

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

NOTICE

PUBLIC AFFAIRS COMMITTEE

**Monday, August 28, 2017
6:00 P.M. - Committee Room (A)**

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Public Affairs Committee of July 24, 2017
3. Public Participation / Presentations
4. Items for Discussion
5. Items for Consent
 - A. CROP Hunger Walk - St. Andrews Lutheran Church
 - B. West Chicago Frosty 5K Walk/Run
 - C. Wheaton Academy Homecoming Fireworks
 - D. 2017 Railroad Days Festival - Final Report
6. Unfinished Business
7. New Business
8. Reports from Staff
 - A. West Chicago Police Department Monthly Report
9. Adjournment

DRAFT

MINUTES

PUBLIC AFFAIRS COMMITTEE

Monday, July 24, 2017 6:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum.

Chairman Chassee called the meeting to order at 6:00pm. Roll Call found Brown, Garcia, Meissner and Gagliardi.

Alderman Hallett and Birch Ferguson was not in attendance.

2. Approval of Minutes.

A. Public Affairs Committee Minutes of June 26, 2017. Alderman Brown made a motion, seconded by Alderman Meissner to approve the minutes of the Public Affairs Committee meeting with no changes. Voting Aye: Chairman Chassee, Alderman Brown, Garcia, Meissner and Gagliardi. Voting Nay: 0. Motion carried.

3. Public Participation / Presentations.

Alderman Ferguson addressed the Committee on Video Gaming and expressed his opposition to having this ordinance passed.

4. Items for Discussion.

Alderman Meissner had requested at the Public Affairs Committee meeting in January 2017 to have yield signs placed at the intersections of Persimmon Avenue, High Ridge Drive and Meadow Ridge Drive. Alderman Meissner informed staff that the yield signs were put in place except on Meadow Ridge Drive and were also taken down by unknown subject(s). Chief Uplegger did inform staff that he would look into this matter.

5. Items for Consent.

A. Resolution No. 17-R-0043 Intergovernmental Agreement between the County of DuPage and the City of West Chicago for participation in the DuPage Justice Information System (DuJIS) Project. Alderman Brown made a motion, seconded by Alderman Meissner to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Brown, Garcia, Meissner and Gagliardi. Voting Nay: 0. Motion carried.

B. West Chicago Halloween Parade. Alderman Brown made a motion, seconded by Alderman Garcia to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Brown, Garcia, Meissner and Gagliardi. Voting Nay: 0. Motion carried.

6. Unfinished Business.

7. New Business.

8. Reports from Staff.

A. West Chicago Monthly Police Report

9. Adjournment. Alderman Garcia made a motion to adjourn, seconded by Alderman Gagliardi. The motion was approved by voice vote, and the meeting adjourned at approximately 6:12pm.

Respectfully submitted,

Yakaira Bautista

Executive Secretary to the Chief of Police
West Chicago Police Department

CITY OF WEST CHICAGO

Public Affairs Committee AGENDA ITEM SUMMARY

ITEM TITLE:

CROP Hunger Walk
St. Andrew Lutheran Church
October 15, 2017

AGENDA ITEM NUMBER: 5.A.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: August 28, 2017
COUNCIL AGENDA DATE: _____

STAFF REVIEW: Bill Ganek

SIGNATURE  _____

APPROVED BY CITY ADMINISTRATOR:

SIGNATURE _____

ITEM SUMMARY:

St. Andrew Lutheran Church is requesting permission for the 7th Annual DuPage United CROP Hunger Walk to take place on Sunday, October 15, 2017.

Participants can choose either a 1.4 mile or 2.6 mile walk route. The walk routes have been reviewed by staff from the Police and Public Works Departments as well as the West Chicago Fire Protection District. The event narrative and map showing the course routes are attached.

Both walk routes take place on existing public sidewalks, beginning and ending at St. Andrew Lutheran Church. Prince Crossing Road is the only major road crossing planned. St. Andrew Lutheran Church is requesting Police Department assistance crossing walk participants safely to and from church property and the sidewalk on the west side of Prince Crossing Road.

Organizers will notify residents along the course two weeks prior to the event.

St. Andrew Lutheran Church has submitted a certificate of insurance and endorsements from Church Mutual Insurance Company naming the City of West Chicago as additionally insured. The certificate of insurance and endorsements have been reviewed and approved by City of West Chicago staff.

ACTIONS PROPOSED:

Recommend event for approval.

COMMITTEE RECOMMENDATION:

Special Event Permit Application
Section 2: Narrative

General

The Crop Walk is an annual fund raising event for Church World Services and includes approximately thirteen other local churches throughout Du Page County. The participating churches take turns hosting the event and St. Andrew last hosted this event in October 2014. Please refer to the brochure attached to the special event application. We are expecting 150 to 200 participants.

Event Timeline

The event date is Sunday October 15, 2017. Below is the event timeline. Return times are approximate.

Registration	1:30 pm
Prayer service	1:45 pm
Step off	2:15 pm to 2:30 pm
Walkers return	3:00 pm to 4:00 pm

Safety / First Aid / Route Patrol

At the end of the opening prayer service there will be a discussion of the course routes, safety reminders and any notable items observed along the routes. In the event of inclement weather the walk will be cancelled. Basic first aid will be available. St. Andrew volunteers will patrol the routes in vehicles and/or have volunteers located to monitor the participants.

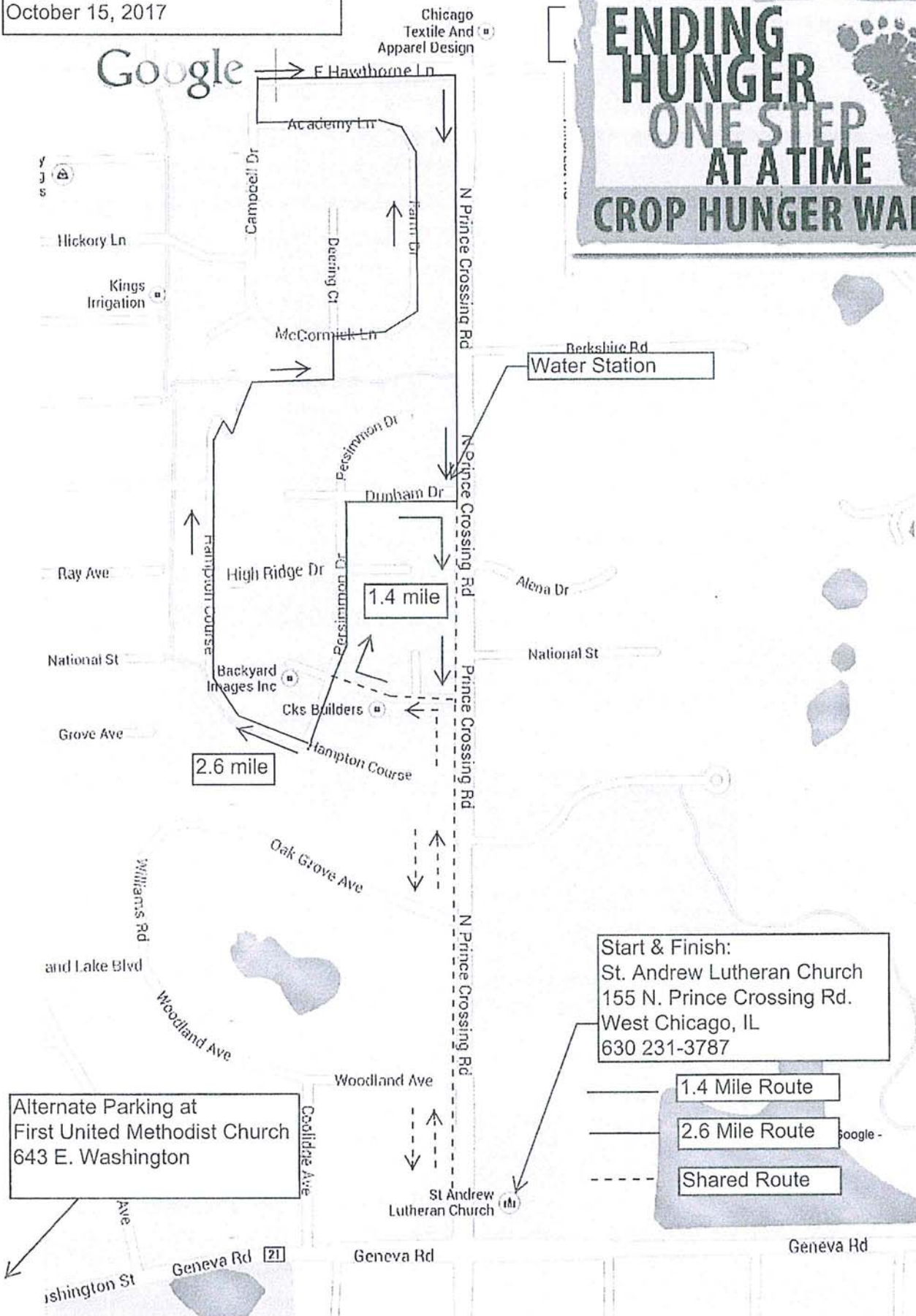
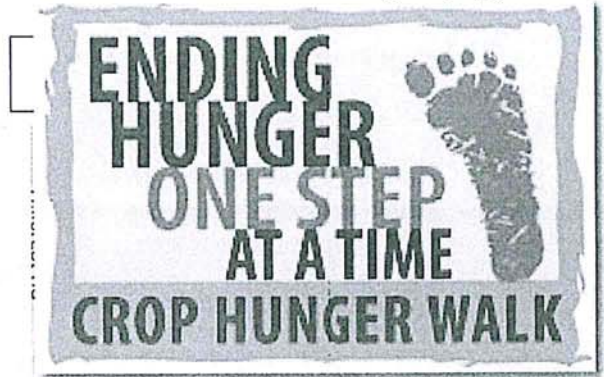
Logistics

