CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

2013 Budget

Michael L. Guttman
CITY ADMINISTRATOR

DECEMBER 2012

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

December 7, 2012

Dear Acting Mayor Pineda, Aldermen and Treasurer Earley:

I hereby present to you the 2013 Fiscal Year Budget for the City of West Chicago, in accordance with Section 2-146 of the West Chicago City Code. The Annual Budget serves as a comprehensive financial plan and strategic guide for our organization. It includes a forecast of anticipated revenues for the coming fiscal year, as well as adopted expenditures that will guide the services provided to our customers, the 27,086 residents and 800+ businesses that call West Chicago their home.

The 2013 Annual Budget totals $45,841,600 which is a decrease of 13.26% as compared to the 2012 Budget, as amended and excluding the debt service funds; specifically, the General Fund reflects a decrease of 4.95% as compared to the 2012 Budget, as amended.

Background

The City has a proud history of providing exceptional services to a diverse group of stakeholders. Over the past decade, the diversity of the City has grown and with it, the challenges of meeting the needs and demands of our customers have grown as well. The departments and staff are continuously challenged to address the growth in West Chicago and develop new and innovative ways of delivering the services that the community expects. Through flexibility, adaptability, the use of technology, innovative staffing methods, and furthering intergovernmental and public/private partnerships, the organization continues to rise to the challenge to become one of the most efficient municipal corporations in the Chicagoland area. In fact, through challenging our senior management team and front line employees, the annual budget provides an increased service level while living within our means. With few exceptions, the City has been able to provide excellent service with fewer employees and tightening budgets.

Budget Strategy

This budget marks the tenth year of implementing a strategy that addresses the structural and cyclical budgetary challenges that were and continue to face the City of West Chicago. This strategy includes five major components:

Reduction in Operating Expenditures

To address the structural problem of rising operating costs coupled with decreasing revenues, the City annually undergoes a target budgeting process to manage the organization's expenditure and revenue patterns. Target Budgeting was initiated to discipline departments to establish priorities, control costs and stabilize finances. Target Budgeting is a modification of zero based budgeting in that it accepts the premise that the City provides certain basic services and attempts to "target funds" for these basic service levels. Beyond these basic levels, services are discretionary and can be evaluated, prioritized and matched against available revenues. Patterns of services can therefore be modified to meet changing needs without disrupting basic services. Target

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CITY CLERK

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CITY ADMINISTRATOR

Budgeting assigns a target goal to each fund based upon its expenditure history and projected revenues as identified in September each year. This year's target for the General Fund was one percent of the initial revenue forecast, which translated into a reduction of expenditures totaling approximately $120,000. The target goal for the enterprise funds was two percent. The proposed 2013 budget accomplishes these target goals.

Meet Reserve Requirements
The City has again met its reserve requirement of 35% for the operating funds as detailed in Resolution No. 02-R-0073.

Identification and Implementation of New Revenues
Many of our traditional revenue sources have either been eliminated by other levels of government or are reduced during this economic downturn. The City Council has directed staff to do what it can to relieve the financial burden on our customers, and following such, there are no new tax, fee or rate increases included in the proposed Budget, other than those that automatically increase per the City Code.

Increased Economic Development Focus
The City's Economic Development Program is designed to increase and diversify the City's sales tax and real estate tax bases, thereby allowing the City to become more self-sufficient, generating revenues from within the City and reducing dependency on outside revenue sources. The importance of our economic development efforts can continue to be realized when looking at our sales tax receipts. Increasing this revenue source has been a primary focus of the organization over the past several years. Acting Mayor Pineda, the Aldermen and staff have devoted a great deal of energy into attracting new sales tax producing businesses, while at the same time, maintaining our existing businesses and helping with their expansion.

Maintain and Improve City Services
The City has a proud history of providing exceptional services. During the implementation of this five-part budgeting strategy, it is imperative that the residents and businesses not experience a reduction in service levels unless absolutely necessary. In fact, through challenging our senior management team and front line employees, the City has been able to improve upon some services during this tough economic climate, including contracting out the operation of the City Museum as well as reducing the hours that the front desk is staffed at the police station due to the minimal customer impact. With few exceptions, the City has been able to provide excellent service with fewer employees and leaner budgets.

We are successful in achieving all of the parameters in the proposed 2013 Budget. The proposed Budget includes a planned spend down of reserves, consistent with the Finance Committee's direction over the last four years, to make it a balanced budget.

Significant Highlights – All Funds

Personnel Changes – The proposed Budget does not reflect any personnel increases. However, the FY13 budget does not recommend restoring 12 unfilled (but not eliminated) positions from

previous years, primarily because the long-term financial plan still does not provide sufficient assurance that the General Fund will be able to support them over the long-term.

Pension Costs – While the allocation to the Police Pension Fund remains at $1,380,000, the City's share of the retirement costs will increase from 12.86% to 13.61% in 2013, which approximates $40,000 across all Funds.

Customer Impact – There are no tax, fee or rate increases (other than those that automatically increase per the City Code) and also no service reductions proposed in the 2013 Budget.

Significant Highlights – General Fund

The General Fund is the all-purpose governmental fund that includes the operations of the municipality not accounted for in a separate fund. Most of the expenditures for City services are budgeted and accounted for in this Fund, except for water and sewer expenses. There are four key revenue sources, which account for 68.92% of the total General Fund revenues:

Sales and Use Taxes	24.09%
Property Tax	22.27%
Income Tax	15.55%
Telecommunications Tax	6.82%

The revenues listed above represent the General Fund's primary growth revenues, which traditionally have paid for annual cost increases. Sales, use, motor fuel and income tax revenue are budgeted to remain relatively flat due to the continued state of the economy. In 2013, the property tax levy remains the same as it was in 2012.

On the expenditure side, in addition to the increased costs of hardware and software maintenance contracts, service contracts, health insurance, and dispatch services, among others, the following are some additional changes and highlights within the General Fund Departments:

City Council

There are no major changes in this Department.

City Administrator's Office

There are no major changes in this Department, except that $14,000 has been allocated for the migration of the current website to an open source system, which upgrades the website from a flat, static site to a dynamic, data-driven one. It will provide added functionality and interactivity, reduce redundancy and improve the content management process. It will eliminate dependence on a third-party provider to make changes to content and design, reducing monthly support costs and allowing for real-time changes to be made to content.

Administrative Services

The remaining balance in the MIS Replacement Fund will be spent to cover a portion of the scheduled purchases per the IT Replacement Schedule. The balance ($41,800) is reflected in the IT Division; in future budgets, the information technology equipment purchases will be budgeted in the user Departments' budget in the year the acquisition is scheduled. Also, next year is the

planned upgrade/replacement of the Camera System at City Hall and the Commuter Parking Lots/Station ($60,000) and funds are also budgeted for storing City financial, community development inspection and e-mail data offsite so that they can be maintained should there be a disaster in West Chicago and our local servers are destroyed or hacked ($25,000).

Police

There are two notable changes to this Department budget. First, the inclusion of a License Plate Recognition Program for one of the squad cars ($17,000) was recommended by the Public Affairs Committee at its November meeting. Second, in 2013, DuComm will start to collect additional monies from its members to fund the leasing and equipping of a second facility; the preliminary figure that was provided to the City for its share of this cost is approximately $16,800. Furthermore, as more DuComm member agencies are reducing their sworn officer staffing levels, those communities that are increasing or maintaining their sworn staff wind up paying more in dues (about $34,000 per year for West Chicago). The Department's approved staffing level for sworn positions remains at 49.

Public Works

There are no major changes in this Department.

Community Development

The major changes in this Department involve retaining a temporary employee to assist with clerical duties ($30,000 split between the General Fund and the Downtown TIF Fund) and budgeting once again to scan building permit records ($8,000) to save storage space and making document retrieval easier. Also, the City Council approved a contract with Phalen Consulting to operate the Museum in 2013 and 2014.

Significant Highlights – Water and Sewer Funds

Water Fund

In 2013, there are no major changes to the operational components of the Water Fund. The primary capital projects that will be undertaken include the completion of Well #12 ($690,000), installing water lines in the W. Brown and W. Pomeroy neighborhood, which will be reimbursed by Tronox/Weston Solutions ($413,400), and continuing the water meter replacement program ($2,279,600).

Sewer Fund

In 2013, there are two major additions to the operational components of the Sewer Fund. First, per the recommendations of the RJN Report reviewed by the Infrastructure Committee in 2012, $1.5 million has been included to repair and upgrade the City's primary lift station (LS #3), and funds have been allocated to analyze and make repairs to the collection system to continue to reduce inflow and infiltration problems ($605,000). The primary capital projects that will be SCADA upgrades to the lift stations ($600,000), installing sanitary sewer mains in the W. Brown and W. Pomeroy neighborhood since the roadways will already be excavated to install the water lines ($207,900), and approximately $2,220,000 in planned equipment replacement at the Wastewater Treatment Plant.

Significant Highlights – Capital Projects Fund

With the ¼ cent home rule sales tax in place to supplement the utility tax monies earmarked for this fund, the 2013 Capital Project Fund Budget includes maintenance of the A. Eugene Rennels Bridge ($400,000), continued the Street Resurfacing Program ($1,104,800), replacement of the parkway trees destroyed by the July 1st storm and removed due to the EAB infestation ($170,000), expansion of the Great Western Bike Trail ($330,000), reconstruction of the Streets Division Parking Lot on Grandlake Blvd. ($350,000), and construction of the Fremont Street Parking lot ($150,000), among others. The Infrastructure Committee approved the 2013 Capital Projects Fund Budget and the 2013-2017 CIP at its November meeting.

Significant Highlights – Other Funds

The remainder of the appropriations is contained within five other funds: Commuter Parking Fund, Downtown TIF Fund, Oliver Square TIF Fund, MIS Replacement Fund, and the Public Benefit Fund.

Commuter Parking Fund

There are no major changes to this Fund.

Downtown and Oliver Square TIF Funds

The only major expenditures contemplated in the Downtown TIF Fund are the continued background work on and environmental remediation for the government campus site ($251,000), increased funding for the Façade Program (from $60,000 to $75,000) and creation of a Retail Grant Program ($50,000), which was recommended for inclusion by the Development Committee at its October meeting.

There are no major changes to the Oliver Square TIF Fund.

MIS Replacement Fund

There are no major changes in this Fund, and it will be closed at the end of 2013.

Public Benefit Fund

The Downtown TIF Fund continues to repay its loan to this Fund. There remains $150,000 to finish the Wayfinding Signage Project per the direction of the Infrastructure Committee and City Council.

Closing Remarks

The 2013 Annual Budget and 2013-2017 Capital Improvement Program will serve as a strategic guide for our organization in the coming year. The Annual Budget reflects the service levels expected by our residents, provides dedicated revenues to support our long-term infrastructure and equipment needs, and lives within our financial means. The budget prioritizes core services and administrative functions and reflects one of the leanest and most efficient municipal corporations within the suburban Chicago area. West Chicago is diligently striving towards providing the highest quality services at one of the lowest costs. To continue in this tradition, all Departments will be challenged to continually evaluate their work teams and performance as

well as benchmark their productivity with comparable communities and outside contractors, where applicable. Our employees continue to be the key to operational and financial success.

The Annual Budget is the outcome of a great deal of hard work, dedication and effort of many people. All of the Department Directors and their staff are to be commended for their continued stewardship of the public dollar and assistance in the development of this document.

The support of the Mayor Kwasman, Acting Mayor Pineda and the City Council during this past year as the City continued with our budget strategy was terrific. You remained supportive of staff, yet continually challenged us to live up to the old adage of "doing more with less". I personally believe this was achieved throughout the organization. Finally, I would like to thank the senior management team for their tremendous assistance with the budgeting process from preparation through implementation.

Sincerely,

Michael L. Guttman
City Administrator

BUDGET PHILOSOPHY AND POLICY

Serving the public trust requires that the annual budget provide the best possible balance of allocation to meet the varied needs of all citizens. The budget is a principal management tool for the City administration and, in allocating the City's resources, it both reflects and defines the annual work plan. In this context, the budget provides a framework for us to accomplish our mission, which is:

"To assure a safe, cohesive and dynamic community that is responsive to the needs of both citizens and businesses as it strives for continuous improvement."

The budget should also reflect important organization values such as integrity, teamwork, service excellence, personal growth, and innovation.

In addition to balancing allocations to meet community needs and incorporating our mission and values, a successful annual budget preparation process requires excellent communications, citizen outreach, and a commitment to excellence. To this end, the process must be a cooperative effort of the entire City organization.

West Chicago prides itself on being an increasingly progressive community, willing to challenge the status quo and moving toward the "cutting edge." City staff has accepted this challenge by developing the budget within the context of a search for creative solutions for the delivery of City services. The budget will emphasize policy and procedure reviews to improve the productivity and effectiveness of service delivery to citizens and employees. Teamwork and efficiency enhancements will limit the amount of bureaucratic "red tape" required, both between functional areas within the City, and between City staff and citizens. The overriding goals must be to support the high standards set by the community and to provide long-term value at reasonable cost.

The budget will be based upon timely, consistent and clearly articulated policies. It will be realistic and will include adequate resources to meet assigned work programs. Once adopted, within the parameters of policy guidelines, departments will be given full spending authority for their budget(s).

The budget policies of the City are rooted in a history of conservative budgeting practices. They're based on a commitment to provide quality services while maximizing the return for each dollar spent. Revenue sources are diversified as much as possible to avoid the impacts of fluctuations in a particular revenue source. The following is the budget policy Council has used as a continuing foundation for fiscal discipline:

- Revenues are conservatively projected using historical trends, reasonably expected changes in the coming year, and an analysis of anticipated economic conditions in the region, the state and the nation.

- Fund balances shall be at least 25% of revenues in the General Fund; the City should strive to increase this amount to 35%.

- The budget is flexible within each Department. Over expenditures in one line item should be compensated within the Departmental budget. Each Department may not overspend its total departmental budget without prior approval. Department Directors may not exceed the staffing levels approved in the budget. The City Administrator may authorize transfers within a fund.

- Major capital expenditures not related to either the water or sewer utilities, for the next five years will be identified in the Capital Projects Fund Budget. This Budget will be updated on an annual basis. Smaller capital purchases may be included in each Department's operating budget.

- User fees, such as water and sewer charges, will be reviewed annually. This is done to ensure that fees cover costs, if intended to do so, meet debt service requirements, and are affordable.

- Implementation of the Budget will be monitored continuously. Purchase orders will be issued only when adequate funding is available.

- All utility taxes from the consumption of gas and electric services shall be deposited in the Capital Projects Fund. Maintenance activities shall be limited within this Fund.

City of West Chicago

GENERAL FUND
PROJECTED REVENUE

01-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected	2015 Projected
311000	Personal Property Repl. Tax	157,985	150,000	140,000	150,000	157,500	165,300
311100	Property Taxes	3,496,719	3,424,000	3,430,000	3,430,000	3,601,500	3,835,600
312000	Sales Tax	3,197,119	3,200,000	3,200,000	3,300,000	3,498,000	3,777,800
313000	Income Tax	2,117,490	2,200,000	2,340,000	2,380,000	2,499,000	2,623,900
314000	Motor Fuel Tax Allotments	792,266	700,000	800,000	700,000	700,000	700,000
316000	Use Tax	395,634	370,000	395,000	410,000	430,500	452,000
321000	Grants	78,140	248,600	182,800	210,000	216,300	222,800
333000	Weed Cutting Fees	7,956	-	1,600	1,000	1,000	1,000
335000	Brush Collection Fees	74,153	73,000	73,000	73,000	73,000	73,000
336000	Police Counter	10,078	10,000	10,000	10,000	10,000	10,000
336100	Police Contractual	261,298	260,000	271,000	275,000	280,500	286,200
337000	Cemetery Fees	75,650	25,000	40,500	25,000	25,000	25,000
345000	Building Permits	413,953	200,000	227,200	250,000	300,000	300,000
345100	Land Cash Administration	3,681	-	2,000	1,000	1,000	1,000
345200	Change of Occupancy Inspections	59,902	45,000	78,100	60,000	60,000	60,000
345300	Rental Inspection Licensing Fee	132,209	120,000	190,000	140,000	147,000	154,400
345500	False Alarm Fees	-	20,000	-	-	20,000	20,000
347000	Liquor Licenses	102,062	85,000	85,000	100,000	105,000	110,300
347500	Amusement Tax	108,060	100,000	110,800	105,000	105,000	105,000
348100	Licensing Contractors	35,090	25,000	38,800	30,000	31,500	33,100
348200	Business Registration Program	29,900	25,000	25,000	25,000	25,000	25,000
348000	Business Licenses	64,930	50,000	65,000	75,000	80,000	85,000
351000	Circuit Court Fines	310,278	300,000	300,000	300,000	310,000	330,000
352000	Parking and "P" Tickets	77,968	75,000	66,000	75,000	75,000	75,000
353000	Oversize Truck	20,300	15,000	16,100	15,000	15,000	15,000
354000	Administrative Adjudication Fines	127,003	85,000	91,900	85,000	85,000	85,000
354100	Traffic Signal Enforcement	395,558	350,000	400,000	350,000	350,000	350,000
355000	Police Towing Charges	221,135	90,000	90,000	100,000	100,000	100,000
357000	Seizures	25,242	-	73,800	-	-	-
361000	Planning and Zoning Review Fees	17,500	20,000	9,400	20,000	20,000	20,000
362000	Engineering Fees	339,922	50,000	98,100	150,000	150,000	150,000
365000	Transfer Station Fees	565,290	525,000	545,000	545,000	545,000	545,000
366000	Telecommunications Tax	1,275,911	1,100,000	1,050,000	1,050,000	1,102,500	1,157,600
367000	Cable Franchise Fees	208,106	200,000	215,000	215,000	215,000	215,000
371000	Interest	39,852	45,000	15,000	20,000	20,000	20,000
386000	Other Reimbursements	137,319	100,000	50,000	50,000	50,000	50,000
386100	Health Insurance Contributions	159,848	150,000	160,000	160,000	168,000	176,400
386500	IRMA/IPBC Revenue Adjustment	336,949	100,000	100,000	200,000	150,000	150,000
387800	Rental Income	127,560	135,000	135,000	140,000	145,000	150,000
388500	Tower Rental Fees	69,075	40,000	41,800	25,000	25,000	25,000
389000	Miscellaneous Revenue	502,981	125,000	123,000	100,000	80,000	80,000
389200	Arts Programming	3,823	3,000	2,200	2,000	2,000	2,000
390000	Transfers	-	50,000	50,000	50,000	-	-
	TOTAL	**$16,575,892**	**$14,888,600**	**$15,338,100**	**$15,402,000**	**$15,974,300**	**$16,762,400**

City of West Chicago

GENERAL FUND EXPENDITURES

Department	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected	2015 Projected
City Council	166,745	198,300	184,400	178,300	178,300	178,300
City Administrator's Office	567,165	1,641,600	1,446,500	692,900	684,900	702,500
Administrative Services	2,408,452	2,640,000	2,462,600	2,899,300	2,820,700	3,017,200
Police	8,769,965	9,225,400	9,059,700	9,229,200	9,623,700	10,077,800
Public Works	3,240,160	2,973,100	2,898,600	2,907,500	2,989,900	3,111,700
Community Development	1,227,120	1,104,000	980,800	994,800	999,900	1,029,400
Total	**$16,379,607**	**$17,782,400**	**$17,032,600**	**$16,902,000**	**$17,297,400**	**$18,116,900**

City of West Chicago

CITY COUNCIL

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	166,745	198,300	184,400	178,300	178,300
TOTAL	**$166,745**	**$198,300**	**$184,400**	**$178,300**	**$178,300**

CITY COUNCIL

Performance Report on FYE 2012 Major Program Objectives

The 2011-2013 City Council Priorities were approved as part of last year's budget process, and significant progress made over the course of 2012, as detailed in the various narratives in this Budget.

The City Council amended the Liquor Code to add a new liquor license category for indoor recreational facilities. The Liquor Control Commission also entered two Agreed Orders with the owners of Club 38 and Privilege Café as a result of their violating the terms of their licenses.

One of the City's most successful initiatives started in 2012: requiring applicants for the City's various licenses to pay all debts due and owing the City prior to getting the license. The City collected over $50,000 in outstanding debt in this manner, only needing to file suit against eight of the property owners. At the time of this writing, three suits have been settled, with the City getting its attorney fees reimbursed. Of the five remaining, one owner cannot be served, and based upon court records, he has no assets to pay the City the money owed (a bank has since foreclosed on the property, and it is no longer a rental unit).

Alderman Pineda was appointed Acting Mayor upon the death of Mayor Kwasman in April. Alderman Chassee was elected Mayor Pro Tempore. To ensure a smooth transition in the future should a future mayor be unable to undertake the responsibilities of the position, a succession plan was codified which states that the Mayor Pro Tempore would serve as mayor in his absence, with seniority amongst the Aldermen determining such should that position not be able to fulfill those duties.

In August, the City Council amended the Approved Budget to cover the unforeseen expenses associated with the July 1st storm. The City incurred over $500,000 in costs to remove parkway trees and trees in Reed-Keppler Park that had been uprooted or severely damaged by the storm, with additional monies to be spent grinding the stumps and restoring the parkways. The City's quick reaction to the storm event and its consequences by police, fire and public works crews as well as the elected officials were noted by many both in and outside of our community.

