

WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION MINUTES Special Meeting May 19, 2016

*approved 6-1-16

(1) Call to Order and Establishment of a Quorum.

Chairman Juan Chavez called the meeting to order at 4:31 p.m. Commissioners in attendance were Ryan Hall and Sarah Schafer.

(2) Items for Discussion and Possible Action –

- The Commission prepared the Initial Eligibility Register for Police Sergeant.
- The Commission prepared the notice for claiming Veteran's Preference Points.
- Discussion was held regarding rescheduling the regularly scheduled meeting of June 14, 2016 to June 1, 2016. Motion to reschedule by Ryan seconded by Sarah motion carried.

(3) Executive Session –None.

(4) When Applicable Items to be Referred for Final Action from Executive Session – None.

(5) Adjournment – Motion by Ryan seconded by Sarah to adjourn at 4:40 p.m.

Respectfully Submitted,

Carol LeBeau
Human Resources Coordinator