Participants chose either the 1.4 mile or 2.6 mile walking routes. The routes are planned to use the existing public sidewalks. No major road crossings are planned with the exception of Prince Crossing Road. Due to the large number participants St. Andrew is requesting West Chicago's assistance in crossing the walkers safely to/from church property and the sidewalk on the west side of Prince Crossing Road as noted in the special event application.

The route markers are 8.5" x 11" cardboard signs stapled to wooden stakes and St. Andrew volunteers locate the markers approximately every 1/8 mile and at any intersection or turn. The route markers are placed about 2 hours before the event and taken down about 1 hour after the event. Course route maps will be available to the participants.

A water station comprised of a folding table, chairs and garbage/recycling cans will be setup on the course. If the weather is warm St. Andrew may set up a 10'x10' sun canopy. St. Andrew volunteers will be at the table to hand out bottles of water. Empties will be brought back to the church for recycling and refuse disposed.

Crop Hunger Walk 2017 Route Map
October 15, 2017





**7th Annual
Northwest DuPage United
CROP Hunger Walk**

Sunday, October 15, 2017

Registration: 1:30 p.m.

Prayer Service: 1:45 p.m.

Step-Off: 2:15 p.m.

**St. Andrew Lutheran Church
155 N. Prince Crossing Road
West Chicago, IL 60185**

**1.4 or 2.6 mile
Walk Against Hunger**

Everyone is welcome...
Get a Donation Envelope from your church
recruiter or call:

**David Wenz
630-292-2673**

Walk on the web...
www.crophungerwalk.org/northwestdupageil

There is Enough for All

Developing strong, self-sustaining communities is at the very heart of the CWS mission to eradicate hunger and poverty in the world. Based on the premise that there indeed is enough for all, CWS joins with local partners in developing countries to improve lives by making available the tools, resources and opportunities necessary for impoverished people to develop stepping stones for their ascent from poverty.

Help Change the World

- ✦ Access to land to grow food is essential for both indigenous communities long denied right to their ancestral lands, and
- ✦ to the women smallholder farmers who grow the vast majority of food consumed around the globe.
- ✦ Ensuring proper nutrition in the first 1,000 days of a child's life is key to their healthy growth and realizing their full potential later in life.
- ✦ Water – safe and accessible – is at the very heart of a community's ability to thrive.
- ✦ Food security and nutrition improve when clean, stable water sources help diversify crops.
- ✦ Health improves because clean water means less disease.
- ✦ Standards of living rise because people spend less time searching for water, and more time getting an education or earning a living.



*Sources:
Church World Service website; photos – Lisa Hayes/CWS.*

"I want you to share your Bread with the hungry, open your homes to the homeless poor, remove the yoke of injustice, let the oppressed go free.

-- Isaiah: 58



25% of the funds raised support Neighborhood Food Pantries, the Hanover Township Food Pantry, and West Chicago PADs.

75% of the funds support Church World Service (CWS) and other international agencies for disaster relief and self-help development projects throughout the world.

Goal: 150 Walkers raising \$25,000

Ways to Participate:

- Walk the 1.4 or 2.6 mile route
- Support a Walker with a generous donation
- Use the online CROP Walker option
- Be a Spirit Walker – raise funds though unable to walk
- Be a volunteer helper on Walk Day
- Recruit and promote the Walk in your Church or Group
- Pray for the CROP Hunger Walk and for the poor and hungry.

The following churches are participating in the 2017 NW DuPage United CROP Hunger Walk:

From Carol Stream:

- St. Andrew United Methodist Church
- Heritage Presbyterian Church
- Lutheran Church of the Master
- The Gathering

From Bartlett:

- Living Lord Lutheran Church
- Good Shepherd United Methodist Church
- Immanuel United Church of Christ

From Bloomingdale:

- Church of the Incarnation

From West Chicago:

- First United Methodist Church
- St. Michaels United Church of Christ
- St. Andrew Lutheran Church

From Schaumburg:

- Prince of Peace Lutheran

From Wayne:

- Little Home Church UCC


CHURCH WORLD SERVICE
888-297-2767



**7 Anual
Noroeste DuPage
Caminata**

Domingo, Octubre 15, 2017

Registro: 1:30 p.m.

Servicio de Oración: 1:45 p.m.

Partida: 2:15 p.m.

**St. Andrew Lutheran Church
155 N. Prince Crossing Road
West Chicago, IL 60185**

**1.4 o 2.6 Milla
Caminata Contra el Hambre**

Todos son Bienvenidos...

Obtén un sobre de donación de tu reclutador de
iglesia o llamada:

**Dave Wenz
630-292-2673**

Camina por la página de internet...
www.crophungerwalk.org/northwestdupageil

Hay suficiente para todos

El desarrollo de comunidades fuertes y autónomas está en el corazón mismo de la misión de CWS para erradicar el hambre y la pobreza en el mundo. Basado en la premisa de que de hecho es suficiente para todos, CWS se une con socios locales en los países en desarrollo para mejorar la vida poniendo a su disposición las herramientas, los recursos y las oportunidades necesarias para las personas pobres para desarrollar escalones para su ascenso desde la pobreza.

Ayuda a Cambiar el Mundo

- ✦ El acceso a la tierra para cultivar alimentos es esencial tanto para las comunidades indígenas a largo negado el derecho a sus tierras ancestrales, y
- ✦ a los agricultores las mujeres pequeños productores que cultivan la gran mayoría de los alimentos que se consumen en todo el mundo.
- ✦ Asegurar una nutrición adecuada en los primeros 1,000 días de vida de un niño es la clave para su crecimiento saludable y realizar todo su potencial en el futuro.



