

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

FINANCE COMMITTEE

**THURSDAY, DECEMBER 10, 2015
6:00 P.M. – COMMITTEE ROOM A**

AGENDA

- (1) Call to Order, Roll Call and Establishment of a Quorum
- (2) Approval of Minutes
 - (A) Finance Committee Meeting of November 12, 2015
- (3) Public Participation/Presentations
- (4) Items for Consent
 - (A) Ordinance No. 15-O-0062 – 2016 Proposed Budget
- (5) Unfinished Business
- (6) New Business
- (7) Reports from Staff - None
- (8) Executive Session
- (9) Items to be Referred for Final Committee Action from Executive Session
- (10) Adjournment

Draft

MINUTES

FINANCE COMMITTEE November 12, 2015 6:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum.

The meeting was called to order at 6:00 P.M. Roll call found Aldermen Dimas, Sheahan, Stout and Grodoski present. Aldermen Chassee, Meissner and Kubinski were absent.

Staff in attendance: City Administrator Michael Guttman, Administrative Services Department Director Linda Martin and Assistant Administrative Services Director Nikki Giles.

Also in attendance: Matt Beran, Lauterbach and Amen LLP.

2. Approval of Minutes.

A. Finance Committee June 9, 2015.

Alderman Stout moved and Alderman Grodoski seconded a motion to approve the minutes as presented. The motion was approved by voice vote.

3. Public Participation / Presentations.

A. The 2014 Comprehensive Annual Financial Report (CAFR) was distributed to each Committee member. Matt Beran, representative from the auditing firm of Lauterbach and Amen, gave a short presentation highlighting important aspects of the 2014 CAFR. He welcomed questions regarding the audit document. The Committee had no questions and was satisfied with the presentation. Committee Chairman Dimas thanked staff for the hard work that was put into producing the 2014 audit document.

4. Items for Consent.

A. Resolution No. 15-R-0053 – A Resolution Renewing a Lease Agreement Between the City of West Chicago and the West Chicago Fire Protection District for 509 Church Street.

B. Ordinance No. 15-O-0038 – An Ordinance Amending the Annual Budget for The City of West Chicago. DuPage County, Illinois for the Fiscal Year Commencing January 1, 2015 and Ending December 31, 2015 Passed and Adopted by Ordinance No. 14-O-0030.

Alderman Stout moved and Alderman Sheahan seconded a motion to recommend to City Council the approval of Consent Items A. and B. The motion was approved by voice vote.

5. Items for Discussion.

A. Impact and Permit Fees for West Chicago Environmental Response Trust (WCERT) Project.

Alderman Grodoski spoke of the hardship residents in her District felt, as the fees for sanitary sewer hook-up would be costly. She asked, on behalf of her constituents, if the City could possibly waive the fees. Alderman Dimas stated that the hook-up was not mandatory and therefore the decision to connect to the City's sanitary sewer system is the responsibility of the homeowner. Fees should not be waived. The Committee agreed that waiving fees would set a precedent, as they have not been waived in the past, and the cost incurred would be unfairly passed on to all City residents.

Alderman Dimas also stated that as part of the Kerr-McGee cleanup, the installation of a new water main enabled drinking water to be supplied to these properties and that cost was not passed on to the property owners. She further stated that the option of a sanitary sewer hook-up would be available in the future, but should remain the responsibility of each individual homeowner.

Alderman Dimas asked for a motion to waive the fees of the water main connection (work completed). A motion was made by Alderman Stout and seconded by Alderman Grodoski. The motion was approved by voice vote.

Alderman Dimas asked for a motion to place the cost incurred for sanitary sewer hook-up, as the sole responsibility of the homeowner. A motion was made by Alderman Stout and seconded by Alderman Sheahan. Alderman Grodoski abstained. The motion was approved by a voice vote.

B. Property Tax Abatement Program.

After a short review of the proposed Tax Abatement Program by City Administrator Michael Guttman, the Committee directed him to continue to pursue interest of participation in the current project. The Committee also agreed that the concept of this Program for property tax abatement should be used as a tool for future projects.

6. Unfinished Business. None

7. New Business. None

8. Reports from Staff. None

9. Executive Session. None

10. Adjournment.

Alderman Stout moved and Alderman Grodoski seconded a motion to adjourn. The motion was approved by voice vote and the meeting adjourned at 6:15 P.M.

Respectfully submitted,

Arlene Fisher

ORDINANCE NO. 15-O-0062

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR
THE CITY OF WEST CHICAGO, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2016
AND ENDING DECEMBER 31, 2016**

WHEREAS, the City of West Chicago has heretofore adopted the annual budget procedure provided for in 65 ILCS 5/8-2-9.1 through 5/8-2-9.10; and,

WHEREAS, the tentative annual budget for fiscal year commencing on January 1, 2016, and ending December 31, 2016, was made conveniently available for public inspection pursuant to notice of public hearing published in the *Daily Herald*, being a newspaper having a general circulation within the City; and,

WHEREAS, on December 21, 2015, the corporate authorities of the City conducted a public hearing on said tentative annual budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of West Chicago, Illinois, in regular session assembled as follows:

Section 1. That the annual budget of the City of West Chicago, DuPage County, Illinois, for the fiscal year commencing January 1, 2016, and ending December 31, 2016, entitled "Proposed 2016 Budget", a copy of which is attached hereto as Exhibit "A" and by this reference made a part hereof be, and the same is hereby passed and adopted.

Section 2. That the staffing levels and associated pay ranges contained within the budget are hereby approved, such approval shall be deemed to comport with the requirement of adopting the Table of Organization and the Pay Ranges for the City as detailed in the Personnel Manual.

Section 3. That the City Council authorizes the City Administrator and his staff to continue to contract with a qualified information technology consultant (not to exceed \$120,000) to create and/or maintain various databases for the City and Third Millennium Associates Inc.

(not to exceed \$50,000) for utility bill mailings, both within the maximum amounts as included in the proposed Budget.

Section 4. That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED this 21st day of December 2015.

Alderman L. Chassee	_____	Alderman J. Beifuss	_____
Alderman A. Hallett	_____	Alderman J. Banas	_____
Alderman M. Ferguson	_____	Alderman S. Dimas	_____
Alderman K. Meissner	_____	Alderman R. Stout	_____
Alderman L. Grodoski	_____	Alderman D. F. Earley	_____
Alderman N. Ligino-Kubinski	_____	Alderman M. Edwalds	_____
Alderman J. Sheehan	_____	Alderman J. C. Smith, Jr.	_____

APPROVED as to form: _____
City Attorney

APPROVED this 21st day of December 2015.

Mayor Ruben Pineda

ATTEST:

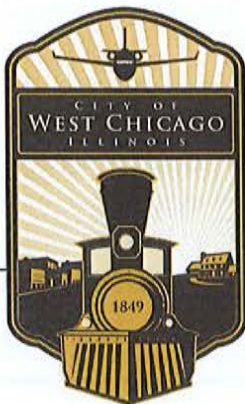
City Clerk Nancy M. Smith

PUBLISHED: _____

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

2016
Proposed
Budget



Michael L. Guttman
CITY ADMINISTRATOR

DECEMBER 2015

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

December 7, 2015

Dear Mayor Pineda and Aldermen:

I hereby present to you the 2016 Fiscal Year Budget for the City of West Chicago, in accordance with Section 2-146 of the West Chicago City Code. The Annual Budget serves as a comprehensive financial plan and strategic guide for our organization. It includes a forecast of anticipated revenues for the coming fiscal year, as well as adopted expenditures that will guide the services provided to our customers, the 27,086 residents and 800+ businesses that call West Chicago their home.

The 2016 Annual Budget totals \$44,592,800 which is an increase of 1.35% as compared to the 2015 Budget, as amended; specifically, the General Fund reflects a decrease of 1.20% as compared to the 2015 Budget, as amended.

Background

The City has a proud history of providing exceptional services to a diverse group of stakeholders. Over the past decade, the diversity of the City has grown and with it, the challenges of meeting the needs and demands of our customers have grown as well. The departments and staff are continuously challenged to address the growth within the City and develop new and innovative ways of delivering the services that our customers expect. Through flexibility, adaptability, the use of technology, innovative staffing methods, and furthering intergovernmental and public/private partnerships, the organization continues to rise to the challenge to become one of the most efficient municipal corporations in the Chicagoland area.

Budget Strategy

This budget marks the thirteenth year of adhering to the City Council's Budget Policy and implementing a strategy that addresses the structural and cyclical budgetary challenges that were and continue to face the City of West Chicago. This strategy includes five major components:

Reduction in Operating Expenditures

To address the structural problem of rising operating costs coupled with stagnant revenues, the City annually undergoes a target budgeting process to manage the organization's expenditure and revenue patterns. Target Budgeting was initiated to instill budget discipline, establish budgetary priorities, control costs and stabilize finances. Target Budgeting is a modification of zero based budgeting in that it accepts the premise that the City provides certain basic services and attempts to "target funds" for the delivery of those services. Beyond these basic levels, services are discretionary and can be evaluated, prioritized and matched against available revenues. Patterns of services can therefore be modified to meet changing needs without disrupting basic services. Target Budgeting assigns a target goal to each fund based upon its expenditure history and projected revenues as identified in September each year. This year's target for the General Fund was one percent of the initial revenue forecast, which translated into a reduction of expenditures

totaling approximately \$200,000. The target goal for the enterprise funds was a two percent reduction. The proposed 2016 Budget meets the target goals.

Meet Reserve Requirements

The City has again met its reserve requirement of 35% for the operating funds as detailed in Resolution No. 02-R-0073.

Identification and Implementation of New Revenues

The City Council has directed staff to do what it can to relieve the financial burden on our customers, and following such, there are no new tax, fee or rate increases included in the proposed Budget. Beginning in 2017, staff will once again focus on the identification and implementation of new revenue sources as well as talking with the City Council about increasing the property tax to cover the large increase in police pension costs and sewer rates to address the rising infrastructure costs to maintain the Treatment Plant and collection system.

Increased Economic Development Focus

The City's Economic Development Program is designed to increase and diversify the City's sales tax and real estate tax bases, thereby allowing the City to become more self-sufficient, generating revenues from within the City and reducing dependency on outside revenue sources. The importance of our economic development efforts can continue to be realized when looking at our sales tax receipts. Increasing this revenue source has been a primary focus of the organization over the past several years. Mayor Pineda, the Aldermen and staff have devoted a great deal of energy into attracting new sales tax generating businesses, while at the same time, maintaining our existing businesses and helping with their expansion.

Maintain and Improve City Services

The City has a proud history of providing exceptional services. During the implementation of this five-part budgeting strategy, it is imperative that the residents and businesses not experience a reduction in service levels unless absolutely necessary. In fact, through challenging our employees at every level of the organization, the City has been able to improve upon services during this tough economic climate. With few exceptions, the City has been able to provide excellent service with fewer employees and leaner budgets.

We are successful in achieving all of the parameters in the proposed 2016 Budget. The proposed Budget includes a planned spend down of reserves, consistent with the Finance Committee's direction over the last seven years, to make it a balanced budget.

Significant Highlights – All Funds

Personnel Changes – The proposed Budget reflects a slight increase in the total number of full-time employees. The City employs 118 full-time employees and three part-time employees, with a few seasonal positions in the Public Works Department. In 2015, the Deputy Chief of Police position was eliminated. In 2016, one police officer position has been changed to a part-time Community Service Officer, primarily responsible for parking enforcement. Finally, the contractor responsible for street sweeping contract and fleet maintenance is seeking \$239,900 more in 2016 vs. 2015 (\$439,576), which no longer makes it economical to the City. After

looking at other private sector options, the results show that bringing these operations back in house is the most viable alternative. Therefore, the proposed 2016 Budget includes one maintenance worker for street sweeping and three mechanics (approximately \$300,000 in savings).

Insurance Costs – The City’s general liability/workers’ compensation insurance costs will once again decrease (slightly) in 2015. The premiums will increase for those employees who get their medical insurance via the Operating Engineers Health and Welfare Plan. For the plan year July 2015 through June 2016, the total premium again decreased for those employees who participate in the City’s plans through IPBC. Preliminary figures show that the premiums for both the HMO and PPO plans will increase come July 1, 2016; a ten percent increase is reflected in the Proposed Budget.

Customer Impact – There are no tax, fee or rate increases and also no service reductions proposed in the 2016 Budget. The property tax levy is proposed to remain the same for the fifth year in a row.

The following table shows the difference in budgeted amounts between 2014 and 2015 for each of the Funds:

Fund	2015 Budget	2016 Budget	Percent Change
General Fund	\$17,882,500	\$17,668,000	-1.20%
Capital Equipment Replacement Fund	\$2,279,400	\$999,800	-56.14%
Sewer Fund	\$9,898,500	\$11,807,700	19.29%
Water Fund	\$7,159,400	\$6,130,400	-14.37%
Capital Projects Fund	\$5,213,900	\$5,921,200	13.57%
Downtown TIF Fund	\$1,340,200	\$1,432,500	6.89%
Public Benefit Fund	\$0	\$400,000	400.00%
Oliver Square TIF Fund	\$5,000	\$5,000	0.00%
Commuter Parking Fund	\$220,400	\$228,200	3.54%
All Funds	\$43,999,300	\$44,592,800	1.35%

General Fund

The General Fund is the all-purpose governmental fund that includes the operations of the municipality not accounted for in a separate fund. Most of the expenditures for City services are budgeted and accounted for in this Fund, except for water and sewer expenses. There are four key revenue sources, which account for 69.45% of the total General Fund revenues:

Sales and Use Taxes	25.90%
Property Tax	21.40%
Income Tax	16.85%
Telecommunications Tax	5.30%

The revenues listed above represent the General Fund’s primary growth revenues, which traditionally have paid for annual cost increases. Note that, at one time, the Telecommunications

Tax comprised a larger part of the Budget (as much as \$1.3 million), and now it generates about \$850,000 annually.

On the expenditure side, in addition to the increased costs of hardware and software maintenance contracts, service contracts, and dispatch services, among others, the following are some additional changes and highlights within the General Fund:

- City Administrator's Office – Money has been allocated (\$32,000) to return to designing, printing and mailing a newsletter.
- Administrative Services Department – Funds have been included for the scheduled upgrade/replacement of the Camera System at City Hall, Grandlake facility and the police station (\$135,300).
- Police Department – Twenty thousand dollars are included to begin upgrading our early warning sirens. Also, the amount allocated for police pension is \$374,000 higher this year (\$2,174,000). The Pension Board's Actuary's recommended contribution is \$2,496,300; however that uses a 100% funding target rather than the statutorily required 90% target; therefore, the budgeted amount has been adjusted downward by \$322,300 to reflect such.
- Public Works Department – The only notable expense change is the additional \$148,000 plus needed due to the increase in the price of road salt. Also, State reporting requirements dictate that employees working on MFT eligible assignments must track their time, which is overly burdensome. Therefore, staff is recommending that the 2.94 full-time equivalent positions that previously were paid from the MFT Program be swapped with an equivalent (\$247,000) amount from the Capital Projects Fund, thereby eliminating this concern. There is no net financial impact of this change.
- Community Development Department – There are no major changes in this Department's General Fund Budget.

Capital Equipment Replacement Fund

This Internal Service Fund draws its revenues from the General, Water and Sewer Funds and the following more expensive pieces of rolling stock are scheduled for replacement in 2016: one crane (\$113,000); one lift truck (\$119,000); one flusher truck (\$206,000); and a television truck (\$257,500).

Sewer Fund

In 2016, significant money is again allocated for the Inflow & Infiltration Program (\$850,000) and \$500,000 has been included to replace the force main at Lift Station #5. The primary capital project is the replacement of the filtration system at the Wastewater Treatment Plant (\$3,140,000).

Water Fund

In 2016, there are no major changes to the operational components of the Water Fund. The primary capital projects that will be undertaken include installation of a generator for Well #3 (\$350,000) and well station security improvements (\$49,100). This is the final Budget that will have the ½ cent Home Rules Sales Tax earmarked for this Fund, and in 2017 it will be directed to the Capital Projects Fund.

Capital Projects Fund

With the ¼ cent home rule sales tax in place to supplement the utility tax monies earmarked for this fund, the 2016 Capital Project Fund Budget includes maintenance of the A. Eugene Rennels Bridge (\$1,300,000) and the reconstruction of the Streets Division Parking Lot on Grandlake Blvd. (\$400,00). The Infrastructure Committee approved the 2016 Capital Projects Fund at its November meeting.

Downtown TIF Fund

Background work on and environmental remediation for the West Washington Street Redevelopment Area (\$300,000) will continue. Also in 2016, the Downtown TIF Fund will continue to repay the local taxing bodies for their support of the TIF extension (\$90,000). Finally, \$250,000 has been included to begin to upgrade the second and third floors of 200 Main Street and make it available for eventual use/occupancy.

Public Benefit Fund

Money has been included (\$400,000) for a pavilion at Reed-Keppler Park; City staff will be working with Park District staff on this project.

Oliver Square TIF Fund

There are no anticipated projects to be paid from this Fund in 2016.

Commuter Parking Fund

Funds have been allocated to replace the security cameras that monitor the commuter station and parking lots (\$70,600) as well as to replace the landscaping, repair a retaining wall and complete parking lot repairs (\$71,000).

Closing Remarks

The 2016 Annual Budget and 2016-2020 Capital Improvement Program will serve as a strategic guide for our organization in the coming year. The Annual Budget reflects the service levels expected by our customers, provides dedicated revenues to support our long-term infrastructure and equipment needs, and lives within our financial means. The budget prioritizes core services and administrative functions and reflects one of the leanest and most efficient municipal corporations within the Chicagoland area. West Chicago is diligently striving towards providing the highest quality services at one of the lowest costs. To continue in this tradition, all Departments will be challenged to continually evaluate their work teams and performance as well as benchmark their productivity with comparable communities and outside contractors, where applicable. Our employees continue to be the key to the City's operational and financial success.

The Annual Budget is the outcome of a great deal of hard work, dedication and effort of many people. All of the Department Directors and their staff are to be commended for their continued stewardship of the public dollar and assistance in the development of this document.

The support of Mayor Pineda and the Aldermen during this past year as the City continued with our budget strategy was remarkable. You remained supportive of staff, yet continually challenged us to live up to the old adage of "doing more with less". I believe this was achieved throughout the organization. Finally, I would like to thank the senior management team for its tremendous assistance with the budgeting process from preparation through implementation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael L. Guttman', with a long horizontal flourish extending to the right.

Michael L. Guttman
City Administrator

BUDGET PHILOSOPHY AND POLICY

Serving the public trust requires that the annual budget provide the best possible balance of allocation to meet the varied needs of all citizens. The budget is a principal management tool for the City administration and, in allocating the City's resources, it both reflects and defines the annual work plan. In this context, the budget provides a framework for us to accomplish our mission, which is:

"To assure a safe, cohesive and dynamic community that is responsive to the needs of both citizens and businesses as it strives for continuous improvement."

The budget should also reflect important organization values such as integrity, teamwork, service excellence, personal growth, and innovation.

In addition to balancing allocations to meet community needs and incorporating our mission and values, a successful annual budget preparation process requires excellent communications, citizen outreach, and a commitment to excellence. To this end, the process must be a cooperative effort of the entire City organization.

West Chicago prides itself on being an increasingly progressive community, willing to challenge the status quo and moving toward the "cutting edge". City staff has accepted this challenge by developing the budget within the context of a search for creative solutions for the delivery of City services. The budget will emphasize policy and procedure reviews to improve the productivity and effectiveness of service delivery to citizens and employees. Teamwork and efficiency enhancements will limit the amount of bureaucratic "red tape" required, both between functional areas within the City, and between City staff and our customers. The overriding goals must be to support the high standards set by the community and to provide long-term value at reasonable cost.

The budget will be based upon timely, consistent and clearly articulated policies. It will be realistic and will include adequate resources to meet assigned work programs. Once adopted, within the parameters of policy guidelines, Department Directors will be given full spending authority for their budget(s).

The budget policies of the City are rooted in a history of conservative budgeting practices. They're based on a commitment to provide quality services while maximizing the return for each dollar spent. Revenue sources are diversified as much as possible to avoid the impacts of fluctuations in a particular revenue source. The following is the Budget Policy the City Council has used as a continuing foundation for fiscal discipline:

- Revenues are conservatively projected using historical trends, reasonably expected changes in the coming year, and an analysis of anticipated economic conditions in the region, the state and the nation.

