

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

NOTICE

PUBLIC AFFAIRS COMMITTEE

**Monday, November 27, 2017
7:00 P.M. - Committee Room (A)**

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Public Affairs Committee of October 23, 2017
3. Public Participation / Presentations
4. Items for Discussion
 - A. Video Gaming Referendum Question
5. Items for Consent
 - A. 2018 Pro-Life March Special Event Permit Application submitted by St Mary's Church
 - B. 2017 Mexican Independence Day (MID) Festival Final Report submitted by Mexican Cultural Center DuPage
 - C. Ordinance No. 17-O-0043 – Allowing Home Kitchen and Cottage Food Operations
6. Unfinished Business
7. New Business
8. Reports from Staff
 - A. West Chicago Police Department Monthly Report
9. Adjournment

475 Main Street
West Chicago, Illinois
60185

T (630) 293-2200
F (630) 293-3028
www.westchicago.org

Ruben Pineda
MAYOR
Nancy M. Smith
CITY CLERK

Michael L. Guttman
CITY ADMINISTRATOR

MINUTES

PUBLIC AFFAIRS COMMITTEE

Monday, October 23, 2017 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum.

Chairman Chassee called the meeting to order at 7:00pm. Roll Call found Brown, Hallett, Garcia, Birch Ferguson, Meissner and Gagliardi.

2. Approval of Minutes.

A. Public Affairs Committee Minutes of September 25, 2017. Alderman Gagliardi made a motion, seconded by Alderman Brown to approve the minutes of the Public Affairs Committee meeting with no changes. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Garcia, Birch Ferguson, Meissner and Gagliardi. Voting Nay: 0. Motion carried.

3. Public Participation / Presentations.

A. Community Open Project

Adrian Marquez presented to staff a report on how to promote and coordinate City services with the Latino community. The outreach activities will attempt to celebrate the City's historical richness and diversity to engage one another.

The Committee unanimously gave staff direction to proceed with this project.

4. Items for Discussion.

5. Items for Consent.

A. Ordinance No. 17-O-0040 – Amending Chapter 9, Article XXI, Alarms of the West Chicago Code of Ordinances

Alderman Brown made a motion, seconded by Alderman Birch Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Garcia, Birch Ferguson, Meissner and Gagliardi. Voting Nay: 0. Motion carried.

B. Ordinance No. 17-O-0041 – Amending Chapter 11, Article II, Division 6, Animal and Control and Care of the West Chicago Code of Ordinances

Voting Aye: Chairman Chassee, Alderman Hallett, Garcia, Birch Ferguson, Meissner and Gagliardi. Voting Nay: Alderman Brown. Motion carried to the regular City Council agenda.

6. Unfinished Business.

7. New Business.

Alderman Garcia addressed the traffic issue on the intersection of Joliet Street and Wilson Street. Chairmen Chassee recommended a traffic and/or engineer study and if the findings recommend a physical change then it'll be directed to the Infrastructure Committee.

8. Reports from Staff.

A. West Chicago Monthly Police Report

- 9. Adjournment.** Alderman Hallett made a motion to adjourn, seconded by Alderman Birch Ferguson. The motion was approved by voice vote, and the meeting adjourned at approximately 7:38pm.

Respectfully submitted,

Yahaira Bautista

Executive Secretary to the Chief of Police
West Chicago Police Department

CITY OF WEST CHICAGO

COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 17-R-0074 - March 2018 Referendum
Question on Video Gaming

AGENDA ITEM NUMBER: 4.A.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: 11/27/18

COUNCIL AGENDA DATE: _____

STAFF REVIEW:

SIGNATURE _____

APPROVED BY CITY ADMINISTRATOR:

SIGNATURE _____

ITEM SUMMARY:

A Resolution has been prepared by the City Attorney, which is attached.

STAFF RECOMMENDATION:

Consideration of Resolution No. 17-R-0074.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 17-R-0074

**A RESOLUTION PROVIDING FOR THE SUBMISSION
OF AN ADVISORY PUBLIC QUESTION TO THE ELECTORS
OF THE CITY OF WEST CHICAGO REGARDING
WHETHER TO PERMIT VIDEO GAMING
WITHIN THE CORPORATE LIMITS OF THE CITY OF WEST CHICAGO**

WHEREAS, the City of West Chicago ("City") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, the City is a home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois of 1970; and

WHEREAS, as a home rule unit, the City may exercise power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, in 2009, the Illinois legislature enacted the Video Gaming Act, 230 ILCS 40/1, *et seq.* (the "Act"), which allows certain enumerated licensed retail establishments to conduct video gaming in the State of Illinois; and

WHEREAS, Section 40/27 of the Act permits a municipality to prohibit video gaming within its corporate limits; and

