

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

## PUBLIC AFFAIRS COMMITTEE

**Monday, October 24, 2016  
7:00 P.M. - Committee Room (A)**

### AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
  - A. Public Affairs Committee of September 26, 2016
3. Public Participation / Presentations
4. Items for Consent
  - A. Resolution No. 2016-R-0049 – Neon Sign Guidelines in Turner Junction Historic District
5. Items for Discussion
  - A. 2016 Railroad Days Final Report
6. Unfinished Business
7. New Business
8. Reports from Staff
  - A. West Chicago Police Department September Report
9. Adjournment

**DRAFT**

**MINUTES**

**PUBLIC AFFAIRS COMMITTEE**

**Monday, September 26, 2016 7:00 P.M.**

**1. Call to Order, Roll Call, and Establishment of a Quorum.**

Chairman Chassee called the meeting to order at 7:00pm. Roll Call found Banas, Hallett, Garcia, and Ferguson.

Alderman Meissner was absent.

**2. Approval of Minutes.**

**A. Public Affairs Committee of August 22, 2016.** Alderman Ferguson made a motion, seconded by Alderman Hallett to approve the minutes of the Public Affairs Committee meeting with no changes. Voting Aye: Chairman Chassee, Alderman Banas, Hallett, Garcia, and Ferguson. Voting Nay: 0. Motion carried.

**3. Public Participation / Presentations.**

None

**4. Items for Discussion**

**A. Ordinance No. 2016-O-0012 – Amending Chapter 10, Nuisance Weeds and Natural Landscaping Areas.**

**B. Ordinance No. 2016-O-0034 – Amending Chapter 9, Appendix G, Licensing for Firearms Dealers.** The direction of the committee was to send the Ordinance, with minor changes, to City Council. The committee did vote on whether to send this to City Council. The results of the vote are as follows: Voting Aye: Chairman Chassee, Alderman Garcia and Ferguson. Voting No: Alderman Banas and Hallett.

**5. Items for Consent.**

**A. Job Description: Special Events Coordinator.** Alderman Banas made a motion, seconded by Alderman Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Banas, Hallett, Garcia, and Ferguson. Voting Nay: 0. Motion carried.

**B. Halloween Parade.** Alderman Banas made a motion, seconded by Alderman Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Banas, Hallett, Garcia, and Ferguson. Voting Nay: 0. Motion carried.

**C. Tales Tombstones Tell.** Alderman Banas made a motion, seconded by Alderman Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Banas, Hallett, Garcia, and Ferguson. Voting Nay: 0. Motion carried.

**D. Wheaton Academy – Homecoming Fireworks.** Alderman Banas made a motion, seconded by Alderman Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Banas, Hallett, Garcia, and Ferguson. Voting Nay: 0. Motion carried.

**6. Items for Discussion.**

**7. Unfinished Business.**

**8. New Business.**

Staff was directed to obtain some information on motorized bicycles. More and more individuals are using these types of bicycles and committee members wanted to know what the law is in regards to their use.

**9. Reports from Staff.**

**A. August 2016 Monthly Police Report**

**10. Adjournment.**

Alderman Ferguson made a motion to adjourn, seconded by Alderman Hallett. The motion was approved by voice vote, and the meeting adjourned at approximately 7:28pm.

Respectfully submitted,

*Michael Uplegger*

Chief of Police  
West Chicago Police Department



## CITY OF WEST CHICAGO

### PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Neon Sign Guidelines  
Historical preservation Commission  
Turner Junction Historic District  
  
Resolution No. 2016-R-0049

**AGENDA ITEM NUMBER:**4. A.**FILE NUMBER:****COMMITTEE AGENDA DATE:** Oct. 24, 2016**COUNCIL AGENDA DATE:****STAFF REVIEW:** John D. Said**SIGNATURE****APPROVED BY CITY ADMINISTRATOR:** Michael Guttman**SIGNATURE****ITEM SUMMARY:**

Chapter 2, Article VI, Division 2, Section 2-281 (19) of the West Chicago Code of Ordinances states that one of the functions of the Historical Preservation Commission is to "Provide guidelines approved by the City Council to the Building Department for methods and procedures, to notify the Historical Preservation Commission of proposed construction alteration, removal or demolition of designated landmarks or improvements within historic districts." In keeping with the established functions the Commission has prepared guidelines for the use of neon signs in the Turner Junction Historic District. The Commission drafted these guidelines several years ago, but they were never formally adopted by the City Council, as required, for implementation by the Commission. The Commission recently refined the neon sign guidelines to reflect current neon sign technology and is now seeking formal adoption of these guidelines by the City Council.

**ACTIONS PROPOSED:**

Consideration of the proposed guidelines prepared by the Historical Preservation Commission for the use of neon signs in the Turner Junction Historic District.

**COMMITTEE RECOMMENDATION:**

## RESOLUTION NO. 16-R-0049

### A RESOLUTION ADOPTING GUIDELINES FOR NEON SIGNS IN THE TURNER JUNCTION HISTORIC DISTRICT

WHEREAS, the City Council has determined it is important to maintain the architectural integrity and historical character of West Chicago's historic districts; and

WHEREAS, Chapter 2, Article VI, Division 2, Section 2-281 (19) of the West Chicago Code of Ordinances states that one of the functions of the Historical Preservation Commission is to "Provide guidelines approved by the City Council to the Building Department for methods and procedures, to notify the Historical Preservation Commission of proposed construction alteration, removal or demolition of designated landmarks or improvements within historic districts."; and

WHEREAS, the Historical Preservation Commission has prepared Guidelines for Neon Signs in the Turner Junction Historic District to aid in regulating the use of neon signs in said historic district.

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled as follows:

Section 1. That the Guidelines for Neon Signs in the Turner Junction Historic District attached hereto and incorporated herein as Exhibit "A", be and the same is hereby approved and that the Mayor and City Clerk and all other necessary and appropriate officers of the City are authorized to implement said guidelines.

