

Attachment A

Buildings Comprising the Museum

The following four buildings, collectively described as “MUSEUM,” will be governed under this AGREEMENT.

- 1.) West Chicago City Museum, 132 Main Street - utilized as a public gallery space, limited MUSEUM Collection storage, and offices;
- 2.) Museum Off-site Storage Facility 126 McConnell Street - utilized as a storage facility for the MUSEUM Collection;
- 3.) CB&Q Depot, 134 Turner Court - building of historic significance being utilized for educational programming; and
- 4.) Sesquicentennial Display Building, 424 Main Street - display building showcasing railroad engine model.

Attachment B

Responsibilities of Director/Curator and Institutional Goals

Director/curator will oversee the management of the museum collection, archival materials and objects, including acquisition, preservation and exhibition of items. Provide leadership, coordination and supervision for support staff volunteers. Average 25 hours of work a week.

Education- Responsible for the development, planning, coordination, presentation, and scheduling of historical education programs which would include:

- Create materials and workshops for teachers to use as learning aids
- Teach lessons to students at schools
- Conduct field trips
- Work with school teachers, scout leaders, and other community resources to develop, implement, and evaluate existing and new programs which meet each group's specific needs

→Annual Goal: 6 in school programs during school year; 4 in museum group tours

Organize the Summer Passport Program

- Prepare Passport page for museum and additional advertising page for Depot open days and other events and distribute Passport
- Prepare Passport worksheet for visitors to use in museum
- Collect passports turned in and provide certificates

→Goal: Attract 75 additional visitors to the museum and community through the program, the majority of which from out of town

Exhibits/Displays

- Present and exhibit variety of collection for the public to readily view in the museum and in at least two community locations annually
- Research and create new displays
- Enhance current displays

→Annual Goal: Present at least one new large exhibit

→Annual Goal: Expand current Depot Days (open four Saturdays for the CB&Q Depot and exhibit) from 2016 four Saturdays to twelve

→Annual Goal: During FY2017 and FY2018 design and erect two outdoor sign boards each year to attract historic tourism

→Accessibility: Maintain museum open gallery hours 12 hours a week during the winter- Thursdays, Fridays from 12-4pm January-February; 16 hours a week during the remainder of the year- Saturdays from 12-4 March – December

Volunteers

- Recruit, train, and schedule

→Monthly goal: utilize volunteers in a variety of areas of the museum for 30 hours a month

Building Maintenance

Work with the CITY on buildings' maintenance, upgrades and repairs

→Annual 2017 goal: Complete physical improvements started in 2016, including the City's repair and paintings of museum exterior trim, and Phalen installing new exterior rear museum sign and new front door

→Annual 2018 goal: Work with Public Works Department and Community Development on assessing building repairs, including but not limited to the roof of the museum

Collection

- Maintain records and accession all new artifact donations
- Maintain collection database
- Properly store or display new artifacts
- Continue progress on full museum collection inventory
- Work towards digitization of museum collection

→Annual goal: utilize support staff to reduce backlog of artifact accessioning by 50% each year, with the long-term goal of resolving backlog over the next two years

→Annual goal: processing at least 75% of the temporary receipts received for item donations

→Annual goal: digitizing 10% of the collection during inventory process

Collections Policy

- Update Collections Policy (Attachment D) to identify operation of the City Museum by an independent contractor and not City employees. This includes eliminating references to "registrar", "employees", "staff" and other terms referring to City employment in Attachment D, which is a policy previously approved by the CITY.

Research Library

- Maintain the Research Library
- Assist visitors researching topics and supervise researchers using museum materials

→Monthly goal: Serve 10 researchers a month requesting various local history and genealogical information

→Annual goal: process new items into research library

→2017 Goal: Create research station for self-research on 2nd floor of museum

Communications

- Assist in preparing annual budget and project cost estimates concerning the museum and informing CITY as to amounts that should be included in the upcoming budget.
- Participate in the newsletter advisory group, providing written material on MUSEUM activities.

- Send press releases to newspapers, media, etc. to announce new exhibits and programs
- Establish communications and good public relations within the community.
- Engage with the community through the Friends of the Museum's social media channels and website

Grant Writing for Additional Funding

- Work to secure financial support for preservation efforts and museum services
- Seek out, apply for, and manage grant funding for educational programs.

Programs

- Create or schedule programs of a historical nature to attract more visitors
 - Advertise the programs
- Annual goal: 8 programs open to the public

Conferences and Workshops

- Attend conferences and workshops to stay current on collection preservation and museum best practices
- Network with other museum personnel
- Attend regional and local meetings

Community Events

- Participate in city-wide event committees
- Participate in city wide events including, but not limited to, Blooming Fest, Mexican Independence Day, Downtown Trick or Treat, Frosty Fest
- Have a physical presence at community gatherings

Attachment C

Working Budget

The Working Budget outlines the funds to be utilized by PHALEN in the fulfillment of the AGREEMENT. The Working Budget shall not bind expenditures. PHALEN shall have the discretion to utilize the full budgeted amount for MUSEUM'S purposes with the Working Budget as a guide.

