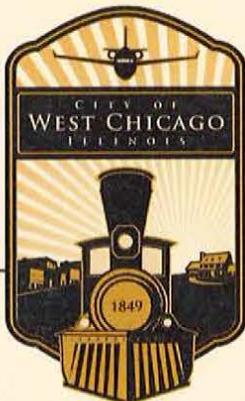


CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

2009
Proposed
Budget



Michael L. Guttman
CITY ADMINISTRATOR

DECEMBER 2008

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

November 24, 2008

Dear Mayor Kwasman, Aldermen and Treasurer Earley:

I hereby present to you the 2009 Fiscal Year Budget (FY09) for the City of West Chicago, in accordance with Section 2-146 of the West Chicago City Code. The Annual Budget serves as a comprehensive financial plan and strategic guide for our organization. It includes a forecast of anticipated revenues for the coming fiscal year, as well as adopted expenditures that will guide the services provided to our customers, the 26,800 residents and 800+ businesses that call West Chicago their home.

The 2009 Annual Budget totals \$44,023,700, which is a decrease of 5.74% as compared to the 2008-09 Budget; specifically, the General Fund reflects a decrease of 7.14% as compared to the 2008-09 Budget.

Background

The City has a proud history of providing exceptional services to a diverse group of stakeholders. Over the past decade, the diversity of the City has grown and with it, the challenges of meeting the needs and demands of our customers have grown as well. The departments and staff are continuously challenged to address the growth in West Chicago and develop new and innovative ways of delivering the services that the community expects. Through flexibility, adaptability, the use of technology, innovative staffing methods, and furthering intergovernmental and public/private partnerships, the organization continues to rise to the challenge to become one of the most efficient municipal corporations in the Chicagoland area. In fact, through challenging our senior management team and front line employees, the annual budget provides an increased service level while living within our means. With few exceptions, the City has been able to provide excellent service with fewer employees and tightening budgets.

Budget Strategy

This budget marks the seventh year of implementing a strategy that addresses the structural and cyclical budgetary challenges that were and continue to face the City of West Chicago. This strategy includes five major components:

Reduction in Operating Expenditures

To address the structural problem of rising operating costs coupled with decreasing revenues, the City annually undergoes a target budgeting process to manage the organization's expenditure and revenue patterns. Target Budgeting was initiated to discipline departments to establish priorities, control costs and stabilize finances. Target Budgeting is a modification of zero based budgeting in that it accepts the premise that the City provides certain basic services and attempts to "target funds" for these basic service levels. Beyond these basic levels, services are discretionary and can be evaluated, prioritized and matched against available revenues. Patterns of services can therefore be modified to meet changing needs without disrupting basic services. Target

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MAYOR
Nancy M. Smith
CITY CLERK

Donald F. Earley
CITY TREASURER
Michael L. Guttman
CITY ADMINISTRATOR

Budgeting assigns a target goal to each fund based upon its expenditure history and projected revenues as identified in September each year. This year's target for the General Fund was 1.5 percent of the initial revenue forecast, which translated into a reduction of expenditures totaling approximately \$235,000. The target goal for the enterprise funds was again two percent. The proposed 2009 budget accomplishes these target goals.

Meet Reserve Requirements

The City has again met its reserve requirement of 35% for the operating funds as detailed in Resolution No. 02-R-0073.

Identification and Implementation of New Revenues

Many of our traditional revenue sources have either been eliminated by other levels of government or were reduced during the recent economic downturn. While the proposed budget does not require any new taxes or fees, it does reflect the first full year of the ½% home rule sales tax adopted by the City beginning in July 2008, which was the second step taken by the City Council to identify a long-term funding mechanism to assist the current revenue stream earmarked for the Capital Projects Fund, after first financing the comprehensive water meter replacement program.

Increased Economic Development Focus

The City's Economic Development Program is designed to increase and diversify the City's sales tax and real estate tax bases, thereby allowing the City to become more self-sufficient, generating revenues from within the City and reducing dependency on outside revenue sources. The importance of our economic development efforts can continue to be realized when looking at our sales tax receipts. Increasing this revenue source has been a primary focus of the organization over the past several years. Mayor Kwasman, City Council and staff have devoted a great deal of energy into attracting new sales tax producing businesses, while at the same time, maintaining our existing businesses and helping with their expansion.

Maintain and Improve City Services

The City has a proud history of providing exceptional services. During the implementation of this five-part budgeting strategy, it is imperative that the residents and businesses not experience a reduction in service levels unless absolutely necessary. In fact, through challenging our senior management team and front line employees, the City has been able to improve upon some services during this transition period, especially in the area of development plan review. With few exceptions, the City has been able to provide excellent service with fewer employees and leaner budgets.

We are successful in achieving all of the parameters in the proposed 2009 Budget. This is a balanced budget.

Significant Highlights – All Funds

Personnel Changes – The proposed budget does not reflect any personnel increases. However, the FY09 budget does not recommend restoring now ten unfilled (but not eliminated) positions from previous years (up from five in 2008), primarily because the long-term financial plan does

not provide sufficient assurance that the General Fund will be able to support them over the long-term.

Fuel – The cost of fuel has nearly doubled in the current fiscal year, which has impacted all departments and most funds. For the General Fund alone, this has added about \$42,000 to the current year’s budget. As economists do not yet project any significant decreases in the cost of gasoline for the coming year, the proposed budget allocates a similar higher than historical average amount in FY09.

Significant Highlights – General Fund

The General Fund is the all-purpose governmental fund that includes the operations of the municipality not accounted for in a separate fund. Most of the expenditures for City services are budgeted and accounted for in this fund, except for water and sewer expenses. There are four key revenue sources, which account for 68% of the total General Fund revenues:

Sales and Use Taxes	23%
Property Tax	21%
Income Tax	16%
Telecommunications Tax	8%

The revenues listed above represent the General Fund’s primary growth revenues, which pay for annual cost increases. The City’s anticipated reliance on the property tax to fund its daily operations has once again decreased (for the fifth straight year), each year it comprising a smaller portion of the General Fund Budget. Sales tax revenue is budgeted to decline in 2009 due to the continued decline in the economic climate.

On the expenditure side, in addition to the increased costs of road salt, maintenance contracts (information technology, grounds maintenance, etc.), fuel and electricity, the following are some additional changes and highlights within the General Fund Departments:

City Council

No major changes are reflected in this Department.

City Administrator’s Office

No major changes are reflected in this Department. Two positions remain unfilled in this office.

Administrative Services

No major changes are reflected in this Department.

Police

No major changes are reflected in this Department; two positions remain unfilled in this Department.

Public Works

The proposed budget includes the City continuing to pay for one year’s garbage rate increase (\$30,000). The Motor Fuel Tax and Kerr McGee Oversight Funds have been consolidated with

the General Fund, and the related expenditures are within these programs. The proposed budget continues to take into account the astronomical costs of road salt that the City experienced in 2008. No other major changes are being proposed in this area; three positions remain unfilled in this Department.

Community Development

No major changes are being proposed in this area; two positions remain unfilled in this Department.

Museum and Cultural Services

No major changes are reflected in this Department; one position remains unfilled in this Department.

Significant Highlights – Water and Sewer Funds

Water Fund

Due to the Utility Superintendent position remaining unfilled, most of the major projects identified to be completed in 2008 were deferred to the coming year; that position is finally filled effective December 2008. In 2009, design engineering and construction will begin on Well #12 (\$2,300,000), a shallow well that is needed to meet the needs of the City's growing water distribution system and increasing water demands. Other proposed capital projects include the installation of a stand-by generator at Wells #7 and #13 (\$472,000), and land acquisition and design engineering for the first of two elevated storage tanks (\$1,120,000) required by the EPA. Finally, a number of operating and maintenance items that in the past have been inappropriately budgeted in the capital outlay line item (4806) have been moved to the appropriate line items in commodities and contractual categories, based upon the accounting definition of capital assets; there is no net increase to the budget with these changes.

Sewer Fund

The primary capital projects proposed for the upcoming year include replacing the roofs at all buildings at the wastewater treatment plant (\$320,000), commencing design for the plant expansion (\$300,000), replacing the Forest Trails lift station (\$620,000), replacing the lift station near the Aspen Ridge Apartments (\$620,000), beginning design engineering for the lift station by Burger King (\$100,000), and upgrades to the SCADA system (\$100,000). Working with OMI, the following equipment will be replaced 2009: filtration system (over two-year period), primary effluent trough, communitor/screening equipment and nonpotable pneumatic water tank, totaling about \$2,980,000. Finally, a number of operating and maintenance items that in the past have been inappropriately budgeted in the capital outlay line item (4806) have been moved to the appropriate line items in commodities and contractual categories, based upon the accounting definition of capital assets; there is no net increase to the budget with these changes.

Significant Highlights – Capital Projects Fund

With the ¼ cent home rule sales tax in place to supplement the utility tax monies earmarked for this fund, the Capital Improvement Plan includes a more aggressive grind and overlay program (\$1,200,000), close out of the Hawthorne Lane Project (\$349,400), new radios for the police officers as required by the Federal Communications Commission (\$465,000) required

upgrades/replacement of mechanical equipment at the old police station, current police station and city hall (\$77,000), pedestrian tunnel improvements with grant received care of Representative Fortner (\$125,000), and removal of an underground storage tank at the police station (\$65,000).

Significant Highlights – Other Funds

The remainder of the appropriations is contained within five other funds: Commuter Parking Fund, Downtown TIF Fund, Oliver Square TIF Fund, MIS Replacement Fund, and the Public Benefit Fund.

Commuter Parking Fund

The proposed budget includes funds to repave the existing parking lots (\$130,000), enhance the landscaping along the Wilson Street side of the property (\$70,000) and fix the stormwater management issues associated with the existing lots (\$100,000).

Downtown and Oliver Square TIF Funds

The only major expenditures contemplated in the budget are stormwater improvements (\$30,000), street tree replacements (\$5,000) and an electronic changeable copy sign at Route 59 and Main Street (\$65,000).

Regarding the Oliver Square TIF District, there are no known projects slated for this Fund, though the developers of the Oliver Square Shopping Center will likely be seeking reimbursement for a portion of the monies they will be expending for new shopping center identification signs, if a third anchor can be found for the Center (\$60,000 included in case).

MIS Replacement Fund

The MIS Replacement Fund is an internal service fund financed through inter-fund transfers; there are no large purchases expected in 2009.

Public Benefit Fund

While design of the gateway-directional signage is near completion, construction and installation will not occur until mid-2009. The Downtown TIF Fund continues to repay its loan to this Fund. Finally, the stormwater improvements budgeted for 2008-09 were postponed until the upcoming fiscal year.

Closing Remarks

The 2009 Annual Budget and Capital Improvement Program will serve as a strategic guide for our organization in the coming year. The Annual Budget reflects the service levels expected by our residents, provides dedicated revenues to support our long-term infrastructure and equipment needs, and lives within our financial means. The budget prioritizes core services and administrative functions and reflects one of the leanest and most efficient municipal corporations within the suburban Chicago area. West Chicago is diligently striving towards providing the highest quality services at one of the lowest costs. To continue in this tradition, all departments will be challenged to continually evaluate their work teams and performance as well as benchmark their productivity with comparable communities and outside contractors, where applicable. Our employees continue to be the key to operational and financial success.

The Annual Budget is the outcome of a great deal of hard work, dedication and effort of many people. All of the department directors and their staff are to be commended for their continued stewardship of the public dollar and assistance in the development of this document.

The support of the Mayor, City Treasurer and City Council during this past year as the City continued with our budget strategy was terrific. You remained supportive of staff, yet continually challenged us to live up to the old adage of "doing more with less". I personally believe this was achieved throughout the organization. Finally, I would like to thank the senior management team for their tremendous assistance with the budgeting process from preparation through implementation, especially Linda Martin and Nikki Giles for their work helping transition to a January 1 fiscal year.

Sincerely,

A handwritten signature in black ink, appearing to read "M. L. Guttman", with a long horizontal line extending to the right.

Michael L. Guttman
City Administrator

BUDGET PHILOSOPHY AND POLICY

Serving the public trust requires that the annual budget provide the best possible balance of allocation to meet the varied needs of all citizens. The budget is a principal management tool for the City administration and, in allocating the City's resources, it both reflects and defines the annual work plan. In this context, the budget provides a framework for us to accomplish our mission, which is:

"To assure a safe, cohesive and dynamic community that is responsive to the needs of both citizens and businesses as it strives for continuous improvement."

The budget should also reflect important organization values such as integrity, teamwork, service excellence, personal growth, and innovation.

In addition to balancing allocations to meet community needs and incorporating our mission and values, a successful annual budget preparation process requires excellent communications, citizen outreach, and a commitment to excellence. To this end, the process must be a cooperative effort of the entire City organization.

West Chicago prides itself on being an increasingly progressive community, willing to challenge the status quo and moving toward the "cutting edge." City staff has accepted this challenge by developing the budget within the context of a search for creative solutions for the delivery of City services. The budget will emphasize policy and procedure reviews to improve the productivity and effectiveness of service delivery to citizens and employees. Teamwork and efficiency enhancements will limit the amount of bureaucratic "red tape" required, both between functional areas within the City, and between City staff and citizens. The overriding goals must be to support the high standards set by the community and to provide long-term value at reasonable cost.

The budget will be based upon timely, consistent and clearly articulated policies. It will be realistic and will include adequate resources to meet assigned work programs. Once adopted, within the parameters of policy guidelines, departments will be given full spending authority for their budget(s).

The budget policies of the City are rooted in a history of conservative budgeting practices. They're based on a commitment to provide quality services while maximizing the return for each dollar spent. Revenue sources are diversified as much as possible to avoid the impacts of fluctuations in a particular revenue source. The following is the budget policy Council has used as a continuing foundation for fiscal discipline:

- Revenues are conservatively projected using historical trends, reasonably expected changes in the coming year, and an analysis of anticipated economic conditions in the region, the state and the nation.

- Fund balances shall be at least 25% of revenues in the General, Water and Sewer Funds; over the next several years the City should strive to increase this amount to 35%.
- The budget is flexible within each department. Over expenditures in one line item must be compensated within the departmental budget. Each department may not overspend its total departmental budget. Department heads may not exceed the staffing levels approved in the budget. The City Administrator may authorize transfers between departments within a fund.
- Major capital expenditures for the next five years will be identified in the capital projects budget. This budget will be updated on an annual basis. Smaller capital purchases may be included in each department's operating budget.
- User fees, such as water and sewer charges, will be reviewed annually. This is done to ensure that fees cover costs, if intended to do so, meet debt service requirements, and are affordable.
- Implementation of the budget will be monitored continuously. Purchase orders will be issued only when adequate funding is available.
- All utility taxes from the consumption of gas and electric services shall be deposited in the Capital Projects Fund. Maintenance activities shall be limited within this Fund.

City of West Chicago

GENERAL FUND PROJECTED REVENUE

01-00		2007-08 Final	2008-09 Budgeted	2009 Proposed	2010 Projected	2011 Projected
311000	Personal Property Repl. Tax	193,689	150,000	160,000	168,000	176,400
311100	Property Taxes	3,033,284	3,106,200	3,315,000	3,513,900	3,724,700
312000	Sales Tax	3,504,974	3,450,000	3,275,000	3,340,500	3,674,500
313000	Income Tax	2,471,340	2,377,200	2,469,000	2,592,000	2,669,000
314000	Motor Fuel Tax Allotments	778,850	750,000	700,000	710,000	725,000
316000	Use Tax	379,646	350,000	375,000	393,700	413,000
321000	Grants	359,576	258,700	272,000	289,000	307,000
335000	Brush Collection Fees	86,240	65,000	75,000	75,000	75,000
336000	Police Counter	9,910	9,000	10,000	10,000	10,000
336100	Police Contractual	222,027	222,900	236,500	250,000	264,500
337000	Cemetery Fees	56,825	27,500	25,000	25,000	25,000
345000	Building Permits	377,494	240,000	200,000	250,000	300,000
345100	Land Cash Administration	3,931	4,000	2,000	3,000	4,000
345200	Change of Occupancy Inspections	46,450	55,000	35,000	45,000	55,000
345500	False Alarm Fees	3,400	6,000	10,000	10,000	10,000
345300	Rental Inspection Licensing Fee	85,983	70,000	75,000	78,700	82,600
347000	Liquor Licenses	85,004	89,200	85,000	87,100	93,600
347500	Amusement Tax	21,541	13,500	15,000	15,000	15,000
348100	Licensing Contractors	32,450	25,000	28,000	30,000	33,000
348200	Business Registration Program	21,228	17,000	18,000	18,000	18,900
348000	Business Licenses	59,904	70,000	65,000	68,000	70,000
351000	Circuit Court Fines	417,886	365,000	400,000	400,000	425,000
352000	Parking and "P" Tickets	127,317	125,000	125,000	135,000	135,000
353000	Oversize Truck	18,090	17,600	16,000	16,000	16,000
354000	Administrative Adjudication Fines	40,675	10,000	25,000	45,000	45,000
354100	Traffic Signal Enforcement	-	200,000	450,000	500,000	500,000
355000	Police Towing Charges	328,700	341,300	330,000	346,000	363,000
357000	Seizures	81,700	-	-	-	-
361000	Planning and Zoning Review Fees	28,466	25,000	25,000	25,000	25,000
362000	Engineering Fees	172,926	150,000	150,000	170,000	170,000
365000	Transfer Station Fees	433,389	475,000	475,000	475,000	475,000
366000	Telecommunications Tax	1,283,899	1,309,600	1,300,000	1,384,500	1,474,500
367000	Cable Franchise Fees	161,096	155,000	163,000	175,000	188,000
371000	Interest	395,726	275,000	375,000	375,000	375,000
386000	Other Reimbursements	81,031	50,000	60,000	60,000	60,000
386100	Health Insurance Contributions	131,508	147,300	128,000	140,000	156,800
387800	Rental Income	65,171	70,000	65,000	70,000	70,000
388500	Tower Rental Fees	29,200	28,200	28,000	28,000	28,000
388000	MFT Equipment Chargeback	208,863	150,000	-	-	-
389000	Miscellaneous Revenue	67,498	120,000	25,000	25,000	25,000
389200	Arts Programming	1,455	2,500	3,000	3,000	3,000
390000	Transfers	-	-	100,000	50,000	50,000
	TOTAL	\$ 15,908,342	\$ 15,372,700	\$ 15,688,500	\$ 16,394,400	\$ 17,330,500

City of West Chicago

GENERAL FUND EXPENDITURES

Department	2007-08 Final	2008-09 Budgeted	2009 Proposed	2010 Projected	2011 Projected
City Council	187,066	222,600	186,500	186,700	187,000
City Administrator's Office	759,522	787,300	403,400	415,700	437,800
Administrative Services	1,797,180	2,221,700	2,146,500	2,266,500	2,448,500
Police	8,006,340	8,551,700	8,691,500	9,268,900	9,886,100
Public Works	3,172,027	3,625,400	2,891,400	2,860,700	2,969,800
Community Development	912,600	1,009,600	934,000	946,000	982,700
Museum and Cultural Services	406,793	476,600	435,200	449,900	418,600
Total	\$15,241,528	\$16,894,900	\$15,688,500	\$16,394,400	\$17,330,500

City of West Chicago

CITY COUNCIL

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

The City Council continued pursuing its 2007-2009 Calendar Year Priorities, completing nearly 95% of them, as detailed in the narratives throughout this budget.

City of West Chicago

CITY COUNCIL

Description of Major Activities

The City Council is comprised of the elected Mayor and fourteen Aldermen, two from each Ward. The Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to West Chicago. These decisions include, but are not limited to the following: matters of annexation; tax impact; budgets; letting of contracts; citizens' and others' concerns; acceptance of subdivision improvements; establishment of and variations in housing, subdivision, building, drainage, zoning and traffic codes; and establishment of license fees and other charges. The City Clerk is also included here, and that position is responsible for taking meeting minutes.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Liquor Licenses Issued	43	1	45	45
Block Party Permits	15	8	15	15
Full Time Equivalent Positions	0.38	0.38	0.38	0.38

**CITY COUNCIL
Operations**

01-01-10

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4010 Aldermen-Salary	19,850	25,200	33,600	33,600	33,600
4011 Mayor-Salary	15,000	15,000	15,000	15,000	15,000
4012 Corporation Counsel-Salary	2,875	3,000	3,000	3,000	3,000
4014 City Clerk-Salary	4,500	4,500	4,500	4,500	4,500
4015 Deputy City Clerk-Salary	-	400	400	400	400
4020 Administrative-Salary	24,573	26,000	-	-	-
4050 FICA & Medicare	4,891	5,700	4,300	4,300	4,300
4056 IMRF	2,787	2,900	-	-	-
Sub-Total	\$74,476	\$82,700	\$60,800	\$60,800	\$60,800
CONTRACTUAL:					
4100 Legal Fees	46,199	60,000	45,000	45,000	45,000
4105 Consultants	-	2,000	2,000	2,000	2,000
4110 Training and Tuition	2,077	4,000	4,000	4,000	4,000
4112 Memberships/Dues/Subscriptions	34,276	39,200	41,200	41,200	41,200
4200 Legal Notices	1,191	2,000	2,000	2,000	2,000
4211 Printing and Binding	6,885	10,700	10,700	10,700	10,700
4223 Legal Reporter Fees	382	1,000	1,000	1,000	1,000
4225 Other Contractual Services	913	1,000	1,000	1,000	1,000
4300 IRMA General Insurance	2,100	2,100	2,100	2,300	2,600
Sub-Total	\$94,022	\$122,000	\$109,000	\$109,200	\$109,500
4600 Computer/Office Supplies	753	800	800	800	800
4613 Postage	117	200	200	200	200
4650 Miscellaneous Commodities	1,575	3,200	3,200	3,200	3,200
4660 Grants	12,357	12,000	12,000	12,000	12,000
4720 Other Charges	1,086	500	500	500	500
Sub-Total	\$15,888	\$16,700	\$16,700	\$16,700	\$16,700
CAPITAL OUTLAY:					
4802 Office Equipment	2,680	1,200	-	-	-
Sub-Total	\$2,680	\$1,200	\$0	\$0	\$0
Total	\$187,066	\$222,600	\$186,500	\$186,700	\$187,000

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Administration	221,929	228,400	207,500	219,400
Special Projects	422,694	423,000	50,000	50,000
Marketing and Communications	114,899	135,900	145,900	146,300
TOTAL	\$759,522	\$787,300	\$403,400	\$415,700

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

Most of the accomplishments within the City Administrator's Office follow along the three-year priority list adopted by the City Council in August 2006. By fiscal year's end, the City Council and the staff will have either completed or made significant headway on over 95% of the goals established on the list. Most of the accomplishments are described by program throughout the budget document.

Working with the City Attorney, staff presented an ordinance to the City Council which implemented a system that would reduce the fine for first-time violators of the property maintenance and building codes if the owners are in compliance at the time of the administrative adjudication hearing.

A new "B-4" license was added to differentiate between golf courses and recreational facilities; holders of a Class B-4 license are permitted to sell alcoholic beverages on Sunday mornings beginning at 8:00 a.m. Also, the City Council adopted an ordinance that established a 1.5 mile distance threshold between Class C-1 liquor license establishments.

Staff continued to pursue the acquisition of the parcels needed for a new city hall. The City exercised its eminent domain powers on the vacant parcel west of 103 W. Washington Street as well as on the parcels now housing the scrap yard. Negotiations continue with the owner of the Marathon Gas Station. The City is also expecting to acquire 101 W. Washington Street by calendar year's end.

Staff created a downtown seasonal banner and beautification program. A spring and fall banner series was produced, and hanging baskets, whose cost was supplemented by donations from area businesses in the spring, was added for color and impact to complement the banners. Two 48" planters were added to the streetscape. An Economic Development Marketing Kit, including a three minute business testimonial video, was produced and an implementation schedule has been designed and initiated.

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Administration

Description of Major Activities

The City Administrator and staff direct the administration and execution of policies and goals formulated by the City Council and propose alternative solutions to community problems for City Council consideration. These responsibilities include advising the Council on present and future financial, personnel and program needs, implementing immediate and long-range City priorities, establishing administrative procedures which will assist the City in serving its citizens, preparation of the annual budget, and supervision of City department heads. The office also maintains all records of the City and coordinates the completion of the Freedom of Information Act (FOIA) requests.