Section 2. That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

Section 3. That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2016.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Mayor, Ruben Pineda

ATTEST:

\_\_\_\_\_  
City Clerk, Nancy M. Smith

## **EXHIBIT “A”**

(INSERT GUIDELINES HERE)



# Guidelines for Neon Signs in the Turner Junction Historic District

**Adopted by the Historical Preservation Commission on September 27, 2016**  
**Adopted by the City Council on November 7, 2016 by Resolution 2016-R-0049**

Neon signs may be permitted only if they comply with the standards and requirements in the Municipal Code that apply to signs and historic districts. In addition:

- The applicant wanting a neon sign must submit a sample of the type of proposed sign that shows the intensity and color for Historical Preservation Commission review.
- Neon signs are prohibited on buildings built before the 1920's unless the Historical Preservation Commission gives consent, or unless the applicant can show a photograph of the building using a neon sign before 1920.
- Neon should not detract from the character of the building. Neon signs should reflect the unique nature of the use within the District. The sign's size, letter style, color, intensity and overall impact will be evaluated for compatibility with the building and with the other signs and buildings in the District.
- Mass-produced neon signs are generally discouraged. If a business owner wants to use a mass-produced neon sign, it will be individually reviewed by the Historical Preservation Commission to determine if it meets these Guidelines.
- Neon colors must be subdued. Where possible, back-lit neon with cut-out (silhouette) letters and/or symbols and logos should be used instead of exposed neon. The use of any type of reflective backing is not allowed.
- Neon should be used only for signage. Neon is not allowed as decorative trim around a window.
- The use of neon signs must be appropriate to the character of the building. Neon should be used in small amounts so it does not become visually obtrusive.
- Neon signs shall be turned off during daylight hours and when the business is closed. An "open/closed" neon sign is exempt from this requirement.
- Neon signs are prohibited from flashing, blinking, or using other forms of temporary change in lighting intensity.
- Neon signs must be included in measuring the maximum amount of sign area allowed for the business/building. The area of any neon sign(s) must not be more than the maximum square footage allowed by City Code or by the Historical Preservation Commission. An "open/closed" neon sign is exempt from this requirement.

## CITY OF WEST CHICAGO

### PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

2016 Railroad Days Festival - Final Report  
Western DuPage Chamber of Commerce

AGENDA ITEM NUMBER: 5.A.

FILE NUMBER: \_\_\_\_\_

COMMITTEE AGENDA DATE: October 24, 2016  
COUNCIL AGENDA DATE: \_\_\_\_\_

STAFF REVIEW: John D. Said

SIGNATURE 

APPROVED BY CITY ADMINISTRATOR: Michael Guttman

SIGNATURE \_\_\_\_\_

**ITEM SUMMARY:**

The Western DuPage Chamber of Commerce submitted a final report and financial summary for the 2016 Railroad Days Festival (see attached) on September 21<sup>st</sup>, 2016 for review and approval. In general, Chamber staff indicated that the Festival operated smoothly over the four day period.

**Financial Statements:**

The Chamber has provided financial accounting documents as outlined in Resolution No. 16-R-0008 (Railroad Days Funding Agreement). City staff has reviewed these documents and finds them acceptable. The Chamber also provided the invoices and receipts in support of the financial summary.

**2016 Financial Summary:**

The total qualifying expense listed (\$89,436.09) on the 2016 Railroad Days Financial Summary reflects a proportion of the overall total cost (\$93,596.29) to produce the event as indicated at the bottom of page three of the detailed Profit and Loss sheet. The submitted qualifying expenses exceed the City's contractual sponsorship amount (\$80,000) by \$9,436.09 satisfying the requirements of the Railroad Days Funding Agreement.

The Chamber sustained a net income of \$3,127.71 for the event.

**ACTIONS PROPOSED:**

Recommend approval of the final written report and summary financial report submitted by the Western DuPage Chamber of Commerce for Railroad Days 2016.

**COMMITTEE RECOMMENDATION:**





## Western DuPage Chamber of Commerce

"Doing Business Right! Doing Right for Business!"

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SEP 23 2016  
BY: *Lam*

### PREMIER MEMBERS

City of  
West Chicago

FNBC Bank  
& Trust

Northwestern  
Medicine

Republic Bank

West Chicago  
Park District

West Chicago  
Family  
Chiropractic

City of West Chicago  
475 E. Main Street  
West Chicago, IL 60185  
ATT: Luis Martinez  
Re: Railroad Days Report

Luis,

Attached please find the financial report P&L for the 2016 Railroad Days. In addition you will find receipt of payments in excess of \$80,000.00 for qualified expenses. As this is the final report our summary is as follows.

Safety is as always a top priority and there were no major incidents to report for first aid or police intervention. There were a couple of people taken in by police the first evening in the park but not in the event site; they were given sufficient incentive by the PD that they did not return during the remaining 3-days of the festival.

The site, while we would make some adjustments was a perfect setting with plenty of room. In addition it gave resident an opportunity to visit another quality park that many had not has the occasion to experience. We provided parking option off-site and ran buses on three days and while we anticipated that this would be a major hurdle we received no comments or complaints.

The parade was exceptional and the special Olympic champions that served as our Grand Marshals were absolutely delightful and energized the other participants as well as the crowd along the route. Other features included a bags tournament, stage entertainment, fireworks, food and of course a quality carnival with amusements for all ages.

Our not for profit groups included the Lions, Rotary and Sister Cities and all seemed appreciative of the fundraising opportunity offered through the beer garden operation. This year however we did need all volunteers to be BASSET certified and we had roughly 40 people complete the training.

Signage could be increased and while a schedule was delivered to each home as agreed, it was done through a Value Pack which we discovered many if not most people never open. This would need to be adjusted in future years and if the City returns to mailing a quarterly newsletter it could easily be added as in past years.

Chamber Office  
& Training Center  
306 Main St.  
West Chicago, IL 60185

P: 630-231-3003  
F: 630-231-3009

[team@westerndupagechamber.com](mailto:team@westerndupagechamber.com)  
[westerndupagechamber.com](http://westerndupagechamber.com)



## *Western DuPage Chamber of Commerce*

*"Doing Business Right! Doing Right for Business!"*

### **PREMIER MEMBERS**

City of  
West Chicago

FNBC Bank  
& Trust

Northwestern  
Medicine

Republic Bank

West Chicago  
Park District

West Chicago  
Family  
Chiropractic

Overall the event was a success and no complaints were received other than the observation mentioned above. It was our pleasure to plan and manage the event in 2016 and hope that it met every expectation for the residents and visitors alike.