Category	Amount	Description
Staff	\$57,000	Contractual director \$33,500, Other contract support staff (educational coordinator, collections assistant) \$23,500
Training and tuition	\$1,000	Additional education, conferences
Membership dues/Subscriptions	\$1,500	Membership and dues in professional associations, subscription to professional association publications
Printing and binding	\$1,100	Printing costs
Advertising	\$300	Additional advertising
Other contractual services	\$2,000	Consultant fees.
Computer/office supplies	\$1,000	General day to day supplies
Tools & equipment	\$300	Everyday maintenance equipment
Educational exhibitions	\$11,600	Exhibit costs
Educational programming	\$4,200	Programming costs
Miscellaneous commodities	\$1,000	Miscellaneous costs to recognize superior volunteers, exterior decorations (open sign, flower, etc.)
Collection maintenance	\$2,000	Archival materials and other collection care items
Additional arts programming	\$1,000	Continue museum participation and support in artXposium and the West Chicago Artist-in-Residency Program
Total	\$84,000	

Attachment D

Collections Policy

I. Statement of Mission and Purpose

The West Chicago City Museum was established by Ordinance No. 1265 on April 7, 1975 and is a department of the City of West Chicago. Our Mission: The West Chicago City Museum is a dynamic history and art center that inspires and involves the community through research, programs and exhibits.

The West Chicago City Museum holds its collection in the public trust and exists for the public's informational and educational benefit. The West Chicago City Museum maintains professional standards as set forth by the American Association of Museums and plans for the growth, development, care and use of its collections. While the collections are accessible to the public, limitations on use may be made to insure preservation of the collection.

II. Scope of Collection

The primary focus of the Museum's collection is the growth and development of the West Chicago community, from pre-settlement (before 1830) continuing to the present. The predominant ethnic groups and their patterns of immigration will be actively collected.

Railroad history as it relates to the settlement and growth of West Chicago will be a secondary collection. The Museum will collect materials relating directly to the past and present network of railroads passing through West Chicago. Due to storage constraints, railroad equipment will be collected only if in good or excellent condition.

Materials representative of nineteenth and twentieth century rural and community life in northern Illinois will be selectively collected.

The Collections Plan will direct which items will be considered for the permanent collection based on criteria determined through the study of objects already in the collection and identified collection gaps.

III. Collection Objectives

The Museum will collect materials which support its purpose, and enhance the present collections. Materials collected will be for use in exhibition, education or research. There are 2 types of collections as well as reference materials.

- A. Permanent Collections: primary collection comprised of original or unique artifacts or documents of high quality. These are to be accessioned (described, assigned and marked with a unique number) into the permanent Museum holdings.
- B. Education Collection: Non-accessioned items which may be reproductions or originals of lower quality, or any expendable material intended for use in educational programs or used to support exhibits. These items are to be tracked through object numbering but are not accessioned.

IV. Acquisition

- A. Definition: Acquisition is the process of obtaining complete and total ownership and physical possession of object(s). Each acquisition places demands on the Museum's resources.

- B. Criteria: Materials must meet the following criteria before being acquired by the Museum.
 - 1) Items shall be relevant to and consistent with the purpose and activities of the Museum.

 - 2) The Museum shall be able to care for items according to professionally accepted museum standards, and make them accessible as preservation considerations permit. For example, the special storage requirements of items of excessive size must be considered.

 - 3) Title to all objects acquired shall be free and clear, without restriction to use or future disposition.

 - 4) Materials must, if possible, have provenance documented.

 - 5) All moral, legal and ethical implications shall be considered.

Any exceptions to the above criteria must have City's written approval.

- C. Procedure for Acquisition: The Museum staff has the authority to acquire materials for the collection within the limits of the approved budget. The Museum curator and director have the authority to accept property for the collections. A bill of sale or similar record will be kept to document new acquisitions obtained by purchase.

The formal process of accepting materials into the permanent collection is known as accessioning. A deed of gift must be signed to document the transfer of ownership of objects acquired by gift or exchange. All donations to the Museum are tax deductible to the full extent of the law. Gifts to the Museum will be acknowledged by letter in a prompt manner by the registrar.

Permanent records shall be maintained for all Museum acquisitions in accordance with professional museum standards. All accession records and files will be stored and handled with proper care. Permanent registration records will be on acid-free paper and a duplicate set will be maintained off-site.

In compliance with current federal income tax regulations, Museum staff are prohibited from providing the donor with appraisal services. Museum staff may, however, recommend qualified appraisers.

Museum staff may attempt to identify an item brought in by the public and deposited no longer than 30 days. After notification items left longer than 30 days will be considered abandoned property, and as such are subject to state law (Public Act 90-0604, <http://www.ilga.gov/legislation/publicacts/pubact90/acts/90-0604.html>).