City of West Chicago

CITY COUNCIL

Description of Major Activities

The City Council is comprised of the elected Mayor and fourteen Aldermen, two from each Ward. The Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to West Chicago. These decisions include, but are not limited to the following: matters of annexation; tax impact; budgets; letting of contracts; citizens' and others' concerns; acceptance of subdivision improvements; establishment of and variations in housing, subdivision, building, drainage, zoning and traffic codes; and establishment of license fees and other charges. The City Clerk is also included here, and that position is responsible for taking meeting minutes.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Liquor Licenses Issued	39	45	45	45
Block Party Permits	15	20	20	20
Full Time Equivalent Positions	**0.38**	**0.38**	**0.38**	**0.38**

CITY COUNCIL
Operations

01-01-10

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4010	Aldermen-Salary	26,945	33,600	26,400	33,600	33,600	33,600
4011	Mayor-Salary	15,270	15,000	15,000	15,000	15,000	15,000
4012	Corporation Counsel-Salary	3,000	3,000	3,000	3,000	3,000	3,000
4014	City Clerk-Salary	4,508	4,500	4,500	4,500	4,500	4,500
4015	Deputy City Clerk-Salary	150	400	200	400	400	400
4050	FICA & Medicare	3,581	4,100	3,600	4,100	4,100	4,100
	Sub-Total	**$53,453**	**$60,600**	**$52,700**	**$60,600**	**$60,600**	**$60,600**
CONTRACTUAL:							
4100	Legal Fees	50,325	70,000	70,000	50,000	50,000	50,000
4105	Consultants	311	2,000	500	1,000	1,000	1,000
4110	Training and Tuition	110	3,000	500	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	32,418	35,000	35,000	38,000	38,000	38,000
4200	Legal Notices	1,077	2,000	1,500	2,000	2,000	2,000
4202	Telephone and Alarms	1,589	2,000	900	-	-	-
4211	Printing and Binding	12,713	10,000	10,000	10,000	10,000	10,000
4223	Legal Reporter Fees	456	500	500	500	500	500
4300	IRMA General Insurance	2,600	-	-	-	-	-
	Sub-Total	**$101,600**	**$124,500**	**$118,900**	**$104,500**	**$104,500**	**$104,500**
4600	Computer/Office Supplies	17	500	500	500	500	500
4613	Postage	34	200	200	200	200	200
4650	Miscellaneous Commodities	1,318	2,000	1,800	2,000	2,000	2,000
4660	Grants	10,000	10,000	10,000	10,000	10,000	10,000
4720	Other Charges	323	500	300	500	500	500
	Sub-Total	**$11,692**	**$13,200**	**$12,800**	**$13,200**	**$13,200**	**$13,200**
	Total	**$166,745**	**$198,300**	**$184,400**	**$178,300**	**$178,300**	**$178,300**

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Administration	216,927	229,400	220,100	197,800	206,700
Special Projects	240,626	1,281,100	1,101,000	386,000	386,000
Marketing and Communications	109,611	131,200	125,400	109,100	92,200
TOTAL	**$567,165**	**$1,641,600**	**$1,446,500**	**$692,900**	**$684,900**

Performance Report on FYE 2012 Major Program Objectives

In terms of the Kerr McGee/Tronox/Weston Solutions clean-up, 2012 proved to be a monumental year. The remaining no-access properties were tested by the EPA and found to be thorium free. This feat was by no means easy, as it took two untraditional means to gain access. The City, via the judicial system, was granted the deed to 727 Wendall Avenue. Also, the Department of Justice granted the EPA's request for an administrative warrant to test 224 E. National Street for thorium. With these properties now evaluated, the residential clean-up is complete. Also, The last phase of the Kress Creek thorium removal (outside of the REF itself) was completed in October, that work taking place in the Route 59 roadway over and adjacent to Kress Creek between Roosevelt Road and Joliet Road/Edgewood Walk. Finally, the West Chicago Wastewater Treatment Plant was officially removed from the role of superfund sites. In 2013, attention will focus on cleaning the remaining portions of the Factory Site.

The City Council approved its 2011-2013 Priority List as part of the 2012 Budget, and staff began working on accomplishing those tasks, the results of which are contained throughout this document, by Department and Fund.

The City acquired two of the three remaining parcels as part of the Central Main Street Redevelopment Project, in addition to a small triangular, non-buildable parcel on West Washington Street where train enthusiasts were squatting to take pictures, which would ultimately negate the purpose of getting a Quiet Zone along the EJ&E Railroad (and the existing Quiet Zone along the Union Pacific Railroad).

The Marketing and Communications Division accomplished its specific goals in 2012 as well as building on the quantity and quality of ongoing communication programs, special events and marketing support for various City departments. Our efforts to broaden our reach was realized with the launch of the City's mobile website, which further advances communications for those residents or visitors on the go, or for those who do not have computers but rely on cell phones for internet access. CityBytes, a series of educational podcasts has been introduced with more coming on a regular basis. They will serve to enlighten and enrich residents' understanding of municipal operations and services, as well as to communicate the energy, vitality and expertise of staff working on their behalf. The transition from a print to an online newsletter has been promoted in numerous ways since September 2012. Its new format was researched and studied from the perspective of online reader preferences and will be ready to debut in January 2013.

City of West Chicago

CITY ADMINISTRATOR'S OFFICE
Administration

Description of Major Activities

The City Administrator and staff direct the administration and execution of policies and goals formulated by the City Council and propose alternative solutions to community problems for City Council consideration. These responsibilities include advising the Council on present and future financial, personnel and program needs, implementing immediate and long-range City priorities, establishing administrative procedures which will assist the City in serving its citizens, preparation of the annual budget, and supervision of City department heads. The office also maintains all records of the City and coordinates the completion of the Freedom of Information Act (FOIA) requests.

FYE 2013 Program Objectives

(1) Update New Elected Officials' Orientation Packet by April 2013 and host training sessions by August 2013.

(2) Monitor the progress of the REF clean-up and restoration and report findings to the City Council throughout 2013.

(3) Continue to coordinate and monitor staff's working towards accomplishing the goals, strategies and tactics in the City Council's 2012-2014 Priority List through December 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Prepare Agendas and Materials for Council Meetings	24	24	24	24
FOIA Requests Processed	162	200	200	200
Full Time Equivalent Positions	**1.38**	**1.00**	**1.00**	**1.00**

CITY ADMINISTRATOR'S OFFICE
Administration

01-02-10

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	152,505	150,600	150,000	128,100	134,600	141,400
4050	FICA & Medicare	8,353	11,600	9,000	9,800	10,300	10,900
4052	ICMA - RC	9,600	10,200	9,700	8,200	8,700	9,200
4056	IMRF	18,890	19,400	19,100	17,500	18,400	19,300
	Sub-Total	**$189,349**	**$191,800**	**$187,800**	**$163,600**	**$172,000**	**$180,800**
CONTRACTUAL:							
4100	Legal Fees	5,556	10,000	8,000	10,000	10,000	10,000
4110	Training and Tuition	1,350	7,000	5,000	5,000	5,000	5,000
4112	Memberships/Dues/Subscriptions	1,778	3,000	2,500	3,000	3,000	3,000
4202	Telephone and Alarms	8,178	6,500	6,500	6,500	6,500	6,500
4300	IRMA General Insurance	6,700	5,800	5,800	5,200	5,700	6,200
4424	Telephone Maintenance & Repair	-	300	-	-	-	-
4425	Hardware Maintenance	-	200	-	-	-	-
	Sub-Total	**$23,563**	**$32,800**	**$27,800**	**$29,700**	**$30,200**	**$30,700**
COMMODITIES:							
4600	Computer/Office Supplies	20	200	200	200	200	200
4607	Gas and Oil	2,787	3,000	3,200	3,200	3,200	3,200
4613	Postage	-	100	100	100	100	100
4650	Miscellaneous Commodities	-	500	500	500	500	500
4720	Other Charges	1,209	1,000	500	500	500	500
	Sub-Total	**$4,015**	**$4,800**	**$4,500**	**$4,500**	**$4,500**	**$4,500**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$216,927**	**$229,400**	**$220,100**	**$197,800**	**$206,700**	**$216,000**

City of West Chicago

CITY ADMINISTRATOR'S OFFICE
Special Projects

Description of Major Activities

This program funds special projects, such as studies associated with a new city hall, the sales tax rebate to Haggerty Ford, Inc. and Volkswagon Group of America, as well as special purchases that come up over the course of the fiscal year.

CITY ADMINISTRATOR'S OFFICE
Special Projects

01-02-07

Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:						
4225 Other Contractual Services	88,748	660,000	625,000	50,000	50,000	50,000
4233 Lobbying Services	-	36,000	36,000	36,000	36,000	36,000
4375 Sales Tax Rebate	151,878	575,000	440,000	300,000	300,000	300,000
Sub-Total	**240,626**	**1,271,000**	**1,101,000**	**386,000**	**386,000**	**386,000**
COMMODITIES:						
4680 Special Events	-	10,000	-	-	-	-
Sub-Total	**$0**	**$10,000**	**$0**	**$0**	**$0**	**$0**
4900 Transfers Out					-	-
Total	**$240,626**	**$1,281,000**	**$1,101,000**	**$386,000**	**$386,000**	**$386,000**

City of West Chicago

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

Description of Major Activities

All efforts of this program element are directed toward promoting the City by providing strategic and creative guidance to developing and executing marketing/business/ communication plans, devising media strategies and maintaining media relations, creating and overseeing graphic designs, producing news releases and other written materials (including City newsletter), editing various publications, assisting in planning and promoting schedules and helping coordinate/marketing special events. It also oversees the content and design elements of the City website and collects and prepares information for uploading. Public relations and community outreach are also within the domain of Marketing and Communications. Overall emphasis is placed on monitoring and maintaining the City's image and brand as a city "*where history and progress meet.*"

FYE 2013 Program Objectives

(1) Assume role of Cultural Arts Commission liaison and develop action plans for current and new initiatives throughout the year.

(2) Administer Funding Agreement and Special Event Policy for Railroad Days by August 2013.

(3) Migrate website files to new back-end database system through WordPress to be completed by October 2013 with soft launch projected for December 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Newsletter Published	6	6	6	6
Press Releases Prepared	115	125	130	135
E-News Releases Prepared	130	130	175	200
Tweets	350	365	500	600
LED Messages Programmed	240	287	300	325
Full Time Equivalent Positions	**.75**	**.50**	**.50**	**.50**

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

01-02-08

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	38,104	39,500	39,500	40,000	42,000	44,100
4029	Overtime	-	-		-	-	-
4050	FICA & Medicare	2,849	3,100	3,100	3,100	3,300	3,400
4056	IMRF	4,717	5,100	5,100	5,500	5,800	6,100
	Sub-Total	**$45,671**	**$47,700**	**$47,700**	**$48,600**	**$51,100**	**$53,600**
CONTRACTUAL:							
4100	Legal	-	500	900	1,000	1,000	1,000
4107	Print Newsletter	28,231	32,000	32,500	-	-	-
4110	Training and Tuition	1,870	2,000	2,000	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	1,327	1,400	1,100	1,200	1,200	1,200
4125	Software Maintenance	742	1,300	500	500	800	1,000
4202	Telephone & Alarms		-	1,100	1,000	1,000	1,000
4204	Electric	1,914	1,000	900	1,000	1,000	1,000
4211	Printing & Binding	1,651	1,500	1,500	1,000	1,000	1,000
4212	Advertising	7,439	6,000	6,000	8,000	8,000	8,000
4225	Other Contractual Services	19,940	36,000	30,000	40,300	20,600	26,200
	Sub-Total	**$63,115**	**$81,700**	**$76,500**	**$56,500**	**$37,100**	**$42,900**
COMMODITIES:							
4600	Computer/Office Supplies	367	300	200	500	500	500
4628	Gallery 200	-	-	-	1,000	1,000	1,000
4646	Arts Programming Supplies	-	-	-	1,500	1,500	1,500
4680	Special Events	359	500	500	500	500	500
4700	Prospect Development	100	1,000	500	500	500	500
	Sub-Total	**$826**	**$1,800**	**$1,200**	**$4,000**	**$4,000**	**$4,000**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$109,611**	**$131,200**	**$125,400**	**$109,100**	**$92,200**	**$100,500**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Human Resources	1,657,227	1,870,100	1,751,300	1,893,300	2,003,900
Accounting	209,585	208,400	196,100	215,400	216,900
Information Technology	198,654	283,500	253,500	503,800	312,000
GIS	39,078	46,500	40,700	54,300	48,400
Administration	219,063	231,500	221,000	232,500	239,500
TOTAL	**$2,323,607**	**$2,640,000**	**$2,462,600**	**$2,899,300**	**$2,820,700**

Performance Report on FYE 2012 Major Program Objectives

As the Federal government has become increasingly involved in the regulation of the banking industry, the trickle down effect has significantly impacted the industry's local government agency customers, resulting in fewer options for investing deposits, collateralization of the deposits, services provided and a decline in financial institutions that offer government accounts or business relationships. Pending the expiration of the Federal government's TAG (Transaction Account Guarantee) program on December 31, 2012, unlimited FDIC for all deposits on account for non-interest bearing accounts will no longer be available to government banking customers who require collateralization of all deposits.

Consequently, it became necessary for the City to move its lockbox operations for processing utility bill payments to a new financial institution/service provider, due in part to the expiration of TAG, and also due to notification being received during the year, from the City's financial institution that provided its lockbox services, that their government services banking division was being eliminated by the end of the year. In making the transition to a new financial institution for lockbox services, the City gained additional service benefits by securing a daily courier service to pick up and deliver utility billing payments to the new provider, thereby streamlining internal processes that reduces staff time needed to open and process payments currently received directly in the mail and drop box, reduces staff time for daily deposit preparation and it eliminates the need for a CSO to make a daily deposit to a second bank.

A new wireless point to point connection from the Police Department facility to the Water Treatment Plant (WTP) was installed to increase the speed from 35 mbps to over 100 mbps for all users located at the WTP. In consideration of the eventual City-wide telephone system upgrade, a protocol was implemented in the switch installation and the configuration of dynamic routing across the City's wide area network that will optimize all network traffic travel across the network and allow for data and voice traffic to travel across the new wireless solution.

Electronic data management systems were created for manually tracked records for all deed certification stamps issued by the City and for all City cemetery plot ownership records, deeds, letters of notification and interments. With the electronic archiving of deed certification stamps, a search for a property sale or closing can be performed by address with shared rights to users. Cross referencing was performed in the implementation of electronic cemetery plot records to provide for a history of plot ownership and transfers of ownership, viewing of cemetery deed documents and information access by owner, cemetery, location and plot number.

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Human Resources

Description of Major Activities

All human resources activities are administered and coordinated in compliance with applicable Civil Service ordinance and rules, State and Federal requirements, and Equal Employment Opportunity guidelines. Actions regarding employees of the City are reviewed and approved by the Administrative Services Department/Human Resources Division to ensure compliance with requirements and the provision of equitable treatment. The Division provides ongoing assistance to the operating departments and employees in all areas of employment, including recruitment, selection, position classification, salary administration, promotion, performance evaluation, training, benefit administration, discipline, on-the-job injuries, employee concerns and labor relations.

FYE 2013 Program Objectives

(1) Review Personnel Rules and update by August 2013.

(2) Schedule and complete respirator fit testing for all required employees by June 2013.

(3) Review Drug and Alcohol Policy and update by October 2013.

(4) Certify employees for mandatory first aid, CPR and AED training by December 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Positions Filled	6	20	10	10
Average Time to Fill Positions (in months)	2	3	2	2
IRMA Insurance Claims Processed	27	37	36	36
Full Time Equivalent Positions	**0.75**	**0.75**	**0.75**	**0.75**

ADMINISTRATIVE SERVICES
Human Resources

01-05-01

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4016	Commission Salaries	-	-		-	-	-
4020	Administrative-Salary	66,183	67,300	67,300	71,000	74,600	78,400
4050	FICA & Medicare	4,885	5,200	5,000	5,500	5,800	6,000
4053	Health/Dental/Life Insurance	1,520,226	1,695,300	1,619,600	1,729,700	1,850,800	1,980,400
4056	IMRF	8,193	8,700	8,700	9,700	10,200	10,700
	Sub-Total	**$1,599,487**	**$1,776,500**	**$1,700,600**	**$1,815,900**	**$1,941,400**	**$2,075,500**
CONTRACTUAL:							
4100	Legal Fees	20,638	55,000	30,600	30,000	25,000	40,000
4108	Employment Exams	19,745	8,800	8,500	15,000	8,800	15,000
4110	Training and Tuition	35	14,000	-	14,000	14,000	14,000
4112	Memberships and Dues	770	800	800	800	800	800
4202	Telephone and Alarms	2,210	1,500	1,200	1,500	1,500	1,500
4212	Advertising	1,882	3,000	900	2,700	2,500	2,500
4225	Other Contractual Services	-	-	-	-	-	-
4300	IRMA General Insurance	3,600	-	-	-	-	-
	Sub-Total	**$48,881**	**$83,100**	**$42,000**	**$64,000**	**$52,600**	**$73,800**
COMMODITIES:							
4600	Computer/Office Supplies	433	500	300	500	500	500
4650	Miscellaneous Commodities	427	200	100	200	200	200
4674	Safety Budget	3,086	3,800	3,000	7,000	3,500	7,000
4680	Employee Events	4,913	6,000	5,300	5,700	5,700	5,700
	Sub-Total	**$8,859**	**$10,500**	**$8,700**	**$13,400**	**$9,900**	**$13,400**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-				
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$1,657,227**	**$1,870,100**	**$1,751,300**	**$1,893,300**	**$2,003,900**	**$2,162,700**

ADMINISTRATIVE SERVICES DEPARTMENT
Accounting

Description of Major Activities

Activities performed within the Accounting Division include directing, recording and reporting all financial transactions and operations of the City. Technical support is provided to all departments as well as participation in the formulation and execution of the City's financial policies. The Accounting Division includes payroll processing, utility billing, accounting, collections, financial services, accounts payable and coordination of the annual audit of the City's financial records and internal controls. Internal services include the issuance of invoices on behalf of other City departments for items such as health insurance premiums for retirees and COBRA, legal fees, lot cuttings, damage to City property, police security services, fuel purchases, and deeds to cemetery plots.

FYE 2013 Program Objectives

(1) Implement alternative methods of payment remittance options for utility bills, including automated voice response and expanded web capabilities for streamlined receipt processing, by June 2013

(2) Offer email notification of utility bill availability that provides customers the capability to view and print utility bills via the Internet by September 2013.

(3) Assess, determine and track operational benefits that were proposed as a result of the implementation of Neptune ARB software relative to the water meter replacement program, which should include a reduction of estimated/manual meter readings and a decrease of utility account work orders, by April 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Number of receipts processed	47,740	50,000	45,000	45,000
Number of payable checks processed	3,251	3,300	3,500	3,750
Number of payroll checks processed	3,544	3,500	3,500	3,500
Full Time Equivalent Positions	**1.63**	**1.63**	**1.63**	**1.63**

ADMINISTRATIVE SERVICES
Accounting

01-05-02

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	130,246	131,700	131,700	133,800	140,500	147,600
4029	Overtime	-	200	-	200	200	200
4050	FICA & Medicare	9,561	10,100	9,700	10,300	10,800	11,300
4052	ICMA-RC	2,034	1,300	1,200	1,300	1,400	1,500
4056	IMRF	16,125	17,000	17,000	18,300	19,200	20,100
	Sub-Total	**$157,967**	**$160,300**	**$159,600**	**$163,900**	**$172,100**	**$180,700**
CONTRACTUAL:							
4101	Auditing Fees	15,960	16,400	16,400	16,800	17,300	18,000
4108	Employment Exams	-	100	-	100	100	100
4110	Training and Tuition	-	2,200	400	2,300	2,300	2,300
4112	Memberships/Dues/Subscriptions	225	500	300	500	500	500
4125	Software Maintenance	9,001	12,500	8,800	10,400	10,700	11,100
4202	Telephone and Alarms	2,287	1,700	2,200	2,400	2,600	2,600
4225	Other Contractual Services	2,082	4,400	-	12,000	4,500	3,200
4300	IRMA General Insurance	11,900	-	-	-	-	-
4425	Hardware Maintenance	120	200	-	200	200	200
	Sub-Total	**$41,575**	**$38,000**	**$28,100**	**$44,700**	**$38,200**	**$38,000**
COMMODITIES:							
4600	Computer/Office Supplies	105	500	300	500	500	500
4650	Miscellaneous Commodities	44	100	-	300	100	100
4702	Bank Fees	9,896	9,500	8,100	6,000	6,000	6,000
	Sub-Total	**$10,044**	**$10,100**	**$8,400**	**$6,800**	**$6,600**	**$6,600**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$209,585**	**$208,400**	**$196,100**	**$215,400**	**$216,900**	**$225,300**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Information Technology

Description of Major Activities

The main purpose of the Information Technology (IT) Division is to provide services that satisfy the City's information needs effectively. As part of the service, it has the authority and responsibility for review, control and improvement in such technology areas as office automation, communications, microcomputers, telephone, video and monitoring devices and network administration. The IT element has the responsibility for a Long-Range Plan that commits to resources and a stable direction for the future. Finally, IT also keeps abreast of state-of-the-art developments in information technology.

FYE 2013 Program Objectives

(1) Implement an off-site disaster recovery system that will mirror the City's email and Sungard Pentamation systems that provides for the restoration of both systems within four hours by May 2013.

(2) Upgrade Community Plus software to EPlus version which will yield one centralized database, improved reporting for all applications, improved customer service and utility billing customer access to account information by November 2013.

(3) Install new Cisco switches at each City location in preparation for the City-wide telephone system upgrade by August 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Number of help desk calls annually	1,153	1,100	1,200	1,300
Full Time Equivalent Positions	**0.50**	**0.50**	**0.50**	**0.50**

ADMINISTRATIVE SERVICES
Information Technology

01-05-03

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	54,303	53,300	53,300	53,300	56,000	58,800
4050	FICA & Medicare	4,101	4,100	4,100	4,100	4,300	4,500
4056	IMRF	6,488	6,900	6,900	7,300	7,700	8,100
	Sub-Total	**$64,892**	**$64,300**	**$64,300**	**$64,700**	**$68,000**	**$71,400**
CONTRACTUAL:							
4104	Data Processing	3,114	-	-	-	-	-
4105	Consultants	2,000	4,200	2,800	2,700	3,000	3,000
4109	Network Charges	8,914	13,600	12,600	13,600	13,600	13,600
4110	Training and Tuition	-	2,500	1,800	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	-	400	200	400	400	400
4125	Software Maintenance	26,870	36,900	21,000	52,700	74,200	74,200
4202	Telephone and Alarms	950	1,100	1,300	1,500	1,500	1,500
4225	Other Contractual Services	67,255	75,000	71,200	150,800	9,800	9,800
4300	IRMA General Insurance	1,600	-	-	-	-	-
4424	Telephone Maintenance & Repair	-	400	-	400	400	400
4425	Hardware Maintenance	16,341	20,900	17,800	36,200	36,200	36,200
	Sub-Total	**$127,044**	**$155,000**	**$128,700**	**$260,800**	**$141,600**	**$141,600**
COMMODITIES:							
4600	Computer/Office Supplies	2,339	3,500	2,100	7,500	7,500	7,500
	Sub-Total	**$2,339**	**$3,500**	**$2,100**	**$7,500**	**$7,500**	**$7,500**
CAPITAL OUTLAY:							
4806	Other Capital Outlay	4,379	60,700	58,400	129,000	2,500	2,500
4812	MIS Replacement	-	-	-	41,800	92,400	104,100
	Sub-Total	**$4,379**	**$60,700**	**$58,400**	**$170,800**	**$94,900**	**$106,600**
	Total	**$198,654**	**$283,500**	**$253,500**	**$503,800**	**$312,000**	**$327,100**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Geographic Information System

Description of Major Activities

The main purpose of the Geographic Information System (GIS) Division is to provide geographic data and technology that will facilitate daily department tasks. In addition to the creation and management of geographic datasets, user training is conducted by the GIS Coordinator to assist City staff with the system. Documentation of existing data, hardware, and software is maintained by the GIS Coordinator and posted to the City website where applicable. The management and implementation of all long-term projects and research and development of future projects is also the responsibility of the GIS Coordinator.

FYE 2013 Program Objectives

(1) Upgrade GIS server operating system to Windows 2008 server system, install related ESRI server based software upgrade and update to current version for all related desktop software by March 2013.

(2) Automate GIS database compression routines to aid administration of SQL databases in new ESRI desktop software, and research and utilize new scripting tools by August 2013.