Sincerely,

David J. Sabathne  
President / CEO

Chamber Office  
& Training Center  
306 Main St.  
West Chicago, IL 60185

P: 630-231-3003  
F: 630-231-3009

[team@westerndupagechamber.com](mailto:team@westerndupagechamber.com)  
[westerndupagechamber.com](http://westerndupagechamber.com)



Western DuPage Chamber of Commerce  
Profit & Loss Detail  
January through December 2016

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| Ordinary Income/Expense             | Date       | Name                                | Memo                               | Amount    | BY: <i>Lam</i> |
|-------------------------------------|------------|-------------------------------------|------------------------------------|-----------|----------------|
| Income                              |            |                                     |                                    |           | BY: _____      |
| Railroad Days Revenue               |            |                                     |                                    |           |                |
| Beer Garden Revenue                 |            |                                     |                                    |           |                |
|                                     | 07/11/2016 | Cash deposit                        | Beer Sales                         | 11,000.00 |                |
|                                     | 07/12/2016 | Cash deposit                        | Beer Sales                         | 2,340.00  |                |
|                                     | 07/12/2016 | Cash deposit                        | Beer Sales                         | 601.00    |                |
|                                     | 07/12/2016 | Cash deposit                        | Beer Sales                         | 1,252.00  |                |
| Total Beer Garden Revenue           |            |                                     |                                    |           |                |
| Carnival Revenue                    |            |                                     |                                    |           |                |
|                                     | 07/11/2016 | North American Midway Entertainment | Deposit                            | 43,126.50 |                |
| Total Carnival Revenue              |            |                                     |                                    |           | 43,126.50      |
| Food Vendor Fees                    |            |                                     |                                    |           |                |
|                                     | 06/28/2016 | Triangulo del Sol                   | Food Vendor Fees                   | 795.00    |                |
|                                     | 06/28/2016 | Sonia, Inc.                         | Food Vendor Fees                   | 795.00    |                |
|                                     | 07/05/2016 | Georges Fun Foods                   | Food Vendor Fees                   | 2,085.00  |                |
|                                     | 07/12/2016 | Oak Ridge Ranch                     | Food Vendor Fees                   | 2,525.00  |                |
|                                     | 07/12/2016 | RS Concessions                      | Food Vendor Fees                   | 819.00    |                |
| Total Food Vendor Fees              |            |                                     |                                    | 7,019.00  |                |
| Non-food Vendor Fee                 |            |                                     |                                    |           |                |
|                                     | 05/31/2016 | AAA Chicago                         | Vendor Fee                         | 195.00    |                |
|                                     | 06/06/2016 | Eagle Academy of Martial Arts       | Vendor Fee                         | 225.00    |                |
|                                     | 06/06/2016 | Non-member: Double booth            | Vendor Fee                         | 650.00    |                |
|                                     | 06/13/2016 | Fermlab                             | Vendor Fee                         | 100.00    |                |
|                                     | 06/21/2016 | Non-member                          | Vendor Fee                         | 225.00    |                |
|                                     | 06/22/2016 | North Avenue Dental Association     | Vendor Fee                         | 255.00    |                |
|                                     | 06/22/2016 | Fermlab                             | Vendor Fee                         | 100.00    |                |
|                                     | 06/27/2016 | Neighborhood Food Pantries          | Vendor Fee                         | 100.00    |                |
|                                     | 06/27/2016 | Stamilton Construction, LLC         | Vendor Fee                         | 325.00    |                |
|                                     | 06/27/2016 | Viking Concepts                     | Vendor Fee                         | 325.00    |                |
|                                     | 06/27/2016 | Viking Concepts                     | Vendor Fee                         | 325.00    |                |
|                                     | 06/28/2016 | Young Life                          | Vendor Fee                         | 100.00    |                |
|                                     | 06/28/2016 | Peace Mountain                      | Vendor Fee                         | 325.00    |                |
|                                     | 07/05/2016 | Medulla, LLC                        | Vendor Fee                         | 225.00    |                |
|                                     | 07/05/2016 | Crystal L. Thomas                   | Non-Food Vendor Fee: Railroad Days | 425.00    |                |
| Total Non-food Vendor Fee           |            |                                     |                                    | 3,900.00  |                |
| Registration fees                   |            |                                     |                                    |           |                |
|                                     | 06/28/2016 |                                     | Bag Tour Fee                       | 160.00    |                |
|                                     | 07/05/2016 |                                     | Bag Tour Fee                       | 40.00     |                |
|                                     | 07/05/2016 |                                     | Bag Tour Fee                       | 40.00     |                |
|                                     | 07/05/2016 |                                     | Bag Tour Fee                       | 40.00     |                |
|                                     | 07/05/2016 |                                     | Bag Tour Fee                       | 40.00     |                |
|                                     | 07/05/2016 |                                     | Bag Tour Fee                       | 40.00     |                |
|                                     | 07/07/2016 |                                     | Bag Tour Fee                       | 40.00     |                |
| Total Registration fees             |            |                                     |                                    | 400.00    |                |
| Sponsorship                         |            |                                     |                                    |           |                |
|                                     | 03/08/2016 | City of West Chicago                | Sponsorship                        | 30,000.00 |                |
|                                     | 03/29/2016 | City of West Chicago                | Sponsorship                        | 30,000.00 |                |
|                                     | 03/29/2016 | City of West Chicago                | Sponsorship                        | 10,000.00 |                |
|                                     | 03/29/2016 | City of West Chicago                | Sponsorship                        | 10,000.00 |                |
|                                     | 05/12/2016 | Periscope                           | Sponsorship                        | 2,500.00  |                |
|                                     | 07/12/2016 | Miller Brewing Company              | Sponsorship                        | 2,000.00  |                |
| Total Sponsorship                   |            |                                     |                                    | 84,500.00 |                |
| Railroad Days Revenue - Other       |            |                                     |                                    |           |                |
|                                     | 06/28/2016 | Triangulo del Sol                   | Service Fee                        | 100.00    |                |
|                                     | 06/28/2016 | Triangulo del Sol                   | Service Fee                        | 170.00    |                |
|                                     | 06/28/2016 | Sonia, Inc.                         | Service Fee                        | 150.00    |                |
|                                     | 06/28/2016 | Sonia, Inc.                         | Service Fee                        | 100.00    |                |
|                                     | 06/28/2016 | Peace Mountain                      | Service Fee                        | 50.00     |                |
|                                     | 07/05/2016 | Georges Fun Foods                   | Service Fee                        | 325.00    |                |
|                                     | 07/05/2016 | Georges Fun Foods                   | Under payment                      | 10.00     |                |
| Total Railroad Days Revenue - Other |            |                                     |                                    | 905.00    |                |
| Total Railroad Days Revenue         |            |                                     |                                    | 96,724.00 |                |
| Total Income                        |            |                                     |                                    | 96,724.00 |                |
| Gross Profit                        |            |                                     |                                    | 96,724.00 |                |
| Expense                             |            |                                     |                                    |           |                |
| Railroad Days                       |            |                                     |                                    |           |                |
| Advertising                         |            |                                     |                                    |           |                |
|                                     | 06/06/2016 | FNBC Bank and Trust                 | License                            | 117.00    |                |
|                                     | 06/27/2016 | Suburban Life Publications          | Newspaper                          | 700.00    |                |
|                                     | 07/01/2016 | Gsedl Graphic Design & Photography  | Design                             | 560.00    |                |
|                                     | 07/12/2016 | Aubrey Sign Company, The            | Signage                            | 1,608.67  |                |
|                                     | 07/12/2016 | Aubrey Sign Company, The            | Signage                            | 314.28    |                |
|                                     | 07/12/2016 | Comcast                             | Cable                              | 3,308.24  |                |
|                                     | 07/12/2016 | River 95.9                          | Radio                              | 2,565.00  |                |