- The General Fund shall have a fund balance equal to at least 25% of revenues; the City should strive to increase this amount to 35%.
- The budget is flexible within each Department. Over expenditures in one line item should be compensated within the Departmental Budget. Each Department may not overspend its total Departmental Budget without prior approval. Department Directors may not exceed the staffing levels approved in the Budget. The City Administrator may authorize transfers within a fund.
- Major capital expenditures not related to either the water or sewer utilities for the next five years will be identified in the Capital Projects Fund Budget. This Budget will be updated on an annual basis. Smaller capital purchases may be included in each Department's operating budget.
- User fees, such as water and sewer charges, will be reviewed annually. This is done to ensure that fees cover costs, if intended to do so, meet debt service requirements, and are affordable.
- Implementation of the Budget will be monitored continuously. Purchase orders will be issued only when adequate funding is available. Based upon experience with higher prices via the bidding process and after receiving direction from the City Council, information technology equipment purchases and maintenance contracts do not have to be bid, so long as multiple written quotes are obtained to show that the price is reasonable.
- All utility taxes from the consumption of gas and electricity shall be deposited in the Capital Projects Fund. Maintenance activities shall be limited within this Fund.

City of West Chicago

**GENERAL FUND
PROJECTED REVENUE**

01-00	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected	2018 Projected
311000 Personal Property Repl. Tax	170,517	155,000	160,000	160,000	160,000	160,000
311100 Property Taxes	3,507,410	3,430,000	3,461,000	3,430,000	3,532,900	3,638,900
312000 Sales Tax	4,370,276	3,600,000	3,900,000	3,700,000	3,848,000	4,002,000
313000 Income Tax	2,593,317	2,530,000	2,700,000	2,700,000	2,808,000	2,920,400
314000 Motor Fuel Tax Allotments	930,849	725,000	725,000	725,000	725,000	725,000
316000 Use Tax	529,699	470,000	540,000	500,000	520,000	540,800
321000 Grants	51,746	30,000	15,000	17,800	-	-
333000 Weed Cutting Fees	4,416	2,500	1,700	2,500	2,500	2,500
335000 Brush Collection Fees	75,375	73,000	75,000	75,000	75,000	75,000
336000 Police Counter	9,590	10,000	6,800	6,000	6,000	6,000
336100 Police Contractual	309,730	290,000	332,200	320,000	325,000	330,000
337000 Cemetery Fees	78,775	35,000	57,700	40,000	40,000	40,000
345000 Building Permits	255,431	300,000	350,400	350,000	400,000	400,000
345100 Land Cash Administration	2,402	1,500	2,700	1,500	1,500	1,500
345200 Change of Occupancy Inspections	78,405	65,000	72,500	65,000	65,000	65,000
345300 Rental Inspection Licensing Fee	222,701	170,000	170,000	170,000	170,000	170,000
345500 False Alarm Fees	-	-	-	-	50,000	50,000
347000 Liquor Licenses	91,160	100,000	100,000	100,000	100,000	100,000
347500 Amusement Tax	106,572	105,000	100,000	100,000	100,000	100,000
348100 Licensing Contractors	42,175	37,000	39,600	37,000	37,000	37,000
348200 Business Registration Program	31,370	25,000	40,000	25,000	25,000	25,000
348000 Business Licenses	71,858	65,000	65,000	63,000	65,000	65,000
351000 Circuit Court Fines	295,572	300,000	250,000	300,000	325,000	350,000
352000 Parking and "P" Tickets	80,789	70,000	59,000	70,000	70,000	70,000
353000 Oversize Truck	21,080	15,000	22,200	15,000	15,000	15,000
354000 Administrative Adjudication Fines	79,292	85,000	65,000	80,000	80,000	80,000
354100 Traffic Signal Enforcement	322,853	400,000	425,000	400,000	400,000	400,000
355000 Police Towing Charges	56,350	60,000	36,000	50,000	50,000	50,000
357000 Seizures	3,681	-	161,900	-	-	-
361000 Planning and Zoning Review Fees	11,775	20,000	14,100	20,000	20,000	20,000
362000 Engineering Fees	57,419	150,000	227,400	200,000	200,000	200,000
365000 Transfer Station Fees	601,795	550,000	580,000	575,000	575,000	575,000
366000 Telecommunications Tax	926,440	850,000	850,000	850,000	850,000	850,000
367000 Cable Franchise Fees	251,085	245,000	260,000	250,000	250,000	250,000
371000 Interest	(19,855)	7,000	2,500	2,500	2,500	2,500
386000 Other Reimbursements	111,593	50,000	89,600	50,000	50,000	50,000
386100 Health Insurance Contributions	152,641	155,000	140,000	145,000	145,000	145,000
386500 IRMA/IPBC Revenue Adjustment	185,448	150,000	150,000	200,000	200,000	200,000
387800 Rental Income	189,151	185,000	175,000	180,000	180,000	180,000
389000 Miscellaneous Revenue	152,906	100,000	93,900	100,000	100,000	100,000
390000 Transfers	-	-	-	-	-	-
TOTAL	\$17,013,789	\$15,611,000	\$16,516,200	\$16,075,300	\$16,568,400	\$16,991,600

City of West Chicago

GENERAL FUND EXPENDITURES

Department	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected	2018 Projected
City Council	130,969	239,800	163,500	171,800	173,800	175,800
City Administrator's Office	527,662	538,700	475,400	469,400	396,300	410,500
Administrative Services	2,479,990	2,923,100	2,523,600	2,961,500	2,876,100	3,031,900
Police	9,162,072	9,661,100	9,141,900	9,843,900	10,359,900	10,599,600
Public Works	3,060,193	3,425,300	3,294,200	3,132,800	3,304,600	3,425,100
Community Development	999,316	1,094,500	1,008,700	1,088,600	1,086,800	1,108,600
Total	\$16,360,202	\$17,882,500	\$16,607,300	\$17,668,000	\$18,197,500	\$18,751,500

City of West Chicago

CITY COUNCIL

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Operations	130,969	239,800	163,500	171,800	173,800
TOTAL	\$130,969	\$239,800	\$163,500	\$171,800	\$173,800

1. The first part of the document is a list of the names of the members of the committee.

2.

3.

4.

5.

6.

City of West Chicago

CITY COUNCIL

Performance Report on FYE 2015 Major Program Objectives

City staff developed a Property Tax Abatement Program that was reviewed by the Finance Committee at its November meeting and sent it to seven local taxing districts. While under consideration, the DuPage Airport Authority was approached by the owner of a current business (operations within three separate buildings, two of which are owned with the third being leased) in Kane County who is interested in possibly consolidating/moving to land owned by the Authority. The site would be the current golf course (Prairie Landing) in order to take advantage of the rail spur that runs along Kautz Road. This consolidation would first start with a 500,000 square foot manufacturing facility, with expansions resulting in approximately two million square feet (and 2,000 jobs). One of the primary reasons for wanting to consolidate and relocate is that the business is paying over \$6 million for electric service. The total property taxes paid by this business at the two owned properties approximates \$1,000,000. The Boards for the DuPage Airport Authority, District 33, District 94, Library District, Fire Protection District and the Park District have indicated an interest in participating in a property tax abatement for this specific user. An attorney with expertise in this area was retained to draft the documents necessary to effect such an arrangement (IGA and Ordinance).

WCERT finished remediating the West Washington Street Redevelopment Area, meaning the City can continue working with the IEPA on a plan to remove the other contaminants from the properties. Also, the final railcar of thorium left West Chicago in November, leaving WCERT to focus on addressing the groundwater contamination.

Significant progress was made in the Northern Illinois Municipal Natural Gas Franchise Consortium's efforts to negotiate the terms of an updated model natural gas franchise with Nicor. In late November, the few remaining issues were finalized, including the franchise fee (the number of free therms or cash equivalent) given in exchange for use of the public right of way, and the renewal payment that would be granted to Consortium members for signing this new franchise agreement. As a result, each Consortium member would receive a 20% increase in annual free therms (or cash in lieu of therms) and a one-time renewal payment based on the annual therm allotment.

City of West Chicago

CITY COUNCIL

Description of Major Activities

The City Council is comprised of the elected Mayor and fourteen Aldermen, two from each Ward. The Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to West Chicago. These decisions include, but are not limited to the following: matters of annexation; tax impact; budgets; letting of contracts; citizens' and others' concerns; acceptance of subdivision improvements; establishment of and variations in housing, subdivision, building, drainage, zoning and traffic codes; and establishment of license fees and other charges. The City Clerk is also included here, and that position is responsible for taking meeting minutes and maintaining the City's records.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Liquor Licenses Issued	37	40	40	40
Block Party Permits	4	6	6	6
 Full Time Equivalent Positions	 0.00	 0.00	 0.00	 0.00

CITY COUNCIL
Operations

01-01-10

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4010	Aldermen-Salary	25,614	33,600	26,000	33,600	33,600	33,600
4011	Mayor-Salary	15,000	15,000	15,000	15,000	15,000	15,000
4012	Corporation Counsel-Salary	3,000	3,000	3,000	3,000	3,000	3,000
4014	City Clerk-Salary	4,500	4,500	4,500	4,500	4,500	4,500
4015	Deputy City Clerk-Salary	-	400	-	400	400	400
4050	FICA & Medicare	3,452	4,100	3,500	4,100	4,100	4,100
Sub-Total		\$51,566	\$60,600	\$52,000	\$60,600	\$60,600	\$60,600
CONTRACTUAL:							
4100	Legal Fees	24,593	80,000	70,000	40,000	40,000	40,000
4105	Consultants	2,326	1,000	-	1,000	1,000	1,000
4110	Training and Tuition	-	3,000	1,500	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	31,876	40,000	28,000	42,000	44,000	46,000
4200	Legal Notices	877	1,500	1,500	1,500	1,500	1,500
4211	Printing and Binding	5,805	10,000	10,000	10,000	10,000	10,000
4223	Legal Reporter Fees	198	500	500	500	500	500
Sub-Total		\$65,675	\$136,000	\$111,500	\$98,000	\$100,000	\$102,000
COMMODITIES:							
4600	Computer/Office Supplies	597	500	500	500	500	500
4613	Postage	-	200	200	200	200	200
4650	Miscellaneous Commodities	3,026	2,000	2,000	2,000	2,000	2,000
4660	Grants	10,000	40,000	10,000	10,000	10,000	10,000
4720	Other Charges	105	500	300	500	500	500
Sub-Total		\$13,728	\$43,200		\$13,200	\$13,200	\$13,200
Total		\$130,969	\$239,800	\$163,500	\$171,800	\$173,800	\$175,800

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Administration	200,054	218,000	207,500	213,500	222,700
Special Projects	238,071	221,000	176,000	130,000	50,000
Marketing and Communications	89,535	99,700	91,900	125,900	123,600
TOTAL	\$527,600	\$538,700	\$475,400	\$469,400	\$396,300

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Performance Report on FYE 2015 Major Program Objectives

After releasing a Request for Qualifications and receiving four submittals, the City Council retained Houseal Lavigne and Associates to assist in the creation of a City-wide Strategic Plan that will govern decision making over the next five to ten years. A Strategic Plan Advisory Committee was established in late April to oversee this process. The Committee was comprised of residents, business owners, school district representatives and two Aldermen. To more accurately assess existing conditions and community potentials, the consultant team conducted confidential one-on-one interviews and focus groups with about 100 individuals between May and August 2015; a Latino forum will be held in December. The interviewees included: recent college graduates; developers/builders; realtors; homeschool families; HOA representatives; City Boards and Commissions officials; clergy; Chamber of Commerce members; downtown business property owners; small business owners; PTO members; CAOs of other taxing bodies; elected officials from various taxing bodies; City staff and elected officials; and residents. As the year ends, the consultant team is drafting a mission and key goals and objectives, which will result in the City Council reviewing a final Plan in early 2016.

While the City contracted with an Executive Search firm to recruit a new Police Chief, in the end, Mayor Pineda, with the advice and consent of the Aldermen, appointed Michael Uplegger to fill that position in April 2015.

A significant amount of time was invested providing the DuPage Mayors and Managers Conference staff with City data regarding police pensions as well as the local impact of the lack of a State budget and the State keeping a larger share of LGDF monies. Also, the City Administrator was appointed by Mayor Pineda to the West Chicago Police Pension Board in April.

Due to other priorities, staff has not yet researched automated solution to the agenda preparation and dissemination process.

Supplementing normal activities of the Marketing/Communications Division as outlined in its Program Description, staff coordinated a successful launch for Healthy West Chicago, explored options for an alternate location for Railroad Days, assisted consultants with community outreach efforts for the City's visioning initiative, ***West Chicago Strategic Plan: Defining the Future Together***, and worked with the Cultural Arts Commission to identify the acquisition of a new piece of public art.

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Administration

Description of Major Activities

The City Administrator and staff direct the administration and execution of policies and goals formulated by the City Council and propose alternative solutions to community problems for City Council consideration. These responsibilities include advising the Council on present and future financial, personnel and program needs, implementing immediate and long-range City priorities, establishing administrative procedures which will assist the City in serving its citizens, preparation of the annual budget, and supervision of City department heads. The office also maintains all records of the City and coordinates the completion of the Freedom of Information Act (FOIA) requests.

FYE 2016 Program Objectives

- (1) Finalize the Strategic Plan and present it to the City Council and begin implementation by March 2016.
- (2) Work with the Chief Administrative Officers of six other taxing bodies on an economic incentive agreement for a single user on the Prairie Landing Golf Course and a Property Tax Abatement Program to use City-wide for future users by June 2016.
- (3) Research automated solution to the agenda preparation and dissemination process by September 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Prepare Agendas and Materials for Council Meetings	27	27	27	27
FOIA Requests Processed	466	500	500	500
Full Time Equivalent Positions	1.00	1.00	1.00	1.00

CITY ADMINISTRATOR'S OFFICE
Administration

01-02-10

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	135,083	134,800	134,800	136,100	143,000	150,200
4050	FICA & Medicare	7,835	10,400	10,400	10,500	11,000	11,500
4052	ICMA - RC	8,800	9,000	9,000	9,000	9,500	10,000
4056	IMRF	18,190	18,200	18,200	18,300	19,300	20,200
Sub-Total		\$169,908	\$172,400	\$172,400	\$173,900	\$182,800	\$191,900
CONTRACTUAL:							
4100	Legal Fees	414	10,000	5,000	5,000	5,000	5,000
4110	Training and Tuition	199	5,000	500	4,000	4,000	4,000
4112	Memberships/Dues/Subscriptions	1,655	2,000	2,000	2,000	2,000	2,000
4202	Telephone and Alarms	20,390	20,000	20,000	20,000	20,000	20,000
4300	IRMA General Insurance	5,068	4,300	4,300	4,300	4,600	4,900
Sub-Total		\$27,726	\$41,300	\$31,800	\$35,300	\$35,600	\$35,900
COMMODITIES:							
4600	Computer/Office Supplies	20	200	200	200	200	200
4607	Gas and Oil	2,085	3,000	2,000	3,000	3,000	3,000
4613	Postage	5	100	100	100	100	100
4720	Other Charges	311	1,000	1,000	1,000	1,000	1,000
Sub-Total		\$2,421	\$4,300	\$3,300	\$4,300	\$4,300	\$4,300
Total		\$200,054	\$218,000	\$207,500	\$213,500	\$222,700	\$232,100

City of West Chicago

CITY ADMINISTRATOR'S OFFICE *Special Projects*

Description of Major Activities

This program funds special projects, the sales tax rebate to Volkswagen Group of America, as well as special purchases that come up over the course of the fiscal year.

CITY ADMINISTRATOR'S OFFICE
Special Projects

01-02-07

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
--------------	----------------	------------------	-------------------	------------------	-------------------	-------------------

CONTRACTUAL:

4225 Other Contractual Services	8,795	110,000	80,000	50,000	50,000	50,000
4375 Sales Tax Rebate	163,405	100,000	85,000	80,000	-	-
4376 Telecom Repayment	65,871	11,000	11,000	-	-	-

Sub-Total	238,071	221,000	176,000	130,000	50,000	50,000
------------------	----------------	----------------	----------------	----------------	---------------	---------------

Total	\$238,071	\$221,000	\$176,000	\$130,000	\$50,000	\$50,000
--------------	------------------	------------------	------------------	------------------	-----------------	-----------------

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Marketing and Communications

Description of Major Activities

All efforts of this Program are directed toward promoting the City by providing strategic and creative guidance to developing and executing marketing/business/ communication plans, devising media strategies and maintaining media relations, creating and overseeing graphic designs, producing news releases and other written materials (including City newsletter), editing various publications, assisting in planning and promoting schedules, helping coordinate/marketing special events, and supporting and facilitating communication for inter-departmental initiatives . It also oversees the content and design elements of the City website and collects and prepares information for uploading. Public relations and community outreach are also within the domain of the Marketing and Communications Division. Overall emphasis is placed on monitoring and maintaining the City's image and brand as a city "Where History and Progress Meet".

FYE 2016 Program Objectives

- (1) Work on Emergency Operating Procedures with West Chicago Police Department and DuPage County OEM through 2016.
- (2) Conduct an internal communications audit and update the Strategic Communications Plan by June 2016.
- (3) Refresh City website to upgrade function and design by August 2016.
- (4) Create mobile application for the City of West Chicago by November 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Newsletters Produced	6	6	6	6
Press Releases Prepared	112	135	135	140
E-News Releases Prepared	155	145	145	145
Tweets	300	375	375	400
LED Messages Programmed	300	300	300	300
Full Time Equivalent Positions	0.50	0.50	0.25	0.25

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

01-02-08

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	40,870	42,600	40,000	26,700	28,100	29,600
4050	FICA & Medicare	3,062	3,300	3,000	2,100	2,200	2,300
4056	IMRF	5,503	5,800	5,300	3,600	3,800	4,000
Sub-Total		\$49,435	\$51,700	\$48,300	\$32,400	\$34,100	\$35,900
CONTRACTUAL:							
4100	Legal	-	500	-	500	500	500
4107	Newsletter Creation & Distribution	-	-	-	32,000	32,000	35,000
4110	Training and Tuition	1,620	2,500	2,500	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	1,432	2,000	2,000	2,500	2,500	2,500
4125	Software Maintenance	522	1,000	1,000	1,000	1,000	1,000
4202	Telephone & Alarms	1,046	1,000	750	1,000	1,000	1,000
4204	Electric	542	1,000	750	1,000	1,000	1,000
4211	Printing & Binding	-	1,000	1,000	1,000	1,000	1,000
4212	Advertising	1,314	3,000	3,000	4,000	4,000	4,000
4225	Other Contractual Services	22,700	20,000	20,000	34,000	30,000	30,000
Sub-Total		\$29,176	\$32,000	\$31,000	\$80,000	\$76,000	\$79,000
COMMODITIES:							
4600	Computer/Office Supplies	526	1,500	100	1,000	1,000	1,000
4628	Gallery 200	6,000	6,000	6,000	6,000	6,000	6,000
4646	Arts Programming Supplies	3,985	7,500	5,500	5,500	5,500	5,500
4680	Special Events	-	500	500	500	500	500
4700	Prospect Development	414	500	500	500	500	500
Sub-Total		\$10,924	\$16,000	\$12,600	\$13,500	\$13,500	\$13,500
Total		\$89,535	\$99,700	\$91,900	\$125,900	\$123,600	\$128,400

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Human Resources	1,782,836	1,803,600	1,706,300	1,819,400	1,923,800
Accounting	199,840	207,000	210,400	223,600	227,900
Information Technology	263,816	662,300	375,000	650,600	443,400
GIS	37,450	49,500	42,900	55,900	59,700
Administration	196,051	200,700	189,000	212,000	221,300
TOTAL	2,479,993	2,923,100	2,523,600	2,961,500	2,876,100

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Performance Report on FYE 2015 Major Program Objectives

Narratives will be provided prior to final adoption of the Budget.

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Human Resources

Description of Major Activities

All human resources activities are administered and coordinated in compliance with applicable Civil Service ordinance and rules, State and Federal requirements, and Equal Employment Opportunity guidelines. Actions regarding employees of the City are reviewed and approved by the Administrative Services Department/Human Resources Division to ensure compliance with requirements and the provision of equitable treatment. The Division provides ongoing assistance to the operating departments and employees in all areas of employment, including recruitment, selection, position classification, salary administration, promotion, performance evaluation, training, benefit administration, discipline, on-the-job injuries, employee concerns and labor relations.

