

WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

MINUTES

Regular Meeting

February 11, 2014

(1) Call to Order and Establishment of a Quorum.

Chairman Juan Chavez called the meeting to order at 4:42 pm. Commissioners in attendance were Juan Chavez, Melissa Birch and Yisnery Gomes. Carol LeBeau, Human Resources Coordinator was also in attendance.

(2) Approval of Minutes.

Commissioner Melissa Birch made a motion, seconded by Commissioner Yisnery Gomes, to approve the minutes from the January 14, 2014 regular Civil Service Meeting.

(3) Public Participation – None.

(4) Old Business – None.

(5) New Business – None.

(6) Items for Discussion and Possible Action

- Review File of Police Officer Applicant – The Commission reviewed the file of the number one applicant on the Final Eligibility Register and adjourned to Executive Session to discuss.
- Strike Name of Applicant on Final Eligibility Register – The Commission received notice that the fourth applicant on the Final Eligibility Register withdrew from the pre-employment testing process due to his securing a position with another agency. The Commission struck his name from the Register.
- Discuss Placement of Applicant Number Two on Final Eligibility Register for Next Qualification Process – The Commission adjourned to Executive Session to discuss.

(7) Correspondence – None

(8) Executive Session –

Commissioner Melissa Birch made a motion to move to Executive Session and Commissioner Yisnery Gomes seconded the motion at 5:40 pm, to discuss Personnel Matters. Commissioner Yisnery Gomes made a motion to return from Executive Session at 5:45 pm and Melissa Birch seconded the motion.

(9) When Applicable Items to be Referred for Final Action from Executive Session –

The Commission will strike the name of the number one applicant and in totality agreed to the placement of the number two applicant on the Final Eligibility Register.

(10) Adjournment – Commissioner Yisnery Gomes made a motion to adjourn and Commissioner Melissa Birch seconded a motion to adjourn. The motion was approved and the meeting adjourned at 5:52 pm.

Respectfully Submitted,

Carol LeBeau
Human Resources Coordinator