FYE 2009 Program Objectives

- (1) Continue to work on the acquisition of property and preliminary financing scheme for a new municipal complex through December 2009.
- (2) Prepare a proposed impact fee schedule for police and public works facilities and equipment and present recommendations to the Finance Committee by June 2009.
- (3) Working with Department of Administrative Services staff, and if the economic climate is appropriate, submit a recommendation to the City Council to pay the outstanding balance of the General Obligation Alternate Revenue Bonds that were refinanced in 1998 by July 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Prepare Agendas and Materials for Council Meetings	25	17	25	25
FOIA Requests Processed	138	100	120	120
Full Time Equivalent Positions	1.5	1.5	1.5	1.5

CITY ADMINISTRATOR'S OFFICE
Administration

01-02-10

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	150,250	147,000	125,500	134,300	143,800
4029 Overtime	306	500	500	500	500
4050 FICA & Medicare	9,129	11,300	9,700	10,300	11,100
4052 ICMA - RC	10,104	8,800	9,500	10,200	11,000
4056 IMRF	17,081	17,000	15,200	16,300	17,400
Sub-Total	\$186,869	\$184,600	\$160,400	\$171,600	\$183,800
CONTRACTUAL:					
4100 Legal Fees	7,680	12,000	12,000	12,000	12,000
4109 Network Charges	-	1,000	1,000	1,000	1,000
4110 Training and Tuition	2,850	5,000	5,000	5,000	5,000
4112 Memberships/Dues/Subscriptions	1,636	3,000	3,000	3,000	3,000
4202 Telephone and Alarms	7,375	8,500	9,000	9,000	9,000
4300 IRMA General Insurance	5,700	6,600	6,600	7,300	8,200
4424 Telephone Maintenance & Repair	871	300	300	300	300
4425 Office Equipment Repair	-	200	200	200	200
Sub-Total	\$26,112	\$36,600	\$37,100	\$37,800	\$38,700
COMMODITIES:					
4600 Computer/Office Supplies	183	600	600	600	600
4607 Gas and Oil	1,753	2,000	2,500	2,500	2,500
4613 Postage	20	100	100	100	100
4650 Miscellaneous Commodities	374	500	500	500	500
4720 Other Charges	2,818	2,000	2,000	2,000	2,000
Sub-Total	\$5,147	\$5,200	\$5,700	\$5,700	\$5,700
CAPITAL OUTLAY:					
4802 Office Equipment	-	-	-	-	-
4804 Vehicles	1,800	-	-	-	-
4812 MIS Replacement	2,000	2,000	4,300	4,300	4,300
Sub-Total	\$3,800	\$2,000	\$4,300	\$4,300	\$4,300
Total	\$221,929	\$228,400	\$207,500	\$219,400	\$232,500

City of West Chicago

CITY ADMINISTRATOR'S OFFICE
Special Projects

Description of Major Activities

This division funds special projects such as impact fee studies, city hall space needs assessment and site location analysis as well as special purchases that come up over the course of the fiscal year.

CITY ADMINISTRATOR'S OFFICE
Special Projects

01-02-07

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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SALARY & WAGES:

4056	IMRF	309,225	-	-	-
	Sub-Total	\$309,225	\$0	\$0	\$0

CONTRACTUAL:

4225	Other Contractual Services	112,765	423,000	50,000	50,000	50,000
4806	Other Capital Projects	703	-	-	-	-
	Sub-Total	\$113,469	\$423,000	\$50,000	\$50,000	\$50,000

Total	\$422,694	\$423,000	\$50,000	\$50,000	\$50,000
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City of West Chicago

CITY ADMINISTRATOR'S OFFICE Marketing and Communications

Description of Major Activities

All efforts of this program element are directed toward promoting the City by providing strategic and creative guidance to developing and executing marketing/business/communication plans, devising media strategies and maintaining media relations, creating and overseeing graphic designs, producing news releases and other written materials (including City newsletter), editing various publications, assisting in planning and promoting schedules and helping coordinate/marketing special events. It also oversees the content and design elements of the City website and collects and prepares information for uploading. Public relations and community outreach are also within the domain of Marketing and Communications. Overall emphasis is placed on monitoring and maintaining the City's image and brand as a city "where history and progress meet."

FYE 2009 Program Objectives

- (1) Create a Business Awards Program by June 2009.
- (2) Create a Comprehensive Communications Plan by August 2009.
- (3) Develop enhancements to website function and initiate resident e-mail subscription service for special interest categories by October 2009.
- (4) Explore municipal applications of Web 2.0 by December 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Newsletter Published	6	4	6	6
Press Releases Prepared	71	45	85	90
Full Time Equivalent Positions	0.9	0.9	0.9	0.9

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

01-02-08

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	36,572	48,200	45,200	48,400	51,800
4029 Overtime	-	500	500	500	500
4050 FICA & Medicare	2,790	3,800	3,500	3,800	4,000
4056 IMRF	4,284	5,300	5,100	5,500	5,800
Sub-Total	\$43,645	\$57,800	\$54,300	\$58,200	\$62,100
CONTRACTUAL:					
4100 Legal	827	500	300	300	300
4107 Newsletter Preparation	35,076	39,500	40,500	42,000	42,000
4110 Training and Tuition	1,314	4,800	4,000	4,000	4,000
4112 Memberships/Dues/Subscriptions	683	700	1,000	1,000	1,000
4125 Software Maintenance	903	1,000	1,000	1,000	1,000
4211 Printing & Binding	2,091	2,500	5,000	5,000	5,000
4212 Advertising	16,559	10,000	15,000	10,000	15,000
4225 Other Contractual Services	11,773	18,000	22,000	22,000	22,000
Sub-Total	\$69,226	\$77,000	\$88,800	\$85,300	\$90,300
COMMODITIES:					
4600 Computer/Office Supplies	329	1,100	500	500	600
4680 Special Events	-	-	500	500	500
4700 Prospect Development	1,699	-	700	700	700
Sub-Total	\$2,028	\$1,100	\$1,700	\$1,700	\$1,800
CAPITAL OUTLAY:					
4812 MIS Replacement	-	-	1,100	1,100	1,100
Sub-Total	\$0	\$0	\$1,100	\$1,100	\$1,100
\$114,899		\$135,900		\$145,900	
				\$146,300	
				\$155,300	

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Human Resources	1,181,709	1,591,700	1,518,100	1,647,700
Accounting	196,885	210,000	198,900	210,500
Information Technology	182,086	167,800	164,700	139,300
GIS	42,948	41,600	55,000	45,700
Administration	193,552	210,600	209,800	223,300
TOTAL	\$1,797,180	\$2,221,700	\$2,146,500	\$2,266,500

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

All divisions of the Administrative Services Department have focused on continuing to provide internal and external services that are centralized, automated and easily accessible while also increasing the level of information availability, reporting and internal management of IT systems and operations. The IT and GIS Divisions have played key roles in maintaining securely managed systems that are consistently and timely upgraded and backed up, as well as aiding users in acquiring current data, information and reports. With the increase of systems and servers that are managed in-house, users have realized little to no downtime in utilizing over forty-five 3rd party software applications, performing automated tasks and communicating via email.

The IT Division built several new servers during the year including a print server that allows printer additions and deletions from one site without reconfiguration, a GIS server to accommodate an upgrade of the GIS system, including added features, and a web server for the City's website. Hosting the City's website internally, rather than by an outside consulting firm, has enabled staff to update the website as soon as information is available, perform routine maintenance and quickly identify and resolve problems and out-of-service issues. Additionally, the Division also compiled a list of all database reports and programs used by City staff in order to design a centralized database access system, to modify and enhance existing databases with criteria that was requested by staff and to correct database errors that impacted accurate reporting.

In preparation for the 2010 Census, the GIS Division participated in the Local Update of Census Addresses (LUCA) program that was requested by the US Census Bureau to verify and correct all addresses located within the City. After verifying over 8,000 address records, approximately 800 addresses were found to be in error, missing or incomplete. Upon the Bureau's review of those addresses, the update information was incorporated into their master address listing, a direct benefit to the City due to a more accurate 2010 population count that also impacts the distribution of federal grant funding. The Division also aided the Crime Analysis staff in the use of spatial analysis to determine and map crime in West Chicago. In addition, a map was designed to graphically illustrate the density of these incidents so that a better understanding is gained of where crime is occurring and also code specific types of crimes and calls for service.

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Human Resources

Description of Major Activities

All human resources activities are administered and coordinated in compliance with applicable Civil Service ordinance and rules, State and Federal requirements, and Equal Employment Opportunity guidelines. Actions regarding employees of the City are reviewed and approved by the Administrative Services Department/Human Resources Division to ensure compliance with requirements and the provision of equitable treatment. The Division provides ongoing assistance to the operating departments and employees in all areas of employment, including recruitment, selection, position classification, salary administration, promotion, performance evaluation, training, benefit administration, discipline, on-the-job injuries, employee concerns and labor relations.

FYE 2009 Program Objectives

- (1) Update Personnel Manual to: (a) align various policies/benefits to those applicable to represented employees for purposes of equity and administrative facilitation; (b) coincide with new federal and state regulations that have been passed; (c) revise outdated and ambiguous language, by May 2009.
- (2) Research alternate testing firms for Police Officer and Sergeant promotional testing and make determination of selected firm, by April 2009.
- (3) Implement incentive program for participation in Healthy Focus Wellness Program to: (a) develop improved overall employee health and awareness; (b) initiate proactive measures in reduction of healthcare costs; (c) improve attendance and heightened employee morale, by October 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Positions Filled	10	23	25	25
Average Time to Fill Positions (in months)	2	2	2	2
IRMA Insurance Claims Processed	45	40	35	35
Full Time Equivalent Positions	0.75	0.75	0.75	0.75

ADMINISTRATIVE SERVICES
Human Resources

01-05-01

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4016 Commission Salaries	180	400	200	400	400
4020 Administrative-Salary	51,796	54,800	57,600	61,700	66,100
4050 FICA & Medicare	3,828	4,300	4,500	4,800	5,100
4053 Health/Dental/Life Insurance	1,044,619	1,399,800	1,340,000	1,474,000	1,621,400
4056 IMRF	5,874	6,000	6,500	7,000	7,500
Sub-Total	\$1,106,297	\$1,465,300	\$1,408,800	\$1,547,900	\$1,700,500
CONTRACTUAL:					
4100 Legal Fees	21,180	50,000	40,000	40,000	25,000
4108 Pre-employment Exams	16,441	28,500	25,000	15,000	25,000
4110 Training and Tuition	13,745	17,000	18,000	18,000	18,000
4112 Memberships and Dues	1,156	1,600	1,500	1,500	1,500
4202 Telephone and Alarms	1,663	1,500	1,500	1,500	1,500
4212 Advertising	4,904	9,000	7,000	7,000	7,000
4300 IRMA General Insurance	3,000	3,500	3,500	4,000	4,500
Sub-Total	\$62,090	\$111,100	\$96,500	\$87,000	\$82,500
COMMODITIES:					
4600 Computer/Office Supplies	196	500	500	500	500
4650 Miscellaneous Commodities	-	300	100	100	100
4674 Safety Budget	2,488	2,700	3,000	3,000	3,000
4680 Employee Events	8,402	10,500	8,500	8,500	8,500
Sub-Total	\$11,086	\$14,000	\$12,100	\$12,100	\$12,100
CAPITAL OUTLAY:					
4802 Office Equipment	1,636	-	-	-	-
4812 MIS Replacement	600	1,300	700	700	700
Sub-Total	\$2,236	\$1,300	\$700	\$700	\$700
Total	\$1,181,709	\$1,591,700	\$1,518,100	\$1,647,700	\$1,795,800

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Accounting

Description of Major Activities

Activities performed within the Accounting Division include directing, recording and reporting all financial transactions and operations of the City. Technical support is provided to all departments as well as participation in the formulation and execution of the City's financial policies. The Accounting Division includes payroll processing, utility billing, accounting, collections, financial services, accounts payable and coordination of the annual audit of the City's financial records and internal controls. Internal services include the issuance of invoices on behalf of other City departments for items such as health insurance premiums for retirees and COBRA, legal fees, lot cuttings, damage to City property, police security services, fuel purchases, and deeds to cemetery plots.

FYE 2009 Program Objectives

- (1) Develop and implement formal written procedures enabling department staff to accept and process credit card payments over the phone, by June 2009.
- (2) Analyze the Utility Billing software application and applicable operational procedures in order to: (a) improve the collection of receivables, including a review of policy/criteria for payment extensions; (b) establish exception reporting for meter read variances; (c) redefine policy and procedures for billing adjustment calculations/approvals, by August 2009.
- (3) Improve tracking and posting of fixed assets and depreciation, including implementation of the Pentamation fixed assets module for automated recording of asset additions, deletions and related depreciation calculations, by October 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Number of receipts processed	36,010	17,350	36,150	36,250
Number of payable checks processed	3,136	1,572	3,200	3,300
Number of payroll checks processed	4,385	2,920	4,430	4,500
Full Time Equivalent Positions	1.625	1.625	1.625	1.625

ADMINISTRATIVE SERVICES

Accounting

01-05-02

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	115,009	107,100	113,400	121,400	129,900
4029 Overtime	19	1,000	300	300	300
4050 FICA & Medicare	8,530	8,400	8,700	9,400	10,000
4052 ICMA-RC	-	1,100	1,200	1,300	1,400
4056 IMRF	12,588	11,100	12,800	13,700	14,600
Sub-Total	\$136,146	\$128,700	\$136,400	\$146,100	\$156,200
CONTRACTUAL:					
4101 Auditing Fees	16,798	17,500	17,000	17,500	19,000
4108 Employment Exams	-	100	100	100	100
4110 Training and Tuition	-	12,200	9,000	8,600	3,500
4112 Memberships/Dues/Subscriptions	435	700	500	500	500
4125 Software Maintenance	8,900	10,600	10,800	10,800	10,800
4202 Telephone and Alarms	2,035	2,000	2,100	2,100	2,100
4225 Other Contractual Services	-	15,000	1,600	1,600	1,600
4300 IRMA General Insurance	10,100	11,700	11,700	13,200	14,800
4425 Office Equipment Repair	338	1,000	500	500	500
Sub-Total	\$38,606	\$70,800	\$53,300	\$54,900	\$52,900
COMMODITIES:					
4600 Computer/Office Supplies	358	400	500	500	500
4650 Miscellaneous Commodities	43	300	100	100	100
4702 Bank Fees	4,757	6,500	5,700	6,000	6,000
Sub-Total	\$5,158	\$7,200	\$6,300	\$6,600	\$6,600
CAPITAL OUTLAY:					
4802 Office Equipment	1,175	400	-	-	-
4812 MIS Replacement	15,800	2,900	2,900	2,900	2,900
Sub-Total	\$16,975	\$3,300	\$2,900	\$2,900	\$2,900
Total	\$196,885	\$210,000	\$198,900	\$210,500	\$218,600

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Information Technology

Description of Major Activities

The main purpose of the Information Technology (IT) Division is to provide services that satisfy the City's information needs effectively. As part of the service, it has the authority and responsibility for review, control and improvement in such technology areas as office automation, communications, microcomputers, telephone, video and monitoring devices and network administration. The IT element has the responsibility for a Long-Range Plan that commits to resources and a stable direction for the future. Finally, IT also keeps abreast of state-of-the-art developments in information technology.

FYE 2009 Program Objectives

- (1) Update and replace the City telephone and voice mail system for all buildings from a Centrex system to a centralized Voice Over Internet Protocol (VOIP) system, by April 2009.
- (2) Upgrade the Pentamation server and migrate from a SCO Unix environment to a Microsoft Windows/SQL environment to enable City administered backups, management and support of Pentamation applications, including improvements in printer designations and report generation, by March 2009.
- (3) Replace report writing system for financial and community service applications from Cognos Report Writer to Crystal Reports and train all users to design, modify and print reports, by July 2009.
- (4) Research and develop a design for a video camera system to be utilized by all City buildings, by October 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Number of help desk calls annually	1,901	1,050	2,100	2,200
Full Time Equivalent Positions	0	0	0	0

ADMINISTRATIVE SERVICES
Information Technology

01-05-03

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	6,048	-	-	-	-
4050 FICA & Medicare	447	-	-	-	-
4054 Unemployment Insurance	2,018	-	-	-	-
Sub-Total	\$8,513	\$0	\$0	\$0	\$0
CONTRACTUAL:					
4104 Data Processing	7,833	6,000	6,000	6,000	6,000
4105 Consultants	76,956	80,400	82,800	87,200	92,000
4109 Network Charges	136	2,400	2,400	2,400	2,400
4110 Training and Tuition	265	1,200	700	700	700
4112 Memberships/Dues/Subscriptions	-	-	100	100	100
4125 Software Maintenance	3,908	5,500	9,000	9,000	9,000
4202 Telephone and Alarms	584	-	-	-	-
4225 Other Contractual Services	3,477	500	1,000	1,000	1,000
4300 IRMA General Insurance	1,300	1,500	1,500	1,700	2,000
4425 Office Equipment Repair	354	3,800	6,900	6,900	6,900
Sub-Total	\$94,814	\$101,300	\$110,400	\$115,000	\$120,100
COMMODITIES:					
4600 Computer/Office Supplies	897	9,500	5,000	5,000	5,000
4607 Gas and Oil	46	-	-	-	-
Sub-Total	\$944	\$9,500	\$5,000	\$5,000	\$5,000
CAPITAL OUTLAY:					
4806 Other Capital Outlay	69,616	50,000	30,000	-	-
4812 MIS Replacement	8,200	7,000	19,300	19,300	19,300
Sub-Total	\$77,815	\$57,000	\$49,300	\$19,300	\$19,300
Total	\$182,086	\$167,800	\$164,700	\$139,300	\$144,400

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Geographic Information System

Description of Major Activities

The main purpose of the Geographic Information System (GIS) Division is to provide geographic data and technology that will facilitate daily department tasks. In addition to the creation and management of geographic datasets, user training is conducted by the GIS Coordinator to assist City staff with the system. Documentation of existing data, hardware, and software is maintained by the GIS Coordinator and posted to the City website where applicable. The management and implementation of all long-term projects and research and development of future projects is also the responsibility of the GIS Coordinator.

FYE 2009 Program Objectives

- (1) Research, install and implement new ArcServer intranet site to serve out GIS data to City-wide users for use by July 2009.
- (2) Analyze, research and test the speed of the wireless connection for service of GIS data to Police Department staff via in-car laptop computers by October 2009.
- (3) Assist the Police Department in streamlining the geocoding process for crime analysis. Research and develop new methods to identify crime patterns and prediction of crime and produce new maps, atlases and data layers following the completion of beat reorganization, by December 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Number of special map/data requests	190	200	210	220
Full Time Equivalent Positions	0.5	0.5	0.5	0.5

ADMINISTRATIVE SERVICES
Geographic Information System

01-05-04

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	16,784	16,600	17,300	18,600	20,000
4050 FICA & Medicare	1,284	1,300	1,400	1,500	1,600
4056 IMRF	1,914	1,800	2,000	2,100	2,300
Sub-Total	\$19,982	\$19,700	\$20,700	\$22,200	\$23,900
CONTRACTUAL:					
4110 Training and Tuition	980	700	3,900	1,400	4,400
4112 Memberships/Dues/Subscriptions	225	300	100	100	100
4125 Software Maintenance	8,600	8,600	8,700	9,000	9,000
4300 IRMA General Insurance	1,300	1,500	1,500	1,700	2,000
4425 Office Equipment Repair	959	1,000	1,300	1,300	1,300
Sub-Total	\$12,064	\$12,100	\$15,500	\$13,500	\$16,800
COMMODITIES:					
4600 Computer/Office Supplies	2,107	4,000	4,000	3,000	4,000
4607 Gas and Oil	95	100	100	100	100
Sub-Total	\$2,202	\$4,100	\$4,100	\$3,100	\$4,100
CAPITAL OUTLAY:					
4806 Other Capital Outlay	-	-	8,400	600	-
4812 MIS Replacement	8,700	5,700	6,300	6,300	6,300
Sub-Total	\$8,700	\$5,700	\$14,700	\$6,900	\$6,300
Total	\$42,948	\$41,600	\$55,000	\$45,700	\$51,100

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT *Administration*

Description of Major Activities

The Administration Division is responsible for the City's central finance and accounting functions, human resources, information technology and risk management. Duties include providing technical support and assistance to other departments and divisions to facilitate the completion of tasks, as well as participation in the formulation and execution of the City's financial policies. The Division is also responsible for the administration of a cash management and investment program, issuance and monitoring of debt, preparation of the annual tax levies, commuter parking lot administration, annual financial reporting as required by law and the maintenance and upgrades of the City's financial software system.

FYE 2009 Program Objectives

- (1) Complete verification and testing of all financial transaction activity, year-end balances and ledger reporting that is relevant to conversion to a year-end date of December 31 and update and convert the data to create a new fiscal year 2009, by February 2009.
- (2) Solicit utility payment lock-box service proposals from the City's current service provider as well as from alternate financial institutions to assess potential rate reductions and the availability of added benefits or services, with a determination to be made by July 2009.
- (3) Contract and perform actuarial valuation study for the implementation of GASB Statement No. 43 and 45, Financial Reporting for Post-employment Benefits Other Than Pension Plans, by April 2009.
- (4) Update and revise the purchasing policy and investment policy and implement a written credit card use policy and open credit vendor account policy, by September 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Liens Filed	13	6	15	20
Number of Counter Customers	13,500	8,000	14,500	15,000
Number of Telephone Calls	35,000	18,500	36,500	37,000
Number of Service Requests	100	110	220	270
Full Time Equivalent Positions	1.625	1.625	1.625	1.625

ADMINISTRATIVE SERVICES
Administration

01-05-10

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4013 City Treasurer-Salary	4,500	4,500	4,500	4,500	4,500
4020 Administrative-Salary	115,377	126,900	130,100	139,300	149,100
4029 Overtime	-	300	100	100	100
4050 FICA & Medicare	8,113	10,100	10,400	11,100	11,800
4052 ICMA-RC	-	4,300	4,700	5,100	5,500
4056 IMRF	13,341	13,800	14,600	15,600	16,700
Sub-Total	\$141,331	\$159,900	\$164,400	\$175,700	\$187,700
CONTRACTUAL:					
4100 Legal Fees	504	1,000	1,000	1,000	1,000
4110 Training & Tuition	-	2,700	4,700	3,700	3,700
4112 Memberships/Dues/Subscriptions	1,095	1,100	1,200	1,200	1,200
4202 Telephone and Alarms	1,330	1,400	2,000	2,000	2,000
4225 Other Contractual Services	-	10,000	1,000	1,000	1,000
4300 IRMA General Insurance	1,841	1,800	1,800	2,100	2,400
4424 Telephone Maintenance and Repair	1,025	500	500	700	700
4501 Postage Meter Rental	2,214	1,800	1,500	1,500	1,500
4502 Copier Rental	8,222	11,000	11,000	12,100	13,400
Sub-Total	\$16,231	\$31,300	\$24,700	\$25,300	\$26,900
COMMODITIES:					
4600 Office Supplies	7,055	8,000	8,300	8,600	9,000
4613 Postage	8,000	10,400	11,500	12,700	13,900
4650 Miscellaneous Commodities	264	400	300	300	300
4720 Other Charges	303	400	400	500	600
Sub-Total	\$15,622	\$19,200	\$20,500	\$22,100	\$23,800
CAPITAL OUTLAY:					
4802 Office Equipment	19,669	-	-	-	-
4812 MIS Replacement	700	200	200	200	200
Sub-Total	\$20,369	\$200	\$200	\$200	\$200
Total	\$193,552	\$210,600	\$209,800	\$223,300	\$238,600

City of West Chicago

POLICE DEPARTMENT

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Administration/ Records	513,787	564,400	522,400	555,400
Operations	6,443,169	6,671,300	6,832,800	7,265,600
ESDA	31,993	32,300	38,200	33,200
Youth Services	7,209	25,000	25,500	25,500
Grants	210,182	258,700	272,600	289,200
Pension	800,000	1,000,000	1,000,000	1,100,000
TOTAL	\$8,006,340	\$8,551,700	\$8,691,500	\$9,268,900

City of West Chicago

POLICE DEPARTMENT

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

Staff researched different avenues to dispose of property in a more timely and efficient manner. In addition to using Propertyroom.com, the Department also began using E-bay. For example, the City was able to dispose of the squad cars in this way, instead of waiting for the spring and fall DMMC Auctions, which reduced the space it took to store the vehicles and the amount of money it would take to prepare and transport them to the auction site.