FYE 2016 Program Objectives

(1)

(2)

(3)

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
---------------------------	----------------	-------------------	------------------	-------------------

Positions Filled

Average Time to Fill Positions
(in months)

IRMA Insurance Claims Processed

Full Time Equivalent Positions	0.75	0.75	0.75	0.75
--------------------------------	------	------	------	------

ADMINISTRATIVE SERVICES
Human Resources

01-05-01

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:						
4020 Administrative - Salary	78,348	78,900	79,400	83,300	87,500	91,900
4050 FICA & Medicare	5,899	6,100	6,000	6,400	6,700	7,100
4053 Health/Dental/Life Insurance	1,632,476	1,646,400	1,552,000	1,646,400	1,761,700	1,885,100
4056 IMRF	10,548	10,400	10,400	11,200	11,800	12,400
Sub-Total	\$1,727,270	\$1,741,800	\$1,647,800	\$1,747,300	\$1,867,700	\$1,996,500
CONTRACTUAL:						
4100 Legal Fees	28,480	30,000	23,500	30,000	20,000	20,000
4108 Employment Exams	13,204	9,700	18,500	20,000	15,000	13,000
4110 Training and Tuition	-	2,500	-	2,500	2,500	2,500
4112 Memberships and Dues	780	800	800	900	900	900
4202 Telephone and Alarms	3,564	3,200	4,200	5,000	3,500	3,500
4212 Advertising	100	2,000	1,300	1,500	1,500	1,500
Sub-Total	\$46,129	\$48,200	\$48,300	\$59,900	\$43,400	\$41,400
COMMODITIES:						
4600 Computer/Office Supplies	135	400	400	500	500	600
4650 Miscellaneous Commodities	80	200	-	200	200	200
4674 Safety Budget	3,876	7,000	5,200	5,500	6,000	5,500
4680 Employee Events	5,345	6,000	4,600	6,000	6,000	6,000
Sub-Total	\$9,436	\$13,600	\$10,200	\$12,200	\$12,700	\$12,300
Total	\$1,782,836	\$1,803,600	\$1,706,300	\$1,819,400	\$1,923,800	\$2,050,200

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Accounting

Description of Major Activities

Activities performed within the Accounting Division include directing, recording and reporting all financial transactions and operations of the City. Technical support is provided to all departments as well as participation in the formulation and execution of the City's financial policies. The Accounting Division includes payroll processing, utility billing, accounting, collections, financial services, accounts payable and coordination of the annual audit of the City's financial records and internal controls. Internal services include the issuance of invoices on behalf of other City departments for items such as health insurance premiums for retirees and COBRA, legal fees, lot cuttings, damage to City property, police security services, fuel purchases, and deeds to cemetery plots.

FYE 2016 Program Objectives

- (1)
- (2)
- (3)

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
---------------------------	----------------	-------------------	------------------	-------------------

Number of receipts processed
Number of payable checks processed
Number of payroll checks processed

Full Time Equivalent Positions	1.38	1.38	1.38	1.38
--------------------------------	------	------	------	------

ADMINISTRATIVE SERVICES
Accounting

01-05-02

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	129,629	129,500	132,200	139,500	146,500	153,900
4029	Overtime	-	200	-	200	200	200
4050	FICA & Medicare	9,524	10,000	9,700	10,700	11,300	11,800
4052	ICMA-RC	1,175	1,300	1,200	1,300	1,400	1,500
4056	IMRF	17,454	17,100	17,400	18,800	19,800	20,700
Sub-Total		\$157,783	\$158,100	\$160,500	\$170,500	\$179,200	\$188,100
CONTRACTUAL:							
4101	Auditing Fees	17,220	18,900	20,600	17,300	17,700	18,100
4108	Employment Exams	-	100	-	100	100	100
4110	Training and Tuition	-	2,500	-	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	325	500	400	500	500	500
4125	Software Maintenance	9,258	12,300	9,600	13,400	13,800	14,300
4202	Telephone and Alarms	6,961	6,300	8,800	7,000	4,100	4,100
4225	Other Contractual Services	-	3,500	3,300	4,500	4,500	6,000
4425	Hardware Maintenance	-	-	-	-	-	-
Sub-Total		\$33,764	\$44,100	\$42,700	\$45,300	\$43,200	\$45,600
COMMODITIES:							
4600	Computer/Office Supplies	211	500	300	500	500	500
4650	Miscellaneous Commodities	11	300	100	300	300	300
4702	Bank Fees	8,071	4,000	6,800	7,000	4,700	4,700
Sub-Total		\$8,293	\$4,800	\$7,200	\$7,800	\$5,500	\$5,500
Total		\$199,840	\$207,000	\$210,400	\$223,600	\$227,900	\$239,200

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Information Technology

Description of Major Activities

The main purpose of the Information Technology (IT) Division is to provide services that satisfy the City's information needs effectively. As part of the service, it has the authority and responsibility for review, control and improvement in such technology areas as office automation, communications, microcomputers, telephone, video and monitoring devices and network administration. The IT element has the responsibility for a Long-Range Plan that commits to resources and a stable direction for the future. Finally, IT also keeps abreast of state-of-the-art developments in information technology.

FYE 2016 Program Objectives

- (1)
- (2)
- (3)

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
---------------------------	----------------	-------------------	------------------	-------------------

Number of help desk calls annually

Full Time Equivalent Positions	0.50	0.50	0.50	0.50
--------------------------------	------	------	------	------

ADMINISTRATIVE SERVICES
Information Technology

01-05-03

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	56,437	55,700	56,000	58,800	61,800	64,900
4050	FICA & Medicare	4,243	4,300	4,200	4,500	4,800	5,000
4056	IMRF	7,598	7,400	7,400	7,900	8,300	8,800
Sub-Total		\$68,278	\$67,400	\$67,600	\$71,200	\$74,900	\$78,700
CONTRACTUAL:							
4105	Consultants	2,117	8,000	1,000	3,000	3,000	3,000
4109	Network Charges	12,600	13,600	12,600	13,600	13,600	13,600
4110	Training and Tuition	-	5,000	3,500	2,500	5,000	5,000
4112	Memberships/Dues/Subscriptions	-	400	-	400	400	400
4125	Software Maintenance	29,605	70,000	60,000	96,900	105,200	144,700
4202	Telephone and Alarms	1,862	2,800	2,300	2,600	2,600	2,600
4225	Other Contractual Services	55,016	60,000	45,000	71,500	34,000	20,500
4425	Hardware Maintenance	19,535	37,700	12,000	33,500	33,500	37,000
Sub-Total		\$120,735	\$197,500	\$136,400	\$224,000	\$197,300	\$226,800
COMMODITIES:							
4600	Computer/Office Supplies	2,824	10,400	6,000	8,500	11,000	11,000
Sub-Total		\$2,824	\$10,400	\$6,000	\$8,500	\$11,000	\$11,000
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	275,300	95,000	225,400	70,000	50,000
4812	MIS Replacement	71,979	111,700	70,000	121,500	90,200	86,000
Sub-Total		\$71,979	\$387,000	\$165,000	\$346,900	\$160,200	\$136,000
Total		\$263,816	\$662,300	\$375,000	\$650,600	\$443,400	\$452,500

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Geographic Information System

Description of Major Activities

The main purpose of the Geographic Information System (GIS) Division is to provide geographic data and technology that will facilitate daily department tasks. In addition to the creation and management of geographic datasets, user training is conducted by the GIS Coordinator to assist City staff with the system. Documentation of existing data, hardware, and software is maintained by the GIS Coordinator and posted to the City website where applicable. The management and implementation of all long-term projects and research and development of future projects is also the responsibility of the GIS Coordinator.

FYE 2016 Program Objectives

(1)

(2)

(3)

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
---------------------------	----------------	-------------------	------------------	-------------------

Number of special map/data requests

Full Time Equivalent Positions	0.25	0.25	0.25	0.25
--------------------------------	------	------	------	------

ADMINISTRATIVE SERVICES
Geographic Information System

01-05-04

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	20,530	23,400	20,100	23,800	25,000	26,300
4050	FICA & Medicare	1,571	1,800	1,500	1,900	2,000	2,100
4056	IMRF	2,764	3,100	2,700	3,200	3,400	3,600
Sub-Total		\$24,865	\$28,300	\$24,300	\$28,900	\$30,400	\$32,000
CONTRACTUAL:							
4110	Training and Tuition	1,990	2,500	2,300	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	50	100	100	100	100	200
4125	Software Maintenance	9,290	11,800	10,600	19,300	19,300	19,300
4202	Telephone and Alarms	-	-	-	600	600	600
4425	Hardware Maintenance	-	2,700	2,700	400	2,700	400
Sub-Total		\$11,330	\$17,100	\$15,700	\$22,900	\$25,200	\$23,000
COMMODITIES:							
4600	Computer/Office Supplies	1,188	4,000	2,800	4,000	4,000	4,000
4607	Gas and Oil	67	100	100	100	100	100
Sub-Total		\$1,255	\$4,100	\$2,900	\$4,100	\$4,100	\$4,100
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	-	-	-	-	-
Sub-Total		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$37,450	\$49,500	\$42,900	\$55,900	\$59,700	\$59,100

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Administration

Description of Major Activities

The Administration Division is responsible for the City's central finance and accounting functions, human resources, information technology, GIS and risk management. Duties include providing technical support and assistance to other departments and divisions to facilitate the completion of tasks, as well as participation in the formulation and execution of the City's financial policies. Responsibilities include the administration of a cash management and investment program, issuance and monitoring of debt, preparation of the annual tax levies, annual financial reporting as required by law and the maintenance to and all upgrades of the City's financial software system.

FYE 2016 Program Objectives

(1)

(2)

(3)

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
---------------------------	----------------	-------------------	------------------	-------------------

Liens and MOJ's Filed
Number of Counter Customers
Number of Telephone Calls
Number of Service Requests

Full Time Equivalent Positions	1.25	1.25	1.25	1.25
--------------------------------	------	------	------	------

ADMINISTRATIVE SERVICES
Administration

01-05-10

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	136,229	133,600	135,300	142,000	149,100	156,600
4029	Overtime	-	100	-	100	100	100
4050	FICA & Medicare	9,041	10,300	8,800	10,900	11,500	12,000
4052	ICMA-RC	4,700	5,100	4,800	5,200	5,500	5,800
4056	IMRF	18,341	17,700	17,900	19,100	20,100	21,100
Sub-Total		\$168,310	\$166,800	\$166,800	\$177,300	\$186,300	\$195,600
CONTRACTUAL:							
4100	Legal Fees	5,223	2,000	100	2,000	2,000	2,000
4110	Training & Tuition	-	2,500	300	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	1,180	1,500	1,300	1,500	1,500	1,500
4202	Telephone and Alarms	1,262	1,300	1,200	1,400	1,400	1,400
4225	Other Contractual Services	-	2,200	-	2,200	2,200	2,200
4300	IRMA General Insurance	5,068	4,300	4,300	4,300	4,600	4,900
4501	Postage Meter Rental	1,521	1,700	1,400	1,700	1,700	1,700
4502	Copier Rental	3,843	4,800	3,800	5,800	5,800	5,800
Sub-Total		\$18,098	\$20,300	\$12,400	\$21,400	\$21,700	\$22,000
COMMODITIES:							
4600	Office Supplies	4,556	5,800	4,200	5,800	5,800	5,800
4613	Postage	5,087	7,300	5,400	7,000	7,000	7,000
4650	Miscellaneous Commodities	-	300	100	300	300	300
4720	Other Charges	-	200	100	200	200	200
Sub-Total		\$9,643	\$13,600	\$9,800	\$13,300	\$13,300	\$13,300
Total		\$196,051	\$200,700	\$189,000	\$212,000	\$221,300	\$230,900

City of West Chicago

POLICE DEPARTMENT

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Operations	9,119,970	9,595,500	9,085,700	9,779,000	10,323,800
ESDA	15,668	33,300	29,200	47,100	36,100
Grants	26,435	32,300	27,000	17,800	0
TOTAL	9,162,073	9,661,100	9,141,900	9,843,900	10,359,900

City of West Chicago

POLICE DEPARTMENT

Performance Report on FYE 2015 Major Program Objectives

This year the Department was reduced from three to two Divisions: Support Services and Patrol. This change creates a more efficient and proactive operating structure.

The new position of Management Analyst is expected to be filled by the end of 2015. The Chief of Police will supervise the Analyst. The responsibilities of this position will be similar to that of the past position of Deputy Chief and will enable the Chief of Police and his command staff to devote more time to the development of programming and personnel for the future of the Department.

In 2015, the Department embarked on an aggressive plan to increase truck traffic enforcement. The Department sent personnel to specialized training and purchased a set of mobile truck scales. Because of these efforts, the City recognized a 32% increase in the number of citations issued in 2015 (52 as of September 30, 2015) for overweight/safety violations compared to 2014 (39 as of September 30, 2014). The City also experienced an 87% increase in fines collected (about \$11,700 more).

During 2015, ESDA conducted a number of public education presentations on severe weather, including:

1. Outdoor Warning Sirens Article
2. Weather Spotter Class Presentation at Library
3. Severe Weather and Preparedness at Currier School (DREAM Summer Program)

In 2015, the City received a Traffic Grant for DUI and Safety Belt Enforcement. All grant requirements were met. The Department was also awarded a new traffic grant for 2016.

The Department entered the annual Illinois Traffic Safety Challenge. This Program is sponsored in part by the Illinois Department of Transportation - Division of Traffic Safety, and is a competition designed to recognize law enforcement agencies for their traffic safety strategies and efforts. The Department finished in second place among cities of a similar population. In recognition of that achievement, the Department was awarded a Portable Breath Tester (PBT) to be used for impaired driver enforcement.

City of West Chicago

POLICE DEPARTMENT Operations

Description of Major Activities

Operations is made up of the Administration, Investigation and Patrol Divisions. The Administration Division is responsible for record keeping, and providing Social Services as well as community outreach. The Investigation Division is responsible for follow up criminal investigations, proactive criminal investigations, undercover operations, crime prevention, evidence warehousing, school resource/liaison, and crime analysis functions. The Patrol Division is responsible for responding to calls for service, conducting proactive/preventative patrols, traffic education, enforcement and traffic crash investigations.

FYE 2016 Program Objectives

- (1) Designate an officer to serve as the Training Coordinator/Community Relations Officer by March 2016.
- (2) Research the development of a Police Department Facebook Page and Policy by June 2016.
- (3) Conduct a Youth Police Academy by September 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Drug Arrests	92	112	118	123
Domestic Disturbances	282	181	156	131
Auto Crashes	917	781	734	687
DUI Arrests	78	68	56	44
Traffic Citations	6,126	5,504	5,296	5,088
Self-Initiated Activity	14,703	15,317	14,146	12,975
Calls for Service	10,289	9,315	8,793	8,270
Total Activity	31,053	31,987	30,742	29,500
Index I Crime	373	341	323	305
Animal Complaints	94	73	69	65
Full Time Equivalent Positions	56.00	54.00	53.00	53.00

POLICE
Operations

01-06-13

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:						
4020 Administrative - Salary	971,695	926,600	700,000	701,000	736,100	773,000
4022 Patrolmen - Salary	3,378,952	3,341,500	3,190,400	3,454,200	3,627,000	3,808,400
4023 Sergeants - Salary	670,970	668,100	645,200	697,500	732,400	769,100
4025 CSO - Salary	83,509	107,400	103,100	132,800	139,500	146,500
4026 Contract Services - Salary	14,378	15,000	15,000	15,000	15,000	15,000
4029 Administrative Overtime	-	500	-	500	500	500
4032 Officer Overtime	462,848	444,500	425,000	400,000	395,000	395,000
4035 CSO Overtime	1,604	1,700	4,500	1,700	1,700	1,700
4050 FICA & Medicare	413,312	421,200	373,400	413,400	432,100	452,100
4051 Police Pension	1,380,000	1,800,000	1,800,000	2,174,000	2,282,700	2,396,900
4054 Unemployment Insurance	13,967	-	-	-	-	-
4056 IMRF	55,887	59,700	45,000	56,500	59,400	62,400
Sub-Total	\$7,447,120	\$7,786,200	\$7,301,600	\$8,046,600	\$8,421,400	\$8,820,600
CONTRACTUAL:						
4100 Legal Fees	114,543	139,700	115,000	115,000	115,000	115,000
4110 Training and Tuition	15,484	30,000	30,000	39,800	36,400	36,400
4111 Mileage & Travel	1,458	4,800	2,500	3,000	3,000	3,000
4112 Memberships/Dues/Subscriptions	8,512	10,000	9,000	10,600	10,600	10,600
4125 Software Maintenance	18,650	26,600	23,000	26,100	64,400	20,300
4202 Telephone and Alarms	88,181	75,000	106,700	98,300	75,000	75,000
4211 Printing and Binding	4,611	6,000	3,500	5,000	5,000	5,000
4216 Grounds Maintenance	888	1,000	1,000	1,100	1,200	1,200
4221 DuComm Quarterly	491,317	514,100	514,100	516,500	530,100	555,500
4225 Other Contractual Services	58,596	73,700	60,000	68,100	66,100	66,100
4230 Graffiti Removal-Contractual	11,677	13,500	12,000	13,500	13,500	13,500
4231 Reception Support	112,731	131,500	129,000	131,500	131,500	131,500
4232 Crossing Guards	36,400	36,500	36,500	36,500	36,500	36,500
4300 IRMA General Insurance	270,310	225,800	226,200	225,600	239,200	253,600
4301 Other Insurance	22,070	15,000	15,000	15,000	15,000	15,000
4423 Radio Equipment Maint. and Repair	9,172	20,000	10,000	21,800	21,800	21,800
4425 Hardware Maintenance	11,273	15,000	5,300	8,100	8,100	11,100
4501 Postage Meter Rental	1,038	1,000	1,000	1,000	1,000	1,000
4502 Copier Fees	9,924	9,300	10,000	10,000	10,000	10,000
Sub-Total	\$1,286,835	\$1,348,500	\$1,309,800	\$1,346,500	\$1,383,400	\$1,382,100
COMMODITIES:						
4600 Computer/Office Supplies	3,763	5,000	30,500	19,300	5,000	5,000
4601 Field Equipment	5,483	47,400	47,400	16,300	13,300	13,300
4607 Gas and Oil	105,255	123,000	78,000	113,000	113,000	113,000
4613 Postage	2,523	3,000	3,000	3,000	3,000	3,000
4615 Uniforms and Safety Equipment	39,138	58,800	45,500	52,800	41,000	41,000
4616 Vehicle License Fees	1,003	1,000	1,000	1,000	1,000	1,000
4617 First Aid Supplies	869	4,100	4,100	2,300	1,500	1,500
4618 Ammunition and Firearms	25,201	35,000	35,000	35,000	35,000	35,000
4627 Educational Programs	4,720	6,000	5,000	6,000	6,000	6,000
4629 CERT Supplies	2,891	5,000	5,000	5,000	5,000	5,000
4650 Miscellaneous Commodities	8,568	16,500	9,500	13,600	13,600	13,600
Sub-Total	\$199,414	\$304,800	\$264,000	\$267,300	\$237,400	\$237,400
CAPITAL OUTLAY:						
4804 Vehicles	170,600	156,000	156,000	118,600	151,600	123,400
4806 Other Capital Outlay	16,000	-	54,300	-	130,000	-
Sub-Total	\$186,600	\$156,000	\$210,300	\$118,600	\$281,600	\$123,400
Total	\$9,119,970	\$9,595,500	\$9,085,700	\$9,779,000	\$10,323,800	\$10,563,500

City of West Chicago

POLICE DEPARTMENT Emergency Services and Disaster Agency (ESDA)

Description of Major Activities

In accordance with the Illinois Emergency Management Act of January 1992, the West Chicago Emergency Services and Disaster Agency (ESDA) exists to prevent, minimize, repair, and alleviate injury or damage resulting from disaster caused by enemy attack, sabotage, or other hostile action, or from natural or man-made disasters. Its primary function continues to be one of support/relief for the West Chicago Police Department. Typically, ESDA provides assistance at major traffic accidents, protects evidence at crime scenes, and protects the public and property in the event of weather-related damage.

