

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 1/25/16

## MINUTES

### PUBLIC AFFAIRS COMMITTEE

Monday January 5, 2016, 7:00 P.M.

**1. Call to Order, Roll Call, and Establishment of a Quorum.**

Chairman Chassee called the meeting to order at 7:00pm. Roll Call found Earley, Banas, Edwalds, Ferguson and Meissner.

Alderman Hallett was not present.

Also in attendance were Mayor Ruben Pineda, City Administrator Michael Guttman; Rosemary Mackey, Marketing and Communications Coordinator; Dave Sabathne, President of the Western DuPage Chamber of Commerce; Robert L. Cray, Inc. and Mat Marsden, Criterion Productions, LLC.

**2. Approval of Minutes.**

**A. Public Affairs Committee of November 23, 2015.** Alderman Earley made a motion, seconded by Alderman Edwalds to approve the minutes of the Public Affairs Committee meeting with no changes. Voting Aye: Chairman Chassee, Alderman Earley, Banas, Edwalds, Ferguson and Meissner. Voting Nay: 0. Motion carried.

**3. Public Participation / Presentations.**

**4. Items for Discussion.**

**5. Items for Consent.**

**A. 2016 West Chicago Railroad Days.** Committee gave direction to return on January 25, 2016 with the proposals of the participating respondents for the event.

**6. Unfinished Business.**

**7. New Business.**

**8. Reports from Staff.**

**A. Traffic Management Reports.**

**B. City Newsletter Discussion.** Committee gave direction to mail a letter to residents advising of the newsletters availability on the city website and the capability of subscribing electronically.

9. **Adjournment.** Alderman Banas made a motion to adjourn, seconded by Alderman Earley. The motion was approved by voice vote, and the meeting adjourned at approximately 8:45pm.

Respectfully submitted,

*Yahaira Bautista*

Yahaira Bautista  
Administrative Assistant  
West Chicago Police Department