Western DuPage Chamber of Commerce  
Profit & Loss Detail  
January through December 2016

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| Date                                  | Name                                  | Memo                                 | Amount    |           |
|---------------------------------------|---------------------------------------|--------------------------------------|-----------|-----------|
| 07/26/2016                            | Proline Safety                        | T-shirts                             | 517.20    |           |
| 08/08/2016                            | Chicago Tribune                       | Newspaper                            | 1,301.25  |           |
| 08/15/2016                            | Shaw Media Group                      | Newspaper                            | 13.00     | 10,989.64 |
| 08/15/2016                            | UPS Store #1704, The                  | Laminated signs                      | 22.52     |           |
| Total Advertising                     |                                       |                                      | 11,025.16 |           |
| Beer Expense                          |                                       |                                      |           |           |
| 06/15/2016                            | Illinois Liquor Control Commission    | License                              | 25.00     |           |
| 07/02/2016                            | West Chicago Sister Cities, Inc       | Donation                             | 2,332.24  |           |
| 07/02/2016                            | Rotary Club of West Chicago, Inc.     | Donation                             | 1,841.25  |           |
| 07/02/2016                            | West Chicago Lion's Club              | Donation                             | 1,362.71  |           |
| 07/12/2016                            | Euclid Beverage                       | Advance Pymt                         | 8,439.50  |           |
| 07/12/2016                            | Bradley Sabathne                      | 21 HR Assistance                     | 262.50    |           |
| 07/12/2016                            | Chris Weinbrenner                     | BASSET Training                      | 810.00    |           |
| 07/12/2016                            | State Liquor Control Board            | License                              | 106.07    |           |
| 07/12/2016                            | David J. Sabathne                     | BASSET Training DJS                  | 14.75     |           |
| 07/12/2016                            | City of West Chicago                  | City Liquor License Fee              | 420.00    |           |
| 07/25/2016                            | Euclid Beverage                       | Refund for overpayment               | -4,325.00 |           |
| 07/25/2016                            | Proline sSafety Products              | Beer Tokens                          | 1,191.34  |           |
| 08/02/2016                            | West Chicago Lion's Club              | Donation                             | 500.00    |           |
| Total Beer Expense                    |                                       |                                      |           |           |
| Chamber Non-qualifying expenses       |                                       |                                      |           |           |
| 07/12/2016                            | RJ Recording                          | Sunday Sound Fee                     | 600.00    |           |
| 07/12/2016                            | Chamber Hourly Staff                  | Staff & Volunteer Gratuity:          | 600.00    |           |
| 07/12/2016                            | Andres                                | Sunday DJ Andres                     | 500.00    |           |
| 07/12/2016                            | Bradley Sabathne                      | Chamber assistance - Beer Garden     | 387.50    |           |
| 08/01/2016                            | Kane County Cougars, Inc.             | Volunteer appreciation               | 800.00    |           |
| 08/01/2016                            | Kane County Cougars, Inc.             | Volunteer appreciation               | 955.00    |           |
| 08/02/2016                            | West Chicago Park District, Inc.      | Field Charge - CAP                   | 150.00    |           |
| Total Chamber Non-qualifying expenses |                                       |                                      |           |           |
| Entertainment                         |                                       |                                      |           |           |
| 02/22/2016                            | Flying Dinosaur Entertainment, Inc.   | Talent purchase and stage management | 2,000.00  |           |
| 03/29/2016                            | Think Floyd USA, LLC                  | Performer                            | 7,500.00  |           |
| 03/29/2016                            | Five Alarm Fireworks Co.              | Saturday Fireworks                   | 7,500.00  |           |
| 07/05/2016                            | Trippin Billies                       | Performer                            | 5,500.00  |           |
| 07/05/2016                            | Brian Allison                         | Redfield Band                        | 1,000.00  |           |
| 07/05/2016                            | Larry Mann                            | Voayage Band                         | 750.00    |           |
| 07/05/2016                            | Who's Who                             | Performer                            | 800.00    |           |
| 07/12/2016                            | Cash Awards                           | Bags Tournament Awards               | 740.00    |           |
| 07/12/2016                            | Flying Dinosaur Entertainment, Inc.   | Stage/contract Management            | 2,500.00  |           |
| 07/12/2016                            | Country Inn - Geneva                  | Trippin Billies: CC DJS              | 182.04    |           |
| Total Entertainment                   |                                       |                                      | 28,472.04 | 28,472.04 |
| Infrastructure                        |                                       |                                      |           |           |
| 02/22/2016                            | Edward Miller                         | RV Rental                            | 750.00    |           |
| 02/22/2016                            | Santo Ianno Jr.                       | RV Rental                            | 750.00    |           |
| 03/29/2016                            | American Mobil Staging, Inc.          | Stage                                | 6,320.00  |           |
| 03/29/2016                            | RJ Recording                          | Sound                                | 8,500.00  |           |
| 07/05/2016                            | Gen Power Inc.                        | Generators/Lights                    | 7,175.00  |           |
| 07/05/2016                            | Party Central -Warehouse              | Tents, tables, chairs...             | 4,011.95  |           |
| 07/05/2016                            | Hoving Pit Stop Inc.                  | Sanitation                           | 4,500.00  |           |
| 07/12/2016                            | RJ Recording                          | Stage Gratuity - RJ Recording        | 400.00    |           |
| 07/12/2016                            | The City of West Chicago              | 73 Background Checks                 | 3,650.00  |           |
| 07/12/2016                            | Civil Air Patrol Squadron             | Traffic control Donation             | 1,000.00  |           |
| 07/12/2016                            | First Student - Laidlaw               | Bus Service                          | 2,640.00  |           |
| 07/14/2016                            | Kramer Tree Specialists, Inc.         | Mulch                                | 145.97    |           |
| 07/20/2016                            | West Chicago Park District, Inc.      | Fuel: PD Reimbursement               | 1,092.51  |           |
| Total Infrastructure                  |                                       |                                      | 40,936.43 | 40,936.43 |
| Parade                                |                                       |                                      |           |           |
| 06/28/2016                            | Medinah Black Horse                   | Honorarium                           | 600.00    |           |
| 06/28/2016                            | Medinah Clown Unit                    | Honorarium                           | 500.00    |           |
| 06/28/2016                            | Medinah Shriners Mini Choppers        | Honorarium                           | 500.00    |           |
| 06/28/2016                            | Medinah Motor Corp.                   | Honorarium                           | 750.00    |           |
| 06/28/2016                            | Medinah Segway-Patrol Unit            | Honorarium                           | 500.00    |           |
| 06/28/2016                            | Tunes of Glory Pipes and Drums        | Honorarium                           | 1,000.00  |           |
| 06/28/2016                            | WCCHS                                 | Honorarium                           | 500.00    |           |
| 06/28/2016                            | West Suburban Home School Band        | Honorarium                           | 500.00    |           |
| 06/28/2016                            | West Suburban Shrine Club Roaring 57s | Honorarium                           | 500.00    |           |
| 06/28/2016                            | Medinah Shriners Fire Unit            | Honorarium                           | 400.00    |           |
| 06/28/2016                            | Kane County Mounted Rangers           | Honorarium                           | 500.00    |           |
| 07/12/2016                            | Glen Arbor Community Church, Inc.     | Parade assistance Donation           | 1,000.00  |           |
| 07/13/2016                            | Diana Gunderson                       | New Grand Marshal Banners            | 95.98     |           |
| Total Parade                          |                                       |                                      | 7,346.98  | 7,346.98  |
| Supplies                              |                                       |                                      |           |           |
| 07/02/2016                            | Sam's Club                            | Supplies for Railroad Days           | 307.50    |           |
| 07/12/2016                            | Lang Ice Company                      | Ice purchase/delivery and cooler     | 655.00    |           |
| 07/12/2016                            | Reimbursement DJS                     | fuel                                 | 69.30     |           |