The Red Light Enforcement Program is in full swing with three cameras in operation. The cameras are located at Washington and Route 38 and E/B Route 64 at Route 59 and S/B Route 59 at Route 64. The main purpose of the cameras is to reduce accidents at these locations and gain voluntary compliance with the law. Seeing that the cameras have only been in operation a short time, it is too early to tell if they have accomplished this goal. Staff will continue to monitor these locations and provide the information as it becomes available. Additional cameras are planned for the beginning of next year.

Tasers were purchased and training has been completed for all personnel who will carry one. Command staff believe this will not only be a valuable tool for the Department, but that it also will reduce the amount of injuries of the types officers have sustained over the past several years.

To implement a more comprehensive crime prevention program, the Department assigned a full-time officer to this function. Department staff have revived a number of programs that have been allowed to fall by the wayside, such as the Neighborhood Watch Program.

The Department has trained all officers in rapid deployment. The Department received two All-Terrain Vehicles from the DuPage County Sheriff's Department. The ATVs were reconditioned and have been placed into the fleet of available vehicles. A number of officers have been certified to operate the ATVs.

The Social Services Unit was moved from the police station to a City-owned mixed-use building on Fremont Street, which has allowed the Unit to provide expanded services to the citizens in a more relaxed and comfortable atmosphere.

City of West Chicago

POLICE DEPARTMENT Administration/Records

Description of Major Activities

The Administrative/Records function of the police department is responsible for the overall planning, direction, management, and oversight of the activities and operations of the police department including crime prevention, patrol operations, criminal investigations, records management, and other law enforcement efforts; the coordination of assigned activities with other City departments and outside agencies; and providing highly responsible and complex administrative support to the City Administration. The records function includes the processing, in a timely manner, of all legal documents for court proceedings, preparing all pertinent paperwork for statistical documentation, the coordination and maintenance of files which enables information to be disseminated to City Hall, the department, the media, the State's Attorney's Office, and the public.

FYE 2009 Program Objectives

- (1) Evaluate staffing levels and assignments for the records clerks due to the automation of many of their tasks by May 2009.
- (2) Develop a paperless format for uniform/equipment requests and vehicle maintenance requests by April 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Self Initiated Activity	22,965	14,094	15,942	12,556
Calls for Service	13,882	9,588	12,912	12,370
Total Activity	41,129	26,677	33,303	29,518
Index I Crime	508	606	523	484
Full Time Equivalent Positions	8.0	8.0	8.0	8.0

**POLICE
Records**

01-06-12

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:						
4020	Administrative-Salary	335,766	367,500	330,000	353,100	377,900
4029	Overtime	12,395	9,000	22,000	24,000	26,000
4050	FICA & Medicare	26,830	28,900	27,000	28,900	30,900
4056	IMRF	41,040	40,700	39,400	42,200	45,200
	Sub-Total	\$416,030	\$446,100	\$418,400	\$448,200	\$480,000
CONTRACTUAL:						
4104	Data Processing	3,000	3,000	3,000	3,000	3,000
4108	Pre-Employment Exams	-	-	-	-	-
4110	Training and Tuition	-	1,000	800	1,000	1,000
4112	Memberships/Dues/Subscriptions	890	1,200	1,200	1,200	1,200
4125	Software Maintenance	8,558	5,000	2,200	2,200	2,200
4202	Telephone and Alarms	8,255	11,000	11,000	11,000	11,000
4211	Printing and Binding	-	300	300	300	300
4216	Grounds Maintenance	-	2,900	2,900	2,900	2,900
4300	IRMA General Insurance	25,900	29,800	29,800	32,800	36,800
4424	Telephone Maint. and Repair	298	300	300	300	300
4425	Office Equipment Maint. and Repair	953	1,000	6,400	6,900	6,900
4501	Postage Meter Rental	970	900	900	900	900
4502	Copier Rental	12,563	17,800	16,600	16,600	16,600
	Sub-Total	\$61,387	\$74,200	\$75,400	\$79,100	\$83,100
COMMODITIES:						
4600	Computer/Office Supplies	10,244	12,500	8,500	8,000	8,000
4613	Postage	8,171	12,800	12,800	12,800	12,800
4615	Uniforms and Safety Equipment	898	3,800	3,800	3,800	3,800
4617	First Aid Supplies	180	200	200	200	200
4650	Miscellaneous Commodities	92	1,000	1,000	1,000	1,000
	Sub-Total	\$19,586	\$30,300	\$26,300	\$25,800	\$25,800
CAPITAL OUTLAY:						
4802	Office Equipment	1,472	-	-	-	-
4806	Other Capital Outlay	1,512	-	-	-	-
4812	MIS Replacement	13,800	13,800	2,300	2,300	2,300
	Sub-Total	\$16,784	\$13,800	\$2,300	\$2,300	\$2,300
	Total	\$513,787	\$564,400	\$522,400	\$555,400	\$591,200

City of West Chicago

POLICE DEPARTMENT Operations

Description of Major Activities

Police Operations encompasses criminal investigations, patrol services, the Street Operations Unit (SOU), evidence/property control management, and the social services unit. The Detective Section is responsible for conducting victim, witness, and suspect interviews, developing and maintaining criminal intelligence information, preparing criminal cases for prosecution, preparing and executing search warrants and other typical investigative functions. The Patrol Section is responsible for routine patrol of residential and commercial areas. Patrol personnel also self-initiate activities such as business checks, investigation of suspicious vehicles, ordinance enforcement, and enforcement of traffic offenses. The SOU Unit's top priority is gang-related prevention, intelligence gathering, preparing and executing search warrants, and enforcement activities. This Unit is also responsible for developing and implementing community-policing initiatives. Community Service Officers continue to perform ordinance operations. The Social Service Unit provides support services including diagnostic consultation, crisis intervention, individual and family counseling, and marital (domestic) counseling. This Unit is also responsible for coordinating the efforts of the neighborhood resource centers.

FYE 2009 Program Objectives

- (1) Improve the Department's capabilities to handle a situation where the use of a "Rapid Deployment Team" would be required at different facilities by June 2009.
- (2) Improve external communication by enhancing the crime prevention function in the community and improving our citizen notification procedure by April 2009.
- (3) Improve the Investigations Division's capabilities to investigate "white collar crimes" through training and researching new techniques by February 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Drug Arrests	80	22	41	38
Domestic Disturbances	391	265	330	304
Auto Crashes	1,235	744	1,160	1,124
DUI Arrests	169	115	176	182
Traffic Citations	8654	6,029	8,788	8,884
Abandoned Vehicles	87	29	43	14
Animal Complaints	119	71	106	95
Full Time Equivalent Positions	57.0	59.0	60.0	60.0

**POLICE
Operations**

01-06-13

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	729,235	726,200	735,100	786,600	841,700
4022 Patrolmen Salary	2,414,614	2,650,500	2,736,000	2,927,600	3,132,600
4023 Sergeants Salary	713,413	796,800	830,400	888,600	950,900
4024 Crossing Guard Salary	27,134	31,500	-	-	-
4025 CSO Salary	118,628	120,700	126,100	135,000	144,500
4026 Contract Services Salary	31,895	35,000	35,000	37,500	40,200
4029 Administrative Overtime	184	3,000	3,000	3,300	3,600
4032 Officer Overtime	501,454	350,500	371,100	397,100	424,900
4035 CSO Overtime	3,900	6,900	7,500	8,100	8,700
4050 FICA & Medicare	335,121	357,200	370,600	396,600	424,400
4052 I.C.M.A. - R.C.	5,400	-	-	-	-
4054 Unemployment Insurance	-	-	-	-	-
4055 Workers' Compensation	-	-	-	-	-
4056 IMRF	42,320	37,900	36,500	39,100	41,900
Sub-Total	\$4,923,297	\$5,116,200	\$5,251,300	\$5,619,500	\$6,013,400
CONTRACTUAL:					
4100 Legal Fees	120,560	115,000	115,000	115,000	115,000
4108 Pre-Employment Exams	600	500	500	500	500
4109 Network Charges	-	6,000	6,000	6,000	6,000
4110 Training and Tuition	46,184	27,000	27,000	27,000	27,000
4111 Mileage & Travel	6,427	7,300	2,000	2,000	2,000
4112 Memberships/Dues/Subscriptions	12,791	8,900	10,500	10,500	10,500
4200 Legal Notices	841	1,000	1,000	1,000	1,000
4202 Telephone and Alarms	53,596	42,000	48,000	48,000	48,000
4211 Printing and Binding	9,197	7,500	7,500	7,500	7,500
4220 Social Services	2,209	4,900	4,900	4,900	4,900
4221 DuComm Quarterly	400,320	410,400	439,700	466,100	494,100
4225 Other Contractual Services	84,460	79,800	125,400	134,500	135,400
4230 Graffiti Removal-Contractual	16,085	12,000	12,000	12,000	12,000
4300 IRMA General Insurance	174,779	279,000	279,000	306,900	343,800
4301 Other Insurance	22,148	16,000	16,000	16,000	16,000
4400 Vehicle Maint. and Repair	28,830	29,500	30,000	30,000	30,000
4423 Radio Equipment Maint. and Repair	14,429	10,000	10,000	10,000	10,000
4424 Telephone Maint. and Repair	2,549	2,500	2,500	2,500	2,500
4425 Office Equipment Maint. and Repair	4,371	13,600	7,200	7,200	7,200
Sub-Total	\$1,000,377	\$1,072,900	\$1,144,200	\$1,207,600	\$1,273,400

**POLICE
Operations**

01-06-13

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
COMMODITIES:					
4600 Computer/Office Supplies	3,402	3,800	3,500	5,000	5,000
4601 Field Equipment	32,242	13,000	13,000	13,000	13,000
4603 Parts for Vehicles	13,136	13,000	13,000	13,000	13,000
4607 Gas and Oil	117,242	100,000	130,000	130,000	130,000
4613 Postage	350	200	200	200	200
4615 Uniforms and Safety Equipment	51,790	41,300	45,000	41,000	41,000
4616 Vehicle License Fees	833	1,200	1,300	1,300	1,300
4617 First Aid Supplies	1,173	900	900	900	900
4618 Ammunition and Firearms	26,155	17,600	20,000	20,000	20,000
4627 Educational Programs	18,570	30,000	20,000	20,000	20,000
4645 Film & Developing	570	2,100	1,600	1,500	1,500
4650 Miscellaneous Commodities	10,833	18,100	15,000	15,000	15,000
4720 Other Charges	1,244	-	-	-	-
Sub-Total	\$277,540	\$241,200	\$263,500	\$260,900	\$260,900
CAPITAL OUTLAY:					
4802 Office Equipment	3,097	1,600	-	-	-
4804 Vehicles	171,300	171,700	162,700	166,500	170,400
4805 Communication Equipment	696	1,500	2,000	2,000	2,000
4806 Other Capital Outlay	863	-	-	-	-
4812 MIS Replacement	66,000	66,200	9,100	9,100	9,100
Sub-Total	\$241,956	\$241,000	\$173,800	\$177,600	\$181,500
Total	\$6,443,169	\$6,671,300	\$6,832,800	\$7,265,600	\$7,729,200

City of West Chicago

POLICE DEPARTMENT Emergency Services and Disaster Agency (ESDA)

Description of Major Activities

In accordance with the Illinois Emergency Management Act of January 1992, the West Chicago Emergency Services and Disaster Agency (ESDA) exists to prevent, minimize, repair, and alleviate injury or damage resulting from disaster caused by enemy attack, sabotage, or other hostile action, or from natural or man-made disasters. Its primary function continues to be one of support/relief for the West Chicago Police Department. Typically ESDA provides assistance at major traffic accidents, protects evidence at crime scenes, and protects the public and property in the event of weather-related damage.

ESDA volunteers are trained to spot potentially hazardous weather, which may affect the City or western DuPage County. It is part of a multi-county network of weather spotters, providing first-hand information to the DuPage County Office of Emergency Management. This information is used for countywide severe weather alerts, and is passed on to the National Weather Service. Storm spotting also enables ESDA to provide warnings of potentially dangerous weather conditions to the residents of West Chicago. All members of ESDA are required to maintain certification as Severe Weather Spotters.

Since 1991, ESDA has maintained an Outdoor Warning Siren System to warn residents of approaching tornados, major emergencies, or the possible threat of an attack on the United States. The current siren system contains seven sirens. With the new telemetry system in place, all sirens are "growl tested" weekly. Sirens are fully tested by DuComm on the first Tuesday of each month. The full test consists of a three-minute steady tone. The growl test activates each siren for approximately one second, and is used to verify that all key components in the siren system are operational.

FYE 2009 Program Objectives

- (1) Obtain "Storm Ready" status for the City of West Chicago by September 2009.
- (2) Implement program utilizing CERT to assist ESDA with traffic detour signage during major traffic accidents by July 2009.
- (3) Improve City-wide interoperable disaster communications capabilities for first-responder agencies by June 2009.

POLICE
Emergency Services and Disaster Agency (ESDA)

01-06-14

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
CONTRACTUAL:					
4110 Training and Tuition	95	400	1,500	1,200	1,200
4202 Telephone and Repair	2,855	2,400	2,600	2,400	2,400
4204 Electric	948	900	900	900	900
4225 Other Contractual Services	14,778	12,500	16,000	12,500	12,500
4401 Vehicle Repair	192	1,000	1,000	1,000	1,000
4429 Radio Repair	-	-	1,000	600	600
Sub-Total	\$18,868	\$17,200	\$23,000	\$18,600	\$18,600
COMMODITIES:					
4600 Computer/Office Supplies	10	200	100	100	100
4601 Field Equipment	-	-	-	-	-
4603 Parts for Vehicles	385	2,500	2,500	2,500	2,500
4604 Tools & Equipment	-	300	700	700	700
4607 Gas and Oil	550	1,300	1,300	1,300	1,300
4615 Uniforms & Safety Equipment	2,864	2,200	3,000	2,200	2,200
4650 Miscellaneous Commodities	1,375	1,500	500	700	700
Sub-Total	\$5,183	\$8,000	\$8,100	\$7,500	\$7,500
CAPITAL OUTLAY:					
4804 Vehicles	5,400	7,100	7,100	7,100	7,100
4805 Communications Equipment	2,542	-	-	-	-
Sub-Total	\$7,942	\$7,100	\$7,100	\$7,100	\$7,100
Total	\$31,993	\$32,300	\$38,200	\$33,200	\$33,200

City of West Chicago

POLICE DEPARTMENT Youth Services

Description of Major Activities

The youth services component undertakes the following activities:

1. Assess and communicate needs and opportunities for youth.
2. Encourage interaction among organizations and agencies
3. Assist in coordinating youth-related programs.

The Youth Coordinator is responsible for administering and delivering programs for youth in the community. The Youth Coordinator consults with youth and organizations that represent youth to determine their needs and develop programs in response to those needs. This position supplants the existing Youth Commission.

FYE 2009 Program Objectives

- (1) Continue the Senior Leaf Raking, Peer Jury and Open Gym Programs through December 2009.
- (2) Partner with the West Chicago Park District to host Open Pool at the Turtle Splash Water Park through September 2009.
- (3) Expand Open Gym offerings to add crafts, motivational speakers, and other enhancements by June 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Open Gym Attendance	125	100	150	225

POLICE
Youth Services

01-06-15

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
CONTRACTUAL:					
4211 Printing and Binding	-	-	500	500	500
4225 Other Contractual Services	2,048	20,000	20,000	20,000	20,000
Sub-Total	\$2,048	\$20,000	\$20,500	\$20,500	\$20,500
COMMODITIES:					
4600 Computer/ Office Supplies	199	5,000	5,000	5,000	5,000
4628 Educational Programs	4,942	-	-	-	-
4650 Miscellaneous Commodities	21	-	-	-	-
Sub-Total	\$5,161	\$5,000	\$5,000	\$5,000	\$5,000
Total	\$7,209	\$25,000	\$25,500	\$25,500	\$25,500

City of West Chicago

POLICE DEPARTMENT Grants

Description of Major Activities

The West Chicago Police Department applies for a number of grants each year. Those grants pay for personnel costs associated with the grant (salary and benefits) and/or they can pay for new equipment for social services and patrol operations. Social grants covered are: Teen Reach, WE-GO, Victim Crime Victim Act (VCVA), and Community Development Block Grant (CDBG). Patrol operations covers: traffic related initiatives (speeding autos, Impaired Drivers, Roadside Safety Checks), soft body armor, Tobacco Enforcement. Revenue for each of these grants fluctuates annually. Expenditures reflected in the expense summary are based on probable revenue, not guaranteed revenue each year.

FYE 2009 Program Objectives

- (1) Research new grant opportunities for the purchase of equipment and training opportunities through December 2009.
- (2) Improve on the reporting procedures and method of tracking the number of grants we have by June 2009.

**POLICE
Grants**

01-06-16

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:						
4020	Administrative-Salary	138,520	184,600	186,500	199,600	213,600
4032	Patrolmen Overtime	23,281	20,000	37,900	39,900	42,000
4033	Sergeant Overtime	3,429	5,000	-	-	-
4050	FICA & Medicare	11,895	16,000	17,200	18,200	19,400
4056	IMRF	7,925	12,000	5,300	5,700	6,100
	Sub-Total	\$185,050	\$237,600	\$246,900	\$263,400	\$281,100
CONTRACTUAL:						
4110	Training and Tuition	1,243	500	-	-	-
4202	Telephone and Alarms	7,003	6,000	8,600	8,600	8,600
4502	Copier Rental	3,217	3,100	1,900	2,000	2,100
	Sub-Total	\$11,463	\$9,600	\$10,500	\$10,600	\$10,700
COMMODITIES:						
4600	Office Supplies	391	-	1,000	1,000	1,000
4627	Educational Programs	6,751	11,500	11,500	11,500	11,500
4650	Miscellaneous Commodities	6,525	-	2,700	2,700	2,700
	Sub-Total	\$13,668	\$11,500	\$15,200	\$15,200	\$15,200
	Total	\$210,182	\$258,700	\$272,600	\$289,200	\$307,000

**POLICE
Pension**

01-06-17

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES					
4051 Police Pension	800,000	1,000,000	1,000,000	1,100,000	1,200,000
Sub-Total	\$800,000	\$1,000,000	\$1,000,000	\$1,100,000	\$1,200,000
Total	\$800,000	\$1,000,000	\$1,000,000	\$1,100,000	\$1,200,000

City of West Chicago

PUBLIC WORKS DEPARTMENT

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Engineering	414,698	178,100	207,000	218,900
Municipal Properties	178,520	280,000	251,000	260,100
Administration	155,291	169,700	91,600	83,900
Forestry	216,771	66,100	72,100	75,400
Cemeteries	52,890	64,400	75,000	78,500
Road and Bridge	1,007,996	1,035,500	1,129,600	1,192,000
Maintenance Garage	120,479	161,000	133,000	133,800
Motor Fuel Tax	1,025,381	1,670,600	932,000	818,100
TOTAL	\$3,172,027	\$3,625,400	\$2,891,400	\$2,860,700

City of West Chicago

PUBLIC WORKS DEPARTMENT

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

The reconstruction of Hawthorne Lane continued through the fiscal year and was substantially completed and opened to traffic, without restrictions, prior to December 2008. Despite staff's efforts to coordinate with various developers to finalize many outstanding private development projects, cooperation by most all developers was difficult to achieve and progress was slow. However, the public improvements for the following projects were accepted by City Council in FYE 2008; Jigged Ventures Subdivision, Kammes Court Subdivision, Ridgeland Avenue Subdivision, East Blair Street Extension Project, Focus Logistics - 1311 Howard Drive, Harpers Re-Subdivision, National City Bank, Prestonfield Lift Station, Atlantic Drive & Atlantic Drive Extension, and Cornerstone Lakes Units 4 & 5. Close-out and acceptance of other private development projects will continue to be a program objective for FYE 2009. The proactive street improvement program (resurfacing) was completed.

The Facility Management Division spent most of the fiscal year performing routine maintenance activities including preventative maintenance, and overseeing previously planned and/or started projects such as the installation of the new window system at City Hall, painting of the pedestrian tunnel, removing and replacing all lighting in the pedestrian tunnel with vandal resistant fixtures, and improving the appearance and useful work space at the Fleet Maintenance Garage. Utilizing the facility management maintenance request form proved effective for reporting and tracking maintenance activities. Substantial progress has been made with the inspection of City-owned facilities and development of a capital improvement and maintenance program, with cost estimates, will be completed in stages, with all stages completed by August 2009.

Work on forestry equipment inventories and a storm management policy are scheduled to be completed during the winter months and should be completed prior to March 2009. In addition, staff tracked news relating to the Emerald Ash Borer found in Kane County and DuPage County, and inspected numerous ash trees throughout the city for any sign of the pest. Staff continues to research and evaluate options available, if the pest is discovered in West Chicago.

The cemetery maintenance objectives were completed throughout the spring and summer months. Delineators for the roads were ordered and will be replaced once they arrive.

Restorations were completed for damage to parkways from plowing, tree removals and utility digs. School zones were inventoried for proper signs and condition. Replacements of signs and work to improve alley appearances are scheduled for the winter months and will be completed by April 2009.

Numerous improvements were made at the Vehicle Maintenance building including resolution of basement flooding problem and general improvement in yard appearance. In light of the state of the country, the mechanic position remains unfilled. Inventory and cataloging of parts, tools, and equipment is expected to be completed during the winter months.

The 2007-2008 winter season was a challenge. The season proved to be one of the snowiest in more than 22 years, with operations being complicated by availability of salt. Despite this, staff was able to meet the goals of the snow removal program. However, other objectives and programs were adversely impacted. Plans for a new salt storage facility were suspended until the motor fuel tax allotment increase and rock salt prices for 2009 tripled. To address the rising cost of salt, staff is researching alternatives for anti-icing and pre-wetting applications.

The severe winter resulted in unusually high frequency of potholes to roadways throughout the area. Pothole patching operations were continuous through spring and mid-summer of 2008. Over seventy-five percent (75%) of all known pavement plow hazards were repaired. The majority of the repairs consisted of busting out asphalt around manholes and making adjustments and repairs to the manhole frames and pavement. Various utility street openings were saw-cut, prepared and patched. Repairs and patches were made in and around the salt shed at the municipal garage.

Street overlays were performed by staff on Prairie Court, Joliet Street, Fulton Street, Harvester Drive, and Nuclear Drive. In addition, crews also installed new speed humps and/or replaced existing speed tables with speed humps on Lehman Drive.

Two traffic signal standards were replaced at the intersection of Main and Washington in 2008 due to separate traffic accidents. Traffic signals were maintained contractually throughout the year. All City-owned street lights in Area 1 were inventoried using a handheld Global Positioning System (GPS).

City of West Chicago

PUBLIC WORKS DEPARTMENT ENGINEERING

Description of Major Activities

Under the supervision of the Public Works Director/City Engineer, the responsibilities of the City's engineering staff include, but are not limited to: maintaining existing City infrastructure; plan review and approval; site inspections and project acceptance for all privately initiated construction improvements; manage several capital improvement projects, performing resident engineer duties as required; administer various consulting, engineering and geotechnical contracts; manage contract bids and conduct contract payouts; performing field surveys related to public improvements; address and resolve citizens' complaints relating to the field of public works and civil engineering; furnishes engineering services for other departments, as required; and attend meetings with other governmental agencies, technical personnel, citizens, and developers on behalf of the City, as necessary.