- ✦ Agua - segura y accesible - está en el corazón mismo de la capacidad de una comunidad para prosperar.
- ✦ La seguridad alimentaria y la nutrición mejoran cuando las fuentes de agua, estables limpias ayudan a diversificar

los cultivos.

- ✦ La salud mejora porque el agua limpia significa menos enfermedades.
- ✦ Nivel de vida aumenta porque las personas pasan menos tiempo en busca de agua, y más tiempo para conseguir una educación o ganarse la vida.

Sources:

Church World Service website; photos - Lisa Hayes/CWS.

"Quiero que compartas tu pan con el hambriento, abre tu casa a los pobres sin techo, quita el yugo de la injusticia, libera a los oprimidos.

-- Isaías: 58



El 25% de los fondos recaudados apoyo vecinal despendas de alimentos, el municipio de Hannover despensa de alimentos, y PADS de West Chicago.

El 75% de los fondos de apoyo Servicio Mundial de Iglesias (CWS) y otros organismos internacionales para proyectos de desarrollo de socorro y de autoayuda en todo el mundo.

Meta: 150 Caminantes recaudando \$25,000

Maneras de Participar:

- Caminar por la ruta 1.4 o 2.6 millas
- Apoyar a un caminante con una donación
- Utilice la opción CULTIVOS en línea
- Sea un Espíritu Walker - recaudar fondos, aunque no puede caminar
- Sea ayudante voluntario el día de la caminata
- Reclutar y promover la caminata en su iglesia o grupo
- Oren por el CROP Walk y para los pobres y hambrientos

Las siguientes Iglesias están participando en la Caminata 2017 NW DuPage:

De Carol Stream:

- St. Andrew United Methodist Church
- Heritage Presbyterian Church
- Lutheran Church of the Master
- La Reunion

De Bartlett:

- Living Lord Lutheran Church
- Good Shepherd United Methodist Church
- Immanuel United Church of Christ

De Bloomingdale:

- Church of the Incarnation

De West Chicago:

- First United Methodist Church
- St. Michaels United Church of Christ
- St. Andrew Lutheran Church

De Schaumburg:

- Prince of Peace Lutheran

De Wayne:

- Little Home Church UCC



CITY OF WEST CHICAGO

Public Affairs Committee AGENDA ITEM SUMMARY

ITEM TITLE:

West Chicago Frosty 5k
December 2, 2017

AGENDA ITEM NUMBER: 5.B.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: August 28, 2017

COUNCIL AGENDA DATE: _____

STAFF REVIEW: Bill Ganek

SIGNATURE



APPROVED BY CITY ADMINISTRATOR:

SIGNATURE

ITEM SUMMARY:

The City of West Chicago will be organizing a Frosty 5k Walk/Run & Kids Fun Run event. This event will take place on Saturday December 2, 2017 with registration opening at 7:30 a.m. and the race beginning at 8:30 a.m. This event is intended to expand programming for Frosty Fest which takes place later that day from 4:00 p.m. – 7:00 p.m. It also seeks to promote the Healthy West Chicago initiative.

A detailed event proposal and race route is attached. The race route has been reviewed by City staff and the Police Department. The race route is subject to minor changes pending confirmation of 5k distance by course certifier.

Race Time Inc. has offered to donate select race services and resources to reduce the overall cost for the City to produce the event. The City's Special Events Coordinator will coordinate Frosty 5k & Kids Fun Run activities with Race Time Inc., the Frosty Fest Volunteer Committee, Police Department and Public Works, in cooperation with the Park District and Fire Protection District.

Certificates of insurance naming the City as additional insured and hold harmless waivers will be secured as necessary.

ACTIONS PROPOSED:

Recommend approval of the following:

- Rolling street closures along race route.
- Use of City services; police and public works.
- Approval to be contingent on the satisfaction of pertinent City departments, liability issues, and an emergency plan.

COMMITTEE RECOMMENDATION:


City of West Chicago SPECIAL EVENT PERMIT APPLICATION for City-sponsored Events



Name of Event: West Chicago Frosty 5k
Location of Event: Downtown West Chicago & surrounding area (refer to map for route)
Date(s) of Event: 12/02/2017 Hours of Event: 8:30am to 10:00am Est. Attendance: 100
Name of Sponsoring Organization(s): City of West Chicago & Race Time Inc.
Contact person from sponsoring organization: Bethany Bayci
Cell Phone: 708-710-6914 E-mail: bbayci@westchicago.org

Is this an annual event? ☐ Yes ☐ No If Yes, provide next year's event date: 12/01/2018

**Signatory agrees to abide by the State of Illinois Firearm Concealed Carry Act.
*All applications must be signed.**

 Bethany Bayci 8/21/17
(Signature*) (Print Name of Signatory) (Date)

FOR OFFICE USE ONLY

Based on the information which has been submitted, the request for a permit has been:

☐ Approved Permit No. _____

Authorized Signature

Title

Date

☐ Denied
Remarks:

**City Sponsored Special Event
Frosty 5k & Kids Fun Run Special Event Proposal
Saturday December 2, 2017**

Event Overview

The Frosty 5k & Kids Fun Run will be sponsored by the City of West Chicago, with the support of Race Time Inc. This event will take place on Saturday December 2, 2017 with the race beginning at 8:30 a.m. This event will attract participants from West Chicago and surrounding communities. It is intended to expand programming on the day of Frosty Fest while also promoting the Healthy West Chicago initiative. The Frosty 5k & Kids Fun Run will include features such as a long sleeve race t-shirt, Santa hats (for participants who register early), and awards by gender/age group.

Race Time Inc. has offered to donate select race services and resources to reduce the overall cost for the City to produce the event. The City's Special Events Coordinator will coordinate Frosty 5k & Kids Fun Run activities with Race Time Inc., the Frosty Fest Volunteer Committee, Police Department and Public Works, in cooperation with the Park District and Fire Protection District.

History & Vision

A similar Frosty 5k and 1 Miler event took place in 2015. Based on staff and event organizer feedback, the 2015 race disrupted Frosty Fest set up and logistics later that day. Furthermore, the 2015 event attracted only 38 participants. This event proposal seeks to overcome the issues experienced in 2015 and increase participation.

In order to eliminate the risk of disrupting Frosty Fest activities, the race will take place in the morning, with clean up to be completed before Frosty Fest set up begins. In order to attract more runners, this year's race will include efforts to appeal to all income, age, and ability levels. The race will also incorporate 5k industry standards and offer new event features. Some of these event features include new 5k race route, new registration incentives, and new participant benefits.

Registration & Fee Structure

5K Run/Walk Adult (18 and older) \$30.00

5K Run/Walk Student (17 and under) \$10.00

Kids Fun Run: Free

- *Resident Discount:* West Chicago residents will be offered a \$5 discount.
- *Event promotion:* All participants who register for the Frosty 5k or the Kids Fun Run by Monday, November 6, 2017 will receive a Santa hat.

Similar 5ks in neighboring towns have registration fees ranging from \$30-40. By setting the fee lower than surrounding communities' 5ks, this event has the potential to attract more participants and engage low-income families that may otherwise not consider participation. For reference, in 2015 the "Adult" participant fee was \$35 for West Chicago Residents and \$40 for Non-West Chicago Residents.