Western DuPage Chamber of Commerce  
Profit & Loss Detail  
January through December 2016

RECEIVED  
SEP 23 2016

|  | Date       | Name                            | Memo                       | Amount    |           |
|--|------------|---------------------------------|----------------------------|-----------|-----------|
|  | 07/25/2016 | Reimbursement DJS               | Misc Supplies w/receipt    | 329.01    | 655.00    |
|  |            | Total Supplies                  |                            | 1,360.61  |           |
|  |            | Railroad Days - Other           |                            |           |           |
|  | 05/23/2016 | West Bend Mutual Insurance Co.  | Event Insurance            | 2,774.00  |           |
|  | 07/12/2016 | Meals for Police and Volunteers | Oakridge                   | 135.00    |           |
|  | 07/12/2016 | Meals for Police and Volunteers | Georges Fun Foods          | 310.00    |           |
|  | 07/12/2016 | Meals for Police and Volunteers | Trenguin Del Sel           | 80.00     |           |
|  | 07/12/2016 | Meals for Police and Volunteers | Sonia - Doggie Diner       | 305.00    |           |
|  | 07/18/2016 | Chamber CC                      | Basset Training            | 14.75     |           |
|  | 07/18/2016 | Chamber CC                      | Exxon Mobil                | 69.15     |           |
|  | 07/18/2016 | Chamber CC                      | Menards - RR Days Supplies | 43.67     |           |
|  | 07/18/2016 | Chamber CC                      | Menards - RR Days Supplies | 84.99     |           |
|  | 07/18/2016 | Chamber CC                      | Murphy's Supplies          | 32.31     |           |
|  | 07/20/2016 | West Bend Mutual Insurance Co.  | Insurance                  | 606.00    | 1,436.00  |
|  |            | Total Railroad Days - Other     |                            | 4,454.87  |           |
|  |            | Total Railroad Days             |                            | 93,596.29 |           |
|  |            | Total Expense                   |                            | 93,596.29 |           |
|  |            | Net Ordinary Income             |                            | 3,127.71  | 89,436.09 |
|  |            | Net Income                      |                            | 3,127.71  |           |
|  |            |                                 | Event                      |           |           |

