

**WEST CHICAGO HISTORICAL PRESERVATION COMMISSION**  
**SPECIAL MEETING FEBRUARY 12, 2013**  
*Approved at the March 26, 2013 meeting*

**Members Present:**

Janet Hale  
Sharon Plante  
Steven Schneider  
Richard Vigsnes

**Members Absent:**

Jennifer Timbrook  
Tony Chinn  
Garth Keck

**Staff:**

Jeff Harris

**Guests:**

Gil Valenzuela  
Joel Sevilla  
Vincent Molina  
Sarah Phalen

**1. Call to Order, Roll Call and Establishment of a Quorum**

Meeting called to order at 7:03 p.m. Quorum established.

**2. Certificate of Appropriateness Review**

**b. 524 E. Washington St. - siding**

Mr. Joel Sevilla, the contractor, presented to the Commission. The owner wishes to side the house with 4" wide vinyl siding. Color is Harbor Gray. Windows will be wrapped in white aluminum. Gables will be scalloped vinyl; same white accent color as window trim. Concern was raised by Commission of the profile of the siding because of the increased depth of siding and insulation proposed. The windows would be nearly flush with proposed siding. The contractor stated he would build up windows with wood to provide a reveal equivalent to the existing reveal. No shutters would remain. The porch ceiling which is already white aluminum would be replaced with like material. Corners on building would be mitered. The 6-8" wide frieze board and window trim would be built out before the house is wrapped to keep the reveal. Commissioner Hale wants to research the previous trim detail on the house. Vote to approve was postponed until the February 26<sup>th</sup> meeting so additional research can be completed.

**c. 116 Galena St. – garage roof**

Mr. Gil Valenzuela, owner, present before the Commission. Mr. Valenzuela stated that he had been cited by the City for code violations. The roof has already been replaced by 35 year shingles – Castlebrook Burnt Sienna. The roof was a full tear off and all rotten wood was replaced. As much of the original wood as possible was preserved. No changes were made to the eaves. The owner will paint all wood dark brown once weather permits. The owner continues to talk with a tradesman in Chicago regarding the mortar construction of the building and repairs that are necessary. Motion to approve replacement of the roof and wood trim as discussed made by Commissioner Schneider and seconded by Commissioner Vigsnes. Motion passed with an all aye vote.

**d. 132 Main St. - sign**

Ms. Sara Phalen, City Museum Director/Curator, presented to the Commission. The Museum would like to purchase an “A” frame sign to be used for special events. Sign would be light colored back with dark letters. Size is 42” tall x 29” wide x 24” deep. Motion to approve as discussed made by Commissioner Plante and seconded by Commissioner Schneider. Motion passed with an all aye vote.

**e. 101 E. Washington St. – façade repair and signage**

Mr. Vincent Molina, the property owner, presented to the Commission. He outlined the three phases proposed: façade upgrade; signage; and lighting. After presentation and discussion with Mr. Molina, the Commission determined that more research was necessary before a vote to grant the COA. Vote was postponed and Mr. Molina will appear on the February 26<sup>th</sup> agenda.

**a. 208 Main St. - signage**

The business owner was not present. Request presented by City Planner, Jeff Harris. The proposed signs will be multi-colored, vinyl lettering on the windows. Commission stipulates that the awning detail must be decals or sewn on – paint not allowed. The awning lettering is shown as 8”. Commission would accept smaller letters. Motion to approve as shown and discussed made by Commissioner Schneider and seconded by Commissioner Vigsnes. Motion passed with an all aye vote.

**3. Preliminary Review**

None at this time.

**4. Historic District/Landmark Update**

151 W. Washington – Commissioner Hale noted that roofing paper was installed on the mansard. She also noted that additional trim was missing on the house. Commissioner Hale also advised that the Commission can provide volunteer labor to perform some additional tasks, such as façade repairs, weather-proofing, etc. to halt any further deterioration. Commissioner Hale also asked if there were any other suggestions for further distribution of the RFQ.

Commissioner Hale advised that there was grant money now available for retail and restaurants in the downtown area. Jeff Harris will email a copy of the grant program to the Commissioners.

**5. Approval of Minutes**

**a. November 27, 2012**

Minutes from the meeting of November 27, 2012 were read. Motion to approve as presented was made by Commissioner Vigsnes and seconded by Commissioner Plante. Motion carried with an all aye vote.

**6. Other Business**

Jeff Harris reminded the Commissioners of the up-coming Commission expirations and asked for Commissioner’s plans.

Jeff Harris advised that planning for a public City parking lot next to Tastee Freeze is in the early stages.

**7. Adjournment**

Motion to adjourn was made by Commissioner Schneider and seconded by Commissioner Vigsnes. Meeting adjourned at 9:56 p.m. with an all aye vote.