

**City of West Chicago**  
**Community Development Department 293-2200 EXT. 131**  
**Existing Structures Inspection Report**

Inspection Address: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector: \_\_\_\_\_ Owner/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

**ALL ITEMS MUST BE COMPLETED BEFORE RE-INSPECTION**  
**A MINIMUM 24 HR. NOTICE FOR INSPECTION APPOINTMENT IS REQUIRED**

**INTERIOR**

**C.O./R.I.**

- \_\_\_\_\_ 1. Install handrail to stairs with more than four risers.
- \_\_\_\_\_ 2. Install guardrail to stairs with more than four risers and platforms more than 30" above grade.
- \_\_\_\_\_ 3. Ground electric service to the street side of the water meter.
- \_\_\_\_\_ 4. Identify all circuits located at panel.
- \_\_\_\_\_ 5. Replace missing knock-outs and covers on electric boxes, switches and outlets.
- \_\_\_\_\_ 6. Add 3/4 inch blow off pipe to water heater. Extend down to 6 inches from floor.
- \_\_\_\_\_ 7. Add a minimum of 2 screws to flue pipe joints where needed.
- \_\_\_\_\_ 8. Add sealant to flue pipe where connected to chimney.
- \_\_\_\_\_ 9. Provide outlet where extension cords are used as permanent wiring.
- \_\_\_\_\_ 10. Install GFCI to all outlets in the bathroom at least one outlet adjacent to the sink is required.
- \_\_\_\_\_ 11. Disconnect outlet in vanity.
- \_\_\_\_\_ 12. Provide ventilation in bathroom by a mechanical system or window.
- \_\_\_\_\_ 13. Install light in mechanical room, stairways, hallways and laundry room.
- \_\_\_\_\_ 14. Install GFCI to all counter top outlets in the kitchen.
- \_\_\_\_\_ 15. Provide 2 remote outlets per habitable room.

**FIRE SAFETY REQUIREMENTS**

- \_\_\_\_\_ 1. Provide testable smoke detector for each floor and each bedroom.
- \_\_\_\_\_ 2. Replace keyed dead bolt with thumb latch on exterior doors.
- \_\_\_\_\_ 3. Remove keyed locks from bedroom doors
- \_\_\_\_\_ 4. Provide carbon monoxide detector within 15' of bedrooms.

**EXTERIOR**

- \_\_\_\_\_ 1. Ground electric service with 8 foot driven ground rod. #6 AWG Wire for 100 AMP service.
- \_\_\_\_\_ 2. Install GFCI to all exterior outlets.
- \_\_\_\_\_ 3. Install GFCI to all accessible outlets in the garage.
- \_\_\_\_\_ 4. Add back-flow preventors to all hose bibs including laundry tub.
- \_\_\_\_\_ 5. Install handrail to stairs with more than four risers.
- \_\_\_\_\_ 6. Install guardrail to stairs with more than four risers and platforms more than 30" above grade.
- \_\_\_\_\_ 7. Replace broken windows.
- \_\_\_\_\_ 8. Patch siding.
- \_\_\_\_\_ 9. Surface coat peeling paint and replace rotting wood on house and garage.
- \_\_\_\_\_ 10. Add street numbers to front of building at least 4 inches high.
- \_\_\_\_\_ 11. Replace any rotting boards, properly surface coat and straighten fence.
- \_\_\_\_\_ 12. Cut weeds to 8 inches or less.
- \_\_\_\_\_ 13. Remove all accumulations of rubbish and garbage from premises.

The maximum occupancy load for this unit is \_\_\_\_\_ people.

**111.1 APPLICATION OF APPEAL** Any person directly affected by a decision of the code official or a notice issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 (twenty) days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by the other means.