

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 01/05/12

MINUTES

INFRASTRUCTURE COMMITTEE

December 1, 2011 - 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Dzierzanowski called the meeting to order at 7:00 P.M. Roll Call found Aldermen James Beifuss, Nanette Connelly, Nicholas Dzierzanowski, Alan Murphy, James Smith, and John Smith present. Alderman Russell Radkiewicz was absent.

Also in attendance were Public Works Director Robert Flatter and Administrative Secretary Michelle Baldino.

2. **Approval of Minutes.**

A. **Infrastructure Committee Minutes of November 3, 2011.** Alderman Nanette Connelly made a motion to approve the Infrastructure Committee Minutes of November 3, 2011, seconded by Alderman James Smith. Alderman Beifuss requested a change to page 2, item 4.G. He requested that the sentence read, "*Alderman Beifuss stated that although a request for a contract extension at the same unit pricing is valid, six years is a long period of time.*" Alderman Nanette Connelly made a motion to approve the Infrastructure Committee Minutes of November 3, 2011, as amended, seconded by Alderman James Smith. Voting Yea: Alderman Nanette Connelly, James Smith, James Beifuss, Nicholas Dzierzanowski, Alan Murphy, and John Smith. Voting Nay: 0.

3. **Public Participation / Presentations.** None.

4. **Items for Consent.**

A. **Change Order No. 1 & Final – 2011 Sidewalk Maintenance Program – M & A Cement Work, Inc.** At Alderman Beifuss' request, Mr. Flatter advised that this change order amount is based upon "as constructed" quantities. Surveying and specifications for this program are prepared a year ahead of the scheduled construction. Quantity changes were realized in order to make necessary repairs to deficiencies found in the field, resulting in additional costs associated with those changes. There were no new sections added to the contract. Alderman Alan Murphy made a motion to approve, seconded by Chairman Nicholas Dzierzanowski. Voting Yea: Aldermen Alan Murphy, Nicholas Dzierzanowski, James Beifuss, Nanette Connelly, James Smith, and John Smith. Voting Nay: 0.

B. **Contract Award – 2012-2014 Monthly Brush Collection Program – Kramer Tree Specialists, Inc.** Alderman Beifuss stated that staff was directed to bring additional information

C. to Committee before approval of this contract agreement. At the previous meeting, Committee asked staff to investigate the annual revenue for this program, and also look into the contract specification regarding the time the contractor is allowed to complete the program each month. Alderman Beifuss stated that he recalled that at a previous Committee meeting, during discussion of a previous contract extension, that the completion time within the original contract was restricted from two-weeks to four or five days. Chairman Dzierzanowski said that he recalled that there may have been something written into the contract regarding the restriction. Mr. Flatter stated that staff will write the contract with the same language, restricting the completion date to four or five days, as the previous contract. Mr. Flatter also informed Committee that the City collects approximately \$75,000 annually for this program and this contract will be written for \$63,000 for 2012 with a 5% increase in 2013 and another 5% increase in 2014, all below the annual revenue.

Alderman Nanette Connelly made a motion to approve a Contract with Kramer Tree Specialists, Inc., for the 2012-2014 Monthly Brush Collection Program with the same terms and conditions of the current contract, seconded by Alderman James Beifuss. Voting Yea: Aldermen Nanette Connelly, James Beifuss, Nicholas Dzierzanowski, Alan Murphy, James Smith, and John Smith. Voting Nay: 0.

D. Ordinance 11-O-0066 Authorizing the Disposal and Sale, By Internet Auction of Personal Property Owned by the City of West Chicago. No discussion. **Alderman Nanette Connelly made a motion for approval, seconded by Alderman Alan Murphy. Voting Yea: Aldermen Nanette Connelly, Alan Murphy, James Beifuss, Nicholas Dzierzanowski, James Smith, and John Smith. Voting Nay: 0.**

