	40,000	43,600	10,000	10,000
386300	Loan Repayment	0	400,000	400,000	0	0
387500	Asset Sales	230,000	40,000	38,900	0	0
389000	Miscellaneous	20,000	0	12,300	0	0
	TOTAL	**$321,146**	**$480,000**	**$494,800**	**$10,000**	**$10,000**

City of West Chicago

PUBLIC BENEFIT FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	5,503,282	1,345,000	850,000	400,000	50,000
TOTAL	**$5,503,282**	**$1,345,000**	**$850,000**	**$400,000**	**$50,000**

PUBLIC BENEFIT FUND

Performance Report on FYE 2011 Major Program Objectives

The City purchased 308-310 High Street and 145-147 West Washington Street in 2011, and both buildings will be demolished in 2012 due to their interior condition.

Due to the bankruptcy, Tronox did not proceed with the remaining stormwater improvements in the adjacent neighborhood, so these projects will once again be delayed.

A bid package for the wayfinding signage has been created and made available to sign companies; the cost has been included in the 2012 budget.

City of West Chicago

PUBLIC BENEFIT FUND

Description of Major Activities

This Fund holds the money obtained in the settlement with the Kerr McGee Chemical Corporation (now Tronox). In 1998, the West Chicago City Council adopted a policy that provided for only using the accrued interest from this fund, in addition covering the costs for oversight of the Kerr McGee clean up. To date, funding has only been allocated to five projects from this Fund: Sesquicentennial Park (up to $300,000); monument and wayfinding signage; loan to the TIF Fund for property acquisition; property acquisition and associated expenses for the government campus and along High Street; and storm sewer improvements related to the Kerr McGee project.

FYE 2012 PROGRAM OBJECTIVES

(1) Award contract and install the wayfinding signage by June 2012.

(2) Demolish 145-147 West Washington Street and 308-310 High Street by May 2012.

(3) Award contract and construct gazebo in Reed-Keppler Park by June 2012.

PUBLIC BENEFIT FUND

13-34-56

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4100	Legal Fees	18,813	-	-	-	-	-
4105	Consultants	6,213	-	-	-	-	-
4114	Intergovernmental Loan	400,000	-	-	-	-	-
4200	Legal Notices	229	-	-	-	-	-
4225	Other Contractual Services	-	-	-	-	-	-
	Sub-Total	**$425,255**	**$0**	**$0**	**$0**	**$0**	**$0**
CAPITAL OUTLAY:							
4801	Buildings/Grounds Improvements	27,133	195,000	-	150,000	-	-
4806	Other Capital Outlay	-	200,000	-	200,000	-	-
4809	Land	5,000,895	900,000	850,000	-	-	-
	Sub-Total	**$5,028,028**	**$1,295,000**	**$850,000**	**$350,000**	**$0**	**$0**
4900	Transfers Out	50,000	50,000	-	50,000	50,000	50,000
	Total	$5,503,282	$1,345,000	$850,000	$400,000	$50,000	$50,000

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND
PROJECTED REVENUE

15-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
311100	Property Tax	49,336	0	34,600	36,000	36,000
371000	Interest	443	0	0	0	0
	TOTAL	**$49,779**	**$0**	**$34,600**	**$36,000**	**$36,000**

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	935	192,500	27,500	190,000	0
TOTAL	**$935**	**$192,500**	**$27,500**	**$190,000**	**0**

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE 2011 Major Program Objectives

Staff facilitated an agreement between the property owners within the Oliver Square TIF District and the City regarding construction of two shopping center signs with changeable copy components. The City Council approved the amendment to the PUD to allow the sign construction. The owners have obtained the sign permit and are scheduled to construct the signs in early 2012.

The traffic enforcement agreement was finalized with the owners, which allows police officers to enforce parking requirements within the shopping center. The owners were required to patch sections of the parking lot to comply with minimum code regulations and staff encouraged them to continue to improve the parking lot to improve the center's overall appearance.

Staff continued its efforts to work with the property owner to recruit a new business adjacent to the grocery store tenant. The owner has had interest in the space, but has not yet found a new tenant.

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2012 Program Objectives

(1) Monitor construction of shopping center signs and provide reimbursement by June 2012.

(2) Work with property owner to recruit a tenant for the remaining space next to the grocery store by December 2012.