City of West Chicago

# Police Department Monthly Report

September 2016



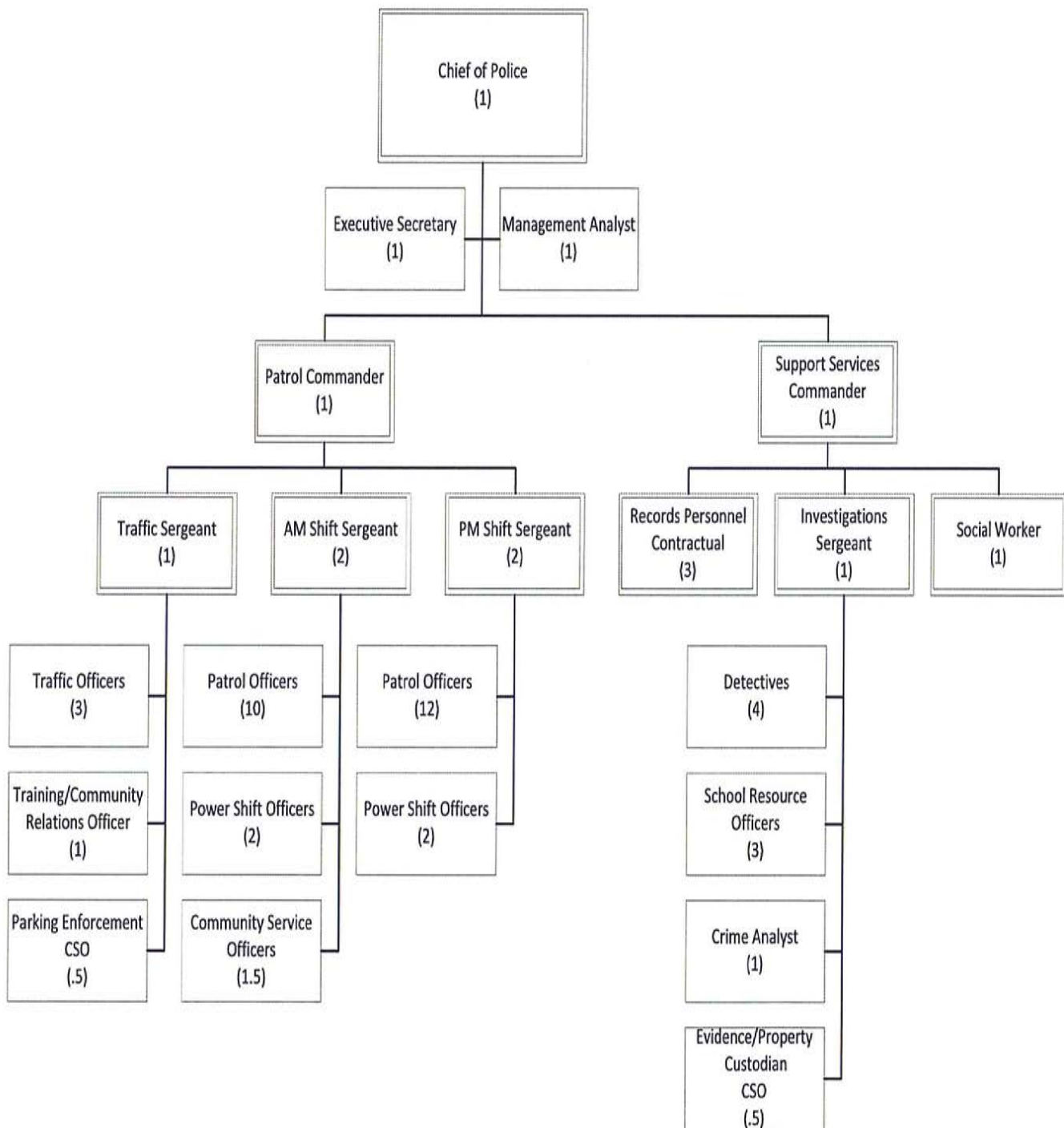


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# West Chicago Police Department

04/01/2016



## Department Overview

The Mission of the West Chicago Police Department is to Protect Life and Liberty, Provide Quality Police Services, and Forge Community Partnerships with Integrity and Professionalism.

There are three divisions in the Police Department: Office of the Chief of Police, Support Services Division, Patrol Division.

The Office of the Chief of Police's primary responsibility is to provide general management direction and control for the Department. The Office of the Chief of Police consists of the Management Analyst, and the Executive Secretary.

The Support Services Division consists of the Investigations Unit, School Resource Officers, Crime Analysis, Evidence/Property, Vehicle and Building Maintenance, Records, and Social Services.

The Patrol Division consists of Uniformed Patrol, Traffic Safety Unit, Community Relations and Community Service Officers.



## Personnel

On September 15<sup>th</sup>, Officers Moos and O'Neil participated in a commercial vehicle enforcement detail with officers from the Illinois State Police and Illinois Department of Transportation at Routes 59 and 64. West Chicago officers issued three citations for overweight vehicles and one for operating a vehicle without a Safety Certificate.



On September 16<sup>th</sup> and 28<sup>th</sup>, representatives from NAMI (National Alliance on Mental Illness) DuPage provided officers with training on responding to and dealing with persons suffering from mental illness. The training covered the following topics: identifying and responding to individuals with mental illness, communication techniques and de-escalation strategies when officers encounter someone suffering from mental illness.

On September 17<sup>th</sup>, Officer Rosenwinkel participated in the DuPage County Sheriff's *Safety Saturday*. Information booklets and flyers were distributed to citizens. Children had the opportunity to sit inside a West Chicago police car.

On September 20<sup>th</sup>, Officers Griffin, Fuller and Rosenwinkel visited the second grade students at Turner School. Students were instructed on "Stranger Danger" and the officers also talked about how the Police Department helps the community. Some of the students were able to try on some police gear.



## Personnel

On September 25<sup>th</sup>, Officers Griffin, M. Perry and Community Services Officers Eichinger, Garcia and Rigler held a Child Safety Seat event at the Police Station. All officers are nationally certified Child Passenger Safety Technicians. Thirteen seats were inspected and all needed to be reinstalled. A new safety seat was given to one individual courtesy of the American Automobile Association (AAA). The Bloomingdale Police Department also assisted in the event by sending a child safety seat technician.



On Friday, September 30<sup>th</sup>, Paula Schoonhoven and Daniel Diveley took the oath of office as the newest officers for the Department. They will be attending the Illinois State Police Academy beginning October 2<sup>nd</sup>. The Academy is twelve weeks long and they will graduate Thursday, December 22<sup>nd</sup>.





## Criminal Activities

### **Criminal Damage to Property:**

Person(s) unknown shattered a window at a residence in the 1000 block of Knollwood Lane.

Person(s) unknown entered an unoccupied house in the 200 block of Chicago Street. Gang and non-gang related graffiti was spray painted on the basement and first floor walls.

Person(s) unknown broke a front window to a residence in the 1100 block of Allen Avenue. The damage was caused by a BB fired into the window.

Person(s) unknown damaged a "Redbox" video kiosk outside of the Jewel Store. The glass touch screen appeared to have been damaged by BBs or pellets.

Person(s) unknown damaged a window at a house in the 300 block of E. Stimmel Street. The damage appeared to have been caused by a BB or pellet.

### **Burglary to Motor Vehicle:**

Person(s) unknown entered two unlocked vehicles in the 2600 block of Lehman Drive. It is unknown if anything was taken at this time. Surveillance video of the incident was obtained for follow-up investigation.

Person(s) unknown entered two vehicles parked in a garage in the 2900 block of Blanchard Lane and removed the keys to both vehicles and a purse. The garage and vehicles were both unlocked.

Person(s) unknown entered a vehicle parked in the 2400 block of Aubrey Court and removed approximately \$5.00 in change. The vehicle was left unlocked in the driveway.