D. FY 2012-2016 Capital Improvement Program. Mr. Flatter provided an overview of projects proposed in the FY2012 Capital Improvement Program budget. Specifically regarding plans for street improvement (resurfacing) projects, Mr. Flatter referenced a memo distributed to Committee in April, 2011, along with information involving which projects the City is applying for grant money. Mr. Flatter indicated that \$850,000 is budgeted for FY2012. He then stated that Klein Road resurfacing is estimated at \$300,000, and Forest between Joliet and Route 59 is estimated at \$240,000, of the \$850,000. Mr. Flatter asked if Committee had a preference as to what street(s) the balance of approximately \$300,000 is applied. Staff has been using the City-wide street rating system in order prepare the lists of streets needing attention at a resurfacing level that do not involve grant applications. Alderman Murphy questioned when the construction of the Middle School would be complete and asked if it makes sense to postpone Forest Avenue resurfacing until construction associated with the Middle School stops using Forest Avenue. Mr. Flatter and Committee agreed that it would make sense to move that street to the year 2014. Committee then directed staff to continue using the City-wide street rating system to prioritize streets to be improved. Mr. Flatter said that he would bring a revised street rehabilitation proposals back to a future Committee meeting.

Mr. Flatter discussed the Sidewalk Replacement Program for the 2012 budget year. He indicated that staff is proposing to use the funds allocated for the annual sidewalk replacement program to install new sidewalk along Blakely Street, between Conde Street and Brown Street, and along the east side of Wood Street, between Geneva Street and the High School. During discussion,

Committee members unanimously agreed for the sidewalk installation on Blakely Street, but directed staff to contact the High School for a 50/50 cost share to install the sidewalk on Wood Street since this installation most directly benefits them. Staff is to report back to Committee when a response is received from the High School or District 94.

Finally, discussions were held about implementing a curb and gutter replacement/rehabilitation program. Mr. Flatter stated that the City does not receive many requests for curb repairs, but the residents in the Forest Trails Subdivision have brought forward concerns (Attachment A – Report dated March 30, 2011 from Forest Trails Homeowners Association). Mr. Flatter stated that direction is needed on how to proceed. If a curb and gutter replacement/rehabilitation program were to be implemented, staff is seeking direction in order to create a City policy. Funding the program will also need to be discussed...staff proposed allocating \$15,000 from the Sidewalk Replacement Program. Alderman Beifuss said that although he feels that a curb replacement program will be beneficial, he does not want to see \$15,000 taken from the sidewalk replacement program. During discussion and review of the handout, Mr. Flatter explained different techniques that could be used for repairs and estimated costs of each. He said that staff made repairs, as a “test pilot”, at 451 Cranesbill Lane, at a cost of approximately \$500.00 and three-quarters of a day’s work. A contractor would be able to make several repairs per day. Committee members unanimously agreed that a program such as this is a good idea, but requested that Alderman John Smith approach the Forest Trails Homeowner’s Association to see if they would be interested in cost sharing the repairs; else repairs would likely need to be done over the course of several years due to cost and funding. **Staff was directed to delay initiation/implementation of this program until the matter could be further discussed. Committee would like to re-evaluate the information at a future meeting, pending the results of Alderman Smith's discussion with Forest Trails HOA.**

Alderman Beifuss asked for an update regarding the Quiet Zone. Mr. Flatter informed him that the South Aurora Street construction should be completed soon and staff is preparing a letter to the ICC to formally request that the crossing there be removed. A raised barrier is still needed at Ann Street, which will be done in the spring along with the improvements to Smith Road. It is anticipated that a Quiet Zone will be established by mid-summer of 2012.

Alderman Alan Murphy made a motion to move the FY 2012-2016 Capital Improvement Program Budget on to City Council, seconded by Alderman James Beifuss. Voting Yea: Aldermen Alan Murphy, James Beifuss, Nanette Connelly, Nicholas Dzierzanowski, James Smith, and John Smith. Voting Nay: 0.

5. **Items for Discussion.** None.

6. **Unfinished Business.** None.

7. **New Business.** Chairman Dzierzanowski said that he recently had his water meter replaced and commented on the professionalism of Water Resources. He said that he has not received any complaints from the residents in his subdivision, but there have been some concerns that the City may be installing smart meters with cameras as an invasion of privacy.