Main Event Schedule*

6:30 AM Staff & Volunteer Set-Up Begins

7:30 AM Registration Opens

8:15 AM Registration Closes

8:30 AM 5K Walk/Run starts

9:30 AM Kids Fun Run starts (approximate; after last 5k participant crosses finish line)

9:45 AM Awards Announced/Distributed

10:00 AM Site Clean Up Begins

11:00 AM Site Clean Up Ends

Community/Business Development Initiatives

The Special Events Coordinator will collaborate with the Business Development Coordinator to implement strategies to enhance Community Development initiatives through this event. Efforts will focus on attracting Frosty 5k & Kids Fun Run participants to Downtown West Chicago for Frosty Fest later that day, while boosting downtown business activity throughout the weekend. Below are ideas for consideration:

- Conduct a Frosty 5k & Kids Fun Run winners' recognition ceremony at Frosty Fest during the evening program. Although winners will receive individual awards at the 5k event, an additional incentive could be offered to winners to encourage participants to return downtown. Incentive ideas: holiday swag, featured group photo opportunity to include race winners with the Mayor and Frosty mascot, local business gift cards or coupons, etc.
- Compile participant goodie bags using community business collateral so businesses can take part in this free advertising opportunity.
- Secure coupons and vouchers from local businesses valid for Frosty Fest night or weekend only.
- Secure additional prizes for winners tied to local businesses such as free lunch/dinner/dessert at local restaurant, small retail item, etc.

Race Timing and 5k Course Organizer

Organizer: Race Time Finish Line Management & Timing Company

Website: <http://www.racetime.info/>

Contact: Julie Pearson

Email: racetime21@hotmail.com

Awards

5K Run: Awards will be distributed to one male and one female in each of the following categories/age groups. Overall, 10 & under, 11 – 14, 15 – 19, 20 – 29, 30 – 39, 40 – 49, 50 – 59, 60 – 69, 70 & over

5k Walk/Run Participants Receive:

Long-sleeve Frosty 5k t-shirt

Kids Fun Run Participants Receive:

Finisher's ribbon or small prize

All Event Attendees Receive the Following:

Water

Hot coffee

Aid/water stations at Start/Finish and near mile markers 1 and 2 along the course

First-aid tent

Light breakfast items/snacks (fruit, granola bars, and bagels)

Official Chip time

Music and announcer at Start/Finish

Website & Registration Structure

- Participants will register using Race Time Inc.'s online platform.
- Participants can also register by submitting a completed "Frosty 5k Registration Form" to Race Time Inc. with cash or check payment.
- Electronic signature of liability "Waiver & Release" will be required.
- Volunteer sign-up option will also be available.

City of West Chicago | County of DuPage, Esri, HERE, Garmin, INCREMENT P, NGA, USGS

2017 Frosty 5k Proposed 5k Race Route
Turn by Turn Directions
December 2, 2017

- **Start: Turner Ct.**
- Southwest on Turner Ct.
- Right/Southwest onto pedestrian underpass
- Right/West onto Geneva St.
- Immediate Left/South onto Wood St.
- Right/West onto Pomeroy St.
- Left/South onto Factory St.
- Left/East onto Brown St.
- Right/South onto Joliet St.
- Left/East onto Glen Ave.
- Left/North onto Bishop St.
- Left/West onto Brown St.
- Right/North onto Barber St.
- Left/East onto Spencer St.
- Right/North onto Allen Ave.
- Left/West onto Geneva St.
- Right/Northeast onto pedestrian underpass
- Left/Northwest on Turner Ct.
- **Finish: Turner Ct.**

CITY OF WEST CHICAGO

Public Affairs Committee AGENDA ITEM SUMMARY

ITEM TITLE:

Homecoming Fireworks Display
Wheaton Academy
October 6, 2017

AGENDA ITEM NUMBER: 5.C.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: August 28, 2017
COUNCIL AGENDA DATE: _____

STAFF REVIEW: Bill Ganek

SIGNATURE  _____

APPROVED BY CITY ADMINISTRATOR:

SIGNATURE _____

ITEM SUMMARY:

Wheaton Academy is requesting permission for a fireworks display to take place on Friday, October 6, 2017 at 9:30 p.m., after the school's homecoming soccer game. The West Chicago Fire Protection District is aware of this request. Residents in the surrounding neighborhoods will be notified by Wheaton Academy of the date and time of the fireworks display in advance of the event.

Wheaton Academy has submitted proof of insurance from Liberty Mutual Insurance Company which has been reviewed and approved by City of West Chicago staff.

A Fireworks Permit will be secured through the Fire Protection District.

ACTIONS PROPOSED:

Recommend approval of the request to discharge fireworks at Wheaton Academy, pending receipt of an approved Fireworks Permit from the West Chicago Fire Protection District.

COMMITTEE RECOMMENDATION:



Your word is a lamp to my feet . . .
Psalm 119:105

June, 5 2017

To West Chicago City Council,

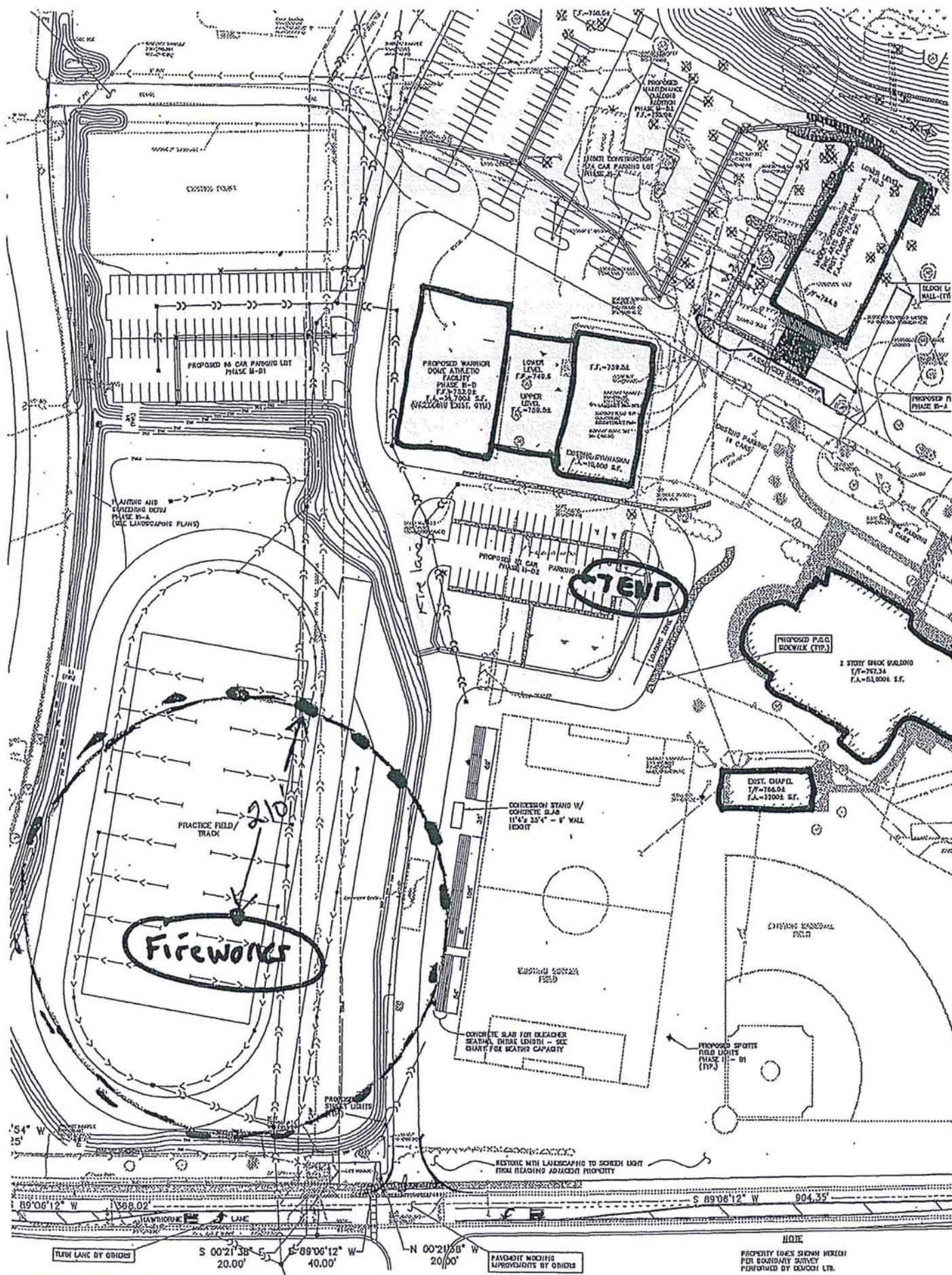
On the weekend of Oct 6-8, 2017, Wheaton Academy will be holding our annual Homecoming celebrations. As in the past we would like to have a fireworks display following our homecoming soccer game. It will be held on October 6 at 9:30 pm.

