

Exhibit A
Funding Agreement for Mexican Independence Day

THIS FUNDING AGREEMENT (hereinafter referred to as "Agreement") is made and entered into on the 20th day of June 2016, by and between the Mexican Cultural Center (hereinafter referred to as "MCC") and the City of West Chicago, (hereinafter referred to as "City").

1. In consideration of the covenants and agreements hereinafter contained, as well as other good and valuable considerations, the MCC and the City hereby agree that the MCC is an independent entity with respect to the City and agrees to perform all services to create, plan, develop and execute the Mexican Independence Day Festival on September 17-18, 2016, (hereinafter referred to as "Festival") and that the City will provide a designated amount of financial support for such Festival. The MCC has no authority or power to incur debts, obligations or commitments of any kind whatsoever for or on behalf of the City or to bind the City to any contract, agreement or employment agreement. In consideration for funding received by the MCC from the City:
 - A. The MCC will be responsible for coordinating the Festival within the Downtown Tax Increment Financing District, which will include, but not be limited to, the following tasks:
 - i. Planning, organizing and supervising the Festival, making arrangements for the Festival site, negotiation of contracts with responsible independent contractors or vendors, applying for all permits and licenses, complying with all insurance requirements, and coordinating with City officials.
 - ii. Submitting its Special Event Permit Application and required documentation (insurance and indemnification agreement; hours of operation; schedule of events; site plan; security plan, parking and traffic management plan; proof that applicable permits have been obtained from the DuPage County Health Department; electricity needs (if applicable); first aid and communication plan; and volunteer staff list) by no later than June 20, 2016.
 - iii. Soliciting volunteers and vendors as needed.
 - iv. Undertaking additional fundraising efforts if required.
 - v. Having at least one supervisor attending and supervising the entire Festival.
 - vi. Paying all contractual obligations associated with the Festival and obtaining all required licenses and deposits.
 - vii. Communicating progress and compliance with the terms of this Agreement at the request of the City.

The MCC is required to attend at least (3) coordination meetings to be held in the months of June, July, and August with City Officials in preparation of the event. The City reserves the right to cancel the event by the third coordination meeting if the agreement terms have not been satisfied or have been adequately addressed.

- viii. Ensuring that the Festival does not open to the public until: all applicable permits are obtained; all approvals are granted; all insurance requirements are satisfied; and all posting of signs are fulfilled.
 - ix. Ensuring that the Festival area is maintained in a clean, safe and sanitary condition during the Festival, and that proper cleanup is completed after the Festival. This shall include, but not be limited to, prompt removal of horse feces. MCC will contract Ron John Poo-B-Gone Pet Waste Pickup Service, or similar service purveyor, for the removal of animal waste.
 - x. Complying with the City Code, all Ordinances and the Special Event Policy that are in effect at the time this Agreement becomes fully executed, including the posting of signs in conformance with the City's regulations regarding concealed carry at special events¹.
- B. The MCC shall recognize the City in any and all marketing and promotional materials as a primary contributor and sponsor of the Festival.
- C. There shall be no entrance fee for the Festival. There will neither be a carnival nor fireworks at the Festival. There shall be neither alcohol served, nor permitted, at the Festival.
- D. The MCC shall offer to all businesses in the Downtown TIF area an opportunity to be vendors, or participants, of the Festival. Such businesses shall be given priority over businesses not within the Downtown TIF area. Not less than thirty (14) days prior to the Festival, MCC will provide a list of participating downtown businesses that will be included as an addendum to the Special Event Permit Application.
- E. Not less than fourteen (14) days prior to the Festival, the MCC shall provide written notice, via hand-delivery and/or US Mail, to all residents, business tenants, and property owners in the Downtown West Chicago area where the Festival will take place. The MCC shall provide a written affidavit to the City

¹ Should a higher level of government mandate any new laws that the City is required to enforce and should the City Council approve a new law that does not specifically deal with festivals but rather improves and addresses the health, safety and welfare of West Chicago residents and its visitors, then the MCC shall be obligated to comply.

confirming delivery of these notices.

- F. The MCC will provide a written post-Festival report to City staff on or before October 18, 2016 detailing expenses of not less than \$12,000 (accompanied by copies of invoices, receipts and checks from vendors), in-kind donations, revenues and an overall evaluation, successes and challenges, of the Festival. The report will be included in the Agenda Packet for the October Public Affairs Committee meeting.
- G. The MCC shall provide adequate safety and security throughout the event duration. As such, the MCC shall ensure that all horses at the Festival, whether they are part of the parade or other activities, shall be separated from the general public by means of barricades or a distance of at least ten (10) feet. Additionally, MCC will contract onsite overnight security for the hours of 8pm, September 17th to 6am, September 18th. Selected contractor to comply with all City review and insurance requirements.

