

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 07/11/13

MINUTES

INFRASTRUCTURE COMMITTEE

June 6, 2013 - 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum. Public Works Director Robert Flatter called the meeting to order at 7:00 P.M. Roll call found Aldermen John Banas, James Beifuss, Al Hallett, Sandy Dimas, Mark Edwalds, Don Earley and John Smith present.

Also in attendance were Public Works Director Robert Flatter, Water Treatment Plant Supervisor Joe Munder, Kevin VanDeWoestyne of Thomas Engineering, and Administrative Secretary Michelle Baldino.

Others in attendance were Mr. Ron Rysell, 451 Cranesbill, West Chicago

2. Selection of Chairman. Alderman John Smith nominated Alderman James Beifuss as Chairman of the Infrastructure Committee, seconded by Alderman Sandy Dimas. Alderman Don Earley nominated Alderman John Smith as Chairman of the Infrastructure Committee, seconded by Alderman John Banas. By a show of hands, with a vote of 5 to 2, Alderman James Beifuss was elected as the Infrastructure Committee Chairman.

3. Selection of Vice-Chairman. Chairman Beifuss made a motion to nominate Alderman John Smith as Vice-Chairman, seconded by Alderman Dimas. Voting Yea: Aldermen Beifuss, Dimas, Banas, Earley, Edwalds, Hallett and Smith. Voting Nay: 0.

4. Approval of Minutes.

A. Infrastructure Committee Minutes of April 4, 2013. Alderman Edwalds made a motion to approve the Infrastructure Committee Minutes of April 4, 2013, seconded by Alderman Hallett. Alderman Smith requested that on page 4, item H., Alderman John Smith thanked...should be changed to Alderman James Smith. The motion was amended to approve the Infrastructure Committee Meeting Minutes of April 4, 2013 with changes. Voting Yea: Aldermen Edwalds, Hallett, Beifuss, Dimas, and Smith. Aldermen Earley and Banas voted Present. Voting Nay: 0.

5. Public Participation / Presentations. None.

Without objection from the Committee, Alderman Smith asked to move up Item 8.A. on the Agenda.

8.A. Curb and Gutter Evaluation – Forest Trails Subdivision. Mr. Flatter and Mr. VanDeWoestyne gave the Committee a brief summary in accordance with the memo attached to the agenda. Mr. Flatter explained the condition ratings used by Thomas Engineering Group, LLC (TEG) to prepare an evaluation of all curbs and gutters within the Forest Trails Subdivision, along with the estimated cost associated with making the recommended repairs. During discussion on using shotcrete repairs, Mr. VanDeWoestyne indicated that there are several communities that use this method and based upon his

survey, these communities are satisfied with the results. According to the evaluation performed within the Forest Trails Subdivision, 90% of the repairs there can be done using this method. Mr. Flatter informed Committee that there is one contractor, Robert H. Ward & Associates that is used exclusively for shotcrete by the other communities.

The following questions were presented to the Committee for direction. Should the City implement a Curb Replacement Program? Should the program be city-wide, or for Forest Trails Subdivision only, or upon request? How should the program be funded and how much should be budgeted annually? Should a cost-share program be implemented? Does the Committee agree with the condition rating used? Mr. Flatter stated to keep in mind that the funding would most likely be taken from the Street Improvement Program within the Capital Improvement budget each year.

Alderman Earley commented that it would make sense to fund the street improvement program and the curb replacement program at the same time by budgeting 50% for each program.

Alderman Banas asked what kind of liability there is if the City decided to do nothing. Mr. Flatter said that a suit could be filed at any time. If the City is aware of a problem, then generally the City is found liable. Alderman Banas then asked if the curb replacement program, during street reconstruction, only pertains to condition 3 rated curbs. Mr. Flatter replied that curbs with a condition rating of 3 are targeted during a resurfacing program.

Alderman Dimas asked if Forest Trails was due for a street resurfacing program. Mr. Flatter stated that it is not scheduled within the next five years. Alderman Smith stated that since the streets there are not scheduled for any improvements for the next five years, it is unreasonable to expect the residents there to wait that long of a period and there should be some kind of program in place, driven by how much funding is available.

Chairman Beifuss asked for a cost comparison for shotcrete repair vs. a complete replacement at the same distance. Mr. VanDeWoestyne indicated that pricing for shotcrete will range from \$25 to \$30 per foot with a minimum repair of 1 foot. Comparing a 3 foot length of repair, it would cost \$90 to shotcrete as opposed to \$400.00 for a 3 foot replacement. With longer lengths, the prices begin to equalize. Chairman Beifuss stated that he would like to see a program identifying an upper limit of what needs to be spent for the fiscal year and budget for it without a cost-share program since homeowners are already paying taxes. He would prefer to see a program such as this be done by neighborhoods. . He feels that this work should be done as a type of preventative maintenance program. If it is done on an annual basis, it will be much more efficient as is done with the City's sidewalk program.

