

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved November 2, 2017

## MINUTES

### INFRASTRUCTURE COMMITTEE

October 5, 2017 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Heather Brown, Sandra Dimas, George Garcia, and Noreen Ligino-Kubinski present. Alderman Alton Hallett was absent.

Staff present included Director of Public Works Robert Flatter and Executive Secretary Ashley Cunningham. Also present were employees of CH2M Hill, including Project Manager Brent Lautenbach, Area Manager Dan Hughes, Manager of Projects/Regional Director of Operations Kevin Dahl, IPP Coordinator/Lab Supervisor Adam Federau, Administrative Assistant Maria Lenzi, and Maintenance Manager Rich Lang.

2. **Selection of Vice-Chairman.** Alderman Brown nominated Alderman Dimas as the Vice-Chairman of the Infrastructure Committee, seconded by Alderman Ligino-Kubinski, and the vote was unanimous for approval.

#### 3. Approval of Minutes

A. **Infrastructure Committee Minutes of September 7, 2017.** Alderman Brown made a motion, seconded by Alderman Garcia to approve the Meeting Minutes of September 7, 2017.

**Voting Yea: Aldermen Beifuss, Brown, Dimas, and Ligino-Kubinski. Voting Nay: 0. Abstaining: Alderman Garcia**

4. **Public Participation / Presentations.** None.

5. **Items for Consent.** None. Alderman Beifuss requested discussion on Consent Items A and C. Alderman Dimas requested discussion on Consent Item B.

6. **Items for Discussion.** Items for discussion include Consent Items 5.A., 5.B., and 5.C.

5.A. **Ordinance No. 17-O-0038 – Authorizing the Disposal of Surplus Equipment, Stock Inventory, and/or Personal Property Owned By the City Of West Chicago.** Mr. Flatter explained that staff has identified surplus equipment, stock inventory, and/or personal property that has no useful life and is no longer useful to the City, has little or no salvage value, and

should be properly disposed of. He also distributed a revised Attachment “A” which added additional surplus items to the list after the agenda packet was distributed. Attachment “A” includes items from the Community Development Department, IT, and the Wastewater Treatment Plant. **Alderman Brown made a motion, seconded by Alderman Dimas to approve.**

**Voting Yea: Aldermen Beifuss, Brown, Dimas, Garcia, and Ligino-Kubinski.**  
**Voting Nay: 0.**

**5.B. Contract Award – Operations Management International, Inc. For Professional Services Related to the Management and Operation of the City’s Regional Wastewater Treatment Plant.** Mr. Flatter explained that in 2008 the City privatized its Wastewater Treatment Plant (WWTP) operations and approved a five-year contract with Operations Management International, Inc. (OMI). In December 2012, the City Council approved another five year contract with OMI for services during fiscal years 2013 thru 2017. The current contract expires December 31, 2017, and OMI has expressed the desire to continue operating the plant. Over the past ten years, OMI’s staff has managed, operated, monitored, and maintained the WWTP on a continuous twenty-four hour per day, seven day per week basis. City staff, the Village of Winfield (which shares use of the plant with the City), and the IEPA Inspectors have all been extremely pleased with OMI’s performance during this time as well. OMI has submitted a proposal to provide services over the next five years (fiscal years 2018 thru 2022), with a ten year option (fiscal years 2018 thru 2027). For consideration of a ten year contract with renewable five year terms, OMI is willing to invest up to \$350,00.00 in Capital Improvements at the WWTP, as determined appropriate and acceptable to the City. City staff recommends a ten year contract be awarded to OMI. Kevin Dahl discussed the savings that OMI has realized over the last ten years along with improvements made to the plant for the City. He confirmed OMI’s commitment to West Chicago and urged the Committee to award the ten year contract, which he believes provides a greater value to the City in comparison to the five year contract. Mr. Flatter and OMI staff responded to questions about current and future plant operations and budgeting. Aldermen Garcia, Ligino-Kubinski, and Dimas expressed their satisfaction with OMI’s performance as well as their support of the ten year contract option. Mr. Flatter noted that the Village of Winfield was supportive of a new contract with OMI, but their preference was for a five year contract with the option for a five year renewal. **Alderman Dimas made a motion, seconded by Alderman Ligino-Kubinski to direct City staff to present a ten year contract to City Council on October 16, 2017.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garcia, and Ligino-Kubinski. Voting Nay: 0.**

**5.C. 2013 Main Street Tunnel Improvement Project – Change Order No. 1 and Final.** Mr. Flatter explained that on Monday, June 3, 2013, the City Council approved Resolution No. 13.-R-0044, authorizing the Mayor to execute a Contract Agreement with Mack Construction Corporation (Mack) for professional services related to the 2013 Main Street Tunnel Improvement Project, for an amount not to exceed \$669,763.50. On June 20, 2013, the City issued a Notice to Proceed letter to Mack with a reminder that the project must be complete by August 12, 2013; the project was not completed until August 28, 2015, which was entirely

attributed to Mack's performance, or lack thereof. To date, the City has not made final payment on the project, the City has imposed \$371,500.00 in liquidated damages against Mack, and the City's attorney continues to work with Mack's attorney to close out the project and resolve final payment related issues. During construction, fourteen change order requests were submitted from Mack for additional work. Work related to nine of the fourteen change orders was authorized by City staff to keep the project moving forward, which totaled \$108,959.36 in additional charges. Total change orders associated with the project resulted in an overall project increase of \$114,488.56, bringing the total contract amount to \$784,252.06. Mr. Flatter elaborated that even if the liquidated damages imposed and previously referenced are upheld, the total change order in the amount of \$114,488.56 needs to be approved by City Council.

**Alderman Dimas made a motion, seconded by Alderman Brown to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garcia, and Ligino-Kubinski. Voting Nay: 0.**

**7. Unfinished Business.** None.

**8. New Business.** None.

**9. Reports from Staff.** Mr. Flatter mentioned that Alderman Beifuss had previously asked for information about possible Metra upgrades, but definitive information was unavailable prior to the Infrastructure Committee meeting. Mr. Flatter noted that for the last couple of years there has been talk about ADA improvements to be done in 2018, but there is no confirmation currently regarding the potential impact of those improvements.

Alderman Beifuss also asked for an update on the 2017 Main Street and Metra Station Sidewalk Project. Mr. Flatter noted that a pre-construction meeting is set for next week and construction is slated to begin in the middle of October with a completion by the end of November.

**10. Adjournment.** At 8:02 P.M., Alderman Dimas made a motion to adjourn, seconded by Alderman Garcia. Motion was unanimously approved by voice vote.

Respectfully submitted,

Ashley Cunningham  
Executive Secretary of Public Works