

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 02-04-16

MINUTES

INFRASTRUCTURE COMMITTEE

December 3, 2015 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Sandra Dimas, Al Hallett, and John Smith present. Aldermen Don Earley, Mark Edwalds and Noreen Ligino-Kubinski were absent.

Staff present included Director of Public Works Robert Flatter.

Mr. Kevin VanDeWoestyne, Thomas Engineering Group was also in attendance.

2. **Approval of Minutes**

A. **Infrastructure Committee Minutes of November 5, 2015.** Alderman Hallett made a motion, seconded by Alderman Smith to approve the Meeting Minutes of November 5, 2015 with changes. The changes are reflected in the approved minutes. **Voting Yea: Aldermen Hallett, Smith, Beifuss, and Dimas. Voting Nay: 0.**

3. **Public Participation / Presentations.** None.

4. **Items for Consent.** Chairman Beifuss read the items for consent and requested discussion on Consent Item A. **Alderman Dimas made a motion, seconded by Alderman Smith to approve:**

B. **Resolution No. 15-R-0062 – Contract Amendment No. 2 – Operations Management International, Inc., for Professional Services Related to the Management and Operation of the City's Wastewater Treatment Plant.**

Voting Yea: Aldermen Dimas, Smith, Beifuss, and Hallett. Voting Nay: 0.

5. **Items for Discussion.** Items for discussion also include Consent Item 4.A.

4.A. **Purchase One 2015 Avant 640 Loader with Attachments from Russo Power Equipment of Schiller Park, Illinois.** Mr. Flatter presented this item in accordance with the agenda item summary. Questions raised were if this loader came with a backhoe attachment, is it an enclosed cab, and what the warranty is. Mr. Flatter stated that the City currently owns a mini excavator now, so a backhoe attachment is not an immediate need. He showed the Committee pictures of the unit, explaining that the cab is enclosed (Mr. Flatter brought along the attachment that was missing from

the agenda item summary). Mr. Flatter stated that he was unsure about the warranty, but usually they are warrantied for a one-year period. He stated he would supply warranty information prior to the full City Council approval. (Mr. Flatter provided the attached memorandum (Exhibit A) regarding Avant Warranty to all City Council members at the December 7, 2015 City Council Meeting.) **Alderman Smith made a motion, seconded by Alderman Dimas to approve. Voting Yea: Aldermen Smith, Dimas, Beifuss, and Hallett. Voting Nay: 0.**

A. Special Service Area (SSA) Development Study for Industrial Parks. Mr. Flatter introduced Mr. Kevin VanDeWoestyne of Thomas Engineering Group (TEG). TEG has prepared the report entitled “Special Service (SSA) Area Development Study for Industrial Parks”, as previously distributed for review and he was in attendance to highlight the report to the Committee.

Mr. VanDeWoestyne stated that since 2005, the City has budgeted between \$800,000 and \$1 million dollars per year for roadway improvements (not including major projects such as Hawthorne Lane Reconstruction). Over this time, the City has rehabilitated over 20 centerline miles of the City’s 80-mile network, covering roughly 2 miles per year. In addition, the City has been successful in obtaining other funding sources such as Surface Transportation Program (STP) and Community Development Block Grants (CDBG). These types of funding are not applicable to the Industrial Area streets described in the SSA Study.

Mr. VanDeWoestyne reviewed the current annual street program with the Committee and the use of the street condition ratings system. Each year’s street improvement program is created based on streets that rate 70 or under. The streets that are included in the areas of the SSA study all fall below a rating of 65. Those streets within the industrial areas have been unfunded within the Capital Improvement Program Budget due to the high costs associated with reconstruction; therefore, the SSA Study provides information to create four separate potential SSA’s.

These four areas are defined as (and all zoned as Manufacturing):

SSA #1 – Charles, Fenton, Wegner, and Helena (Ward 3) Built in 1972

SSA #2 – Western, Downs, and Industrial (Ward 4) Built in 1973

SSA #3 – Harvester, Nuclear, and Northwestern (Ward 7) Built in 1967

SSA #4 – Blackhawk, Howard, and Arthur (Ward 7) Built in 1971

All four areas combined, totals approximately \$30 million (which includes Phase I, II and III engineering fees for full reconstruction).

Mr. Flatter stated that there are procedures identified within the SSA Study that identify the procedure for establishing special service areas including the process for written Ordinances, Public Notices, Public Hearings, etc. The entire process to establish a single SSA may take over a year. Staff is asking Committee for direction to pursue the establishment of Special Service Areas.

Alderman Smith stated that these industrial streets have to be repaired at some point and the City does not have the funding to take care of it, therefore a SSA is necessary. Alderman Dimas asked who the Public Hearing is for. Mr. Flatter stated that first, boundary’s will need to be established and then those affected property owners be invited to attend a Public Hearing. An objection of 51%

of the affected owners will be required in order to not proceed with the SSA. Chairman Beifuss stated that if the objection reaches 51%, this issue cannot be brought up again for another two years.

After further discussion on which areas to focus on, staff was instructed to bring back a recommendation to the Infrastructure Committee.

6. Unfinished Business. None.

7. New Business.

A. Mr. Flatter informed Committee that at this time, there are no agenda items for January Committee and asked for approval to cancel. He stated that if something does arise, he will seek direction from the Chairman. The Infrastructure Committee agreed to Cancel the January 7, 2016 Infrastructure Committee Meeting.

8. Reports from Staff. None.

9. Adjournment. At 7:44 P.M., Alderman Dimas made a motion to adjourn, seconded by Alderman Hallett. Motion was unanimously approved by voice vote.

Respectfully submitted,

Michelle Baldino

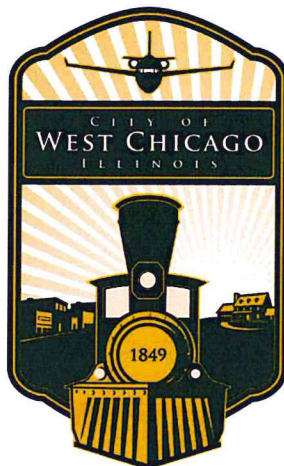
PUBLIC

DEPARTMENT OF

Exhibit A

WORKS

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UTILITY DIVISION	293-2255
STREET DIVISION	293-2250
WASTEWATER DIVISION	293-2261
ENGINEERING DIVISION	293-2255

MEMORANDUM

TO: Michael Guttman, City Administrator

FROM: Robert E. Flatter, P.E., Director of Public Works

DATE: December 7, 2015

RE: Avant 640 Loader Warranty

At the Infrastructure Committee meeting of December 3, 2015, Alderman Beifuss asked about the warranty on the Avant 640 Loader. The warranty is 24 months or 1,000 hours for all parts and labor (excluding standard wear items such as belts, filters, hoses, tires, etc.).

REF:ref