

# WEST CHICAGO HISTORICAL PRESERVATION COMMISSION

**MEETING APRIL 23, 2013**

*Approved at the May 29, 2013 meeting*

Members Present:

Janet Hale  
Sharon Plante  
Steve Schneider  
Richard Vigsnes  
Garth Keck

Staff:

Jeff Harris

Members Absent:

Jennifer Timbrook

## **1. Call to Order, Roll Call and establishment of a Quorum**

The meeting was called to order at 7:06 p.m. A quorum was established.

## **2. Certificate of Appropriateness Review**

### **a. 100 Main St. - Window and Wall Signage.**

Jeff Harris presented for the owners who weren't present. The owners want to install a blue and white neon eye chart in the only window in their part of the building. The window measures 12 sq. ft. To get the proper 20 percent of window area needed for the sign measuring 5 sq. ft., Jeff proposed using the window and inside door window to the suite to get the collective 25 sq. ft. needed. The Commission agreed not to use the inside door, as this would set a precedent for future applicants, but agreed to allow the sign as non-conforming, due to the design of the building. Also, the applicants propose to put a 55 inch by 78 inch non-illuminated sign on the north façade of the building. It will be metal with the image digitally laminated to the face and secured with Tapcon screws in the mortar joints. This sign would conform to the City's Sign Code. A motion was made to accept both signs as presented, by Commissioner Schneider and seconded by Commissioner Plante. The motion passed with an all aye vote.

## **3. Preliminary Review**

### **a. 116 Galena St.**

According to Community Development Director John Said, any discussion by the Commission or helping Mr. Valenzuela with any type of grants or funding outside of regular meetings, should go through City staff. Mr. Valenzuela told the Commission he felt the City was getting down on him for some reason. The Commission agreed that Commissioner Hale should have a talk with the City Administrator Michael Guttman to address these issues.

## **4. Historic District/Landmark Update**

### **a. 151 W. Washington St.**

Commissioner Hale proposed using the architectural firm of Gallagher and Associates for the Commission's expert witness at the next public hearing meeting on June 4th

with the City. This would be paid out of the Commission's budget. A motion to hire Gallagher and Associates was made by Commissioner Schneider and seconded by Commissioner Vigsnes. The motion passed with an all aye vote. It was noted that one person from the RFQ process is still interested in the property, but unfortunately will be meeting with Development Committee after the June 4<sup>th</sup> public hearing meeting.

**5. Approval of Minutes.**

**a. March 12, 2013**

The minutes were read and a motion to approve was made by Commissioner Hale and seconded by Commissioner Plante. The motion carried by an aye vote. Commissioner Vigsnes abstained.

**b. March 26, 2013**

The minutes were read and discussed. A motion to approve with exceptions noted by Commissioner Vigsnes was made and seconded by Commissioner Plante. The motion carried by an all aye vote.

**6. Other Business**

100 Arbor Ave. - Signage

Jeff Harris presented for the applicant, who applied on April 22nd because the grand opening of the business is scheduled for April 27th. The applicant proposes three signs. First, a freestanding sign on the corner of Arbor Avenue and Washington Street to be placed out of the corner traffic sight line. This sign would be 30 by 40 inches, with plants around the base. Due to insufficient information, this sign was deferred to the next meeting. The second sign on the door is white vinyl lettering with business hours. A motion was made to accept the window lettering by Commissioner Vigsnes and seconded by Commissioner Plante. The motion passed with an all aye vote. The third sign will be a sandwich type along the sidewalk, 24 by 39 inches. It would be a chalkboard and only out during business hours. A motion was made to accept the sandwich board type sign by Commissioner Plante and seconded by Commissioner Schneider. The motion carried with an all aye vote.

The final design of the previously approved railing signs for the museum were shown to the Commission.

Commissioner Hale thanked Commissioners Plante and Schneider and Chinn in absentia for their work on the Commission, as this was their last meeting. She told them that it has been a privilege working with them.

**7. Adjournment**

A motion to adjourn was made by Commissioner Schneider and second by Commissioner Plante. The motion carried with an all aye vote. The meeting was adjourned at 8:50 P.M.