Mr. Flatter stated that he has an issue requiring Committee direction regarding the Water Meter Replacement Program. He said that Water Resources is now GPS-ing the B-boxes and valves in billing district 4. Some of the water mains in the apartment complexes are not city-owned, they are private property and there are issues where one service line may feed an entire apartment complex (one shutoff for the entire building). During valve exercising, there was damage, causing a \$5,000 repair. He asked if this happens again, should the City continue to make repairs, or should direction be to just operate the main shutoff, which will affect several entire buildings. There is concern that there will be bad (private) valves. Alderman Beifuss suggested that a letter be sent to the building managers indicating that they are required to make sure that their shutoffs are operational, and/or provide a plumber to assist in the shutoffs when the time comes to replace the meters. Also discussed was the possibility of involving Code Enforcement in order to make sure that their valves are operational. Chairman Dzierzanowski stated that if it is on private property, it is not the City's responsibility...Committee unanimously agreed.

8. Reports from Staff.

9. Adjournment. At 8:17 P.M., Alderman Nanette Connelly made a motion to adjourn seconded by Alderman John Smith. Motion was approved by voice vote.

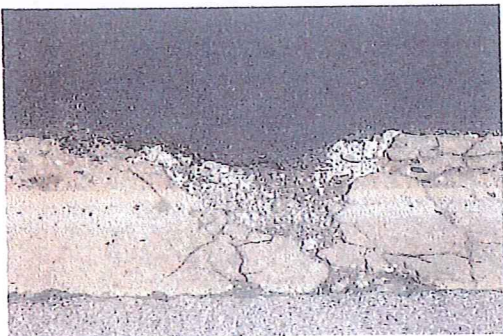
Respectfully submitted,

Michelle Baldino
Administrative Secretary



Forest Trails Homeowners Association

Forest Trails Residences



In Need Of Curb Repairs

Date: March 30, 2011
By: Frank J. Lannes
FTHA President



Forest Trails Homeowners Association
Residences in Need of Curb Repair
28-Mar-11 Inspection

Background

On Monday, 28-Mar-11, Ron Rysell sent the following Email to the City of West Chicago's Department of Public Works, with a copy to the Forest Trails Homeowners Association Board of Directors:

From: Ron Rysell
To: The City of West Chicago -
Public Works Department
Cc: Forest Trails Homeowners Association,
Board of Directors
Date: Sunday, 27-Mar-11, 9:30 PM
Subject: Needed Curb Repairs

I am requesting that the concrete curb at the base of my driveway (address: 451 Cranesbill Drive) be replaced as quickly as possible this spring/summer. I have lived in Forest Trails since 1988, and the curb has progressively deteriorated over the years and needs to be replaced. In 2010, I notified the city of this condition and the city's solution last summer was to blacktop patch the concrete curb. This not only looks terrible but, as a result, the remaining concrete has deteriorated further over this past winter and now there are blacktop and concrete pieces on the street, which is a safety hazard. This poor repair is also a bad reflection of our neighborhood's appearance for prospective home buyers. So, can my curb be scheduled for replacement this summer?

Please contact me and let me know as quickly as possible.

Regards,

Ron Rysell ✧ 451 Cranesbill Drive (Forest Trails)
Home: 630-293-5905 ✧ Cell: 630-508-5905



Forest Trails Homeowners Association
Residences in Need of Curb Repair
28-Mar-11 Inspection

Background (Continued)

Remembering that Steve Cochran had a similar experience last year, the FTHA Board sent the following response to Ron Rysell, with copies to Steve & Pat Cochran, Alderman John C. Smith, Jr., and to the FTHA Board Members:

From: The FTHA Board

To: Ron Rysell

Cc: Steve & Pat Cochran

Alderman John C. Smith, Jr.

FTHA Board Members:

Frank Lannes, President ✧ Scott Boyer, Vice President ✧ Warren Nelson, Treasurer

Dianne Lannes, Committees Liaison ✧ Tracy Kramer, Secretary

Date: Monday, 28-Mar-11, 7:38 AM
Subject: Needed Curb Repairs

Ron,

Give us a little time on this one and we will see what the FTHA Board can learn about your requested repair.

We know that Steve & Pat Cochran - 421 Cranesbill Drive - requested a repair last summer and, in Steve's absence, the City patched their curb with asphalt that neither looked good nor lasted, i.e., the same result as the repairs on the curb of your driveway.

We will check this out and get back to you ASAP.