ESDA volunteers are trained to spot potentially hazardous weather, which may affect the City or western DuPage County. It is part of a multi-county network of weather spotters, providing first-hand information to the DuPage County Office of Emergency Management. This information is used for countywide severe weather alerts, and is passed on to the National Weather Service. Storm spotting also enables ESDA to provide warnings of potentially dangerous weather conditions to the residents of West Chicago. All members of ESDA are required to maintain certification as Severe Weather Spotters.

Since 1991, ESDA has maintained an Outdoor Warning Siren System to warn residents of approaching tornados, major emergencies, or the possible threat of an attack on the United States. The current siren system contains seven sirens. With the new telemetry system in place, all sirens are "growl tested" weekly. Sirens are fully tested by DuComm on the first Tuesday of each month. The full test consists of a three-minute steady tone. The growl test activates each siren for approximately one second, and is used to verify that all key components in the siren system are operational.

FYE 2016 Program Objectives

- (1) Conduct three public education presentations on severe weather by September 2016.
- (2) Complete equipment upgrades to ESDA vehicles/trailers by June 2016.

POLICE
Emergency Services and Disaster Agency (ESDA)

01-06-14

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
CONTRACTUAL:						
4110 Training and Tuition	200	500	400	500	500	500
4202 Telephone and Alarms	2,969	3,600	3,200	2,000	2,000	2,000
4225 Other Contractual Services	1,676	4,300	1,600	4,600	4,300	4,300
4429 Radio Repair	809	3,000	3,000	2,700	-	-
Sub-Total	\$5,655	\$11,400	\$8,200	\$9,800	\$6,800	\$6,800
COMMODITIES:						
4600 Computer/Office Supplies	-	100	-	100	100	100
4604 Tools & Equipment	264	11,800	11,800	7,500	500	500
4607 Gas and Oil	1,016	1,300	1,000	1,000	1,000	1,000
4615 Uniforms & Safety Equipment	3,011	2,500	2,500	2,500	1,500	1,500
4650 Miscellaneous Commodities	22	500	-	500	500	500
Sub-Total	\$4,314	\$16,200	\$15,300	\$11,600	\$3,600	\$3,600
CAPITAL OUTLAY:						
4804 Vehicles	5,700	5,700	5,700	5,700	5,700	5,700
4806 Other Capital Outlay	-	-	-	20,000	20,000	20,000
Sub-Total	\$5,700	\$5,700	\$5,700	\$25,700	\$25,700	\$25,700
Total	\$15,668	\$33,300	\$29,200	\$47,100	\$36,100	\$36,100

City of West Chicago

POLICE DEPARTMENT Grants

Description of Major Activities

The West Chicago Police Department applies for a number of grants each year. Those grants pay for personnel costs associated with the grant and/or new equipment. This year we are anticipating on receiving the following grants: Sustained Traffic Enforcement Program (STEP) (speeding autos, Impaired Drivers, Roadside Safety Checks), Bulletproof Vest Partnership Program (BVP), and "Kids Can't Buy'em Here" Tobacco Enforcement Program. Revenue for each of these grants fluctuates annually. Expenditures reflected in the expense summary are based on probable revenue, not guaranteed revenue each year.

FYE 2016 Program Objectives

- (1) Meet requirements for the Traffic Grant for 2016.
- (2) Research new grant opportunities and other initiatives by November 2016.

**POLICE
Grants**

01-06-16

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	4,272	-	-	-	-	-
4032	Officer Overtime	19,206	30,000	25,000	16,500	-	-
4050	FICA & Medicare	1,769	2,300	2,000	1,300	-	-
4056	IMRF	503	-	-	-	-	-
Sub-Total		\$25,750	\$32,300	\$27,000	\$17,800	\$0	\$0
COMMODITIES:							
4600	Office Supplies	45	-	-	-	-	-
4650	Miscellaneous Commodities	640	-	-	-	-	-
Sub-Total		\$685	\$0	\$0	\$0	\$0	\$0
Total		\$26,435	\$32,300	\$27,000	\$17,800	\$0	\$0

City of West Chicago

PUBLIC WORKS DEPARTMENT

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Administration	193,120	168,100	173,400	177,100	177,100
Municipal Properties	331,022	311,000	302,200	312,200	318,000
Forestry	76,280	90,300	68,100	80,000	81,800
Cemeteries	76,447	83,400	70,500	84,000	81,000
Road and Bridge	1,109,177	1,257,800	1,182,600	1,278,100	1,330,500
Maintenance Garage	386,319	393,200	341,500	347,300	352,800
Motor Fuel Tax	887,828	1,121,500	1,155,900	854,100	963,400
TOTAL	\$3,060,193	\$3,425,300	\$3,294,200	\$3,132,800	\$3,304,600

City of West Chicago

PUBLIC WORKS DEPARTMENT

Performance Report on FYE 2015 Major Program Objectives

The City's long range Capital Improvement Program (CIP) and five-year Street Improvement Program priority list were updated and presented to the Infrastructure Committee in November 2015. The Infrastructure Committee concurred with staff's recommendations and authorized the City Administrator to include the CIP in the 2016 Proposed Budget.

In 2015, engineering consultants and City staff were responsible for construction oversight and facilitating completion of the Alta Vista Roadway Rehabilitation Project and the Wood Street Reconstruction Project. Staff also spent significant time on preparation and administration of many of the City's other annual capital improvement replacement projects including the Crack Sealing and Sidewalk Replacement Programs, and coordinating with the CN Railroad and its contractor on the completion of the George Street Underpass Project. Staff also completed utility permit reviews and assisted the Community Development Department with private development project inspections. Public improvements constructed by the Crusher and the West Chicago Park District associated with the ARC Center are scheduled for acceptance in December 2015.

Facility Management Division staff continued inspecting, servicing, and maintaining all municipal buildings, all City street lights, and all City-owned properties. All street lights owned by the City were inspected, inventoried and logged into a GIS database in 2015. Other planned projects including landscape, irrigation, and signage improvements at City Hall and parking lot seal coating of municipal properties, but will remain a priority for 2016.

Forestry Program objectives focused on the management of the Emerald Ash Borer (EAB). The fifth year of a City-wide seven-year Ash tree EAB insecticidal treatment program was completed in July. Contractual brush pick-up was satisfactorily completed during 2015 by Arborworks LLC. Removal of dead or dying EAB-infested Ash trees was also completed.

Maintenance Garage, Cemetery, and Motor Fuel Tax Program objectives were also substantially completed, with the exception of creating a digital map and electronic index of interments, entombments, or inurnments for the two City-owned cemeteries. This objective will be a priority for 2016.

Objectives outlined in Road & Bridge Program were not completed and are identified as priorities in 2016.

City of West Chicago

PUBLIC WORKS DEPARTMENT Administration

Description of Major Activities

General public works department overhead expenses are charged to this program, in addition to the solid waste subsidy approved by the City Council in 2006. In 2009, the Kerr-McGee oversight expenses were added to this program.

FYE 2016 Program Objectives

- (1) Research available alternative funding sources for roadway and capital improvement projects and submit appropriate applications for funding by November 2016.
- (2) Re-evaluate and update the Capital Improvement Program and five-year Street Improvement Program priority list, and present to the Infrastructure Committee for concurrence in November 2016.
- (3) Accept the public improvements associated with the St. Andrews Estates Subdivision, Pioneer Prairie Subdivision, Prairie Meadows Subdivision, Pioneer Park Improvements, Shoppes of West Chicago (191 W. North Ave.), Gateway Center 1 & 2 (515 & 540 Main St.), Educare (851 Pearl Road), District 33 Middle School Expansion, and Johnny Glen Williams Subdivision by December 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Grant Program Applications Submitted	3	5	7	7
Stormwater Permits Issued	13	19	20	20
Acceptance of Public Improvements	0	2	5	5
Full Time Equivalent Positions	0.00	0.00	0.00	0.00

PUBLIC WORKS
Administration

01-09-10

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
--------------	----------------	------------------	-------------------	------------------	-------------------	-------------------

CONTRACTUAL:

4100	Legal Fees	23,652	1,000	5,000	1,000	1,000	1,000
4110	Training and Tuition	600	1,000	300	1,000	1,000	1,000
4112	Memberships/Dues/Subscriptions	255	700	500	700	700	700
4202	Telephone and Alarms	1,544	6,000	-	-	-	-
4225	Other Contractual Services	454	5,000	900	5,000	5,000	5,000
4365	Payments to Taxing Bodies	165,186	150,000	165,000	165,000	165,000	165,000
Sub-Total		\$191,691	\$163,700	\$171,700	\$172,700	\$172,700	\$172,700

COMMODITIES:

4600	Computer/Office Supplies	-	2,500	500	2,500	2,500	2,500
4607	Gas and Oil	1,429	1,000	1,000	1,000	1,000	1,000
4613	Postage	-	100	100	100	100	100
4615	Uniforms& Safety Equipment	-	300	-	300	300	300
4650	Miscellaneous Commodities	-	500	100	500	500	500
Sub-Total		\$1,429	\$4,400	\$1,700	\$4,400	\$4,400	\$4,400

Total	\$193,120	\$168,100	\$173,400	\$177,100	\$177,100	\$177,100
--------------	------------------	------------------	------------------	------------------	------------------	------------------

City of West Chicago

PUBLIC WORKS DEPARTMENT MUNICIPAL PROPERTIES

Description of Major Activities

The maintenance of all City facilities is performed under the direction of the Public Works Department. The employees' main responsibilities are the daily upkeep and repair of City Hall, Museum, Police Station, Fleet Maintenance Garage, Water Treatment Plant, Utility Facilities, and the Streets Facility. Buildings and grounds maintenance includes limited painting, light electrical and plumbing repairs, replacement of worn-out parts and other general construction, repair and maintenance work. Major maintenance and repair work is performed by independent contractors, as is the janitorial cleaning of the municipal buildings.

FYE 2016 Program Objectives

- (1) Replace irrigation system, identification sign, and landscaping at City Hall by October 2016.
- (2) Procure services to seal coat and re-stripe the City Hall parking lot and the Police Station parking lot by November 2016.
- (3) Procure contractual custodial services for six City-owned and maintained facilities by November 2016 for fiscal year 2017.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Building Safety Inspections	12	12	12	12
Daily Building Inspections	250	250	250	250
Tunnel Inspections	76	250	250	250
 Full Time Equivalent Positions	 0.94	 0.94	 0.94	 0.94

PUBLIC WORKS
Municipal Properties

01-09-21

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	43,237	42,300	41,900	46,300	48,700	51,200
4027	Operational - Salary	50,323	32,700	31,800	34,300	36,100	38,000
4029	Overtime	4,039	5,000	2,000	5,000	5,000	5,000
4050	FICA & Medicare	7,260	6,200	5,700	6,600	6,900	7,300
4056	IMRF	13,145	10,600	10,000	11,500	12,100	12,700
Sub-Total		\$118,004	\$96,800	\$91,400	\$103,700	\$108,800	\$114,200
CONTRACTUAL:							
4202	Telephone and Alarms	13,467	10,000	15,000	12,000	12,000	12,000
4203	Heating Gas	18,054	11,000	6,000	11,000	11,000	11,000
4204	Electric	3,626	2,500	4,000	4,000	4,000	4,000
4216	Grounds Maintenance	3,408	3,900	4,400	4,600	4,800	5,000
4219	Contract Janitorial Service	51,676	51,700	47,500	45,900	47,300	48,800
4225	Other Contractual Services	39,741	40,000	30,000	40,000	40,000	40,000
4300	IRMA General Insurance	20,273	17,000	17,000	17,000	18,100	19,200
4301	Other Insurance	4,676	3,000	15,000	3,000	3,000	3,000
Sub-Total		\$154,923	\$139,100	\$138,900	\$137,500	\$140,200	\$143,000
COMMODITIES:							
4607	Gas and Oil	4,930	7,000	4,100	5,000	5,000	5,000
4615	Uniforms & Safety Equipment	1,932	1,600	1,300	1,600	1,600	1,600
4650	Miscellaneous Commodities	48,432	50,000	50,000	50,000	50,000	50,000
Sub-Total		\$55,295	\$58,600	\$55,400	\$56,600	\$56,600	\$56,600
CAPITAL OUTLAY:							
4804	Vehicles	2,800	16,500	16,500	14,400	12,400	12,400
Sub-Total		\$2,800	\$16,500	\$16,500	\$14,400	\$12,400	\$12,400
Total		\$331,022	\$311,000	\$302,200	\$312,200	\$318,000	\$326,200

City of West Chicago

PUBLIC WORKS DEPARTMENT FORESTRY

Description of Major Activities

The three services included in this program are: brush collection, emergency tree removals/trimming from storm damage, and hornet nest removals. Each of these programs is handled by an independent contractor and administered by various staff in the Streets Division. The system of removing brush with a mechanized loader and chipping the brush at the contractor's site has resulted in faster brush removal. Completion time is typically less than one week, with no chipping debris left on the streets. The contractual Brush Collection Program is administered over a seven month period (May thru November), with brush collection commencing the first full week of each month.

FYE 2016 Program Objectives

- (1) Monitor parkway Ash Trees for continued signs of Emerald Ash Borer infestation, maintain accurate records, update inventory, and update members of the Infrastructure Committee on success of 2015 Insecticidal Treatment Program by November 2016.
- (2) Complete removals of all EAB-infested Ash Trees that are not being treated with insecticide by October 2016.
- (3) Complete sixth year of EAB insecticidal treatment program by July 2016.
- (4) Procure contractual services for monthly brush collection by March 2016 and monitor contractors operations and success thru November 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Emergency Tree Removals	8	4	6	6
Ash Tree Removals Due to EAB Damage	110	54	45	45
Average Time to Complete Brush Collection (Days)	5	6	5	5
Hornet Nest Removals	12	10	5	5

PUBLIC WORKS
Forestry

01-09-22

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
CONTRACTUAL:							
4200	Legal Notices	84	100	200	100	100	100
4214	Brush Pickup	69,650	73,200	61,300	62,900	64,700	66,700
4225	Other Contractual Services	4,370	15,000	5,000	15,000	15,000	15,000
Sub-Total		\$74,104	\$88,300	\$66,500	\$78,000	\$79,800	\$81,800
COMMODITIES:							
4604	Tools and Equipment	2,177	2,000	1,600	2,000	2,000	2,000
Sub-Total		\$2,177	\$2,000	\$1,600	\$2,000	\$2,000	\$2,000
Total		\$76,280	\$90,300	\$68,100	\$80,000	\$81,800	\$83,800

City of West Chicago

PUBLIC WORKS DEPARTMENT CEMETERIES

Description of Major Activities

The Public Works Department administers and oversees the activities of the two City-owned cemeteries (Glen Oak and Oakwood) that includes the sale of grave sites, interments, ground maintenance activities, records and reports through an independent contractor performing the duties of Cemetery Sexton.

FYE 2016 Program Objectives

- (1) Restore road edges and damaged areas of turf caused by plowing operations, grade and add gravel to Oakwood Cemetery prior to August 2016.
- (2) Develop a digital map of the two City-owned cemeteries delineating all lots or plots, blocks, sections, avenues, walks, alleys, and paths by December 2016.
- (3) Create and maintain an index that associates the identity of every deceased person interred, entombed, or inurned with their respective place of interment, entombment, or inurnment as identified on and corresponds with the cemetery map by December 2016.
- (4) Seal coat the roads in the Glen Oak Cemetery by August 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Mowings	26	27	25	25
Seal Coat Roads	1	0	1	0
Weed/Crabgrass Control				
Applications	3	3	3	3
Interments	33	35	40	40

PUBLIC WORKS
Cemeteries

01-09-23

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
CONTRACTUAL:							
4209	Interments	22,650	27,700	20,000	25,000	25,000	25,000
4216	Grounds Maintenance	44,263	49,700	44,500	50,000	50,000	50,000
4217	Cemetery Sexton	5,625	6,000	6,000	6,000	6,000	6,000
4225	Other Contractual Services	3,910	-	-	3,000	-	3,000
Sub-Total		\$76,447	\$83,400	\$70,500	\$84,000	\$81,000	\$84,000
Total		\$76,447	\$83,400	\$70,500	\$84,000	\$81,000	\$84,000

City of West Chicago

PUBLIC WORKS DEPARTMENT ROAD & BRIDGE

Description of Major Activities

Street Division activities not listed elsewhere as their own program are included in the Road and Bridge Program. Examples of these activities include: sign work, mowing, parkway cleanup, tree trimming/removals, sidewalk repairs, parkway restorations and landscaping, alley work, shoulder gravel, special events, and most service requests.

FYE 2016 Program Objectives

- (1) Reconstruct the parking lot at the Street Division facility, 135 W. Grandlake Boulevard, by October 2016.
- (2) Procure services to inspect, assess, inventory, and log all parkway signs throughout the City for compliance with 2009 MUTCD- and FHWA-mandated signage upgrade requirements by November 2016.
- (3) Procure construction services for a comprehensive Bridge Maintenance Program on the A. Eugene Rennels (Wilson Street) Bridge by August 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Special Events Handled	5	6	5	5
Service Requests Fulfilled	157	200	250	250
Mowing Operations Completed	70	72	70	70
 Full Time Equivalent Positions	 7.63	 7.63	 8.63	 8.63

PUBLIC WORKS
Road & Bridge

01-09-24

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:						
4020 Administrative - Salary	98,611	112,600	96,000	118,900	124,900	131,200
4027 Operational - Salary	331,697	436,800	438,000	439,600	461,600	484,700
4029 Overtime	36,460	40,000	29,000	45,500	45,500	45,500
4050 FICA & Medicare	35,394	45,100	42,900	46,300	48,400	50,600
4056 IMRF	62,841	70,700	65,500	81,200	84,900	88,900
Sub-Total	\$565,003	\$705,200	\$671,400	\$731,500	\$765,300	\$800,900
CONTRACTUAL:						
4108 Pre-Employment Exams	838	700	1,400	800	700	700
4110 Training and Tuition	958	1,000	700	1,300	1,300	1,300
4112 Memberships/Dues/Subscriptions	456	300	400	400	400	400
4202 Telephone and Alarms	16,322	12,000	16,000	12,000	12,000	12,000
4225 Other Contractual Services	4,212	54,000	3,000	4,000	4,000	4,000
4300 IRMA General Insurance	43,925	36,700	36,800	36,700	39,000	41,400
4301 Other Insurance	7,663	8,000	6,000	8,000	8,000	8,000
Sub-Total	\$74,375	\$112,700	\$64,300	\$63,200	\$65,400	\$67,800
COMMODITIES:						
4600 Computer/Office Supplies	2,661	2,000	2,500	2,000	2,000	2,000
4604 Tools and Equipment	5,974	5,500	5,500	5,500	5,500	5,500
4607 Gas and Oil	73,910	70,000	70,000	70,000	70,000	70,000
4615 Uniforms & Safety Equipment	8,652	5,000	6,500	7,500	7,500	7,500
4650 Miscellaneous Commodities	16,603	15,000	20,000	15,000	15,000	15,000
Sub-Total	\$107,800	\$97,500	\$104,500	\$100,000	\$100,000	\$100,000
CAPITAL OUTLAY:						
4804 Vehicles	362,000	342,400	342,400	383,400	399,800	409,500
Sub-Total	\$362,000	\$342,400	\$342,400	\$383,400	\$399,800	\$409,500
Total	\$1,109,177	\$1,257,800	\$1,182,600	\$1,278,100	\$1,330,500	\$1,378,200

City of West Chicago

PUBLIC WORKS DEPARTMENT MAINTENANCE GARAGE

Description of Major Activities

The mission of the municipal garage is to institute and continuously improve its preventative maintenance program which minimizes the occurrence of costly emergency vehicle, truck and equipment breakdowns, and prevents prolonged fleet downtime, thereby maintaining the timely delivery of municipal services to City residents. User departments are considered consumers of fleet maintenance services and charged a user fee based on their historical usage pattern to fund capital equipment purchases, depreciation expenses and general overhead (see Capital Equipment Replacement Fund).