(3) Investigate production of an available properties Internet web application and incorporate into City website for general web public browsing by September 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Number of special map/data requests	200	210	220	220
Full Time Equivalent Positions	**0.50**	**0.50**	**0.50**	**0.50**

ADMINISTRATIVE SERVICES
Geographic Information System

01-05-04

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	19,374	21,100	20,400	22,400	23,600	24,800
4050	FICA & Medicare	1,482	1,700	1,500	1,800	1,900	1,900
4056	IMRF	2,398	2,800	2,600	3,100	3,300	3,400
	Sub-Total	**$23,254**	**$25,600**	**$24,500**	**$27,300**	**$28,800**	**$30,100**
CONTRACTUAL:							
4110	Training and Tuition	1,872	2,500	2,500	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	50	100	100	300	100	100
4125	Software Maintenance	8,700	9,800	9,300	9,800	9,800	9,800
4300	IRMA General Insurance	1,600	-	-	-	-	-
4425	Hardware Maintenance	1,299	3,900	-	2,300	3,100	3,100
	Sub-Total	**$13,521**	**$16,300**	**$11,900**	**$14,900**	**$15,500**	**$15,500**
COMMODITIES:							
4600	Computer/Office Supplies	2,211	3,000	2,700	4,000	4,000	4,000
4607	Gas and Oil	92	100	100	100	100	100
	Sub-Total	**$2,303**	**$3,100**	**$2,800**	**$4,100**	**$4,100**	**$4,100**
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	1,500	1,500	8,000	-	-
4812	MIS Replacement	-	-				
	Sub-Total	**$0**	**$1,500**	**$1,500**	**$8,000**	**$0**	**$0**
	Total	**$39,078**	**$46,500**	**$40,700**	**$54,300**	**$48,400**	**$49,700**

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT
Administration

Description of Major Activities

The Administration Division is responsible for the City's central finance and accounting functions, human resources, information technology, GIS and risk management. Duties include providing technical support and assistance to other departments and divisions to facilitate the completion of tasks, as well as participation in the formulation and execution of the City's financial policies. Responsibilities include the administration of a cash management and investment program, issuance and monitoring of debt, preparation of the annual tax levies, annual financial reporting as required by law and the maintenance to and all upgrades of the City's financial software system.

FYE 2013 Program Objectives

(1) Initiate City-wide fixed asset appraisal for all assets and infrastructure and obtain updated valuations, estimated replacement costs and remaining useful life and an accounting of infrastructure replacement and deletion values by August 2013.

(2) Complete physical security assessment of City Hall facility, review of security and safety conditions, practices and policies and install upgraded exterior security camera configuration by June 2013.

(3) Assess and investigate the benefits as compared to financial feasibility of early retirement of the Water Treatment Plant IEPA loan by July 2013.

(4) Install Remote Deposit Scanner to provide same day deposit of checks by March 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Liens and MOJ's Filed	364	150	100	100
Number of Counter Customers	15,500	16,000	17,000	17,000
Number of Telephone Calls	38,500	38,500	39,000	38,000
Number of Service Requests	200	275	280	275
Full Time Equivalent Positions	**1.625**	**1.625**	**1.625**	**1.625**

ADMINISTRATIVE SERVICES
Administration

01-05-10

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4013	City Treasurer-Salary	4,508	4,500	4,500	1,500	-	-
4020	Administrative-Salary	156,097	156,200	156,300	158,000	165,900	174,200
4029	Overtime	-	100	-	100	100	100
4050	FICA & Medicare	10,849	12,400	10,800	12,300	12,700	13,400
4052	ICMA-RC	8,135	4,900	4,600	4,900	5,200	5,500
4056	IMRF	19,330	20,200	20,100	21,600	22,600	23,800
	Sub-Total	**$198,919**	**$198,300**	**$196,300**	**$198,400**	**$206,500**	**$217,000**
CONTRACTUAL:							
4100	Legal Fees	-	500	1,500	1,000	1,000	1,000
4110	Training & Tuition	-	2,500	400	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	1,255	1,500	1,400	1,500	1,500	1,500
4202	Telephone and Alarms	735	1,000	1,000	1,200	1,200	1,200
4225	Other Contractual Services	-	500	-	2,200	500	2,400
4300	IRMA General Insurance	1,900	5,800	5,800	5,800	6,300	6,800
4501	Postage Meter Rental	1,400	2,300	1,500	1,600	1,800	1,800
4502	Copier Rental	3,812	3,900	3,900	4,100	4,200	4,200
	Sub-Total	**$9,102**	**$18,000**	**$15,500**	**$19,900**	**$19,000**	**$21,400**
COMMODITIES:							
4600	Office Supplies	5,710	6,500	3,500	6,000	6,000	6,000
4613	Postage	5,249	8,500	5,600	7,800	7,800	7,800
4650	Miscellaneous Commodities	-	100	-	300	100	100
4720	Other Charges	83	100	100	100	100	100
	Sub-Total	**$11,042**	**$15,200**	**$9,200**	**$14,200**	**$14,000**	**$14,000**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-				
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$219,063**	**$231,500**	**$221,000**	**$232,500**	**$239,500**	**$252,400**

City of West Chicago

POLICE DEPARTMENT

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	8,599,439	8,938,500	8,821,100	8,984,800	9,384,100
ESDA	5,049	18,900	15,400	20,600	15,800
Grants	165,476	268,000	223,200	223,800	223,800
TOTAL	**$8,769,965**	**$9,225,400**	**$9,059,700**	**$9,229,200**	**$9,623,700**

Performance Report on FYE 2012 Major Program Objectives

The results of a needs assessment indicated that one of the primary community concerns was traffic-related issues. Consequently, Department staff undertook an in-depth evaluation of this service as currently provided, which resulted in a recommendation to restructure the Traffic Safety Unit. The new Unit, which will include a Sergeant and a third patrol officer, has been given clearly defined objectives, such as partnering with the School Districts to increase the level of traffic safety in and around our schools. The need for this new Unit Sergeant prompted an analysis of the current organizational structure to better realign the supervisory staff. The results revealed that the Street Operations Unit Sergeant and the Investigations Unit Sergeant could be combined.

In 2012, the City signed a contract with Lexipol. Staff has completed the review of every policy and made the necessary transition from the CALEA model of policies to Lexipol.

The City is extremely close to obtaining its Storm Ready Certification from the National Weather Service, but two items remain: setting up procedures for a severe weather hazard plan and community presentations. The severe weather hazard plan is a set of operating guidelines that covers the monitoring of severe weather, its impact on the community, and coordinated dispatching of all responders. Community presentations are a part of the overall community awareness and education component and staff is working with the Library District to present information on severe weather preparedness and siren activation. Staff is still in the process of drafting training standards based on the Emergency Management Coordinators Association of DuPage (EMCAD) recommendations, and they should be finalized in 2013. Finally, repairs were completed to the ESDA vehicles and equipment.

In 2012, the City received the following grants:

Community Development Block Grant and Teen Reach Grant: These grants were used to operate the Neighborhood Resource Centers.

Traffic Grant: This grant is used to fund increased enforcement of occupant restraint, impaired driving and speed laws.

21st Century Elementary Community Learning Center Grant: This grant is used to pay for the staff and operating costs for the After-School Program at Pioneer School.

Get in the Action Mini Mobilization Grant: The funds from this grant paid for an industrial size refrigerator for the After-School Program at Pioneer School.

Bulletproof Vest Partnership Program: The funds from this grant are used to assist in the purchase of new and replacement bulletproof vests for Department personnel.

In October 2012, the U.S. Department of Justice published a report showing that violent crime in the United States has increased by 17% during the 2011 calendar year. As of October 2012, our Crime Analysis Unit reports that violent crimes in West Chicago are down by 8% from the previous year.

In 2012, the City adopted the Pawnbrokers and Precious Metals Dealers Ordinance, which will provide local oversight over a virtually unregulated industry.

POLICE DEPARTMENT
Operations

Description of Major Activities

Police Operations encompasses the Patrol Division and specialty units carrying out law enforcement functions, as well as property control, Community Service Officers (CSO) and Social Services. Within Operations, the Patrol Division is responsible for responding to calls for service, conducting proactive/ preventive patrols and traffic monitoring and enforcement. The Detective Unit is responsible for conducting criminal and internal investigations, the Street Operations Units is responsible for carrying out tactical vice and gang related operations. The property custodian is responsible for the safekeeping of all items of evidentiary value. CSOs' are responsible for completing quasi-criminal reports as well as enforcing ordinance and parking violations. The Social Service Unit provides consultation, referral services and crisis intervention. This Unit also coordinates the Neighborhood Resource Centers.

FYE 2013 Program Objectives

(1) Provide in-house training to all personnel on proper evidence submission procedures, which will include submitting Synthetic Marijuana to the DuPage County Crime Lab, by April 2013.

(2) Develop a plan to replace the current software program for tracking training for all personnel by September 2013.

(3) Research and submit a plan for the implementation of a volunteer program by October 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Drug Arrests	87	93	100	108
Domestic Disturbances	241	226	196	166
Auto Crashes	859	761	675	591
DUI Arrests	124	120	113	106
Traffic Citations	6,745	5,427	5,082	4,738
Self-Initiated Activity	22,220	16,720	14,666	12,612
Calls for Service	10,816	9,814	8,997	8,180
Total Activity	39,037	32,026	29,210	26,816
Index I Crime	374	257	192	127
Animal Complaints	82	79	75	68
Full Time Equivalent Positions	**59.0**	**59.0**	**59.0**	**59.0**

POLICE
Operations

01-06-13

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative Salary	672,465	948,800	935,000	931,800	939,000	986,000
4022	Patrolmen Salary	2,795,936	3,136,100	3,153,600	3,325,400	3,525,000	3,736,500
4023	Sergeants Salary	924,711	650,000	650,000	656,400	689,300	723,800
4025	CSO Salary	140,762	145,000	135,000	103,300	108,500	114,000
4026	Contract Services Salary	14,529	20,000	20,000	20,000	20,000	20,000
4029	Administrative Overtime	-	2,000	-	1,000	1,000	1,000
4032	Officer Overtime	365,409	410,500	410,500	418,700	427,100	435,700
4035	CSO Overtime	277	2,000	1,000	1,000	1,000	1,000
4050	FICA & Medicare	362,373	410,500	405,900	417,600	436,900	460,400
4051	Police Pension	1,380,000	1,380,000	1,380,000	1,380,000	1,449,000	1,521,500
4054	Unemployment Insurance	4,126	-	12,400	-	-	-
4056	IMRF	58,935	62,400	65,600	56,000	58,800	61,800
	Sub-Total	**$6,719,522**	**$7,167,300**	**$7,169,000**	**$7,311,200**	**$7,655,600**	**$8,061,700**
CONTRACTUAL:							
4100	Legal Fees	140,122	140,000	140,000	140,000	140,000	140,000
4108	Pre-Employment Exams	173	-	1,800	-	-	-
4110	Training and Tuition	11,798	33,000	22,000	32,000	32,000	32,000
4111	Mileage & Travel	1,729	5,500	1,200	5,000	5,000	5,000
4112	Memberships/Dues/Subscriptions	3,815	8,300	8,000	10,500	10,500	10,500
4125	Software Maintenance	37,439	35,700	35,700	38,100	42,100	42,100
4202	Telephone and Alarms	43,665	36,500	27,000	19,000	19,000	19,000
4211	Printing and Binding	5,976	6,000	6,000	5,000	5,000	5,000
4216	Grounds Maintenance	2,255	2,500	2,500	2,500	2,500	2,500
4220	Social Services	556	1,000	1,000	-	-	-
4221	DuComm Quarterly	446,847	448,800	447,600	497,500	512,500	527,900
4225	Other Contractual Services	51,352	52,600	52,600	58,300	58,300	58,300
4230	Graffiti Removal-Contractual	13,925	13,000	15,000	13,500	13,500	13,500
4231	Reception Support	108,134	103,000	110,000	100,000	100,000	100,000
4232	Crossing Guards	35,451	35,700	35,700	35,700	35,700	35,700
4300	IRMA General Insurance	324,803	307,000	307,000	278,000	300,300	324,400
4301	Other Insurance	15,370	15,000	15,000	15,000	15,000	15,000
4400	Vehicle Maint. and Repair	25,746	-	-	-	-	-
4423	Radio Equipment Maint. and Repair	17,229	14,400	14,400	20,000	20,000	20,000
4424	Telephone Maint. and Repair	68	300	-	-	-	-
4425	Hardware Maintenance	23,349	17,900	15,000	14,300	13,400	13,400
4501	Postage Meter Rental	802	900	1,000	900	900	900
4502	Copier Fees	8,975	8,300	9,000	9,000	9,000	9,000
	Sub-Total	**$1,319,579**	**$1,285,400**	**$1,267,500**	**$1,294,300**	**$1,334,700**	**$1,374,200**

POLICE
Operations

01-06-13

	Expense Item	Actual 2010	Budgeted 2011	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
COMMODITIES:							
4600	Computer/Office Supplies	5,444	5,300	3,500	4,500	4,500	4,500
4601	Field Equipment	14,427	10,000	10,000	10,000	7,000	7,000
4603	Parts for Vehicles	28,777	-	-	-	-	-
4607	Gas and Oil	125,671	125,000	125,000	123,000	123,000	123,000
4613	Postage	475	7,000	7,000	7,000	7,000	7,000
4615	Uniforms and Safety Equipment	28,095	35,000	29,000	35,000	35,000	35,000
4616	Vehicle License Fees	689	1,000	1,000	1,000	1,000	1,000
4617	First Aid Supplies	627	1,000	1,300	1,300	1,300	1,300
4618	Ammunition and Firearms	15,074	22,000	22,000	25,000	25,000	25,000
4627	Educational Programs	8,528	6,000	7,300	6,000	6,000	6,000
4629	CERT Supplies	-	-	-	5,000	5,000	5,000
4645	Film & Developing	94	-	-	-	-	-
4650	Miscellaneous Commodities	10,228	10,000	10,000	8,000	8,000	8,000
4720	Other Charges	3,255	-	-	-	-	-
	Sub-Total	**$241,384**	**$222,300**	**$216,100**	**$225,800**	**$222,800**	**$222,800**
CAPITAL OUTLAY:							
4802	Office Equipment	-	-				
4804	Vehicles	-	166,500	166,500	133,300	171,000	179,500
4805	Communication Equipment	402	2,000	2,000	3,200	-	-
4806	Other Capital Outlay	-	-	-	17,000	-	-
4812	MIS Replacement	-	95,000	-	-	-	-
	Sub-Total	**$402**	**$263,500**	**$168,500**	**$153,500**	**$171,000**	**$179,500**
	Total	**$8,280,887**	**$8,938,500**	**$8,821,100**	**$8,984,800**	**$9,384,100**	**$9,838,200**

Description of Major Activities

In accordance with the Illinois Emergency Management Act of January 1992, the West Chicago Emergency Services and Disaster Agency (ESDA) exists to prevent, minimize, repair, and alleviate injury or damage resulting from disaster caused by enemy attack, sabotage, or other hostile action, or from natural or man-made disasters. Its primary function continues to be one of support/relief for the West Chicago Police Department. Typically ESDA provides assistance at major traffic accidents, protects evidence at crime scenes, and protects the public and property in the event of weather-related damage.

ESDA volunteers are trained to spot potentially hazardous weather, which may affect the City or western DuPage County. It is part of a multi-county network of weather spotters, providing first-hand information to the DuPage County Office of Emergency Management. This information is used for countywide severe weather alerts, and is passed on to the National Weather Service. Storm spotting also enables ESDA to provide warnings of potentially dangerous weather conditions to the residents of West Chicago. All members of ESDA are required to maintain certification as Severe Weather Spotters.

Since 1991, ESDA has maintained an Outdoor Warning Siren System to warn residents of approaching tornados, major emergencies, or the possible threat of an attack on the United States. The current siren system contains seven sirens. With the new telemetry system in place, all sirens are "growl tested" weekly. Sirens are fully tested by DuComm on the first Tuesday of each month. The full test consists of a three-minute steady tone. The growl test activates each siren for approximately one second, and is used to verify that all key components in the siren system are operational.

FYE 2013 Program Objectives

(1) Complete Storm Ready certification requirements from the National Weather Service by June 2013.

(2) Develop and implement training standards based on the Emergency Management Coordinators Association of DuPage (EMCAD) recommendations and model standards by October 2013.

(3) Obtain an additional VHF frequency and make "Citywide" radio channel repeater operational by November 2013.

POLICE
Emergency Services and Disaster Agency (ESDA)

01-06-14

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:							
4110	Training and Tuition	300	500	200	500	500	500
4202	Telephone and Alarms	1,004	1,000	1,000	1,000	1,000	1,000
4204	Electric	222	300	-	-	-	-
4225	Other Contractual Services	2,035	4,900	3,500	3,500	3,500	3,500
4401	Vehicle Repair	-	-	-	-	-	-
4429	Radio Repair	-	800	800	800	800	800
	Sub-Total	**$3,561**	**$7,500**	**$5,500**	**$5,800**	**$5,800**	**$5,800**
COMMODITIES:							
4600	Computer/Office Supplies	16	100	100	100	100	100
4603	Parts for Vehicles	451	-	-	-	-	-
4604	Tools & Equipment	103	500	500	500	500	500
4607	Gas and Oil	805	1,000	1,000	1,000	1,000	1,000
4615	Uniforms& Safety Equipment	-	2,200	1,000	7,000	2,200	2,200
4650	Miscellaneous Commodities	113	500	200	500	500	500
	Sub-Total	**$1,489**	**$4,300**	**$2,800**	**$9,100**	**$4,300**	**$4,300**
CAPITAL OUTLAY:							
4804	Vehicles	-	7,100	7,100	5,700	5,700	5,700
	Sub-Total	**$0**	**$7,100**	**$7,100**	**$5,700**	**$5,700**	**$5,700**
	Total	**$5,049**	**$18,900**	**$15,400**	**$20,600**	**$15,800**	**$15,800**

POLICE DEPARTMENT
Grants

Description of Major Activities

The West Chicago Police Department applies for a number of grants each year. Those grants pay for personnel costs associated with the grant (salary and benefits) and/or they can pay for new equipment for social services and patrol operations. Social grants covered are: Teen Reach, WE-GO, and Community Development Block Grant (CDBG). Patrol operations covers: traffic related initiatives (speeding autos, Impaired Drivers, Roadside Safety Checks), soft body armor, Tobacco Enforcement. Revenue for each of these grants fluctuates annually. Expenditures reflected in the expense summary are based on probable revenue, not guaranteed revenue each year.

FYE 2013 Program Objectives

(1) Meet the grant requirements for the Traffic Grant for 2013 and submit an application for 2014 by April 2013.

(2) Meet the requirements for the 21st Century Grant for 2013 and submit application for 2014 by August 2013.

(3) Meet the requirements for the Neighborhood Resource Center Grants for 2013 and research opportunities for new grants by June 2013.

POLICE
Grants

01-06-16

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	AdministrativeSalary	91,128	184,000	148,000	159,400	159,400	159,400
4032	Officer Overtime	48,079	34,000	34,000	23,200	23,200	23,200
4050	FICA & Medicare	10,572	16,700	14,000	14,000	14,000	14,000
4056	IMRF	7,786	23,700	19,100	20,500	20,500	20,500
	Sub-Total	**$157,566**	**$258,400**	**$215,100**	**$217,100**	**$217,100**	**$217,100**
CONTRACTUAL:							
4110	Training and Tuition	246	400	800	-	-	-
4112	Membership Dues	-	-	-	-	-	-
4202	Telephone and Alarms	4,686	5,200	3,800	3,100	3,100	3,100
4225	Other Contractual Services	1,154	-	700	900	900	900
4502	Copier Rental	878	1,000	800	700	700	700
	Sub-Total	**$6,964**	**$6,600**	**$6,100**	**$4,700**	**$4,700**	**$4,700**
COMMODITIES:							
4600	Office Supplies	592	1,000	1,000	1,000	1,000	1,000
4627	.Educational Programs	218	1,000	-	-	-	-
4650	Miscellaneous Commodities	137	1,000	1,000	1,000	1,000	1,000
	Sub-Total	**$946**	**$3,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**
	Total	**$165,476**	**$268,000**	**$223,200**	**$223,800**	**$223,800**	**$223,800**

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Engineering	129,843	100,400	103,800	40,000	40,900
Municipal Properties	302,652	277,500	301,500	284,700	292,800
Administration	197,793	165,000	168,000	170,000	150,000
Forestry	84,632	79,000	82,200	88,400	91,700
Cemeteries	72,170	79,000	73,300	82,600	86,400
Road and Bridge	1,483,896	1,107,900	1,092,500	1,073,300	1,149,500
Maintenance Garage	163,467	282,800	309,000	285,400	286,000
Motor Fuel Tax	805,707	881,500	768,300	883,100	892,600
TOTAL	**$3,240,160**	**$2,973,100**	**$2,898,600**	**$2,907,500**	**$2,989,900**

Performance Report on FYE 2012 Major Program Objectives

Engineering Division staff was busy in 2012 with close-out of FY2011 construction projects, the Clayton Street Reconstruction Project, the Old Heidelberg Collector Street Resurfacing Project, the Illinois Route 64 Utility Relocation Project, and the FY2012 Proactive Street Improvement (resurfacing) Program. Design services were completed for the Great Western Bike Path Project, the North Factory Street Reconstruction Project, and the Illinois Route 38 Utility Relocation Project; all are scheduled to be completed in FY2013. Staff also spent significant time on preparation and administration of many of the City's other annual capital improvement replacement projects including Crack Sealing Program and Sidewalk Replacement Program, and working with the CN Railroad to develop a quiet zone corridor through West Chicago. The balance of staff's time was spent on utility permit reviews and assisting the Community Development Department with private development project inspections, punchlists, close-outs, and project acceptances. In addition, staff applied for Surface Transportation Program (STP) grant monies through the DuPage Mayors and Managers Conference (DMMC), for Community Development Block Grant (CDBG) monies through the DuPage County Community Development Commission, and grant monies through the Illinois Department of Commerce and Economic Opportunity (DCEO).

The Facility Management Division inspected, serviced, and maintained all municipal building HVAC systems, all City street lights, and all City-owned properties. The roof at the Police Department was replaced, the rear entry door at City Hall was replaced, and a new exhaust system was installed at the Maintenance Garage to improve air quality. Planned landscape and signage improvements at City Hall were not completed, but will be a priority for 2013.

Forestry program objectives focused on the management of the Emerald Ash Borer (EAB). The second year of a City-wide seven-year Ash tree EAB insecticidal treatment program was completed in July. Contractual brush pick-up was satisfactorily completed during 2012 by Kramer Tree Specialists. Removal of EAB-infested Ash trees was also completed in 2012.

Maintenance Garage, Cemetery, and Motor Fuel Tax Program objectives were also substantially completed, with the exception of the seal coating of the roads in Glen Oak Cemetery, which was delayed until 2013.

With the exception of the North Factory Street Project, objectives outlined in Public Works Administration and Road & Bridge were not completed and are identified as priorities in FY2013.

City of West Chicago

PUBLIC WORKS DEPARTMENT
ENGINEERING

Description of Major Activities

The responsibilities of the City's engineering staff include, but are not limited to: maintenance of existing City infrastructure; plan review and approval; site inspections and project acceptance for all privately initiated construction improvements; manage several capital improvement projects, performing resident engineer duties as required; administer various consulting, engineering and geotechnical contracts; manage contract bids and conduct contract payouts; performing field surveys related to public improvements; address and resolve citizens' complaints relating to the field of public works and civil engineering; furnish engineering services for other departments, as required; and attend meetings with other governmental agencies, technical personnel, citizens, and developers on behalf of the City, as necessary.

FYE 2013 Program Objectives

(1) Research available alternative funding sources for roadway and capital improvement projects and submit appropriate applications for funding by November 2013.