Regards,

Your FTHA Board



Forest Trails Homeowners Association Residences in Need of Curb Repair 28-Mar-11 Inspection

Cursory Inspection of the Condition of Forest Trails Residences' Curbs

The afternoon of Monday, 28-Mar-11, Frank & Dianne Lannes made a cursory inspection of the curbs in Forest Trails subdivision, only to learn that forty-eight (48) curbs of the two-hundred and ten (210) homes in Forest Trails have moderate to severe damage; i.e., ~ twenty-three (23) percent of Forest Trails residences are in need of curb repair.

The prior repairs made with asphalt are unsightly and either have deteriorated or are in the process of deteriorating.

The addresses of the residences in need of curb repair include:

Legend:

Green = FTFA Member

Blue = FTFA Nonmember

Aster Lane

985 Aster Lane	George & Linda Law
1005 Aster Lane	Robert & Beth Jones
1025 Aster Lane	Laura Ekstrom & Allen Segal
1075 Aster Lane	John & Sherri Wheeler

Cherrywood Lane

970 Cherrywood Lane	Dave & Linda Winthers
1030 Cherrywood Lane	Doug & Cathy Coen

Columbine Lane

405 Columbine Lane	Dave & Karen Gauger
470 Columbine Lane	Doug & Brenda Lund
505 Columbine Lane	Bruce & Ann Kroger



Forest Trails Homeowners Association
Residences in Need of Curb Repair
28-Mar-11 Inspection

Cranesbill Drive

411 Cranesbill Drive	Gary & Kim Rockwood
421 Cranesbill Drive	Steve & Pat Cochran (Previously Patched with Asphalt)
430 Cranesbill Drive	Frank & Dianne Lannes
441 Cranesbill Drive	Tom & Joan Muelleman
451 Cranesbill Drive	Ron & Terri Rysell (Previously Patched with Asphalt)

Knollwood Lane

1055 Knollwood Lane	Javier & Marcela Comboni
1060 Knollwood Lane	Lane & Karen Lowman

Ridgewood Drive

1020 Ridgewood Drive	John Norton & Glory Jordan
1035 Ridgewood Drive	Kevin & Brenda Todd
1040 Ridgewood Drive	Arlen & Amanda Hunt
1060 Ridgewood Drive	Steve & Sylvia Eagles
1065 Ridgewood Drive	John & Tracey Sabala
1075 Ridgewood Drive	Jeff & Gail Harkey
1120 Ridgewood Drive	Terry & Jean Schlott
1140 Ridgewood Drive	Robert & Mayra Elizxondo



Forest Trails Homeowners Association
Residences in Need of Curb Repair
28-Mar-11 Inspection

Rosewood Drive

675 Rosewood Drive

Owen & Nicole Leimbach

685 Rosewood Drive

Steve Leur

695 Rosewood Drive

Craig & Janel Prichard

705 Rosewood Drive

Hudson & Karen Fortune

930 Rosewood Drive

Randy & Karen Tuurie

Spring Cress Court

461 Spring Cress Court

Ron & Nancy Swieca

Spring Cress Lane

430 Spring Cress Lane

Jack & Nadine Tackitt

471 Spring Cress Lane

Jayne & Jennifer Kurtya

Trillium Trail

1000 Trillium Trail

Mario & Luz Uy

1011 Trillium Trail

Gary & Linda Hagen

1012 Trillium Trail

Randy & Michelle Monroe

1018 Trillium Trail

Warren Nelson & Michelle Li

1030 Trillium Trail

Mark & Penny Lee

1048 Trillium Trail

Gary & Regina Evans

1054 Trillium Trail

Bob & Mary Shiga

1072 Trillium Trail

Tom & Jody Rempala

1078 Trillium Trail

Mandi Ross & Kevin Anderson



Forest Trails Homeowners Association
Residences in Need of Curb Repair
28-Mar-11 Inspection

Wild Ginger Trail

907 Wild Ginger Trail	Marek & Katarzyna Ciszewski
936 Wild Ginger Trail	Erich & Susan Streder
943 Wild Ginger Trail	Ken & April LeVey
955 Wild Ginger Trail	Greg & Sandy Shilakis
961 Wild Ginger Trail	Tom Hellyer & Cheryl Church
966 Wild Ginger Trail	Rogelio & Pilar Vargas