2. The City's responsibilities are limited to the following:

- A. Providing financial support of \$12,000 paid in installments after the monthly City Council meetings scheduled, as follows: June 20th (\$4,000), July 5th (\$4,000), August 1st (\$3,000), and September 19th (\$1,000); to be provided one week after the City Council meeting, with the exception of September. These funds are to be used to help cover the cost of Festival infrastructure and activities.
 - i. The City will provide September payment installment in consideration of all contractual requirements being met and after MCC has provided to the City its final written report as outlined in Section (1.F).
 - ii. Should any submittal deadline not be met and/or should the information submitted be deemed incomplete, the City will withhold the September payment until the submittal is satisfactory. The MCC will be paid within fourteen (14) days of the City receiving a complete and satisfactory submittal.
- B. Providing the following in-kind services:
 - i. Public Works Department employees will assist with Festival set-up, arrange for a dumpster from Groot Industries at no cost to MCC, provide barricades, ensure water hook-up, and provide festival banner and 'papel picado' (perforated banner sign) installation along downtown light posts three weeks prior to the event.
 - ii. Public works will provide standard special event street clean up assistance; not included is animal related waste or feed product disposal. Work conducted beyond this scope of work will be charged at the applicable municipal rate and invoiced to MCC after conclusion of event.

- iii. Police Department employees will provide patrol and provide security during hours of operation of the Festival. Police Department will not provide onsite overnight security.
 - iv. Community Development Department employees and/or City contractors will provide inspectors for inspection of the general layout of site and any other inspections deemed necessary once all Festival components are known.
 - v. Marketing and Communications Division employees will assist the MCC with the marketing of the Festival; however, paid advertising will be the sole responsibility of the MCC.
- 3. If either party elects to enforce the provisions of this contract in a court of law, venue shall be in the Circuit Court of DuPage County. The successful party in any action to enforce the terms of this Agreement is entitled to reimbursement for its reasonable costs and attorney's fees.
- 4. The MCC agrees to maintain general liability insurance in amounts not less than \$2,000,000 aggregate and shall name the City of West Chicago and its respective officials, agents, employees and volunteers all as additional insureds under the policy. The MCC's insurance coverage shall be primary as respects the City and its respective officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the City and its respective officials, employees, agents and volunteers shall be excess of the MCC's insurance and shall not contribute with it. The MCC shall ensure that the City receives original certificates of insurance and endorsements evidencing the existence of such coverage with its completed Special Event Permit Application, which shall be continued during any periods in which this Agreement is in force.
- 5. The MCC hereby agrees to indemnify and hold harmless the City and its directors, officers, agents and employees from and against any and all claims, demands, actions, causes of action and other liabilities and expenses, including but not limited to attorney's fees, arising out of or in connection with the Festival, including but not limited to any such claims that may be asserted by any employees and/or volunteers of the MCC, any contractor, vendor or other service provider for the Festival. This indemnification provision shall survive the term of this Agreement or any cancellation or abandonment of the terms and conditions contemplated herein.
- 6. The MCC is responsible for obtaining, verifying and retaining all vendor and participant Certificates of Insurance and Waivers; copies of these documents must be provided to the City prior to the Festival.
- 7. The MCC hereby agrees that any and all work conducted at the Festival site shall be performed in accordance with all applicable laws of the City to provide a safe working

environment for the Festival workers, volunteers and general public. Any insurance or self-insurance maintained by the City and its respective officials, employees, agents and volunteers shall be excess of any vendor's insurance and shall not contribute with it. The MCC is responsible for ensuring that all insurance requirements are met, and all required documentation is provided to the City.

8. If necessary, the MCC hereby grants the City permission to talk directly with its insurance company to ensure that the Certificate of Insurance and the Endorsements comply with the terms of this Agreement and the City Code.
9. Neither this Agreement nor any interest herein, or claim hereunder, shall be assigned or transferred by either the City or the MCC.
10. Should this Agreement be terminated early by either party, MCC shall provide an accounting of any funds provided by the City but not yet expended. MCC shall remit these funds, less all encumbrances including MCC fees, within thirty (30) days of the termination date of this Agreement. The Festival may be cancelled by mutual written agreement of both Parties as a result of weather or another force majeure event; in this instance, no repayment to the City is required.

CITY OF WEST CHICAGO

MEXICAN CULTURAL CENTER

By: _____
Ruben Pineda
Mayor

By: _____
Name: Fernando Ramirez
Title: President

Date: _____

Date: _____

Attest:

Attest:

By: _____
Nancy Smith
City Clerk

By: _____
Name: _____
Title: _____

City of West Chicago SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED
90 DAYS PRIOR TO THE EVENT

PERMIT NO. _____

(2) sided
Copy!

Thank you!

Special Event Permit Application

The Special Event Application is due to the City of West Chicago 90 days prior to the event if it requires closure of public streets or use of public facilities. The 90-day time period allows sufficient time to evaluate the request and make a recommendation to the City Council for its consideration.

Note: Prior to review of the Special Events Permit Application, all applicants must submit the Intent to Meet Insurance Requirements form (page 2).