(2) Re-evaluate and update the five-year street improvement program priority list and present to Infrastructure Committee for concurrence by October 2013.

(3) Accept the public improvements associated with St. Andrews Estates Subdivision, Pioneer Prairie Subdivision, Prairie Meadows Subdivision, Pioneer Park Improvements, Shoppes of West Chicago (191 W. North Ave.), Gateway Center 1 & 2 (515 & 540 Main St.), Educare (851 Pearl Road), District 33 Middle School Expansion, and Johnny Glen Williams Subdivision.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Stormwater Permits Issued	40	31	25	25
Acceptance of Public Improvements	11	6	10	10
Full Time Equivalent Positions	**0.56**	**0.13**	**0.13**	**0.13**

PUBLIC WORKS
Engineering

01-09-20

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	62,281	62,800	61,600	13,800	14,500	15,300
4029	Overtime	409	500	200	500	500	500
4050	FICA & Medicare	4,103	4,900	4,500	1,100	1,200	1,300
4056	IMRF	7,764	8,200	8,000	2,000	2,100	2,200
	Sub-Total	**$74,556**	**$76,400**	**$74,300**	**$17,400**	**$18,300**	**$19,300**
CONTRACTUAL:							
4100	Legal Fees	648	1,000	4,400	1,000	1,000	1,000
4110	Training and Tuition	405	1,500	1,500	1,500	1,500	1,500
4112	Memberships/Dues/Subscriptions	541	700	600	700	700	700
4202	Telephone and Alarms	6,034	6,000	1,800	6,000	6,000	6,000
4225	Other Contractual Services	25,034	5,000	13,400	5,000	5,000	5,000
4300	IRMA General Insurance	15,400	-	-	-	-	-
4301	Other Insurance	2,500	-	-	-	-	-
	Sub-Total	**$50,562**	**$14,200**	**$21,700**	**$14,200**	**$14,200**	**$14,200**
COMMODITIES:							
4600	Computer/Office Supplies	1,753	2,500	2,800	2,500	2,500	2,500
4601	Field Equipment	234	1,000	-	-	-	-
4607	Gas and Oil	1,960	1,500	900	1,500	1,500	1,500
4613	Postage	82	300	100	100	100	100
4615	Uniforms& Safety Equipment	230	500	200	500	500	500
4650	Miscellaneous Commodities	465	500	300	1,000	1,000	1,000
	Sub-Total	**$4,725**	**$6,300**	**$4,300**	**$5,600**	**$5,600**	**$5,600**
CAPITAL OUTLAY:							
4804	Vehicles	-	3,500	3,500	2,800	2,800	2,800
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$3,500**	**$3,500**	**$2,800**	**$2,800**	**$2,800**
	Total	**$129,843**	**$100,400**	**$103,800**	**$40,000**	**$40,900**	**$41,900**

PUBLIC WORKS DEPARTMENT
MUNICIPAL PROPERTIES

Description of Major Activities

The maintenance of all City facilities is performed under the direction of the Public Works Department. The employees' main responsibilities are the daily upkeep and repair of City Hall, Museum, Police Station, Fleet Maintenance Garage, Water Treatment Plant, Utility Facilities, and the Streets Facility. Buildings and grounds maintenance includes limited painting, light electrical and plumbing repairs, replacement of worn-out parts and other general construction, repair and maintenance work. Major maintenance and repair work is performed by independent contractors, as is the janitorial cleaning of the municipal buildings.

FYE 2013 Program Objectives

(1) Replace irrigation system, identification sign, and landscaping at City Hall by October 2013.

(2) Inspect, assess, inventory, and log all street lights throughout the City by November 2013.

(3) Procure services to seal coat and re-stripe the City Hall parking lot and the Police Department parking lot by November 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Building Safety Inspections	12	12	12	12
Daily Building Inspections	250	250	250	250
Tunnel Inspections	250	250	250	250
Full Time Equivalent Positions	**1.38**	**1.19**	**1.19**	**1.19**

PUBLIC WORKS
Municipal Properties

01-09-21

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	-	-	-	21,000	22,100	23,300
4027	Operational - Salary	76,834	77,500	85,400	61,000	64,100	67,400
4029	Overtime	4,769	5,000	5,000	5,000	5,000	5,000
4050	FICA & Medicare	6,220	6,400	7,000	5,100	5,300	5,600
4056	IMRF	10,099	10,700	11,700	9,000	9,500	9,900
	Sub-Total	**$97,921**	**$99,600**	**$109,100**	**$101,100**	**$106,000**	**$111,200**
CONTRACTUAL:							
4202	Telephone and Alarms	4,830	3,500	5,800	6,000	6,000	6,000
4203	Heating Gas	12,986	6,000	6,000	6,000	6,000	6,000
4204	Electric	1,027	1,000	2,000	1,000	1,000	1,000
4216	Grounds Maintenance	2,464	2,500	1,000	2,500	2,500	2,500
4219	Contract Janitorial Service	48,578	47,200	47,200	50,200	51,700	54,300
4225	Other Contractual Services	64,581	40,000	42,300	40,000	40,000	40,000
4300	IRMA General Insurance	1,900	23,100	23,000	20,800	22,500	24,300
4301	Other Insurance	-	3,000	2,500	3,000	3,000	3,000
	Sub-Total	**$136,366**	**$126,300**	**$129,800**	**$129,500**	**$132,700**	**$137,100**
COMMODITIES:							
4607	Gas and Oil	7,438	5,000	7,200	7,500	7,500	7,500
4615	Uniforms & Safety Equipment	1,641	1,600	1,200	1,600	1,600	1,600
4650	Misc. Tools, Parts, & Commods.	58,144	45,000	54,000	45,000	45,000	45,000
	Sub-Total	**$67,223**	**$51,600**	**$62,400**	**$54,100**	**$54,100**	**$54,100**
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	1,142	-	200	-	-	-
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$1,142**	**$0**	**$200**	**$0**	**$0**	**$0**
	Total	**$302,652**	**$277,500**	**$301,500**	**$284,700**	**$292,800**	**$302,400**

Description of Major Activities

General public works department overhead expenses are charged to this program, in addition to the solid waste subsidy approved by the City Council in 2006. In 2009, the Kerr McGee oversight expenses were added to this program.

FYE 2013 Program Objectives

(1) Work with Weston Solutions, Inc. to finalize engineering design plans for the south Factory Site stormwater management facility, by December 2013, to facilitate construction during FY2015.

(2) Work with Weston Solutions, Inc. to finalize engineering design plans for the reconstruction of Weyrauch Street, south of Brown Street, by December 2013, to facilitate construction during FY2014.

PUBLIC WORKS
Administration

01-09-10

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:							
4100	Legal Fees	25,008	35,000	18,000	20,000	-	-
4103	Engineering and Inspections	1,450	-	-	-	-	-
4225	Other Contractual Services	16,061	-	-	-	-	-
4365	Payments to Taxing Bodies	155,274	130,000	150,000	150,000	150,000	150,000
	Sub-Total	**$197,793**	**$165,000**	**$168,000**	**$170,000**	**$150,000**	**$150,000**
	Total	**$197,793**	**$165,000**	**$168,000**	**$170,000**	**$150,000**	**$150,000**

City of West Chicago

PUBLIC WORKS DEPARTMENT
FORESTRY

Description of Major Activities

The three services included in this program are: brush collection, emergency tree removals/trimming from storm damage, and hornet nest removals. Each of these programs is handled by an independent contractor and administered by various staff in the Streets Division. The system of removing brush with a mechanized loader and chipping the brush at the contractor's site has resulted in faster brush removal. Completion time is typically less than one week, with no chipping debris left on the streets. The contractual Brush Collection Program is administered over a seven month period (May thru November), with brush collection commencing the first full week of each month.

FYE 2013 Program Objectives

(1) Monitor parkway Ash Trees for continued signs of Emerald Ash Borer infestation, maintain accurate records, update inventory, and update members of the Infrastructure Committee on success of FY2012 insecticidal treatment program by August 2013.

(2) Complete removals of all EAB infested Ash Trees, not being treated with insecticide, by June 2013.

(3) Complete third year of EAB insecticidal treatment program by June 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Emergency Tree Removals	16	378	6	6
Ash Tree Removals Due to EAB Damage	27	454	45	45
Average Time to Complete Brush Collection (Days)	4	4	5	5
Hornet Nest Removals	2	2	5	5

PUBLIC WORKS
Forestry

01-09-22

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:							
4200	Legal Notices	-	-	-	-	-	-
4214	Brush Pickup	63,000	63,000	63,000	66,400	69,700	75,300
4225	Other Contractual Services	19,358	15,000	17,500	20,000	20,000	20,000
	Sub-Total	**$82,358**	**$78,000**	**$80,500**	**$86,400**	**$89,700**	**$95,300**
COMMODITIES:							
4604	Tools and Equipment	2,274	1,000	1,700	2,000	2,000	2,000
	Sub-Total	**$2,274**	**$1,000**	**$1,700**	**$2,000**	**$2,000**	**$2,000**
	Total	**$84,632**	**$79,000**	**$82,200**	**$88,400**	**$91,700**	**$97,300**

City of West Chicago

PUBLIC WORKS DEPARTMENT
CEMETERIES

Description of Major Activities

The Public Works Department administers and oversees the activities of the two City-owned cemeteries (Glen Oak and Oakwood) that includes the sale of grave sites, interments, ground maintenance activities, records and reports through an independent contractor performing the duties of Cemetery Sexton.

FYE 2013 Program Objectives

(1) Restore road edges and damaged areas of turf caused by plowing operations, grade and add gravel to Oakwood Cemetery prior to August 2013.

(2) Inspect and repair any damaged grave markers by December 2013.

(3) Seal coat roads in Glen Oak Cemetery by August 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Mowings	26	26	26	26
Seal Coat Roads	0	0	1	0
Weed/Crabgrass Control Applications	3	2	3	3
Inspect and Maintain Roadway Surface	3	3	3	3

PUBLIC WORKS
Cemeteries

01-09-23

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:							
4209	Interments	19,375	25,000	22,000	26,300	27,700	29,100
4216	Grounds Maintenance	46,795	45,000	45,000	47,300	49,700	52,200
4217	Cemetery Sexton	6,000	6,000	6,000	6,000	6,000	6,000
4225	Other Contractual Services	-	3,000	300	3,000	3,000	3,000
	Sub-Total	**$72,170**	**$79,000**	**$73,300**	**$82,600**	**$86,400**	**$90,300**
	Total	**$72,170**	**$79,000**	**$73,300**	**$82,600**	**$86,400**	**$90,300**

City of West Chicago

PUBLIC WORKS DEPARTMENT
ROAD & BRIDGE

Description of Major Activities

Street Division activities not listed elsewhere as their own program are included in the Road and Bridge Program. Examples of these activities include: sign work, mowing, parkway cleanup, tree trimming/removals, sidewalk repairs, parkway restorations and landscaping, alley work, shoulder gravel, special events, and most service requests.

FYE 2013 Program Objectives

(1) Reconstruct parking lot at the Street Division, 135 W. Grandlake Boulevard, by September 2013.

(2) Procure services to inspect, assess, inventory, and log all parkway signs throughout the City for compliance with 2009 MUTCD and FHWA mandated signage upgrade requirements by November 2013.

(3) Procure construction services for a comprehensive bridge maintenance program on the A. Eugene Rennels (Wilson Street) Bridge by September 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Special Events Handled	4	4	5	5
Service Requests Fulfilled	233	225	250	250
Mowing Operations Completed	67	71	70	70
Full Time Equivalent Positions	**8.06**	**6.69**	**6.69**	**6.69**

PUBLIC WORKS
Road and Bridge

01-09-24

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	693,967	71,600	70,300	57,800	60,700	63,800
4027	Operational - Salary	392,745	382,300	394,100	371,100	389,700	409,200
4029	Overtime	35,420	40,000	35,300	40,000	40,000	40,000
4050	FICA & Medicare	37,843	37,800	3,800	35,900	37,600	39,300
4054	Unemployment Insurance	-	-	600	-	-	-
4056	IMRF	61,587	63,600	64,300	63,900	66,800	69,900
	Sub-Total	**$1,221,562**	**$595,300**	**$568,400**	**$568,700**	**$594,800**	**$622,200**
CONTRACTUAL:							
4108	Pre-Employment Exams	637	800	600	700	700	700
4110	Training and Tuition	1,143	1,000	1,100	1,000	1,000	1,000
4112	Memberships/Dues/Subscriptions	691	300	300	300	300	300
4202	Telephone and Alarms	6,563	6,000	6,000	6,000	6,000	6,000
4203	Heating Gas	-	2,000	-	-	-	-
4225	Other Contractual Services	1,960	5,000	3,800	4,000	4,000	4,000
4300	IRMA General Insurance	36,100	49,900	49,800	45,300	49,000	53,000
4301	Other Insurance	7,903	10,000	7,700	8,000	8,000	8,000
4400	Vehicle Repair	15,715	-	-	-	-	-
	Sub-Total	**$70,713**	**$75,000**	**$69,300**	**$65,300**	**$69,000**	**$73,000**
COMMODITIES:							
4600	Computer/Office Supplies	3,125	2,000	2,000	2,000	2,000	2,000
4603	Parts for Vehicles	67,525	-	-	-	-	-
4604	Tools and Equipment	4,792	5,500	5,500	5,500	5,500	5,500
4607	Gas and Oil	70,654	55,000	69,400	70,000	70,000	70,000
4612	Parts - Plows and Spreaders	23,105	25,000	25,000	25,000	25,000	25,000
4615	Uniforms& Safety Equipment	5,853	5,000	4,200	5,000	5,000	5,000
4650	Miscellaneous Commodities	16,567	11,000	14,600	15,000	15,000	15,000
	Sub-Total	**$191,621**	**$103,500**	**$120,700**	**$122,500**	**$122,500**	**$122,500**
CAPITAL OUTLAY:							
4804	Vehicles	-	334,100	334,100	316,800	363,200	408,000
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$334,100**	**$334,100**	**$316,800**	**$363,200**	**$408,000**
	Total	**$1,483,896**	**$1,107,900**	**$1,092,500**	**$1,073,300**	**$1,149,500**	**$1,225,700**

City of West Chicago

PUBLIC WORKS DEPARTMENT
MAINTENANCE GARAGE

Description of Major Activities

The mission of the municipal garage is to institute and continuously improve its preventative maintenance program which minimizes the occurrence of costly emergency vehicle, truck and equipment breakdowns, and prevents prolonged fleet downtime, thereby maintaining the timely delivery of municipal services to City residents. User departments are considered consumers of fleet maintenance services and charged a user fee based on their historical usage pattern to fund capital equipment purchases, depreciation expenses and general overhead (see Capital Equipment Replacement Fund).

FYE 2013 Program Objectives

(1) Inspect and assess condition of each vehicle and equipment within municipal fleet and update Capital Equipment Replacement Schedule by November 2013.

(2) Complete all required safety lane inspections by December 2013.

(3) During off seasons (i.e., winter for mowing and forestry equipment, summer for snow plowing equipment), inspect all equipment, including small engine equipment, and complete needed repairs prior to start of 2013 seasonal needs (i.e., prior to May 2013 for mowing and forestry equipment, and prior to November 2013 for snow plowing equipment).

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Preventative Maintenance Evaluations	220	121	150	150
Vehicle & Equipment Repairs Completed	778	545	750	750
Safety Lane Inspections	62	63	60	60
Full Time Equivalent Positions	**0.00**	**0.00**	**0.00**	**0.00**

PUBLIC WORKS
Maintenance Garage

01-09-25

Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:						
4054 Unemployment Insurance	1,508	-	-	-	-	-
Sub-Total	**$1,508**	**$0**	**$0**	**$0**	**$0**	**$0**
CONTRACTUAL:						
4202 Telephone and Alarms	2,550	3,000	1,300	3,000	3,000	3,000
4225 Other Contractual Services	136,425	144,100	141,600	134,400	134,400	134,400
4300 IRMA General Insurance	1,900	7,700	7,700	7,000	7,600	8,300
4400 Vehicle Repair	159	45,500	45,000	45,500	45,500	45,500
Sub-Total	**$141,034**	**$200,300**	**$195,600**	**$189,900**	**$190,500**	**$191,200**
COMMODITIES:						
4603 Parts for Vehicles	1,617	62,000	90,000	75,000	75,000	75,000
4604 Tools and Equipment	6,976	10,000	10,000	10,000	10,000	10,000
4607 Gas and Oil	3,603	2,500	5,400	2,500	2,500	2,500
4650 Miscellaneous Commodities	8,730	8,000	8,000	8,000	8,000	8,000
Sub-Total	**$20,926**	**$82,500**	**$113,400**	**$95,500**	**$95,500**	**$95,500**
CAPITAL OUTLAY:						
4812 MIS Replacement	-	-	-	-	-	-
Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$163,467**	**$282,800**	**$309,000**	**$285,400**	**$286,000**	**$286,700**

City of West Chicago

PUBLIC WORKS DEPARTMENT
MOTOR FUEL TAX

Description of Major Activities

Right-of-way maintenance operations not listed elsewhere as their own program are included in the Motor Fuel Tax Program. Examples of these activities include: snow plowing, street sweeping, pavement patching, storm sewer maintenance, street light and traffic signal maintenance, and street striping.

FYE 2013 Program Objectives

(1) Complete all pavement re-striping within all school zones by August 2013.

(2) Continue storm structure and sewer line cleaning as part of a seven-year cleaning cycle, tracking progress, compliance and effectiveness through December 2013.

(3) Track and record all pothole patching operations, documenting locations, dates patched, material used, personnel, manhours, and equipment through December 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
# of Snow Operation Call-outs	20	15	23	23
# of Days Street Sweeping Operations Performed				
# of Days Spent Performing Street Overlays/Pothole Patching	75	65	50	50
Full Time Equivalent Positions	**1.88**	**2.56**	**2.56**	**2.56**

PUBLIC WORKS
Motor Fuel Tax

01-09-26

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4027	Operational - Salary	116,356	111,600	120,000	154,200	162,000	170,100
4029	Overtime	10,055	15,000	10,900	11,000	11,000	11,000
4050	FICA & Medicare	9,649	9,700	10,000	12,700	13,300	13,900
4054	Unemployment Insurance	-	-	200	-	-	-
4056	IMRF	15,647	16,300	16,900	22,500	23,600	24,700
	Sub-Total	**$151,708**	**$152,600**	**$158,000**	**$200,400**	**$209,900**	**$219,700**
CONTRACTUAL:							
4204	Electric	128,862	130,000	104,200	130,000	130,000	130,000
4210	Refuse Disposal	22,979	30,000	30,000	30,000	30,000	30,000
4225	Other Contractual	148,552	141,600	141,800	134,400	134,400	134,400
4226	Traffic Signal Maintenance	27,121	25,000	23,200	25,000	25,000	25,000
4227	Street Light Maintenance	14,186	20,000	16,300	18,000	18,000	18,000
4412	Street Light Materials	16,004	15,000	15,000	15,000	15,000	15,000
	Sub-Total	**$357,703**	**$361,600**	**$330,500**	**$352,400**	**$352,400**	**$352,400**
COMMODITIES:							
4609	Street Patch Materials	-	300	200	300	300	300
4610	Street Paint	2,231	2,000	1,800	2,000	2,000	2,000
4611	Ice Control Materials	19,322	20,000	20,000	20,000	20,000	20,000
4639	Parts-Mains	1,758	5,000	5,400	5,000	5,000	5,000
4670	Rock Salt	221,591	287,000	171,800	250,000	250,000	265,000
4671	Bit Patch-Cold	7,387	8,000	8,000	8,000	8,000	8,000
4672	Bit Patch-Hot	44,007	45,000	72,600	45,000	45,000	45,000
	Sub-Total	**$296,296**	**$367,300**	**$279,800**	**$330,300**	**$330,300**	**$345,300**
	Total	**$805,707**	**$881,500**	**$768,300**	**$883,100**	**$892,600**	**$917,400**

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Planning, Engineering and Economic Dev.	334,335	284,600	271,700	303,200	317,300
Building & Code Enforcement	657,592	611,000	517,600	560,700	561,300
Museum	235,193	208,400	191,500	130,900	121,300
TOTAL	**$1,227,120**	**$1,104,000**	**$980,800**	**$994,800**	**$999,900**

COMMUNITY DEVELOPMENT DEPARTMENT

Performance Report on FYE 2012 Major Program Objectives

In August, the City hired a new Director to lead the Department. As is to be expected during a period of transition, a few of the objectives did not get completed and other priorities were identified by the new manager.

Business attraction and retention has reemerged as a focal point for the department. The new director has begun networking efforts with local businesses and realtors to gauge local conditions and locations. This has included an extensive tour of General Mills, one of the largest local employers, with an assertion that General Mills intends to remain in West Chicago for the foreseeable future. This effort will continue for the foreseeable future with additional such visits to other businesses in the city.

Extensive outreach and networking has also begun with the commercial and industrial real estate communities through various real estate networking groups, including ICSC (retail/commercial) and AIRE (industrial). Networking efforts have also begun with CenterPoint Properties and Jones Lang LaSalle concerning the DuPage Business Center area. The director also began working with the DuPage Airport Authority on marketing the DuPage Business Center, and to develop closer ties between the airport and the City.

Projects under construction or completed during 2012 included Ball Hiorticultural, Ardmore Auto Sales, the Middle School and improvements at Jel Sert. Proposed projects reviewed during 2012 included Renaissance Square, while anticipated projects for the future include the Stericycle project.

The department has also begun to emphasize efficiency and streamlining operations and local regulations in several areas. Most prominently, staff is working with local real estate professionals to simplify certificate of occupancy requirements. These changes are intended to allow easier sale and transfer of properties, while providing guarantees for the completion of necessary improvements.

Efforts to enhance the overall appearance, health and safety of the community have also continued through and aggressive program of code enforcement efforts. This has been, and will remain, a community and department priority, with a focus on property maintenance, building code, and zoning code violations. The department continued its efforts in areas such as tall grass, wetlands violations and related issues.

At the Historical Museum, a number of programs were undertaken. The Museum opened a new exhibit called "Rites of Passage" in April. The Museum also participated in various downtown festivals, events, and school outreach efforts throughout the year. Historic Preservation Award recipients were recognized for local preservation efforts. Museum staff has also continued efforts to complete the collection inventory project, for both onsite and offsite collections, which has been an ongoing effort; these efforts are now approximately 95% complete.

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT
Planning, Engineering & Economic Development

Description of Major Activities

This Program is responsible for development within the City of West Chicago, and includes business attraction and retention, short and long range planning, historic preservation, and engineering. As part of this program, staff also recommends revisions to the comprehensive plan, zoning and subdivision regulations, and the City Code to help improve the quality of development within the City and stay competitive with other communities by improving standards and clarifying the process. Staff guides developers through the review process by conducting weekly development review meetings, explaining code requirements, reviewing plan submittals and proactively contacting developers to discuss issues that may arise.

FYE 2013 Program Objectives

(1) As a business attraction effort, contact a minimum of forty businesses and real estate investors to encourage West Chicago locations through December 2013.

(2) Conduct monthly visits to local businesses for business retention purposes through December 2013.