We will be using Five Alarm Fireworks as we have in the past. We will also notify all the neighbors of the event two weeks prior.

We are asking for approval of our tent and the fireworks permits. Thanks you for your help in making our celebration memorable event.

James K. Holtrop

Director of Special Events
Wheaton Academy
900 Prince Crossing Road
West Chicago, IL



CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

2017 Railroad Days Festival - Final Report
Western DuPage Chamber of Commerce

AGENDA ITEM NUMBER: 5.D.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: August 28, 2017
COUNCIL AGENDA DATE: _____

STAFF REVIEW: Bill Ganek

SIGNATURE 

APPROVED BY CITY ADMINISTRATOR:

SIGNATURE _____

ITEM SUMMARY:

The Western DuPage Chamber of Commerce submitted a final report and financial summary for the 2017 Railroad Days Festival (see attached) on August 1st, 2017 for review and approval. In general, Chamber staff indicated that the Festival operated smoothly over the four day period.

Financial Statements:

The Chamber has provided financial accounting documents as outlined in Resolution No. 17-R-0006 (Railroad Days Funding Agreement) and Resolution No. 17-R-0040 (First Amendment to the Railroad Days Funding Agreement). City staff has reviewed these documents and finds them acceptable. The Chamber also provided the invoices and receipts in support of the financial summary.

2017 Financial Summary:

The total qualifying expense listed (\$68,032.04) on the 2017 Railroad Days Financial Summary of Risk reflects a proportion of the overall total cost (\$90,698.65) to produce the event as indicated at the bottom of page two of the detailed Profit and Loss document. The submitted qualifying expenses exceed the City's contractual sponsorship amount (\$60,000) by \$8,032.04 satisfying the requirements of the Railroad Days Funding Agreement.

The Chamber sustained a net income of \$34,787.48 for the event.

ACTIONS PROPOSED:

Recommend approval of the final written report and summary financial report submitted by the Western DuPage Chamber of Commerce for Railroad Days 2017.

COMMITTEE RECOMMENDATION:

Western DuPage Chamber of Commerce
Profit & Loss Detail
January through December 2017

RECEIVED
AUG 02 2017

Date	Name	Memo	Amount
Ordinary Income/Expense			
Income			
Railroad Days Revenue			
Beer Garden Revenue			
07/08/2017		Cash deposit from Beer Garden	1,544.00
07/11/2017		Beer Garden Revenue	7,635.00
07/11/2017		Beer Garden Revenue	1,000.00
07/11/2017		Beer Garden Revenue	6,860.00
Total Beer Garden Revenue			17,139.00
Carnival Revenue			
07/11/2017		Gross Carnival Revenue	34,570.13
Total Carnival Revenue			34,570.13
Food Vendor Fees			
06/15/2017	Rancho Mateo	Booth Rental	1,770.00
06/15/2017	Rancho Mateo	Additional 110-Outlet	100.00
06/15/2017	Yummy Buffet	Booth Rental	895.00
06/15/2017	Yummy Buffet	Discount for Member Business	-100.00
06/15/2017	Yummy Buffet	Tent Rental	150.00
06/15/2017	La India LLC	Booth-Food Vendor	895.00
06/15/2017	La India LLC	Additional 110-Outlet	100.00
06/15/2017	La India LLC	21 lb. bags of ice	40.00
06/15/2017	La India LLC	Chamber Member Discount	-100.00
06/22/2017	Fried & Fabulous Concessions	Booth Rental	895.00
06/22/2017	Fried & Fabulous Concessions	Additional 110-outlet	50.00
06/22/2017	Fried & Fabulous Concessions	Additional 220-outlet	75.00
06/22/2017	Fried & Fabulous Concessions	21 lb. bags of ice	60.00
06/26/2017	Triangulo del Sol	Railroad Days Food Vendor	895.00
06/26/2017	RS Concessions	Railroad Days Food Vendor	895.00
06/29/2017	Oak Ridge Ranch		1,870.00
Total Food Vendor Fees			8,490.00
Non-food Vendor Fee			
06/02/2017	AAA Chicago	Non-Food Vendor Fee: Railroad Days	395.00
06/02/2017	AAA Chicago	Discount for Member & 2+ events	-200.00
06/08/2017	Window Works	Non-Food Vendor Fee: Railroad Days	317.00
06/09/2017	Chiro One Wellness/Medulla, LLC	Non-Food Vendor Fee: Railroad Days	395.00
06/19/2017	West Chicago Public Library	Non-Food Vendor Fee: Railroad Days	150.00
06/22/2017	Eagle Academy of Martial Arts	Non-Food Vendor Fee: Railroad Days	395.00
06/22/2017	Eagle Academy of Martial Arts	Chamber Member Discount	-100.00
06/22/2017	Allstate - Asim Hamidi	Non-Food Vendor Fee: Railroad Days	395.00
06/22/2017	Allstate - Asim Hamidi	Chamber Member Discount	-100.00
06/26/2017	St. Irene Church	Non-Food Vendor Fee: Railroad Days	150.00
06/26/2017	West Chicago Family Chiropractic	Non-Food Vendor Fee: Railroad Days	395.00
06/26/2017	Educare of West DuPage	Non-Food Vendor Fee: Railroad Days	150.00
06/27/2017	Elite Remodeling Group	Non-Food Vendor Fee: Railroad Days	395.00
06/29/2017	Lake Michigan Vacations Inc.	Non-Food Vendor Fee: Railroad Days	395.00
07/07/2017	Scentay - Vasi Dymbrowski	Non-Food Vendor Fee: Railroad Days	395.00
07/07/2017	Scentay - Vasi Dymbrowski	Discount - Per Wayne Lofton	-95.00
07/11/2017	Fermlab	Non-Food Vendor Fee: Railroad Days	150.00
Total Non-food Vendor Fee			3,582.00
Sponsorship			
03/08/2017	City of West Chicago	50% of Contract Sponsorship	30,000.00
05/04/2017	City of West Chicago	2nd RR Days Disbursement	15,000.00
06/21/2017	City of West Chicago	3rd payment	6,000.00
07/11/2017	City of West Chicago	Final	9,000.00
Total Sponsorship			60,000.00
Railroad Days Revenue - Other			
06/26/2017	West Chicago Family Chiropractic	Tent	125.00
06/30/2017		Bean Bag Toss - Hawkeyes (Larry Buchholz)	40.00
07/07/2017		Bean Bag Tournament - Bags 4 Life (Jim Gillen)	40.00
07/12/2017	Mexican Cultural Center	Reimbursement for costs associated with on-site fu	1,500.00
Total Railroad Days Revenue - Other			1,705.00
Total Railroad Days Revenue			125,486.13
Total Income			125,486.13
Gross Profit			
Expense			125,486.13
Railroad Days:			
Advertising			
06/12/2017	West Suburban Living Magazine	1/3 page, 4-Color ad in special West Chicago Town	1,280.00
06/12/2017	West Suburban Living Magazine	Special Town Focus Discounted Pricing to 10x 2-co	-390.00
07/11/2017	Comcast		3,300.56
07/11/2017	WERV-FM		2,565.00
07/12/2017	The City of West Chicago	City Newsletter Railroad Days	556.00
07/19/2017	Image Awards	Parade and Participation Awards	249.37
Total Advertising			7,560.93
Beer Expense			