Submittal Checklist

1. Completed and signed Special Event Application
 - ☒ Intent to Meet Insurance Requirements
 - ☒ Section 1 – General Information
 - ☒ Section 2 – Narrative
 - ☒ Section 3 – Permits
 - ☒ Section 4 – Site Plan and/or Route Map
 - ☒ Section 5 – Task List and Due Dates
 - ☒ Section 6 – Hold Harmless Agreement
2. Completed and signed applications(s) for other permits(s) (See Section 2)
 - ☒ ~~Carnival Permit Application – \$50 per employee~~
 - ☒ ~~Fireworks Permit Application – \$125 (Check made payable to the West Chicago Fire Protection District)~~
 - ☒ ~~Building Permit Application (temporary tents – see min. requirements) – \$50~~
 - ☒ ~~Raffle Registration Application – requires separate application~~
 - ☒ ~~Temporary Liquor License Application – requires separate application~~
 - ☒ Temporary Food Service Permit (DuPage Co. Health Dept. 630-682-7979)

Received: 01-28-2016 Fee Paid: \$ N-A / SEE AGREEMENT

Receipt # N-A Check # N-A

Event Acknowledgement Form returned by:

CDD _____ Police Dept _____ Fire Dist. _____ PW _____

☒ Background checks completed by Police Dept _____

☐ DuPage Co. Health Department notified Date 08/17/2016

☐ Certificate of Insurance received and approved Date _____

*** **INTENT TO MEET INSURANCE REQUIREMENTS** ***

Must be returned prior to application review by City staff

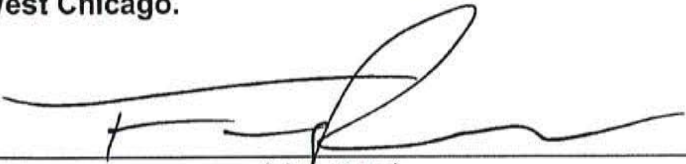
Prior to the issuance of a Special Event Permit, all organizations must present a certificate of insurance meeting the criteria listed below:

1. Required limits per IRMA are \$1mil per occurrence and general aggregate no less than \$2mil for contractors/vendors.
2. *****PLEASE NOTE:** Under the box labeled "Description of operations/locations/vehicles/exclusions added by endorsement/special provisions", the following language must appear:

"The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of **(company involved)** for **(event)** **(date, times (if applicable), location)** No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary as it relates to **(event)**".
3. Vendors shall furnish the additional insured endorsement (*consult insurance professional; examples include but are not limited to forms CG 2010 or CG 2026*) to support the certificate of insurance. The endorsement shall also name **"The City of West Chicago, its officials, agents, employees, and volunteers"** as primary and non-contributory.
4. If applicable, vendor shall furnish the City with evidence of Worker's Compensation coverage with statutory limits.
5. The insurance provider will need to submit the Certificate of Insurance and supporting endorsement form preferably via email to Rosemary Mackey at rmackey@westchicago.org or fax (630-293-3028) to be considered an original document.

I, Fernando Ramirez, representing Mexican Cultural Center
(print name of authorized person) (organization)

have contacted the appropriate insurance provider and acknowledge that the above insurance criteria can be met. I understand that the Special Event Permit Application will not be reviewed until this document has been signed and returned to the City of West Chicago.


(signature)
Mexican Independence day Celebration
(name of event)

1/21/16
(date)
1/17 - 1/18/16
(date of event)

SECTION 1 – GENERAL INFORMATION

Name of Event: Mexican Independence day Celb

Type of Event:

☒ Parade ☐ Walk/Run/Bike ☐ Carnivals ☐ Fireworks ☒ Festival

☐ Other _____

Location of Event: Downtown west Chicago

Date(s) of Event: Sep 17-18th ²⁰¹⁶ Hours of Event: _____ to _____ Est. Attendance: 1,500

Event Website: MCCdupage.org

Purpose of event: Educate & Celebrate the Mexican community

Name of Sponsoring Organization(s): Mexican Cultural Center

Organization's Legal Status (i.e. NFP, Partnership, Corporation): non-profit

Contact person from sponsoring organization: Fernando Ramirez

Organizer address: 129 Main St

City/State/Zip: west Chicago IL Phone: 630 666 2807

Cell Phone: Same E-mail: doxyer1984@gmail.com

Emergency contact information (provide mobile numbers for on-site coordinators during event):

1st Contact: Fernando Ramirez Phone: 630 666 2507

2nd Contact: Sarah Phalen Phone: 815-751-0551

Is this an annual event? ☒ Yes ☐ No If Yes, provide next year's event date: _____

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as noise or neighborhood parking complaints.

1) Crowd gathering around horses after parade

2) Pinata not being raised.

What, if anything, are you doing to rectify the problem(s)?

1) Having designated area with barricades for horses where people can safely watch. (see attached layout)

2) Pinata is done and we'll have plenty of time to get it tested with the fire department.

SECTION 2 – NARRATIVE

On a separate sheet, provide a detailed description of the overall event. The narrative will serve as the special event proposal to City Council.



January 21, 2016

Re: Viva Mexico Independence Day Festival

The Mexican Independence Day Celebration is an event run by the Mexican Cultural Center of DuPage and funded by the City of West Chicago, last year in the amount of \$7,000, this year we are respectfully request an increse of funds in the amout of \$5,000 (attached is a budget for the additional funds). The event would be scheduled for Saturday September 17th and Sunday the 18th, 2015 (attached schedule)

The two day event is celebrating Mexican Independence Day and Mexican Culture Awareness for the month of September in West Chicago. It will consist of a weekend of traditional and regional Mexican food, Cultural music and dance. Childrens project/games with participants in the ages of 9-12 and a crowd gathering 13 foot burro piñata filled with candy and toys. We will also be introducing the 2016 Miss Mexican Heritage Pageant winner and will be hosting the "Road to Independence" 3v3 soccer tournament on both days and present winners on Sun-days stage.