Alderman Hallett asked if the program only consisted of repairs to the condition 3 ratings, what the cost is. Mr. VanDeWoestyne stated that in the table identified his memo; the percentages shown are based on location, not unit costs. In order to repair the condition 3 rated curbs, it would cost approximately \$30,000.00.

Alderman Dimas asked if \$45,000 were budgeted, would that accomplish a significant amount of repairs. Mr. Flatter stated that it would, but the money would need to be taken from the street program, which shouldn't significantly impact the street program. He further stated that with the City's sidewalk program, it has a condition rating of 1-5, where the City only focuses on the ratings of 4 and 5, city-wide. He doesn't feel that a program such as this should be done by subdivision, but instead done by condition ratings within all Wards, as complaints come from all over the City.

Alderman Earley suggested that a pilot program be conducted within the Forest Trails Subdivision since it has already been evaluated. Once the program is complete in Forest Trails, it can then be reevaluated to determine programs for future budget years.

Chairman Beifuss asked for direction for staff. The Infrastructure Committee unanimously agreed that there should be a Curb and Gutter Replacement Program in place and that the program should be implemented in budget year 2014. The amount of \$60,000 was agreed upon in order to proceed with a pilot program within the Forest Trails Subdivision for 2014 for all condition ratings. The Committee also unanimously agreed that this program should not involve a cost-share, with the exception of "special" driveway apron repairs (i.e. stamped concrete, brick pavers, etc.), which the City will pay only a typical asphalt repair.

Mr. Flatter stated that in November, when the Capital Improvement Program is presented for approval, he will include \$60,000 for a Curb and Gutter Replacement Program within the Forest Trails Subdivision and will prepare a formal City policy for City Council adoption. He further stated that it will take months in order to assess the entire City if the program is expected to continue in future years.

6. Items for Consent. Chairman Beifuss asked Committee members if anyone wanted discussion on the Items for Consent. Items 6.A., 6.G., 6.H., and 6.I. were pulled and voted upon separately. **Alderman Dimas made a motion, seconded by Alderman Banas to recommend approval of:**

- B. 2013 Asphalt Materials Procurement – DuPage County Joint Purchasing Program – Plote Construction, Inc.**
- C. Unleaded and Diesel Fuel Delivery – Palatine Oil Company, Inc.**
- D. Resolution No. 13-R-0045 – Adopt-A-Highway Program – Cub Scout Pack 151**
- E. Resolution No. 13-R-0046 – FY 2013 MFT Estimate of Maintenance Costs – Maintenance of Streets and Highways**
- F. Resolution No. 13-R-0047 – Contract Award – 2013 Contractual Street Striping Program**

Voting Yea: Aldermen Dimas, Banas, Beifuss, Earley, Edwalds, Hallett, and Smith. Voting Nay: 0.

A. Rejection of Bids – 2013 Lift Station Automation Improvement Project. Alderman Earley asked for an explanation for the \$600,000 difference in pricing received when compared to the engineering estimate for this project. Mr. Munder explained that the cost estimate, prepared by Clark Dietz, Inc. (CDI) was \$800,000.00, and although there were multiple plan holders, the City only received one bid from Boller Construction Company (Boller) at a cost of \$1,601,900.00. Staff and CDI approached Boller to see what could be done to get the cost of the project lowered, which resulted in a price of \$1,239,400.00. Due to the lack of competitive bids received and the bid that was received came in at almost double of the engineer's cost estimate; staff is asking that City Council reject the bid. Mr. Flatter added that it is difficult to engineer these types of projects due to unknown contingencies and that Staff would now like to work with CDI to prepare a design-build alternative which will be brought back to Committee in the near future. Alderman Earley asked if this is something that happens often with CDI. Mr. Flatter stated that he does not feel that the estimate prepared by CDI was unreasonable and does not feel that Committee should be concerned with the engineering firm's ability.

Alderman Banas made a motion, seconded by Alderman Earley for Rejection of Bids for the 2013 Lift Station Automation Improvement Project. Voting Yea: Aldermen Banas, Earley, Beifuss, Dimas, Edwalds, Hallett, and Smith. Voting Nay: 0.

