

**City of West Chicago
Cultural Arts Commission
Wednesday, May 1, 2013 Special Meeting Minutes**

1. Meeting called to order 6:15 p.m. Commission members in attendance: Rosemary Mackey, Sara Phalen, Buddy Plumlee, Lew Achenbach, Mandy Rakow, Heide Morris, Anni Holm. Guests: Britta Renwick, Sue Weibler, Lou Jacobson, David Toney (all Gallery 200 members).

Lew motion to approve minutes from the special meeting held on April 16, 2013, Mandy seconded, all in favor.

2. Discuss Option for Future Operations of Gallery 200: Need to start with an assessment by current Gallery board as to the relationship Gallery would want : look at what the Gallery has as far as procedures, what they would like to keep/change or not change through a merge with PMV; Heide commented that the current contract for existing Gallery members has worked well so far but may need to be updated to see how it fits, but other things as far as how the Gallery functions would remain the same for all intensive purposes; the biggest impact would be the use of the downstairs space; Items that would need to be worked out for the use of the basement would be a fee structure of use; PMV will also need to lay out their expectations-a draft lease and responsibilities needed to be spelled out. In terms of how the Gallery gets defined/redefined Lew wanted to ensure that the definition of artists would remain as a “collective” and suggested that representation with the larger PMV structure would give the Gallery members a 50/50 decision making role, and that the Gallery would still remain a coop. The information currently contained in the Gallery 200 brochure was looked at-(see brochure). The Gallery 200 space would be proposing to be a Division of PMV. Both parties would need to agree upon the rules and regulations for day to day operations so that there is not a large amount of frequent decisions making, and that major concerns/issues would need to be decided at the PMV board level only for out of the ordinary uses of the Gallery 200 space. Any money/revenues would also have to be agreed upon for use, but items/funds could be specifically earmark and listed as restricted funds. Gallery 200 board members/founding members will write down how things are to be worded in the proposal to PMV-Heide, Buddy, Sue, and Lou will meet and come up with needs (i.e. Committee vs. board issue –membership input, committees developed (Heide has a definition of committees and how it is set up); Membership expectations; The future of the building and its long term uses were also addressed; any thing that happens in the future of the building Gallery 200 and PMV would work in conjunction with, but it would be a PMV led project, as Gallery 200 would be part of that larger entity. The Cultural Arts Commission would only act as an advocate for the Gallery and PMV as it would any other organization that may approach it, the Commission would not be involved in any decision making for the merged entity. Lew expressed that he thought there were positives of joining forces and reaching a wider audience; Buddy seconded this stating that the working together to benefit the downtown and bringing move life to the city through art was a win win for all.

The next meeting time of Wednesday, May 29th-Gallery 200 was decided on as a quick meeting for the Gallery to tender its proposal to PMV and explains anything necessary. PMV would take a week to discuss amongst its board and a meeting to go through the details is scheduled for Wednesday, June 5th at 6:00p.m.

A Gallery newsletter discussing merging with PMV will be sent out prior to May 29th and any member can call Heide with any comments.

3. Public Participation: no further public participation was received.
4. Meeting adjourned at 7:15p.m.

Respectfully submitted,

Sara Phalen