FYE 2009 Program Objectives

- (1) Finalize post construction documentation, rectify punchlist deficiencies, and process final payouts for the Hawthorne Lane Reconstruction project by August 2009.
- (2) Complete City-wide pavement evaluation by June 2009.
- (3) Accept the public improvements associated with Prairie Meadows, Prince Crossing Farms, Reserves of Prince Crossing Farms, Prairie Center Unit B, Johnny Glen Williams, North Industrial Park, and Prestonfield Subdivisions by December 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Number of stormwater permits issued	13	15	15	15
City acceptance of public improvements	5	10	8	8
Full Time Equivalent Positions	1.3	.75	.75	.75

PUBLIC WORKS
Engineering

01-09-20

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	112,319	101,200	60,300	64,600	69,200
4029 Overtime	485	-	-	-	-
4050 FICA & Medicare	8,214	7,800	4,700	5,000	5,300
4054 Unemployment Insurance	-	-	-	-	-
4056 IMRF	12,894	11,000	6,800	7,300	7,800
Sub-Total	\$133,912	\$120,000	\$71,800	\$76,900	\$82,300
CONTRACTUAL:					
4100 Legal Fees	10,480	6,000	6,000	6,000	6,000
4103 Engineering & Inspections	194,556	-	-	-	-
4108 Pre-Employment Exams	85	300	-	-	-
4110 Training and Tuition	2,726	3,000	3,000	3,000	3,000
4112 Memberships/Dues/Subscriptions	405	700	700	700	700
4200 Legal Notices	-	800	300	300	300
4202 Telephone and Alarms	7,688	7,000	8,000	8,000	8,000
4225 Other Contractual Services	32,309	-	88,500	93,300	93,500
4300 IRMA General Insurance	13,200	15,200	15,200	16,800	18,500
4400 Vehicle Maintenance and Repair	-	300	-	-	-
4424 Telephone Repair	-	400	-	-	-
Sub-Total	\$261,448	\$33,700	\$121,700	\$128,100	\$130,000
COMMODITIES:					
4600 Computer/Office Supplies	2,493	1,500	2,000	2,000	2,000
4601 Field Equipment	84	1,000	1,000	1,000	1,000
4602 Maps and Plats	2,111	3,000	-	-	-
4603 Parts for Vehicles	46	500	500	500	500
4607 Gas and Oil	2,249	2,500	3,500	3,900	4,300
4613 Postage	73	500	500	500	500
4615 Uniforms & Safety Equipment	926	1,600	500	500	500
4650 Miscellaneous Commodities	256	500	500	500	500
Sub-Total	\$8,238	\$11,100	\$8,500	\$8,900	\$9,300
CAPITAL OUTLAY:					
4804 Vehicles	7,700	9,900	3,500	3,500	3,500
4812 MIS Replacement	3,400	3,400	1,500	1,500	1,500
Sub-Total	\$11,100	\$13,300	\$5,000	\$5,000	\$5,000
Total	\$414,698	\$178,100	\$207,000	\$218,900	\$226,600

City of West Chicago

PUBLIC WORKS DEPARTMENT MUNICIPAL PROPERTIES

Description of Major Activities

The maintenance of all City facilities is performed under the direction of the Public Works Department. The employees' main responsibilities are the daily upkeep and repair of City Hall, Museum, Police Station, Fleet Maintenance Garage, Water Treatment Plant, Utility Facilities, and the Streets Facility. Buildings and grounds maintenance includes limited painting, light electrical and plumbing repairs, replacement of worn-out parts and other general construction, repair and maintenance work. Major maintenance and repair work done is performed by independent contractors, as is the janitorial cleaning of the municipal buildings.

FYE 2009 Program Objectives

- (1) Finalize cost estimate for mechanical equipment replacement (i.e. water heater, furnaces, boilers, air conditioners, etc. based on replacement schedule by March 2009.
- (2) Finalize cost estimate for facility parking lot and landscaping replacements based on replacement schedule prior to March 2009.
- (3) Develop a capital improvement and maintenance program for all City-owned facilities, identifying annual maintenance tasks, major replacements and improvements, and estimated cost at each facility by August 2009.
- (4) Assess current public works radio base station for condition, determine best location, and evaluate power back-up options and cost. Implement approved options and/or modifications by August 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Building safety inspections	12	8	12	12
Daily building inspections at each maintained facility.	253	167	250	250
Tunnel Inspections – paint tunnel and install light lens replacements as needed	52	23	50	50
Full Time Equivalent Positions	0.95	1.38	1.38	1.38

PUBLIC WORKS
Municipal Properties

01-09-21

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4027 Operational - Salary	44,703	79,400	81,000	86,700	92,800
4029 Overtime	4,812	4,000	4,000	4,000	4,000
4050 FICA & Medicare	3,793	6,400	6,600	7,000	7,500
4056 IMRF	5,633	9,100	9,200	9,800	10,500
Sub-Total	\$58,942	\$98,900	\$100,800	\$107,500	\$114,800
CONTRACTUAL:					
4202 Telephone and Alarms	2,337	5,000	5,000	5,000	5,000
4203 Heating Gas	-	8,000	8,000	8,000	8,000
4204 Electric	-	1,000	1,000	1,000	1,000
4216 Grounds Maintenance	-	2,300	2,500	2,700	3,000
4219 Contract Janitorial Service	31,335	48,600	48,800	50,300	51,900
4225 Other Contractual Services	20,238	40,000	40,000	40,000	40,000
4300 IRMA General Insurance	1,500	1,800	1,800	2,000	2,300
4301 Other Insurance	2,874	3,000	3,000	3,000	3,000
4424 Telephone Repair	76	100	100	100	100
Sub-Total	\$58,361	\$109,800	\$110,200	\$112,100	\$114,300
COMMODITIES:					
4607 Gas and Oil	4,409	2,500	3,500	3,900	4,300
4615 Uniforms & Safety Equipment	292	800	1,600	1,600	1,600
4650 Misc. Tools, Parts, & Commods.	28,236	28,000	35,000	35,000	35,000
Sub-Total	\$32,937	\$31,300	\$40,100	\$40,500	\$40,900
CAPITAL OUTLAY:					
4801 Building/Grounds Improvements	28,281	40,000	-	-	-
Sub-Total	\$28,281	\$40,000	\$0	\$0	\$0
Total	\$178,520	\$280,000	\$251,100	\$260,100	\$270,000

City of West Chicago

PUBLIC WORKS DEPARTMENT *Administration*

Description of Major Activities

General public works department overhead expenses are charged to this program, in addition to the solid waste subsidy approved by the City Council in 2006. In 2009, the Kerr McGee oversight expenses were added to this program.

FYE 2009 Program Objectives

- (1) Finalize engineering design plans for the south Factory Site stormwater management facility by December 2009, to facilitate construction during FY 2010.
- (2) Finalize engineering design plans for the reconstruction of Factory Street, between the parking lot and Ann Street, by May 2009 to facilitate construction during FY 2009.
- (3) Finalize engineering design plans for the reconstruction of Weyrauch Street, south of Brown Street, by December 2009, to facilitate construction during FY 2010.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Infrastructure Improvement Plans reviewed and approved	0	0	3	0
Infrastructure Improvement Projects inspected and accepted	0	0	1	2
Tonnage of contamination material shipped from REF	19,527	7,393	15,000	15,000
Full Time Equivalent Position	0.31	0.31	0.31	0.31

**PUBLIC WORKS
Administration**

01-09-10

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:						
4020	Administrative-Salary	37,053	39,300	29,000	31,100	33,300
4050	FICA & Medicare	10,933	3,100	2,300	2,400	2,600
4056	IMRF	5,801	4,300	3,300	3,400	3,600
	Sub-Total	\$53,787	\$46,700	\$34,600	\$36,900	\$39,500
CONTRACTUAL:						
4100	Legal Fees	31,989	35,000	15,000	5,000	5,000
4103	Engineering and Inspections	10,854	20,000	10,000	10,000	10,000
4105	Consultants	13,424	15,000	-	-	-
4225	Other Contractual Services	45,237	53,000	32,000	32,000	32,000
	Sub-Total	\$101,504	\$123,000	\$57,000	\$47,000	\$47,000
	Total	\$155,291	\$169,700	\$91,600	\$83,900	\$86,500

City of West Chicago

PUBLIC WORKS DEPARTMENT FORESTRY

Description of Major Activities

The three services included in this program are: brush collection, emergency tree removals/trimming from storm damage, and hornet nest removals. Each of these programs is handled by an independent contractor and administered by various staff in the Streets Division. The system of removing brush with a mechanized loader and chipping the brush at the contractor's site has resulted in faster brush removal. Completion time is typically less than one week, with no chipping debris left on the streets. The contractual Brush Collection Program is administered over a seven month period (May thru November), with brush collection commencing the first full week of each month.

FYE 2009 Program Objectives

- (1) Finalize inventory and prepare a replacement schedule, including cost estimate, for all forestry maintenance equipment (i.e. chain saws, hand saws, pole saws, ropes) before March 2009.
- (2) Develop a standardized tree removal information data sheet, forms and letters to be completed by forestry crew for each parkway tree removed by April 2009.
- (3) Obtain quotes for inventory software and/or contractual services to expand the existing comprehensive tree replacement inventory to include all trees within the City's public rights-of-way, including an analysis of species. Inventory and log 33% of the City by April 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Emergency tree removals	60	7	5	5
Average time to complete brush collection (days)	4	7	5	5
Hornet nest removals	3	8	10	10

PUBLIC WORKS
Forestry

01-09-22

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
CONTRACTUAL:					
4200 Legal Notices		100	100	100	100
4214 Brush Pickup	59,150	60,000	66,000	69,300	72,800
4225 Other Contractual Services	156,520	5,000	5,000	5,000	5,000
Sub-Total	\$215,670	\$65,100	\$71,100	\$74,400	\$77,900
COMMODITIES:					
4604 Tools and Equipment	1,102	1,000	1,000	1,000	1,000
Sub-Total	\$1,102	\$1,000	\$1,000	\$1,000	\$1,000
Total	\$216,771	\$66,100	\$72,100	\$75,400	\$78,900

City of West Chicago

PUBLIC WORKS DEPARTMENT CEMETERIES

Description of Major Activities

The Public Works Department administers and oversees the activities of the two City-owned cemeteries (Glen Oak and Oakwood) that includes sale of grave sites, interments, ground maintenance activities, records and reports through an independent contractor performing the duties of Cemetery Sexton.

FYE 2009 Program Objectives

- (1) Restore road edges and damaged areas of turf caused by plowing operations, grade and add gravel to Oakwood Cemetery prior to June 2009.
- (2) Inspect and repair any damaged grave markers by December 2009.
- (3) Replace approximately 40 section of asphalt driveway in Oakwood Cemetery by November 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Number of mowings	22	22	22	22
Seal coat roads	1	0	0	1
Weed/crabgrass control applications – fertilizer	0	3	3	3
Inspect and maintain roadway surface	3	3	3	3

PUBLIC WORKS
Cemeteries

01-09-23

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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CONTRACTUAL:

4209	Interments	17,936	15,000	20,000	20,000	20,000
4216	Grounds Maintenance	30,172	38,400	43,000	46,500	50,300
4217	Cemetery Sexton	4,782	5,000	6,000	6,000	6,000
4225	Other Contractual Services	-	6,000	6,000	6,000	6,000
Sub-Total		\$52,890	\$64,400	\$75,000	\$78,500	\$82,300

Total	\$52,890	\$64,400	\$75,000	\$78,500	\$82,300
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City of West Chicago

PUBLIC WORKS DEPARTMENT ROAD & BRIDGE

Description of Major Activities

Street Division activities not listed elsewhere as their own program are included in the Road and Bridge Program. Examples of these activities include: sign work, mowing, parkway cleanup, tree trimming/removals, sidewalk repairs, parkway restorations and landscaping, alley work, shoulder gravel, special events, and most service requests.

FYE 2009 Program Objectives

- (1) Survey all existing gravel shouldered roads to ensure proper drainage and restore with gravel where rutting has occurred by July 2009.
- (2) Continue program to review and assess all designated No Parking areas throughout the city to improve notification of said areas to motorists by increased visibility and clarity of signs. Assess and note all locations requiring clarification by June 2009. Correct/improve at least 25 percent of those areas noted by the end of November 2009.
- (3) Improve alley appearance and clearance throughout the city at all improved (surfaced) alley rights-of-way. Trim trees and vegetation to improve appearance and allow adequate clearance for all vehicles, including maintenance and service vehicles such as garbage trucks by the end of April 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Special events handled	6	5	6	6
Service requests fulfilled	580	490	600	600
Mowing operations completed	85	78	100	100
Full Time Equivalent Positions	8.11	8.25	8.25	8.25

PUBLIC WORKS
Road and Bridge

01-09-24

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	84,685	87,600	65,600	70,200	75,200
4027 Operational - Salary	352,518	377,400	432,000	462,300	494,700
4029 Overtime	59,539	20,000	20,000	20,000	20,000
4050 FICA & Medicare	37,687	37,200	39,600	42,300	45,200
4056 IMRF	55,958	52,400	57,900	61,800	66,000
Sub-Total	\$590,387	\$574,600	\$615,100	\$656,600	\$701,100
CONTRACTUAL:					
4108 Pre-Employment Exams	732	800	800	800	800
4109 Network Charges	-	6,000	6,000	6,000	6,000
4110 Training and Tuition	539	3,500	3,500	3,500	3,500
4112 Memberships/Dues/Subscriptions	275	400	400	400	400
4200 Legal Notices	219	100	100	100	100
4202 Telephone and Alarms	6,463	5,400	5,400	5,400	5,400
4203 Heating Gas	5,924	-	8,000	8,000	8,000
4225 Other Contractual Services	23,856	25,000	25,000	25,000	25,000
4300 IRMA General Insurance	22,500	25,900	25,900	28,500	31,400
4301 Other Insurance	10,438	3,000	3,000	3,000	3,000
4400 Vehicle Repair	14,035	8,000	8,000	8,000	8,000
4424 Telephone Maintenance & Repair	393	500	500	500	500
Sub-Total	\$85,374	\$78,600	\$86,600	\$89,200	\$92,100
COMMODITIES:					
4600 Computer/Office Supplies	1,517	3,000	3,000	3,000	3,000
4603 Parts for Vehicles	50,529	30,000	35,000	35,000	35,000
4604 Tools and Equipment	5,198	5,000	5,000	5,000	5,000
4607 Gas and Oil	58,277	25,000	35,000	38,500	42,400
4612 Parts - Plows and Spreaders	36,251	10,000	15,000	15,000	15,000
4615 Uniforms & Safety Equipment	7,924	8,900	8,900	8,900	8,900
4650 Miscellaneous Commodities	12,347	11,200	11,200	11,200	11,200
4720 Other Charges	493	-	-	-	-
Sub-Total	\$172,536	\$93,100	\$113,100	\$116,600	\$120,500
CAPITAL OUTLAY:					
4804 Vehicles	156,400	285,900	313,000	327,800	338,600
4812 MIS Replacement	3,300	3,300	1,800	1,800	1,800
Sub-Total	\$159,700	\$289,200	\$314,800	\$329,600	\$340,400
Total	\$1,007,996	\$1,035,500	\$1,129,600	\$1,192,000	\$1,254,100

City of West Chicago

PUBLIC WORKS DEPARTMENT MAINTENANCE GARAGE

Description of Major Activities

The mission of the municipal garage is to institute and continuously improve its preventative maintenance program which minimizes the occurrence of costly emergency vehicle, truck and equipment breakdowns, and prevents prolonged fleet downtime, thereby maintaining the timely delivery of municipal services to City residents. User departments are considered consumers of fleet maintenance services and charged a user fee based on their historical usage pattern to fund capital equipment purchases, depreciation expenses and general overhead (see Capital Equipment Replacement Fund).

FYE 2009 Program Objectives

- (1) Improve facility air quality conditions by implementing new exhaust extraction system and improving ventilation by November 2009.
- (2) Inventory and catalog all parts, tools, and equipment to ensure adequate inventory control is maintained by April 2009.
- (3) Expand the use of the Computer Fleet Analysis software at the maintenance level to improve and better organize budget needs and preventative maintenance records by November 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Preventative maintenance evaluations	207	140	220	220
Safety lane inspections	44	28	44	44
Full Time Equivalent Positions	1.15	1.15	1.69	1.69

PUBLIC WORKS
Maintenance Garage

01-09-25

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4027 Operational - Salary	80,446	111,100	87,100	93,200	99,800
4029 Overtime	3,515	1,000	1,000	1,000	1,000
4050 FICA & Medicare	6,364	8,600	6,800	7,300	7,800
4056 IMRF	9,458	12,200	9,900	10,600	11,300
Sub-Total	\$99,783	\$132,900	\$104,800	\$112,100	\$119,900
CONTRACTUAL:					
4108 Pre-Employment Exams	68	100	100	100	100
4112 Memberships/Dues/Subscriptions	-	100	100	100	100
4202 Telephone and Alarms	5,566	4,000	4,000	4,000	4,000
4225 Other Contractual Services	243	2,500	2,500	2,500	2,500
4300 IRMA General Insurance	1,500	1,800	1,800	2,000	2,200
Sub-Total	\$7,377	\$8,500	\$8,500	\$8,700	\$8,900
COMMODITIES:					
4603 Parts for Vehicles	-	400	400	400	400
4604 Tools and Equipment	1,252	10,000	10,000	3,000	3,000
4607 Gas and Oil	1,415	1,500	2,100	2,400	2,700
4615 Uniforms and Safety Equipment	666	1,200	1,200	1,200	1,200
4650 Miscellaneous Commodities	9,486	6,000	6,000	6,000	6,000
Sub-Total	\$12,820	\$19,100	\$19,700	\$13,000	\$13,300
CAPITAL OUTLAY:					
4812 MIS Replacement	500	500	-	-	-
Sub-Total	\$500	\$500	\$0	\$0	\$0
Total	\$120,479	\$161,000	\$133,000	\$133,800	\$142,100

City of West Chicago

PUBLIC WORKS DEPARTMENT MOTOR FUEL TAX

Description of Major Activities

Right-of-way maintenance operations not listed elsewhere as their own program are included in the Motor Fuel Tax Program. Examples of these activities include: snow plowing, street sweeping, pavement patching, storm sewer maintenance, street light and traffic signal maintenance, and street striping.

FYE 2009 Program Objectives

- (1) Develop a street sweeping schedule, for 200 working days (all but two months of operation) to ensure that "x" number of miles are swept each time by May 2009, and track progress, compliance, and effectiveness through December 2009.
- (2) Repair all utility digs and/or street openings within 60 working days of dig completion, during non-winter weather conditions, through November 2009.
- (3) Complete all programmed street overlays, using the Pavement Evaluation Report (latest version) as a guide, by November 2009.
- (4) Develop storm structure and sewer line cleaning schedule to ensure that the entire City is completed during a seven year cycle by May 2009, and track progress, compliance, and effectiveness through December 2009.
- (5) Inspect a minimum of 200 inlet and catch basin structures during cleaning operations, rating condition of each to be included as a reference for pavement evaluation and cost estimating purposes by December 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
# of snow plowing/salting call-outs	33	23	23	23
# of days street sweeping operations performed	162	100	200	200
# of days spent performing street overlays/pothole patching	35	41	30	30
Full Time Equivalent Positions	2.56	2.56	2.56	2.56

PUBLIC WORKS
Motor Fuel Tax

01-09-26

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	10,862	11,300	11,800	12,700	13,600
4027 Operational - Salary	101,541	122,300	113,100	121,100	129,600
4029 Overtime	18,854	32,000	32,000	32,000	32,000
4050 FICA & Medicare	9,965	12,700	12,100	12,700	13,500
4053 Health/Dental/Life Insurance	18,788	26,800	-	-	-
4056 IMRF	30,557	17,900	17,600	18,600	19,600
Sub-Total	\$190,567	\$223,000	\$186,600	\$197,100	\$208,300
CONTRACTUAL:					
4200 Legal Notices	168	200	200	200	200
4204 Electric	124,519	115,000	130,000	130,000	130,000
4210 Refuse Disposal	19,945	38,000	38,000	38,000	38,000
4225 Other Contractual	213,934	73,800	-	-	-
4226 Traffic Signal Maintenance	22,624	18,000	18,000	18,000	18,000
4227 Street Light Maintenance	12,409	10,000	10,000	10,000	10,000
4228 Proactive Street Program	-	310,000	-	-	-
4412 Street Light Materials	18,072	20,000	20,000	20,000	20,000
4503 Equipment Rental	208,862	156,000	-	-	-
Sub-Total	\$620,532	\$741,000	\$216,200	\$216,200	\$216,200
COMMODITIES:					
4609 Street Patch Materials	320	300	300	300	300
4610 Street Paint	2,791	3,000	3,000	3,000	3,000
4611 Ice Control Materials	2,298	2,000	2,500	2,500	2,500
4639 Parts-Mains	2,223	5,000	5,000	5,000	5,000
4670 Rock Salt	176,716	294,500	474,400	350,000	350,000
4671 Bit Patch-Cold	6,584	5,000	7,000	7,000	7,000
4672 Bit Patch-Hot	23,350	36,800	37,000	37,000	37,000
Sub-Total	\$214,282	\$346,600	\$529,200	\$404,800	\$404,800
CAPITAL:					
4806 Other Capital Outlay	-	360,000	-	-	-
	\$0	\$360,000	\$0	\$0	\$0
Total	\$1,025,381	\$1,670,600	\$932,000	\$818,100	\$829,300

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Planning, Engineering and Economic Dev.	299,704	436,800	369,500	371,700
Building & Code Enforcement	612,940	572,800	564,500	574,300
TOTAL	\$912,600	\$1,009,600	\$934,000	\$946,000

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

The Community Development Department continued its ongoing effort to encourage new development, improve the development review process and provide clear direction on code requirements. This fiscal year we updated the development guide to clarify permit submittal requirements as well as to include information on closing out a project. We also created new brochures for the public on the façade grant program.

The City worked toward annexing parcels within its planning area, including the intersection of Atlantic Drive and North Avenue, the St. Andrews Golf Course and its surrounding property, and the area near Sherman Avenue and Stimmel Street. The pre-annexation agreement with the St. Andrews Estates subdivision was executed when it became contiguous to the City. Although there are no immediate plans to develop the golf course, the annexation fulfills a longstanding commitment within the original annexation agreement.

The City worked with the DuPage Technology Park Board, the DuPage Airport Authority and CenterPoint Properties to expedite the plan review for the NIU Cancer Treatment Facility and allowed phased construction in an effort to fast track the development. The facility will have significant spin off benefits within the Park as well as the surrounding area. Staff also worked with Wheaton Academy when it obtained permits for its campus improvements, including construction of the new gymnasium, new parking lots and new signage.

Staff presented a variety of amendments to the Zoning Code to improve the community, keep the City's codes consistent with current trends and reflect the City's emphasis on high quality development. After several years of work, the City Council approved new sign regulations. Additional amendments include landscape requirements, RV regulations, parking requirements, patio and deck regulations and dwelling standards.

Enforcing the minimum property maintenance standards, occupancy limitations and other code requirements continued to be a high priority this year. The number of violation cases continued to increase as staff improved its follow-up procedure and more property became vacant. Staff worked with property owners with code violations that were unable to comply due to financial or other hardships by granting extensions or referring them to assistance organizations. Those who did not contact the City or comply with correction notices were issued citations to appear in the Administrative Adjudication hearing. Staff worked to improve the administrative adjudication process throughout the year by creating standards for the public and staff to follow.

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Planning, Engineering & Economic Development

Description of Major Activities

The program is responsible for the private development, which includes encouraging new development, and guiding developers through the review process in a timely manner while assuring high quality development in conformance with the city codes and regulations. Staff conducts weekly meetings to assist potential developers understand the city requirements and review process and then reviews proposal once a formal application is submitted. In addition to implementing existing codes, staff also recommends revisions to the comprehensive plan, zoning and other regulations to help improve the quality of development within the City by improving standards and clarifying the process.

FYE 2009 Program Objectives

- (1) Implement strategies to encourage retail development at targeted locations in the City through December 2009.
- (2) Revise the business registration program to improve reference information by June 2009.
- (3) Create policies and procedures for development security submittal and refund requirements by September 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Review Plan Commission applications	29	30	30	35
Review commercial and industrial building permit applications	15	10	12	15
Staff meetings with potential developers	45	50	50	50
Full Time Equivalent Positions	2.63	2.63	2.63	2.63

COMMUNITY DEVELOPMENT
Planning, Zoning & Economic Development

01-10-28

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4016 Commissions-Salary	980	1,200	1,200	1,200	1,200
4020 Administrative-Salary	200,163	218,300	196,100	209,900	224,600
4029 Overtime	1,773	5,000	3,000	3,000	3,000
4050 FICA & Medicare	14,439	17,100	15,300	16,300	17,500
4056 IMRF	22,618	24,200	22,300	23,900	25,500
Sub-Total	\$239,973	\$265,800	\$237,900	\$254,300	\$271,800
CONTRACTUAL:					
4100 Legal Fees	21,063	12,000	7,000	7,000	7,000
4103 Engineering and Inspections	-	125,000	90,000	75,000	75,000
4105 Consultants	499	-	-	-	-
4108 Pre-Employment Exams	-	100	100	100	100
4109 Network Charges	-	400	400	400	400
4110 Training and Tuition	2,873	3,500	3,800	3,800	3,800
4112 Memberships/Dues/Subscriptions	5,953	2,000	2,000	2,000	2,000
4125 Software Maintenance	2,361	2,400	2,800	2,800	2,800
4200 Legal Notices	1,083	1,000	1,000	1,000	1,000
4202 Telephone and Alarms	3,214	1,000	2,400	2,400	2,400
4211 Printing & Binding	352	500	400	400	400
4223 Legal Reporter Fees	7,415	8,000	8,000	8,000	8,000
4300 IRMA General Insurance	6,900	8,000	8,000	8,800	9,900
4301 Other Insurance	2,196	-	-	-	-
4424 Telephone Maintenance & Repair	208	400	400	400	400
4425 Office Equipment Repair	85	300	300	300	300
Sub-Total	\$54,202	\$164,600	\$126,600	\$112,400	\$113,500
COMMODITIES:					
4600 Computer/Office Supplies	1,225	700	700	700	700
4613 Postage	130	200	200	200	200
4650 Miscellaneous Commodities	6	200	200	200	200
4700 Prospect Development	850	1,000	1,300	1,300	1,300
4720 Other Charges	2	300	300	300	300
Sub-Total	\$2,213	\$2,400	\$2,700	\$2,700	\$2,700
CAPITAL OUTLAY:					
4802 Office Equipment	17	700	700	700	700
4812 MIS Replacement	3,300	3,300	1,600	1,600	1,600
Sub-Total	\$3,317	\$4,000	\$2,300	\$2,300	\$2,300
Total	\$299,704	\$436,800	\$369,500	\$371,700	\$390,300

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT *Building & Code Enforcement*

Description of Major Activities

The Building and Code Enforcement Program includes reviewing all building permit applications, conducting building inspections, conducting change of occupancy inspections, conducting rental inspections, investigating overcrowding complaints and other code violations and proactively pursuing property maintenance violations through the annual inspection program. The types of new construction reviewed and inspected include single-family homes, commercial buildings and industrial buildings. Staff also proposes amendments to the adopted codes to improve the safety, image and appearance of the community.