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

15-34-54

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
CONTRACTUAL:							
4100 Legal Fees		935	50,000	25,000	50,000	-	-
4301 Other Insurance		-	2,500	2,500	-	-	
	Sub-Total	**$935**	**$52,500**	**$27,500**	**$50,000**	**$0**	**$0**
CONTRACTUAL:							
4700 Prospect Development			140,000	-	140,000	-	-
	Sub-Total	**$0**	**$140,000**	**$0**	**$140,000**	**$0**	**$0**
	Total	**$935**	**$192,500**	**$27,500**	**$190,000**	**$0**	**$0**

City of West Chicago

COMMUTER PARKING
PROJECTED REVENUE

43-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
334000	Daily Parking Fees	46,936	45,000	41,000	45,000	45,000
334500	Commuter Parking Cards	315	200	300	200	200
345600	Parking Permits	66,613	65,000	65,000	75,000	75,000
371000	Interest	3,484	3,000	500	500	500
386100	Health Insurance Contributions	1,121	1,500	0	0	0
389000	Miscellaneous	1,184	0	100	0	0
	TOTAL	**$119,653**	**$114,700**	**$108,000**	**$120,700**	**$120,700**

City of West Chicago

COMMUTER PARKING FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operation & Maintenance	220,345	196,900	107,900	121,700	96,000
TOTAL	**$220,345**	**$196,900**	**$107,900**	**$121,700**	**$96,000**

City of West Chicago

COMMUTER PARKING FUND

Performance Report on FYE 2011 Major Program Objectives

Landscape maintenance services around the commuter parking lots and METRA station were performed contractually this year. The grounds were maintained weekly from May through November, and included grass mowing, trimming, edging, trash and debris pickup, and weeding. In addition, all planting beds were mulched and all bushes were trimmed.

Exterior upper levels of the METRA station, including window and door trim, were not painted by Facilities Management staff this year, but will become a priority for FY2012.

One additional commuter parking pay station machine was installed in the west parking lot this year.

The City still has not received the final invoice from the landscape contractor (Alaniz Landscaping), so that amount ($27,000) is carried forward into 2012.

City of West Chicago

COMMUTER PARKING FUND

Description of Major Activities

This program funds the maintenance of both commuter parking lots and the train station. Activities include snow removal, mowing and landscaping, trash removal, janitorial service and maintenance for the building, parking lots, and payment machines.

FYE 2012 Program Objectives

(1) Paint exterior upper levels of the METRA station by September 2012.

(2) Paint nose of stairs at METRA station safety yellow, to heighten awareness, by September 2012.

(3) Evaluate landscape around METRA station and replace deficient areas by November 2012.

Ongoing Activity Measures	2010 Actual	2011 Estimated	2012 Proposed	2013 Projected
Mowing/Weeding of Grounds	30	30	30	30
Snow Removal/Salting	23	21	25	25
Trash removal, sweeping & Cleaning Station	150	150	150	150
Full Time Equivalent Position	**1.0**	**0.38**	**0.38**	**0.38**

COMMUTER PARKING FUND
OPERATION & MAINTENANCE

43-34-76

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
SALARY & WAGES:							
4020	Administrative - Salary	8,145	6,400	3,400	-	-	-
4027	Operational-Salary	42,686	53,100	36,900	18,900	19,900	20,900
4029	Overtime	3,797	3,000	3,300	3,000	3,000	3,000
4050	FICA & Medicare	4,171	4,600	3,400	1,700	1,800	1,900
4053	Health/Dental/Life Insurance	20,641	23,600	11,400	-	-	-
4056	IMRF	7,028	8,100	5,500	2,900	3,000	3,100
	Sub-Total	**$86,468**	**$99,000**	**$63,900**	**$26,500**	**$27,700**	**$28,900**
CONTRACTUAL:							
4101	Audit Fees	1,235	1,500	1,200	1,300	1,300	1,300
4202	Telephone and Alarms	4,212	3,700	4,000	4,000	4,000	4,000
4204	Electric	20,077	20,000	20,000	20,000	20,000	20,000
4211	Printing and Binding	811	900	900	900	900	900
4216	Grounds Maintenance	8,234	11,600	8,400	9,000	9,000	9,000
4219	Contract Janitorial Service	3,593	3,700	3,600	3,600	3,600	3,800
4225	Other Contractual Services	10,481	25,000	4,000	25,000	25,000	25,000
4300	IRMA Geneal Insurance	24,600	-	-	-	-	-
4301	Other Insurance	-	-	-	-	-	-
	Sub-Total	**$73,243**	**$66,400**	**$42,100**	**$63,700**	**$63,800**	**$64,000**
COMMODITIES:							
4613	Postage	1,294	1,500	1,200	1,500	1,500	1,500
4650	Miscellaneous Commodities	2,818	3,000	700	3,000	3,000	3,000
	Sub-Total	**$4,112**	**$4,500**	**$1,900**	**$4,500**	**$4,500**	**$4,500**
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	31,330	27,000	-	27,000	-	-
4806	Other Capital Outlay	-	-	-	-	-	-
4808	Depreciation	25,192	-	-	-	-	-
	Sub-Total	**$56,522**	**$27,000**	**$0**	**$27,000**	**$0**	**$0**
	Total	**$220,345**	**$196,900**	**$107,900**	**$121,700**	**$96,000**	**$97,400**

