

**City of West Chicago**  
**Cultural Arts Commission**  
**Wednesday, August 1, 2013 Meeting Minutes**

1. Meeting called to order at 7:12pm. Commission members in attendance: Buddy Plumlee, Anni Holm, Mandy Rakow, Rosalinda Delgado, and Sara Phalen, and City liaison Rosemary Mackey.
2. Approval of Meeting Minutes of June 26, 2013 & July 11, 2013: Anni moved to approve the minutes of June 26, 2013, Buddy seconded, all in favor, minutes of June 26, 2013 approved. Anni moved to approve the minutes of July 11, 2013, Buddy seconded, all in favor.
3. Missing Certification: -Rosemary now has all commission members' certifications.
4. Review of Proposed Lease Agreement of People Made Visible Lease for Gallery 200-the commission went through the proposed lease agreement and discussed the sections that need to be further addressed and that need some direction from the City; PMV and the Gallery volunteer board will fill all holes and address the sections that need their input and get back to Rosemary on 8.12.2013 when she returns from vacation; the commission will wait to schedule a special meeting to vote on the document once we have final document with comments from staff.
5. Update of Collaboration with the West Chicago Park District for Public Art in New Recreation Center-an update will be presented after the committee meets with Gary-Anni and Buddy are scheduling with Rosemary, but the tentative date looks like Friday the 16<sup>th</sup>.
6. Banner project update: Sara and Gina from District 33 are scheduling a time to meet with the teachers to present the banner project; Anni and Sara will prepare the presentation and call for art to go out asap; Anni recapped the steps for the process of the project so we could easier divide the responsibilities; Buddy & Rosie will handle communication with those who submit to take part in the project; John will still help with design process; Rosemary will include information in the upcoming city newsletter-Sara will get the file from Anni and mock-up
7. Local Music Night: the July event went well; the August event is planned for Friday, August 16<sup>th</sup> - Dayna Lynn and Sandie Kindschy will perform, still looking for another performer; it was discussed that it may be time to send out a larger call for new performers; Rosemary sent out some information about an event St. Charles is doing and perhaps we could contact them for some interested people; need to look at ways to reach out more for new talent; it was suggested Wheaton Academy and the local colleges be contacted.
8. Gallery 200: the new show opens tomorrow night (Friday, August 2<sup>nd</sup>).
9. Other Business

- a. Janet and the theater group will be using the basement of the Gallery for a play in October, including a list of dates for rehearsals, these are on the calendar.
- b. Lou Ransom-Sara is working to contact the relatives to make sure they do not object to the scholarship name being reinstated as the Louis Ransom scholarship, the commission will wait to vote on this after a response is heard.
- c. Art in the City Hall hallways: Buddy will leave his art up for one more month and then Sara will put up pieces from the Museum's collection.

10. Announcements: no other announcements

11. Adjourned at 8:10p.m.

Respectfully submitted,

Sara Phalen