(3) Propose revisions to the City Code to address minimum slope requirements and other issues related to stormwater management by April 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Review Plan Commission Applications	26	15	20	25
Review Commercial and Industrial Building Permit Applications	307	283	300	310
Certificates of Appropriateness Reviewed	20	33	25	30
Meetings with Potential Developers	72	60	75	75
Review Residential Permit Applications	598	798	800	810
Full Time Equivalent Positions	**2.75**	**2.50**	**2.50**	**2.50**

COMMUNITY DEVELOPMENT
Planning, Engineering and Economic Development

01-10-28

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4016	Commissions-Salary	810	1,200	900	1,200	1,200	1,200
4020	Administrative-Salary	247,511	200,000	196,000	222,100	233,300	245,000
4029	Overtime	-	500	200	500	500	500
4050	FICA & Medicare	16,276	15,500	14,400	17,200	18,000	18,900
4056	IMRF	30,634	25,800	25,300	30,300	31,900	33,500
	Sub-Total	**$295,231**	**$243,000**	**$236,800**	**$271,300**	**$284,900**	**$299,100**
CONTRACTUAL:							
4100	Legal Fees	14,979	9,000	12,000	10,000	10,000	10,000
4108	Pre-Employment Exams	-	100	100	-	-	-
4110	Training and Tuition	225	1,000	1,000	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	807	1,100	700	1,500	1,500	1,500
4125	Software Maintenance	2,376	3,300	3,300	3,700	3,900	4,100
4200	Legal Notices	1,713	2,500	1,500	2,000	2,000	2,000
4202	Telephone and Alarms	2,633	2,600	800	3,000	3,000	3,000
4211	Printing & Binding	35	300	300	300	300	300
4223	Legal Reporter Fees	4,842	4,500	1,800	3,000	3,000	3,000
4225	Other Contractual Services	1,760	10,000	9,000	-	-	-
4300	IRMA General Insurance	8,100	2,600	2,600	2,400	2,600	2,900
4424	Telephone Maintenance & Repair	-	400	-	-	-	-
4425	Hardware Maintenance	-	300	-	-	-	-
	Sub-Total	**$37,471**	**$37,700**	**$33,100**	**$28,900**	**$29,300**	**$29,800**
COMMODITIES:							
4600	Computer/Office Supplies	440	600	300	500	500	500
4613	Postage	27	600	400	200	300	300
4602	Maps and Plats	1,157	1,200	300	500	500	500
4650	Miscellaneous Commodities	-	200	-	-	-	-
4700	Prospect Development	10	1,000	500	1,500	1,500	1,500
4720	Other Charges	-	300	300	300	300	300
	Sub-Total	**$1,633**	**$3,900**	**$1,800**	**$3,000**	**$3,100**	**$3,100**
CAPITAL OUTLAY:							
4802	Office Equipment	-	-	-	-	-	-
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$334,335**	**$284,600**	**$271,700**	**$303,200**	**$317,300**	**$332,000**

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT
Building & Code Enforcement

Description of Major Activities

The Building and Code Enforcement Program includes reviewing all building permit applications; conducting building, change of occupancy, overcrowding and rental inspections; investigating code violation complaints and proactively pursuing property maintenance violations by conducting routine inspections throughout the community. The code enforcement function includes issuing correction notices, inspecting for compliance, issuing "P" tickets for minor offenses, issuing Notice to Appear citations into the City's Administrative Adjudication process for more severe cases and tracking the status of all violations, citations, liens and fines. Staff also tracks temporary occupancy permits, letters of intent, letters of credit and stormwater deposits to ensure that construction is completed. Staff also proposes local amendments to the adopted national codes to improve the safety, image and appearance of the community.

FYE 2013 Program Objectives

(1) Complete changes to temporary and final occupancy requirements by February 2013 and to occupancy procedures by December 2013.

(2) Implement a policy and procedures for rental residential inspection program by December 2013.

(3) Digitize 50% of building permit files that are eligible for digitizing by December 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Building Permit Applications	940	1,180	1,190	1,200
Change of Occupancy Inspections	680	675	690	700
Overcrowding Investigations	68	28	20	20
Rental Inspections	773	850	860	860
Full Time Equivalent Positions	**1.00**	**1.00**	**1.00**	**1.00**

COMMUNITY DEVELOPMENT
Building & Code Enforcement

01-10-29

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	112,456	81,900	48,300	81,900	86,000	90,300
4029	Overtime	-	500	-	500	500	500
4050	FICA & Medicare	8,286	6,400	3,700	6,400	6,700	7,000
4056	IMRF	13,921	10,600	6,300	11,300	11,800	12,400
	Sub-Total	**$134,663**	**$99,400**	**$58,300**	**$100,100**	**$105,000**	**$110,200**
CONTRACTUAL:							
4100	Legal Fees	40,569	45,000	30,000	30,000	30,000	30,000
4108	Pre-employment Exams	-	100	-	-	-	-
4110	Training and Tuition	480	4,000	1,000	4,000	4,000	4,000
4112	Memberships/Dues/Subscriptions	596	500	300	500	500	500
4113	Enforcement and Inspections	297,165	297,000	297,000	307,000	307,000	316,300
4115	Bond/Deposit Refunds	-	-	11,600	-	-	-
4120	Plan Review	66,346	60,000	50,000	50,000	50,000	50,000
4125	Software Maintenance	6,425	8,800	8,800	9,700	10,200	10,800
4200	Legal Notices	200	200	-	200	200	200
4202	Telephone and Alarms	5,422	5,600	2,000	5,500	5,500	5,500
4205	Weed Cutting	8,765	12,000	5,000	8,000	8,000	8,000
4211	Printing and Binding	1,600	2,000	1,000	2,000	2,000	2,000
4222	Filing Fees	8,975	10,000	3,000	5,000	5,000	5,000
4224	Microfiching	-	-	-	8,000	4,000	4,000
4225	Other Contractual Services	6,048	16,500	4,500	15,000	15,000	15,000
4300	IRMA General Insurance	16,900	2,600	2,600	2,400	2,600	2,900
4301	Other Insurance	167	-	5,000	-	-	-
4424	Telephone Maintenance & Repair	-	800	-	-	-	-
4425	Hardware Maintenance	-	400	-	-	-	-
	Sub-Total	**$459,658**	**$465,500**	**$421,800**	**$447,300**	**$444,000**	**$454,200**
COMMODITIES:							
4600	Office Supplies	1,490	1,500	1,000	1,000	1,000	1,000
4603	Parts for Vehicles	124	-	-	-	-	-
4607	Gas and Oil	1,922	2,500	1,500	3,000	3,000	3,000
4613	Postage	803	300	300	300	300	300
4615	Uniforms & Safety Equipment	200	500	200	300	300	300
4650	Miscellaneous Commodities	551	700	700	1,000	1,000	1,000
4720	Other Charges	-	300	100	300	300	300
	Sub-Total	**$5,090**	**$5,800**	**$3,800**	**$5,900**	**$5,900**	**$5,900**
CAPITAL OUTLAY:							
4802	Office Equipment	-	-	-	3,000	2,000	-
4804	Vehicles	-	5,300	5,300	4,400	4,400	4,400
4812	MIS Replacement	-	-	-	-	-	-
4876	CN Mitigation	58,181	35,000	28,400	-	-	-
	Sub-Total	**$58,181**	**$40,300**	**$33,700**	**$7,400**	**$6,400**	**$4,400**
	Total	**$657,592**	**$611,000**	**$517,600**	**$560,700**	**$561,300**	**$574,700**

COMMUNITY DEVELOPMENT DEPARTMENT
Museum

Description of Major Activities

The Museum functions as an educational facility as well as a cultural resource center for the community by promoting the City and its rich history through a variety of outreach programs, changing exhibits, tours, publications and special events. These opportunities are designed for a wide range of audiences. The Museum also collects, stores and conserves two- and three-dimensional artifacts representing the collective history of this community and its residents. It maintains extensive local history research files and reference library for use by the community. The activities of the Historical Preservation Commission and the Cultural Arts Commission are also included under this program.

FYE 2013 Program Objectives

(1) Address any collection processing backlog and complete inventorying 75% of the 2013 donations by December 2013.

(2) Enhance Research Library offerings and utilize volunteer researchers to provide more in-depth services through December 2013.

(3) Install new 1st Floor exhibit during the summer of 2013 and host related programming, including 6 new programs open to the public.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Program & Museum Attendance	3,300	3,200	3,800	4,200
Information Requests	70	80	90	100
Volunteer Hours	352	750	900	1,000
Donations Received	36	35	40	40
Museum Exhibits/Programs/Events	48	40	50	60
Gallery 200 Events	225	240	240	250
Gallery 200 Visitors	1,900	1,800	1,900	2,000
Full Time Equivalent Positions	**1.50**	**1.50**	**0.00**	**0.00**

COMMUNITY DEVELOPMENT
MUSEUM

01-10-30

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	86,933	62,900	60,000	8,000	-	-
4050	FICA & Medicare	6,582	6,700	4,500	700	-	-
4056	IMRF	10,759	11,300	7,700	1,100	-	-
	Sub-Total	**$104,273**	**$80,900**	**$72,200**	**$9,800**	**$0**	**$0**
CONTRACTUAL:							
4100	Legal Fees	-	1,000	500	-	-	-
4110	Training and Tuition	281	500	100	-	-	-
4112	Memberships/Dues/Subscriptions	1,434	1,500	1,100	-	-	-
4200	Legal Notices	-	200	200	-	-	-
4202	Telephone and Alarms	3,226	3,000	3,000	3,000	3,000	3,000
4211	Printing and Binding	505	700	500	-	-	-
4212	Advertising	88	300	300	-	-	-
4223	Legal Reporter Fees	-	500	500	-	-	-
4225	Other Contractrual Services	6,939	17,500	15,000	35,100	35,100	36,200
4300	IRMA General Insurance	16,000	2,600	2,600	2,400	2,600	2,900
4424	Telephone Maintenance and Repair	600	600	-	-	-	-
4502	Copier Lease	570	600	600	600	600	600
	Sub-Total	**$29,642**	**$29,000**	**$24,400**	**$41,100**	**$41,300**	**$42,700**
COMMODITIES:							
4600	Computer/Office Supplies	401	600	300	-	-	-
4604	Tools & Equipment	285	300	1,800	-	-	-
4606	Educational Exhibits	500	8,000	8,000	-	-	-
4627	Educational Programing	3,160	3,800	2,500	-	-	-
4628	Gallery 200	387	3,500	600	-	-	-
4650	Miscellaneous Commodities	303	1,000	400	-	-	-
4652	Artifacts Maintenance	728	800	800	-	-	-
4680	Special Events	95,000	80,000	80,000	80,000	80,000	80,000
4720	Other Charges	514	500	500	-	-	-
	Sub-Total	**$101,277**	**$98,500**	**$94,900**	**$80,000**	**$80,000**	**$80,000**
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$235,193**	**$208,400**	**$191,500**	**$130,900**	**$121,300**	**$122,700**

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND
PROJECTED REVENUE

04-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
371000	Interest	2,277	3,000	1,900	3,000	3,000
387500	Asset Sales	0	0	19,933	0	0
389000	Miscellaneous	30,964	0	7,722	0	0
390000	Transfers In	0	777,200	777,200	780,200	788,400
	TOTAL	**$33,741**	**$780,200**	**$806,755**	**$783,200**	**$791,400**

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	12,011	644,100	331,600	869,200	1,219,900
TOTAL	**$12,011**	**$644,100**	**$331,600**	**$869,200**	**$1,219,900**

CAPITAL EQUIPMENT REPLACEMENT FUND

Performance Report on FYE 2012 Major Program Objectives

An updated ten-year vehicle and equipment purchase plan was developed during the year. All vehicles were identified and evaluated as to current condition and useful life expectancy. During the budgeting process, staff identified vehicles, which were no longer serviceable. Needed, budgeted vehicles and equipment were replaced either through the bidding process or participation in the State of Illinois Joint Purchasing Program. Surplus vehicles were sold through the DuPage Mayors and Managers public auctions or trade in. The ten-year plan will receive annual scrutiny so that the City can more closely schedule major vehicle replacements in relation to available resources.

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Description of Major Activities

These elements provide for the scheduled replacement of existing vehicles and equipment for all City departments. Funds for the replacement come from annual depreciation contributions charged to the department to which the vehicle or equipment is assigned.

FYE 2013 Program Objectives

(1) Purchase vehicles and/or equipment in accordance with City policies on the replacement plan by December 2013.

(2) Dispose of surplus vehicles and equipment through sale, trade or auction by December 2013.

(3) Update the ten-year vehicle and equipment purchase plan by December 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Vehicles and Equipment Replaced/Purchased	1	6	28	17

CAPITAL EQUIPMENT REPLACEMENT FUND
OPERATIONS

04-34-39

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CAPITAL OUTLAY:							
4804 Vehicles		12,011	644,100	331,600	869,200	1,219,900	1,467,200
	Sub-Total	**$12,011**	**$644,100**	**$331,600**	**$869,200**	**$1,219,900**	**$1,467,200**
	Total	**$12,011**	**$644,100**	**$331,600**	**$869,200**	**$1,219,900**	**$1,467,200**

City of West Chicago

SEWER FUND
Projected Revenue

05-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
311000	Property Tax	11,557	15,000	11,500	11,000	11,000
331000	Sewer Services	5,523,342	5,000,000	5,000,000	5,000,000	5,000,000
342000	Sewer Connection Fees	67,470	25,000	34,700	25,000	25,000
364000	Recapture Fees	535	0	3,300	0	0
371000	Interest	22,969	25,000	4,000	5,000	5,000
386000	Other Reimbursements	0	0	4,700	207,900	0
386100	Health Insurance Contributions	33,627	30,000	38,000	38,000	38,000
397005	Disposal of Capital	(1,590,586)	0	0	0	0
	TOTAL	**$4,068,914**	**$5,095,000**	**$5,096,200**	**$5,286,900**	**$5,079,000**

City of West Chicago

SEWER FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
SSA #2	14,488	16,800	13,300	16,600	17,000
Wastewater Treatment	3,814,969	2,854,100	2,703,100	2,854,300	2,844,800
Sanitary Collection	3,176,115	5,190,200	3,608,400	5,455,400	3,731,000
Equipment Replacement	0	2,542,400	1,315,600	2,220,900	1,318,000
TOTAL	**$7,005,533**	**$10,603,500**	**$7,640,400**	**$10,547,200**	**$7,910,800**

Performance Report on FYE 2012 Major Program Objectives

The Wastewater Treatment Plant (WWTP) treated a total of 2.14 billion gallons (a monthly average of 5.86 MGD) in 2011 with nearly 1.75 billion gallons (a monthly average of 4.79 MGD) estimated for FY 2012. Two excursions of the City's National Pollutant Discharge Elimination System (NPDES) permit were reported in 2011 with 18 permit excursion estimated for FY 2012. As a result of the Pre-Treatment Program, the City issued 10 industrial user violation notices in 2011 with 7 violation notices estimated for FY 2012.

In August 2012, OMI conducted its annual Risk-Based Condition Assessment of all processes at the WWTP. After re-rating each process, OMI re-evaluated and revised its long-term capital improvement plan which will be used to replace/upgrade critical operational equipment at the WWTP over the next ten years. The City's Sewer Use Ordinance, Chapter 18 of the City Code, has been reviewed and evaluated, but staff was did not complete the task of compiling Code amendments for consideration by City Council. This will become a priority for 2013.

The third anaerobic digester was not cleaned in 2012 as needed repairs/upgrades to the Anaerobic Digester #2 were not completed. However, a contract was awarded in late 2012 for repairs/upgrades to the heating and mixing system within Anaerobic Digester #2, which includes the cleaning of Anaerobic Digester #3. Both projects will be completed together, contractually, in 2013. The flights and chains within one of the four Primary Clarifiers were replaced in 2012, with the balance of the Primary Clarifiers to have their flights and chains replaced over the next three years. Construction services were procured to replace the solids dewatering belt presses. Pending receipt of the required IEPA permit, construction will be completed in the first half of 2013. No additional roofs at the WWTP were replaced in 2012, but this program will resume in 2013.

Engineering services to evaluate needed repairs/upgrades at Lift Station #3 were completed in 2012. Pending completion of engineering design services, upgrades to Lift Station #3 will be bid and completed in 2013. Engineering design services to upgrade the SCADA system for all lift stations was also completed in 2012, with construction of said upgrades being a priority in 2013.

Inflow and Infiltration (I&I) reduction efforts continued in 2012 and will continue over the next several years. Contractual services for needed I&I repairs/upgrades to the sanitary collection system tributary to Lift Stations #1 and #4 were completed in 2012, as was an I&I evaluation of the sanitary collection system tributary to Lift Stations 5, 7, 9, and 12. All required utility relocations related to the Illinois Route 64 widening project were completed in 2012.

City of West Chicago

SPECIAL SERVICE AREA #2

Description of Major Activities

Personnel from the Utility Division are responsible for the operation, maintenance and repair of the pumping facility. The pumps receive preventative maintenance and repairs as needed throughout the year. The station was constructed in 1984, the pumps were overhauled in 1998, and no service interruptions have occurred during the budget period.

FYE 2013 PROGRAM OBJECTIVES

(1) Clean and inspect the storm sewer and overland drainage conveyance system to the pumping facility weekly during the months of May through November, monthly December through April.

(2) Perform weekly preventative maintenance operations of the stormwater lift station, including monthly cleaning of stormwater intake and pump station outlet, during 2012.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Station Monitoring	365	365	365	365
Grounds Maintenance	32	24	32	32
Full Time Equivalent Positions	**0.06**	**0.06**	**0.06**	**0.06**

SPECIAL SERVICE AREA #2
OPERATION AND MAINTENANCE

05-34-40

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4027	Operational - Salary	4,572	4,600	4,600	4,700	4,900	5,200
4029	Overtime	170	500	200	200	200	200
4050	FICA & Medicare	363	400	400	400	400	500
4056	IMRF	587	700	700	700	700	800
	Sub-Total	**$5,691**	**$6,200**	**$5,900**	**$6,000**	**$6,200**	**$6,700**
CONTRACTUAL:							
4204	Electric	6,425	8,000	5,100	8,000	8,000	8,000
4216	Grounds Maintenance	2,332	2,600	2,300	2,600	2,800	3,000
	Sub-Total	**$8,757**	**$10,600**	**$7,400**	**$10,600**	**$10,800**	**$11,000**
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$14,448**	**$16,800**	**$13,300**	**$16,600**	**$17,000**	**$17,700**

SEWER FUND
Wastewater Treatment

Description of Major Activities

Wastewater treatment facilities operate continuously and thereby demand large amounts of electricity for its hardware. The consultants monitor eight separate processes throughout a treatment day to optimize overall treatment efficiency. Collection, solids separation, sludge wasting, aeration, digestion, sand filtration, chlorination/dechlorination and laboratory sampling and analysis require continuous staff monitoring.

FYE 2013 Program Objectives

(1) Considering capital improvements completed during FY2013, re-evaluate the ten year Capital Improvement Plan and provide recommendations for changes and/or additions by October 2013.

(2) Present amendments to Chapter 18, Sewer Use Ordinance, of the West Chicago City Code to City Council for consideration by December 2013.

(3) Incorporate Jel Sert into the Industrial Pre-Treatment Program and issue permit by June 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
NPDES Permit Excursions	2	18	0	0
Wastewater Treated (Average Daily Flow, MGD)	5.86	4.79	6.0	6.0
Biosolids Removed (Dry Tons)	987.2	804	1,000	1,000
Full Time Equivalent Positions	**0.25**	**0.25**	**0.25**	**0.25**

SEWER FUND
WASTEWATER TREATMENT

05-34-42

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	28,877	28,500	28,000	28,500	30,000	31,500
4029	Overtime	273	400	200	300	300	300
4050	FICA & Medicare	1,799	2,300	2,100	2,300	2,400	2,500
4056	IMRF	3,610	3,800	3,700	4,000	4,200	4,400
	Sub-Total	**$34,559**	**$35,000**	**$34,000**	**$35,100**	**$36,900**	**$38,700**
CONTRACTUAL:							
4100	Legal Fees	-	2,000	-	-	-	-
4101	Auditing Fees	3,800	3,900	3,900	4,100	4,300	4,500
4112	NPDES Permit	13,607	13,600	14,100	14,100	14,100	14,100
4202	Telephone and Alarms	1,956	-	-	-	-	-
4211	Printing and Binding	114	200	400	200	200	200
4216	Grounds Maintenance	9,233	10,100	8,200	10,100	10,700	11,300
4225	Other Contractual Services	2,553,612	2,595,900	2,581,000	2,645,000	2,718,400	2,793,900
4300	IRMA General Insurance	60,500	61,400	61,300	55,700	60,200	65,100
4405	Secondary Treatment Repair	86,597	132,000	200	90,000	-	-
	Sub-Total	**$2,729,418**	**$2,819,100**	**$2,669,100**	**$2,819,200**	**$2,807,900**	**$2,889,100**
CAPITAL OUTLAY:							
4808	Depreciation	1,050,992	-	-	-	-	-
	Sub-Total	**$1,050,992**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total	**$3,814,969**	**$2,854,100**	**$2,703,100**	**$2,854,300**	**$2,844,800**	**$2,927,800**

SEWER FUND
Sanitary Collection

Description of Major Activities

The Sanitary Collection program covers all expenditures associated with the routine operation and maintenance of the entire sanitary sewer collection system, the City's fifteen sewer lift stations and sewer lift station force mains. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe reliable sewage handling and conveyance system for the businesses and residents of West Chicago.

FYE 2013 Program Objectives

(1) Procure construction services to replace VFDs, repair broken sluice gate and pump elbows/seats, and complete needed upgrades at Lift Station #3 by October 2013.

(2) Complete construction of SCADA system upgrades for all sanitary lift stations by October 2013.