City of West Chicago

SSA #17 DEBT SERVICE FUND
PROJECTED REVENUE

37-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
311100	Property Tax	51,500	51,000	51,000	51,000	51,000
371100	Interest	19	0	0	0	0
	TOTAL	**$51,519**	**$51,000**	**$51,000**	**$51,000**	**$51,000**

City of West Chicago

SPECIAL SERVICE AREA #17 DEBT SERVICE FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	49,865	50,900	50,900	49,800	49,700
TOTAL	**$49,865**	**$50,900**	**$50,900**	**$49,800**	**$49,700**

Description of Major Activities

Special Service Area #17 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2015.

SPECIAL SERVICE DISTRICT NO. 17 DEBT SERVICE
OPERATIONS

37-34-73

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
COMMODITIES:							
4711 SSA Principal		35,900	38,100	38,100	40,400	42,800	45,400
4712 SSA Interest		13,965	12,800	12,800	9,400	6,900	4,300
	Sub-Total	**$49,865**	**$50,900**	**$50,900**	**$49,800**	**$49,700**	**$49,700**
	Total	**$49,865**	**$50,900**	**$50,900**	**$49,800**	**$49,700**	**$49,700**

City of West Chicago

SSA #18 DEBT SERVICE FUND
PROJECTED REVENUE

46-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
311100	Property Tax	52,135	51,000	51,000	51,000	51,000
371100	Interest	51	0	0	0	0
	TOTAL	**$52,186**	**$51,000**	**$51,000**	**$51,000**	**$51,000**

City of West Chicago

SPECIAL SERVICE AREA #18 DEBT SERVICE FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	49,865	50,900	50,900	49,800	49,700
TOTAL	**$49,865**	**$50,900**	**$50,900**	**$49,800**	**$49,700**

Description of Major Activities

Special Service Area #18 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2015.

SPECIAL SERVICE DISTRICT NO. 18 DEBT SERVICE
OPERATIONS

46-34-74

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
COMMODITIES:							
4711 SSA Principal		35,900	38,100	38,100	40,400	42,800	45,400
4712 SSA Interest		13,965	12,800	12,800	9,400	6,900	4,300
	Sub-Total	**$49,865**	**$50,900**	**$50,900**	**$49,800**	**$49,700**	**$49,700**
	Total	**$49,865**	**$50,900**	**$50,900**	**$49,800**	**$49,700**	**$49,700**

City of West Chicago

SSA #20 DEBT SERVICE FUND
PROJECTED REVENUE

47-00		2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
311100	Property Tax	18,122	17,600	17,600	17,600	17,600
371100	Interest	7	0	0	0	0
	TOTAL	**$18,129**	**$17,600**	**$17,600**	**$17,600**	**$17,600**

City of West Chicago

SPECIAL SERVICE AREA #20 DEBT SERVICE FUND

Financial Summary

Program	2010 Actual	2011 Budgeted	2011 Estimated	2012 Proposed	2013 Projected
Operations	17,623	17,500	17,500	17,600	17,600
TOTAL	**$17,623**	**$17,500**	**$17,500**	**$17,600**	**$17,600**

Description of Major Activities

The City Council adopted Special Service Area No. 20 in 1996 to improve traffic patterns by reconstructing streets in the vicinity of Arbor Avenue and Route 59. These bonds will be retired with property tax revenue through 2015.

SPECIAL SERVICE DISTRICT NO. 20 DEBT SERVICE
OPERATIONS

47-34-75

Expense Item		Actual 2010	Budgeted 2011	Estimated 2011	Proposed 2012	Projected 2013	Projected 2014
COMMODITIES:							
4711 SSA Principal		12,700	13,400	13,400	14,200	15,100	16,000
4712 SSA Interest		4,923	4,100	4,100	3,400	2,500	1,600
	Sub-Total	**$17,623**	**$17,500**	**$17,500**	**$17,600**	**$17,600**	**$17,600**
	Total	**$17,623**	**$17,500**	**$17,500**	**$17,600**	**$17,600**	**$17,600**

CITY OF WEST CHICAGO

ORDINANCE NO. 11-O-0067

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WEST CHICAGO, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF WEST CHICAGO
December 19, 2011

Published in pamphlet form by the authority of the City Council of the City of West Chicago, DuPage County, Illinois, on the 20th day of December 2011.