FYE 2009 Program Objectives

- (1) Present 2009 building codes with appropriate local amendments to City Council for consideration by November 2009.
- (2) Revise rental licensing program to be more effective by reducing staff time and providing information to landlords by March 2009.
- (3) Prepare reference information on potential available assistance for property owners and renters by April 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Building permit applications	967	920	900	920
Change of occupancy inspections	527	500	550	550
Overcrowding investigations	76	70	70	70
Rental Inspections	2,424	1,600	1,600	1,600
Full Time Equivalent Positions	6.5	1.5	1.5	1.5

**COMMUNITY DEVELOPMENT
Building & Code Enforcement**

01-10-29

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	142,351	107,500	103,500	110,800	118,600
4029 Overtime	696	800	900	900	900
4050 FICA & Medicare	10,947	8,300	8,000	8,600	9,200
4054 Unemployment	5,868	-	-	-	-
4056 IMRF	15,613	11,700	11,700	12,500	13,400
Sub-Total	\$175,475	\$128,300	\$124,100	\$132,800	\$142,100
CONTRACTUAL:					
4100 Legal Fees	31,283	24,000	24,000	24,000	24,000
4105 Consultants	412	-	-	-	-
4108 Pre-employment Exams	-	100	100	100	100
4109 Network Charges	-	800	800	800	800
4110 Training and Tuition	1,428	3,000	3,500	2,000	3,500
4112 Memberships/Dues/Subscriptions	150	400	400	400	400
4113 Enforcement and Inspections	283,118	275,000	297,000	300,000	305,000
4120 Plan Review	58,255	80,000	60,000	60,000	60,000
4125 Software Maintenance	6,359	6,300	7,500	7,500	7,500
4200 Legal Notices	0	200	200	200	200
4202 Telephone and Alarms	6,816	8,300	4,000	4,000	4,000
4205 Weed Cutting	2,998	3,100	3,500	3,500	3,500
4211 Printing and Binding	2,603	3,000	3,000	3,000	3,000
4218 Plumbing Inspector	165	-	-	-	-
4224 Microfiching	6,020	6,000	6,000	4,000	4,000
4300 IRMA General Insurance	14,500	16,700	16,700	18,400	20,700
4400 Vehicle Repair	118	1,000	1,000	1,000	1,000
4424 Telephone Maintenance & Repair	785	800	800	800	800
4425 Office Equipment Repair	1,003	400	400	400	400
Sub-Total	\$416,012	\$429,100	\$428,900	\$430,100	\$438,900
COMMODITIES:					
4600 Office Supplies	1,426	1,200	1,500	1,400	1,400
4603 Parts for Vehicles	98	600	600	600	600
4607 Gas and Oil	5,421	3,000	3,000	3,000	3,000
4613 Postage	-	100	100	100	100
4615 Uniforms & Safety Equipment	107	100	100	100	100
4650 Miscellaneous Commodities	301	300	300	300	300
4720 Other Charges	-	100	100	100	100
Sub-Total	\$7,354	\$5,400	\$5,700	\$5,600	\$5,600
CAPITAL OUTLAY:					
4802 Office Equipment	-	1,000	1,000	1,000	1,000
4804 Vehicles	9,200	4,100	2,400	2,400	2,400
4812 MIS Replacement	4,900	4,900	2,400	2,400	2,400
Sub-Total	\$14,100	\$10,000	\$5,800	\$5,800	\$5,800
Total	\$612,940	\$572,800	\$564,500	\$574,300	\$592,400

City of West Chicago

**CAPITAL EQUIPMENT REPLACEMENT FUND
PROJECTED REVENUE**

04-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
371000	Interest	60,394	25,000		25,000	25,000
387500	Asset Sales	0	0		0	0
389000	Miscellaneous	23,554	0		0	0
390000	Transfers In	483,100	631,500		745,100	770,900
	TOTAL	567,048	\$656,500		\$770,100	\$795,900

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	631,919	575,800	580,800	500,300
TOTAL	\$631,919	\$575,800	\$580,800	\$500,300

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

An updated ten-year vehicle and equipment purchase plan was developed during the year. All vehicles were identified and evaluated as to current condition and useful life expectancy. During the budgeting process, staff identified vehicles, which were no longer serviceable. Needed, budgeted vehicles and equipment were replaced either through the bidding process or participation in the State of Illinois Joint Purchasing Program. Surplus vehicles were sold through the DuPage Mayors and Managers public auctions, on E-Bay, or trade in. The ten-year plan will receive annual scrutiny so that the City can more closely schedule major vehicle replacements in relation to available resources.

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Description of Major Activities

These elements provide for the scheduled replacement of existing vehicles and equipment for all City departments. Funds for the replacement come from annual depreciation contributions charged to the department to which the vehicle or equipment is assigned.

FYE 2009 Program Objectives

- (1) Purchase vehicles and/or equipment in accordance with City policies on the replacement plan by December 2009.
- (2) Fill the needs of user departments with proper vehicles and equipment at the most reasonable price by December 2009.
- (3) Dispose of surplus vehicles and equipment through sale, trade or auction by December 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Vehicles and equipment replaced	25	19	16	17

**CAPITAL EQUIPMENT REPLACEMENT FUND
OPERATIONS**

04-34-39

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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CAPITAL OUTLAY:

4804	Vehicles	631,919	575,800	580,800	500,300	468,500
Sub-Total		\$631,919	\$575,800	\$580,800	\$500,300	\$468,500

Total		\$631,919	\$575,800	\$580,800	\$500,300	\$468,500
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City of West Chicago

SEWER FUND Projected Revenue

05-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
311000	Property Tax	15,172	15,000		15,000	15,000
331000	Sewer Services	3,959,530	4,500,000		4,500,000	4,550,000
342000	Sewer Connection Fees	68,526	15,000		15,000	15,000
342500	Sewer Capacity Fees	0	15,000		0	0
364000	Recapture Fees	1,782	0		0	0
371000	Interest	438,398	250,000		350,000	350,000
386000	Other Reimbursements	1,007	0		0	0
386100	Health Insurance Contributions	27,714	27,000		27,000	28,400
389000	Miscellaneous	782	1,000		1,000	1,000
390000	Transfers In	0	0		0	0
	TOTAL	\$4,512,911	\$4,823,000		\$4,908,000	\$4,959,000

City of West Chicago

SEWER FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
SSA #2	9,727	107,400	88,600	19,500
Winfield Lift Station	48,736	94,500	72,200	74,100
Wastewater Treatment	3,165,691	2,789,200	3,082,600	2,847,100
Sanitary Collection	1,717,642	3,794,700	4,525,800	3,760,400
Wastewater Pre- Treatment	49,926	52,600	0	0
Equipment Replacement	115,348	2,055,000	3,380,000	3,456,000
TOTAL	\$5,107,069	\$8,893,400	\$11,149,200	\$10,157,100

City of West Chicago

SEWER FUND

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

In March 2008, City Council privatized operations, maintenance, and management functions of the City's Regional Wastewater Treatment Plant (WWTP). A five-year professional services contract was executed with Operations Management International, Inc. (OMI), and in May 2008 OMI commenced work under said contract. During the proceeding months, OMI focused on hiring staff, learning of and improving upon plant operations, maintaining critical plant operations, developing a safety program, and monitoring the Industrial Pretreatment Program. Many planned programs were either put on hold pending a needs assessment, recommendations, and direction from OMI, or canceled until further notice.

To allow OMI time to review, digest, and evaluate the recommendations of the Clark Dietz's Facility Plan Report, presentation of the Facility Plan Report to City Council and the Village of Winfield was delayed. Recently OMI has completed its review of the plan and have provided comments/recommendations to City staff. Staff will review OMI's comments, coordinate necessary meetings with Clark Dietz and OMI for concurrence on recommendations. Once accepted by each municipality, staff will be tasked with implementing the different treatment technologies suggested, through the development of a 20-year Capital Improvement Program.

The Wastewater Treatment Plant treated a total of 2,243 million gallons (a monthly average of 6.148 MGD) in 2008 with three reported excursions of its National Pollutant Discharge Elimination System (NPDES) permit.

OMI continues to monitor industrial user activities related to the Industrial Pre-treatment Program. Improvements to the program include a much more rigorous industrial sampling program.

Staff has reviewed Chapter 18, Sewer Use Ordinance, of the West Chicago City Code and is finalizing an amendment to the Ordinance to regulate fats, oils and grease (FOG). Staff anticipates presenting said ordinance amendment to the Infrastructure Committee in December 2008.

Engineering design services to replace the motor control center, pumps, rails, SCADA system, and appurtenances for Lift Station #8 (Special Service Area #2 Pumping Station) were completed in December 2008. With design complete, staff will seek bids for construction in summer 2009.

Associated with the weekly mowing maintenance activities, staff ensured that the overland drainage and storm sewer conveyance system to Lift Station #8 was unobstructed and operational. In addition, after pumping down the stormwater storage facility associated with

Lift Station #8, staff inspected, cleaned, and performed emergency repairs (contractually) to the basins drainage system.

Several maintenance activities occurred at Winfield Sanitary Lift Station (Lift Station #10) during the past fiscal year. The sump pump and sump line in check valve was repaired, east side of the wet well was cleaned, broken water service line was repaired and reconfigured to eliminate the water spigot, phone line was repaired, new auto dialer was installed and programmed, and the control room floor was painted. In addition, the Lift Station received a thorough cleaning five times during 2008 after the station flooded due to heavy rains and infiltration.

The in-house odor-monitoring program remains on-going, and will continue through July 2009, with results being presented to the Infrastructure Committee monthly. It is staff's intention to finalize the results of the odor-monitoring program in August 2009 and present final results and recommendations to the Infrastructure Committee in September 2009.

Due to outstanding vacancies with key management personnel within the Department, and staff's focus on maintenance activities, the objectives related to upgrading the SCADA system for all lift stations and root foaming operations, were not completed. All projects will become a program objective for FY 2009.

City of West Chicago

SPECIAL SERVICE AREA #2

Description of Major Activities

Personnel from the Utility Division are responsible for the operation, maintenance and repair of the pumping facility. The pumps receive preventative maintenance and repairs as needed throughout the year. The station was constructed in 1984, the pumps were overhauled in 1998, and no service interruptions have occurred during the budget period.

FYE 2009 PROGRAM OBJECTIVES

- (1) Clean and inspect the storm sewer and overland drainage conveyance system to the pumping facility weekly during the months of May through November, monthly December through April.
- (2) Procure construction services to replace the motor control center, pumps, rails, SCADA system, and appurtenance for Lift Station #8 by July 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Station monitoring	52	52	52	52
Grounds maintenance	21	28	30	30
Full Time Equivalent Positions	0.10	0.06	0.06	0.06

**SPECIAL SERVICE AREA #2
OPERATION AND MAINTENANCE**

05-34-40

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	-	-	-	-	-
4027 Operational - Salary	4,047	4,100	4,100	4,400	4,800
4029 Overtime	784	500	500	500	500
4050 FICA & Medicare	372	400	400	400	500
4056 IMRF	545	500	600	600	600
Sub-Total	\$5,748	\$5,500	\$5,600	\$5,900	\$6,400
CONTRACTUAL:					
4204 Electric	3,958	5,000	6,000	6,000	6,000
4216 Grounds Maintenance	-	6,400	7,000	7,600	8,300
4225 Other Contractual Services	-	20,000	-	-	-
4411 Storm Sewer/Lift Station Repair	20	1,000	-	-	-
Sub-Total	\$3,978	\$32,400	\$13,000	\$13,600	\$14,300
CAPITAL OUTLAY:					
4806 Other Capital Outlay	-	69,500	70,000	-	-
Sub-Total	\$0	\$69,500	\$70,000	\$0	\$0
Total	\$9,727	\$107,400	\$88,600	\$19,500	\$20,700

City of West Chicago

SEWER FUND Winfield Lift Station

Description of Major Activities

The Winfield Lift Station fund covers all costs associated with the operation, maintenance and repair of the Winfield Lift Station. An Intergovernmental Agreement between the City of West Chicago and the Village of Winfield governs these funds. Under this Agreement, the City is responsible for operating and maintaining the lift station through which wastewater from the Village of Winfield flows.

FYE 2009 Program Objectives

- (1) Repair access road prior to December 2009.
- (2) Clean the wet well of all grease, grit and debris by August 2009.
- (3) Repair exterior venting system and caps at Lift Station by November 2009.
- (4) Pull, inspect, and service Constant Speed Pump #1 by December 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Sewage Pumped (MGD)	1.42	1.63	1.70	1.70
Alarm/Failure Incidences	10	1	6	6
Lift Station Overtime Hours	20	2.0	12	12
Full Time Equivalent Positions	0.25	0.13	0.13	0.13

**SEWER FUND
WINFIELD LIFT STATION**

05-34-41

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4027 Operational - Salary	8,094	8,200	8,600	9,300	10,000
4029 Overtime	1,569	1,500	1,500	1,500	1,500
4050 FICA & Medicare	739	800	800	800	900
4053 Health/Dental/Life Insurance	941	5,400	5,500	6,300	7,200
4056 IMRF	1,090	1,100	1,100	1,200	1,300
Sub-Total	\$12,433	\$17,000	\$17,500	\$19,100	\$20,900
CONTRACTUAL:					
4202 Telephone and Alarms	235	300	300	300	300
4204 Electric	27,541	20,000	30,000	30,000	30,000
4216 Grounds Maintenance	-	600	700	800	900
4225 Other Contractual Services	315	500	15,500	15,500	15,500
4300 IRMA General Insurance	2,000	2,300	2,300	2,600	3,000
4402 Lift Station Repair	4,119	5,000	5,000	5,000	5,000
Sub-Total	\$34,210	\$28,700	\$53,800	\$54,200	\$54,700
COMMODITIES:					
4604 Tools and Equipment	15	300	300	300	300
4626 Chemicals	-	500	-	-	-
4630 Parts - Lift Stations	250	1,000	1,000	1,000	1,000
Sub-Total	\$266	\$1,800	\$1,300	\$1,300	\$1,300
CAPITAL OUTLAY:					
4806 Other Capital Outlay	1,827	47,000	-	-	-
Sub-Total	\$1,827	\$47,000	\$0	\$0	\$0
Total	\$48,736	\$94,500	\$72,200	\$74,100	\$76,400

City of West Chicago

SEWER FUND Wastewater Treatment

Description of Major Activities

Wastewater treatment facilities operate continuously and thereby demand large amounts of electricity for its hardware. The consultants monitor eight separate processes throughout a treatment day to optimize overall treatment efficiency. Collection, solids separation, sludge wasting, aeration, digestion, sand filtration, chlorination/dechlorination and laboratory sampling and analysis require continuous staff monitoring.

FYE 2009 Program Objectives

- (1) Considering the recommendations outlined in the Plant Expansion Phase I Engineering Study and desires/needs identified by OMI, develop a 20-year Capital Improvement Program by August 2009.
- (2) Continue in-house odor-monitoring program through May 2009, presenting results monthly to the Infrastructure Committee, with final recommendations to be presented to the Committee in July 2009.
- (3) Prepare construction specifications, procure construction services, and replace all roofs at all WWTP buildings by November 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Number of NPDES permit excursions	0	3	0	0
Wastewater Treated (average daily flow, MGD)	5.35	6.09	6.15	6.30
Biosolids Removed (Dry Tons)	954	744	1,000	1,000
Full Time Equivalent Positions	9.6	.313	.313	.313

**SEWER FUND
WASTEWATER TREATMENT**

05-34-42

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:						
4020	Administrative-Salary	61,711	155,400	31,600	33,900	36,300
4027	Operational - Salary	422,609	384,000	-	-	-
4029	Overtime	40,804	50,000	-	-	-
4050	FICA & Medicare	39,202	45,100	2,500	2,600	2,800
4052	ICMA-RC	-	600	-	-	-
4053	Health/Dental/Life Insurance	112,616	133,700	65,400	74,000	83,700
4054	Unemployment Insurance	2,707	-	-	-	-
4056	IMRF	105,213	63,700	3,600	3,800	4,100
	Sub-Total	\$784,861	\$832,500	\$103,100	\$114,300	\$126,900
CONTRACTUAL:						
4100	Legal Fees	8,814	10,000	5,000	5,000	5,000
4101	Auditing Fees	3,219	3,500	3,500	3,700	3,900
4105	Consultants	19,773	20,100	-	-	-
4108	Pre-Employment Exams	317	300	-	-	-
4109	INET	-	6,000	-	-	-
4110	Training and Tuition	4,010	4,000	-	-	-
4112	Memberships/Dues/Subscriptions	27,314	14,700	-	-	-
4125	Software Maintenance	5,279	4,500	-	-	-
4200	Legal Notices	174	500	-	-	-
4202	Telephone and Alarms	8,620	8,000	-	-	-
4203	Heating Gas	89,836	70,000	-	-	-
4204	Electric	305,197	300,000	-	-	-
4207	Lab Services	671	12,000	-	-	-
4208	Sludge Removal	364,558	650,000	-	-	-
4211	Printing and Binding	454	500	-	-	-
4216	Grounds Maintenance	1,891	12,000	13,000	14,100	15,300
4219	Contract Janitorial Services	3,564	10,000	-	-	-
4225	Other Contractual Services	82,840	30,000	2,554,500	2,650,000	2,750,000
4229	Permit & Licensing Fees	31,000	31,000	-	-	-
4300	IRMA General Insurance	46,500	53,500	53,500	60,000	67,200
4400	Vehicle Repair	-	300	-	-	-
4401	Building Repair	910	300	-	-	-
4409	Wastewater Treatment Repair	11,365	20,000	-	-	-
4423	Radio/Radar Equipment Repair	221	500	-	-	-
4424	Telephone Repair	929	1,200	-	-	-
4425	Office Equipment Repairs	-	300	-	-	-
4426	Other Equipment Repair	-	300	-	-	-
4502	Copier Fees	-	-	-	-	-
	Sub-Total	\$1,017,456	\$1,263,500	\$2,629,500	\$2,732,800	\$2,841,400

**SEWER FUND
WASTEWATER TREATMENT**

05-34-42

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
COMMODITIES:					
4600 Computer/Office Supplies	4,605	5,000	-	-	-
4603 Parts for Vehicles	(51)	500	-	-	-
4604 Tools and Equipment	4,402	3,500	-	-	-
4607 Gas and Oil	5,493	6,000	-	-	-
4613 Postage	36	-	-	-	-
4615 Uniforms & Safety Equipment	5,092	8,000	-	-	-
4624 Parts - Building Repairs	5,233	5,000	-	-	-
4625 Lab Supplies	7,220	6,000	-	-	-
4626 Chemicals	40,280	45,000	-	-	-
4631 Parts - Preliminary Treatment	4,848	3,000	-	-	-
4632 Parts - Primary Treatment	8,038	8,000	-	-	-
4633 Parts - Secondary Treatment	11,799	10,000	-	-	-
4634 Parts - Tertiary Treatment	6,406	5,000	-	-	-
4635 Parts - Disinfect Treatment	279	1,000	-	-	-
4636 Solids Handling	21,279	30,000	-	-	-
4637 Excess Flow	3,552	1,500	-	-	-
4650 Miscellaneous Commodities	3,278	4,000	-	-	-
4651 Parts for Equipment	12,696	10,000	-	-	-
4720 Other Charges	587	-	-	-	-
Sub-Total	\$145,072	\$151,500	\$0	\$0	\$0
CAPITAL OUTLAY:					
4802 Office Equipment	-	-	-	-	-
4804 Vehicles	5,100	6,500	-	-	-
4806 Other Capital Outlay	151,317	530,000	350,000	-	100,000
4808 Depreciation	1,056,685	-	-	-	-
4812 MIS Replacement	5,200	5,200	-	-	-
Sub-Total	\$1,218,302	\$541,700	\$350,000	\$0	\$100,000
Total	\$3,165,691	\$2,789,200	\$3,082,600	\$2,847,100	\$3,068,300

City of West Chicago

SEWER FUND *Sanitary Collection*

Description of Major Activities

The Sanitary Collection program covers all expenditures associated with the routine operation and maintenance of the entire sanitary sewer collection system, the City's fifteen sewer lift stations and sewer lift station force mains. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe reliable sewage handling and conveyance system for the businesses and residents of West Chicago.

FYE 2009 Program Objectives

- (1) Procure engineering services to upgrade the SCADA system for all 15 lift stations with the most current technology and communication capabilities on the market by May 2009, and complete construction of said upgrades by December 2009.
- (2) Procure engineering design and construction services to replace Sanitary Lift Station #11, located at 811 E. Hawthorne Lane, by April 2009.
- (3) Procure engineering design services for the replacement of Sanitary Lift Station #1, located at 1450 S. Neltor Blvd., by February 2009.
- (4) Procure engineering design services to replace Sanitary Lift Station #5, located at Main Street, by August 2009.
- (5) Procure contractual services to complete root foaming operations to known root-infested sanitary sewer mains by November 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Lift Station Alarm Calls	22	21	20	20
Lift Station Overtime Hours	228	396	340	340
Sanitary Sewer Service Calls	65	50	60	60
Sanitary Sewer Main Back-ups	7	5	3	3
Sanitary Service Lines Rodded	1	1	1	1
Sanitary Service Lines Repaired	1	1	1	1
Full Time Equivalent Positions	15.4	15.4	15.4	15.4

**SEWER FUND
SANITARY COLLECTION**

05-34-43

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	287,166	357,300	431,300	461,500	493,900
4027 Operational - Salary	460,414	534,000	524,800	561,600	601,000
4029 Overtime	60,442	50,000	50,000	50,000	50,000
4050 FICA & Medicare	60,370	72,100	77,000	82,100	87,600
4052 I.C.M.A. - R.C.	1,957	3,000	3,500	3,800	4,100
4053 Health/Dental/Life Insurance	159,614	179,800	250,600	283,200	320,100
4054 Unemployment Insurance	3,657	-	-	-	-
4056 IMRF	165,007	101,700	112,500	120,000	128,000
Sub-Total	\$1,198,626	\$1,297,900	\$1,449,700	\$1,562,200	\$1,684,700
CONTRACTUAL:					
4100 Legal Fees	12,626	15,000	15,000	15,000	15,000
4101 Auditing Fees	3,108	3,300	3,500	3,700	3,900
4102 JULIE System	547	1,000	1,000	1,000	1,000
4103 Engineering and Inspections	30,799	37,500	45,000	47,300	49,700
4105 Consultants	26,181	34,200	45,000	47,300	49,700
4109 INET	-	1,400	-	-	-
4110 Training and Tuition	30	500	500	500	500
4125 Hardware & Software Maint.	3,531	3,400	9,300	9,300	9,300
4202 Telephone and Alarms	6,262	5,000	6,000	6,000	6,000
4203 Heating Gas	5,562	2,500	6,000	6,000	6,000
4204 Electric	57,513	35,000	70,000	70,000	70,000
4216 Grounds Maintenance	-	4,900	5,300	5,800	6,300
4225 Other Contractual Services	64,514	90,000	259,200	268,000	268,300
4300 IRMA General Insurance	47,000	54,100	54,100	54,100	54,100
4301 Other Insurance	7,069	-	4,000	4,000	4,000
4400 Vehicle Repair	16,671	5,000	5,000	5,000	5,000
4402 Lift Station Repair	9,098	15,000	115,000	65,000	65,000
4410 Sewer Main Repair	20,448	15,000	140,000	140,000	140,000
4501 Postage Meter Rental	1,677	1,200	1,200	1,200	1,200
4502 Copier Fees	6,175	7,100	7,900	8,700	9,500
Sub-Total	\$318,809	\$331,100	\$793,000	\$757,900	\$764,500
COMMODITIES:					
4600 Computer/Office Supplies	2,260	3,100	3,200	3,300	3,400
4603 Parts for Vehicles	19,174	7,500	7,500	7,500	7,500
4604 Tools and Equipment	6,618	7,500	7,500	7,500	7,500
4607 Gas and Oil	16,063	15,000	21,000	23,100	25,500
4613 Postage	3,656	9,900	5,000	5,000	5,000
4626 Chemicals	810	500	500	500	500
4630 Parts - Lift Stations	20,377	25,000	25,000	25,000	25,000
4638 Trench Backfill Material	53	5,000	5,000	5,000	5,000
4639 Parts - Mains	1,274	5,000	5,000	5,000	5,000
4650 Miscellaneous Commodities	2,396	2,000	2,500	2,500	2,500
4702 Bank Charges	5,188	3,300	3,300	3,300	3,300
Sub-Total	\$77,869	\$83,800	\$85,500	\$87,700	\$90,200
CAPITAL OUTLAY:					
4802 Office Equipment	9,341	10,000	5,000	-	-
4804 Vehicles	68,600	140,500	142,400	146,800	149,200
4806 Other Capital Outlay	44,397	1,931,400	2,050,200	1,205,800	3,341,300
Sub-Total	\$122,339	\$2,081,900	\$2,197,600	\$1,352,600	\$3,490,500
Total	\$1,717,642	\$3,794,700	\$4,525,800	\$3,760,400	\$6,029,900

City of West Chicago

SEWER FUND Wastewater Pre-Treatment

Description of Major Activities

The industrial pretreatment program element includes the costs necessary to comply with the mandated national pretreatment regulations of the Clean Water Act. Each year, staff is required to conduct annual industrial facility inspections, coordinate semi-annual industrial discharge sample monitoring, review industrial wastewater surveys of new industries, computerize and tally semi-annual sampling analyses of program industries, prepare annual report submission, and track all enforcement activity.