Wildwood Lane

610 Wildwood Lane	Kevin & Judy McHugh
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Legend:

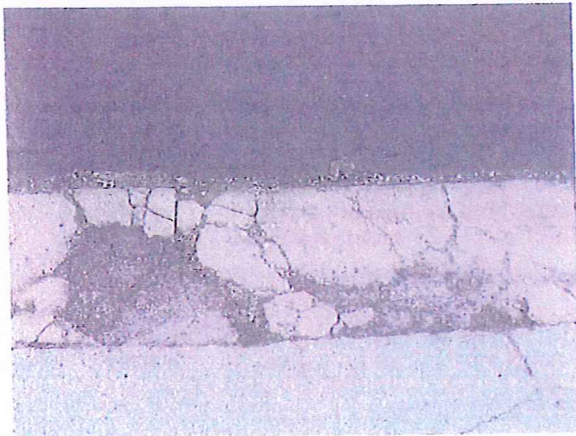
Green = FTHA Member

Blue = FTHA Nonmember

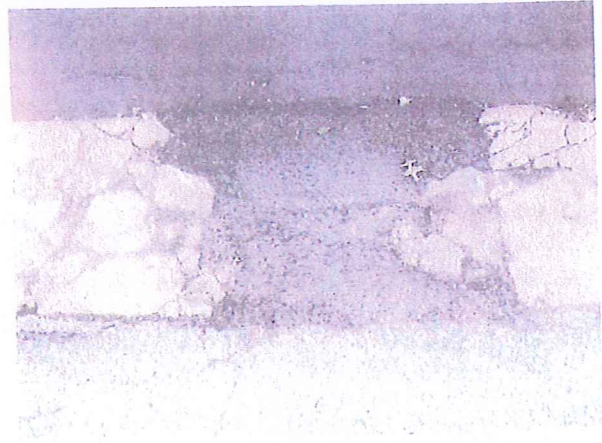


Forest Trails Homeowners Association
Pictures of Patched & Deteriorating Curbs
28-Mar-11 Inspection

Unsatisfactory & Unsightly Deteriorating Repairs Previously Made With Asphalt:



Ron & Terry Rysell
451 Cranesbill Drive
West Chicago, IL 60185

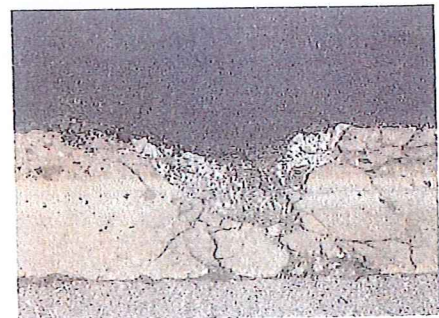


Steve & Pat Cochran
421 Cranesbill Drive
West Chicago, IL 60185

Miscellaneous Pictures of Needed Repairs:



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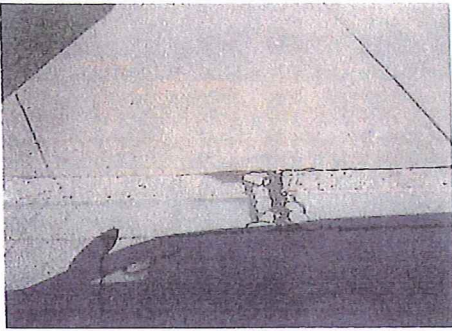


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Forest Trails Homeowners Association
Pictures of Patched & Deteriorating Curbs
28-Mar-11 Inspection

Miscellaneous Pictures of Needed Repairs: (Continued)



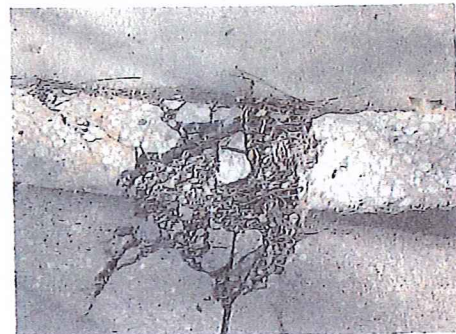
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P1010028



P1010030



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