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

FILED
DEC 29 2011
DuPage County Clerk

2012 Budget

Michael L. Guttman
CITY ADMINISTRATOR

DECEMBER 2011

FILED

DEC 30 2011

DuPage County Clerk

ORDINANCE NO. 11-O-0067

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WEST CHICAGO, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012

WHEREAS, the City of West Chicago has heretofore adopted the annual budget procedure provided for in 65 ILCS 5/8-2-9.1 through 5/8-2-9.10; and,

WHEREAS, the tentative annual budget for fiscal year commencing on January 1, 2012, and ending December 31, 2012, was made conveniently available for public inspection pursuant to notice of public hearing published in the *Daily Herald*, being a newspaper having a general circulation within the City; and,

WHEREAS, on December 19, 2010, the corporate authorities of the City conducted a public hearing on said tentative annual budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of West Chicago, Illinois, in regular session assembled as follows:

Section 1. That the annual budget of the City of West Chicago, DuPage County, Illinois, for the fiscal year commencing January 1, 2012, and ending December 31, 2012, entitled "2012 Proposed Budget", a copy of which is attached hereto as Exhibit "A" and by this reference made a part hereof be, and the same is hereby passed and adopted.

Section 2. That the staffing levels and associated pay ranges contained within the budget are hereby approved, such approval shall be deemed to comport with the requirement of adopting the Table of Organization and the Pay Ranges for the City as detailed in the Personnel Manual.

Section 3. That the Mayor is hereby authorized to enter into an agreement with Roger C. Marquardt and Company, Inc. for lobbying services through December 31, 2012 for an amount not to exceed $36,000, as included in the proposed Budget.

Section 4. That the City Council authorizes the City Administrator and his staff to continue working with CSharpWeb Developers (not to exceed $125,000) on various databases for the City and Third Millennium Associates Inc. (not to exceed $50,000) for utility bill mailings, both at the same rates as in 2011 and the maximum amounts as included in the proposed Budget.

Section 5. That the Code of Ordinances of the City of West Chicago is hereby amended to delete Article VI, Section C entitled "Health Insurance for Retirees" and mark it as "Reserved.", as the City Council has directed that this program be eliminated.

Section 6. That the 2011-2013 City Council Priorities approved by the City Council as part of the 2011 Budget is still in effect, as reflected throughout the 2012 Budget.

Section 7. That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 8. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED this 19th day of December 2011.

Alderman L. Chassee	Aye	Alderman J. Beifuss	Aye
Alderman H.R. Monroe	Aye	Alderman J. Smith	Aye
Alderman R. Radkiewicz	Aye	Alderman R. Pineda	Aye
Alderman S. Dimas	Aye	Alderman A. Murphy	Aye
Alderman J. Smith, Jr.	Aye	Alderman K. Meissner	Aye
Alderman N. Connelly	Aye	Alderman R. Stout	Aye
Alderman M. Fuesting	Aye	Alderman N. Dzierzanowski	Aye

APPROVED as to form: _____
City Attorney

APPROVED this 19th day of December 2011.

_____
Mayor Michael B. Kwasman

ATTEST:

_____
Nancy M. Smith, City Clerk

PUBLISHED: 12/20/11

STATE OF ILLINOIS)
COUNTY OF DU PAGE)

FILED
DEC 29 2011
DuPage County Clerk

CERTIFICATE

I, Nancy Smith, Certify that I am the duly elected and acting City Clerk of the City of West Chicago, DuPage County, Illinois.

I further certify that on December 19, 2011 the Corporate Authorities of such municipality passed and approved Ordinance No. 11-O-0067 entitled:

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WEST CHICAGO, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012

Which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 11-O-0067 including the ordinance and a cover sheet hereof was prepared, and a copy of such ordinance posted in the municipal building, commencing on December 20, 2011 continuing for at least ten days thereafter. Copies of such ordinance were also available for public inspection upon request in the Office of the City Clerk.

Dated at West Chicago, Illinois, this 19th of December 2011.

SEAL

Nancy M Smith

Nancy Smith, City Clerk

FILED

DEC 29 2011

DuPage County Clerk

Chief fiscal officer's certificate of estimated revenue for the City of West Chicago, DuPage County, Illinois.

I, Donald F. Earley do hereby certify as follows:

1. I am the chief fiscal officer of the City of West Chicago, DuPage County, Illinois.

2. That the estimated revenue, by source, of said district for the fiscal year beginning January 1, 2012, and ending December 31, 2012, was combined and within the annual budget; as filed.

Donald F. Earley Jr

Donald F. Earley
City Treasurer

Date: December 29, 2011

SUBSCRIBED AND SWORN to before me
this 29th day of December 2011.

Arlene M. Fisher

Notary

OFFICIAL SEAL
ARLENE M FISHER
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES 02/05/13