(3) Procure contractual services for needed I&I repairs/upgrades to the sanitary collection system tributary to Lift Stations #5, 7, 9, & 12 by July 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Lift Station Alarm Calls	18	30	20	20
Lift Station Overtime Hours	395	130	200	200
Sanitary Sewer Service Calls	70	48	60	60
Sanitary Sewer Main Back-ups	5	3	3	3
Sanitary Service Lines Rodded	0	0	1	1
Sanitary Service Lines Repaired	2	2	1	1
Full Time Equivalent Positions	**13.14**	**13.14**	**13.14**	**13.14**

SEWER FUND
SANITARY COLLECTION

05-34-43

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	397,088	557,400	415,200	534,500	561,300	589,400
4027	Operational - Salary	417,420	396,000	445,300	459,400	482,400	506,600
4029	Overtime	43,206	49,500	38,200	45,000	45,000	45,000
4050	FICA & Medicare	63,248	76,800	66,700	79,500	83,300	87,300
4052	I.C.M.A. - R.C.	4,971	4,000	3,600	4,000	4,200	4,500
4053	Health/Dental/Life Insurance	347,410	404,300	424,800	421,000	454,700	491,100
4054	Unemployment Insurance	670	-	200	-	-	-
4056	IMRF	104,169	129,000	112,600	141,400	148,200	155,300
	Sub-Total	**$1,378,182**	**$1,617,000**	**$1,506,600**	**$1,684,800**	**$1,779,100**	**$1,879,200**
CONTRACTUAL:							
4100	Legal Fees	14,489	15,000	11,900	15,000	15,000	15,000
4101	Auditing Fees	3,800	3,900	3,900	4,100	4,300	4,500
4102	JULIE System	1,615	1,700	1,700	2,200	2,200	2,200
4103	Engineering and Inspections	-	110,000	10,000	30,000	-	-
4105	Consultants	1,880	2,000	1,900	2,700	3,000	3,000
4110	Training and Tuition	-	500	-	500	500	500
4125	Software Maintenance	8,895	12,300	8,800	9,800	9,800	9,800
4202	Telephone and Alarms	9,007	10,000	3,100	8,000	8,000	8,000
4203	Heating Gas	6,218	6,000	3,900	6,000	6,000	6,000
4204	Electric	68,690	62,000	43,700	62,000	62,000	62,000
4216	Grounds Maintenance	4,047	4,700	3,300	4,700	5,000	5,300
4225	Other Contractual Services	140,377	194,400	147,000	200,000	150,000	150,000
4300	IRMA General Insurance	75,600	92,100	91,900	83,600	90,300	97,600
4301	Other Insurance	1,000	-	-	-	-	-
4400	Vehicle Repair	18,871	20,000	4,500	20,000	20,000	20,000
4402	Lift Station Repair	40,205	325,000	60,000	1,500,000	25,000	25,000
4410	Sewer Main Repair	151,700	600,000	474,900	630,000	630,000	630,000
4501	Postage Meter Rental	1,400	1,400	1,300	1,400	1,800	1,800
4502	Copier Fees	2,324	2,500	2,400	2,500	2,500	2,500
	Sub-Total	**$550,118**	**$1,463,500**	**$874,200**	**$2,582,500**	**$1,035,400**	**$1,043,200**
COMMODITIES:							
4600	Computer/Office Supplies	5,979	5,000	4,100	5,000	5,000	5,000
4603	Parts for Vehicles	15,986	15,000	14,200	15,000	15,000	15,000
4604	Tools and Equipment	3,192	7,500	7,300	7,500	7,500	7,500
4607	Gas and Oil	19,581	15,000	24,000	22,000	22,000	22,000
4613	Postage	2,456	3,000	2,200	3,000	3,000	3,000
4626	Chemicals	2,165	1,000	-	1,000	1,000	1,000
4630	Parts - Lift Stations	105,404	30,000	26,400	28,500	28,000	28,000
4638	Trench Backfill Material	10,484	5,000	1,000	5,000	5,000	5,000
4639	Parts - Mains	3,330	3,000	1,900	3,000	3,000	3,000
4650	Miscellaneous Commodities	8,794	5,000	5,000	5,000	5,000	5,000
4702	Bank Charges	9,896	5,000	8,100	5,000	5,000	5,000
	Sub-Total	**$187,266**	**$94,500**	**$94,200**	**$100,000**	**$99,500**	**$99,500**
CAPITAL OUTLAY:							
4804	Vehicles	-	143,900	143,900	210,200	127,000	128,700
4806	Other Capital Outlay	60,550	1,871,300	989,500	877,900	690,000	620,000
4900	Transfers Out	1,000,000	-	-	-	-	-
	Sub-Total	**$1,060,550**	**$2,015,200**	**$1,133,400**	**$1,088,100**	**$817,000**	**$748,700**
	Total	**$3,176,115**	**$5,190,200**	**$3,608,400**	**$5,455,400**	**$3,731,000**	**$3,770,600**

City of West Chicago

SEWER FUND
Plant Equipment Replacement

Description of Major Activities

The expenditures in this element, funded through set-aside contributions from both West Chicago and Winfield, are for the replacement of existing equipment at the Wastewater Treatment Plant.

FYE 2013 Program Objectives

(1) Prepare construction specifications, procure construction services, and replace the roofs at the WWTP administration and operations buildings by November 2013.

(2) Procure contractual services to upgrade the SCADA system at the WWTP by June 2013.

(3) Complete repairs/upgrades to the heating and mixing system within Anaerobic Digester #2, the cleaning of Anaerobic Digester #3, and replacement of the solids dewatering belt presses, by June 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Primary Clarifier Drive Repair (%)	0	25	25	25
Roof Replacement (%)	15	0	25	25
Sand Filter Overhaul (%)	50	0	0	0
Digester Tank Cleaning & Repair	0	0	1	0
Full Time Equivalent Positions	**0**	**0**	**0**	**0**

SEWER FUND
SEWER PLANT EQUIPMENT REPLACEMENT

05-34-45

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:							
4225	Other Contractual Services	-	225,600	104,100	257,900	147,000	263,000
	Sub-Total	**$0**	**$225,600**	**$104,100**	**$257,900**	**$147,000**	**$263,000**
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	2,316,800	1,211,500	1,963,000	1,171,000	901,000
	Sub-Total	**$0**	**$2,316,800**	**$1,211,500**	**$1,963,000**	**$1,171,000**	**$901,000**
	Total	**$0**	**$2,542,400**	**$1,315,600**	**$2,220,900**	**$1,318,000**	**$1,164,000**

SEWER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	BUDGETED 2012	ESTIMATE 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	PROPOSED 2016	PROPOSED 2017	5 Year Total (2013 thru 2017)
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806								
Aspen Ridge Lift Station Generator - Engr.	40,000	0						-
Aspen Ridge Lift Station Generator - Constr.								-
Forest Trails Lift Station Replacement - Engr.	70,000	0		70,000				70,000
Forest Trails Lift Station Replacement - Constr.						500,000		500,000
Forest Trails Lift Station Replacement - Engr. Inspect.						50,000		50,000
Aspen Ridge Lift Station Replacement - Engr.			70,000					70,000
Aspen Ridge Lift Station Replacement - Constr.				500,000				500,000
Aspen Ridge Lift Station Replacement - Engr. Inspect.				50,000				50,000
Burger King Lift Station Replacement - Engr.				70,000				70,000
Burger King Lift Station Replacement - Constr.					500,000			500,000
Burger King Lift Station Replacement - Engr. Inspect.					50,000			50,000
Powis Road Lift Station Replacement - Engr.					70,000			70,000
Powis Road Lift Station Replacement - Constr.							500,000	500,000
Powis Road Lift Station Replacement - Engr. Inspect.							50,000	50,000
Lift Station SCADA Upgrades	400,000	0	600,000					600,000
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.	3,700	1,800						-
Route 64 Roadway Widening Project - Sewer Relocation - Constr.	1,045,100	906,600						-
Route 64 Roadway Widening Project - Sewer Relocation - Engr. Inspect.	104,600	80,600						-
Tronox - Pomeroy & Brown Utility Improvement Project	207,900	0	207,900					207,900
Conte Parkway Sanitary Sewer Improvements - (Reimbursable to Developer)							360,000	360,000
Sanitary Collection System Expansion Phase I Engr. Study - Northeastern City Limits		500						-
05-34-43-4806 SUB-TOTAL	**$1,871,300**	**$989,500**	**$877,900**	**$690,000**	**$620,000**	**$550,000**	**$910,000**	**$3,647,900**
WASTEWATER TREATMENT PLANT EQUIPMENT REPLACEMENT, 05-34-45-4806								
Headworks - Screening Equipment & Grit Removal Replacement	770,800	161,200	561,000		130,000	50,000	50,000	791,000
Primary Clarifiers - Primary Effluent Trough Replacement Program								-
Primary Clarifiers - Replace Clarifier Chains and Flights	121,000	120,700	121,000	121,000	121,100			363,100
Aeration Basins - Concrete Rehab.				150,000	150,000			300,000
Secondary Clarifiers - Paint Clairifiers Internal Mechanicals	100,000	-	100,000					100,000
Overflow Clarifier - Paint Clarifier Internal Mechanicals	25,000	-	25,000					25,000
Tertiary Filters - Rehabilitation								-
Tertiary Filters - Rebuild Pumping/Valving System	100,000	-						-
Tertiary Filters - Filtration System Replacement Project						700,000	700,000	1,400,000
Disinfection - Upgrades to Chlorine Feed System								-
Solids Thickening - Upgrades to Waste Sludge Thickening		230,800						-
Anaerobic Digestion - Repairs to Primary Digester Sludge Heating/Mixing System	700,000	-	691,000	700,000				1,391,000
Anaerobic Digestion - Gas System Upgrade					300,000			300,000
Solids Dewatering - Sludge Belt Press Upgrades	250,000	666,300						-
SCADA - Upgrades / Replacement			300,000					300,000
Buildings - Upgrades / Replacements	250,000	32,500	165,000	200,000	200,000		300,000	865,000
Odor Control								-
Nonpotable Pnuematic Water Tank Replacement	-		-	-				-
Door Replacement Project								-
05-34-45-4806 SUB-TOTAL	**$2,316,800**	**$1,211,500**	**$1,963,000**	**$1,171,000**	**$901,100**	**$750,000**	**$1,050,000**	**$5,835,100**
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	**$4,188,100**	**$2,201,000**	**$2,840,900**	**$1,861,000**	**$1,521,100**	**$1,300,000**	**$1,960,000**	**$9,483,000**
CIP SUMMARY BY ACCOUNT								
WASTEWATER TREATMENT PLANT IMPROVEMENTS, 05-34-42-4806	0	0	0	0	0	0	0	0
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806	1,871,300	989,500	877,900	690,000	620,000	550,000	910,000	3,647,900
WASTEWATER TREATMENT PLANT EQUIP. REPLMNT., 05-34-45-4806	2,316,800	1,211,500	1,963,000	1,171,000	901,100	750,000	1,050,000	5,835,100
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	**$4,188,100**	**$2,201,000**	**$2,840,900**	**$1,861,000**	**$1,521,100**	**$1,300,000**	**$1,960,000**	**$9,483,000**

City of West Chicago

WATER SERVICE
PROJECTED REVENUE

06-00		2011 Actual	2012 Proposed	2012 Estimated	2013 Proposed	2014 Projected
312000	Home Rule Sales Tax	1,131,916	1,000,000	1,100,000	1,100,000	1,100,000
331000	Water Services	4,720,319	4,750,000	4,700,000	4,750,000	4,750,000
332000	Hydrant Meter Fees	3,169	1,000	1,500	1,000	1,000
332500	Posting and Turn On Fees	53,080	40,000	43,000	40,000	40,000
341000	Water Connection Fees	33,789	15,000	25,300	20,000	20,000
341500	Water Capacity Fees	7,230	5,000	3,100	4,000	4,000
344000	Meter Sales	6,822	8,000	13,000	3,000	3,000
371000	Interest	99,102	30,000	1,000	3,000	3,000
386000	Reimbursements	10,827	0	1,800	413,400	0
386100	Health Insurance Contributions	31,084	25,000	30,500	30,000	30,000
388500	Tower Rental Fees	87,161	72,500	87,000	40,000	40,000
389000	Miscellaneous	192,655	0	0	0	0
390000	Transfers	1,000,000	0	0	0	0
	TOTAL	**$7,377,154**	**$5,946,500**	**$6,006,200**	**$6,404,400**	**$5,991,000**

City of West Chicago

WATER FUND

Financial Summary

Program	2011 Actual	2012 Proposed	2012 Estimated	2013 Proposed	2014 Projected
Water Production and Distribution	2,582,893	9,507,700	4,663,700	7,610,700	3,310,900
Water Treatment Plant Operations	2,690,041	2,302,700	1,313,100	2,127,500	1,517,500
Debt Service	752,177	706,900	706,900	706,900	706,900
TOTAL	**$6,025,112**	**$12,517,300**	**$6,683,700**	**$10,445,100**	**$5,535,300**

Performance Report on FYE 2012 Major Program Objectives

The Division operated and maintained pumping facilities that produced over 1.18 billion gallons of water during the 2011 calendar year with nearly 1.27 billion gallons estimated for FY2012. The Division successfully completed all IEPA and USEPA required sampling and monitoring requirements with no violations.

Construction of Well Station #12 was bid in March 2012, but all bids received were substantially over budget. The City Council rejected all bids and directed staff to investigate ways to increase the appropriate budget and re-bid the Well #12 Well House in fiscal year 2013.

All required utility relocations related to the Illinois Route 64 widening project were completed in 2012.

Progress was made in 2012 on the Water Meter Replacement Program. Meters were replaced in Utility Billing Districts #5 and #6, with progress started in Utility Billing District #4. Water meter installations will continue in 2013 with a targeted completion date in the fall 2013.

Engineering hydraulic system modeling services, to confirm fill and draw operations and appropriate sizing of the first elevated storage tank, was completed in 2012; construction of the elevated storage tank #1 should likely begin in 2014 or 2015.

Engineering design services for the installation of a stand-by generator at Well Stations #3 and #10 were completed in 2012.

Waste lime sludge was not removed from the Water Treatment Plant lagoons in 2012, as adequate storage remained available and allowed this project to be delayed until 2013.

Native landscape design alternatives were completed in 2012 and submitted to DuPage County for review and approval. Pending approval from DuPage County, said improvements will be completed in 2013 to gain stormwater permit compliance.

No major operational changes were made to the plant during 2012; however, operational strategies to improve treatment process and balance water storage against demand continue to be made to the treatment processes at the water treatment plant to optimize the process. The required IEPA lead and copper testing was completed in 2012 and all results were below allowable IEPA limits; City expects to maintain its reduced monitoring status with the IEPA.

WATER PRODUCTION AND DISTRIBUTION

Description of Major Activities

This program covers all expenditures associated with the routine operation and maintenance of the City's nine wells, two elevated storage tanks, three ground storage tanks, watermain, fire hydrants, valves, water meters, and service connections. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe, plentiful and uninterrupted source of water for the businesses and residents of West Chicago.

FYE 2013 Program Objectives

(1) Complete construction of Well Station #12 by December 2013.

(2) Complete Water Meter Replacement Program by November 2013.

(3) Complete utility relocations in advance of the Illinois Route 38 Road Realignment and Kautz Road Bridge Construction Project by June 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Average Daily Water Produced (MGD)	3.23	3.48	3.5	3.5
# Of Watermain Breaks Repaired	16	8	10	10
# Of Fire Hydrants Painted	325	0	500	500
# Of Major Well Station Repairs	1	0	0	0
Full Time Equivalent Positions	**15.00**	**14.69**	**13.27**	**13.27**

WATER FUND
Water Production and Distribution

06-34-47

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	356,494	420,400	370,300	442,800	465,000	488,300
4027	Operational-Salary	411,215	519,300	434,700	504,900	530,200	556,800
4029	Overtime	35,342	50,000	27,900	35,000	35,000	35,000
4050	FICA & Medicare	58,619	75,800	61,800	75,200	78,900	82,700
4052	I.C.M.A. - R.C.	4,971	4,000	3,600	4,000	4,200	4,500
4053	Health/Dental/Life Insurance	347,410	404,300	385,300	421,000	454,700	491,100
4054	Unemployment Insurance	503	-	-	-	-	-
4056	IMRF	96,533	127,300	104,100	133,800	140,300	147,100
	Sub-Total	**$1,311,086**	**$1,601,100**	**$1,387,700**	**$1,616,700**	**$1,708,300**	**$1,805,500**
CONTRACTUAL:							
4100	Legal Fees	13,813	15,000	12,700	15,000	15,000	15,000
4101	Auditing Fees	13,300	13,700	13,700	14,200	14,700	15,200
4102	JULIE System	1,615	1,700	1,700	1,700	1,700	1,700
4105	Consultants	1,880	2,000	1,900	3,400	3,000	3,000
4108	Pre-Employment Exams	421	600	400	600	600	600
4110	Training and Tuition	375	3,000	500	1,000	1,000	1,000
4112	Memberships/Dues/Subscriptions	324	1,000	1,000	1,000	1,000	1,000
4125	Software Maintenance	6,336	8,900	6,300	9,600	9,600	9,600
4200	Legal Notices	599	1,000	800	1,000	1,000	14,000
4202	Telephone and Alarms	25,674	30,000	15,600	25,000	25,000	25,000
4203	Heating Gas	2,676	5,000	2,800	3,000	3,000	3,000
4204	Electric	359,942	400,000	269,100	350,000	350,000	350,000
4207	Lab Services	6,069	7,000	6,200	7,000	7,000	7,000
4210	Refuse Disposal	512	10,000	3,500	10,000	10,000	10,000
4211	Printing and Binding	1,889	2,500	2,200	2,500	2,500	2,500
4216	Grounds Maintenance	7,319	8,000	5,900	8,000	8,400	8,900
4225	Other Contractual Services	173,143	194,400	140,000	235,000	185,000	185,000
4300	IRMA General Insurance	149,000	145,900	145,400	132,300	142,900	154,400
4301	Other Insurance	1,346	-	-	-	-	-
4400	Vehicle Repair	516	3,500	3,000	3,500	3,500	3,500
4401	Building Repair	888	500	1,000	1,000	1,000	1,000
4418	Distribution System Repair	74,016	100,000	33,300	100,000	100,000	100,000
4420	Pump Station Repair	304,688	100,000	27,500	100,000	100,000	100,000
4421	Reservoir Repair	-	500	-	500	500	500
4425	Hardware Maintenance	444	2,000	2,000	2,000	2,000	2,000
4501	Postal Meter Rental	1,400	1,400	1,300	1,400	1,800	1,800
4502	Copier Lease/Costs	2,831	3,000	2,400	3,000	3,000	3,000
	Sub-Total	**$1,151,014**	**$1,060,600**	**$700,200**	**$1,031,700**	**$993,200**	**$1,018,700**
COMMODITIES:							
4600	Computer/Office Supplies	6,467	7,800	3,500	7,800	7,800	7,800
4603	Parts for Vehicles	5,701	5,000	6,200	6,000	6,000	6,000
4604	Tools and Equipment	1,617	5,000	2,000	5,000	5,000	5,000
4607	Gas and Oil	24,581	20,000	29,600	25,000	25,000	25,000
4613	Postage	3,934	5,000	4,100	5,000	5,000	5,000
4615	Uniforms & Safety Equipment	5,399	7,500	7,200	7,500	7,500	7,500
4620	Parts and Equipment - Wells	1,863	4,000	3,000	4,000	4,000	4,000
4621	Parts and Equipment - Distribution	29,969	60,000	50,000	60,000	60,000	60,000
4622	Parts and Equipment - Pump Stations	5,336	15,000	9,000	15,000	15,000	15,000
4625	Lab Supplies	161	500	400	500	500	500
4626	Chemicals	-	500	-	500	500	500
4641	Water Meters/Parts	2,417	25,000	2,700	5,000	25,000	25,000
4650	Miscellaneous Commodities	5,524	6,000	2,000	6,000	6,000	6,000
4702	Bank Charges	9,896	5,000	8,100	8,500	8,500	8,500
	Sub-Total	**$102,864**	**$166,300**	**$127,800**	**$155,800**	**$175,800**	**$175,800**
CAPITAL OUTLAY:							
4804	Vehicles	-	113,900	113,900	104,500	111,600	132,700
4806	Other Capital Outlay	17,929	6,565,800	2,334,100	4,680,000	300,000	5,542,800
4812	MIS Replacement	-	-	-	22,000	22,000	22,000
4900	Transfers Out	-	-	-	-	-	-
	Sub-Total	**$17,929**	**$6,679,700**	**$2,448,000**	**$4,806,500**	**$433,600**	**$5,697,500**
	Total	**$2,582,893**	**$9,507,700**	**$4,663,700**	**$7,610,700**	**$3,310,900**	**$8,697,500**

City of West Chicago

WATER TREATMENT PLANT OPERATIONS

Description of Major Activities

This program covers all expenditures associated with the overall operation and maintenance of the Water Treatment Plant.

FYE 2013 Program Objectives

(1) Continue to evaluate operational strategies to improve treatment process and balance water storage against demand by December 2013.

(2) Remove waste lime sludge from lagoons by November 2013.

(3) Complete native landscape improvements to grounds at Water Treatment Plant to gain stormwater permit compliance from DuPage County by August 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Average Daily Water Treated (MGD)	3.21	3.45	3.50	3.50
Full Time Equivalent Positions	**8.13**	**7.50**	**7.50**	**7.50**

WATER FUND
Water Treatment Plant Operations

06-34-48

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	28,877	68,100	27,900	67,300	70,700	74,300
4027	Operational-Salary	493,833	510,000	504,400	504,400	529,700	556,200
4029	Overtime	26,361	35,000	23,200	30,000	30,000	30,000
4050	FICA & Medicare	41,161	47,000	42,100	46,100	48,300	50,600
4056	IMRF	67,564	78,900	71,500	81,900	85,800	89,900
	Sub-Total	**$657,796**	**$739,000**	**$669,100**	**$729,700**	**$764,500**	**$801,000**
CONTRACTUAL:							
4108	Pre-Employment Exams	-	300	-	300	300	300
4110	Training and Tuition	473	3,000	1,300	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	609	400	400	400	400	400
4202	Telephone and Alarms	9,201	10,000	18,400	10,000	10,000	10,000
4203	Heating Gas	3,554	4,000	2,100	4,000	4,000	4,000
4204	Electric	189,762	185,000	146,000	185,000	185,000	185,000
4207	Lab Services	-	2,000	300	1,000	1,000	1,000
4210	Refuse Disposal	56,479	750,000	-	600,000	-	825,000
4216	Grounds Maintenance	7,568	8,500	8,900	8,500	9,000	9,500
4219	Contract Janitorial Services	22,829	25,600	24,400	23,600	24,300	25,500
4225	Other Contractual Services	11,609	15,000	15,000	15,000	15,000	15,000
4300	IRMA General Insurance	50,400	53,800	53,600	48,800	52,800	57,100
4401	Building Repair	10,330	10,000	10,300	10,000	10,000	10,000
4430	WTP Operations Repair	19,482	18,000	18,000	18,000	18,000	18,000
4502	Copier Lease/Costs	8,211	10,000	6,100	8,000	8,000	8,000
4503	Equipment Rental	665	1,000	1,100	1,000	1,000	1,000
	Sub-Total	**$391,173**	**$1,096,600**	**$305,900**	**$936,600**	**$341,800**	**$1,172,800**
COMMODITIES:							
4600	Computer/Office Supplies	1,386	2,000	1,000	2,000	2,000	2,000
4603	Parts for Vehicles	29	200	100	200	200	200
4604	Tools and Equipment	549	3,000	1,000	3,000	3,000	3,000
4607	Gas and Oil	1,881	1,000	3,800	2,500	2,500	2,500
4615	Uniforms& Safety Equipment	2,870	4,000	3,800	4,000	4,000	4,000
4624	Parts - Building Repair	4,377	3,000	1,500	3,000	3,000	3,000
4625	Lab Supplies	8,831	11,000	11,100	11,000	11,000	11,000
4626	Chemicals	273,305	375,000	300,000	375,000	375,000	375,000
4642	Parts - WTP Operations	5,332	6,000	6,600	6,000	6,000	6,000
4650	Miscellaneous Commodities	2,965	2,000	1,100	2,000	2,000	2,000
	Sub-Total	**$301,525**	**$407,200**	**$330,000**	**$408,700**	**$408,700**	**$408,700**
CAPITAL OUTLAY:							
4804	Vehicles	-	2,900	2,900	2,500	2,500	2,500
4806	Other Capital Outlay	11,810	57,000	5,200	50,000	-	-
4808	Depreciation	1,327,738	-	-	-	-	-
	Sub-Total	**$1,339,548**	**$59,900**	**$8,100**	**$52,500**	**$2,500**	**$2,500**
	Total	**$2,690,041**	**$2,302,700**	**$1,313,100**	**$2,127,500**	**$1,517,500**	**$2,385,000**

TREATMENT PLANT DEBT SERVICE

Description of Major Activities

The City issued 21.2 million dollars in alternate revenue bonds to pay for the Water Treatment Plant; this debt was paid off in 2011. The City also secured a $10 million plus loan from the IEPA. The bonds and note are being paid off through water usage charges.

