

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 12/8/16

MINUTES

FINANCE COMMITTEE September 22, 2016 6:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum.

The meeting was called to order at 6:10 P.M. Roll call found Aldermen Dimas, Chassee, Stout, and Grodoski present. Aldermen Meissner, Kubinski and Sheahan were absent.

Staff in attendance: City Administrator Michael Guttman, Administrative Services Department Director Linda Martin, Assistant Administrative Services Department Director Nikki Giles and Community Development Director John Said.

2. Approval of Minutes.

A. Finance Committee August 4, 2016.

Alderman Chassee moved and Alderman Grodoski seconded a motion to approve the minutes as presented. Voting Yea: Aldermen Stout, Grodoski, Dimas and Chassee. Voting Nay: 0. Motion carried.

3. Public Participation / Presentations. None.

4. Items for Consent.

A. Ordinance 16-O-0033 – Third Quarter Budget Amendment.

Alderman Grodoski moved and Alderman Stout seconded a motion to approve Consent Item A. Voting Yea: Aldermen Grodoski, Stout, Dimas and Chassee. Voting Nay: 0. Motion carried.

B. Job Description – Special Events Coordinator.

Alderman Grodoski moved and Alderman Stout seconded a motion to approve Consent Item B. Voting Yea: Aldermen Grodoski, Stout, Dimas and Chassee. Voting Nay: 0. Motion carried.

C. Job Description – Community Outreach Specialist/Latino Ombudsman. City

Administrator Michael Guttman said there have been suggestions to add addition language to this job description - *knowledge of different cultures, i.e., Cuban, Latino, Puerto Rican*. He further stated that he would work on adding these additions to the current job description.

Alderman Chassee moved and Alderman Grodoski seconded a motion to approve Consent Item C. with additions as suggested. Voting Yea: Aldermen Chassee, Grodoski, Dimas and Stout. Voting Nay: 0. Motion carried.

5. Items for Discussion. None.

6. Unfinished Business. None

7. New Business. None

8. Reports from Staff. City Administrator Guttman stated that with the approval of the Strategic Plan, there will be need of assistance for one-time projects coming up next year such as marketing strategies for the North Avenue Corridor. A Marketing Consultant and possibly clerical help to assist the Marketing Consultant may be needed.

9. Executive Session (if needed). None

10. Adjournment.

Alderman Chassee moved and Alderman Stout seconded a motion to adjourn. The motion was approved by voice vote and the meeting adjourned at 6:15 P.M.

Respectfully submitted,
Arlene Fisher