D. Means of Acquisition: Materials shall be acquired by purchase, commission, bequest, gift, exchange, field collection, abandonment, or any other transaction whereby title to the object passes to the Museum and the object becomes part of its collections. No materials or object shall be acquired which are known to have been illegally collected in the U. S. contrary to state law, federal law, regulation or treaty.

V. Deaccession

- A. Definition: Deaccession is the process of removing accessioned material from the Museum Collection permanently. The deaccession process will be carried out in a conscientious manner, with the Museum staff exercising care and thorough deliberation.
- B. Criteria: Museum materials considered for deaccession must meet at least one of the following criteria.
- 1) The material is not within the scope of the Museum's acquisition policy.
 - 2) The material is a duplicate.
 - 3) The material lacks physical integrity.
 - 4) The material is in a state of deterioration so as to be useless.
 - 5) The material can no longer be preserved or properly stored by the Museum.
 - 6) The material has failed to retain its identity or authenticity, or has been lost or stolen, and remains lost for longer than 5 years.
 - 7) The material is no longer useable for Museum purposes, or has inadvertently been accessioned twice.
- C. Procedure for Deaccession: Any staff member may recommend material for deaccession if one or more criteria for deaccession have been met. All materials proposed for deaccession will undergo a careful staff inspection and discussion of the provenance of the material, its source, reasons for deaccession, and recommended means of disposal. The director will recommend or disapprove the deaccession, and will in writing designate the means of disposal. After presentation of the proposed deaccession(s) by the director to the Community Affairs Committee, the Committee shall either reject the proposed deaccession(s) or recommend the deaccession(s) to the City Council. The City Council shall, with that advice and consent, approve or disapprove of the deaccessioned materials.

D. Means of Disposal:

- 1) Priority will be given to placing deaccessioned material of a research nature in an institution where it will be accessible to researchers.
- 2) Materials may be sold at a public or private auction or directly to a private party.
- 3) Materials may be exchanged for other materials needed by the Museum for its collections, if they are within the scope of the Museum's acquisition policy.
- 4) Discard
- 5) Transfer to the Museum's non-accessioned collection.

E. Ethics: There will no sale, gift or transfer of materials to Museum employees, City of West Chicago elected officials, City Council members or their immediate family or representatives (unless those materials were available through a disposal process totally public in nature.)

F. Proceeds: All proceeds obtained from the deaccession of Museum materials will be used towards collection acquisitions or collection conservation.

G. Public Disclosure: All materials subject to written donor restrictions that have been agreed upon by the Museum and the donor shall not be deaccessioned until the staff has made an effort to comply with the restrictions.

A complete record of deaccessions will be maintained.

VI. Loans

A. Definition: A loan is the temporary transfer of objects from one institution or individual to another without transfer of ownership. Loans to the Museum and from the Museum are made by means of a loan agreement.

B. Period of Loan: Both incoming and outgoing loans will be made for a specified period, no longer than 12 months. Loans may be renewed for an additional specified period. No indefinite or long term loans are to be made.

C. Outgoing Loans: Loans are made to other museums, historical societies, libraries or other organizations, which meet all conditions of the loan agreement. Loans are made only for educational, cultural or scholarly purposes, not for private profit-making interests.

D. Incoming Loans: Items may be borrowed from any appropriate owner. Lenders will be acknowledged with proper credit. Borrowed items may be photographed or reproduced for exhibit publicity.

- E. Unclaimed Loans: Loans to the Museum that are unclaimed sixty days after the expiration of the loan period and proper notification to lender, shall be considered abandoned property and as such subject to state law (Public Act 90-0604). The museum may begin procedures to accession or dispose of the objects.
- F. Care: It is expected that the level of care given to objects on loan to the Museum will be the same or greater than that given to objects within its collections. A condition report will be made by Museum staff for each item borrowed or loaned. This report will be made at the beginning and end of the loan period.

VII. Ethics

- A. Standards: The Museum staff and volunteers shall conduct themselves in a professional manner in accordance with the standards set forth in the AAM's Museum Ethics.
- B. Collecting: From the time of employment, Museum staff may not privately collect objects which fall within the Museum collecting scope, thereby competing with the Museum. If an item to be collected is of interest to both the Museum and the employee, the Museum has the right of first refusal. Should the employee purchase an item of potential interest to the Museum, the employee must bring it to the attention of the staff. The Museum will have thirty days to purchase the item at the price paid by the employee or shall forfeit the right to purchase.
- C. Deaccession: Objects deaccessioned from the collection shall not be sold, given or transferred to Museum employees, City Council members or their immediate family or representatives unless disposed of in an entirely public manner.
- D. Use of Collection: No member of the staff shall use the Museum collection for a non-Museum related purpose.
- E. Personal Gain: No member of the staff shall use their position with the Museum as a means of obtaining personal gain, unless in an approved manner, for example, consultant work for a fee.