Person(s) unknown entered an unlocked vehicle in the 700 block of E. Forest Street and removed a CD player and two (2) subwoofers.

Person(s) unknown entered an unlocked vehicle in the 2600 block of Sandpiper Trail and removed a wallet from the center console. The wallet was found by a neighbor walking her dogs.

Person(s) unknown entered an unlocked truck in the 500 block of Partridge Drive and removed business and rewards cards from the center console. The cards were later found by a neighbor walking her dogs.



## Criminal Activities

### **Burglary to Motor Vehicle:**

Person(s) unknown entered a car in the 700 block of Tanager Lane and removed a wallet containing a driver's license, credit/debit cards and \$40.00. One of the credit cards taken was used at various businesses in Carol Stream and Bloomingdale. It is unknown if the vehicle was locked.

Person(s) unknown entered a work truck in the 900 block of Windsor Court and removed a sewer rodder and camera reel. The overhead door to the truck had been momentarily left open and unattended while the workers moved equipment onto the job site.

Person(s) unknown entered a locked car in the 800 block of Burr Oaks and removed \$80.00.

Person(s) unknown entered a work truck parked in the 200 block of W. Blair Street and removed \$2,100.00 in tools. Entry was gained by breaking the right rear window.

Person(s) unknown entered a number of vehicles parked in the 100 block of E. Geneva Street and removed various items from each vehicle. One vehicle was left unlocked and the second vehicle was reported as locked.

Person(s) unknown entered a trailer parked in a driveway in the 500 block of Kenwood Avenue and removed a leaf blower.

### **Criminal Damage to Motor Vehicle:**

Person(s) unknown covered four (4) vehicles with a grease or oil substance while parked in the 300 block of E. Blair Street.

Person(s) unknown broke the rear window of a vehicle parked in the 700 block of W. Brown Street. A landscape brick was found on the rear seat of the car.

Person(s) unknown damaged a car parked in the 100 block of Grandlake Boulevard. The passenger side doors and hood of the vehicle had been dented.

Person(s) unknown scratched the hood and front passenger side door of a vehicle parked in the 1800 block of Downs Drive.

Person(s) unknown damaged two cars parked on E. Pomeroy Street. One of the cars window was damaged by a BB or pellet and the second car's window was damaged with some type of blunt object.

Person(s) unknown damaged the windshield and driver's side rear window of a car parked in the 500 block of Lincoln Avenue.

## Criminal Activities

### **Residential Burglary:**

Person(s) unknown burglarized a home in the 800 block of Parkside Avenue. Entry was made by damaging a basement window. Removed was a Sony PlayStation 4, a PS4 video game and jewelry. The cost of the jewelry is estimated at \$8,000.

Person(s) unknown burglarized a home in the 600 block of Joliet Street. Entry was made by prying open a basement window. Removed was a Sony PlayStation. The homeowner believes some jewelry might have been removed and will follow-up with the officer.

Person(s) unknown removed a power drill and other items (hose, candle holders) from an attached garage of a residence in the 400 block of E. Stimmel Street. The homeowner believes the side door to the garage may have been left unlocked for some period of time.

Person(s) unknown entered a detached garage/shed in the 600 block of Joliet Street and removed a number of items. A table, extension cord, leaf blower, paintball gun and BB pistol were taken from the garage. Entry was made by prying a door open .

### **Criminal Defacement:**

Person(s) unknown spray painted non-gang related graffiti on a fence in the 500 block of E. Roosevelt Road.

Person(s) unknown spray painted gang-related graffiti on the caboose at Reed-Keppler Park.

### **Retail Theft:**

Person(s) unknown removed \$568.00 worth of merchandise from the Menards on North Avenue.

### **Theft:**

Person(s) unknown removed tools from the area of Woodside Drive and Acorn Hill. The tools had been left by a cable box on the easement while a utility worker returned momentarily to his truck.

Person(s) unknown entered a business in the 900 block of N. Neltnor Blvd. and removed a "charity box" from the counter. The box is believed to have contained about \$200.00.

Person(s) unknown removed \$4,000.00 U.S.C. from a residence in the 200 block of W. Pomeroy Street. The residents suspect a relative of the theft.



## Criminal Activities

### **Reckless Discharge of a Firearm:**

Officers were dispatched to the 600 block of Forest Avenue for a suspected discharge of a firearm. A resident reported a bullet came through the wall above her bed while she was sleeping. The bedroom wall is a common wall with the neighboring apartment. Officers investigated and located a handgun in a neighboring apartment. Charges are pending the results of ballistic tests.

Person(s) unknown discharged a firearm striking a sliding glass door to an apartment in the 700 block of Forest Avenue. A bullet was found lying at the bottom of the glass door between the two window panes.

Officers responded to the 500 block of E. Pomeroy Street for the report of shots fired. A witness reports a subject on foot fired two shots before leaving the area.

### **Indecent Exposure:**

Person(s) unknown exited a car in the parking lot of the Turtle Splash Water Park, 129 W. National Street and masturbated. The witness/victim stated they would sign a complaint. Possible suspect information was developed. The suspect was interviewed and confessed. The suspect was charged with Public Indecency and released.

### **Burglary:**

Person(s) unknown burglarized a shed behind a business in the 700 block of E. Roosevelt Road. Removed were six brick saws, two leaf blowers, two chain saws and a trimmer. Entry was made by climbing over the back fence.



## Monthly Performance

| Activities                       | June<br>2016 | July<br>2016 | August<br>2016 | Sept.<br>2016 | Year to Date<br>Total 2016 | Year to Date<br>Total 2015 | Total 2015 |
|----------------------------------|--------------|--------------|----------------|---------------|----------------------------|----------------------------|------------|
| Calls for Service<br>(911 Calls) | 976          | 928          | 941            | 925           | 7,745                      | 7,697                      | 10,134     |
| Officer Generated<br>Activity    | 1,647        | 1,836        | 1,905          | 1,712         | 16,107                     | 12,191                     | 17,031     |
| Traffic Stops                    | 835          | 800          | 967            | 780           | 6,736                      | 2,455                      | 3,336      |
| Traffic Citations                | 271          | 198          | 299            | 236           | 2,165                      | 1,567                      | 2,577      |
| Warnings                         | 688          | 641          | 692            | 570           | 5,020                      | 860                        | 1,207      |
| Parking Citations                | 342          | 310          | 235            | 266           | 3,051                      | 1,975                      | 2,915      |
| Traffic Crashes                  | 90           | 72           | 90             | 83            | 715                        | 761                        | 1,014      |
| Incident<br>Reports              | 295          | 345          | 299            | 353           | 2,576                      | 2,621                      | 3,419      |