FYE 2016 Program Objectives

- (1) Inspect and assess the condition of each vehicle and piece of equipment within the municipal fleet and update the Capital Equipment Replacement Schedule by November 2016.
- (2) Complete all required safety lane inspections by December 2016.
- (3) During off seasons (i.e., winter for mowing and forestry equipment, summer for snow plowing equipment), inspect all equipment, including small engine equipment, and complete needed repairs prior to start of 2016 seasonal needs (i.e., prior to May 2016 for mowing and forestry equipment, and prior to November 2016 for snow plowing equipment).

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Preventative Maintenance Evaluations	100	199	150	150
Vehicle & Equipment Repairs Completed	318	303	350	350
Safety Lane Inspections	52	56	60	60
Full Time Equivalent Positions	0.00	0.00	3.00	3.00

PUBLIC WORKS
Maintenance Garage

01-09-25

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4027	Operational - Salary	-	-	-	83,800	88,000	92,400
4029	Overtime	-	-	-	10,000	10,000	10,000
4050	FICA & Medicare	-	-	-	7,200	7,500	7,900
4056	IMRF	-	-	-	12,600	13,200	13,800
Sub-Total		\$0	\$0	\$0	\$113,600	\$118,700	\$124,100
CONTRACTUAL:							
4110	Training and Tuition	-	-	-	1,000	1,000	1,000
4202	Telephone and Alarms	1,984	2,500	2,700	2,500	2,500	2,500
4225	Other Contractual Services	131,873	132,000	132,200	-	-	-
4300	IRMA General Insurance	6,758	5,700	5,700	5,700	6,100	6,500
4400	Vehicle Repair	62,280	40,000	40,000	40,000	40,000	40,000
Sub-Total		\$202,894	\$180,200	\$180,600	\$48,200	\$48,600	\$49,000
COMMODITIES:							
4603	Parts for Vehicles	170,003	150,000	152,400	170,000	170,000	170,000
4604	Tools and Equipment	11,135	61,000	6,000	11,000	11,000	11,000
4607	Gas and Oil	586	2,000	500	1,000	1,000	1,000
4615	Uniforms & Safety Equipment	-	-	-	1,500	1,500	1,500
4650	Miscellaneous Commodities	1,701	-	2,000	2,000	2,000	2,000
Sub-Total		\$183,425	\$213,000	\$160,900	\$185,500	\$185,500	\$185,500
Total		\$386,319	\$393,200	\$341,500	\$347,300	\$352,800	\$358,600

City of West Chicago

PUBLIC WORKS DEPARTMENT MOTOR FUEL TAX

Description of Major Activities

Right-of-way maintenance operations not listed elsewhere as their own program are included in the Motor Fuel Tax Program. Examples of these activities include: snow plowing, street sweeping, pavement patching, storm sewer maintenance, street light and traffic signal maintenance, and street striping.

FYE 2016 Program Objectives

- (1) Complete all pavement re-striping within all school zones by August 2016.
- (2) Continue storm structure and sewer line cleaning as part of a seven-year cleaning cycle, tracking progress, compliance and effectiveness through December 2016.
- (3) Track and record all street sweeping operations, documenting locations, dates swept, material picked up, personnel, manhours, and equipment used through December 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
# of Snow Operation Call-outs	32	30	25	25
# of Days Street Sweeping Operations Performed	164	160	180	180
Cubic Yards of Debris Swept Up	3,718	3,800	4,000	4,000
# of Days Spent Performing Street Overlays/Pothole Patching	58	69	50	50
Full Time Equivalent Positions	2.94	2.94	0.00	0.00

PUBLIC WORKS
Motor Fuel Tax

01-09-26

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:						
4020 Administrative - Salary	33,956	33,000	33,500	-	-	-
4027 Operational - Salary	128,285	149,600	145,200	-	-	-
4029 Overtime	13,282	15,000	10,600	-	-	-
4050 FICA & Medicare	13,458	12,600	14,500	-	-	-
4056 IMRF	23,631	26,100	25,000	-	-	-
Sub-Total	\$212,611	\$236,300	\$228,800	\$0	\$0	\$0
CONTRACTUAL:						
4204 Electric	124,864	130,000	157,000	130,000	130,000	130,000
4210 Refuse Disposal	32,257	30,000	30,000	30,000	30,000	30,000
4225 Other Contractual	135,896	132,000	132,000	-	-	-
4226 Traffic Signal Maintenance	17,058	25,000	25,000	25,000	25,000	25,000
4227 Street Light Maintenance	16,712	15,000	15,000	15,000	15,000	15,000
4412 Street Light Materials	23,135	15,000	26,100	15,000	15,000	15,000
Sub-Total	\$349,922	\$347,000	\$385,100	\$215,000	\$215,000	\$215,000
COMMODITIES:						
4609 Street Patch Materials	300	1,000	500	1,000	1,000	1,000
4610 Street Paint	1,638	2,000	2,000	2,000	2,000	2,000
4611 Ice Control Materials	15,213	20,000	20,000	20,000	20,000	20,000
4639 Parts-Mains	4,034	5,000	5,000	5,000	5,000	5,000
4670 Rock Salt	252,986	457,200	460,300	311,100	408,000	448,800
4671 Bit Patch - Cold	9,565	8,000	8,000	8,000	8,000	8,000
4672 Bit Patch - Hot	41,558	45,000	46,200	45,000	45,000	45,000
4807 Street Improvements	-	-	-	247,000	259,400	272,400
Sub-Total	325,294	538,200	542,000	639,100	748,400	802,200
Total	\$887,828	\$1,121,500	\$1,155,900	\$854,100	\$963,400	\$1,017,200

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Planning, Engineering & Economic Dev.	328,770	326,100	309,600	350,000	359,500
Building & Code Enforcement	542,854	646,400	623,500	607,600	601,600
Museum	127,688	122,000	75,600	131,000	125,700
TOTAL	999,312	1,094,500	1,008,700	1,088,600	1,086,800

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Performance Report on FYE 2015 Major Program Objectives

Through the end of October 2015, staff had been in contact with approximately 60 business leads, all of whom were encouraged to locate or develop in West Chicago. This includes real estate investors, developers and retail stores, and ranges from small retail stores (including potential start-ups), to potential large-scale industrial projects with sizes exceeding 300,000 square feet. There have been approximately 15 business retention visits and meetings so far in 2015, including with Jel Sert. Unfortunately, responses were not received from outreach efforts with other businesses, including Aspen Marketing. Interaction with businesses included discussion about available programs for hiring, City requirements, permits and their importance to our community.

Several revisions to the City's Municipal Code were completed in 2015, including the following: requiring owner consent for historic landmarking; adoption of new Building code standards; and streamlining business registration procedures and costs.

The Department also completed the following:

- Implemented an enhanced four-year contract for plan review and inspectional services, which includes a full-time on-site supervisor.
- Assisted with the following prominent development projects:
 - Hoving relocation/redevelopment at 1655 Powis Road.
 - Speedway proposal at 1501 W. Roosevelt Road.
 - Shell (TrueNorth) redevelopment at 184 W. North Avenue
 - Thornton's at 1330 S. Neltnor Boulevard
- Digitized approximately one-third of property files which freed up file storage space.
- Increased compliance for business registration (100%) and rental licensing (98%) renewals.

In Museum operations, by the end of 2015 there will be 30,000 searchable digitized images available for public research. Three new exhibits were designed and installed during 2015. Online public and school programming has been enhanced through the Friends of the West Chicago City Museum's new website, wegohistory.com, attracting positive feedback from the community schools and museum profession (program expansions were presented at the Illinois Museum Association Conference in Springfield in September). The Summer Half-Day Camp was also revitalized with three offerings, all of which filled to capacity.

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Planning, Engineering & Economic Development

Description of Major Activities

This Program is responsible for development within the City, and includes business attraction and retention, short and long range planning, historic preservation, and engineering. As part of this program, staff also recommends revisions to the comprehensive plan, zoning and subdivision regulations, and the City Code to help improve the quality of development within the City and stay competitive with other communities by improving standards and clarifying the process. Staff guides developers through the review process by conducting development review meetings when appropriate, explaining code requirements, reviewing plan submittals and proactively contacting developers to discuss issues that may arise.

FYE 2016 Program Objectives

- (1) Hire a new Special Event and Business Coordinator, and initiate more aggressive efforts with business retention and outreach, including contacting a minimum of 15 local businesses through December 2016.
- (2) Complete amendments to City zoning requirements concerning signs, natural landscaping, accessory structures use lists and other modifications by December 2016.
- (3) Obtain IEPA authorization to begin cleanup of West Washington Street site and initiate non-thorium cleanup by December 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Review Plan Commission Applications	18	17	15	15
Review Commercial and Industrial Building Permit Applications	219	274	250	225
Certificates of Appropriateness Reviewed	19	20	12	14
Meetings with Potential Developers	40	35	35	35
Review Residential Permit Applications (new homes)	6	4	4	4
Full Time Equivalent Positions	2.50	2.50	2.75	2.75

COMMUNITY DEVELOPMENT
Planning, Engineering & Economic Development

01-10-28

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4016	Commissions - Salary	725	800	2,000	2,000	2,000	2,000
4020	Administrative - Salary	218,208	229,100	218,000	250,100	262,700	275,900
4029	Overtime	-	-	-	-	-	-
4050	FICA & Medicare	15,783	17,600	16,500	19,300	20,300	21,300
4056	IMRF	33,251	30,200	28,800	33,600	35,300	37,100
Sub-Total		\$267,966	\$277,700	\$265,300	\$305,000	\$320,300	\$336,300
CONTRACTUAL:							
4100	Legal Fees	11,081	10,000	16,000	10,000	10,000	10,000
4110	Training and Tuition	45	5,000	900	5,000	6,000	6,000
4112	Memberships/Dues/Subscriptions	1,304	1,500	1,500	2,000	2,000	2,500
4125	Software Maintenance	2,468	2,900	2,600	3,000	3,000	3,000
4200	Legal Notices	3,166	2,500	2,500	2,500	2,500	2,500
4202	Telephone and Alarms	7,372	3,000	10,000	10,000	3,000	3,000
4211	Printing & Binding	76	300	100	300	300	300
4223	Legal Reporter Fees	4,044	3,500	4,000	3,500	3,500	3,500
4225	Other Contractual Services	22,269	10,000	-	-	-	-
4300	IRMA General Insurance	2,298	1,900	1,900	1,900	2,100	2,300
Sub-Total		\$54,122	\$40,600	\$39,500	\$38,200	\$32,400	\$33,100
COMMODITIES:							
4600	Computer/Office Supplies	408	2,000	1,800	1,000	1,000	1,000
4602	Maps and Plats	452	300	300	300	300	300
4613	Postage	-	500	500	500	500	500
4700	Prospect Development	3,272	5,000	2,200	5,000	5,000	5,000
4720	Other Charges	2,552	-	-	-	-	-
Sub-Total		\$6,683	\$7,800	\$4,800	\$6,800	\$6,800	\$6,800
Total		\$328,770	\$326,100	\$309,600	\$350,000	\$359,500	\$376,200

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Building & Code Enforcement

Description of Major Activities

The Building and Code Enforcement Program includes reviewing all building permit applications; conducting building, change of occupancy, overcrowding and rental inspections; investigating code violation complaints and proactively pursuing property maintenance violations by conducting routine inspections throughout the community. The code enforcement function includes issuing correction notices, inspecting for compliance, issuing "P" tickets for minor offenses, issuing Notice to Appear citations into the City's Administrative Adjudication process for more severe cases and tracking the status of all violations, citations, liens and fines. Staff also tracks temporary occupancy permits, letters of intent, letters of credit and stormwater deposits to ensure that construction is completed. Staff also proposes local amendments to the adopted national codes to improve the safety, image and appearance of the community.

FYE 2016 Program Objectives

- (1) Add section to City website for code enforcement, including FAQs, common violations and instructional information, by December 2016.
- (2) Continue digitizing code enforcement and building permit files to reduce file backlog and increase available storage space by December 2016.
- (3) Develop a code enforcement public relations campaign to enhance outreach to the general public, businesses and real estate professionals by December 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Building Permit Applications	795	832	775	750
Change of Occupancy Inspections	823	642	650	650
Overcrowding Investigations	32	20	25	25
Rental Inspections	1,666	1,353	1,400	1,400
 Full Time Equivalent Positions	 1.00	 1.00	 1.00	 1.00

COMMUNITY DEVELOPMENT
Building & Code Enforcement

01-10-29

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	88,179	89,900	86,800	92,600	97,300	102,200
4029	Overtime	-	-	-	-	-	-
4050	FICA & Medicare	6,591	6,900	6,500	7,100	7,500	7,900
4056	IMRF	11,873	11,900	11,500	12,500	13,100	13,800
Sub-Total		\$106,644	\$108,700	\$104,800	\$112,200	\$117,900	\$123,900
CONTRACTUAL:							
4100	Legal Fees	27,284	30,000	29,000	30,000	30,000	30,000
4110	Training and Tuition	185	3,000	500	4,000	4,000	4,000
4112	Memberships/Dues/Subscriptions	875	800	700	500	500	500
4113	Enforcement and Inspections	294,693	345,000	345,000	345,000	345,000	345,000
4115	Bond/Deposit Refunds	-	-	-	-	-	-
4120	Plan Review	47,673	95,000	95,000	55,000	55,000	55,000
4125	Software Maintenance	6,581	7,000	7,100	7,800	7,800	7,800
4200	Legal Notices	-	200	100	200	200	200
4202	Telephone and Alarms	15,967	5,500	15,400	15,400	5,500	5,500
4205	Weed Cutting	5,805	8,000	1,800	8,000	8,000	8,000
4211	Printing and Binding	2,259	5,000	3,000	2,000	2,000	2,000
4222	Filing Fees	3,300	4,000	2,700	5,000	5,000	5,000
4224	Microfiche	4,156	8,000	8,100	10,000	8,000	8,000
4225	Other Contractual Services	10,596	12,000	-	-	-	-
4300	IRMA General Insurance	2,230	1,900	1,900	1,900	2,100	2,300
4301	Other Insurance	2,870	-	-	-	-	-
Sub-Total		\$424,473	\$525,400	\$510,300	\$484,800	\$473,100	\$473,300
COMMODITIES:							
4600	Office Supplies	1,902	1,500	1,600	1,500	1,500	1,500
4607	Gas and Oil	4,483	3,000	1,200	3,000	3,000	3,000
4613	Postage	-	300	-	300	300	300
4615	Uniforms & Safety Equipment	-	300	-	300	300	300
4650	Miscellaneous Commodities	286	500	100	500	500	500
4720	Other Charges	399	300	100	300	300	300
Sub-Total		\$7,070	\$5,900	\$3,000	\$5,900	\$5,900	\$5,900
CAPITAL OUTLAY:							
4802	Office Equipment	267	2,000	1,000	2,000	2,000	2,000
4804	Vehicles	4,400	4,400	4,400	2,700	2,700	1,400
Sub-Total		\$4,667	\$6,400	\$5,400	\$4,700	\$4,700	\$3,400
Total		\$542,854	\$646,400	\$623,500	\$607,600	\$601,600	\$606,500

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Museum

Description of Major Activities

The Museum functions as an educational facility as well as a cultural resource center for the community by promoting the City and its rich history through a variety of outreach programs, changing exhibits, tours, publications and special events. These opportunities are designed for a wide range of audiences. The Museum also collects, stores and conserves two and three-dimensional artifacts representing the collective history of this community and its residents. It maintains extensive local history research files and reference library for use by the community.

FY 2016 Program Objectives

- (1) Continue to address collection processing backlog by December 2016
- (2) Enhance Research Library offerings and utilize volunteer researchers to provide more in-depth services through new research center and online offerings by December 2016.
- (3) Design and install three new first floor exhibits; update second floor semi-permanent exhibit space; secure space for two more local history displays in the community by Dec. 2016.
- (4) Shift Museum Hours to better accommodate the public and allow the museum to take on the aspects of a welcome center for visitors to town in conjunction with People Made Visible (PMV) and Gallery 200 by December 2016.
 - Current Hours: Wed. – Sat. 12 pm -- 4pm; closed Sat. Dec. – Feb.
 - Proposed 2016 Hours: Thurs. 10 am – 6 pm; Fri. and Sat. 10 am – 2 pm; closed Sat. Dec. – Feb.; monthly Late Night at the City Museum; first Fri. 10 am – 8 pm.
 - Welcome/Visitor Center: Museum will work with PMV to create welcome packets with updates for activities/happenings, local business highlights and historic walking tour/site-seeing opportunities. These will also be available at Gallery 200.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Program & Museum Attendance	2,918	3,100	3,300	3,600
Information Requests	65	80	85	90
Volunteer Hours	1,920	1,500	1,600	1,800
Donations Received (lots)*	30	30	35	35
Exhibits/Programs/Events	36	40	45	50
(*each lot may contain numerous items)				

**COMMUNITY DEVELOPMENT
MUSEUM**

01-10-30

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
CONTRACTUAL:							
4202	Telephone and Alarms	9,973	3,000	12,000	12,000	3,000	3,000
4225	Other Contractual Services	35,100	36,500	36,500	36,500	40,000	40,000
4300	IRMA General Insurance	2,230	1,900	1,900	1,900	2,100	2,300
4502	Copier Lease	385	600	600	600	600	600
Sub-Total		\$47,688	\$42,000	\$51,000	\$51,000	\$45,700	\$45,900
COMMODITIES:							
4680	Special Events	80,000	80,000	24,600	80,000	80,000	80,000
Sub-Total		\$80,000	\$80,000	\$24,600	\$80,000	\$80,000	\$80,000
Total		\$127,688	\$122,000	\$75,600	\$131,000	\$125,700	\$125,900

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND PROJECTED REVENUE

04-00		2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
371000	Interest	636	500	500	500	500
387500	Asset Sales	0	0	0	0	0
389000	Miscellaneous	28,521	0	0	0	0
390000	Transfers In	788,000	907,900	796,700	780,800	884,900
	TOTAL	\$817,157	\$908,400	\$797,200	\$781,300	\$885,400

-Page Intentionally Left Blank-

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Operations	1,130,136	2,279,000	1,518,000	999,800	541,500
TOTAL	\$1,130,135	\$2,279,000	\$1,518,000	\$999,800	\$514,500

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Performance Report on FYE 2015 Major Program Objectives

An updated ten-year vehicle and equipment purchase plan was developed during the year. All vehicles were identified and evaluated as to current condition and useful life expectancy. During the budgeting process, staff identified vehicles, which were no longer serviceable. Needed, budgeted vehicles and equipment were replaced either through the bidding process or participation in the State of Illinois Joint Purchasing Program, the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program, the National Joint Powers Alliance (NJPA) joint purchasing program, or other local joint purchasing opportunities. Surplus vehicles were sold through public auctions or trade in. The ten-year plan will receive annual scrutiny so that the City can more closely schedule major vehicle replacements in relation to available resources.

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Description of Major Activities

These elements provide for the scheduled replacement of existing vehicles and equipment for all City departments. Funds for the replacement come from annual depreciation contributions charged to the department to which the vehicle or equipment is assigned.