Regards,

Fernando Ramirez
President, Mexican Cultural Center DuPage



January 21, 2016

Festival Schedule

<u>Time</u>	<u>Description</u>	<u>Location</u>
September 17, 2016		
5am-8am	3v3 Soccer Setup	North End of Festival
8am-3pm	Start of Preliminary Round/ End of Preliminary Round	North End of Festival 
3pm-5pm	Stage Setup	Stage/Center Festival
5pm-8pm	Mariachi Concert	Stage/Center Festival
8pm-9pm	Clean Up	Festival
September 18, 2016		
5am-8am	3v3 Soccer Setup	North End of Festival
8am-11am	Start of knock out Round/ Parade Break	North End of Festival 
11am-12pm	Parade Staging	Middle school
12pm-1pm	Parade start/end	South End of Festival
1:15pm	El Grito	Stage/Center Festival
2:00pm	Horse Dancing	Stage/Center Festival 
2:30pm	Horse Dancing	Stage/Center Festival 
3:00pm	Folkloric Dance	Stage/Center Festival 
3:30pm	Folkloric Dance	Stage/Center Festival 
4:00pm	Miss Mexican Heritage	Stage/Center Festival
4:30pm	3v3 Crowning Ceremony	Stage/Center Festival
5:00pm	Piñata	Stage/Center Festival
5:30pm	Clean Up	Festival



March 24, 2016

Re: Viva Mexico Independence Day Festival, increase of funds in the amount of \$5,000.

★ **Entertainment/ Mariachi orchestra** ★ **\$2,000**

Mariachi Michoacana	\$1,500
Other Entertainment	\$500

★ **Light, sound and Dj** ★ **\$1,016**

We Go Bouncing Party Rentals Inc.

★ **Security** ★ **\$440**

Global Security *Monty* 847-815-2447

Over Night		Cost per Hour
8pm-6am (10 hours)	(2) Security Guards	\$22

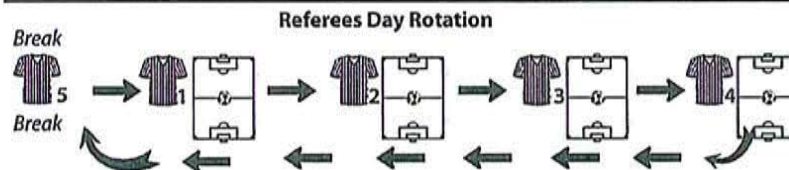
$$(10 \text{ hours}) \times (2) \text{ Security Guards} = 20 \text{ hours} \times \$22 \text{ per hr.} = \$440$$

★ **Licence Soccer Referee** ★ **\$1560**

Licence Soccer Referee	Don Immekvs	630-300-4412
Referees \$15 x game	(25 min games) 8 games per Hour	13 Hours Total Played (2 days)

$$8 \text{ games} \times \text{Hrs.} \times 13 \text{ Hrs.} = 104 \text{ games Total}$$

$$\$15 \times \text{game}) \times 104 \text{ games Total} = \$1560$$



★ **Horse Clean Up**

Ron John Poo-B-Gone

\$105

Proposal for Security Services



Security Guard Service

Global Security Group Name

Mailing Address:

1146 Waukegan Rd #106
Waukegan IL. 60085

To Whom It May Concern:

It is with great pleasure herewith we submit our proposal for the provision of unarmed security services. We hope that this may be the start of an exciting and productive relationship on what promises to be a worthwhile project.

Global Security Group is an acclaimed firm of security agents with a reputation for both effective security solutions and the use of innovative technology in the protection of life and property. Our management team has over 60 years of Federal and State Law Enforcement experience, which we have utilized to develop our security methods. We think that your project is well suited to our strengths and aspirations

Our Board of Directors respectfully requests that you study our proposal in detail; we are extremely interested in the project and we very much hope that you consider Global Security Group as a strong candidate for selection.

Global Security Group is a Veteran owned company and is committed to hiring Veterans who have proudly served our country. GSG will give preference to honorably discharged Veterans who are certified Security Officers for this project.

Yours Sincerely,

President, CEO
Montague Hall

Cost

Global Security Group will provide you with a forensic breakdown of our costing specifications. Global Security Group maintains a philosophy that in order to retain the highest quality security professionals in the industry, we must compensate them commensurate to their qualifications. The Board of Directors has resolved to reduce our profit margin rather than decrease a security guard's salary. Our costing structure provides for a well-paid security professional and a conservative rate to our client.

Global Security Group has analyzed and prepared the following cost breakdown to fit within your budget:

The following cost proposal is for a minimum of 2 security officers from 8pm to 6am on September 17, 2016.

Unarmed security officers: \$22.00 per hour for each security guard.

The above mentioned pricing will be billed to the client upon completion of assignment and due upon receipt.

Scope of Project

Having reviewed in detail your request for proposal particulars and understanding the scope and schedule of the project, Global Security Group has put together a first class team of security professionals who we think are particularly suited to the project. We have selected prospective supervisory personnel on their ability and suitability for the type of project, and their availability to start rightaway.