VIII. Access and Security

The Museum staff will aim to provide maximum access to the collection for scholarly and educational uses, while considering the security and conservation of the materials to be used.

- A. Security: Security of the collection will be a priority of the Museum staff and volunteers. At least one member of the Museum work force will be present in unsecured exhibit areas of the Museum when visitors are present.

- B. Research Use: Appointments are required to access materials within the collections. Researchers must utilize collection materials in the presence of Museum staff during regular hours of work.

Researchers will follow handling instructions and care guidelines given by staff, and will complete a Record of Research form.

- C. Reproduction: Reproduction of Museum materials for profit-making ventures may be considered. A licensing agreement must be made with the Museum, and all copyright restrictions must be followed.

CITY OF WEST CHICAGO

PUBLIC SAFETY COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Ordinance No. 16-O-0037

Revision of Chapter 15.5, RAILROADS

AGENDA ITEM NUMBER: 5.C.**FILE NUMBER:** _____**COMMITTEE AGENDA DATE:** November 28, 2016**COUNCIL AGENDA DATE:** December 5, 2016**STAFF REVIEW:** Chief Michael Uplegger**SIGNATURE** _____**APPROVED BY CITY ADMINISTRATOR:** Michael Guttman**SIGNATURE** _____**ITEM SUMMARY:**

We would like to revise the ordinance to reflect the changes of Chapter 15.5 RAILROADS Sec. 15.5-1. Section 15.5-1, Prohibited activities, currently states that it is unlawful for any railroad company or any of its officers, agents, servants or employees to permit or cause any locomotive, engine, car or train of cars to:

- (1) Operate in such a manner as to prevent the use of any motor vehicle for purposes of travel for a period of time longer than ten (10) minutes, except that this provision shall not apply to trains or cars in motion other than those engaged in switching. Each consecutive ten (10) minutes thereafter that any such railroad trains shall be allowed to remain on each railroad crossing shall constitute a separate and distinct offense.
- (2) Obstruct and occupy any street and railroad crossing within the city, in whole or in part, by any train of railroad cars, or part thereof, for and during the period of ten (10) minutes. It shall be the duty of every person owning or operating any railroad upon whose line of roads such obstruction may occur, his agents or employees, on or before the expiration of said ten (10) minutes, when from any cause the entire train cannot be propelled or removed to any one side of any street occupied and obstructed as aforesaid, to cause such cars as may be on or near such crossing to be uncoupled, and some one division of the train as thus made removed from off such street and railroad crossing in such a manner as to have such street entirely free and unobstructed in ten (10) minutes, and such trains, when again coupled, shall be removed forthwith of any such crossings.
- (3) Pass at a grade over and upon any street, alley, highway or other public place within the corporate limits of the city at a lesser rate of speed than ten (10) miles per hour, except trains loading or unloading passengers.
- (4) Sound a whistle or horn from the hour of 10:00 p.m. to the hour of 6:00 a.m. at the following grade crossings: Washington Street; Church Street; George Street; Ann Street; or fail to ring a bell at a distance of at least eighty (80) yards from each such crossing.

We are recommending that Chapter 15.5 RAILROADS Sec.15.5.1, Prohibited activities be removed because the Federal Railway Safety Authorization Act (FRSA) preempts our local Ordinance. The only legitimate authority to regulate the railroad is the federal government as spelled out in the Village of Mundelein vs. Wisconsin Central Supreme Court ruling of 2008.

ACTIONS PROPOSED:

Staff recommends that the Public Safety Committee send Ordinance 16-O-0037 to the City Council for approval.

COMMITTEE RECOMMENDATION:

ORDINANCE NO. 16-O-0037

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES
OF THE CITY OF WEST CHICAGO
CHAPTER 15.5, SECTION 15.5-1**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST CHICAGO IN
REGULAR SESSION ASSEMBLED:

Section 1. That Chapter 15.5, Section 15.5-1 of the Code of Ordinances of the City of West Chicago be deleted in its entirety:

Sec. 15.5-1 –Prohibited activities

It shall be unlawful for any railroad company or any of its officers, agents, servants or employees to permit or cause any locomotive, engine, car or train of cars to:

- (1) Operate in such a manner as to prevent the use of any motor vehicle for purposes of travel for a period of time longer than ten (10) minutes, except that this provision shall not apply to trains or cars in motion other than those engaged in switching. Each consecutive ten (10) minutes thereafter that any such railroad trains shall be allowed to remain on each railroad crossing shall constitute a separate and distinct offense.
- (2) Obstruct and occupy any street and railroad crossing within the city, in whole or in part, by any train of railroad cars, or part thereof, for and during the period of ten (10) minutes. It shall be the duty of every person owning or operating any railroad upon whose line of roads such obstruction may occur, his agents or employees, on or before the expiration of said ten (10) minutes, when from any cause the entire train cannot be propelled or removed to any one side of any street occupied and obstructed as aforesaid, to cause such cars as may be on or near such crossing to be uncoupled, and some one division of the train as thus made removed from off such street and railroad crossing in such a manner as to have such street entirely free and unobstructed in ten (10) minutes, and such trains, when again coupled, shall be removed forthwith of any such crossing.
- (3) Pass at a grade over and upon any street, alley, highway or other public place within the corporate limits of the city at a lesser rate of speed than ten (10) miles per hour, except trains loading or unloading passengers.
- (4) Sound a whistle or horn from the hour of 10:00 p.m. to the hour of 6:00 a.m. at the following grade crossings:
 - Washington Street;
 - Church Street;
 - George Street;
 - Ann Street;

or fail to ring a bell at a distance of at least eighty (80) yards from each such crossing.

(Ord. No. 1390, § 2, 1-2-79)

Section 2. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict, expressly repealed.

Section 3. That this Ordinance shall be in full force and effect ten (10) days after its passage, approval, and publication in pamphlet form in the manner required by law.

PASSED, this 5th day of December, 2016

Alderman L. Chassee	_____	Alderman J. Beifuss	_____
Vacant – Ward 2	_____	Alderman J. Sheahan	_____
Alderman L. Grodoski	_____	Alderman A. Hallett	_____
Alderman S. Dimas	_____	Alderman M. Ferguson	_____
Alderman J.C. Smith, Jr	_____	Alderman K. Meissner	_____
Alderman G. Garcia	_____	Alderman R. Stout	_____
Alderman J. Banas	_____	Alderman N. Ligino-Kubinski	_____

APPROVED as to form: _____
City Attorney

APPROVED this 5th day of December, 2016.

Mayor, Ruben Pineda

ATTEST:

