

CITY OF WEST CHICAGO

Approved 4/26/11

WEST CHICAGO HISTORICAL PRESERVATION COMMISSION MEETING JANUARY 25, 2011

Members Present:

Janet Hale
Garth Keck
Sharon Plante
Steven Schneider (late arrival at 7:26 pm)
Jennifer Timbrook
Richard Vigsnes

Guests:

LuAnn Bombard
Alvaro Guerrero
Blake Kennedy

Members Absent:

Tony Chinn

1. Call to Order, Roll Call and Establishment of a Quorum

Meeting called to order at 7:02 p.m. Quorum established.

2a. COA Review – 205 Main Street – awning

Owners/tenants were not present at the meeting. Ms. LuAnn Bombard, Preservation Director, spoke on her knowledge of the proposed awning and brought color and fabric samples for the Commission's review. The proposed awning would be flat across the top and measure 4 x 4 x 6 feet. Proposed awning would contain fluorescent lighting. Based on the limited information presented, the Commissioners cannot picture that the proposed awning is the best choice for this project. Commissioner Hale suggested that the discussion be tabled until there is further discussion with the building/business owners to understand the purpose and provide options. Director Bombard will set up a meeting with the owner/tenant. Motion to table this agenda item until further information was provided was made by Commissioner Timbrook and seconded by Commissioner Vigsnes. Motion carried with all aye vote.

2b. COA Review – 112 Galena Street - sign

Mr. Alvaro Guerrero, business owner, presented to the Commission. It was noted that the sign has already been installed. The sign is of PVC material and is actually two signs back-to-back with a board in between. Commission noted that the sign color, sheen, and PVC material are appropriate. The Commission felt the sign was a little big for the space allowed as the bottom border chops off the phone number. Mr. Guerrero noted that this is his only advertising and he wanted to maximize the sign area. Commission is concerned for the way the sign was mounted using four drywall screws directly into the sign and the board behind. The PVC material is not flat and may warp or deteriorate and advised that the sign should be better installed. Motion to approve as installed was made by Commissioner Keck and seconded by Commissioner Timbrook. Motion carried with an all aye vote.

3a. Preliminary Review

No reviews presented at this time.

4a. Historic District/Landmark Update

No updates at this time.

5. Approval of Minutes

Minutes from the meeting of November 23, 2010 were read. A change was made that Commissioner Vigsnes was present, not absent as noted. Also added to the minutes for the **COA Review – 317 E. Washington – fence** was a comment by Commissioner Hale “Part of the decision to allow the PVC material was due to the fact the fence is an accessory and not a permanent part of the house and it is reversible”. A motion was made by Commissioner Schneider to approve with changes and seconded by Commissioner Vigsnes. Motion to approve carried with aye vote with Commissioner Timbrook abstaining.

6a. Other Business – Date to present Preservation Awards to the City Council

Ms. Bombard advised that May is Preservation month. It was decided among the Commissioners this would be an appropriate time to present the awards at a city council meeting. Director Bombard will ask staff if there is a preference between the May 2nd or May 16th meeting.

6b. Other Business – Annual Report

Ms. Bombard advised that the Annual Products Report was submitted to the National Park Service on 1/25/11.

Ms. Bombard brought a draft of the Historical Preservation Commission 2010 Annual Report for review by the Commissioners. After review, Commissioner Timbrook motioned to approve the report as written. Commissioner Vigsnes seconded the motion and the motion carried with an all aye vote.

6c. Other Business – Miscellaneous

Director Bombard advised that she wants to take pictures of the East Washington Street District before the leaves sprout on the trees. The pictures haven't been updated recently.

Commissioner Timbrook commented on educating school children on architecture. Director Bombard advised that there is a local history program for third graders and that she educates on local railroad history with the children. There was interest among the Commissioners for the possibility of developing a program.

It was noted that Tasty Freeze is for sale. No further information was available.

7. Adjournment

Motion to adjourn was made by Commissioner Keck and seconded by Commissioner Timbrook. Meeting adjourned at 7:58 p.m.