Global Security Group will provide certified and well trained uniformed security officers to conduct patrol services at the client's designated property. Each officer will be trained and adhere to Global Security Group's use of force policy. Global Security Group's has a strict use of force policy, which every officer is only to utilize the minimum amount of force necessary to protect themselves or others

Security guard services for the night of September 17, 2016 leading into September 18, 2016 from 8pm until 6am. The two Global Security Group officers will be responsible for observing and reporting any suspicious activity in the vendor area.

Ron John Poo-B-Gone Pet Waste Pickup Service

P.O. Box 8239
Bartlett, IL 60103
Phone: (630) 842-9443
E-mail: ronjohnpoobgone@comcast.net

The solution to your pets' pollution!

Date: March 19, 2016

Client: Fernando Ramirez

Address: Mexican Cultural Center
West Chicago, IL 60185

Date: September 18, 2016

Time: Noon to 3:00 pm

Proposal for Horse Waste Pickup Service

Ron John Poo-B-Gone will provide horse waste pickup for the client above during the Mexican Independence Celebration parade on September 18, 2016.

The waste will be removed along the parade route and where the horses are maintained during the hours of 12:00 pm (noon) and 3:00 pm.

The price will be at a discounted rate of \$35.00 per hour for a total of \$105.00

Please contact me if you have any additional questions.

Thank you for choosing Ron John Poo-B-Gone to take care of your pet waste problems.

Ron John Poo-B-Gone

Ron Johnson

SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event.
Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.

Does your event include the use of a temporary tent in excess of 400 sq. ft. in area with side curtains or 700 sq. ft. in area without side curtains? ☐ Yes ☒ No

If yes, you must submit a **Building Permit Application** thirty (30) days prior to the event.
Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 131 for an application.

Will your event include a fireworks display? ☐ Yes ☒ No

If yes, you must submit a **Fireworks Permit Application** thirty (30) days prior to the event.
Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.

Are you holding a raffle at your event? ☐ Yes ☒ No

If yes, you must submit a **Raffle Registration Application** fourteen (14) days prior to the event. Not all applicants will qualify for a license. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.

Will you be applying for a Temporary Liquor License? ☐ Yes ☒ No

If yes, you must submit a **Temporary Liquor License Application** thirty (30) days prior to the event. To qualify for a Class D license, the applicant must be a local organization or group providing beer and/or wine at a picnic, carnival or similar function. A Class D license shall be authorized on a day-to-day basis but not for more than seven (7) consecutive days. Please contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.

Will you be serving food at your event? ☒ Yes ☐ No

If yes, you may be required to submit a **Temporary Food Service Permit Application** thirty (30) days prior to the event. Please contact the DuPage County Health Department at (630) 682-7979 or visit <http://www.dupagehealth.org/temporary-food-service> for additional information.

Are you requesting services from these departments? (SEE AGREEMENT FOR IN-KIND SERVICES.)

☒ Police ☒ Fire District / Paramedics ☒ Public Works

Specify services: * Fire District requested for assistance in piñata presentation.

Will you be utilizing any of the following services?

☒ Water ☒ Electric/Generator ☐ Other

* PARK DISTRICT TO PROVIDE GENERATOR AND EQUIPMENT. REQUESTING WATER HOOKUP SERVICE FROM PUBLIC WORKS.

Page 4 of 8 (SEE AGREEMENT FOR IN-KIND SERVICES.)

SECTION 4 – SITE PLAN AND/OR ROUTE MAP

Please attach a separate sheet to illustrate the layout for your event.

If applicable, the following must be included:

Location of garbage receptacles (G)	Location and number of barricades (B)
Location of toilets (T)	Location of fire lane (FL)
Location of hand washing sinks (HWS)	Location of fire extinguishers (FE)
Location of retail vendors (RV)	Public entrances and exits (PE)
Location of food vendors (FV)	Location of "No Firearms" signage (NF)
Location of first aid (FA)	Location of sound stages and amplified sound (S)
	Location of residential streets surrounding event

Are you requesting the use of any City-owned property, i.e. City streets, parking lots, or sidewalks?

☒ Yes ☐ No If yes, please indicate the property that you are requesting to use.

see attached

Would you like to request the closing of City streets? ☒ Yes ☐ No

If yes, please fill in the following information or submit a route map along with this application:

Street	From	To	Dates	Times
<i>see attached</i>				



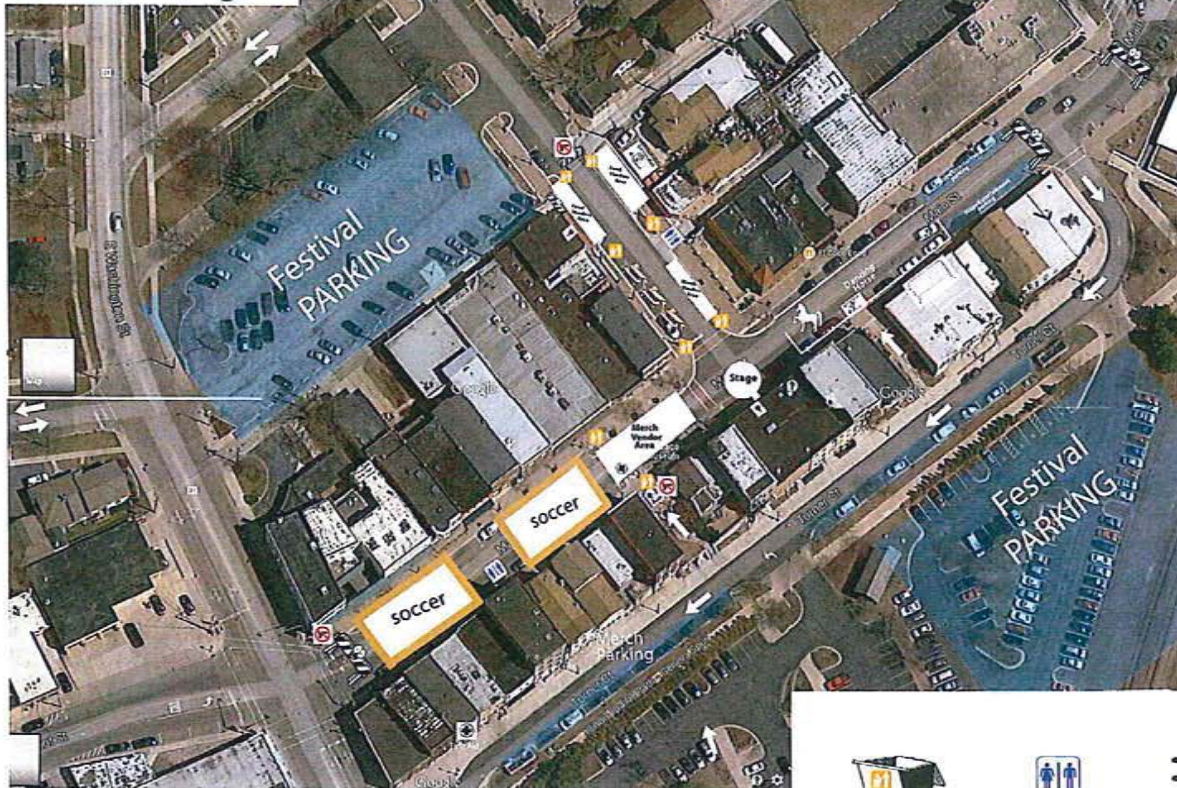
Closing of City Streets

	Festival	
Closing:	from:	to:
Main St	Chicago St.	Washington St.
Galena St	Hight St.	Main St.
Tye Ct	Galene St.	W Washington St.
Center St	Main St.	High St.

	Parade		12-1pm
Closing:	from:	to:	
Joliet St.	Forest Ave.	Conde St.	
Conde St.	Joliet St.	Wilson St.	
Wilson St.	Conde St.	Main St.	
Main St.	Wilson St.	Center St.	

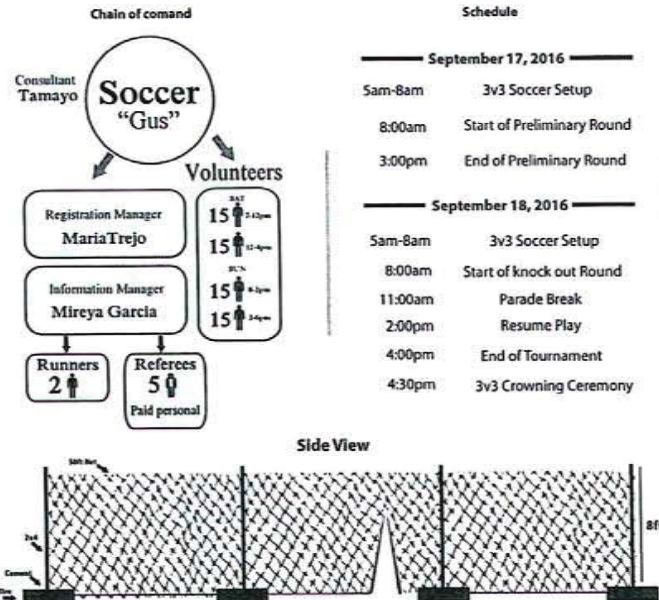


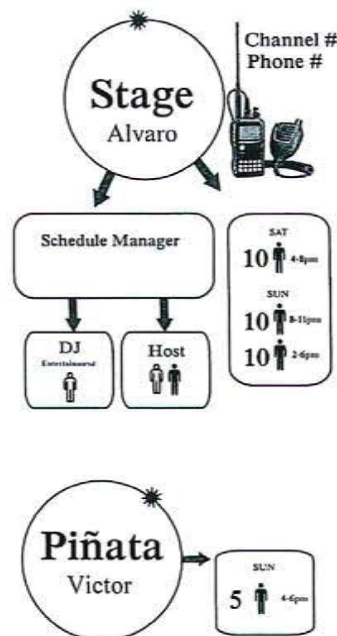
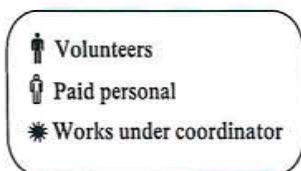
West Chicago