Nancy M. Smith, City Clerk

PUBLISHED: _____

City of West Chicago

Police Department Monthly Report

October 2016

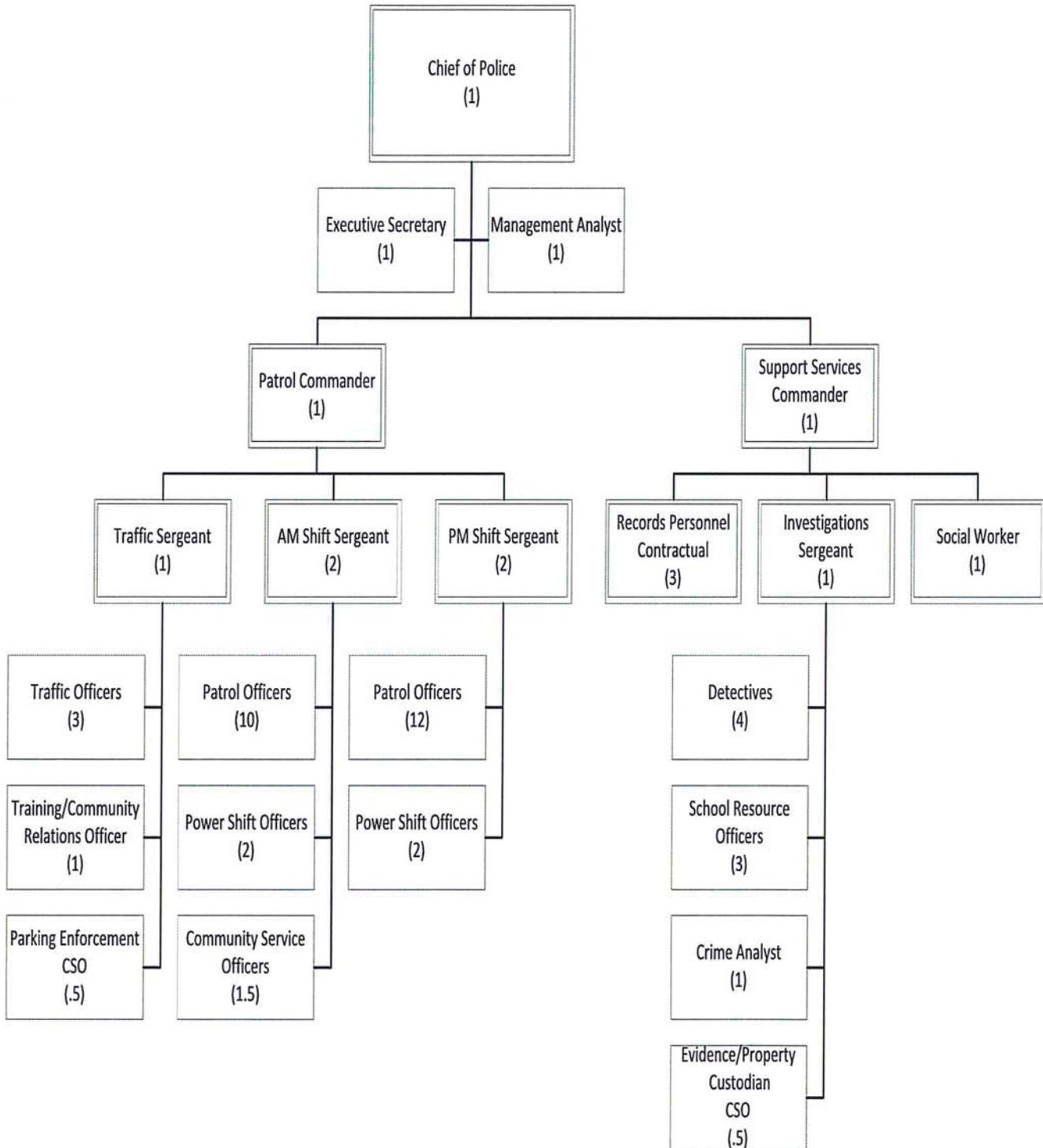


Table of Contents

Organizational Chart	3
Department Overview	4
Personnel.....	5
Criminal Activities.....	6-8
Monthly Performance.....	9
Officer Activities.....	10-12

West Chicago Police Department

04/01/2016



Department Overview

The Mission of the West Chicago Police Department is to Protect Life and Liberty, Provide Quality Police Services, and Forge Community Partnerships with Integrity and Professionalism.

There are three divisions in the Police Department: Office of the Chief of Police, Support Services Division, Patrol Division.

The Office of the Chief of Police's primary responsibility is to provide general management direction and control for the Department. The Office of the Chief of Police consists of the Management Analyst, and the Executive Secretary.

The Support Services Division consists of the Investigations Unit, School Resource Officers, Crime Analysis, Evidence/Property, Vehicle and Building Maintenance, Records, and Social Services.

The Patrol Division consists of Uniformed Patrol, Traffic Safety Unit, Community Relations and Community Service Officers.

Personnel

On Wednesday, October 5th, Chief Uplegger, Commander Laub, Sergeant Shackelford and Officer Bertany participated in Walk/Bike to School with students from Norton Creek Elementary School.



During October, Officers Levato and Potts, along with staff from the West Chicago Community High School and representatives from World Relief DuPage, met with refugee families to assist with their transition into our community.

On October 19th, School Resource Officer Fuller held the first peer jury session for the school year. There was a total of four (4) cases. The Peer Jury program is designed as a diversion program for juveniles who commit non-violent crimes. The youths meet with a panel of their peers, explain their situation and at the recommendation of their peers, receive some form of a consequence, be it community service or an apology letter to the victim, etc..

Criminal Activities

Criminal Damage to Property:

Person(s) unknown entered seven (7) buildings on the Harry Kuhn Construction property located at 1266 E. North Avenue and threw things around that had been left by the company.

Person(s) unknown shattered the front window to the La India grocery store on Joliet Street. The damage appears to have been caused by a BB or pellet type gun.

Burglary to Motor Vehicle:

Person(s) unknown entered a locked car parked in the 2700 block of Davenport Drive and removed a purse containing \$120.00. The purse was later recovered in a neighboring yard minus the \$120.00.

Person(s) unknown entered five (5) unlocked vehicles parked in the 2700 and 2800 blocks of Stockberry Lane. The glove boxes and center consoles were gone through, but nothing was taken.

Person(s) unknown entered a locked car parked in the 2300 block of Fairchild Lane and removed change and gift cards from the vehicle.

Person(s) unknown entered a car parked in the 2400 block of Barnhart Street and removed change from the center console. The owner of the vehicle advised that the door locks on the vehicle do not work.

Person(s) unknown entered several unlocked vehicles parked in the 2600 block of Lehman Drive and removed a bottle of perfume from one of the vehicles. Nothing is believed to have been taken from the other vehicles.

Person(s) unknown entered an unlocked car parked overnight in the 1700 block of Brookwood Drive and removed a Coach purse, cash and gift cards.

Person(s) unknown entered an unlocked car in the 100 block of Ingaltton Avenue and removed a purse containing cash, a debit card and a check book.

Criminal Activities

Burglary to Motor Vehicle:

Person(s) unknown entered an unlocked car in the 100 block of W. Roosevelt Road and removed a wallet, which contained a number of ID cards and a debit card for an unknown bank.

Person(s) unknown entered an unlocked vehicle in the 2000 block of Franciscan Way and removed a purse containing an ID card, along with debit and credit cards.

Person(s) unknown entered an unlocked car in the 900 block of N. Neltnor Boulevard and removed a purse containing a driver's license, as well as debit and credit cards.

Criminal Damage to Motor Vehicle:

Person(s) unknown broke windows on a vehicle parked in the 200 block of E. Roosevelt Road. The offenders left the scene on bicycles. Witnesses provided information and suspect information is being developed.

