

West Chicago Cultural Arts Commission
Thursday, May 5, 2016
West Chicago City Hall-Committee Room B
7:00 p.m.

APPROVED W/CORRECTIONS AT MEETING OF JUNE 15, 2016

1. **Call to Order, Roll Call and Establishment of a Quorum:** meeting called to order at 7:16pm. Anni Holm, Rosalinda Delgado, Lew Achenbach, Mandy Rakow and Sara Phalen in attendance. City staff liaison Rosemary Mackey also in attendance.
2. **Approval of April 7, 2016 Minutes:** Anni made a motion to approve with two edits/typos, Rosie seconded, all in favor of, minutes approved.
3. **Community Banner Art Project:** there was a slight delay with banners because of Uwe's health problem, so Anni stepped in to finish the edits to the banners. Files have been sent to the printer and we are just waiting for one edit which will hopefully be finalized tomorrow so banners can be printed and received in time for hanging before Blooming Fest. Need to build in extra time again next year in case we have another issue, thankfully Uwe had already set up the files so we had them ready to edit. Sara will also back up files onto City drive so in case anything ever happened we have template files and also we should make sure we have a backup person for design just in case. Sara will do the map for now (add two public art locations) and then if Uwe wants to make any changes or make a new map at anytime during the year that is fine. Ballots at museum, gallery, artculture, city hall and library together with call for art for next year will be put out for Blooming Fest. Sara will mock up banner with train rail. Also have a laminated copy at each location in case we run out and put some out in the windows for people to see with a sign. Also look at sending out survey to artists featured and send out a regular press release with additional information over the time of the banner exhibit for further promotion. Perhaps even video some of the artists at the banner reception. Mandy and Rosie will develop questions. Aim to do a video next year with artists, but still send out questions this year for more indepth artist features in press releases.
4. **2016 Public Art Project:** Anni reported that we are on track with Matthew for the sculpture. Anni will work with Rosemary on making sure all language for agreements are good and then Matthew will resubmit the proposal and go from there for fabrication. The city will handle the plaque and the CAC will pick up the cost of the plaque.
5. **Artéculture (Reception & Schedule):** Rosie and Buddy will be there on Thursday, May 19th for drop off and Sara, Anni and Heide can set up on Friday during the day. Rosemary will pick up food and plates and napkins and cups. HWC will have infused water and Gallery will provide wine. Sara will set up museum kids activities in corner. Rosie will also bring kids stuff over. Mandy can be there for reception 2-3pm; Lew can also be there from 2-4pm for reception and pick up. Also need to do a lot of publicity. Rosie will do a colorful sign that says Artculture coming soon with dates on the windows.
6. **2016 Community High School Scholarship:** the Commission looked over the two applications received and neither was chosen because they were not pursuing a degree in the arts. The \$499 will roll over to the next year. Overall we would recommend the application standards be tightened so that the submission better reflect the interest in arts.

7. Other Business:

- a. Would be nice to have a teacher/educator on the commission. We do have the ex officio position open. Sara will reach out to Mark B and see if he would be interested or knows anyone. Rosie will also reach out to her contact in counseling department.
- b. Talked about rescheduling June meeting for public art plan-Rosemary will send out and *Doodle Poll*.

8. Adjournment: 8:55pm

Respectfully submitted by,
Sara Phalen