Notes



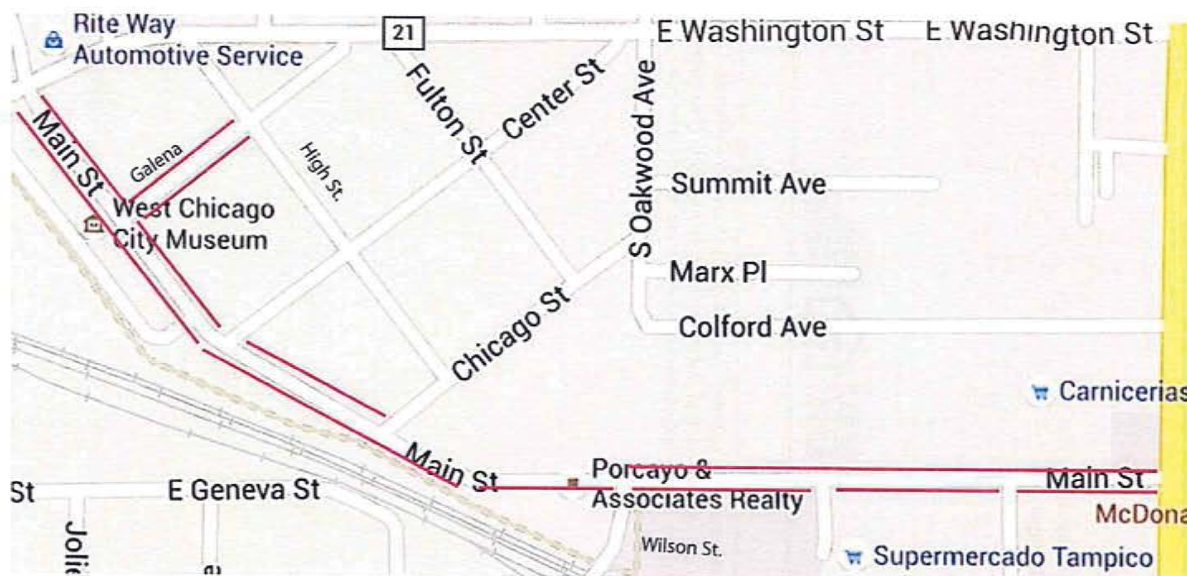




Received: 06-10-16



2000ft of material





March 15, 2016

To Whom It May Concern:

This letter is to confirm approval for the use of Republic Bank's parking lot for the Mexican Independence Day Celebration on Saturday, 9/17/16 and Sunday 9/18/2016. If you have any question and concerns, please contact me.

A handwritten signature in black ink, appearing to read "Omar Espinosa", with a small asterisk at the end.

Sincerely,



Omar Espinosa

VP/ Branch Sales Manager

Republic Bank of Chicago

630.231.5100 office

630.418.6187 cell

RBankChicago.com

NMLS ID 679060



This may contain privileged or confidential information and is for the sole use of the intended recipient(s). If you are not the intended recipient, any disclosure, copying distribution, or use of the contents of this information is prohibited and may be unlawful. If you have received this electronic transmission in error, please reply immediately to the sender that you have received the message in error, and delete it. Thank you.

From: [David Blatchley](#)
To: [John Said](#)
Subject: Letter for Mexican Heritage
Date: Sunday, March 20, 2016 2:59:01 PM

Re: Parking Lot

This email is being sent to the City of West Chicago to confirm that the District Administration Center parking lot (157 W. Washington) may be used during the weekend of the Mexican Heritage Parade and events. It is our understanding the festivities will be on Saturday and Sunday and that the parking lot will be cleaned of debris and garbage prior to the start of business Monday morning. If any of this information is incorrect, please reply to this email.

Thank you!

David Blatchley
Director of Human Resources
Community High School District 94
157 W. Washington | West Chicago, IL 60185
☎: 630-876-6216 | 📠: 630-876-6217
✉: dblatchley@d94.org

SECTION 5 – TASK LIST AND DUE DATES*

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

***Note:** This section must be completed by event organizer prior to notary signature.

Tasks to be completed (All items due to City unless noted)	Days Due Before Event	Due Date
Date of Special Event	N/A	9/17 - 9/18
Submit "Intent to Meet Insurance Requirements" Document (included with Special Event Permit Application)	Prior to application review	Prior to application review
Submit Special Event Permit Application	90 days	01/28/16
Submit Carnival Permit Application	90 days	NA
Submit Fireworks Permit Application	30 days	NA
Submit Temporary Liquor License Application	30 days	NA
Submit Building (Temporary Tent) Permit Application	30 days	NA
Submit Temporary Food Service Permit Application(s) (DuPage County Health Dept. – 630-682-7979)	30 days	08/17
Submit <u>Original</u> Certificate of Insurance*	21 days*	05/02
Submit Raffle Registration Application	14 days	NA
Notify residents/businesses of special event	14 days	SEE Agreement
Post "No Firearms" signs at all public entrances (See IL State Police requirements for standardized sign in West Chicago's <i>Special Events Policy</i>)	N/A	Day of Event

***If this requirement is not met, the proposed event may be cancelled.**

SECTION 7 – WAIVER AND HOLD HARMLESS AGREEMENT

In consideration of the Mexican Cultural Center (name of organization) and its Members, employees, volunteers or guests, being allow to participate in Mexican Independence day (the Activity) the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to Mexican Cultural Center (name of organization) participation in the Activity.