Person(s) unknown damaged a car as it drove in the area of Joliet and Brown Streets. The offender threw an egg at the car, chipping the vehicle's paint at the point of impact.

A vehicles tire was damaged in the 700 block of W. Forest Avenue. The victim believes they know the identity of the offender. The case is under investigation.

Person(s) unknown shattered the driver's side window of a vehicle parked in the 200 block of Parker Avenue. It is unknown what object was used to cause the damage.

Person(s) unknown shattered the rear window of a vehicle parked in the 800 block of Brown Street. It is unknown what object was used to cause the damage.

Person(s) unknown damaged a vehicle parked in the 800 block of Burr Oaks Drive. The windshield was shattered by a rock.

Person(s) unknown damaged a vehicle parked in the 500 block of Carriage Drive. The passenger side window of the vehicle was shattered by a BB or pellet type projectile.

Person(s) unknown damaged a vehicle parked on Barber Street south of Conde Street. The rear driver's side window was broken by a BB or pellet.

Criminal Activities

Burglary:

Person(s) unknown entered Yahira's Salon and Spa in the 200 block of E. Roosevelt Road. The business had been rummaged through and \$100.00 was removed. Entry was gained by prying the rear door to the business open.

Person(s) unknown entered Midas on Roosevelt Road and removed \$220.00 from the business. Entry was made by breaking a window on the overhead garage door.

Residential Burglary:

Person(s) unknown entered a house in the 1100 block of Gates Street and removed a safe containing \$40,000.00 in cash and some jewelry. Entry was made by forcing a basement window open.

Person(s) unknown entered an apartment in the 1200 block of Kings Circle and removed laptop computers, a monitor, converter boxes, a change jar and other electronic items. The point of entry is unknown, but the resident does leave the patio door to the apartment unlocked.

A suspect known to the victim entered a residence in the 600 block of Parkside Drive and removed a bottle of hydrocodone pills and a hunting knife. The case is under investigation.

Criminal Defacement:

Person(s) unknown spray painted three (3) fences with non-gang related graffiti in the area of Barber Street and Augusta Avenue and in the 200 block of Augusta Avenue.

Person(s) unknown spray painted non-gang related graffiti on a shed in the 600 block of W. Washington Street.

Retail Theft:

An offender placed \$80.00 in groceries in a backpack and left the Jewel Food Store without paying for the merchandise. The offender was detained by an employee as he exited the store. The offender admitted to attempting to steal the items and was subsequently issued a local ordinance citation for Retail Theft and served with a Criminal Trespass to Property letter.

Aggravated Criminal Sexual Assault:

School Resource Officer Fuller received a report of an aggravated criminal sexual assault of a minor that has been occurring in the 200 block of N. Neltor Boulevard and a second location. The victim could not provide a timeline for the abuse. DCFS and the DuPage County Children's Center were contacted and will handle the investigation.

Monthly Performance

Activities	July 2016	August 2016	Sept. 2016	October 2016	Year to Date Total 2016	Year to Date Total 2015	Total 2015
Calls for Service (911 Calls)	928	941	925	804	8,549	8,552	10,125
Officer Generated Activity	1,836	1,905	1,712	2,009	18,118	13,938	17,031
Traffic Stops	800	967	780	835	7,571	2,733	3,336
Traffic Citations	198	299	236	218	2,383	2,257	2,597
Warnings	641	692	570	632	5,652	1,029	1,267
Parking Citations	310	235	266	230	3,287	2,391	2,915
Traffic Crashes	72	90	83	69	795	847	1,014
Incident Reports	345	299	353	348	2,924	2,941	3,419

Officer Activities

On October 1st, Officers Smurawski, D. Calabrese and Flanigan and Sergeant Gaztambide were dispatched to the 800 block of Lorlyn Drive in regard to an armed robbery that just occurred. The victim alleged two subjects approached him in the lot, pointed a gun at him, punched and kicked him and took his wallet and Air Jordan gym shoes. A suspect was identified and was interviewed by Detectives Herbert and Peterson. The suspect admitted her involvement, provided the name of one of the other offenders and was released. At a later date, an arrest warrant was obtained for her arrest for one count of Aggravated Robbery. She turned herself in and was able to post bond and was released. An arrest warrant for Aggravated Robbery was obtained for the offender armed with the gun during the robbery. He was arrested and confessed to his role in the robbery.

On July 30th, Officer Nielsen took a report of a deceptive practice. A business had been paid for an invoice with a check drawn on a closed account. The suspect was contacted by Sergeant Calabrese and he agreed to make payment, but failed to follow through. An arrest warrant for Deceptive Practice was obtained by Officer Nielsen. The offender was arrested on October 4th by Officer Griffin. The offender was able to post the required bond and was released.

