

# WEST CHICAGO CIVIL SERVICE COMMISSION

## CIVIL SERVICE COMMISSION

\*Approved 5-12-15

MINUTES  
Regular Meeting  
December 9, 2014

**(1) Call to Order and Establishment of a Quorum.**

Chairman Juan Chavez called the meeting to order at 4:35 p.m. Commissioners in attendance were Juan Chavez and Melissa Birch. Yisnery Gomes was absent. Carol LeBeau, Human Resources Coordinator was also in attendance.

**(2) Approval of Minutes.**

Juan Chavez made a motion, seconded by Melissa Birch to approve the Minutes of the November 17, 2014, regularly scheduled meeting.

**(3) Public Participation – None.**

**(4) Old Business – None.**

**(5) New Business –None.**

**(6) Items for Discussion and Possible Action** – Review of Police Officer Applicant files and the possible certification of police officers from the Final Eligibility Register and the possible certification of police officer from Final Eligibility Register. Carol LeBeau provided the Commission with an update regarding the status of the current list. Applicant numbers 14, 15, 18, 19 and 20 declined the position all individuals already in the Academy with another agency. Applicant numbers 14, 15, 18, 19 and 20 were struck from the Final Eligibility Register. Carol informed the Commission that the Police Department is currently working on the background for applicant number 21i. All above mentioned files were provided to the Commission for their records. Carol also informed the Commission that applicant number 10 will be hired on January 2, 2015, based on the Commission's prior approval.

**(7) Correspondence – None.**

**(8) Executive Session** – A motion was made by Melissa Birch to move to Executive Session at 4:36 p.m. to review and discuss applicant files the motion was seconded by Juan Chavez.

**(9) When Applicable Items to be Referred for Final Action from Executive Session** – The Commission returned with a motion from Juan Chavez seconded by Melissa Birch to return from Executive Session at 5:20 p.m. The Commission struck applicant numbers 12 and 13 from the Final Eligibility Register due to derogatory information found in the background process. The Commission determined to go back into Executive Session at 5:23 p.m. to further discuss applicant number 16. The Commission returned from Executive Session at 5:35 p.m. The Commission struck applicant number 16 from the Final Eligibility Register due to derogatory information found in the background process. The decision regarding applicant number 17 is pending until the Commission receives a recommend or a not recommend from Acting Chief Michael Uplegger.

**(10) Adjournment** – Commissioner Melissa Birch made a motion to adjourn and Chairman Juan Chavez seconded the motion to adjourn. The motion was approved and the meeting adjourned at 5:36 p.m.

Respectfully Submitted,

Carol LeBeau  
Human Resources Coordinator