WATER FUND
DEBT SERVICE

06-34-49

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
COMMODITIES:							
4703	Bond Principal	-	-	-	-	-	-
4704	Bond Interest	248,666	-	-	-	-	-
4716	Note Principal	-	510,400	510,400	523,700	537,200	551,100
4717	Note Interest	503,211	196,500	196,500	183,200	169,700	155,800
4720	Other Charges	300	-	-	-	-	-
	Sub-Total	**$752,177**	**$706,900**	**$706,900**	**$706,900**	**$706,900**	**$706,900**
	Total	**$752,177**	**$706,900**	**$706,900**	**$706,900**	**$706,900**	**$706,900**

WATER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	BUDGETED 2012	ESTIMATED 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	PROPOSED 2016	PROPOSED 2017	5yr Totals
Miscellaneous Professional Services	-	-	-	-	-	-		-
RAW WATER PRODUCTION IMPROVEMENTS								
Well #3 Stand-by Generator Installation - Engr.	19,000	19,000						-
Well #3 Stand-by Generator Installation - Constr.				250,000				250,000
Well #3 Stand-by Generator Installation - Engr. Inspect.				25,000				25,000
Well #10 (and #11) Stand-by Generator Installation - Engr.	24,900	24,900						-
Well #10 (and #11) Stand-by Generator Installation - Constr.					350,000			350,000
Well #10 (and #11) Stand-by Generator Installation - Engr. Inspect.					35,000			35,000
Well #9 (and #8) Stand-by Generator Installation - Engr.				25,000				25,000
Well #9 (and #8) Stand-by Generator Installation - Constr.						350,000		350,000
Well #9 (and #8) Stand-by Generator Installation - Engr. Inspect.						35,000		35,000
Well #8 Assembly Upgrade Project - Engr.					40,000			40,000
Well #8 Assembly Upgrade Project - Constr.							750,000	750,000
Well #8 Assembly Upgrade Project - Engr. Inspect.							75,000	75,000
Well #5 Stand-by Generator Installation - Engr.						40,000		40,000
Well #5 Stand-by Generator Installation - Constr.								-
Well #5 Stand-by Generator Installation - Engr. Inspect.								-
Well Inspection & Rehabilitation	-	-	-	-	-	-	-	-
Well #12 Installation Project - Engr.		16,600						-
Well #12 Installation Project - Land Acquisition								-
Well #12 Installation Project - Constr.	670,000	-	1,350,000					1,350,000
Well #12 Installation Project - Engr. Inspect.	20,000	-	55,800					55,800
Well #13 Installation Project - Engr.								-
Well #13 Installation Project - Land Acquisition								-
Well #13 Installation Project - Constr.								-
Well #13 Installation Project - Engr. Inspect.								-
SUB-TOTAL	$733,900	$60,500	$1,405,800	$300,000	$425,000	$425,000	$825,000	$3,380,800
FINISHED WATER DISTRIBUTION SYSTEM IMPROVEMENTS								
Various Distribution System Improvements	-	11,100	-	-	-	-		-
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.	3,700	3,800						-
Route 64 Roadway Widening Project - Watermain Relocation - Constr.	1,629,700	1,476,500						-
Route 64 Roadway Widening Project - Watermain Relocation - Engr. Inspect.	183,000	143,300						-
Route 38 & Kautz Road Bridge Project - Watermain Relocation - Engr.		8,500						-
Route 38 & Kautz Road Bridge Project - Watermain Relocation - Constr.			164,400					164,400
Route 38 & Kautz Road Bridge Project - Watermain Relocation - Engr. Inspect.			40,000					40,000
South Leg - Route 59 Watermain Relocation Project - Engr.						63,000		63,000
Tronox - Pomeroy & Brown Utility Improvement Project	413,400	-	413,400					413,400
Water Distribution System Expansion Phase I Engr. Study - Northeastern City Limits		600						-
Water Meter Replacement Program	3,375,300	624,000	2,629,600					2,629,600
SUB-TOTAL	$5,805,100	$2,267,800	$3,247,400	$0	$0	$63,000	$0	$3,310,400
FINISHED WATER STORAGE TANK IMPROVEMENTS								
Paint Water Storage Tank - Hawthorne Lane						200,000		200,000
3 MG Elevated Tank Project - Engr. (Tank 1)	26,800	5,800	26,800					26,800
3 MG Elevated Tank Project - Constr. (Tank 1)					5,000,000			5,000,000
3 MG Elevated Tank Project - Engr. Inspect. (Tank 1)					117,800			117,800
750,000 Gallon Elevated Tank Project - Engr. (Tank 2)							75,000	75,000
750,000 Gallon Elevated Tank Project - Constr. (Tank 2)								-
750,000 Gallon Elevated Tank Project - Engr. Inspect. (Tank 2)								-
SUB-TOTAL	$26,800	$5,800	$26,800	$0	$5,117,800	$200,000	$75,000	$5,419,600
WATER TREATMENT PLANT IMPROVEMENTS								
Miscellaneous Professional Services	57,000	5,200	50,000			175,000		225,000
SUB-TOTAL	$57,000	$5,200	$50,000	$0	$0	$175,000	$0	$225,000
TOTAL WATER FUND CAPITAL IMPROVEMENT PROGRAM	$6,622,800	$2,339,300	$4,730,000	$300,000	$5,542,800	$863,000	$900,000	$12,335,800
CIP SUMMARY BY ACCOUNT								
Capital Outlay - Non WTP Construction (063447-4806)	$6,565,800	$2,334,100	$4,680,000	$300,000	$5,542,800	$688,000	$900,000	$12,110,800
Capital Outlay - WTP Improvements (063448-4806)	$57,000	$5,200	$50,000	$0	$0	$175,000	$0	$225,000
	$6,622,800	$2,339,300	$4,730,000	$300,000	$5,542,800	$863,000	$900,000	$12,335,800

City of West Chicago

MIS REPLACEMENT
PROJECTED REVENUE

07-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
371000	Interest	673	500	300	0	0
390000	Transfers In	0	0	0	0	0
	TOTAL	**$673**	**$500**	**$300**	**$0**	**$0**

City of West Chicago

MIS REPLACEMENT FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
MIS Replacement	76,946	130,000	196,500	67,700	0
TOTAL	**$76,946**	**$130,000**	**$196,500**	**$67,700**	**$0**

MIS REPLACEMENT FUND

Performance Report on FYE 2012 Major Program Objectives

During Fiscal Year 2012, the City has experienced continued growth with regard to its technology needs, and in assessing the growth relative to data retention and the space needed to accommodate the size of stored data, it was determined that the City has quadrupled in size over the past four years. In addressing the need to increase the capacity for continuing growth in data size over the next five years, an upgrade to the City's SAN (Storage Access Network) storage unit was completed. An added benefit that has been realized with the upgraded storage unit is that all users have gained a faster rate of access to files and applications, and the SAN provides for a much more efficient network by allowing all users to share and access one large hard drive.

Improvements to the network and centralization were also focused upon with the continuing trend of advances in technology that dictate that upgrades be made as they become available, including industry changes in operating systems. In keeping pace with the availability of advancements and industry standards, an expansion of the City's virtual network and environment was made to facilitate a consolidation of four servers down to one server. The consolidation will provide for savings on energy and maintenance costs, while centralizing the management of all other servers for on and offsite controls. Additionally, new VPN (Virtual Private Network) appliances were installed that will allow various users a more expedient and secure means to remotely access files and applications, and many of the City's desktop computers were upgraded from Windows XP to Windows 7, increasing speed and efficiency.

In the coming fiscal year, a change in accounting for the purchase of all information technology hardware and equipment will be made, in that, the remainder of the Fund's equity will be used to purchase budgeted hardware and equipment until all equity has been liquidated, at which time the MIS Replacement Fund will be closed. Upon the closure of the Fund, all future IT hardware and equipment will be purchased and expensed directly from the Fund/Department/Division that the hardware and equipment has been projected to be utilized within.

City of West Chicago

MIS REPLACEMENT FUND

Description of Major Activities

The MIS Replacement Fund accounts for the City's IT hardware and network on a cost-reimbursement basis. Financing is received from primarily all General Fund divisions/programs and by one division/program in the Water Fund and Sewer Fund, respectively. Funding allocations are based on the estimated replacement cost of each division's/program's hardware on a three year replacement cycle.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Replace desktop PC's	21	21	22	0
Replace laptop PC's	2	1	4	0
Replace file servers	2	2	3	0
Replace printers	2	5	5	0
Replace police vehicle equipment	0	24	0	0
Replace other equipment	2	2	2	0

M.I.S. REPLACEMENT FUND

07-34-52

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CAPITAL OUTLAY:							
4806 Other Capital Outlay		76,946	130,000	196,500	67,700	-	-
	Sub-Total	**$76,946**	**$130,000**	**$196,500**	**$67,700**	**$0**	**$0**
	Total	**$76,946**	**$130,000**	**$196,500**	**$67,700**	**$0**	**$0**

City of West Chicago

CAPITAL PROJECTS FUND
PROJECTED REVENUE

08-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
311100	Property Tax	2,396	0	2,500	0	0
312000	Home Rule Sales Tax	565,956	500,000	550,000	500,000	500,000
315000	Utility Taxes	2,098,719	2,100,000	2,000,000	2,100,000	2,100,000
321000	Grants	366,826	1,104,100	470,800	910,100	0
371000	Interest	11,354	10,000	11,000	10,000	10,000
386000	Reimbursements	0	540,100	208,300	676,000	0
386100	Health Insurance Contributions	3,467	3,100	3,100	3,200	3,300
389000	Miscellaneous	0	0	0	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	**3,048,718**	**$4,257,300**	**$3,245,700**	**$4,199,300**	**$2,613,300**

City of West Chicago

CAPITAL PROJECTS FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	2,989,787	8,664,900	6,192,000	5,309,400	2,607,500
TOTAL	**$2,989,787**	**$8,664,900**	**$6,192,000**	**$5,309,400**	**$2,607,500**

Performance Report on FYE 2012 Major Program Objectives

The Proactive Street Improvement Program (resurfacing) was completed in 2012 with the resurfacing of approximately 3.29 miles of roadway at the following locations: applicable City portions of Klein Road and Smith Road; Blair Street from Joliet Road to Neltnor Boulevard (IL Rte. 59); Stimmel Street from Joliet Road to Neltnor Boulevard (IL Rte. 59); Pomeroy Street from Joliet Road to Neltnor Boulevard (IL Rte. 59); Barber Street from Conde Street to Brown Street; Blakely Street from Conde Street to Brown Street; and Gates Street from Conde Street to Brown Street. The Washington Street Concrete Rehabilitation Project and the Galena Street Reconstruction Project were also completed in 2011.

The Main Street and Turner Court Rehabilitation Project, which commenced in October 2011, was completed in 2012. In addition, the Clayton Street Reconstruction Project and the CDBG Old Heidelberg Collector Street Resurfacing Project were completed in 2012.

The 2012 Sidewalk Maintenance Program was completed with the installation of approximately 900 lineal feet of new sidewalk along Blakely Street, between Conde Street and Brown Street, and the installation of approximately 350 lineal feet of new sidewalk along the east side of Wood Street, between Geneva Street and the West Chicago High School, near Entrance "C". District 94 has agreed to cost share with the installation of the public sidewalk along Wood Street.

Stepping closer to the creation of a quiet zone corridor along the CN Railroad, construction of a concrete raised median at the at-grade crossings of Ann Street and Smith Road were completed in 2012. Pending final approval of the referenced improvements, including the South Aurora Relocation Project completed in 2011, from the Federal Railroad Administration (FRA) and the Illinois Commerce Commission (ICC), the Notice of Establishment (NOE) will be filed with the appropriate agencies; thus creating the quiet zone in first quarter of 2013.

Construction of the Wilson/Joliet Culvert Replacement Project did not occur in 2012 as originally anticipated. Pending cooperation from the contractor and IDOT, this project will be a priority in 2013. Other engineering and/or architectural design projects that were substantially completed in 2012, and will become construction priorities in 2013, are the Great Western Bike Path Project and the Main Street Tunnel Improvement Project.

Other projects completed during the fiscal year included the Police Department Roof Replacement Project, Removal of the Underground storage Tank at the Police Department, Crack Sealing Program, Tree Replacement Program, Forestry Removals and Trimming Program, and the Right-of-Way Maintenance Program.

City of West Chicago

CAPITAL PROJECTS FUND

Description of Major Activities

The Capital Improvement Program covers a period of five years and consists of new construction as well as maintenance and repair to existing infrastructure. The specific projects and the financing program are described in a supplement to this program budget.

FYE 2013 Program Objectives

(1) Complete 2013 Street Improvement Program (resurfacing) by November 2013.

(2) Complete construction of the Wilson/Joliet Culvert Replacement Project by August 2013.

(3) Complete construction of the Great Western Bike Trail Project by November 2013.

(4) Complete construction associated with the Main Street Pedestrian Tunnel Improvement Project by September 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Centerline Miles of Streets Striped Contractually	3.1	6.7	7	5
Square Feet of Sidewalk Replaced	11,433	17,200	11,000	11,000
Number of Streets Crack Sealed	8	10	11	11
Number of Pounds of Crack Fill Material Used	37,320	36,430	34,000	34,000
Trees Removed	19	43	20	20
Parkway Trees Planted	85	300	400	150
Number of Mowings	32	24	32	32
Full Time Equivalent Positions	**0.94**	**0.88**	**0.88**	**0.88**

CAPITAL PROJECTS FUND

08-34-53

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	74,926	76,100	71,100	98,400	103,400	108,600
4027	Operational-Salary	6,982	7,500	7,000	-	-	-
4029	Overtime	1,026	3,000	700	1,000	1,000	1,000
4050	FICA & Medicare	5,620	6,700	5,800	7,700	8,000	8,400
4053	Health/Dental/Life Insurance	34,442	39,200	37,700	40,800	44,100	47,700
4056	IMRF	10,269	11,200	10,200	13,600	14,300	15,000
	Sub-Total	**$133,264**	**$143,700**	**$132,500**	**$161,500**	**$170,800**	**$180,700**
CONTRACTUAL:							
4150	Hawthorne Lane Engineering	19,337	2,000	2,700	-	-	-
4152	Wilson/Joliet Culvert Eng.	55,876	129,200	107,900	25,900	-	-
4200	Legal Notices	999	1,000	3,500	2,500	2,500	2,500
4224	Other Contractual Services	779,889	703,000	609,100	833,800	874,800	917,800
4300	IRMA General Insurance	-	7,700	7,700	7,000	7,600	8,300
	Sub-Total	**$856,100**	**$842,900**	**$730,900**	**$869,200**	**$884,900**	**$928,600**
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	34,112	40,000	40,000	40,000	40,000	40,000
4807	Street Improvements	359,429	1,062,600	883,100	1,104,800	1,000,000	1,000,000
4809	Land	-	115,000	115,000	-	-	-
4854	Tree Replacement Program	77	100,000	75,700	100,000	35,000	35,000
4857	Kresswood Trails Detention Pond	10,750	11,300	200	-	-	-
4858	Kerr McGee Area Improvements	-	354,000	353,300	-	-	400,000
4862	Hawthorne Lane Reconstruction	-	2,637,100	2,067,900	-	-	-
4863	Sidewalk Removals and Replacement Program	74,548	75,000	73,700	75,000	75,000	75,000
4867	Wilson/Joliet Culvert Reconstruction	7,060	94,100	100	94,100	-	-
4868	Crack Filling Program	43,800	50,000	53,300	50,000	50,000	50,000
4869	Contractual Street Striping Program	1,851	24,000	33,300	40,000	40,000	40,000
4870	Forestry - Removals and Replacements	54,482	270,000	127,000	170,000	70,000	70,000
4871	Right-Of-Way Maintenance Program	89,793	100,000	100,000	110,000	113,800	117,700
4872	Foxfield Drive Raised Median Project	801	-	-	-	-	-
4873	Pedestrian Tunnel Improvements	20,330	557,300	8,500	651,800		
4876	CN Mitigation	437,234	196,100	226,300	-	-	-
4878	Removal of UST at 325 Spencer Street - PD	-	50,000	13,200	-	-	-
4879	North Oak Street Rehab Program	8,401	-	-	-	-	-
4880	Galena Street Reconstruction	536,628	73,000	64,700	-	-	-
4881	Great Western Bike Trail Project (STP)	51,030	810,000	8,700	330,000	-	-
4882	Washington Street Resurfacing Project (STP)	188,179	90,000	-	124,400	-	-
4884	CDBG ARRA Resurfacing (Old Heidelberg)	9,220	-	-	-	-	-
4885	FHWA Mandated Signage Upgrades	-	50,000	-	50,000	40,000	30,000
4886	EAB Insecticidal Treatment Program	72,700	72,700	74,400	80,000	88,000	96,800
4887	Clayton Street Reconstruction Project	-	601,100	454,200	113,600	-	-
4888	Street Division Parking Lot Reconstruction	-	-	-	350,000	-	-
4889	Police Department Roof Replacement	-	220,000	192,200	-	-	-
4890	City Hall Landscape & Entrance Sign	-	25,000	-	25,000	-	-
4891	Fremont Street Parking Lot	-	-	-	150,000	-	-
4892	Wilson Street Bridge Maintenance Program	-	-	13,800	400,000	-	-
4893	CDBG Old Heidelberg Collector Resurfacing	-		350,000	-	-	-
4894	Citywide Bench Mark Replacement Program	-	-	-	100,000	-	-
4895	City Hall Security Improvements	-	-	-	100,000	-	-
4896	Demolition of 804 Forest Avenue	-	-	-	20,000	-	-
	Sub-Total	**$2,000,423**	**$7,678,300**	**$5,328,600**	**$4,278,700**	**$1,551,800**	**$1,954,500**
	Total	**$2,989,787**	**$8,664,900**	**$6,192,000**	**$5,309,400**	**$2,607,500**	**$3,063,800**