FYE 2016 Program Objectives

- (1) Purchase vehicles and/or equipment in accordance with City policies on the Vehicle and Equipment Replacement Plan by December 2016.
- (2) Dispose of surplus vehicles and equipment through sale, trade or auction by December 2016.
- (3) Update the ten-year Vehicle and Equipment Replacement Plan by December 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Vehicles and Equipment Replaced/Purchased	32	17	9	10

**CAPITAL EQUIPMENT REPLACEMENT FUND
OPERATIONS**

04-34-39

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
--------------	----------------	------------------	-------------------	------------------	-------------------	-------------------

CAPITAL OUTLAY:

4804 Vehicles	1,130,135	2,279,400	1,518,000	999,800	541,500	553,900
Sub-Total	\$1,130,135	\$2,279,400	\$1,518,000	\$999,800	\$541,500	\$553,900

Total	\$1,130,135	\$2,279,400	\$1,518,000	\$999,800	\$541,500	\$553,900
--------------	--------------------	--------------------	--------------------	------------------	------------------	------------------

City of West Chicago

SEWER FUND *Projected Revenue*

05-00		2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
311000	Property Tax	8,888	11,200	9,000	9,000	9,000
331000	Sewer Services	5,991,731	5,300,000	4,000,000	5,300,000	5,300,000
342000	Sewer Connection Fees	30,500	25,000	25,000	25,000	25,000
364000	Recapture Fees	0	0	0	0	0
371000	Interest	6,827	5,000	1,000	1,000	1,000
386000	Other Reimbursements	81,914	0	42,700	0	0
386100	Health Insurance Contributions	36,399	38,000	33,000	33,000	33,000
386500	IRMA/IPBC Revenue Adjustment	8,573	0	0	0	0
	TOTAL	\$6,164,832	\$5,379,200	\$4,110,700	\$5,368,000	\$5,368,000

-Page Intentionally Left Blank-

City of West Chicago

SEWER FUND

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
SSA #2	12,258	13,800	12,900	13,500	14,100
Wastewater Treatment	3,380,672	2,793,200	2,811,500	2,888,900	3,005,200
Sanitary Collection	2,495,370	5,315,000	5,185,400	4,049,000	4,082,000
Equipment Replacement	0	1,776,500	732,800	4,856,300	694,000
TOTAL	\$5,888,300	\$9,898,500	\$8,742,600	\$11,807,700	\$7,795,300

City of West Chicago

SEWER FUND

Performance Report on FYE 2015 Major Program Objectives

The Wastewater Treatment Plant (WWTP) treated a total of 2.04 billion gallons (a monthly average of 5.59 MGD) in 2014 with nearly 1.94 billion gallons (a monthly average of 5.31MGD) estimated for 2015. Six excursions of the City's National Pollutant Discharge Elimination System (NPDES) permit were reported in 2014 with two permit excursion estimated for 2015. As a result of the Pre-Treatment Program, the City issued 52 industrial user violation notices in 2014 with 65 violation notices estimated for 2015. Jel Sert accounts for the majority of the violation notices issued in 2015.

The long-term Capital Improvement Plan for the WWTP was re-evaluated and revised in November 2015 and such will be used to replace/upgrade critical operational equipment at the WWTP over the next ten years.

The City's Sewer Use Ordinance was reviewed in 2015 and Ordinance revisions are under consideration by both City staff and CH2M Hill staff. Ordinance revisions will be presented to the City Council in 2016. In addition, a City-wide Industrial Pre-Treatment Program survey, for all non-residential sanitary waste customers tributary to the WWTP, has been drafted and both City staff and CH2M Hill staff are compiling a survey mailing list. The City-wide Industrial Pre-Treatment Program survey will be mailed in December 2015, with follow-up mailings and inspections expected in 2016.

Engineering design services for both the Grit Removal System Equipment Replacement Project and the Disk Filtration System Equipment Replacement Project at the WWTP have been completed and construction of both projects is anticipated in 2016. Flights and chains on Primary Clarifier #1 were not replaced in 2015, but are scheduled for 2016. In addition, no additional roofs at the WWTP were replaced in 2015, but this project will remain a priority in 2016.

Design-build engineering services for needed SCADA system repairs/upgrades at all sanitary lift stations were completed in 2015, as well as construction services for upgrades to Sanitary Lift Station #3. Engineering design services for the replacement of Sanitary Lift Station #1 were delayed until 2016.

Inflow and infiltration (I&I) reduction efforts continued in 2015 and will continue over the next several years. Contractual services for needed I&I repairs/upgrades to the older gravity flow sanitary collection system were completed in 2015. Data collected by the I&I Evaluation Study of the remaining portion of the older gravity flow sanitary collection system north of the downtown area will be used to develop a cost effective correction plan for implementation in 2016. An I&I evaluation study of the Alta Vista Subdivision area was delayed until 2016.

City of West Chicago

SPECIAL SERVICE AREA #2

Description of Major Activities

Personnel from the Utility Division are responsible for the operation, maintenance and repair of the pumping facility. The pumps receive preventative maintenance and repairs as needed throughout the year. The station was constructed in 1984, the pumps were overhauled in 1998, and no service interruptions have occurred during the budget period.

FYE 2016 Program Objectives

- (1) Clean and inspect the storm sewer and overland drainage conveyance system to the pumping facility weekly during the months of May through November, monthly December through April.
- (2) Perform weekly preventative maintenance operations of the stormwater lift station, including monthly cleaning of stormwater intake and pump station outlet, during 2015.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Station Monitoring	365	365	365	365
Grounds Maintenance	30	30	30	30
 Full Time Equivalent Positions	 0.06	 0.06	 0.06	 0.06

**SPECIAL SERVICE AREA #2
OPERATION AND MAINTENANCE**

05-34-40

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4027	Operational - Salary	4,930	4,900	4,800	4,900	5,200	5,500
4029	Overtime	317	200	200	200	200	200
4050	FICA & Medicare	404	400	400	400	500	500
4056	IMRF	707	700	700	700	800	800
Sub-Total		\$6,359	\$6,200	\$6,100	\$6,200	\$6,700	\$7,000
CONTRACTUAL:							
4204	Electric	3,937	5,000	4,600	5,000	5,000	5,000
4216	Grounds Maintenance	1,962	2,600	2,200	2,300	2,400	2,500
Sub-Total		\$5,899	\$7,600	\$6,800	\$7,300	\$7,400	\$7,500
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	-	-	-	-	-
Sub-Total		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$12,258	\$13,800	\$12,900	\$13,500	\$14,100	\$14,500

City of West Chicago

SEWER FUND Wastewater Treatment

Description of Major Activities

Wastewater treatment facilities operate continuously and thereby demand large amounts of electricity for its hardware. The consultants monitor eight separate processes throughout a treatment day to optimize overall treatment efficiency. Collection, solids separation, sludge wasting, aeration, digestion, sand filtration, chlorination/dechlorination and laboratory sampling and analysis require continuous staff monitoring.

FYE 2016 Program Objectives

- (1) Considering capital improvements completed during 2016, re-evaluate the ten-year Capital Improvement Plan and provide recommendations for changes and/or additions by November 2016.
- (2) Present amendments to Chapter 18, Sewer Use Ordinance, of the West Chicago City Code to the City Council for consideration by December 2016.
- (3) Based on results of City-wide survey that was mailed to all non-residential sanitary waste customers, evaluate and implement needed changes to the Industrial Pre-Treatment Program by October 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
NPDES Permit Excursions	6	2	10	10
Wastewater Treated (Average Daily Flow, MGD)	5.59	5.31	5.50	5.50
Biosolids Removed (Dry Tons)	1,011	900	1,000	1,000
Full Time Equivalent Positions	0.25	0.25	0.25	0.25

**SEWER FUND
WASTEWATER TREATMENT**

05-34-42

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	29,842	29,800	28,400	30,300	31,900	33,500
4029	Overtime	85	300	200	300	300	300
4050	FICA & Medicare	1,929	2,400	2,100	2,400	2,500	2,600
4056	IMRF	4,030	4,000	3,800	4,200	4,400	4,600
Sub-Total		\$35,886	\$36,500	\$34,500	\$37,200	\$39,100	\$41,000
CONTRACTUAL:							
4100	Legal Fees	3,600	-	7,000	-	-	-
4101	Auditing Fees	4,100	4,700	4,200	4,100	4,200	4,300
4112	NPDES Permit	14,867	75,000	62,700	64,600	93,900	147,300
4211	Printing and Binding	130	200	-	200	200	200
4216	Grounds Maintenance	7,360	8,000	7,800	8,100	8,400	8,700
4225	Other Contractual Services	2,572,047	2,623,600	2,650,000	2,729,500	2,811,400	2,895,800
4300	IRMA General Insurance	54,062	45,200	45,300	45,200	48,000	50,900
4405	Secondary Treatment Repair	34,339	-	-	-	-	-
Sub-Total		\$2,690,505	\$2,756,700	\$2,777,000	\$2,851,700	\$2,966,100	\$3,107,200
CAPITAL OUTLAY:							
4808	Depreciation	654,282	-	-	-	-	-
Sub-Total		\$654,282	\$0	\$0	\$0	\$0	\$0
Total		\$3,380,672	\$2,793,200	\$2,811,500	\$2,888,900	\$3,005,200	\$3,148,200

City of West Chicago

SEWER FUND Sanitary Collection

Description of Major Activities

The Sanitary Collection program covers all expenditures associated with the routine operation and maintenance of the entire sanitary sewer collection system, the City's fifteen sewer lift stations and sewer lift station force mains. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe reliable sewage handling and conveyance system for the businesses and residents of West Chicago.

FYE 2016 Program Objectives

- (1) Procure contractual services for needed inflow and infiltration repairs/upgrades within the rear yard gravity flow sanitary collection system in the Alta Vista Subdivision by March 2016.
- (2) Procure engineering design services to replace Lift Station #1, located adjacent to the Aspen Ridge Apartments, by March 2016, and complete plans and bid documents by November 2016.
- (3) Complete construction associated with the installation of protection measures and pavement improvements at Sanitary Lift Station #4, 1689 South Joliet Street, by October 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Lift Station Alarm Calls	19	10	20	20
Lift Station Overtime Hours	734	410	300	300
Sanitary Sewer Service Calls	47	42	60	60
Sanitary Sewer Main Back-ups	4	4	3	3
Sanitary Service Lines Rodded	2	1	1	1
Sanitary Service Lines Repaired	2	3	1	1
Full Time Equivalent Positions	15.63	15.63	16.38	16.38

**SEWER FUND
SANITARY COLLECTION**

05-34-43

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:						
4020 Administrative - Salary	473,920	500,400	463,400	524,700	551,000	578,600
4027 Operational - Salary	463,411	536,700	528,700	607,400	637,800	669,700
4029 Overtime	51,043	40,000	33,700	40,000	40,000	40,000
4050 FICA & Medicare	73,604	82,500	77,200	89,700	94,100	98,600
4052 I.C.M.A. - R.C.	3,963	4,200	4,000	4,200	4,500	4,800
4053 Health/Dental/Life Insurance	388,798	392,600	366,900	392,600	424,100	458,100
4054 Unemployment Insurance	2,230	-	400	-	-	-
4056 IMRF	130,670	138,900	128,600	157,500	165,100	173,100
Sub-Total	\$1,587,638	\$1,695,300	\$1,602,900	\$1,816,100	\$1,916,600	\$2,022,900
CONTRACTUAL:						
4100 Legal Fees	10,905	15,000	11,000	15,000	15,000	15,000
4101 Auditing Fees	4,100	4,700	4,200	4,100	4,200	4,300
4102 JULIE System	2,744	2,800	2,400	2,300	2,500	2,700
4103 Engineering and Inspections	-	-	-	-	-	-
4105 Consultants	2,117	2,000	200	2,000	2,000	2,000
4110 Training and Tuition	186	500	-	500	500	500
4125 Software Maintenance	9,243	12,000	11,700	12,000	12,000	12,000
4202 Telephone and Alarms	30,103	15,000	18,000	20,000	20,000	20,000
4203 Heating Gas	6,264	8,000	5,700	8,000	8,000	8,000
4204 Electric	50,261	50,000	50,000	50,000	50,000	50,000
4216 Grounds Maintenance	2,955	3,700	3,300	3,400	3,600	3,800
4225 Other Contractual Services	103,180	155,000	112,100	154,800	164,100	174,000
4300 IRMA General Insurance	81,093	67,800	68,000	67,700	71,800	76,200
4400 Vehicle Repair	4,227	10,000	6,500	10,000	10,000	10,000
4402 Lift Station Repair	151,136	1,839,500	1,901,000	585,000	25,000	25,000
4410 Sewer Main Repair	224,544	620,000	693,000	875,000	875,000	875,000
4501 Postage Meter Rental	1,521	1,400	1,400	1,400	1,400	1,400
4502 Copier Fees	2,456	2,500	2,500	2,500	2,500	2,500
Sub-Total	\$687,036	\$2,809,900	\$2,891,000	\$1,813,700	\$1,267,600	\$1,282,400
COMMODITIES:						
4600 Computer/Office Supplies	6,169	5,000	5,000	5,000	5,000	5,000
4603 Parts for Vehicles	10,531	15,000	15,000	15,000	15,000	15,000
4604 Tools and Equipment	17,157	20,000	10,000	20,000	20,000	20,000
4607 Gas and Oil	19,805	22,000	16,000	22,000	22,000	22,000
4613 Postage	2,221	3,000	3,000	3,000	3,000	3,000
4626 Chemicals	995	1,500	-	1,500	1,500	1,500
4630 Parts - Lift Stations	18,997	25,000	15,000	25,000	25,000	25,000
4638 Trench Backfill Material	3,849	5,000	8,000	5,000	5,000	5,000
4639 Parts - Mains	1,569	3,000	2,000	3,000	3,000	3,000
4650 Miscellaneous Commodities	3,399	6,000	6,000	6,000	6,000	6,000
4702 Bank Charges	7,605	5,000	2,900	5,000	5,000	5,000
Sub-Total	\$92,297	\$110,500	\$82,900	\$110,500	\$110,500	\$110,500
CAPITAL OUTLAY:						
4804 Vehicles	128,400	137,300	137,300	118,700	167,300	170,000
4806 Other Capital Outlay	-	562,000	471,300	190,000	620,000	620,000
4900 Transfers Out	-	-	-	-	-	-
Sub-Total	\$128,400	\$699,300	\$608,600	\$308,700	\$787,300	\$790,000
Total	\$2,495,370	\$5,315,000	\$5,185,400	\$4,049,000	\$4,082,000	\$4,205,800

City of West Chicago

SEWER FUND Plant Equipment Replacement

Description of Major Activities

The expenditures in this element, funded through set-aside contributions from both West Chicago and Winfield, are for the replacement of existing equipment at the Wastewater Treatment Plant.

FYE 2016 Program Objectives

- (1) Prepare construction specifications, procure construction services, and replace the roofs at the WWTP Administration and Operations Buildings by November 2016.
- (2) Complete equipment replacement/upgrades to the headworks' screening and grit removal system by December 2016.
- (3) Procure contractual services and replace/upgrade half of the WWTP's Tertiary Filter System with a Disk Filtration System by December 2016.
- (4) Replace flights and chains on Primary Clarifier #1 by August 2016.
- (5) Procure contractual services and replace/upgrade the gas flare line by July 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Primary Clarifier Drive Repair (%)	0	0	25	25
Roof Replacement (%)	0	0	25	10
Sand Filter Overhaul (%)	0	0	50	50
Digester Tank Cleaning & Repair	0	0	0	0
Full Time Equivalent Positions	0.00	0.00	0.00	0.00

**SEWER FUND
SEWER PLANT EQUIPMENT REPLACEMENT**

05-34-45

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
CONTRACTUAL:							
4225	Other Contractual Services	-	347,300	266,900	300,700	49,000	168,000
Sub-Total		\$0	\$347,300	\$266,900	\$300,700	\$49,000	\$168,000
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	1,429,200	465,900	4,555,600	645,000	1,330,000
Sub-Total		\$0	\$1,429,200	\$465,900	\$4,555,600	\$645,000	\$1,330,000
Total		\$0	\$1,776,500	\$732,800	\$4,856,300	\$694,000	\$1,498,000

SEWER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	ACTUAL 2014	BUDGETED 2015	ESTIMATED 2015	PROPOSED 2016	PROPOSED 2017	PROPOSED 2018	PROPOSED 2019	PROPOSED 2020
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806								
Aspen Ridge Lift Station Generator - Engr.								
Aspen Ridge Lift Station Generator - Constr.					70,000		500,000	50,000
Forest Trails Lift Station Replacement - Engr.								
Forest Trails Lift Station Replacement - Constr.								
Forest Trails Lift Station Replacement - Engr. Inspect.								
Aspen Ridge Lift Station Replacement - Engr.		70,000	-	70,000	500,000			
Aspen Ridge Lift Station Replacement - Constr.					50,000			
Aspen Ridge Lift Station Replacement - Engr. Inspect.		70,000	-	70,000				
Burger King Lift Station Replacement - Engr.						500,000		
Burger King Lift Station Replacement - Constr.						50,000		
Burger King Lift Station Replacement - Engr. Inspect.								
Powis Road Lift Station Replacement - Engr.								500,000
Powis Road Lift Station Replacement - Constr.								50,000
Powis Road Lift Station Replacement - Engr. Inspect.					50,000			
Joliet Street Lift Station - Protection Measures and Pavement Improvements								
Lift Station SCADA Upgrades	340,792	247,000	247,000					
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.								
Route 64 Roadway Widening Project - Sewer Relocation - Constr.								
Route 64 Roadway Widening Project - Sewer Relocation - Engr. Inspect.		175,000	224,300					360,000
Tronox - Pomeroy & Brown Utility Improvement Project								
Conte Parkway Sanitary Sewer Improvements - (Reimbursable to Developer)								
Sanitary Collection System Expansion Phase I Engr. Study - Northeastern City Limits								
05-34-43-4806 SUB-TOTAL	\$340,792	\$562,000	\$471,300	\$190,000	\$620,000	\$620,000	\$550,000	\$910,000
WASTEWATER TREATMENT PLANT EQUIPMENT REPLACEMENT, 05-34-45-4806								
Headworks - Screening Equipment & Grit Removal Replacement		1,080,000	321,900	750,600		130,000	50,000	50,000
Primary Clarifiers - Primary Effluent Trough Replacement Program		144,200	144,200	160,000	170,000	150,000		
Primary Clarifiers - Replace Clarifier Chains and Flights					150,000	150,000		500,000
Aeration Basins - Concrete Rehab.					100,000			
Aeration Basins - Replace Blower Controls							125,000	125,000
Secondary Clarifiers - Paint Clarifiers Internal Mechanicals					25,000			
Secondary Clarifiers - Rebuild Final Clarifier Drive				3,140,000				
Overflow Clarifier - Paint Clarifier Internal Mechanicals								
Tertiary Filters - Filtration System Replacement Project						700,000		
Solids Thickening - Upgrades to Waste Sludge Thickening	500	40,000	-	40,000			300,000	
Anaerobic Digestion - Repairs to Primary Digester Sludge Heating/Mixing System								
Anaerobic Digestion - Replacement of Gas Line to Flare								
Anaerobic Digestion - Gas System Upgrade				300,000				
Solids Dewatering - Sludge Belt Press Upgrades		165,000	-	165,000	200,000	200,000	300,000	
SCADA - Upgrades / Replacement								
Buildings - Upgrades / Replacements	\$500	\$1,429,200	\$466,100	\$4,555,600	\$645,000	\$1,330,000	\$775,000	\$675,000
05-34-45-4806 SUB-TOTAL	\$341,292	\$1,991,200	\$937,400	\$4,745,600	\$1,265,000	\$1,950,000	\$1,325,000	\$1,585,000
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM								

-Page Intentionally Left Blank-

City of West Chicago

WATER SERVICE PROJECTED REVENUE

06-00		2014 Actual	2015 Proposed	2015 Estimated	2016 Proposed	2017 Projected
312000	Home Rule Sales Tax	1,153,993	1,100,000	1,100,000	1,100,000	0
331000	Water Services	4,864,340	4,500,000	3,750,000	4,500,000	4,500,000
332000	Hydrant Meter Fees	26,320	1,000	4,000	1,000	1,000
332500	Posting and Turn On Fees	11,990	40,000	10,000	20,000	20,000
341000	Water Connection Fees	22,219	20,000	15,000	20,000	20,000
341500	Water Capacity Fees	3,000	4,000	3,600	3,500	3,500
344000	Meter Sales	6,411	3,000	6,300	3,000	3,000
371000	Interest	(2,173)	3,000	500	1,000	1,000
386000	Reimbursements	267,050	0	0	0	0
386100	Health Insurance Contributions	36,399	35,000	32,000	32,000	32,000
386500	IRMA/IPBC Revenue Adjustment	8,671	0	0	0	0
388500	Tower Rental Fees	60,033	40,000	45,000	45,000	45,000
389000	Miscellaneous	433	0	0	0	0
394001	Asset Transfers	0	0	0	0	0
	TOTAL	\$6,458,686	\$5,746,000	\$4,966,400	\$5,725,500	\$4,625,500

-This Page Intentionally Left Blank-

City of West Chicago

WATER FUND

Financial Summary

Program	2014 Actual	2015 Proposed	2015 Estimated	2016 Proposed	2017 Projected
Water Production and Distribution	2,381,917	4,286,700	3,364,100	3,661,200	3,456,100
Water Treatment Plant Operations	3,265,506	2,165,800	2,081,700	1,762,200	2,470,100
Debt Service	165,075	706,900	706,900	707,000	707,000
TOTAL	\$5,812,498	\$7,159,400	\$6,152,700	\$6,130,400	\$6,633,200

City of West Chicago

WATER FUND

Performance Report on FYE 2015 Major Program Objectives

The Division operated and maintained pumping facilities that produced over 1.24 billion gallons of water during 2014 with nearly 1.25 billion gallons estimated for 2015. The Division successfully completed all IEPA and USEPA required sampling and monitoring requirements with no violations.

