

WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

MINUTES

Regular Meeting

January 12, 2016

*Approved 3-22-16

(1) Call to Order and Establishment of a Quorum.

Chairman Juan Chavez called the meeting to order at 4:31 p.m. Commissioners in attendance were Ryan Hall and Bob Hodge. Carol LeBeau was also in attendance.

(2) Approval of Minutes.

A motion was made by Ryan and seconded by Bob to approve the following minutes:

Regular Meeting December 8, 2015

Motion carried.

(3) Public Participation

Bob Draugnon – High School Student attended to observe the Civil Service Meeting

Chris Shackelford – City of West Chicago Sergeant expressed interest in new testing company for police officer and sergeant.

(4) Old Business – None.

(5) New Business – None.

(6) Items for Discussion and Possible Action.

- The Commission's 2015 Annual Report to the Mayor was discussed and approved.
- The Commission elected Juan Chavez as Chairman and Ryan Hall as Secretary.
- The Commission certified applicant number 50 from the Final Eligibility Register for Police Officer.
- The Commission briefly reviewed the procedures for the rescheduled Police Officer Written test scheduled Saturday, January 16, 2016.
- The Commission reviewed and discussed four companies for police officer and sergeant testing and agreed to move forward with two companies PCI and IO Solutions. The Commission also agreed that Chairman Chavez would represent the Commission with the Chief of Police and Carol LeBeau in the interviews and selection of the company on behalf of the Commission. Carol will contact Juan with the times scheduled for the interviews of the companies.

(7) Correspondence – None.

(8) Executive Session – None.

(9) When Applicable Items to be Referred for Final Action from Executive Session

(10) Adjournment – A motion was made by Ryan and seconded by Bob to adjourn the meeting. The meeting adjourned at 4:53 p.m.

Respectfully Submitted,

Carol LeBeau
Human Resources Coordinator