On May 23rd, Officer Moos was dispatched to the Wood Glen Pavilion on North Avenue for a report of a resident who alleges she was touched inappropriately by a staff member. Detective Herbert followed up with interviews of facility staff, reviewed Department of Public Health Investigation documents and arranged for a polygraph examination to be taken by the suspect. On October 4th, Detective Herbert obtained an arrest warrant for the suspect for one count of Attempt Sexual Misconduct with a Person with a Disability.

On August 5th, Officers Sauseda, Langelan, Cummings, Flanigan and Makofski were dispatched to the Walgreen's regarding a strong armed robbery in progress. The offenders had left the scene, but surveillance video from the store showed the possible offenders. Detective Bowers was able to develop suspect information and arrest warrants were obtained for two adult offenders for Aggravated Battery. Paperwork was also prepared to file on a juvenile in Juvenile Court for two counts of Aggravated Battery.

Officer Activities

On October 9th, Officers Fearon, Sauseda, Gelsomino and Zepeda were dispatched to the Laundry King on Roosevelt Road, regarding two (2) individuals thought to be under the influence of drugs. Upon arrival, officers located the subjects. One was found to be in possession of an eighteen inch long machete knife. He was arrested for Unlawful Use of a Weapon and released from custody after being served with a no trespass letter. The second subject was found to be wanted on an arrest warrant out of DuPage County for Failure to Appear on a traffic charge. Unable to post bond on the warrant, he was transported to the DuPage County Jail.

On August 17th, 2016, Officer Richards responded to Menards for a reported Retail Theft. \$1,250 in merchandise was stolen. The suspect is believed to have committed the same offense at other Menards in Illinois and Wisconsin. Follow-up by Detective Herbert led to identification of the suspect. An arrest warrant for felony Retail Theft was obtained for the offender. The offender has not been arrested as of yet as multiple arrest warrants are still pending in Lake County, Illinois for similar charges.

On October 20th Officers Cummings and Bertany responded to the 400 block of Colford Avenue for a call of a reported drug overdose. Upon arrival the victim was found unconscious with labored breathing. A dose of NARCAN was administered. The victim regained consciousness and was transported to the hospital for further medical attention.

On October 24th, Officers Alaniz and Stewart were dispatched to the Tampico Grocery store on Main Street for a report of a fraud in progress. The offender was attempting to cash a fake check. Upon officers arrival, the suspect fled the scene on foot. Officers apprehended the suspect and transported him back to the Police Station where he was interviewed. Assisted by Sergeant Gaztambide, the offender admitted the check was fake. A fingerprint inquiry was also initiated which determined the offender had used a false name and was wanted on a number of outstanding arrest warrants. The subject was charged with a felony count of Arrest Prior to Requisition and transported to DuPage County Jail to await extradition to Texas. West Chicago charges are pending.

On October 24th, Officer Gelsomino, D. Calabrese, Flanigan, Zepeda and Sergeant Gaztambide were dispatched to Reed-Keppler Park for a report of men in clown masks attacking people. A traffic stop was made on a vehicle fitting the description of a car that had left the area. A clown mask, bat and pipe were located in the vehicle. The juveniles later confessed to wearing the masks and chasing individuals with the bat and pipe so that they could post it to Facebook. The five (5) youths were cited for Disorderly Conduct and released to their parents. One juvenile was also issued a citation for Battery.

Officer Activities

On October 28th, Officers Winton and Kowalik were dispatched to the 100 block of E. Geneva Street for an unknown medical problem. Upon arrival they located an unconscious female with difficulty breathing and foaming at the mouth. A dose of NARCAN was administered and she regained consciousness. She was transported to the hospital for further medical attention.

In the beginning of October there were nine (9) reported Burglary to Motor Vehicles that occurred within a two day period in the Cornerstone Lakes Subdivision. Detective Peterson received information from the Wayne Police Department that on the evening prior to our burglaries, Wayne encountered two (2) individuals walking around with back packs. The Wayne pd had obtained a warrant on one of the individuals for an unrelated matter. The individual was later arrested on the authority of the Wayne Police Department's arrest warrant by the Will County Sheriff's Office and subsequently interviewed by Detective Peterson. The individual admitted to his involvement along with another co-defendant in approximately ten (10) burglaries at Cornerstone Lakes. Charges are pending at this time.

Four (4) vehicles were burglarized in the Cornerstone Lakes neighborhood. During the investigation Detective Bowers was provided with a video from a Cornerstone Lakes resident that showed the possible suspect. Detective Bowers learned the offenders were the same suspects who had stolen a vehicle from St. Charles. The offenders were identified as a four-man crew from Chicago. One of the individuals involved is a juvenile. The case is still under investigation.

During the same time as the Cornerstone Lakes burglaries, the Meadow Wood neighborhood was also burglarized. It was learned through the investigation the crimes were not related. Two individuals, an adult and a juvenile, were subsequently arrested and charged by Detective Bowers.