Construction of Well Station #12 was targeted for completion in April 2015, however, project delays associated with multiple well assembly motor failures prevented the project from being completed. City staff, along with the City's legal counsel, continue to work with the general contractor to resolve issues and get the project completed.

Water main improvements associated with the Pomeroy Street and Brown Street Utility Improvement Project were completed by WCERT in November 2015, connecting twelve homes onto the water distribution system and abandoning all private wells.

Engineering and construction services related to the installation of stand-by generators at Well Station #3 and #9 were delayed until 2016, as well as security system improvements at all Well Stations.

On-going maintenance and monitoring activities associated with the native landscape improvements within the stormwater management areas at the Water Treatment Plant were completed in 2015, and will continue thru 2016 as necessary to gain stormwater permit compliance sign-off by DuPage County.

No major operational changes were made to the Plant during 2015; however, operational strategies to improve the treatment process and to balance water storage against demand continue to be made at the Plant.

Planned SCADA system improvements at the Water Treatment Plant were completed in 2015, along with replacement of one Liquid Sodium Hypochlorite bulk storage poly tank.

Removal of waste lime sludge from lagoons commenced in November 2015 and will likely continue into the first quarter of 2016. Security system improvements and parking lot seal coating and striping at the Water Treatment Plant were not completed, but will remain a priority for 2016.

City of West Chicago

WATER PRODUCTION AND DISTRIBUTION

Description of Major Activities

This program covers all expenditures associated with the routine operation and maintenance of the City's nine wells, two elevated storage tanks, three ground storage tanks, watermain, fire hydrants, valves, water meters, and service connections. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe, plentiful and uninterrupted source of water for the businesses and residents of West Chicago.

FYE 2016 Program Objectives

- (1) Procure construction services for installation of a stand-by generator at Well Station #3 by April 2016 and complete construction by December 2016.
- (2) Procure engineering services to design a stand-by generator at Well Station #9 by May 2016.
- (3) Complete security system improvements at all Well Stations by December 2016.
- (4) Procure construction services to pull the pump and motor assembly at Well Station #7 by May 2016; evaluate needed repairs and complete same by November 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Average Daily Water Produced (MGD)	3.39	3.45	3.50	3.50
# Of Watermain Breaks Repaired	13	10	10	10
# Of Fire Hydrants Painted	0	0	500	500
# Of Major Well Station Repairs	0	0	2	0
Full Time Equivalent Positions	12.94	12.94	13.69	13.69

WATER FUND
Water Production and Distribution

06-34-47

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	453,781	480,600	443,500	503,200	528,400	554,900
4027	Operational - Salary	401,944	420,700	412,700	461,400	484,500	508,800
4029	Overtime	27,821	30,000	24,200	30,000	30,000	30,000
4050	FICA & Medicare	65,847	71,300	66,100	76,100	79,800	83,700
4052	I.C.M.A. - R.C.	3,963	4,200	4,000	-	-	-
4053	Health/Dental/Life Insurance	388,798	392,600	367,000	392,600	424,100	458,100
4054	Unemployment Insurance	2,230	-	-	-	-	-
4056	IMRF	117,063	120,400	110,400	133,600	140,100	146,900
Sub-Total		\$1,461,446	\$1,519,800	\$1,427,900	\$1,596,900	\$1,686,900	\$1,782,400
CONTRACTUAL:							
4100	Legal Fees	12,906	15,000	15,000	15,000	15,000	15,000
4101	Auditing Fees	14,166	15,600	13,800	14,300	14,600	15,000
4102	JULIE System	2,744	2,800	2,400	2,300	2,500	2,700
4105	Consultants	2,117	2,000	200	2,000	2,000	2,000
4108	Pre-Employment Exams	786	600	1,000	600	600	600
4110	Training and Tuition	927	1,000	300	1,000	1,000	1,000
4112	Memberships/Dues/Subscriptions	1,084	1,000	1,400	1,000	1,000	1,000
4125	Software Maintenance	6,554	10,000	10,000	10,000	10,000	10,000
4200	Legal Notices	650	1,000	500	1,000	1,000	1,000
4202	Telephone and Alarms	46,998	35,000	27,200	35,000	35,000	35,000
4203	Heating Gas	2,771	3,000	2,500	3,000	3,000	3,000
4204	Electric	267,009	275,000	307,600	275,000	275,000	275,000
4207	Lab Services	8,135	8,500	5,700	8,500	8,500	8,500
4210	Refuse Disposal	-	5,000	1,800	5,000	5,000	5,000
4211	Printing and Binding	2,270	2,000	1,800	2,000	2,000	2,000
4216	Grounds Maintenance	6,970	7,700	7,400	7,700	8,000	8,300
4225	Other Contractual Services	100,554	200,000	140,000	194,800	206,500	218,900
4300	IRMA General Insurance	128,398	107,300	107,500	107,200	113,700	120,600
4301	Other Insurance	5,777	-	7,500	-	-	-
4400	Vehicle Repair	5,067	3,500	300	3,500	3,500	3,500
4401	Building Repair	707	1,000	600	1,000	1,000	1,000
4418	Distribution System Repair	41,865	100,000	1,200	100,000	100,000	100,000
4420	Pump Station Repair	18,670	316,700	230,000	351,000	100,000	100,000
4421	Reservoir Repair	-	25,000	50,000	25,000	25,000	25,000
4425	Hardware Maintenance	657	2,500	800	2,500	2,500	2,500
4501	Postal Meter Rental	1,521	1,400	1,400	1,400	1,400	1,400
4502	Copier Lease/Costs	2,451	3,000	2,200	3,000	3,000	3,000
Sub-Total		\$681,752	\$1,145,600	\$940,100	\$1,172,800	\$940,800	\$961,000
COMMODITIES:							
4600	Computer/Office Supplies	6,137	7,000	4,800	7,000	7,000	7,000
4603	Parts for Vehicles	8,890	8,000	5,000	8,000	8,000	8,000
4604	Tools and Equipment	3,180	3,500	2,000	3,500	3,500	3,500
4607	Gas and Oil	19,369	25,000	16,800	25,000	25,000	25,000
4613	Postage	4,231	5,000	5,000	5,000	5,000	5,000
4615	Uniforms & Safety Equipment	10,842	7,500	5,000	7,500	7,500	7,500
4620	Parts and Equipment - Wells	3,905	4,000	7,800	4,000	4,000	4,000
4621	Parts and Equipment - Distribution	43,259	50,000	50,000	50,000	50,000	50,000
4622	Parts and Equipment - Pump Stations	6,831	10,000	7,000	10,000	10,000	10,000
4625	Lab Supplies	265	500	-	500	500	500
4626	Chemicals	29	-	-	-	-	-
4641	Water Meters/Parts	5,803	5,000	5,000	5,000	5,000	5,000
4650	Miscellaneous Commodities	2,748	6,000	3,000	6,000	6,000	6,000
4702	Bank Charges	7,605	8,000	3,000	8,000	8,000	8,000
Sub-Total		\$123,093	\$139,500	\$114,400	\$139,500	\$139,500	\$139,500
CAPITAL OUTLAY:							
4804	Vehicles	111,600	128,400	128,400	132,900	140,900	140,900
4806	Other Capital Outlay	-	1,328,400	728,300	594,100	523,000	425,000
4812	MIS Replacement	4,026	25,000	25,000	25,000	25,000	25,000
4900	Transfers Out	-	-	-	-	-	-
Sub-Total		\$115,626	\$1,481,800	\$881,700	\$752,000	\$688,900	\$590,900
Total		\$2,381,917	\$4,286,700	\$3,364,100	\$3,661,200	\$3,456,100	\$3,473,800

City of West Chicago

WATER TREATMENT PLANT OPERATIONS

Description of Major Activities

This program covers all expenditures associated with the overall operation and maintenance of the Water Treatment Plant.

FYE 2016 Program Objectives

- (1) Continue to evaluate operational strategies to improve the treatment process and to balance water storage against demand by December 2016.
- (2) Complete security system improvements at the Water Treatment Plant by December 2016.
- (3) Seal Coat and re-strip Water Treatment Plant parking lot by October 2016.
- (4) Replace six flow meters at the Water Treatment Plant by June 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Average Daily Water Treated (MGD)	3.39	3.45	3.50	3.50
Full Time Equivalent Positions	7.88	7.88	7.88	7.88

WATER FUND
Water Treatment Plant Operations

06-34-48

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:						
4020 Administrative - Salary	139,254	173,200	135,800	183,800	193,000	202,700
4027 Operational - Salary	438,185	440,700	432,200	453,700	476,400	500,300
4029 Overtime	55,767	50,000	66,000	60,000	60,000	60,000
4050 FICA & Medicare	47,916	50,800	48,300	53,400	55,800	58,400
4056 IMRF	84,563	87,600	83,600	93,700	98,000	102,500
Sub-Total	\$765,685	\$802,300	\$765,900	\$844,600	\$883,200	\$923,900
CONTRACTUAL:						
4108 Pre-Employment Exams	-	-	-	-	-	-
4110 Training and Tuition	913	1,000	1,400	1,000	1,000	1,000
4112 Memberships/Dues/Subscriptions	821	600	300	600	600	600
4202 Telephone and Alarms	31,312	12,000	19,700	20,000	20,000	20,000
4203 Heating Gas	5,251	5,000	3,300	5,000	5,000	5,000
4204 Electric	131,379	140,000	144,200	140,000	140,000	140,000
4207 Lab Services	-	1,000	1,600	1,000	1,000	1,000
4210 Refuse Disposal	-	600,000	600,100	-	600,000	-
4216 Grounds Maintenance	8,964	24,700	9,400	24,700	25,500	26,300
4219 Contract Janitorial Services	24,219	24,400	22,300	24,200	25,000	25,800
4225 Other Contractual Services	18,136	15,000	13,800	15,000	15,000	15,000
4300 IRMA General Insurance	47,304	39,600	39,600	39,500	41,900	44,500
4401 Building Repair	5,621	10,000	10,000	10,000	10,000	10,000
4430 WTP Operations Repair	45,493	50,000	38,200	80,000	20,000	20,000
4502 Copier Lease/Costs	7,624	8,000	5,900	8,000	8,000	8,000
4503 Equipment Rental	895	1,000	600	3,000	1,000	1,000
Sub-Total	\$327,932	\$932,300	\$910,400	\$372,000	\$914,000	\$318,200
COMMODITIES:						
4600 Computer/Office Supplies	1,629	2,000	1,000	2,000	2,000	2,000
4603 Parts for Vehicles	154	200	200	200	200	200
4604 Tools and Equipment	1,594	3,000	3,000	3,000	3,000	3,000
4607 Gas and Oil	4,007	2,500	2,500	2,500	2,500	2,500
4615 Uniforms & Safety Equipment	3,416	4,000	3,000	4,000	4,000	4,000
4624 Parts - Building Repair	4,271	3,000	2,000	3,000	3,000	3,000
4625 Lab Supplies	7,270	11,000	11,000	11,000	11,000	11,000
4626 Chemicals	313,161	300,000	349,600	446,800	460,300	474,200
4642 Parts - WTP Operations	3,011	6,000	6,000	6,000	6,000	6,000
4650 Miscellaneous Commodities	1,174	1,500	1,000	1,500	1,500	1,500
Sub-Total	\$339,686	\$333,200	\$379,300	\$480,000	\$493,500	\$507,400
CAPITAL OUTLAY:						
4804 Vehicles	2,500	6,000	6,000	4,400	4,400	4,400
4806 Other Capital Outlay	1,200	92,000	20,100	61,200	175,000	-
4808 Depreciation	1,828,504	-	-	-	-	-
Sub-Total	\$1,832,204	\$98,000	\$26,100	\$65,600	\$179,400	\$4,400
Total	\$3,265,506	\$2,165,800	\$2,081,700	\$1,762,200	\$2,470,100	\$1,753,900

City of West Chicago

TREATMENT PLANT DEBT SERVICE

Description of Major Activities

The City issued 21.2 million dollars in alternate revenue bonds to pay for the Water Treatment Plant; this debt was paid off in 2011. The City also secured a \$10 million plus loan from the IEPA. The bonds and note are being paid off through water usage charges.

**WATER FUND
DEBT SERVICE**

06-34-49

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
COMMODITIES:							
4716	Note Principal	-	551,100	551,100	565,400	580,000	595,000
4717	Note Interest	165,075	155,800	155,800	141,600	127,000	112,000
Sub-Total		\$165,075	\$706,900	\$706,900	\$707,000	\$707,000	\$707,000
Total		\$165,075	\$706,900	\$706,900	\$707,000	\$707,000	\$707,000

WATER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	ACTUAL 2014	PROPOSED 2015	ESTIMATED 2015	PROPOSED 2016	PROPOSED 2017	PROPOSED 2018	PROPOSED 2019	PROPOSED 2020
RAW WATER PRODUCTION IMPROVEMENTS								
Well #3 Stand-by Generator Installation - Engr.								
Well #3 Stand-by Generator Installation - Constr.		350,000	0	350,000				
Well #3 Stand-by Generator Installation - Engr. Inspect		35,000	0	35,000	350,000			
Well #10 (and #11) Stand-by Generator Installation - Constr.					35,000			
Well #10 (and #11) Stand-by Generator Installation - Engr. Inspect								
Well #9 (and #8) Stand-by Generator Installation - Engr.		35,000	0	35,000		350,000		
Well #9 (and #8) Stand-by Generator Installation - Constr.						35,000		
Well #9 (and #8) Stand-by Generator Installation - Engr. Inspect					75,000		750,000	
Well #8 Assembly Upgrade Project - Constr.							75,000	
Well #8 Assembly Upgrade Project - Engr. Inspect						40,000		400,000
Well #5 Stand-by Generator Installation - Engr.								40,000
Well #5 Stand-by Generator Installation - Constr.								
Well #5 Stand-by Generator Installation - Engr. Inspect								
Well #12 Installation Project - Engr.	662,891		430,300					
Well #12 Installation Project - Constr.	16,508							
Well #12 Installation Project - Engr. Inspect								75,000
Well #13 Installation Project - Engr.								75,000
Well #13 Installation Project - Land Acquisition								
Well Station Security System Improvements		49,100	0	49,100				
SUB-TOTAL	\$679,398	\$469,100	\$430,300	\$469,100	\$460,000	\$425,000	\$825,000	\$590,000
FINISHED WATER DISTRIBUTION SYSTEM IMPROVEMENTS								
Route 64 Roadway Widening Project - Watermain Relocation - Engr. Inspect.								
Route 38 & Kautz Road Bridge Project - Watermain Relocation - Constr.								
Route 38 & Kautz Road Bridge Project - Watermain Relocation - Engr. Inspect.					63,000			
South Leg - Route 59 Watermain Relocation Project - Engr.		75,000	17,000					
Tronox - Pomeroy & Brown Utility Improvement Project	542,277		281,000	125,000				
Water Meter Replacement Program								
SUB-TOTAL	\$542,277	\$75,000	\$298,000	\$125,000	\$63,000	\$0	\$0	\$0
FINISHED WATER STORAGE TANK IMPROVEMENTS								
Paint Water Storage Tank						250,000		
3 MG Elevated Tank Project - Engr. (Tank 1)					28,800			
3 MG Elevated Tank Project - Constr. (Tank 1)						5,000,000		
3 MG Elevated Tank Project - Engr. Inspect. (Tank 1)						117,800		
SUB-TOTAL	\$0	\$0	\$0	\$0	\$276,800	\$5,367,800	\$0	\$0
WATER TREATMENT PLANT IMPROVEMENTS								
Miscellaneous Professional Services	1,200	2,000	800	1,200	175,000			
Security System Upgrade/Modernization		60,000		60,000				
SCADA System Upgrade/Modernization		30,000	19,300					
SUB-TOTAL		\$92,000	\$20,100	\$61,200	\$175,000	\$0	\$0	\$0
TOTAL WATER FUND CAPITAL IMPROVEMENT PROGRAM	\$1,221,675	\$636,100	\$748,400	\$655,300	\$874,800	\$5,792,800	\$825,000	\$590,000

-This Page Intentionally Left Blank-

City of West Chicago

CAPITAL PROJECTS FUND PROJECTED REVENUE

08-00		2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
311100	Property Tax	0	0	0	0	0
312000	Home Rule Sales Tax	576,984	520,000	587,500	587,500	1,520,000
315000	Utility Taxes	2,111,109	2,100,000	2,100,000	2,100,000	2,100,000
321000	Grants	884,698	811,500	322,000	150,000	0
371000	Interest	3,256	2,000	2,000	2,000	2,000
386000	Reimbursements	0	685,100	675,800	400,000	0
386500	IPBC & IRMA Revenue	815	0	0	0	0
386100	Health Insurance Contributions	3,522	3,400	3,400	3,600	3,800
389000	Miscellaneous	25,000	0	0	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	\$3,605,384	\$4,122,000	\$3,690,700	\$3,243,100	\$3,625,800

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the city.

2. The second part of the document is a list of the names of the persons who have been appointed to the various offices of the city.

3.

-This Page Intentionally Left Blank-

City of West Chicago

CAPITAL PROJECTS FUND

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Operations	2,599,662	5,213,900	3,687,500	5,921,200	3,779,900
TOTAL	\$2,599,662	\$5,213,900	\$3,687,500	\$5,921,200	\$3,779,900

City of West Chicago

CAPITAL PROJECTS FUND

Performance Report on FYE 2015 Major Program Objectives

The Alta Vista Rehabilitation Project and the Main Street Tunnel Improvement Project were both completed in August 2015. Construction of the George Street Underpass Project was completed in October 2015, and the Wood Street Reconstruction Project was completed in November 2015. The vacant house at 804 Forest Avenue is scheduled to be demolished in December 2015.

The 2015 Sidewalk Maintenance Program was completed with the replacement of approximately 12,500 square feet of sidewalk. Other projects completed during the fiscal year included the annual Crack Sealing Program, Contractual Street Striping Program, Tree Replacement Program, Forestry Removals and Trimming Program, the Right-of-Way Maintenance Program, and the EAB Insecticidal Treatment Program.

The Street Division Parking Lot Reconstruction Project and the A. Eugene Rennel's Bridge Maintenance Program were not completed in 2015, but will become priority in 2016.

City of West Chicago

CAPITAL PROJECTS FUND

Description of Major Activities

The Capital Improvement Program covers a period of five years and consists of new construction as well as maintenance and repair to existing infrastructure. The specific projects and the financing program are described in a supplement to this program budget.