To the fullest extent permitted by law, the Mexican Cultural Center (name of organization) hereby agrees to defend, indemnify and hold harmless the City of West Chicago, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of West Chicago, its officials, agents and employees, arising in consequence of Mexican Cultural Center (name of organization) participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, its agents or employees. The Mexican Cultural Center (name of organization) shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of West Chicago, its officials, agents and employees, in any such action, the Mexican Cultural Center (name of organization) at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the Mexican Cultural Center (name of organization).

Agreed this 21 day of Sept., 2016

Mexican Cultural Center
Name of Organization

Fernando Ramirez
Print Name of Authorized Person

[Signature]
Signature of Authorized Person

President.
Title

The Organization and the authorized signatory below agree to inform the City of West Chicago of any changes in the application at least thirty (30) days prior to the event. *Please note: Final approval of this event is pending satisfactory completion of Certificate of Insurance requirements.*

Signatory agrees to abide by all requirements of the Special Events Policy, including compliance with the State of Illinois Firearm Concealed Carry Act.

***All applications must be signed and notarized.**

Mexican Cultural Center Fernando Rios 1/28/16
(Name of Organization) (Print Name of Signatory) (Date)

By [Signature]
(Authorized Signatory)



Laurie K. Jensen
(Notary Public)

Signed and sworn to before me this 25 day of JAN, 2016.

After submitting all forms, your application will be reviewed by City staff. All departments that will be involved in providing services or permits for the event will be notified. **Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services or scheduling of other events.**

The City of West Chicago reserves the right to cancel any event at any time for reasons deemed necessary by the City Council and/or City Administrator.

Deliver all completed items to:

City of West Chicago
Attn: Marketing
475 Main Street
West Chicago, IL 60185

FOR OFFICE USE ONLY

Based on the information which has been submitted, and contingent upon approval of any necessary inspections the day of the event, the request for a permit has been:

☐ Approved Permit No. _____

Authorized Signature

Title

Date

☐ Denied

Remarks:

**CITY COUNCIL
AGENDA ITEM SUMMARY**

ITEM TITLE:

Prevailing Rate of Wages
ORDINANCE NO. 16-O-0025

AGENDA ITEM NUMBER: 8.C.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: N/A
COUNCIL AGENDA DATE: 06/20/16

STAFF REVIEW:

SIGNATURE _____

APPROVED BY CITY ADMINISTRATOR:

SIGNATURE _____

ITEM SUMMARY:

The Prevailing Rate of Wage Act, of the Illinois Compile Statues 820 ILCS 103/, requires the City of West Chicago investigate and ascertain the prevailing rate of wages as defined in the Act for laborers, mechanics and other workers in the locality of the City of West Chicago employed in performing construction of public works. Exhibit "A", of the Ordinance, is a copy of the Dupage County Prevailing Wage for the current year.

ACTIONS PROPOSED:

The City of West Chicago determines to be the same as the prevailing rate of wages for construction work in the DuPage County area as determined by the Department of Labor of the State of Illinois.
As required by State Statues, the adoption of the prevailing wages for workers is requested.

COMMITTEE RECOMMENDATION:

This item did not go to Committee.

CITY OF WEST CHICAGO

ORDINANCE NO. 16-O-0025

**AN ORDINANCE OF THE CITY OF WEST CHICAGO,
DUPAGE COUNTY, ILLINOIS, ASCERTAINING THE
PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS
AND OTHER WORKERS EMPLOYED IN PUBLIC WORKS FOR
THE CITY OF WEST CHICAGO**

**ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF WEST CHICAGO
JUNE 20, 2016**

Published in pamphlet form by the authority of the City Council of the City of West Chicago, Dupage County, Illinois, on the 21st day of June 2016.

STATE OF ILLINOIS)
COUNTY OF DU PAGE)

CERTIFICATE

I, Nancy Smith, Certify that I am the duly elected and acting City Clerk of the City of West Chicago, DuPage County, Illinois.

I do hereby further certify that the attached is a true and correct copy of Ordinance 16-O-0025 adopted by the City Council of the City of West Chicago on June 20, 2016.

Dated at West Chicago, Illinois, this 20th day of June 2016.

SEAL

Nancy Smith, City Clerk

ORDINANCE NO. 16-O-0025

**AN ORDINANCE OF THE CITY OF WEST CHICAGO,
DUPAGE COUNTY, ILLINOIS, ASCERTAINING THE
PREVAILING RATE OF WAGES FOR LABORERS, MECHANICS
AND OTHER WORKERS EMPLOYED IN PUBLIC WORKS FOR
THE CITY OF WEST CHICAGO**

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works” (hereinafter “the Act”), approved June 26, 1941, as amended, 820 ILCS 130/1 *et seq.*, as amended by Public Acts 86-799 and 86-693; and

WHEREAS, the aforesaid act required that the City of West Chicago investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said City of West Chicago employed in performing construction of public works for said City of West Chicago.

NOW THEREFORE, IT BE ORDAINED by the City Council of the City of West Chicago, Illinois in regular session assembled:

Section 1. That it is necessary and desirable that City of West Chicago adopt the prevailing wages for workers for the purposes set forth herein.

Section 2: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works, “approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the City of West Chicago is hereby ascertained to be the same as the prevailing rate of wages for construction work in the DuPage County area as determined by the Department of Labor of the State of Illinois for the