Ongoing Activity Measures	2007 – 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Inspect all SIU's	7	7	14	14
Sample all SIU's	7	24	50	50
 Full Time Equivalent Positions	 1.0	 .38	 0	 0

**SEWER FUND
WASTEWATER PRE-TREATMENT**

05-34-44

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	5,636	5,600	-	-	-
4027 Operational - Salary	28,721	21,200	-	-	-
4029 Overtime	3,490	4,000	-	-	-
4050 FICA & Medicare	2,884	2,400	-	-	-
4053 Health/Dental/Life Insurance	15	-	-	-	-
4054 Unemployment Insurance	459	-	-	-	-
4056 IMRF	4,262	3,400	-	-	-
Sub-Total	\$45,467	\$36,600	\$0	\$0	\$0
CONTRACTUAL:					
4200 Legal Notices	-	-	-	-	-
4207 Lab Services	1,004	8,000	-	-	-
Sub-Total	\$1,004	\$8,000	\$0	\$0	\$0
COMMODITIES:					
4607 Gas and Oil	796	-	-	-	-
4625 Lab Supplies	2,659	2,000	-	-	-
Sub-Total	\$3,454	\$2,000	\$0	\$0	\$0
CAPITAL OUTLAY:					
480610 Other Capital Outlay	-	6,000	-	-	-
Sub-Total	\$0	\$6,000	\$0	\$0	\$0
Total	\$49,926	\$52,600	\$0	\$0	\$0

City of West Chicago

SEWER FUND *Plant Equipment Replacement*

Description of Major Activities

The expenditures in this element, funded through set-aside contributions from both West Chicago and Winfield, are for the replacement of existing equipment at the Wastewater Treatment Plant.

FYE 2009 Program Objectives

- (1) Procure engineering design services to replace the existing sand filters by March 2009.
- (2) Pending completion of engineering design services, procure construction services to replace five of the ten sand filters by December 2009.
- (3) Procure engineering design and construction services to replace the Headworks comminutor with a raking bar screen by November 2009.
- (4) Procure construction services to clean and repair, as necessary, one sludge digester tank by November 2009.
- (5) Procure construction services to replace primary effluent troughs by October 2009.
- (6) Inspect and rehabilitate, as necessary, one of the three headworks' pumps in an effort to minimize service related outages by August 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Metal door replacement	11	0	0	0
Roof Replacement (%)	0	0	100	0
Sand filter overhaul (%)	0	0	50	50
Digester Tank Cleaning & Repair	0	0	1	1
 Full Time Equivalent Positions	 0	 0	 0	 0

**SEWER FUND
SEWER PLANT EQUIPMENT REPLACEMENT**

05-34-45

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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CONTRACTUAL:

4405	Secondary Treatment Repair	-	-	400,000	370,000	
	Sub-Total	\$0	\$0	\$400,000	\$370,000	\$0

CAPITAL OUTLAY:

4806	Other Capital Outlay	115,348	2,055,000	2,980,000	3,086,000	150,000
	Sub-Total	\$115,348	\$2,055,000	\$2,980,000	\$3,086,000	\$150,000

Total		\$115,348	\$2,055,000	\$3,380,000	\$3,456,000	\$150,000
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SEWER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	ACTUAL 2007-2008	BUDGETED 2008-2009	ESTIMATED 2008-2009 (8 months)	PROPOSED 2009	PROPOSED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	5Yr Total
WINFIELD LIFT STATION IMPROVEMENTS, 05-34-41-4806									
Winfield Lift Station Magnetic Flow Meter - Construction	1,827								
Winfield Lift Station Pump Inspection & Repair		15,000	31,300						
									Moved to 05-34-41-4225
05-34-41-4806 SUB-TOTAL	\$1,827	\$15,000	\$31,300	\$0	\$0	\$0	\$0	\$0	\$0
WASTEWATER TREATMENT PLANT IMPROVEMENTS, 05-34-42-4806									
Miscellaneous Professional Services		30,000							
Plant Personnel Office Space Reconstruction		150,000							Project not desired by OMI at this time
Roofing Replacement Program		160,000		320,000					320,000
Door Replacement Program			5,000						
Vehicle Storage Building - Accessory Structure				30,000					30,000
Landscape/Grounds Improvements	46,087								
Sewer Plant Expansion - Engr. Phase I	21,810								
Sewer Plant Expansion - Engr. Phase II		300,000							Project not desired by OMI at this time
Sludge Feasibility Study		50,000				100,000			100,000
05-34-42-4806 SUB-TOTAL	\$67,896	\$690,000	\$5,000	\$350,000	\$0	\$100,000	\$0	\$0	\$450,000
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806									
Miscellaneous Professional Services	9,182	10,000	5,100						Moved to 05-34-43-4225
Various Collection System Improvements	2,802	50,000							Moved to 05-34-43-4410
Lift Station Inspection & Rehabilitation	30,624	50,000	48,100						Moved to 05-34-43-4402
Forest Trails Lift Station - MCC & Stationary Generator Replacement - Engr		70,000		70,000					70,000
Forest Trails Lift Station - Electrical System Replacement - Constr		150,000		150,000					150,000
Forest Trails Lift Station - Electrical System Replacement - Engr. Inspect		15,000		15,000					15,000
Forest Trails Lift Station Replacement - Constr		350,000		350,000					350,000
Forest Trails Lift Station Replacement - Engr. Inspect		35,000		35,000					35,000
Aspen Ridge Lift Station Replacement - Engr		70,000		70,000					70,000
Aspen Ridge Lift Station Replacement - Constr		500,000		500,000					500,000
Aspen Ridge Lift Station Replacement - Engr. Inspect		50,000		50,000					50,000
Burger King Lift Station Replacement - Engr		100,000		100,000					100,000
Burger King Lift Station Replacement - Constr					500,000				500,000
Burger King Lift Station Replacement - Engr. Inspect					50,000				50,000
Powis Road Lift Station Replacement - Engr					100,000				100,000
Powis Road Lift Station Replacement - Constr						500,000			500,000
Powis Road Lift Station Replacement - Engr. Inspect						50,000			50,000
I & I Studies and Reduction Efforts		150,000	73,700						Moved to 05-34-43-4410
Lift Station SCADA Upgrades		100,000		100,000					100,000
Route 64 Roadway Widening Project - Utility Impacts Study - Engr		43,000		200,000					200,000
Route 64 Roadway Widening Project - Sewer Relocation - Constr						2,000,000			2,000,000
Route 64 Roadway Widening Project - Sewer Relocation - Engr. Inspect						200,000			200,000
Hawthorne Lane Phase III Engineering									
Hawthorne Lane Reconstruction - Constr			236,200						
2010 Street Program - Engr				50,200					50,200
2010 Street Program - Constr					502,000				502,000
2011 Street Program - Engr					53,800				53,800
2011 Street Program - Constr						537,500			537,500
2012 Street Program - Engr						53,800			53,800
2012 Street Program - Constr							537,500		537,500
2013 Street Program - Engr							63,900		63,900
2014 Street Program - Constr								638,500	638,500
Conte Parkway Sanitary Sewer Improvements - (Reimbursable to Developer)				360,000					360,000
Sanitary Collection System Expansion Phase I Engr. Study - Northeastern City Limits	1,790	34,100	34,100						
05-34-43-4806 SUB-TOTAL	\$44,397	\$1,777,100	\$397,200	\$2,050,200	\$1,205,800	\$3,341,300	\$601,400	\$638,500	\$7,837,200
WASTEWATER TREATMENT PLANT EQUIPMENT REPLACEMENT, 05-34-45-4806									
Charnel Aeration Piping (Skirmont Mechanical)	8,962								
Sand Filter Overhaul Program (pending/included in Plant Expansion Phase I Engr. 20-yr. CIP)		240,000							
Aeration Tank Diffuser Cleaning/Replacement Program		80,000							
Screening Equipment at Headworks (Comminutor Replacement/Upgrade)	11,278			225,000					225,000
Nonpotable Pneumatic Water Tank Replacement (pending/included in Plant Expansion Phase I Engr. 20-yr. CIP)				30,000					30,000
Door Replacement Program	53,254	20,000							
Secondary Digester Cleaning	10,000								
Secondary Digester Repair		60,000							
Digester Tank Cleaning & Repair		80,000							
Digester Tank Cover Overhaul		400,000							
									Moved to 05-34-42-4405
Aeration Tank Blower VFD (pending/included in Plant Expansion Phase I Engr. 20-yr. CIP)		125,000			100,000				100,000
Secondary Clarifier Overhaul Program					150,000	150,000	150,000	150,000	600,000
Belt Press Bearing & Roller Replacement Project	15,604								
Miscellaneous Equipment Replacement	11,058	20,000							
Primary Digester Sludge Heating/Moing - Engr		100,000							Project not desired by OMI at this time
Primary Digester Sludge Heating/Moing - Constr		350,000							Project not desired by OMI at this time
Primary Digester Sludge Heating/Moing - Engr. Inspect		35,000							Project not desired by OMI at this time
Grit Removal System Replacement - Engr. (pending/included in Plant Expansion Phase I Engr. 20-yr. CIP)									Project not desired by OMI at this time
Grit Removal System Replacement - Constr									Project not desired by OMI at this time
Grit Removal System Replacement - Engr. Inspect									Project not desired by OMI at this time
Filtration System Replacement Project - Engr				400,000					400,000
Filtration System Replacement Project - Constr				2,000,000	2,000,000				4,000,000
Filtration System Replacement Project - Engr. Inspect				200,000	200,000				400,000
Replace Chlorine Feed System with Ultraviolet Disinfection System - Engr						53,000			53,000
Replace Chlorine Feed System with Ultraviolet Disinfection System - Constr						530,000			530,000
Replace Chlorine Feed System with Ultraviolet Disinfection System - Engr. Inspect						53,000			53,000
Emergency Boiler Repairs	5,192								
Boiler Replacement Project			158,900						
Aeration Tank DO Meter Replacement Program (6 meters)		20,000							Project not desired by OMI at this time
Primary Effluent Trough Replacement Program		125,000		125,000					125,000
05-34-45-4806 SUB-TOTAL	\$115,348	\$1,655,000	\$158,900	\$2,980,000	\$3,086,000	\$150,000	\$150,000	\$150,000	\$6,516,000
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	\$229,468	\$4,137,100	\$592,400	\$5,380,200	\$4,291,800	\$3,591,300	\$751,400	\$788,500	\$14,803,200
CIP SUMMARY BY ACCOUNT									
WINFIELD LIFT STATION IMPROVEMENTS, 05-34-41-4806	1,827	15,000	31,300	0	0	0	0	0	0
WASTEWATER TREATMENT PLANT IMPROVEMENTS, 05-34-42-4806	67,896	690,000	5,000	350,000	0	100,000	0	0	450,000
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806	44,397	1,777,100	397,200	2,050,200	1,205,800	3,341,300	601,400	638,500	7,837,200
WASTEWATER TREATMENT PLANT EQUIP. REPLMNT, 05-34-45-4806	115,348	1,655,000	158,900	2,980,000	3,086,000	150,000	150,000	150,000	6,516,000
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	\$229,468	\$4,137,100	\$592,400	\$5,380,200	\$4,291,800	\$3,591,300	\$751,400	\$788,500	\$14,803,200

City of West Chicago

WATER SERVICE PROJECTED REVENUE

06-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
312000	Home Rule Sales Tax	0	0		1,000,000	1,000,000
331000	Water Services	5,193,617	5,500,000		5,000,000	5,500,000
332000	Hydrant Meter Fees	1,474	2,000		2,000	2,000
332500	Posting and Turn On Fees	58,130	30,000		30,000	30,000
341000	Water Connection Fees	47,630	15,000		15,000	15,000
341500	Water Capacity Fees	17,200	5,000		5,000	5,000
343000	Stand-by Connection Fees	0	0		0	0
344000	Meter Sales	17,445	16,000		8,000	8,000
371000	Interest	528,744	250,000		350,000	350,000
386000	Reimbursements	572	1,000		1,000	1,000
386100	Health Insurance Contributions	25,619	27,500		27,500	27,500
386200	Sales Tax Rebate	1,614,944	0		0	0
388500	Tower Rental Fees	68,928	70,000		72,500	76,200
389000	Miscellaneous	0	500		500	500
390000	Transfers	0	0		0	0
	TOTAL	\$7,574,302	\$5,917,000		\$6,618,500	\$7,015,200

City of West Chicago

WATER FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
Water Production and Distribution	2,428,659	8,773,000		7,781,800	9,921,200
Water Treatment Plant Operations	2,873,730	1,857,100		1,531,800	2,526,300
Debt Service	1,085,875	2,425,000		2,427,900	2,428,400
TOTAL	\$6,388,264	\$13,055,100		\$11,741,500	\$14,875,900

City of West Chicago

WATER FUND

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

The Division operated and maintained pumping facilities that produced over 1.35 billion gallons of water during the 2008 calendar year. The Division successfully prepared the United States Environmental Protection Agency (USEPA) required Consumer Confidence Report in accordance with federal regulations. The Division successfully completed all IEPA and USEPA required sampling requirements with no violations.

In July 2008, the City hired Strand Associates, Inc. to provide engineering services related to the siting of two new well stations. A final report recommending placement locations, capital improvement requirements, and construction cost estimates is scheduled to be completed in November 2008. Pending results of the well siting study, the sealing of the well hole at Well Station #4 was delayed. The well hole will be contractually sealed, per IEPA regulations, in spring 2009, if supported by said study. Staff anticipates that the final report will be presented to City Council by March 2009.

In July 2008, the City hired Crawford, Murphy & Tilly to provide engineering services related to the siting of two 1MG elevated storage tanks. A final report recommending placement locations, capital improvement requirements, and construction cost estimates is scheduled to be completed in November 2008. Staff anticipates that the final report will be presented to City Council by March 2009.

There were no well failures this fiscal year. However, to perform preventative maintenance on older well assemblies, the City hired a contractor to pull, inspect, and perform needed repairs to Well Station #9. Repairs will be completed, and the well should be returned to service, prior to the end of this fiscal year.

Designs and bid documents for the installation of a stand-by generator at Well Station #7 are complete. The project is scheduled to be bid in November 2008. Construction will remain an objective FY 2009, with a completion date of April 2009.

In February 2008, engineering services were procured to evaluate options for extending City water to serve the northern and eastern regions of the City. The consultant's analysis has been completed and staff anticipates that the final report will be presented City Council by March 2009.

City engineering staff anticipates presenting an engineering services contract for the design of the Illinois Route 59 watermain replacement project, south of Hillview Avenue, to City Council by February 2009.

To comply with the USEPA's published Stage 2 Disinfectants and Disinfection Byproduct Rule

of 2006, the City had to develop, and submit to the IEPA, an Initial Distribution System Evaluation (IDSE) Plan. To generate said plan, the City decided to take a System Specific Study (SSS) Hydraulic Modeling Approach, whereby the City's existing hydraulic model would be updated. In addition to its use in the IDSE, an updated hydraulic model would also be used by City staff to evaluate infrastructure upgrades and planning for future growth (i.e., additional elevated storage tanks, wells, distribution system expansions, and/or needed repairs/upgrades). In May 2007, the City procured the engineering services of Crawford, Murphy & Tilly, Inc. (CMT). In October 2007, the City's IDSE Plan was finalized and submitted to the IEPA for acceptance. In October 2008, the USEPA approved the City's IDSE and SSS. With this approval, the City is now required to test six different sites four times a year for Tri-Halo Methane (THM) and five different Halo-Acetic Acids (HAA5) in the distribution system. The City's first testing results/report must be submitted to the USEPA by October 2010.

CMT has finalized updating the City's current hydraulic model, and with its additional contract procured in July 2008 for the siting of two 1MG elevated storage tanks, they are working to finalize the City's future hydraulic model. The future hydraulic model should be completed by February 2009.

Due to the outstanding vacancies with key management personnel within the Department, ongoing well siting and elevated storage tank siting engineering studies, the need for an updated current and future hydraulic model, staff's focus on maintenance activities, and the shortened fiscal year, the objectives related to construction of Well #12, design of Well #13, and installation of stand-by generator at Well #7, were not completed. With the exception of the design of Well #13, all projects will become a program objective for FY 2009. The design of Well #13 will become a program objective for FY 2010, with construction planned for FY 2011.

Since May 2006, staff has been testing various feed systems, and other corrosion control alternative measures, at the Water Treatment Plant to minimize corrosion in the City's distribution system. The particular blend of Poly- and Ortho-Phosphates tried to date proved to be ineffective for controlling corrosion in sample coupons and this feed system was discontinued. Trial runs/experiments of a new product call "ReOx" has to date also proven ineffective. Data collection, with and without various chemical feeds, continues. At this time staff is not prepared to present findings to City Council. The program will continue to be monitored during FY 2009.

Approximately 7,630 tons of Waste Lime Sludge was contractually removed from all three sludge storage lagoons and the recycle pond during the fiscal year. Operations were completed in September 2008, completing a previously anticipated three-year project (previously anticipated only cleaning one storage lagoon annually) during a six-month operation. With results learned, staff will now program cleaning of sludge storage lagoons bi-annually.

City of West Chicago

WATER PRODUCTION AND DISTRIBUTION

Description of Major Activities

This program covers all expenditures associated with the routine operation and maintenance of the City's nine wells, two elevated storage tanks, three ground storage tanks, watermain, fire hydrants, valves, water meters, and service connections. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe, plentiful and uninterrupted source of water for the businesses and residents of West Chicago.

FYE 2009 Program Objectives

- (1) Contract for design and begin construction of Well Station #12 by September 2009.
- (2) Finalize engineering design and cost estimates for the Illinois Route 59 Watermain replacement project south of Hillview Avenue by August 2009.
- (3) Install stand-by generator at Well Station #7 by April 2009.
- (4) Procure engineering services to design a stand-by generator at Well Station #3 by March 2009; install stand-by generator at Well Station #3 by December 2009.
- (5) Procure engineering services to design a stand-by generator at Well Station #10 by July 2009.
- (6) Procure engineering services to design a 1MG elevated storage tank by March 2009, for construction of said tank in FY 2010.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Average Daily Water Produced (MGD)	3.65	3.7	3.8	3.9
# Of Watermain Breaks Repaired	16	1	10	10
# Of Fire Hydrants Painted	300	0	760	700
# Of Major Well Station Repairs	2	1	2	0
Full Time Equivalent Positions	15.0	15.0	15.0	15.0

WATER FUND
Water Production and Distribution

06-34-47

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:						
4020	Administrative-Salary	316,717	440,600	378,400	404,900	433,300
4027	Operational-Salary	442,691	463,000	512,900	548,900	587,400
4029	Overtime	46,506	50,000	50,000	50,000	50,000
4050	FICA & Medicare	60,302	73,000	72,100	76,800	82,000
4052	I.C.M.A. - R.C.	1,957	3,500	3,800	4,100	4,400
4053	Health/Dental/Life Insurance	252,401	325,300	321,400	363,200	410,500
4054	Unemployment Insurance	2,825	-	-	-	-
4056	IMRF	179,457	103,100	105,300	112,300	119,800
	Sub-Total	\$1,302,857	\$1,458,500	\$1,443,900	\$1,560,200	\$1,687,400
CONTRACTUAL:						
4100	Legal Fees	20,932	25,000	25,000	25,000	25,000
4101	Auditing Fees	12,802	13,500	13,500	14,100	14,700
4102	JULIE System	2,795	3,000	3,000	3,000	3,000
4103	Engineering and Inspections	30,799	37,500	45,000	45,000	45,000
4105	Consultants	43,816	58,100	45,000	45,000	45,000
4108	Pre-Employment Exams	554	600	600	600	600
4110	Training and Tuition	30	4,000	4,000	4,000	4,000
4112	Memberships/Dues/Subscriptions	642	1,500	1,500	1,500	1,500
4125	Software Maintenance	5,701	6,000	6,700	6,700	6,700
4200	Legal Notices	244	1,000	1,000	1,000	1,000
4202	Telephone and Alarms	30,747	27,500	30,000	30,000	30,000
4203	Heating Gas	7,432	7,500	7,500	7,500	7,500
4204	Electric	391,347	350,000	420,000	420,000	420,000
4207	Lab Services	17,928	12,000	20,000	20,000	20,000
4210	Refuse Disposal	265	50,000	20,000	20,000	20,000
4211	Printing and Binding	2,077	2,500	2,500	2,500	2,500
4216	Grounds Maintenance	-	8,700	9,400	10,200	11,100
4225	Other Contractual Services	85,727	123,000	243,500	198,300	198,300
4300	IRMA General Insurance	110,000	126,500	126,500	141,700	158,800
4301	Other Insurance	10,197	1,500	3,000	3,000	3,000
4400	Vehicle Repair	737	3,500	3,500	3,500	3,500
4401	Building Repair	224	1,200	1,200	1,200	1,200
4418	Distribution System Repair	60,206	25,000	300,000	300,000	300,000
4420	Pump Station Repair	745	5,000	200,000	200,000	200,000
4421	Reservoir Repair	-	1,000	1,000	1,000	1,000
4423	Radio/Radar Equipment Repair	-	1,000	1,000	1,000	1,000
4425	Hardware Maintenance	-	300	2,600	2,200	2,700
4501	Postal Meter Rental	1,679	1,200	1,200	1,200	1,200
4502	Copier Lease/Costs	7,054	7,100	7,900	8,700	9,500
	Sub-Total	\$844,679	\$904,700	\$1,546,100	\$1,517,900	\$1,537,800
COMMODITIES:						
4600	Computer/Office Supplies	9,322	7,500	7,800	8,100	8,900
4603	Parts for Vehicles	1,771	7,000	7,000	7,000	7,000
4604	Tools and Equipment	2,620	7,000	7,000	7,000	7,000
4607	Gas and Oil	30,577	25,000	35,000	38,500	42,400
4613	Postage	5,958	9,900	10,900	12,000	13,200
4615	Uniforms & Safety Equipment	7,976	12,000	12,000	12,000	12,000
4620	Parts and Equipment - Wells	5,430	2,000	4,000	4,000	4,000
4621	Parts and Equipment - Distribution	27,593	60,000	60,000	60,000	60,000
4622	Parts and Equipment - Pump Stns	6,188	15,000	15,000	15,000	15,000
4625	Lab Supplies	104	1,000	1,000	1,000	1,000
4626	Chemicals	3,365	3,000	3,000	3,000	3,000
4641	Water Meters/Parts	35,875	100,000	100,000	75,000	50,000
4650	Miscellaneous Commodities	4,552	3,000	3,000	3,000	3,000
4702	Bank Charges	3,518	3,300	3,300	3,300	3,300
4720	Other Charges	648	-	-	-	-
	Sub-Total	\$145,494	\$255,700	\$269,000	\$248,900	\$229,800
CAPITAL OUTLAY:						
4802	Office Equipment	9,341	10,000	5,000	-	-
4804	Vehicles	55,858	99,700	111,000	113,900	116,600
4806	Other Capital Outlay	62,230	6,036,200	4,397,100	6,470,600	6,419,100
4812	MIS Replacement	8,200	8,200	9,700	9,700	9,700
	Sub-Total	\$135,629	\$6,154,100	\$4,522,800	\$6,594,200	\$6,545,400
	Total	\$2,428,659	\$8,773,000	\$7,781,800	\$9,921,200	\$10,000,400

City of West Chicago

WATER TREATMENT PLANT OPERATIONS

Description of Major Activities

This program covers all expenditures associated with the overall operation and maintenance of the Water Treatment Plant.