FYE 2016 Program Objectives

- (1) Complete construction activities related to the proactive street improvement program, which include resurfacing of Overbeck Lane, Barnhart Street, Fairchild Lane, Charles Court, Wegner Drive, Helena Drive, and Blair, Stimmel, and Pomeroy Streets between Wood Street and Joliet Street, by November 2016.
- (2) Complete the Weyrauch Street Rehabilitation Project by November 2016.
- (3) Complete the A. Eugene Rennels' Bridge Maintenance Project by September 2016.
- (4) Complete construction associated with the Street Division Parking Lot Reconstruction Project by November 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Centerline Miles of Streets Striped	1.6	5.0	5.0	5.0
Square Feet of Sidewalk Replaced	8,742	12,500	11,000	11,000
Number of Streets Crack Sealed	16	23	15	15
Pounds of Crack Fill Material Used	35,518	42,350	35,000	35,000
Trees Removed	138	103	50	50
Parkway Trees Planted	130	170	135	150
Number of Mowings	27	30	30	30
Full Time Equivalent Positions	0.81	0.81	3.75	3.75

CAPITAL PROJECTS FUND

08-34-53

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	74,337	73,800	71,000	113,200	118,900	124,900
4027	Operational - Salary	9,990	10,900	10,600	165,600	173,900	182,600
4029	Overtime	857	1,000	800	15,000	15,000	15,000
4050	FICA & Medicare	5,766	6,600	6,100	35,500	23,600	24,700
4053	Health/Dental/Life Insurance	37,626	38,000	31,300	38,000	41,100	44,400
4056	IMRF	11,469	11,300	10,900	67,200	41,400	43,400
Sub-Total		\$140,045	\$141,600	\$130,700	\$434,500	\$413,900	\$435,000
CONTRACTUAL:							
4100	Legal Fees	9,330	-	5,000	-	-	-
4101	Auditing Fees	-	-	-	4,000	4,000	4,000
4152	Wilson/Joliet Culvert Engineering	7,753	-	-	-	-	-
4200	Legal Notices	772	2,500	500	2,500	2,500	2,500
4225	Other Contractual Services	700,986	917,800	870,100	962,900	1,010,300	1,060,900
4300	IRMA General Insurance	6,758	5,700	5,700	5,700	6,100	6,500
4375	Utility Tax Revbate	-	-	-	20,000	20,000	20,000
Sub-Total		725,598	926,000	881,300	995,100	1,042,900	1,093,900
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	-	40,000	40,000	40,000	40,000	40,000
4806	Alley Program	-	-	-	-	-	100,000
4807	Street Improvements	36,084	-	-	1,522,000	1,666,900	1,729,500
4847	Wood Street Reconstruction Project	264	615,500	900,000	-	-	-
4848	Curb and Gutter Removal and Replacement	8,751	-	17,900	60,000	60,000	60,000
4849	Early Warning Sirens	-	20,000	-	20,000	20,000	-
4854	Tree Replacement Program	30,454	50,000	44,800	35,000	35,000	35,000
4863	Sidewalk Removal and Replacement Program	54,707	123,000	93,000	75,000	75,000	75,000
4867	Wilson/Joliet Culvert Reconstruction	65,082	-	-	-	-	-
4868	Crack Filling Program	44,504	50,000	50,000	50,000	50,000	50,000
4869	Street Striping Program	34,590	40,000	40,000	40,000	40,000	40,000
4870	Forestry - Removals and Replacements	96,219	70,000	66,400	80,000	70,000	70,000
4871	Right-of-Way Maintenance Program	70,248	86,700	66,500	91,100	95,700	100,500
4872	Right-of-Way Sign Material & Barricades	-	35,000	35,000	35,000	35,000	35,000
4873	Pedestrian Tunnel Improvements	258,498	379,100	40,000	371,700	-	-
4876	CN Mitigation Projects (4876)	-	-	21,000	-	-	-
4881	Great Western Bike Trail Project (STP)	180,514	-	-	-	-	-
4882	Washington Street Resurfacing Project (STP)	124,301	-	-	-	-	-
4885	FHWA Mandated Signage Upgrades	-	50,000	-	50,000	40,000	30,000
4886	EAB Insecticidal Treatment Program	71,684	78,900	73,700	86,800	95,500	105,100
4888	Street Division Parking Lot Reconstruction	2,427	400,000	-	400,000	-	-
4890	City Hall Landscaping & Entrance Sign	-	25,000	-	35,000	-	-
4892	Wilson Street Bridge Maintenance Program	44,120	693,000	22,000	1,300,000	-	-
4894	Citywide Bench Mark Replacement Program	-	100,000	-	100,000	-	-
4895	City Hall Security Improvements	-	100,000	-	100,000	-	-
4896	Demolition of 804 Forest Avenue	-	20,000	20,000	-	-	-
4898	Forest Avenue Rehabilitation Project	226,540	292,700	284,200	-	-	-
4899	Alta Vista Rehabilitation Project	377,257	877,400	861,000	-	-	-
4900	Transfers Out	7,776	-	-	-	-	-
Sub-Total		\$1,734,019	\$4,146,300	\$2,675,500	\$4,491,600	\$2,323,100	\$2,470,100
Total		\$2,599,662	\$5,213,900	\$3,687,500	\$5,921,200	\$3,779,900	\$3,999,000

FY 2016-2020 Capital Improvement Program

CAPITAL EXPENDITURES (FYE)		BUDGETED 2015	ESTIMATED 2015	PROPOSED 2016	PROPOSED 2017	PROPOSED 2018	PROPOSED 2019	PROPOSED 2020
Expenditures								
Personnel, Benefits, and Insurance Costs of Engineer to Oversee Capital Projects		147,300	136,400	440,200	420,000	441,500	464,400	488,400
STREET IMPROVEMENTS								
Other Contractual Services - Thomas Engineering Group (4225)		917,800	870,100	962,900	1,010,300	1,080,900	1,114,000	1,169,700
Annual Street Program - Engineering, Construction & Material Testing (4807)				1,522,000	1,666,900	1,729,500	1,215,900	1,201,700
CDBG Forest Avenue Rehabilitation Project CD13-04 (4898)		292,700	284,200					
Alta Vista Rehabilitation Project (4899)		877,400	861,000					
Wood Street Reconstruction Project (4847)		615,500	900,000					
OTHER ROW IMPROVEMENTS								
Crack Filling (4868)		50,000	50,000	50,000	50,000	50,000	50,000	50,000
Contractual Street Striping (4869)		40,000	40,000	40,000	40,000	40,000	40,000	40,000
Sidewalk Removals and Replacements (4863)		123,000	93,000	75,000	70,000	75,000	75,000	75,000
Forestry Removals and Trimmings (4870)		70,000	66,400	80,000	70,000	70,000	70,000	70,000
Right-Of-Way Maintenance (4871)		86,700	66,500	91,100	96,700	100,500	105,600	110,900
Right-Of-Way Sign Material & Barricades (4872)		35,000	35,000	35,000	35,000	35,000	35,000	35,000
Alley Program (4806)								
Tree Replacement Program (4854)		50,000	44,800	35,000	35,000	35,000	35,000	35,000
ROW Signage Upgrades & 2009 MUTCD Compliance (4885)		50,000	73,700	50,000	40,000	30,000	115,700	127,300
EAB Insecticidal Treatment Program (4886)		78,900	22,000	86,800	95,500	105,100	60,000	60,000
Wilson Street Bridge Maintenance Program (4892)		693,000	17,900	1,300,000	60,000	60,000	60,000	60,000
Curb and Gutter Removals and Replacement (4848)				60,000				
MUNICIPAL PROPERTIES								
Miscellaneous Major Municipal Building Repairs (4801)		40,000	40,000	40,000	40,000	40,000	40,000	40,000
Street Division Parking Lot Reconstruction (4888)		400,000		400,000				
City Hall Landscape & Entrance Sign (4890)		25,000		35,000				
City Hall Security Improvements (4895)		100,000		100,000	20,000			
New Warning Signs (4849)		20,000	21,000	20,000				
CN Mitigation Projects (4876)								
MISCELLANEOUS								
Legal Fees (4100)			5,000	4,000	4,000	4,000	4,000	4,000
Audit Fees (4101)		2,500	500	2,500	2,500	2,500	2,500	2,500
Legal Notices (4200)		379,100	40,000	371,700				
Pedestrian Tunnel Improvements (4873)		100,000		100,000				
City-wide Bench Mark Replacement Program (4894)		20,000	20,000	20,000	20,000	20,000	20,000	20,000
Demolition of 804 Forest Avenue (4896)								
Utility Tax Rebate (4375)								
EXPENDITURE TOTAL		\$5,213,900	\$3,687,500	\$5,921,200	\$3,779,900	\$3,999,000	\$3,547,100	\$3,629,500

-This Page Intentionally Left Blank-

City of West Chicago

DOWNTOWN TIF FUND PROJECTED REVENUE

09-00		2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
311100	Property Tax	971,411	950,000	950,000	950,000	950,000
371000	Interest	5,051	5,000	200	500	500
386100	Health Insurance Contributions	5,871	6,000	5,300	5,300	5,300
386500	IRMA/IPBC Revenue Adjustment	1,330	0	0	0	0
389000	Miscellaneous	8,509	0	3,100	0	0
	TOTAL	\$992,172	\$961,000	\$958,600	\$955,800	\$955,800

-This Page Intentionally Left Blank-

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
TIF Special Projects	931,367	1,340,200	818,500	1,432,500	1,359,900
TOTAL	931,367	1,340,200	818,500	1,432,500	1,359,900

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Performance Report on FYE 2015 Major Program Objectives

During 2015, efforts continued regarding cleanup of the West Washington Street area. During September through November, thorium removal was completed by WCERT as part of the EPA's Superfund Program. The City's Remedial Action Plan (RAP) and associated documentation were submitted to the IEPA for review.

The City, in cooperation with the Regional Transit Agency and Urban Land Institute held the Developer Review Panel in October, which included review of the City's downtown planning efforts, a walking tour of the downtown, and discussion about the challenges and opportunities of the area. The report summarizing the recommendations of the Developer Panel has just been submitted to the City.

Efforts with an area commercial real estate broker to lease 103 W. Washington did not ultimately provide any credible tenants for this location. As such, City staff will work to lease the building to possible commercial users until such time that redevelopment of the area takes place. Beautification efforts took place adjacent to this building in 2015, with the installation of the "Hands" art mural and the landscape garden adjacent to the building.

Additional activities in the Downtown in 2015 included the following:

- Near-completion of the exterior renovation and restoration at 151 W. Washington Street by the West Chicago Community Center Inc. Interior renovations continue.
- Four façade funding grant applications were processed in 2015.
- Eight new businesses opened during 2015.

City staff also continued to promote visitation to the TIF District and to expose its businesses through local events including: Frosty Fest, Blooming Fest and the Mexican Independence Day celebration.

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing and promoting façade grants, creating sub-area plans for specific areas within the district and property assembly. Expenditures for promoting the downtown are also included in the TIF program.

FYE 2016 Program Objectives

- (1) Evaluate and pursue redevelopment program for the Central Main Street Area by December 2016.
- (2) Initiate environmental cleanup of non-thorium contaminants from West Washington Street Area by December 2016.
- (3) Continue efforts to secure occupancy for 103 West Washington Street.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Façade Grants	8	4	4	5
New Businesses	5	8	5	5
 Full Time Equivalent Positions	 4.38	 4.38	 4.38	 4.38

**DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND
SPECIAL PROJECTS**

09-34-54

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:						
4020 Administrative - Salary	333,258	358,000	325,400	365,600	383,900	403,100
4027 Operational - Salary	68,333	75,300	75,300	78,000	81,900	86,000
4029 Overtime	6,527	6,500	4,500	6,500	6,500	6,500
4050 FICA & Medicare	28,990	33,700	29,500	34,500	36,200	38,000
4052 ICMA-RC	4,400	4,500	4,300	4,400	4,700	5,000
4053 Health/Dental/Life Insurance	62,718	63,400	57,400	63,400	68,500	74,000
4056 IMRF	58,440	58,000	52,000	60,500	63,500	66,600
Sub-Total	\$562,667	\$599,400	\$548,400	\$612,900	\$645,200	\$679,200
CONTRACTUAL:						
4100 Legal Fees	7,527	10,000	1,000	10,000	10,000	10,000
4112 Memberships/Dues/Subscriptions	550	600	600	600	600	600
4200 Legal Notices	-	500	200	500	500	500
4202 Telephone and Alarms	4,803	1,500	6,500	6,500	1,500	1,500
4216 Grounds Maintenance	11,148	14,100	12,000	14,800	15,000	15,500
4225 Other Contractual Services	97,794	310,000	70,000	300,000	200,000	100,000
4365 Payments to Taxing Bodies	-	100,000	84,200	90,000	90,000	90,000
Sub-Total	\$121,821	\$436,700	\$174,500	\$422,400	\$317,600	\$218,100
COMMODITIES:						
4613 Postage	22	100	-	200	100	100
4680 Special Events	11,951	21,500	19,700	20,000	20,000	20,000
4700 Prospect Development	-	1,000	500	1,500	1,500	1,500
4714 Interfund Loan Interest	1,195	2,500	2,500	1,500	1,500	1,500
Sub-Total	\$13,168	\$25,100	\$22,700	\$23,200	\$23,100	\$23,100
CAPITAL OUTLAY:						
4801 Buildings/Grounds Improvements	14,184	65,000	8,900	250,000	250,000	250,000
4806 Other Capital Outlay	-	-	-	-	-	-
4809 Land	174,223	50,000	50,000	50,000	50,000	50,000
4813 Façade Program	42,354	50,000	10,000	50,000	50,000	50,000
4815 Streetscape Program	2,951	4,000	4,000	4,000	4,000	4,000
4816 Retail Grant Program	-	10,000	-	20,000	20,000	20,000
Sub-Total	\$233,711	\$179,000	\$72,900	\$374,000	\$374,000	\$374,000
4900 Transfers Out	-	100,000	-	-	-	-
Total	\$931,367	\$1,340,200	\$818,500	\$1,432,500	\$1,359,900	\$1,294,400

City of West Chicago

PUBLIC BENEFIT FUND PROJECTED REVENUE

13-00		2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
371000	Interest	3,328	2,500	100	100	100
389000	Miscellaneous	0	0	0	0	0
390000	Transfers	0	100,000	0	0	0
	TOTAL	\$3,328	\$102,500	\$100	\$100	\$100

-This Page Intentionally Left Blank-

City of West Chicago

PUBLIC BENEFIT FUND

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Operations	0	0	0	\$400,000	0
TOTAL	\$0	\$0	\$0	\$400,000	\$0

City of West Chicago

PUBLIC BENEFIT FUND

Performance Report on FYE 2015 Major Program Objectives

There were no projects budgeted in 2015.

City of West Chicago

PUBLIC BENEFIT FUND

Description of Major Activities

This Fund holds the money obtained in the settlement with the Kerr-McGee Chemical Corporation (now Tronox). In 1998, the West Chicago City Council adopted a policy that provided for only using the accrued interest from this fund, in addition covering the costs for oversight of the Kerr-McGee clean up. To date, funding has only been allocated to five projects from this Fund: Sesquicentennial Park (up to \$300,000); monument and wayfinding signage; loan to the TIF Fund for property acquisition; property acquisition and associated expenses for the government campus and along High Street; and storm sewer improvements related to the Kerr-McGee project.

FYE 2016 PROGRAM OBJECTIVES

- (1) Working with Park District staff, have a gazebo constructed in Reed-Keppler Park.

PUBLIC BENEFIT FUND

13-34-56

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
CAPITAL OUTLAY:							
4801	Buildings/Grounds Improvements	-	-	-	-	-	-
4806	Other Capital Outlay	-	-	-	400,000	-	-
4809	Land	-	-	-	-	-	-
Sub-Total		\$0	\$0	\$0	\$400,000	\$0	\$0
Total		\$0	\$0	\$0	\$400,000	\$0	\$0

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND PROJECTED REVENUE

15-00		2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
311100	Property Tax	13,262	15,000	12,500	12,500	12,500
371000	Interest	120	100	0	0	0
	TOTAL	\$13,382	\$15,100	\$12,500	\$12,500	\$12,500

-This Page Intentionally Left Blank-

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Operations	0	5,000	200	5,000	5,000
TOTAL	0	5,000	200	5,000	5,000

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE 2015 Major Program Objectives

There were no projects budgeted or planned for 2015.

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2016 Program Objectives

There are no projects planned for 2016.

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

15-34-54

Expense Item	Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
--------------	----------------	------------------	-------------------	------------------	-------------------	-------------------

CONTRACTUAL:

4100 Legal Fees

	-	-	-	-	-	-
Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0

CONTRACTUAL:

4700 Prospect Development

	-	5,000	200	5,000	5,000	5,000
Sub-Total	\$0	\$5,000	\$200	\$5,000	\$5,000	\$5,000

Total	\$0	\$5,000	\$200	\$5,000	\$5,000	\$5,000
-------	-----	---------	-------	---------	---------	---------

City of West Chicago

COMMUTER PARKING PROJECTED REVENUE

43-00		2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
334000	Daily Parking Fees	76,412	70,000	65,000	65,000	65,000
334500	Commuter Parking Cards	670	800	400	500	500
345600	Parking Permits	59,925	60,000	60,000	60,000	60,000
371000	Interest	1	0	0	0	0
389000	Miscellaneous	140	0	0	0	0
	TOTAL	\$137,148	\$130,800	\$125,400	\$125,500	\$125,500

-This Page Intentionally Left Blank-

City of West Chicago

COMMUTER PARKING FUND

Financial Summary

Program	2014 Actual	2015 Budgeted	2015 Estimated	2016 Proposed	2017 Projected
Operation & Maintenance	140,431	220,400	67,500	228,200	108,200
TOTAL	\$140,431	\$220,400	\$67,500	\$228,200	\$108,200

City of West Chicago

COMMUTER PARKING FUND

Performance Report on FYE 2015 Major Program Objectives

Landscape maintenance services around the commuter parking lots and METRA station were performed contractually in 2015. The grounds were maintained weekly from May through November, and included grass mowing, trimming, edging, trash and debris pickup, and weeding. In addition, all planting beds were mulched and all bushes were trimmed.

Routine maintenance was completed at the METRA station by City staff, including painting of both the interior and exterior wood trim around all lower windows and doors.

Planned activities for the METRA station parking lot, which included pavement patching, sealcoating, and pavement striping were not completed in 2015. Said parking lot maintenance activities were suspended until installation of the new sanitary force main for Sanitary Lift Station #5, which will be constructed beneath the parking lot's main drive aisle in front of the METRA station and will disturb portions of the parking lot, is completed.

Landscaping around the METRA station was evaluated in 2015 but replacement of deficient landscape areas and replacement of security cameras were not completed. Landscape improvements around the METRA station, as well as replacement of security cameras, will become a priority in 2016.

City of West Chicago

COMMUTER PARKING FUND

Description of Major Activities

This program funds the maintenance of both commuter parking lots and the train station. Activities include snow removal, mowing and landscaping, trash removal, janitorial service and maintenance for the building, parking lots, and payment machines.

FYE 2016 Program Objectives

- (1) Replace security cameras at METRA by November 2016.
- (2) Evaluate parking lot and repair deficient areas of pavement, sealcoat, and stripe parking lot by November 2016.
- (3) Replace deficient landscaping and landscape retaining wall around the METRA station by November 2016.

Ongoing Activity Measures	2014 Actual	2015 Estimated	2016 Proposed	2017 Projected
Mowing/Weeding of Grounds	27	30	30	30
Snow Removal/Salting	32	30	25	25
Trash Removal, Sweeping & Cleaning Station	150	150	150	150
Full Time Equivalent Positions	0.25	0.25	0.25	0.25

**COMMUTER PARKING FUND
OPERATION & MAINTENANCE**

43-34-76

Expense Item		Actual 2014	Budgeted 2015	Estimated 2015	Proposed 2016	Projected 2017	Projected 2018
SALARY & WAGES:							
4020	Administrative - Salary	6,831	6,600	6,800	7,700	8,100	8,600
4027	Operational - Salary	9,990	10,900	10,700	11,500	12,100	12,800
4029	Overtime	686	1,000	600	1,000	1,000	1,000
4050	FICA & Medicare	1,342	1,500	1,400	1,600	1,700	1,800
4056	IMRF	2,357	2,500	2,400	2,800	2,900	3,100
Sub-Total		21,206	22,500	21,900	24,600	25,800	27,300
CONTRACTUAL:							
4101	Audit Fees	1,414	1,600	1,400	1,500	1,500	1,600
4202	Telephone and Alarms	1,518	2,000	1,900	2,000	2,000	2,000
4204	Electric	18,699	20,000	22,300	20,000	20,000	20,000
4211	Printing and Binding	829	900	800	900	900	900
4216	Grounds Maintenance	4,517	4,900	4,700	4,900	5,100	5,300
4219	Contract Janitorial Service	3,672	3,800	3,400	3,600	3,800	4,000
4225	Other Contractual Services	7,457	25,000	7,000	25,000	25,000	25,000
Sub-Total		\$38,105	\$58,200	\$41,500	\$57,900	\$58,300	\$58,800
COMMODITIES:							
4613	Postage	1,005	1,100	1,100	1,100	1,100	1,100
4650	Miscellaneous Commodities	4,018	3,000	3,000	3,000	3,000	3,000
Sub-Total		\$5,023	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	48,266	65,000	-	71,000	20,000	-
4806	Other Capital Outlay	1,560	70,600	-	70,600	-	-
4808	Depreciation	26,270	-	-	-	-	-
Sub-Total		\$76,096	\$135,600	\$0	\$141,600	\$20,000	\$0
Total		\$140,431	\$220,400	\$67,500	\$228,200	\$108,200	\$90,200