

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 7/13/11

MINUTES

ENVIRONMENTAL COMMISSION

JUNE 15, 2011 7:00 P.M.

1. **Call to order to establish a Quorum**

Dan Beebe called the meeting to order at 7:00 P.M.

Roll Call- Bob Blaus, Steve Carrow, Steve Timbrook, Dan Beebe. Tim Wilcox, Street Superintendent and Shannon Martin from SIMS was also in attendance.

Established a quorum

2. **Approval of Minutes**

A. Environmental Commission Meeting of December 2010

Minutes approved. Bob Moved and Steve Carrow Seconded

B. Environmental Commission Meeting of March 2011

Minutes approved. Bob Moved and Steve Carrow Seconded

C. Environmental Commission Meeting of May 18, 2011

Minutes approved. Steve Moved and Bob Seconded

3. **Review and Discuss Commission Priority List**

A. Current List

Shannon - SIMS / Recycling Event

Liability of outside vendors

Will collect scrap metal

Risk management

Other vendors allowed

West Chicago is responsible

Need Certificate of Insurance for those collecting hazardous materials

Need to check about non-profits and whether they need COI
Action Item: Dan B will forward on SIMS Waiver Information

Dan and Tim will contact Carol at city to discuss liability issues

Need to design and layout traffic pattern

Shannon will forward drawings of the site

Should we get signage and make it available early?

Talk with Rosemary

Vendors should also have signs for flow

Action Item - Dan will forward shredding contract from Cintas to Mayor.

Bob discussed getting funds from SIMS for recycle event

Action Item - Bob will find out about Groot's shredding division

Solid Waste Contract

Action Item - Dan to forward waste contract to Tim

Action Item - Steve C talk to Kay about including language on food waste for the recycling contract

Commercial Recycling

Steve C. Following up with Dave and Chamber to develop survey and cover letter.

B. New Additions

No new additions

C. Adjournment

Dan entertained a motion for the meeting to be adjourned, Bob moved for the meeting to be adjourned. Steve seconded. Meeting adjourned at 8:41 PM.