## Illinois Unified Crime Report Statistics YTD

State law mandates Illinois law enforcement agencies to report the occurrence of selected offenses and arrests within specific Index Crime categories. The State then forwards the data to the Federal Bureau of Investigation. The Uniform Crime Reporting (UCR) Program has been the starting place for law enforcement executives, students of criminal justice, researchers, members of the media, and the public at large seeking information on crime in the nation.

| <b>CRIME</b>                     | <b>2014 Total</b> | <b>2015 Total</b> | <b>2016 YTD</b> |
|----------------------------------|-------------------|-------------------|-----------------|
| Murder                           | 0                 | 0                 | 0               |
| Criminal Sexual Assault          | 7                 | 9                 | 4               |
| Robbery                          | 4                 | 10                | 8               |
| Aggravated Assault/Battery       | 9                 | 10                | 11              |
| Burglary                         | 36                | 61                | 36              |
| Theft                            | 206               | 209               | 185             |
| Arson                            | 1                 | 2                 | 1               |
| Motor Vehicle Theft              | 13                | 16                | 10              |
| <b>Total IUCR</b>                | <b>276</b>        | <b>317</b>        | <b>255</b>      |
| <b>SUPPLEMENTAL CRIMES</b>       |                   |                   |                 |
| Criminal Damage to Motor Vehicle | 80                | 86                | 22              |
| Criminal Damage to Property      | 48                | 60                | 38              |
| Criminal Defacement              | 59                | 49                | 63              |
| Simple Assault/Battery           | 52                | 37                | 100             |
| <b>Total</b>                     | <b>239</b>        | <b>232</b>        | <b>223</b>      |

For informational purposes, the chart of Unified Crime Report Statistics will be provided on a quarterly basis.

## Notable Officer Activities

On September 2<sup>nd</sup>, Sergeants Samuel and Shackelford, Officers Langelan, Moos, Griffin, M. Perry, Winton, Alaniz and Cummings, and CSOs Rigler and Eichinger participated in a Roadside Safety Check at the parking lot entrance to the DuPage County Airport. A total of 354 vehicles were checked. Sixteen (16) citations and sixty-three (63) warnings were issued at the event, including two (2) drug arrests.

Officer M. Perry and School Resource Officer Potts were able to obtain surveillance video of the theft of a bicycle in the 300 block of Joliet Street that occurred on August 23<sup>rd</sup>. From reviewing the video, a suspect was identified. On September 7<sup>th</sup>, SRO Potts interviewed the suspect. The suspect admitted to taking the bicycle. The juvenile offender was referred to peer jury.

On September 8<sup>th</sup>, Officers Winton, Herbert, Jones and Moos made a traffic stop on a vehicle at Joliet and Ann Streets. In speaking with the driver, Officer Winton noted a strong odor of cannabis emanating from the vehicle. A “flake” of cannabis was observed on the driver’s seat. The driver admitted cannabis was in the vehicle. A search of the vehicle resulted in 47 grams of cannabis being located. The driver was released with charges pending.

On March 8<sup>th</sup>, 2015, person(s) unknown removed two (2) shopping baskets of high-end liquor and seventy (70) packs of cigarettes from the Jewel Osco on Roosevelt Road. Detectives Cargola and Zurick (now sergeants) and Crime Analyst Gardner were able to identify suspects. It was also determined that the suspects were committing similar retail thefts from Jewel Stores throughout Northeast Illinois. The CCROC (Cook County Regional Organized Crime Task Force) took over the investigation and was able to charge the offenders with the theft from the West Chicago Jewel as well as a number of other thefts throughout the Chicagoland area.

On July 4<sup>th</sup>, Officers Landbo, Reyes and Moos investigated a reported burglary in the 600 block of Forest Avenue. An estimated \$15,000.00 in jewelry was taken from the apartment. The follow-up investigation by Detective Herbert was successful in identifying a suspect. On September 15<sup>th</sup>, a warrant for a count of misdemeanor theft was obtained for the offender by Detective Herbert.



## Notable Officer Activities

On September 15<sup>th</sup>, Officers Cummings and Fearon were dispatched to the 2400 block of Lehman Drive for a medical assist. A subject was found passed out in a car parked on the street. Upon arrival, officers met with fire department personnel who were speaking with the now conscious individual. Fire department personnel believed the individual needed to be transported to the hospital immediately, due to some possible drug use. Upon investigating this matter further, officers were able to determine the car the individual was in was stolen out of South Elgin. Upon being discharged from the hospital, a confession was obtained and the offender was charged with two felony counts of Possession of a Stolen Motor Vehicle. The arrestee was transported to DuPage County Jail.

On September 5<sup>th</sup>, a number of burglaries to motor vehicles occurred in the area of 700 Tanager Lane. Taken were credit cards the offenders used at stores in Carol Stream and Bloomingdale. Video was obtained from the stores. School Resource Officers Levato and Potts viewed the video and identified a suspect. Follow-up from Detective Bowers led to the filing of juvenile charges against an offender for Burglary, Unlawful Use of Credit Card, Criminal Trespass to Vehicle and Theft.

On September 25<sup>th</sup>, Officer Stewart was dispatched to the 700 block of W. Forest Avenue for a reported armed robbery. The caller stated he was robbed by three individuals at gunpoint of an Xbox gaming console, video games, a watch and an iPhone. Officers Nielsen, Griffin, Alaniz and Richards and Sergeant Shackelford located suspects who matched the description. The victim positively identified the suspects as the individuals who robbed him. The offenders were charged with the following felonies: Aggravated Robbery and Residential Burglary. The offenders were processed and transported to the DuPage County Jail.

On September 24<sup>th</sup>, Officers Gelsomino, Fearon and Sauseda were dispatched to the area of the 1200 block of Bishop Street for the report of a man with a gun. Responding officers located an individual carrying a backpack who dropped what appeared to be a revolver on the ground when confronted. A search of the individual located drug paraphernalia. The gun was determined to be a CO2 powered BB/pellet gun. The individual admitted to firing the gun. The offender was charged with Disorderly Conduct, Discharging a Gun, and Possession of Drug Paraphernalia and released from custody.