FY 2013-2017 Capital Improvement Program

	ACTUAL 2009	PROPOSED 2010	ESTIMATED 2010	ACTUAL 2010	BUDGETED 2011	ESTIMATED 2011	ACTUAL 2011	BUDGETED 2012	ESTIMATED 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	PROPOSED 2016	PROPOSED 2017	5 Yr Total
CAPITAL EXPENDITURES (FYE)															
Beginning Balance (January 1st)	1,969,104	3,774,704	3,826,400	3,826,363	4,095,100	4,537,400	4,544,325	4,341,500	4,603,300	1,657,000	546,900	552,700	502,300	321,600	3,580,500
Revenues	3,389,888	3,993,600	3,334,000	3,483,962	4,669,700	2,993,100	3,048,719	4,257,300	3,248,700	4,199,300	2,613,300	3,013,400	2,613,600	2,613,800	15,053,400
Expenditures	2,027,729	7,469,900	3,067,300	2,774,939	8,816,600	3,189,000	2,989,787	8,664,900	6,192,000	5,209,400	2,607,500	3,063,800	2,794,300	2,867,803	16,642,803
Transfers	487,100														0
Ending Balance	3,828,362	295,404	4,095,100	4,537,386	-51,800	4,341,500	4,603,256	-66,100	1,657,000	546,900	552,700	502,300	321,600	67,597	1,991,097
															0
Revenues															
Property Tax				2,253		2,500	2,396		2,500						10,500,000
Utility Tax	2,037,722	2,100,000	2,044,800	2,096,487	2,100,000	2,100,000	2,098,719	2,100,000	2,000,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,500,000
Home Rule Sales Tax	473,934	400,000	484,100	507,101	500,000	530,000	565,958	500,000	550,000	500,000	500,000	500,000	500,000	500,000	50,000
Interest	24,331	25,000	20,000	12,872	10,000	10,000	11,354	10,000	11,000	10,000	10,000	10,000	10,000	10,000	0
Special Service Area #23 Collections															2,000,400
Grants and Misc.	853,840	1,468,600	785,100	863,249	2,059,700	341,600	370,293	1,647,300	682,200	1,589,300	3,300	403,400	3,600	3,800	15,053,400
REVENUE TOTAL	$3,389,888	$3,993,600	$3,334,000	$3,483,962	$4,669,700	$2,993,100	$3,048,719	$4,257,300	$3,248,700	$4,199,300	$2,613,300	$3,013,400	$2,613,600	$2,613,800	
Expenditures															
Personnel, Benefits, and Insurance Costs of Engineer to Oversee Capital Projects	125,458	141,700	126,000	126,345	167,500	134,000	133,264	151,400	140,200	168,500	178,400	189,000	190,500	201,603	925,003
STREET IMPROVEMENTS															
Other Contractual Services - Thomas Engineering Group (4225)	356,946	537,400	537,400	531,122	675,600	793,000	779,869	703,000	609,100	833,600	874,800	917,800	962,900	1,010,200	4,589,600
															0
Hawthorne Lane Phase II & III Engineering (4150)	36,890				25,000	20,100	19,337	2,000	2,700						0
Hawthorne Lane Reconstruction - IDOT (4862)	2,910	1,615,400	185,800		2,637,100	-	-	2,637,100	2,067,900						0
Washington Street (Route 38 to Kuhn) - Grind and Overlay (4864)	84,126														0
															0
2009 Street Program - Construction (Resurfacing) (4807)	645,455														
2009 Street Program - Material Testing (Resurfacing) (4807)															0
2010 Street Program - Engineering, Construction (Resurfacing) & Material Testing (4807)		700,000	612,200	609,272											0
					541,500	350,100	359,429	212,600	207,100						
2011 Street Program - Engineering, Construction (Resurfacing) & Material Testing (4807)								850,000	679,000	4,800					4,800
2012 Street Program - Engineering, Construction & Material Testing (4807)										1,100,000					1,100,000
2013 Street Program - Engineering, Construction & Material Testing (4807)											1,000,000				1,000,000
2014 Street Program - Engineering, Construction & Material Testing (4807)												1,000,000			1,000,000
2015 Street Program - Engineering, Construction & Material Testing (4807)													1,000,000		1,000,000
2016 Street Program - Engineering, Construction & Material Testing (4807)														1,000,000	1,000,000
2017 Street Program - Engineering, Construction & Material Testing (4807)															0
North Oak Street Rehab Program (4879)		450,000	643,100	594,980	15,000	8,500	6,401								0
Galena Street Reconstruction (4880)		450,000	2,700	2,650	323,100	518,700	536,628	73,000	64,700						330,000
Great Western Bike Trail Project (STP Program) (4881)		601,000	72,990	39,117	744,100	70,700	51,030	810,000	8,700	330,000					124,400
Washington Street Resurfacing Project (STP Program) (4882)					418,000	318,000	188,179	98,000		124,400					0
ARRA Street Resurfacing Program (4883)		755,600	16,300		6,000	6,000									0
CDBG ARRA Street Resurfacing Program (Old Heidelberg Minor) (4884)		200,000	185,100	175,634	10,000	9,300	9,220								113,600
								601,100	454,200	113,600					
CDBG Clayton Street Reconstruction Project (4837)									350,000						0
CDBG Old Heidelberg Collector Resurfacing Program (4893)															
OTHER ROW IMPROVEMENTS															
Crack Filling (4868)	36,174	30,000	16,100	12,715	50,000	48,600	43,600	50,000	53,300	50,000	50,000	50,000	50,000	50,000	250,000
Contractual Street Striping (4869)	5,845	24,000	-	-	24,000	2,000	1,851	24,000	33,300	40,000	40,000	40,000	40,000	40,000	200,000
Sidewalk Removals and Replacements (4863)	60,967	75,000	54,000	69,281	75,000	74,600	74,548	75,000	73,700	75,000	75,000	75,000	75,000	75,000	375,000
Forestry Removals and Trimmings (4870)	86,962	70,000	59,700	59,688	70,000	54,500	54,482	270,000	127,000	170,000	70,000	70,000	70,000	70,000	450,000
Right-Of-Way Maintenance (4216 & 4871)	88,819	100,200	80,900	87,818	108,300	84,900	89,793	100,000	100,000	110,000	113,800	117,700	121,900	126,200	589,600
Alley Program (4800)		55,000	-	-	55,000	-		354,000	353,300			400,000	100,000	100,000	200,000
Kerr McGee Neighborhood Improvements (4858)		35,000	23,400	25,310	35,000	17,500	77	100,000	75,700	100,000	35,000	35,000	35,000	35,000	400,000
Tree Replacement Program (4854)	30,910				1,500	800	801								240,000
Fedfield Drive Raised Median Project (4872)					50,000	0		50,000		50,000	40,000	30,000			0
ROW Signage Upgrades & 2009 MUTCD Compliance (4885)						72,700	72,700	72,700	74,400	80,000	88,000	96,800	106,500	117,200	120,000
EAB Insecticidal Treatment Program (4886)									13,800	400,000					466,500
Wilson Street Bridge Maintenance Program (4892)															400,000
MUNICIPAL PROPERTIES															
Miscellaneous Major Municipal Building Repairs (4801)	31,123	40,000	40,000	30,951	49,600	49,600	34,112	40,000	40,000	40,000	40,000	40,000	40,000	40,000	200,000
Partition Replacement at City Hall in Council Chambers (4853)	9,894														0
A/C Unit Compressor Replacement - City Hall (4806)	36,841														0
HVAC Replacement - Old Police Department (4806)	7,995														0
Cooling System for PD Computer Room (4806)	6,545														0
Police Department Parking Lot Reconstruction (4865)	65,206	7,300	7,300	7,296											0
Police Department Tile Replacement (4866)		25,000	22,100	22,090											0
Street Division Fence Replacement (4877)		55,000	22,500	22,484											0
Removal of UST at 325 Spencer Street - Police Department (4878)		50,000	-	-	50,000			50,000	13,200						350,000
Street Division Parking Lot Reconstruction (4888)										350,000					0
Police Department Roof Replacement (4889)								220,000	192,200						25,000
City Hall Landscape & Entrance Sign (4890)								25,000		25,000					150,000
Fremont Street Parking Lot (4891)										150,000					0
Land (4509)								115,000	115,000						100,000
City Hall Security Improvements (4895)										100,000					
															0
STORMWATER/WETLANDS															0
Wilson/Joliet Culvert Replacement Engineering Phase I (4152)	3,468	117,600	100,000	48,694	206,300	55,900	55,878		4,500						25,900
Wilson/Joliet Culvert Replacement Engineering Phase II (4152)								129,200	103,400	25,900					94,100
Wilson/Joliet Culvert Replacement - Engr. Inspect. Phase III (4152)					1,800,000	6,900	7,060	94,100	100	94,100					
Wilson/Joliet Culvert Construction (4867)															0
Kwanwood Trails Detention Pond Corrections (4857)	53,067	22,200	10,500	10,500	24,000	10,800	10,750	11,300	200						0
Franciscan Way Stormwater Management Corrections (4875)	60,736														0
CN Mitigation Projects (4876)		450,000	216,800	248,554	243,100	470,300	437,234	186,100	226,500						0
MISCELLANEOUS															
Other Contractual Services - Miscellaneous (4225)			27,800	27,737		1,700									12,500
Legal Notices (4200)	192	500	800	600	500	1,000	999	1,000	3,500	2,500	2,500	2,500	2,500	2,500	651,800
Pedestrian Tunnel Improvements (4873)	8,000	217,000	23,900	22,490	411,400	8,800	20,330	557,300	8,500	651,800					0
New Radios for Police Department (4874)		465,000	-												100,000
City-wide Bench Mark Replacement Program (4894)										100,000					20,000
Demolition of 804 Forest Avenue (4896)										20,000					20,000
EXPENDITURE TOTAL	$2,027,729	$7,469,900	$3,067,300	$2,774,939	$8,816,600	$3,189,000	$2,989,787	$8,664,900	$6,192,000	$5,209,400	$2,607,500	$3,063,800	$2,794,300	$2,867,803	$16,642,803

City of West Chicago

DOWNTOWN TIF FUND
PROJECTED REVENUE

09-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
311100	Property Tax	1,167,516	1,100,000	1,100,000	1,100,000	1,100,000
371000	Interest	1,667	5,000	4,700	4,500	4,500
386100	Health Insurance Contributions	2,311	2,200	6,000	6,500	7,000
389000	Miscellaneous	9,344	9,300	6,600	7,000	7,000
390000	Transfers	0	0	0	0	0
	TOTAL	**$1,180,848**	**$1,107,200**	**$1,117,300**	**$1,118,000**	**$1,118,500**

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
TIF Special Projects	984,640	1,798,100	1,525,400	1,224,400	944,500
TOTAL	**$984,640**	**$1,798,100**	**$1,525,400**	**$1,326,400**	**$944,500**

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Performance Report on FYE 2012 Major Program Objectives

The transition in the Department during FY 2012 resulted in a focus on limited aspects of the Downtown TIF District, consisting of administration of façade funding applications. New businesses and business expansions took place during 2012, most recently including a new ice cream store and an outdoor patio for El Coco Loco restaurant.

Façade fund applications totaled nine for 2012, signaling extensive efforts on the part of Downtown businesses and building owners to physically improve their properties. This is a larger number than 2011 (5 applications), illustrating an increase in property improvements in the area.

Staff has worked extensively with the City's consultants on the West Washington Street Redevelopment Area concerning conceptual site plans and environmental assessment activities. Conceptual site plans were completed during 2012, as was a Phase I environmental study for this area. Results of the Phase I study warranted further review, which is now underway for the Redevelopment Area. Staff has spent extensive time on a grant application for this effort, with the hope that a grant award will be received to help fund the Phase II efforts.

The new Director has begun outreach with developers concerning development opportunities in the Central Main Street area. Staff continued to promote visitation to the TIF District and its businesses through local events, including Frosty Fest, Blooming Fest and the Mexican Independence Day Festival.

The City's efforts concerning 151 West Washington Street during 2012 included distribution of an RFQ to solicit interest in rehabilitation of the building. However, no qualified parties or viable proposals were received. Therefore, the City is now evaluating possible demolition of the structure as part of the West Washington Street Redevelopment Area planning efforts.

The City also took action concerning various properties within the TIF. The City acquired 322 High Street, leaving only one remaining parcel in the Central Main Street Project Area not owned by the City. Demolitions took place at 114 Chicago St., 124 Fremont St., 145-147 W. Washington St, and 308-310 High St.

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing and promoting façade grants, creating sub-area plans for specific areas within the district and property assembly. Expenditures for promoting the downtown are also included in the TIF program.

FYE 2013 Program Objectives

(1) Initiate a Downtown Retail Grant Program to encourage new retail and restaurant investment by April 2013.

(2) Work with consultant to complete the West Washington Redevelopment Project Area Phase II Site Assessment through December 2013.

(3) Meet with developers to discuss the Central Main Street Plan and to solicit interest by July 2013.

Ongoing Activity Measures	**2011 Actual**	**2012 Estimated**	**2013 Proposed**	**2014 Projected**
Façade Grants	5	9	7	8
New Businesses	13	11	10	12
Full Time Equivalent Positions	**5.00**	**5.00**	**4.42**	**4.42**

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND
SPECIAL PROJECTS

09-34-54

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative-Salary	289,574	321,800	257,800	312,900	320,200	336,300
4027	Operational-Salary	-	-	-	87,000	83,000	87,200
4029	Overtime	656	1,200	1,200	1,200	1,200	1,200
4050	FICA & Medicare	19,155	24,800	18,800	24,100	24,600	25,900
4052	ICMA-RC	1,920	2,100	2,000	4,100	4,400	4,700
4053	Health/Dental/Life Insurance	43,317	65,200	61,400	67,900	73,400	79,300
4056	IMRF	35,925	41,600	32,700	42,800	43,800	46,000
	Sub-Total	**$390,548**	**$456,700**	**$373,900**	**$540,000**	**$550,600**	**$580,600**
CONTRACTUAL:							
4100	Legal Fees	31,228	15,000	12,000	15,000	15,000	15,000
4200	Legal Notices	68	500	400	500	500	500
4202	Telephone and Alarms	1,370	1,500	2,000	1,500	1,500	1,500
4216	Grounds Maintenance	18,906	20,000	20,000	25,000	25,000	25,000
4225	Other Contractual Services	78,508	226,300	175,000	251,000	60,000	60,000
	Sub-Total	**$130,081**	**$263,300**	**$209,400**	**$293,000**	**$102,000**	**$102,000**
COMMODITIES:							
4613	Postage	16	100	100	100	100	100
4680	Special Events	12,450	24,000	15,000	24,000	24,000	24,000
4700	Prospect Development	-	1,000	1,000	1,000	1,000	1,000
4707	Internal Loan Repayment	-	90,000	-	-	-	-
4714	Interfund Loan Interest	40,332	45,000	45,000	45,000	45,000	45,000
4720	Other Charges	300	1,000	1,000	10,000	10,000	10,000
	Sub-Total	**$53,098**	**$161,100**	**$62,100**	**$80,100**	**$80,100**	**$80,100**
CAPITAL OUTLAY:							
4801	Buildings/Grounds Improvments	44,483	238,000	193,000	205,300	-	-
4806	Other Capital Outlay	-	161,000	161,000	-	-	-
4809	Land	291,490	450,000	450,000	75,000	78,800	82,800
4813	Façade Program	68,423	60,000	68,000	75,000	75,000	75,000
4815	Streetscape Program	6,517	8,000	8,000	8,000	8,000	8,000
4816	Retail Grant Program	-	-	-	50,000	50,000	50,000
	Sub-Total	**410,913**	**917,000**	**880,000**	**413,300**	**211,800**	**215,800**
4900	Transfers out	-	-				
	Total	**$984,640**	**$1,798,100**	**$1,525,400**	**$1,326,400**	**$944,500**	**$978,500**

City of West Chicago

PUBLIC BENEFIT FUND
PROJECTED REVENUE

13-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
371000	Interest	42,607	10,000	1,000	1,000	1,000
387500	Asset Sales	38,950	0	0	0	0
389000	Miscellaneous	12,307	0	0	0	0
	TOTAL	**$93,864**	**$10,000**	**$1,000**	**$1,000**	**$1,000**

City of West Chicago

PUBLIC BENEFIT FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	927,250	400,000	225,000	200,000	0
TOTAL	**$927,250**	**$400,000**	**$225,000**	**$200,000**	**$0**

Performance Report on FYE 2012 Major Program Objectives

The City demolished 145-147 West Washington Street and 308-310 High Street, though used money from the Downtown TIF Fund. Also, the City acquired 322 High Street using monies from this Fund.

The Wayfinding Signage Project was delayed until 2013. The gazebo project was tabled.

PUBLIC BENEFIT FUND

Description of Major Activities

This Fund holds the money obtained in the settlement with the Kerr McGee Chemical Corporation (now Tronox). In 1998, the West Chicago City Council adopted a policy that provided for only using the accrued interest from this fund, in addition covering the costs for oversight of the Kerr McGee clean up. To date, funding has only been allocated to five projects from this Fund: Sesquicentennial Park (up to $300,000); monument and wayfinding signage; loan to the TIF Fund for property acquisition; property acquisition and associated expenses for the government campus and along High Street; and storm sewer improvements related to the Kerr McGee project.

FYE 2013 PROGRAM OBJECTIVES

(1) Award contract and install the wayfinding signage by September 2013.

PUBLIC BENEFIT FUND

13-34-56

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:							
4100	Legal Fees	-	-	-	-	-	-
4105	Consultants	-	-	-	-	-	-
4114	Intergovernmental Loan	-	-	-	-	-	-
4200	Legal Notices	-	-	-	-	-	-
4225	Other Contractual Services	-	-	-	-	-	-
	Sub-Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
CAPITAL OUTLAY:							
4801	Buildings/Grounds Improvements	-	150,000	-	150,000	-	-
4806	Other Capital Outlay	-	25,000	-	-	-	-
4809	Land	927,250	175,000	175,000	-	-	-
	Sub-Total	**$927,250**	**$350,000**	**$175,000**	**$150,000**	**$0**	**$0**
4900	Transfers Out	-	50,000	50,000	50,000	-	-
	Total	**$927,250**	**$400,000**	**$225,000**	**$200,000**	**$0**	**$0**

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND
PROJECTED REVENUE

15-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
311100	Property Tax	34,663	36,000	29,100	30,000	30,000
371000	Interest	581	0	500	500	500
	TOTAL	**$35,214**	**$36,000**	**$29,600**	**$30,500**	**$30,500**

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	9,319	190,000	190,000	75,000	0
TOTAL	**$9,319**	**$190,000**	**$190,000**	**$75,000**	**$0**

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE 2012 Major Program Objectives

Due to staff work completed in 2011 on an agreement between the Oliver Square TIF District property owners and the City, new shopping center signs were constructed during 2012 to assist in the visibility and viability of the shopping center.

Unfortunately, the grocery store anchor tenant space is vacant, and the owners are aggressively seeking a new grocery tenant for that approximately 70,000 square foot space. Staff is working with the property owner on this effort.

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2013 Program Objectives

(1) Work with property owner to recruit a new anchor tenant for the grocery store space by December 2013.

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

15-34-54

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
CONTRACTUAL:							
4100	Legal Fees	6,819	50,000	50,000	50,000	-	-
4301	Other Insurance	2,500	-	-	-	-	-
	Sub-Total	**$9,319**	**$50,000**	**$50,000**	**$50,000**	**$0**	**$0**
CONTRACTUAL:							
4700	Prospect Development	-	140,000	140,000	25,000	-	-
	Sub-Total	**$0**	**$140,000**	**$140,000**	**$25,000**	**$0**	**$0**
	Total	**$9,319**	**$190,000**	**$190,000**	**$75,000**	**$0**	**$0**

City of West Chicago

COMMUTER PARKING
PROJECTED REVENUE

43-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
334000	Daily Parking Fees	52,633	45,000	60,000	60,000	60,000
334500	Commuter Parking Cards	453	200	500	400	400
345600	Parking Permits	70,458	75,000	62,000	62,000	62,000
371000	Interest	(284.97)	500	100	100	100
386100	Health Insurance Contributions	1,156	0	0	0	0
389000	Miscellaneous	130	0	100	0	0
	TOTAL	**$124,545**	**$120,700**	**$122,700**	**$122,500**	**$122,500**

City of West Chicago

COMMUTER PARKING FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operation & Maintenance	127,749	121,700	89,500	117,300	93,300
TOTAL	**$127,749**	**$121,700**	**$89,500**	**$117,300**	**$93,300**

Performance Report on FYE 2012 Major Program Objectives

Landscape maintenance services around the commuter parking lots and METRA station were performed contractually this year. The grounds were maintained weekly from May through November, and included grass mowing, trimming, edging, trash and debris pickup, and weeding. In addition, all planting beds were mulched and all bushes were trimmed.

Exterior upper levels of the METRA station, which included the metal roof and all areas above the windows and doors, were contractually painted in July 2012.

The nose of the stairs at the METRA station were not painted by Facilities Management staff this year, but will become a priority in FY 2013.

The City still has not received the final invoice, or the required final waivers of lien and certified payroll, from the landscape contractor (Alaniz Landscaping), so that amount ($27,000) is carried forward into 2013.

City of West Chicago

COMMUTER PARKING FUND

Description of Major Activities

This program funds the maintenance of both commuter parking lots and the train station. Activities include snow removal, mowing and landscaping, trash removal, janitorial service and maintenance for the building, parking lots, and payment machines.

FYE 2013 Program Objectives

(1) Paint nose of stairs at METRA station safety yellow, to heighten awareness, by September 2013.

(2) Paint railings at METRA station by September 2013.

(3) Evaluate landscape around METRA station and replace deficient areas by November 2013.

Ongoing Activity Measures	2011 Actual	2012 Estimated	2013 Proposed	2014 Projected
Mowing/Weeding of Grounds	30	30	30	30
Snow Removal/Salting	21	25	25	25
Trash removal, sweeping & Cleaning Station	150	150	150	150
Full Time Equivalent Position	**1.00**	**0.38**	**0.25**	**0.25**

COMMUTER PARKING FUND
OPERATION & MAINTENANCE

43-34-76

	Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
SALARY & WAGES:							
4020	Administrative - Salary	3,323	-	-	-	-	-
4027	Operational-Salary	33,973	18,900	18,600	15,300	16,100	17,000
4029	Overtime	2,894	3,000	1,300	3,000	3,000	3,000
4050	FICA & Medicare	3,062	1,700	1,600	1,400	1,500	1,600
4053	Health/Dental/Life Insurance	11,322	-	-	-	-	-
4056	IMRF	4,973	2,900	2,600	2,500	2,600	2,800
	Sub-Total	**$59,548**	**$26,500**	**$24,100**	**$22,200**	**$23,200**	**$24,400**
CONTRACTUAL:							
4101	Audit Fees	1,140	1,300	1,200	1,400	1,500	1,600
4202	Telephone and Alarms	2,360	4,000	4,000	4,000	4,000	4,000
4204	Electric	20,737	20,000	17,700	20,000	20,000	20,000
4211	Printing and Binding	813	900	900	900	900	900
4216	Grounds Maintenance	8,234	9,000	9,000	9,000	9,300	9,600
4219	Contract Janitorial Service	3,593	3,500	3,500	3,600	3,800	4,000
4225	Other Contractual Services	3,991	25,000	25,100	25,000	25,800	25,000
4300	IRMA Geneal Insurance	-	-	-	-	-	-
4301	Other Insurance	-	-	-	-	-	-
	Sub-Total	**$40,868**	**$63,700**	**$61,400**	**$63,900**	65,900	**$65,100**
COMMODITIES:							
4613	Postage	1,021	1,500	1,100	1,200	1,200	1,200
4650	Miscellaneous Commodities	1,039	3,000	2,900	3,000	3,000	3,000
	Sub-Total	**$2,060**	**$4,500**	**$4,000**	**$4,200**	**$4,200**	**$4,200**
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	-	27,000	-	27,000	-	-
4806	Other Capital Outlay	-	-	-	-	-	-
4808	Depreciation	25,273	-	-	-	-	-
	Sub-Total	**$25,273**	**$27,000**	**$0**	**$27,000**	**$0**	**$0**
	Total	**$127,749**	**$121,700**	**$89,500**	**$117,300**	**$93,300**	**$93,700**

City of West Chicago

SSA #17 DEBT SERVICE FUND
PROJECTED REVENUE

37-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
311100	Property Tax	51,514	51,000	51,000	51,000	51,000
371100	Interest	84	0	0	0	0
	TOTAL	**$51,598**	**$51,000**	**$51,000**	**$51,000**	**$51,000**

City of West Chicago

SPECIAL SERVICE AREA #17 DEBT SERVICE FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	49,845	49,800	49,800	49,700	49,700
TOTAL	**$49,845**	**$49,800**	**$49,800**	**$49,700**	**$49,700**

Description of Major Activities

Special Service Area #17 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2015.

SPECIAL SERVICE DISTRICT NO. 17 DEBT SERVICE
OPERATIONS

37-34-73

Expense Item	Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
COMMODITIES:						
4711 SSA Principal	38,100	40,400	40,400	42,800	45,400	48,100
4712 SSA Interest	11,745	9,400	9,400	6,900	4,300	1,500
Sub-Total	**$49,845**	**$49,800**	**$49,800**	**$49,700**	**$49,700**	**$49,600**
Total	**$49,845**	**$49,800**	**$49,800**	**$49,700**	**$49,700**	**$49,600**

City of West Chicago

SSA #18 DEBT SERVICE FUND
PROJECTED REVENUE

46-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
311100	Property Tax	51,499	51,000	51,000	51,000	51,000
371100	Interest	64	0	0	0	0
	TOTAL	**$51,563**	**$51,000**	**$51,000**	**$51,000**	**$51,000**

City of West Chicago

SPECIAL SERVICE AREA #18 DEBT SERVICE FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	49,845	49,800	49,800	49,700	49,700
TOTAL	**$49,845**	**$49,800**	**$49,800**	**$49,700**	**$49,700**

Description of Major Activities

Special Service Area #18 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2015.

SPECIAL SERVICE DISTRICT NO. 18 DEBT SERVICE
OPERATIONS

46-34-74

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
COMMODITIES:							
4711	SSA Principal	38,100	40,400	40,400	42,800	45,400	48,100
4712	SSA Interest	11,745	9,400	9,400	6,900	4,300	1,500
	Sub-Total	**$49,845**	**$49,800**	**$49,800**	**$49,700**	**$49,700**	**$49,600**
	Total	**$49,845**	**$49,800**	**$49,800**	**$49,700**	**$49,700**	**$49,600**

City of West Chicago

SSA #20 DEBT SERVICE FUND
PROJECTED REVENUE

47-00		2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
311100	Property Tax	18,125	17,600	17,600	17,600	17,600
371100	Interest	26	0	0	0	0
	TOTAL	**$18,151**	**$17,600**	**$17,600**	**$17,600**	**$17,600**

City of West Chicago

SPECIAL SERVICE AREA #20 DEBT SERVICE FUND

Financial Summary

Program	2011 Actual	2012 Budgeted	2012 Estimated	2013 Proposed	2014 Projected
Operations	17,540	17,600	17,600	17,500	17,500
TOTAL	**$17,540**	**$17,600**	**$17,600**	**$17,500**	**$17,500**

Description of Major Activities

The City Council adopted Special Service Area No. 20 in 1996 to improve traffic patterns by reconstructing streets in the vicinity of Arbor Avenue and Route 59. These bonds will be retired with property tax revenue through 2015.

SPECIAL SERVICE DISTRICT NO. 20 DEBT SERVICE
OPERATIONS

47-34-75

Expense Item		Actual 2011	Budgeted 2012	Estimated 2012	Proposed 2013	Projected 2014	Projected 2015
COMMODITIES:							
4711	SSA Principal	13,400	14,200	14,200	15,100	16,000	17,000
4712	SSA Interest	4,140	3,400	3,400	2,500	1,500	600
	Sub-Total	**$17,540**	**$17,600**	**$17,600**	**$17,600**	**$17,500**	**$17,600**
	Total	**$17,540**	**$17,600**	**$17,600**	**$17,600**	**$17,500**	**$17,600**