Western DuPage Chamber of Commerce
Profit & Loss Detail
January through December 2017

Date	Name	Memo	Amount
06/18/2017	Illinois Liquor Control Commission	2017 West Chicago Railroad Days - State License	25.00
06/12/2017	David J. Sabathne	Liquor License Fee from City of West Chicago 5/18/	420.00
06/15/2017	West Bend Mutual Insurance Co.	General Liability 7-6-17 - 7-17	616.00
07/06/2017	Euclid Beverage		10,617.00
07/12/2017	Euclid Beverage	Refund for unused	
07/12/2017	Rotary Club of West Chicago, Inc.	NFP Donation	
07/12/2017	West Chicago Sister Cities, Inc	NFP Donation	
07/12/2017	West Chicago Lion's Club	NFP Donation	
Total Beer Expense			13,772.00
Chamber Non-qualifying expenses			
07/14/2017	Individual	Site support	350.00
07/17/2017	West Chicago Park District, Inc.	Field rental for CAP charity ball game	125.00
Total Chamber Non-qualifying expenses			475.00
Contract support			
07/12/2017	Civil Air Patrol Squadron	On-site traffic assistance	1,250.00
07/12/2017	Individual	NFP Support at Beer Garden	550.00
07/12/2017	Individual	On-site and over night assistance	400.00
Total Contract support			2,200.00
Entertainment			
02/13/2017	Flying Dinosaur Entertainment, Inc.	Talent Buying, stage management and emcee	4,000.00
04/20/2017	Trio Elias	Trio Elias	5,250.00
07/05/2017	Alex Macaluso	Lost in Time Band: Thursday Headliner	800.00
07/05/2017	Reid Spears	Billy Elton: Friday Headliner	1,750.00
07/11/2017		Voyage Band Friday	650.00
07/11/2017		Fortunate Son's Band Saturday	1,650.00
07/11/2017		Kashmir Band: Saturday	3,000.00
07/11/2017		Girl and Gang: Friday	500.00
07/11/2017		ESSO Funkjam Band Sunday	1,160.00
07/11/2017		4th Point Band: Thursday Opening Act, Ellen Kus M	500.00
07/19/2017	Carton Craft	Sammy and the Knights Band: Saturday evening 10	1,000.00
Total Entertainment			20,260.00
Infrastructure			
02/09/2017	American Mobil Staging, Inc.		4,500.00
06/30/2017	Santo Ianno Jr.	Band trailer	750.00
06/30/2017	David J. Sabathne	Band / management trailer	750.00
07/05/2017	RJ Recording	Sound and Lights for main stage	8,500.00
07/11/2017	Gen Power Inc.	Generators and temporary electric line installation	6,587.50
07/11/2017	Party Central -Warehouse	Tents, stage riser, tables, chairs	5,225.98
07/11/2017	Lakeshore Recycling Systems V	AI Sanitation	4,500.00
07/12/2017	West Chicago Park District, Inc.	Fuel & Generator, site restoration	1,737.48
07/18/2017	First Student Bus Service	Bus Service Friday, Saturday & Sunday	2,697.00
07/19/2017	Carton Craft	Utility Cart and Limo Cart for garbage, set up and pr	750.00
Total Infrastructure			35,997.96
Parade			
06/26/2017	West Suburban Home School Band	Honorarium	475.00
06/26/2017	Kane County Mounted Rangers	Railroad Days Parade Unit	300.00
06/26/2017	Medinah Black Horse	Railroad Days Parade Unit	575.00
06/26/2017	Medinah Shriners Fire Unit	Railroad Days Parade Unit	425.00
06/26/2017	Medinah Shriners Mini Choppers	Railroad Days Parade Unit	475.00
06/26/2017	WCCHS	WCCHS Marching Band - Railroad Days Parade	250.00
07/12/2017	Glen Arbor Community Church, Inc.	Parade Management Assistance	1,000.00
Total Parade			3,500.00
Supplies			
07/05/2017	Lang Ice Company	Ice for CERT, Stage and Volunteers	500.00
07/12/2017	Lang Ice Company	Additional Ice delivered	210.00
07/18/2017	menards	Fence, water, straps & supplies	285.23
07/24/2017	Pro-Pak Industries	Staff and Management Polos for Railroad Days	416.99
07/25/2017	Pro-Pak Industries	# 129230 T-shirts for Volunteer and beer garden	509.12
07/27/2017	Sam's Club	Drinks, snacks, plates, hand towels, tissue	421.42
Total Supplies			2,342.76
Railroad Days - Other			
07/12/2017	The City of West Chicago	Background checks for carnival	3,450.00
07/13/2017	Paid w/Receipt	Meals for Police, CAP and Volunteers paid to vendors	1,140.00
Total Railroad Days - Other			4,590.00
Total Railroad Days			90,698.65
Total Expense			90,698.65
Net Ordinary Income			34,787.48
Net Income			34,787.48

Submitted to Bethany on August 1, 2017

West Chicago Railroad Days
Summary Report: July 2017
Western DuPage Chamber of Commerce

RECEIVED
AUG 01 2017
BY: Beth Bappi

The 2017 West Chicago Railroad Days offered what the community has come to expect and enjoyed over the years. The one exception for 2017 was that fireworks were no longer planned for Saturday evening's entertainment lineup. While that may have been disappointing, as leaving behind any tradition generally is; the additions were very much appreciated by those in attendance.

Four full evenings of quality live entertainment was easily a welcome trade off. The Latin Grammy nominated group from Los Angeles, Trio Ellas not only welcomed guests during a special meet and greet dinner Saturday evening but performed two shows and a special mentoring event for our youth mariachi group on Sunday. Fortunate Sons, Kashmir, 4th Point, ESSO Funkjam were just a few of the bands that entertained on our main stage.

The new layout was also favored by attendees and we received many comments about how nice it was and how beautiful Pioneer Park is. The key feature however was the increase of community groups' participation. The Mexican Cultural Center was front and center and hosted two activities during the festival weekend. The Lion's, Rotary and Sister Cities organizations also returned and had a very successful fundraising weekend.

The Civil Air Patrol was on hand to assist with traffic/parking control and Glen Arbor Church provided dozens of youth helpers to assist with the parade management. Honor students, DuPage County SWAP, parents of our youth mariachi students, CERT, Police volunteers (Michael Browning 5K) all pitched in and Merle Burleigh coordinated our parade judges and hosted them at her home.

While that seems like more than enough help to get the job done, the fact is, regular citizens from throughout our community also provided many hours of volunteer service as a way to give back or pay it forward. Whatever blessing or motivation compelled them to serve; we truly appreciate their many hours of work for our signature community festival.

There were no major incidents on-site to report although some vandalism was evident Thursday morning and fence repairs were needed after each evening. I would also be remiss if I did not acknowledge the outstanding support given us by the Park District with fencing materials, garbage cans, picnic tables and of course a beautiful park to hold the event.

Any comments or feedback that is shared with city staff or officials or any opinions of the council that you would like to share; we would encourage all to do so.