FYE 2009 Program Objectives

- (1) Continue testing alternative corrosion control measures and report findings and recommendations to the City Council by December 2009.
- (2) Evaluate operational strategies to improve treatment process and balance water storage against demand by April 2009.
- (3) Evaluate alternative measures to stabilize side slopes of sludge storage lagoons and report findings and recommendations to the City Council by August 2009.
- (4) Evaluate cause and effect of re-painting the Vertical Pipe Gallery and report findings and recommendations to the City Council by August 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Average Daily Water Treated (MGD)	3.65	3.7	3.8	3.9
Full Time Equivalent Positions	8.6	8.6	8.6	8.6

WATER FUND
Water Treatment Plant Operations

06-34-48

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	29,958	78,500	82,000	87,800	94,000
4027 Operational-Salary	402,527	458,200	479,000	512,600	548,500
4029 Overtime	39,903	50,000	50,000	50,000	50,000
4050 FICA & Medicare	35,723	44,900	46,800	49,800	53,000
4054 Unemployment Insurance	1,408	-	-	-	-
4056 IMRF	96,114	63,400	68,400	72,800	77,500
Sub-Total	\$605,632	\$695,000	\$726,200	\$773,000	\$823,000
CONTRACTUAL:					
4100 Legal Fees	-	5,000	5,000	5,000	5,000
4105 Consultants	-	15,000	15,000	-	-
4108 Pre-Employment Exams	-	300	300	300	300
4110 Training and Tuition	1,555	3,000	3,000	3,000	3,000
4112 Memberships/Dues/Subscriptions	168	400	400	400	400
4202 Telephone and Alarms	19,903	18,500	20,000	20,000	20,000
4203 Heating Gas	6,576	7,500	7,500	7,500	7,500
4204 Electric	161,329	160,000	175,000	175,000	175,000
4207 Lab Services	2,167	3,000	3,000	3,000	3,000
4210 Refuse Disposal	441,442	400,000	-	700,000	-
4216 Grounds Maintenance	-	20,000	21,600	23,400	25,300
4219 Contract Janitorial Services	11,881	22,800	22,800	23,500	24,300
4225 Other Contractual Services	38,594	15,000	15,000	15,000	15,000
4401 Building Repair	7,193	10,000	10,000	10,000	10,000
4424 Telephone Maintenance and Repair	966	-	-	-	-
4430 WTP Operations Repair	-	15,000	15,000	75,000	15,000
4502 Copier Lease/Costs	6,412	8,500	8,500	8,500	8,500
4503 Equipment Rental	-	1,000	1,000	1,000	1,000
Sub-Total	\$698,184	\$705,000	\$323,100	\$1,070,600	\$313,300
COMMODITIES:					
4600 Computer/Office Supplies	1,666	2,000	2,000	2,000	2,000
4603 Parts for Vehicles	-	200	200	200	200
4604 Tools and Equipment	4,141	3,000	3,000	3,000	300
4607 Gas and Oil	36	1,000	1,400	1,600	1,800
4615 Uniforms & Safety Equipment	3,053	4,000	4,000	4,000	4,000
4624 Parts - Building Repair	-	3,000	3,000	3,000	3,000
4625 Lab Supplies	11,905	10,000	10,000	10,000	10,000
4626 Chemicals	261,746	425,000	450,000	500,000	550,000
4642 Parts - WTP Operations	-	5,000	5,000	5,000	5,000
4650 Miscellaneous Commodities	1,259	1,000	1,000	1,000	1,000
Sub-Total	\$283,807	\$454,200	\$479,600	\$529,800	\$577,300
CAPITAL OUTLAY:					
4804 Vehicles	1,742	2,900	2,900	2,900	2,900
4806 Other Capital Outlay	7,490	-	-	150,000	-
4808 Depreciation	1,276,876	-	-	-	-
Sub-Total	\$1,286,108	\$2,900	\$2,900	\$152,900	\$2,900
Total	\$2,873,730	\$1,857,100	\$1,531,800	\$2,526,300	\$1,716,500

City of West Chicago

TREATMENT PLANT DEBT SERVICE

Description of Major Activities

The City has issued 21.2 million dollars in revenue bonds to pay for the Water Treatment Plant. The City also secured a \$10 million plus loan from the IEPA. The bonds and note will be paid off through water usage charges.

**WATER FUND
DEBT SERVICE**

06-34-49

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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COMMODITIES:

4703	Bond Principal	-	905,000	945,000	985,000	1,025,000
4704	Bond Interest	835,723	813,100	776,000	736,400	694,000
4716	Note Principal	-	466,800	478,900	491,300	504,000
4717	Note Interest	249,885	240,100	228,000	215,700	202,900
4720	Other Charges	268	-			
	Sub-Total	\$1,085,875	\$2,425,000	\$2,427,900	\$2,428,400	\$2,425,900

Total	\$1,085,875	\$2,425,000	\$2,427,900	\$2,428,400	\$2,425,900
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WATER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	ACTUAL 2007-2008	BUDGETED 2008-2009	ESTIMATED 2008-2009 (8 months)	PROPOSED 2009	PROPOSED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	5yr Totals
Miscellaneous Professional Services	48,300	25,000	51,100	-	-	-	-	-	-
RAW WATER PRODUCTION IMPROVEMENTS									
Well #7 Stand-by Generator Installation - Engr.		19,950	19,950						
Well #7 Stand-by Generator Installation - Constr.		200,000	-	200,000					200,000
Well #7 Stand-by Generator Installation - Engr. Inspect.				20,000					20,000
Well #3 Stand-by Generator Installation - Engr.		21,000	-	21,000					21,000
Well #3 Stand-by Generator Installation - Constr.				210,000					210,000
Well #3 Stand-by Generator Installation - Engr. Inspect.				21,000					21,000
Well #10 Stand-by Generator Installation - Engr.				22,100					22,100
Well #10 Stand-by Generator Installation - Constr.					220,500				220,500
Well #10 Stand-by Generator Installation - Engr. Inspect.					22,100				22,100
Well #9 Stand-by Generator Installation - Engr.					23,200				23,200
Well #9 Stand-by Generator Installation - Constr.						231,600			231,600
Well #9 Stand-by Generator Installation - Engr. Inspect.						23,200			23,200
Well #6 Stand-by Generator Installation - Engr.							24,400		24,400
Well #6 Stand-by Generator Installation - Constr.								243,200	243,200
Well #6 Stand-by Generator Installation - Engr. Inspect.								24,400	24,400
Well Inspection & Rehabilitation	58,100	276,100	177,700	-	-	-	-	-	-
Well #12 Installation Project - Engr.		200,000	-	200,000					200,000
Well #12 Installation Project - Land Acquisition				457,400					457,400
Well #12 Installation Project - Constr.		1,500,000	-	1,500,000					1,500,000
Well #12 Installation Project - Engr. Inspect.		150,000	-	150,000					150,000
Well #13 Installation Project - Engr.		400,000	-		400,000				400,000
Well #13 Installation Project - Land Acquisition					457,400				457,400
Well #13 Installation Project - Constr.						3,300,000			3,300,000
Well #13 Installation Project - Engr. Inspect.						330,000			330,000
SUB-TOTAL	\$106,400	\$2,782,050	\$248,750	\$2,801,500	\$1,123,200	\$3,884,600	\$24,400	\$267,600	\$8,101,500
FINISHED WATER DISTRIBUTION SYSTEM IMPROVEMENTS									
Various Distribution System Improvements		300,000	61,900	-	-	-	-	-	-
IL RTE 59/38 Watermain Extension (Reimbursement to Developer)									
Kerr McGee-Related Watermain Improvements		100,000	-	100,000					100,000
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.		43,000	-	125,000					125,000
Route 64 Roadway Widening Project - Watermain Relocation - Constr.						1,250,000			1,250,000
Route 64 Roadway Widening Project - Watermain Relocation - Engr. Inspect.						125,000			125,000
South Leg - Route 59 Watermain Relocation Project - Engr.		100,000	-	100,000					100,000
Elizabeth, Gates, Oak 1200 Block Watermain Reconstruction Project - Engr.				100,000					100,000
Elizabeth, Gates, Oak 1200 Block Watermain Reconstruction Project - Constr.					1,000,000				1,000,000
Elizabeth, Gates, Oak 1200 Block Watermain Reconstruction Project - Engr. Inspect.					100,000				100,000
Hawthorne Lane Phase I Engineering									-
Hawthorne Lane Construction		25,300	250,900						-
Hawthorne Lane Phase III Engineering		2,600	-						-
2010 Street Program - Engr.				50,200					50,200
2010 Street Program - Constr.					502,000				502,000
2011 Street Program - Engr.					53,800				53,800
2011 Street Program - Constr.						537,600			537,600
2012 Street Program - Engr.						53,800			53,800
2012 Street Program - Constr.							537,500		537,500
2013 Street Program - Engr.							63,900		63,900
2013 Street Program - Constr.								638,500	638,500
Water Distribution System Expansion Phase I Engr. Study - Northeastern City Limits		35,800	26,900						-
Demolition of Old Water Works Building and Storage Tank	4,800	50,000	-	-	-	-	-	-	-
SUB-TOTAL	\$217,600	\$656,700	\$339,700	\$475,200	\$1,855,800	\$1,966,300	\$601,400	\$638,500	\$5,337,200
FINISHED WATER STORAGE TANK IMPROVEMENTS									
2 - 1 MG Elevated Tank Project - Engr.		175,000	-	205,600		568,000			773,600
2 - 1 MG Elevated Tank Project - Land Acquisition				914,800					914,800
1 MG Elevated Tank Project - Constr. (Tank 1)		1,500,000	-		3,356,000				3,356,000
1 MG Elevated Tank Project - Engr. Inspect. (Tank 1)		150,000	-		335,600				335,600
1 MG Elevated Tank Project - Constr. (Tank 2)							7,880,000		7,880,000
1 MG Elevated Tank Project - Engr. Inspect. (Tank 2)							788,000		788,000
SUB-TOTAL	\$ -	\$ 2,587,300	\$ -	\$ 1,120,400	\$ 3,691,600	\$ 568,000	\$ 8,668,000	\$ -	\$14,048,000
WATER TREATMENT PLANT IMPROVEMENTS									
Miscellaneous Professional Services	7,500	12,400			150,000				150,000
SUB-TOTAL	\$7,500	\$12,400	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
TOTAL WATER FUND CAPITAL IMPROVEMENT PROGRAM	\$331,500	\$6,048,450	\$588,450	\$4,397,100	\$6,620,600	\$6,419,100	\$9,293,800	\$906,100	\$27,636,700
CIP SUMMARY BY ACCOUNT									
Capital Outlay - Non WTP Construction (063447-4806)	\$324,000	\$6,036,050	\$588,450	\$4,397,100	\$6,470,600	\$6,419,100	\$9,293,800	\$906,100	\$27,486,700
Capital Outlay - WTP Improvements (063448-4806)	\$7,500	\$12,400	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
	\$331,500	\$6,048,450	\$588,450	\$4,397,100	\$6,620,600	\$6,419,100	\$9,293,800	\$906,100	\$27,636,700

Revised 10-23-08 (REF per MLG's Review)

City of West Chicago

**MIS REPLACEMENT
PROJECTED REVENUE**

07-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
371000	Interest	20,024	10,500		4,000	4,000
390000	Transfers In	151,500	93,800		65,200	65,200
	TOTAL	\$171,524	\$104,300		\$69,200	\$69,200

City of West Chicago

MIS REPLACEMENT FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
MIS Replacement	76,527	176,800	46,000	67,000
TOTAL	\$76,527	\$176,800	\$46,000	\$67,000

City of West Chicago

MIS REPLACEMENT FUND

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

As recommended within the comprehensive IT audit that was conducted early in the prior fiscal year, the City focused on the study's secondary phase by addressing system refinements and enhancements that were deemed necessary and by expanding redundancy within the network. In addition, operational efficiencies were implemented that were lacking prior to the privatization of the IT function.

At the start of the fiscal year, the City's IT consultants prioritized certain network and system deficiencies that were identified in the IT audit and also those revealed during the first year of providing services to the City. Of primary concern was the City's backup system since backups of files, data and the email system was not occurring consistently and in some cases only once per week. A new centralized backup system has been installed that initiates an automated backup of the entire network and operating system on a daily basis. Additionally, a new switch was installed that provides improved management and control of security throughout the network.

During the year, a line of site study was conducted from the Water Treatment Plant (WTP) to assess the feasibility of installing a wireless system for its connectivity to the City network. As a result, a wireless solution was installed from the WTP to the Police Department building. The wireless connection now serves as the WTP's primary connection to the City's network and infrastructure, provides redundancy to the existing T1 line and has significantly increased speed and reliability for users at the plant. Subsequent to the wireless installation, competitive pricing was sought for T1 line service that resulted in a cost savings of approximately \$650 per month.

All users of the City's email system have realized the benefits of migration from a Novell Groupwise email system to a Microsoft Outlook Exchange system, in that Microsoft Exchange has a high degree of compatibility with other 3rd party software applications and remote hardware devices. The new email system allows users remote access in a secure environment, a remote centralized calendar for scheduling and planning and efficient system management with regard to network administration.

With the evolution of new technologies and electronic monitoring devices, the Police Department is now utilizing a new cyber crime network that was configured to allow tracking, monitoring and the capture of cyber predators and crimes. Additional enhancements include a new video camera server that monitors the train depot and the installation of new computer equipment in all squad cars that provides greater speed, access to DUCOMM and police applications and eliminates vehicle down time due to equipment repairs.

M.I.S. REPLACEMENT FUND

07-34-52

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
CAPITAL OUTLAY:						
4806	Other Capital Outlay	76,527	176,800	46,000	67,000	82,000
4808	Depreciation	-	-	-	-	3,000
	Sub-Total	\$76,527	\$176,800	\$46,000	\$67,000	\$85,000
	Total	\$76,527	\$176,800	\$46,000	\$67,000	\$85,000

City of West Chicago

MIS REPLACEMENT FUND

Description of Major Activities

The MIS Replacement Fund accounts for the City's IT hardware and network on a cost-reimbursement basis. Financing is received from primarily all General Fund divisions/programs and by one division/program in the Water Fund and Sewer Fund, respectively. Funding allocations are based on the estimated replacement cost of each division's/program's hardware on a four year cycle through the fiscal year 2008 and on a three year cycle beginning with fiscal year 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Replace desktop PC's	15	12	12	18
Replace laptop PC's	4	0	2	2
Replace file servers	2	1	1	2
Replace GIS Workstations	1	0	0	0
Replace printers	1	1	2	2
Replace police vehicle equipment	0	23	0	0
Replace other equipment	8	6	4	4

City of West Chicago

**CAPITAL PROJECTS FUND
PROJECTED REVENUE**

08-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
312000	Home Rule Sales Tax	167,599	300,000		540,000	556,200
315000	Utility Taxes	2,190,649	2,150,000		2,200,000	2,200,000
321000	Grants	0	0		1,560,000	0
371000	Interest	72,366	80,000		75,000	75,000
386100	Health Insurance Contributions	2,857	2,800		2,800	2,800
389000	Miscellaneous	42,312	0		0	0
390000	Transfers In	0	0		0	0
	TOTAL	\$2,475,783	\$2,532,800		\$4,377,800	\$2,834,000

City of West Chicago

CAPITAL PROJECTS FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	2,801,477	4,558,600	3,060,000	4,330,800
TOTAL	\$2,801,477	\$4,558,600	\$3,060,000	\$4,333,800

City of West Chicago

CAPITAL PROJECTS FUND

Performance Report on FYE2009 Major Program Objectives

The reconstruction of Hawthorne Lane continued through the fiscal year and was substantially completed and opened to traffic, without restrictions, prior to December 2008.

The Washington Street resurfacing project was completed in November 2008. The project consisted of a grind and overlay of Washington Street from Roosevelt Road (IL. Rte. 38) eastward for an approximate distance of 857 feet, to a point just east of the Allied Asphalt Plant.

The proactive street improvement program (resurfacing) was completed in 2008, with the resurfacing of Conde Street (between Joliet Street and Illinois Route 59), Wilson Avenue (between the Wilson Street Bridge and Conde Street), Spencer Street (between Joliet Street and Clayton Street), Allen Avenue (between Geneva Street and Conde Street), Barber Street (between Spencer Street and Conde Street), Parker Avenue (between Geneva Street and Spencer Street), Hawthorne Lane (between Arbor Avenue and Illinois Route 59), Ingaltion Avenue (between Hawthorne Lane and Risch Court), Arbor Avenue (between Illinois Route 59 and Hawthorne Lane), and Washington Street (between Illinois Route 59 and Oak Street).

Construction related to the Kresswood Trails Detention Basin Modification Project was completed in November 2008. As part of construction, the City will be responsible for monitoring and maintaining the native vegetation plantings within the basin for the next two years. The Kresswood Trails Homeowners Association will be responsible for maintenance starting January 2011.

Other projects during the fiscal year included the completing of Phase I engineering services related to the Wilson/Joliet Culvert Replacement project, completion of the citywide sidewalk replacement program, management of the right-of-way maintenance program, and replacement of the City Hall Council Chamber partitions (which are scheduled to be replaced in December 2008).

Finally, traffic calming devices were engineered and installed within the Cornerstone Lake Subdivision, which included the addition and replacement of speed humps on Lehman Drive and a raised barrier median on Foxfield Drive.

City of West Chicago

CAPITAL PROJECTS FUND

Description of Major Activities

The Capital Improvement Program covers a period of five years and consists of new construction as well as maintenance and repair to existing infrastructure. The specific projects and the financing program are described in a supplement to this program budget.

FYE 2009 Program Objectives

- (1) Complete final close-out documents related to the Hawthorne Lane Reconstruction project by June 2009.
- (2) Complete 2009 Street Improvement Program (resurfacing) by November 2009.
- (3) Reconstruct Police Department Parking Lot, including removal of UST, by November 2009.
- (4) Complete HVAC system improvements at various City facilities by August 2009.
- (5) Procure Phase II engineering services and finalize design plans and bid documents for the Wilson/Joliet Culvert Replacement Project by December 2009, for construction in FY 2010.
- (6) Complete "Other ROW Improvements" identified in the capital budget by December 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Centerline miles of streets striped contractually	11	0	10.2	10.2
Square feet of sidewalk replaced	18,491	16,500	17,000	17,000
Number of streets crack sealed	0	0	30	30
Number of pounds of crack fill material used	0	0	28,500	28,500
Trees removed	98	0	40	40
Parkway Trees Planted	115	0	120	120
Number of Mowings	21	30	30	30
Full Time Equivalent Positions	1.69	1.69	1.69	1.69

CAPITAL PROJECTS FUND

08-34-53

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:						
4020	Administrative-Salary	76,210	117,600	80,300	86,000	92,100
4027	Operational-Salary	12,679	14,500	14,500	15,600	16,700
4029	Overtime	1,492	5,000	3,000	3,000	3,000
4050	FICA & Medicare	6,696	10,500	7,500	8,100	8,600
4053	Health/Dental/Life Insurance	28,174	32,100	32,700	37,000	41,900
4054	Unemployment Insurance	-	-	-	-	-
4056	IMRF	22,948	14,900	11,000	11,700	12,500
	Sub-Total	\$148,198	\$194,600	\$149,000	\$161,400	\$174,800
CONTRACTUAL:						
4103	Engineering and Inspections	-	-	-	-	200,000
4105	Consultants	6,526	-	-	-	-
4150	Hawthorne Lane Engineering	201,456	-	-	-	-
4151	2005 Industrial Street Program Eng.	-	-	-	-	-
4152	Wilson/Joliet Culvert Eng.	86,003	40,000	100,000	150,000	-
4156	Hawthorne Lane Material Testing	-	45,100	-	-	-
	Loan Repayment to General Fund	-	20,000	-	-	-
4200	Legal Notices	-	400	500	500	500
4225	Other Contractual Services	29,517	-	194,600	205,300	205,700
	Sub-Total	\$323,501	\$105,500	\$295,100	\$355,800	\$406,200
CAPITAL OUTLAY:						
4801	Building/Grounds Improvements	23,197	60,000	40,000	40,000	40,000
4806	Other Capital Outlay	51,029	-	127,000	55,000	-
4807	Street Improvements	14,291	350,000	1,020,000	1,530,000	1,734,000
4852	Emergency Generator	213,196	-	-	-	-
4853	City Hall Partitions	-	28,000	-	-	-
4854	Tree Replacement Program	30,285	35,000	35,000	35,000	35,000
4856	Building at Sesquicentennial Park	70,612	-	-	-	-
4857	Kresswood Trails Detention Pond	3,639	176,800	15,500	-	-
4858	Kerr McGee Area Improvements	-	55,000	55,000	-	-
4859	Proactive Street Improvements	-	310,000	-	-	-
4861	Atlantic-North Avenue Traffic Signal	7,185	-	-	-	-
4862	Hawthorne Lane Reconstruction	1,916,344	2,848,600	349,400	-	-
	Washington Street - Grind and Overlay	-	70,000	-	-	-
4863	Sidewalk Removals and Replacement Program	-	75,000	75,000	75,000	75,000
4865	Police Department Parking Lot Reconstruction	-	-	65,000	-	-
4866	Police Department Tile Replacement	-	-	-	25,000	-
4867	Wilson/Joliet Culvert Reconstruction	-	-	-	1,800,000	-
4868	Crack Filling Program	-	30,000	30,000	30,000	30,000
4869	Contractual Street Striping Program	-	24,000	24,000	24,000	24,000
4870	Forestry - Removals and Replacements	-	70,000	70,000	70,000	70,000
4871	Right-Of-Way Maintenance Program	-	111,100	120,000	129,600	140,000
4872	Island at Foxfield/Lehman/Davenport	-	15,000	-	-	-
4873	Pedestrian Tunnel Improvements	-	-	125,000	-	-
4874	New Radios for Police Department	-	-	465,000	-	-
	Sub-Total	\$2,329,778	\$4,258,500	\$2,615,900	\$3,813,600	\$2,148,000
	Total	\$2,801,477	\$4,558,600	\$3,060,000	\$4,330,800	\$2,729,000

