

# WEST CHICAGO CIVIL SERVICE COMMISSION

## CIVIL SERVICE COMMISSION

### MINUTES

Regular Meeting

August 9, 2016

\*Approved 9-13-16

**(1) Call to Order and Establishment of a Quorum.**

Chairman Juan Chavez called the meeting to order at 4:34 p.m. Commissioners in attendance were Ryan Hall and Sarah Schafer. Carol LeBeau was also in attendance.

**(2) Approval of Minutes.**

A motion was made by Juan and seconded by Sarah to approve the following minutes:

Regular Meeting June 1, 2016 – the meeting for July was cancelled.

Motion carried.

**(3) Public Participation – None.**

**(4) Old Business** – The Commission was updated on the current Final Eligibility Register regarding Applicant numbers four (4), five (5), and nine (9). Applicant four did not pass the power test at the Academy and was released by the City. Applicant five declined further consideration he accepted another position. Applicant number 9 also declined further consideration and had accepted another position.

**(5) New Business – None.**

**(6) Items for Discussion and Possible Action** – The Commission reviewed the file for Applicant number 6 and unanimously moved to remove the applicant from further consideration and strike the applicant from the Eligibility Register.

The next four applicants on the list will begin the background process. The Commission will review applicant files seven, eight, ten and eleven once the background process for the September meeting.

**(7) Correspondence – None.**

**(8) Executive Session – None.**

**(9) When Applicable Items to be Referred for Final Action from Executive Session – None.**

**(10) Adjournment** – A motion was made by Ryan and seconded by Sarah to adjourn the meeting. The meeting adjourned at 4:58 p.m.

Respectfully Submitted,

Carol LeBeau  
Human Resources Coordinator