David Sabathne, President
Western DuPage Chamber of Commerce

RECEIVED
AUG 08 2017
BY: *Pete Byrnie*

Summary of Risk 2017 West Chicago Railroad Days

Contract Obligations:

Parade	(3,500.00)
Entertainment	(20,260.00)
Sanitation	(4,500.00)
Stage	(4,500.00)
Sound/Lighting	(8,500.00)
Generators	(6,587.50)
Tents, tables, chairs	(5,225.98)
Trailers	(1,500.00)
Marketing	(7,311.56)
Bus Service	(2,697.00)
Background Checks	(3,450.00)
Total Obligated Cost	\$ (68,032.04)
Total City Funding	60,000.00
Day 1 P&L	(8,032.04)

What is not covered?

Chamber staff time leading up to event
Staff time managing event: even if washed out
Site restoration: Chamber obligation
Insurance Cost: 5 million policy
Liquor license (state and City \$445)

Even with all vendor fees and sponsorships, profit is near ZERO opening day!

PRINT AS: C2 Publishing, Inc.		NO. 2908
DATE 06/12/2017		
PAY TO THE ORDER OF	West Suburban Living Magazine	\$ 890.00
Eight hundred ninety and 00/100***** DOLLARS		
ADDRESS	West Suburban Living Magazine 5101 Darmstadt Road Hillside, IL 60162	CLEARED
MEMO		

Lisa Marie Vogt

From: Spotlight Central - Bus Ops [cdspot_busops@comcast.com]
Sent: Monday, July 24, 2017 2:33 PM
To: Western Dupage Chamber
Cc: Spotlight Central - Bus Ops
Subject: Credit Card Receipt



[<< Return To List](#)

Bill Pay Activity

General

Unique Confirmation Number: 90458981X2X22GIL
Payment Date: 6/16/2017 10:14 AM

Payment Details

Division: North Central
Region: Illinois-Minnesota
Customer No: NW1807
Customer Name: WESTERN DUPAGE CHAMBER OF COMMERCE
Agency No:
Agency Name:

Prepay Amount: \$3,000.56

User: Kimberly_Willson@cable.comcast.com

Total Payment Amount: \$3,000.56

Payment Method

Type of Credit Card: American Express
Last 4 Digits of Credit Card: [REDACTED]

Thank you,
Have a wonderful day!

Tracy

Tracy Withers

Customer Experience Specialist

Comcast Spotlight

Phone 248-723-7582

CDSPOT_BUSOPS@comcast.com



STATEMENT DATE

6/30/2017

*****AUTO**MIXED AADC 604
297 1 MB 0.423 2Western Dupage Chamber of Commerce
306 Main St
West Chicago IL 60185-2839

NW

STATEMENT

AGENCY	AGENCY NO.	CUSTOMER	CUSTOMER NO.
		WESTERN DUPAGE CHAMBER OF COMMERCE	1807

Aging Summary

DATE		TRANS NO.		BALANCE	
6/16/2017		AM00167221(CR)		(\$3,000.56)	
Current	31-60 Days	61-90 Days	91-120 Days	120+ Days	
(\$3,000.56)	\$0.00	\$0.00	\$0.00	\$0.00	

Balance Due	(\$3,000.56)
-------------	--------------

Terms: Net 30 Days
Mail to: Comcast Spotlight
12964 Collections Center
Drive
Chicago, IL 60693

Phone: 248-723-7582
Note:



SIMPLIFY & SAVE YOUR LIFE & THE TREES

VIEW & PAY YOUR INVOICE ONLINE!

COMCAST SPOTLIGHT

Advantages to the electronic delivery system:

- Immediate online access to your invoice and affidavit every month, eliminating days of delivery time.
- Convenience of accessing your Comcast Spotlight invoices anytime and anywhere.
- Ability to pay, prepay and schedule future payments.
- Ability to view payment history of all invoice portal transactions.

REGISTRATION NOW OPEN!

HOW THE SYSTEM WORKS

Upon registration, you will be e-mailed a hyperlink each month directing you to the website when your invoice and affidavit have been processed and are ready for your review.

About Comcast Spotlight Customer Portal

What is the Comcast Spotlight Customer Portal?

The Comcast Spotlight Customer Portal (Portal) is a website designed to speed the delivery of invoices to Comcast's customers as well as cut down on the paper used by printing invoices. From this site you may view your invoices or save them to your computer.

You now can make credit card payments on the portal as well. Refer to the [Online Bill Pay Features FAQ Below](#).

How do I know when I have a new invoice available?

You will be notified via e-mail when you have a new invoice in the Portal. This e-mail will contain a link back to Portal for easy retrieval.

How can I view my invoice?

Once you are logged into the Portal you can click on the Invoices icon which will bring you to a list of your invoices. Simply click on the PDF icon at the end of the invoice line to view an invoice.

Can I save my invoice to my own computer?

Yes! When you click on an invoice it will open with Adobe Acrobat. Choose the save icon or File/Save to save it to your local computer. You will need to download this free software at www.adobe.com if you do not have it.

Can I save my invoice in a format that can be uploaded into my billing system?

This Portal is designed to deliver invoices in PDF and Excel formats only. However, if your billing system is compatible you can sign up for STRATA's Electronic Invoicing service. Contact central_billingsupport@cable.comcast.com or call 877-720-0880 if you are interested in learning more.

Dave Sabathne

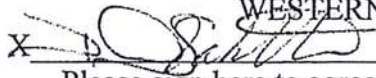
From: Alpha Media LLC - Aurora [notifications@paytrace.com]
Sent: Tuesday, June 27, 2017 9:48 AM
To: Dave Sabathne
Subject: Alpha Media LLC - Aurora transaction receipt. 6/27/2017 9:48:03 AM Central - Invoice: WESTERN DUPAGE CHAMBER WERV SYESSA

Alpha Media LLC - Aurora

1884 PLAIN AVE
AURORA, IL 60502
6308981580

6/27/2017 9:47:59 AM

Reference Number:	164515004
Total:	\$2,565.00
Transaction Type:	Sale
Transaction Status:	Pending Settlement
Card Type:	American Express
Card Number:	xxxxxxxxxxxx [REDACTED]
Entry Method:	Keyed
Approval Code:	220059
Approval Message:	APPROVAL
AVS Result:	Full Exact Match
CSC Result:	Match
Customer Name:	DAVID J SABATHNE
Invoice:	WESTERN DUPAGE CHAMBER WERV SYESSA

X 
Please sign here to agree to payment.

INVOICE



ALPHAMEDIA
LIVE, LOCAL, AURORA

Invoice #: IN-A-117073882
Invoice Date: 07/16/2017
Contract #: 5110834
Page: 1
Net Amount Due: \$2,280.00

Advertiser: WESTERN DUPAGE CHAMBER
WAYNE LOFTEN/DAVID SABATHNE
306 MAIN STREET
WEST CHICAGO, IL 60185

Station(s): WERV-FM

Advertiser: WESTERN DUPAGE CHAMBER
Product: WESTERN DUPAGE CHAMBER WE
Estimate #: WEST CHICAGO RR DAYS 2017
Agency Client Code:
Buyer Name:

PAID
THIS IS NOT A BILL
THIS IS FOR YOUR RECORDS

Salesperson(s): Scott Yessa
Terms: NET 30 DAYS

Day	Date	Time	Ln	Length	Product	ISCI	Rate
SAT	07/01/17	07:18a	4	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SAT	07/01/17	08:18a	1	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #1	\$60.00
SAT	07/01/17	09:18a	4	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SAT	07/01/17	10:40a	1	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #1	\$60.00
SAT	07/01/17	11:40a	1	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #1	\$60.00
SAT	07/01/17	06:18p	4	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SUN	07/02/17	06:18a	1	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #1	\$60.00
SUN	07/02/17	08:18a	4	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SUN	07/02/17	01:18p	4	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SUN	07/02/17	02:41p	1	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #1	\$60.00
SUN	07/02/17	04:18p	4	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SUN	07/02/17	05:18p	1	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #1	\$60.00
MON	07/03/17	06:52a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
MON	07/03/17	08:38a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
MON	07/03/17	10:40a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
MON	07/03/17	12:18p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
MON	07/03/17	02:18p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
MON	07/03/17	04:38p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
TUE	07/04/17	06:24a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
TUE	07/04/17	07:23a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
TUE	07/04/17	08:52a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
TUE	07/04/17	01:18p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
TUE	07/04/17	02:40p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
TUE	07/04/17	06:42p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
WED	07/05/17	06:23a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
WED	07/05/17	07:52a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
WED	07/05/17	08:54a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
WED	07/05/17	02:42p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
WED	07/05/17	03:40p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
WED	07/05/17	07:40p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
THU	07/06/17	07:52a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
THU	07/06/17	09:18a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
THU	07/06/17	10:41a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00

INVOICE



ALPHAMEDIA
LIVE, LOCAL, AURORA

Invoice #: IN-A-117073882
Invoice Date: 07/16/2017
Contract #: 5110834
Page: 2
Net Amount Due: \$2,280.00

Day	Date	Time	Ln	Length	Product	ISCI	Rate
THU	07/06/17	11:40a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
THU	07/06/17	02:18p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
THU	07/06/17	03:40p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
FRI	07/07/17	07:24a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
FRI	07/07/17	09:40a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
FRI	07/07/17	10:42a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
FRI	07/07/17	12:42p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
FRI	07/07/17	04:38p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
FRI	07/07/17	05:38p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SAT	07/08/17	09:40a	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SAT	07/08/17	11:42a	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
SAT	07/08/17	12:42p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
SAT	07/08/17	01:40p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SAT	07/08/17	04:18p	5	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$35.00
SAT	07/08/17	05:18p	2	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$60.00
SUN	07/09/17	07:40a	6	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$0.00
SUN	07/09/17	08:41a	3	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$0.00
SUN	07/09/17	09:40a	6	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$0.00
SUN	07/09/17	10:40a	6	15	WESTERN DUPAGE CHAMBER WE	WEST CHIC RR DAYS	\$0.00
SUN	07/09/17	11:44a	3	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$0.00
SUN	07/09/17	01:42p	3	60	WESTERN DUPAGE CHAMBER WE	2017 RR DAYS #2	\$0.00

WEST CHICAGO
RR DAYS 2017

Remit To:
WERV-FM
2410-B CATON FARM ROAD
CREST HILL, IL 60403

Invoice Totals
Total Spots: 54
Gross Amount: \$2,280.00
Agency Commission: \$0.00
Net Amount Due: \$2,280.00

Broadcast information shown on this invoice was taken from the program log.

Times are approximate within ten minutes.

CASH: Payment Terms 30 Days
TRADE: Trade Invoice - Do Not Pay

PAID
THIS IS NOT A BILL
THIS IS FOR YOUR RECORDS

The City of West Chicago					7/14/2017	
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
7/12/2017	Bill		556.00	556.00		556.00
					Check Amount	556.00

Checking

City Newsletter Railroad Days

556.00

PRODUCT SSLT103

USE WITH 91663 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

C80736 C80736 12/31/2015 15:26 -50-

Civil Air Patrol Squadron

Date 7/12/2017 Type Bill Reference

Original Amt.
1,250.00

Balance Due
1,250.00

7/14/2017
Discount
Check Amount

Payment
1,250.00
1,250.00

Checking

1,250.00

PRODUCT SSLT103

USE WITH 91663 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

C80736 011KDK04 12/31/2014 15:26 -56-

Flying Dinosaur Ent. Fred Brennon
 Date 2/13/2017 Type Bill Reference

Original Amt.
 4,000.00

Balance Due
 2,000.00

7/5/2017
 Discount
 Check Amount

Payment
 2,000.00
 2,000.00

Checking

2,000.00

PRODUCT SSLT103 USE WITH 91663 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

C80736 C80736 12/31/2017 15:26 -68-

Western DuPage Chamber of Commerce, Inc.

2826

Flying Dinosaur Ent. Fred Brennon
 Date 2/13/2017 Type Bill Reference

Original Amt.
 4,000.00

Balance Due
 4,000.00

2/13/2017
 Discount
 Check Amount

Payment
 2,000.00
 2,000.00

Checking

2,000.00

PRODUCT SSLT103 USE WITH 91663 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

C80736 C80736 12/31/2017 15:26 -177-



Fred Brennan
204 Midlane Dr.
Crystal Lake, IL 60012
FredBrennan@mac.com

Invoice For Services- Deposit 14, February 2017

Invoice To:

Western DuPage Chamber of Commerce
306 Main Street
West Chicago, IL 60185
attn; Dave Sabathne

Description of Services:

- Event Management Consultation, Talent Buying and Management, Event Logistics and Management- Railroad Days- Outdoor Festival 6-9, July 2017

Fee: Total- \$4,000- DEPOSIT DUE \$2,000

Check made out and sent to:

Fred Brennan
Flying Dinosaur Entertainment Ltd.
204 Midlane Drive
Crystal Lake IL 60012
Fed Tax ID: 20-5198206



Fred Brennan
204 Midlane Dr.
Crystal Lake, IL 60012
FredBrennan@mac.com

Letter of Agreement

Western DuPage Chamber of Commerce

This agreement (the "Agreement") is by and among Flying Dinosaur Entertainment Ltd. f/s/o Fred Brennan and the Western DuPage Chamber of Commerce (hereafter referred to as "Client"), with a mailing address of:

306 Main Street, West Chicago, IL 60185

Name of Event, Dates, Location and Performers:

- West Chicago Railroad Days 2017
Thursday-Sunday, July 6-9
Local and national artists/bands perform at scheduled times on event days.

Consulting Fees

Client agrees to pay Fred Brennan/FDE a total of \$4,000 for all services as listed under
Description of Services:

- A \$2,000 deposit is due upon the signing of this agreement. The balance payable on or before July 9th, 2017. Checks are payable to Flying Dinosaur Entertainment Ltd. FEIN# 22-5198206. Due to the degree of work being performed in advance of this event, the deposit is non-refundable for any reason. If Client cancels this agreement within thirty days of the event, the full balance is due.

Description of Services

Fred Brennan will provide the following services for the following fees:

- Event Management consulting before and during the event, as needed.
- Research, negotiate, and contract all talent approved and paid for by Client.
- Coordinate all approved rider requests and production/performance needs for artist on behalf of Client.
- Coordinate all logistics between Client, Artist and vendors providing sound, lights, staging, and backline.
- Create production schedule for all talent during run of the Event.
- Provide stage management, as needed, by client.

Client Responsibilities

Under this agreement each party has accepted certain responsibilities that are deemed necessary to the execution of this event. As further determined Client maintains all rights and duties to perform as desired under this agreement. For the mutual understanding that both parties are aware of its duties for the purpose of this agreement the client acknowledges the following responsibilities as part of this agreement. Therefore, the client will:

- A. Pay for all fees and approved expenses under the terms as outlined in all Artist Agreements made between Artist and Client.
- B. Provide and pay for all additional goods, services, and personnel necessary to facilitate these requests as outlined in all Artists Rider Agreements made between Artist and Client. This is to include stage, sound, lights, power, hotel, internal ground transportation, backline, and hospitality or any other specified needs agreed to in Artist Agreement.