FY 2009-2013 Capital Improvement Program

CAPITAL EXPENDITURES (FYE)	ACTUAL 2007-2008	BUDGETED 2008-2009	ESTIMATED 2008-2009 (8 MONTHS)	PROPOSED 2009	PROPOSED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	5 Yr Total
Beginning Balance (May 1st)	2,467,406	2,123,942	2,123,942	302,100	137,100	197,500	368,500	265,800	1,271,000
Revenues	2,458,012	2,650,000	1,997,688	2,895,000	4,391,200	2,900,000	2,973,000	3,024,900	16,184,100
Expenditures	2,801,476	4,538,600	4,306,500	3,060,000	4,330,800	2,729,000	3,075,700	3,119,400	16,314,900
Transfers			486,970						
Ending Balance	2,123,942	235,342	302,100	137,100	197,500	368,500	265,800	171,300	1,140,200
Revenues									
Utility Tax	2,190,600	2,200,000	1,400,000	2,200,000	2,200,000	2,225,000	2,225,000	2,225,000	11,075,000
Home Rule Sales Tax	150,000	350,000	360,000	540,000	556,200	600,000	648,000	699,900	3,044,100
Interest	72,300	100,000	75,000	75,000	75,000	75,000	100,000	100,000	425,000
Special Service Area #23 Collections	2,800								
Grants and Misc.	42,312		162,688	80,000	1,560,000				
Total	\$2,458,012	\$2,650,000	\$1,997,688	\$2,895,000	\$4,391,200	\$2,900,000	\$2,973,000	\$3,024,900	\$14,544,100
Expenditures									
Personnel, Benefits, and Insurance Costs of Engineer to Oversee Capital Projects	148,198	194,600	52,000	149,000	161,400	174,800	188,800	204,000	878,000
STREET IMPROVEMENTS									
Engineering & Inspections (4103)			200						
Other Contractual Services - Thomas Engineering Group (4225)	28,017		136,100	194,600	205,300	205,700	221,200	237,600	1,064,400
Hawthorne Lane Phase III Engineering (4150)	201,456		185,300						
Hawthorne Lane Reconstruction - IDOT (4862)	1,682,808	2,848,600	2,879,400	349,400					349,400
Hawthorne Lane Reconstruction - Union Pacific RR (4862)	233,536								
Hawthorne Lane Material Testing (4156)	31,460	45,100	18,500						
Washington Street (Route 38 to Kuhn) - Grind and Overlay		70,000	93,500						
Atlantic Avenue Traffic Signal - Engineering (4225)	1,500								
Atlantic Avenue Traffic Signal - Construction (4861)	7,185								
Atlantic Drive Extension Project (Lennar) - Constr.		350,000	248,000						
2005 Street Program - Engr. Inspect. (4151)	16		2,000						
2009 Street Program - Construction (Resurfacing)				1,000,000					1,000,000
2009 Street Program - Material Testing (Resurfacing)				20,000					20,000
2010 Street Program - Engineering									0
2010 Street Program - Construction (Resurfacing)					1,500,000				1,500,000
2010 Street Program - Material Testing (Resurfacing)					30,000				30,000
2011 Street Program - Engineering									0
2011 Street Program - Construction (Resurfacing)						1,700,000			1,700,000
2011 Street Program - Material Testing (Resurfacing)						34,000			34,000
2012 Street Program - Engineering						200,000			200,000
2012 Street Program - Construction							2,000,000		2,000,000
2012 Street Program - Material Testing							40,000		40,000
2013 Street Program - Engineering							200,000		200,000
2013 Street Program - Construction								2,000,000	2,000,000
2013 Street Program - Material Testing								40,000	40,000
2014 Street Program - Engineering								200,000	200,000
2014 Street Program - Construction									
2014 Street Program - Material Testing									
OTHER ROW IMPROVEMENTS									
Proactive Street Improvements (4859) & (4807 for FY 07/08 & 08/09)	14,290	310,000	271,200	Moved to MFT					
Pavement Rejuvenation (4860)		Moved to MFT	Moved to MFT	Moved to MFT	Moved to MFT	Moved to MFT	Moved to MFT	Moved to MFT	
Crack Filling		30,100		30,100	30,100	30,100	30,100	30,100	150,500
Contractual Street Striping		24,100		24,100	24,100	24,100	24,100	24,100	120,500
Sidewalk Removals and Replacements (4863)		75,100	67,000	75,100	75,100	75,100	75,100	75,100	375,500
Forestry Removals and Trimmings		70,100		70,100	70,100	70,100	70,100	70,100	350,500
Right-Of-Way Maintenance (4216)		111,100	111,400	120,000	129,600	140,000	151,200	163,300	704,100
Alley Program (4806)	19,553		2,200						
Karr McGee Neighborhood Sidewalk/Alley Improvements (4858)		55,000		55,000					55,000
Tree Replacement Program (4854)	30,285	35,000		35,100	35,100	35,100	35,100	35,100	175,500
Foxfield Drive Raised Median Project (4872)		15,000	9,500						

CAPITAL EXPENDITURES (FYE)	ACTUAL 2007-2008	BUDGETED 2008-2009	ESTIMATED 2008-2009 (8 MONTHS)	PROPOSED 2009	PROPOSED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	5 Yr Total
MUNICIPAL PROPERTIES									
Miscellaneous Major Municipal Building Repairs (4801)	23,197	60,000	40,000	40,000	40,000	40,000	40,000	40,000	200,000
Relocation of Heritage Commons Artifacts to Sesquicentennial Park (4856)	70,612								
Police Emergency Generator (4852)	213,196								
Partition Replacement at City Hall in Council Chambers (4853)	0	28,000	15,000						
A/C Unit Compressor Replacement - City Hall				40,000					
HVAC Replacement - Old Police Department				20,000					20,000
Cooling System for PD Computer Room				17,000					17,000
Police Department Parking Lot Reconstruction				65,000					65,000
Police Department Tile Replacement					25,000				25,000
Street Division Fence Replacement					55,000				55,000
Removal of UST at 325 Spencer Street - Police Department				50,000					
STORMWATER/WETLANDS									
Wilson/Joliet Culvert Replacement Engineering (4152)	66,003	40,000	14,000	100,000					100,000
Wilson/Joliet Culvert Replacement - Engr. Inspect.						150,000			150,000
Wilson/Joliet Culvert Construction						1,800,000			1,800,000
Kresswood Trails Detention Pond Corrections (4857)	3,639	176,800	161,200	15,500					15,500
MISCELLANEOUS									
Information Technology Study	6,526								
Pedestrian Tunnel Improvements					125,000				
New Radios for Police Department					465,000				465,000
TOTAL	\$2,801,476	\$4,538,600	\$4,306,500	\$3,060,000	\$4,330,800	\$2,729,000	\$3,075,700	\$3,119,400	\$16,099,900

4020	Administrative-Salary	76,210	117,600	24,500	42,500	45,500	46,700	52,200	55,900	244,800
4027	Operational-Salary	12,679	14,500	3,500	14,500	15,600	16,700	17,900	19,200	83,900
4029	Overtime	1,492	5,000	500	3,000	3,000	3,000	3,000	3,000	15,000
4049	Fringe Costs	-	-	-	-	-	-	-	-	0
4050	FICA & Medicare	6,696	10,500	2,500	4,600	5,000	5,300	5,600	6,000	26,500
4053	Health/Dental/Life Insurance	28,174	32,100	16,500	32,700	37,000	41,900	47,400	53,600	212,600
4054	Unemployment Insurance	-	-	1,500	-	-	-	-	-	0
4056	IMRF	22,948	14,900	3,000	6,800	7,200	7,700	7,900	8,500	38,100
		\$148,198	\$194,600	\$52,000	\$104,100	\$113,300	\$123,300	\$134,000	\$146,200	\$620,900

City of West Chicago

DOWNTOWN TIF FUND PROJECTED REVENUE

09-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
311100	Property Tax	689,967	679,800		690,000	724,500
371000	Interest	78,311	5,000		40,000	40,000
386100	Health Insurance Contributions	1,905	2,400		2,400	2,400
389000	Miscellaneous	5,015	0		0	0
390000	Transfers In	405,000	0		0	0
	TOTAL	\$1,180,197	\$687,200		\$732,400	\$766,900

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
TIF Special Projects	559,667	927,000	659,100	627,900
TOTAL	\$559,667	\$927,000	\$659,100	\$627,900

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

There continues to be additional investment and improvement within the TIF District, both along the Route 59 and Main Street area and the historic downtown.

Redevelopment of the southwest corner of Route 59 and Main Street is progressing. The owner completed the strip center façade improvements and demolished two houses and the former Payday Loan Store to make way for a new development. Nothing is currently proposed, but the owner has advised that he is negotiating with several tenants.

The RFP for the Central Main Street redevelopment was completed and staff met with developers to gauge interest. Although the plan was well received, the developers advised that it was unlikely that anyone would pursue the property due to the current economic conditions. The RFP will be held until economic conditions improve. The City continued to acquire property for future redevelopment.

The Park District leased 103 W. Washington to use for fitness classes. The City approved three façade grants and continues to market the program to property owners in the district. We expect the additional requests through the remainder of the year. The City's website was modified to include a special section of available space within the downtown area, to help encourage redevelopment.

The downtown events, including Frosty Fest, Blooming Fest and Trick or Treating, continued to grow and improved the image of our downtown. With over 90 vendors and several thousand visitors, Blooming Fest drew business and attention to the historic downtown.

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing and promoting façade grants, creating sub-area plans for specific areas within the district and property assembly. Expenditures for promoting the downtown are also included in the TIF program.

FYE 2009 Program Objectives

- (1) Evaluate the economic conditions to determine whether or not to release the RFP for the Central Main Street Redevelopment area, evaluate proposals and present to City Council through December 2009.
- (2) Work with property owners to improve available space signage within the TIF District through December 2009.
- (3) Improve downtown appearance through upgraded landscaping and improved property maintenance through April 2009.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Façade Grants	5	5	7	7
New Businesses	8	10	8	8
Full Time Equivalent Positions	1.13	1.25	1.25	1.25

**DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND
SPECIAL PROJECTS**

09-34-54

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative-Salary	154,803	206,800	211,500	226,400	242,300
4029 Overtime	892	200	400	400	400
4050 FICA & Medicare	10,945	15,900	16,300	17,400	18,600
4052 ICMA-RC	1,957	1,900	2,100	2,300	2,500
4053 Health/Dental/Life Insurance	18,858	30,100	27,300	30,900	35,000
4056 IMRF	28,504	22,400	23,700	25,400	27,200
Sub-Total	\$215,960	\$277,300	\$281,300	\$302,800	\$326,000
CONTRACTUAL:					
4100 Legal Fees	16,828	15,000	14,000	14,000	14,000
4105 Consultants	45,211	-	-	-	-
4112 Memberships/Dues/Subscriptions	-	600	600	600	600
4200 Legal Notices	-	400	500	500	500
4202 Telephone and Alarms	967	1,100	1,200	1,300	1,400
4216 Grounds Maintenance	19,748	13,500	24,000	26,000	26,000
4225 Other Contractual Services	-	-	-	-	-
4700 Prospect Development	-	-	600	600	600
Sub-Total	\$82,754	\$30,600	\$40,900	\$43,000	\$43,100
COMMODITIES:					
4613 Postage	-	100	100	100	100
4680 Special Events	7,898	15,000	16,000	16,000	16,000
4707 Internal Loan Repayment	-	90,000	90,000	90,000	90,000
4714 Interfund Loan Interest	56,007	-	-	-	-
4720 Other Charges	904	1,000	1,000	1,000	1,000
Sub-Total	\$64,810	\$106,100	\$107,100	\$107,100	\$107,100
CAPITAL OUTLAY:					
4801 Buildings/Grounds Improvments	2,598	92,000	-	-	-
4806 Other Capital Outlay	40,000	161,000	70,000	20,000	20,000
4809 Land	125,679	140,000	30,000	35,000	40,000
4813 Façade Program	25,830	50,000	50,000	60,000	60,000
4814 Beautification Program	1,903	5,000	9,800	10,000	10,000
4815 Streetscape Program	135	65,000	70,000	50,000	50,000
Sub-Total	\$196,144	\$513,000	\$229,800	\$175,000	\$180,000
Total	\$559,667	\$927,000	\$659,100	\$627,900	\$656,200

City of West Chicago

**PUBLIC BENEFIT FUND
PROJECTED REVENUE**

13-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
371000	Interest	369,533	300,000		300,000	300,000
389000	Miscellaneous	12,480	0		0	0
390000	Transfers In	0	0		0	0
	TOTAL	\$382,013	\$300,000		\$300,000	\$300,000

City of West Chicago

PUBLIC BENEFIT FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	1,369,120	846,500	560,000	50,000
TOTAL	\$1,369,120	\$846,500	\$560,000	\$50,000

City of West Chicago

PUBLIC BENEFIT FUND

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

The City continued working with its consultants on the city-wide signage master plan and for the redesign of the six gateway signs and one LED sign which will be located at Route 59 and Main Street. An engineering firm was engaged to do the site work associated with the LED sign. Construction is expected to be complete in mid-2009.

Tronox did not proceed as staff anticipated with the remaining stormwater improvements in the adjacent neighborhood, so these projects will again be delayed until the subsequent fiscal year.

The Public Benefit Fund is also financing the parcel acquisitions associated with the new city hall location, as well as 101 W. Washington Street.

City of West Chicago

PUBLIC BENEFIT FUND

Description of Major Activities

This Fund holds the money obtained in the settlement with the Kerr McGee Chemical Corporation. In 1998, the West Chicago City Council adopted a policy that provided for only using the accrued interest from this fund, in addition covering the costs for oversight of the Kerr McGee clean up. To date, funding has only been allocated to three projects from this Fund: Sesquicentennial Park (up to \$300,000); and storm sewer improvements related to the Kerr McGee project.

FYE 2009 PROGRAM OBJECTIVES

- (1) Construct and install gateway signs by July 2009.
- (2) Continue designing the stormwater improvements for the Kerr McGee Neighborhood, for construction to occur over the next two years, through December 2009.

PUBLIC BENEFIT FUND

13-34-56

Expense Item		Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
CONTRACTUAL:						
4100	Legal Fees	4,302	20,000	20,000	-	-
4105	Consultants	2,500	-	20,000	-	-
4225	Other Contractual Services	15,188	6,500	-	-	-
	Sub-Total	\$21,989	\$26,500	\$40,000	\$0	\$0
CAPITAL OUTLAY:						
4801	Buildings/Grounds Improvements	20,981	300,000	300,000	-	-
4806	Other Capital Outlay	-	120,000	120,000	-	-
4809	Land	771,150	250,000	-	-	-
	Sub-Total	\$792,131	\$670,000	\$420,000	\$0	\$0
	Transfers Out	555,000	150,000	100,000	50,000	-
	Total	\$1,369,120	\$846,500	\$560,000	\$50,000	\$0

City of West Chicago

**OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND
PROJECTED REVENUE**

15-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
311100	Property Tax	60,675	65,000		75,000	80,000
371000	Interest	1,884	1,000		1,000	1,000
	TOTAL	\$62,558	\$66,000		\$76,000	\$81,000

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	63,317	60,000	60,000	0
TOTAL	\$63,317	\$60,000	\$60,000	0

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

The City worked with the owners of Springbrook Market as they established financing, obtained a building permit, constructed and ultimately opened the new grocery store within the district, and continues to assist them with signage and their marketing effort. The City also worked with the Mosaic Group, who owns land in the remainder of the district to promote the site to potential tenants and make further improvements within the district.

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2008 Program Objectives

- (1) Work with the Mosaic Group and Springbrook Partners to help market the vacant land and tenant spaces within the Oliver Square Shopping Center to attract quality tenants through December 2009.
- (2) Monitor the property tax increment as well as the sales tax production of the tenants in the center to ensure that the City's inter-fund loan is properly managed through December 2009.

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

15-34-54

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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CONTRACTUAL:

4225	Other Contractual Services	4,127	60,000	-	-	-
4700	Prospect Development	59,190	-	60,000	-	-
	Sub-Total	\$63,317	\$60,000	\$60,000	\$0	\$0

Total	\$63,317	\$60,000	\$60,000	\$0	\$0
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City of West Chicago

**COMMUTER PARKING
PROJECTED REVENUE**

43-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
334000	Daily Parking Fees	43,940	50,000		55,000	55,000
334500	Commuter Parking Cards	359	500		500	500
345600	Parking Permits	52,765	68,000		65,000	65,000
371000	Interest	34,530	15,000		25,000	25,000
386100	Health Insurance Contributions	952	1,500		1,500	1,500
389000	Miscellaneous	95	100		0	0
	TOTAL	\$132,642	\$135,100		\$174,000	\$147,000

City of West Chicago

COMMUTER PARKING FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operation & Maintenance	111,168	717,900	478,600	189,300
TOTAL	\$111,168	\$717,900	\$478,600	\$189,300

City of West Chicago

COMMUTER PARKING FUND

Performance Report on FYE2008 (ending 12/31) Major Program Objectives

Landscape maintenance services around the commuter parking lots and METRA station were performed contractually this year. The grounds were maintained weekly from May through November, and included grass mowing, trimming, edging, trash and debris pickup, and weeding. In addition, all planting beds were mulched and all bushes were trimmed. Contracting landscape services continued to substantially improve the overall appearance of the station grounds.

Construction of the third commuter parking lot and Main Street streetscape improvements was completed in September 2008.

Hazardous sidewalks around the METRA station were replaced in November 2008, and a section of sidewalk west of the METRA station was widened to help eliminate damages to grassed areas caused by snow removal equipment.

The "City of West Chicago" signs at the METRA station were repainted. Fascia boards and window sills around the METRA station were evaluated by staff and it was determined that repairs and/or replacements were not required at this time. Concrete window sills were patched, repaired, and painted. A thorough cleaning of the METRA station's interior was contractually completed in June 2008. Exterior and interior closet doors were painted. The exterior concrete platform around the station was power washed and sealed, and finally the stations front steps were painted with safety yellow paint to heighten awareness.

City of West Chicago

COMMUTER PARKING FUND

Description of Major Activities

This program funds the maintenance of both commuter parking lots and the train station. Activities include snow removal, mowing and landscaping, trash removal, janitorial service and maintenance for the building, parking lots, and payment machines.

FYE 2009 Program Objectives

- (1) Paint all hand railings around METRA station by July 2009.
- (2) Grind, overlay, and re-stripe METRA main parking lot by October 2009.
- (3) Upgrade landscaping in front of the METRA station by October 2008.

Ongoing Activity Measures	2007 - 2008 Actual	2008 - 2009 Estimated	2009 Proposed	2010 Projected
Mowing/weeding of grounds	25	28	30	30
Snow removal/salting	33	23	23	23
Trash removal, sweeping & cleaning around station	149	150	150	150
Full Time Equivalent Position	0.81	0.81	0.81	0.81

**COMMUTER PARKING FUND
OPERATION & MAINTENANCE**

43-34-76

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
SALARY & WAGES:					
4020 Administrative - Salary	11,126	11,300	11,800	12,700	13,600
4027 Operational-Salary	25,132	41,700	46,500	49,800	53,300
4029 Overtime	2,968	-	3,000	3,000	3,000
4050 FICA & Medicare	2,981	4,100	4,700	5,100	5,400
4053 Health/Dental/Life Insurance	9,409	21,400	21,800	24,700	28,000
4056 IMRF	4,430	5,800	6,900	7,400	7,900
Sub-Total	\$56,046	\$84,300	\$94,700	\$102,700	\$111,200
CONTRACTUAL:					
4101 Audit Fees	1,073	1,200	1,200	1,300	1,400
4202 Telephone and Alarms	3,359	2,800	3,000	3,000	3,000
4204 Electric	17,587	12,000	17,000	17,000	17,000
4211 Printing and Binding	804	1,000	1,000	1,000	1,000
4216 Grounds Maintenance	-	9,500	24,300	26,300	28,500
4219 Contract Janitorial Service	3,993	7,000	7,000	7,300	7,600
4225 Other Contractual Services	14,898	25,000	25,000	25,000	25,000
Sub-Total	\$41,714	\$58,500	\$78,500	\$80,900	\$83,500
COMMODITIES:					
4613 Postage	1,641	2,100	2,400	2,700	2,900
4650 Miscellaneous Commodities	2,117	3,000	3,000	3,000	3,000
Sub-Total	\$3,758	\$5,100	\$5,400	\$5,700	\$5,900
CAPITAL OUTLAY:					
4801 Building/Grounds Improvements	150	370,000	170,000	-	-
4806 Other Capital Outlay	9,500	200,000	130,000	-	-
Sub-Total	\$9,650	\$570,000	\$300,000	\$0	\$0
Total	\$111,168	\$717,900	\$478,600	\$189,300	\$200,600

City of West Chicago

TIF DEBT SERVICE PROJECTED REVENUE

14-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
311100	Property Tax	275,022	272,100		277,300	281,700
371100	Interest	19,237	10,000		10,000	10,000
	TOTAL	\$294,259	\$282,700		\$287,300	\$291,700

City of West Chicago

TIF DEBT SERVICE FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	260,703	272,700	277,300	281,700
TOTAL	\$260,703	\$272,700	\$277,300	\$281,700

Description of Major Activities

The City Council adopted the ordinance for TIF in 1990 for downtown redevelopment. Bonds were issued in 1992 and refinanced in 1998.

Bonds will be paid off in 2012.

**TIF DEBT SERVICE
OPERATIONS**

14-34-57

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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CONTRACTUAL:

4225	Other Contractual Services	-	600	-	-	-
Sub-Total		\$0	\$600	\$0	\$0	\$0

COMMODITIES:

4709	Bond Principal	190,000	210,000	225,000	240,000	285,000
4710	Bond Interest	70,703	62,100	52,300	41,700	30,000
Sub-Total		\$260,703	\$272,100	\$277,300	\$281,700	\$315,000

Total		\$260,703	\$272,700	\$277,300	\$281,700	\$315,000
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City of West Chicago

**SSA #17 DEBT SERVICE FUND
PROJECTED REVENUE**

37-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
311100	Property Tax	48,830	51,000		51,000	51,000
371100	Interest	77	0		0	0
	TOTAL	\$48,907	\$51,000		\$51,000	\$51,000

City of West Chicago

SPECIAL SERVICE AREA #17 DEBT SERVICE FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	50,996	51,000	50,000	49,900
TOTAL	\$50,996	\$51,000	\$50,000	\$49,900

Description of Major Activities

Special Service Area #17 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2015.

**SPECIAL SERVICE DISTRICT NO. 17 DEBT SERVICE
OPERATIONS**

37-34-73

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
COMMODITIES:					
4711 SSA Principal	32,000	33,900	33,900	35,900	38,100
4712 SSA Interest	18,996	17,100	16,100	14,000	11,800
Sub-Total	\$50,996	\$51,000	\$50,000	\$49,900	\$49,900
Total	\$50,996	\$51,000	\$50,000	\$49,900	\$49,900

City of West Chicago

**SSA #18 DEBT SERVICE FUND
PROJECTED REVENUE**

46-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
311100	Property Tax	51,306	51,000		50,000	50,000
371100	Interest	94	0		0	0
	TOTAL	\$51,400	\$51,000		\$50,000	\$50,000

City of West Chicago

SPECIAL SERVICE AREA #18 DEBT SERVICE FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	50,996	51,000	50,000	49,900
TOTAL	\$50,996	\$51,000	\$50,000	\$49,900

Description of Major Activities

Special Service Area #18 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2010.

**SPECIAL SERVICE DISTRICT NO. 18 DEBT SERVICE
OPERATIONS**

46-34-74

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
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COMMODITIES:

4711 SSA Principal	32,000	33,900	33,900	35,900	38,100
4712 SSA Interest	18,996	17,100	16,100	14,000	11,800
Sub-Total	\$50,996	\$51,000	\$50,000	\$49,900	\$49,900

Total	\$50,996	\$51,000	\$50,000	\$49,900	\$49,900
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City of West Chicago

**SSA #20 DEBT SERVICE FUND
PROJECTED REVENUE**

47-00		2007-2008 Actual	2008-2009 Budgeted		2009 Proposed	2010 Projected
311100	Property Tax	18,188	18,100		17,700	17,700
371100	Interest	29	0		0	0
	TOTAL	\$18,217	\$18,100		\$17,700	\$17,700

City of West Chicago

SPECIAL SERVICE AREA #20 DEBT SERVICE FUND

Financial Summary

Program	2007-2008 Actual	2008-2009 Budgeted	2009 Proposed	2010 Projected
Operations	18,002	18,100	17,700	17,600
TOTAL	\$18,002	\$18,100	\$17,700	\$17,600

Description of Major Activities

The City Council adopted Special Service Area No. 20 in 1994 to improve traffic patterns by reconstructing streets in the vicinity of Arbor Avenue and Route 59. These bonds will be retired with property tax revenue through 2015.

**SPECIAL SERVICE DISTRICT NO. 20 DEBT SERVICE
OPERATIONS**

47-34-75

Expense Item	Actual 07/08	Budgeted 08/09	Proposed 2009	Projected 2010	Projected 2011
COMMODITIES:					
4711 SSA Principal	11,300	12,000	12,000	12,700	13,400
4712 SSA Interest	6,702	6,100	5,700	5,000	4,200
Sub-Total	\$18,002	\$18,100	\$17,700	\$17,700	\$17,600
Total	\$18,002	\$18,100	\$17,700	\$17,700	\$17,600