G. Resolution No. 13-R-0048 – Contract Amendment No. 1 – Professional Engineering Construction Oversight Services related to Well No. 12 Well House Project. Mr. Munder said that during the bidding process, the State of Illinois changed the rules, eliminating the City's preferential well pump and motor that contains a mercury seal, thus eliminating Byron Jackson's exclusivity. The Contractor, Schramm Construction Company (Schramm) proposed an option for an alternative pump and motor, so the City required the Design Engineer, Strand Associates, Inc. (Strand), to perform an evaluation of the alternate that was specified. He further stated that the evaluation cost of \$5,000 is offset by a credit from Schramm on the overall cost. With the use of the alternate equipment, the overall contract will be approximately \$70,000.00 less than anticipated. Chairman Beifuss asked what the total cost of the construction project was. Mr. Flatter stated that he believed that the overall cost is \$1.6 million. Chairman Beifuss stated that this will also be an opportunity to find out if the City could then standardize on the alternate pump (Gould). Mr. Flatter stated that he is not sure if the City should standardize now since there may be several other options available in the future. Staff would like to use this opportunity to evaluate the Gould equipment.

Alderman Smith made a motion, seconded by Alderman Edwalds to recommend approval of Resolution No. 13-R-0048. Voting Yea: Aldermen Smith, Edwalds, Banas, Beifuss, Dimas, Earley, and Hallett. Voting Nay: 0.

H. Resolution No. 13-R-0049 – Contract Award – Professional Engineering Construction Oversight Services related to 2013 Main Street Tunnel and Stairway Improvements Projects. Mr. Flatter stated that the City awarded a contract to The Kenneth Company for the Main Street Stairway Improvements Project and a contract to Mack Construction Corporation for the Main Street Tunnel Renovation Project, both projects designed by Strand Associates, Inc. Due to the amount of oversight required for construction of these two projects, a contract is being sought to have Strand perform this service. Alderman Beifuss asked what the percentage of the construction cost is to have Strand perform these services. Mr. Flatter stated approximately 5%.

Alderman Banas made a motion, seconded by Alderman Dimas to recommend approval of Resolution No. 13-R-0049. Voting Yea: Aldermen Banas, Dimas, Beifuss, Earley, Edwalds, Hallett, and Smith. Voting Nay: 0.

I. Ordinance No. 13-O-0020 – Disposal of Personal Property Owned by the City of West Chicago. Mr. Flatter explained that anything purchased with City funding has to be disposed of by ordinance and that the items will be auctioned, scrapped or thrown in the garbage. Alderman Hallett asked if the items on the disposal list were just no longer functional. Mr. Flatter said yes. Chairman Beifuss asked who administers the disposal of the items. Mr. Flatter stated that the department heads and supervisors oversee the disposal.

Alderman Smith made a motion, seconded by Alderman Banas to recommend approval of Ordinance No. 13-O-0020. Voting Yea: Aldermen Smith, Banas, Beifuss, Dimas, Earley, Edwalds, and Hallett. Voting Nay: 0.

7. Items for Discussion and Approval. None.

8. Unfinished Business.

A. Curb and Gutter Evaluation – Forest Trails Subdivision (See above).

9. New Business.

A. Mr. Flatter explained that the next scheduled Infrastructure Committee meeting falls on the 4th of July and the August meeting occurs during the week he is scheduled for vacation. Mr. Flatter proposed that both the July and August Committee meetings be cancelled and recommended that a rescheduled meeting be called in July. He informed Committee that there will be at least one item for discussion on the agenda. During discussion, the Committee agreed that July 11, 2013 would be an acceptable date to hold a rescheduled meeting.

B. Alderman Earley asked that Staff investigate the removal of a tree by the contractor working at the Middle School at the residence of 136 E. Hazel. The resident would like it replaced.

C. Chairman Beifuss asked about the status of repairs at the Metra Train Station. Mr. Flatter informed him that Staff has yet to hear about the plans for the platform repairs but knows that the water ponding and infiltration issue at the stairs also needs to be addressed. He stated that he would contact Metra.

D. Alderman Dimas asked if the dead ash trees around the City are going to be removed and replaced. Mr. Flatter informed her that Emerald Tree Care is in the process of doing trunk injections again this year and the obvious dead trees will be placed on a list for removal and eventually replacement. He stated that if there are specific addresses that are of concern, to please send a listing to Michelle Baldino.

10. Reports from Staff.

A. **Bishop Place Subdivision.** Mr. Flatter said that recently, the City pulled the Letter of Credit for the Bishop Place Subdivision in order to use the money to complete the outstanding improvements. He informed Committee that two separate contracts will be brought to the next City Council meeting for approval in order to complete the subdivision improvements. These contracts will be paid for using the funds from the developer's Letter of Credit and any unused money will be returned to the developer.

11. Adjournment. At 8:22 P.M., Alderman Sandy Dimas made a motion to adjourn seconded by Alderman John Smith. Motion was approved by voice vote.

Respectfully submitted,

Michelle Baldino
Administrative Secretary