WHEREAS, pursuant to said authority, on November 16, 2009, the City Council duly adopted Ordinance No. 09-O-0061 "An Ordinance of the City of West Chicago, DuPage County, Illinois, adding Article XXVII, *Video Gaming Prohibited*, to Chapter 9 of the Code of Ordinances of the City of West Chicago"; and

WHEREAS, since adoption of the prohibition of video gaming within the City, video gaming has been accepted in numerous local governments throughout the State of Illinois and has resulted in a new source of revenue for each municipal host; and

WHEREAS, the allowance of video gaming in jurisdictions adjacent to the City creates a competitive environment among entities in those locations as compared to the retail establishments located within the City; and

WHEREAS, given the passage of time since video gaming was first allowed in the State of Illinois to the present date, it is deemed prudent to determine whether the residents of the City

of West Chicago believe video gaming should be permitted within the corporate limits of the City; and

WHEREAS, pursuant to Article 7, Section 11 of the Illinois Constitution, the City has the authority to submit public questions to the electors of the City by resolution of the City Council; and

WHEREAS, the Illinois Municipal Code ("Municipal Code"), 65 ILCS 5/3.1-40-60, also provides that the City may, by a vote of the majority of the members of the City Council, authorize an advisory question of public policy to be placed on the Ballot at the next regularly scheduled election in the City; and

WHEREAS, accordingly, the City Council of the City has determined that, pursuant to Article 7, Section 11 of the Illinois Constitution and the Municipal Code, 65 ILCS 5/3.1-40-60, it is necessary and proper to submit an Advisory Question of Public Policy at the General Primary Election to be held March 20, 2018, regarding whether to permit video gaming within the corporate limits of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST CHICAGO, DUPAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The recitals set forth above are incorporated herein and made a part hereof by reference.

SECTION 2: The following Advisory Public Question shall be submitted to the electors of the City of West Chicago at the General Primary Election to be held on March 20, 2018.

Shall Video Gaming be permitted within the corporate limits of the City of West Chicago?	Yes
	No

SECTION 3: No later than January 11, 2018, the City Clerk of the City of West Chicago, as the local election official, is hereby directed to file the proper certification as set forth in the Illinois Election Code, 10 ILCS 5/28-5, of the question authorized by the adoption of this Resolution, with the DuPage County Election Commission so that the public question is submitted to the electors of the City at the aforesaid March 20, 2018 General Primary Election.

SECTION 4: All ordinances and resolutions, or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5: This Resolution shall be in full force and effect from and after its adoption, approval and publication as provided by law.

APPROVED this 4th day of December, 2017.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith

**CITY OF WEST CHICAGO CLERK'S
CERTIFICATE TO ELECTION AUTHORITY
(PUBLIC QUESTION)**

**TO: DuPage County Election Commission
421 N. County Farm Road
Wheaton, IL 60187**

I, Nancy M. Smith, the duly qualified and acting City Clerk of the City of West Chicago, DuPage County, Illinois, pursuant to the provisions of the Illinois Election Code, do hereby state that this certification of ballot, consisting of ____ page(s) is a true and correct listing of the public question that is to appear on the ballot to be voted on at the General Primary Election to be held on March 20, 2018, and the date upon which it was initiated.

Dated: _____ (SEAL)

Nancy M. Smith
City Clerk

This advisory public question was initiated by a Resolution duly adopted by the City Council of the City of West Chicago on _____, 2017 (a certified copy of the Resolution is attached hereto).

Shall Video Gaming be permitted within the corporate limits of the City of West Chicago?	Yes
	No

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE) ss

CLERK'S CERTIFICATE

I, Nancy M. Smith, City Clerk of the City of West Chicago, County of DuPage, State of Illinois, do hereby certify that I am the duly qualified and acting Clerk of the City Council of the City of West Chicago, Illinois, and, in this capacity, I do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**A RESOLUTION PROVIDING FOR THE SUBMISSION
OF AN ADVISORY PUBLIC QUESTION TO THE ELECTORS
OF THE CITY OF WEST CHICAGO REGARDING
WHETHER TO PERMIT VIDEO GAMING
WITHIN THE CORPORATE LIMITS OF THE CITY OF WEST CHICAGO**

which Resolution was duly adopted by the City Council of the City of West Chicago, State of Illinois, at a regular Board Meeting held on _____, 2017, at which meeting a quorum of the City Council was present, and which Resolution requires the submission of the advisory public question at the General Primary Election to be held on March 20, 2018 as set forth therein.

I further certify that the vote on the question of the adoption of said Resolution by the City Council was ____ ayes, ____ nays, and ____ absent, which vote is duly recorded in the minutes of the City Council, and is on record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City of West Chicago, this __ day of _____, 2017.

Nancy M. Smith
City Clerk
City of West Chicago

CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Pro-Life March
St. Mary's Parish

AGENDA ITEM NUMBER: 5.A**FILE NUMBER:** _____**COMMITTEE AGENDA DATE:** November 27, 2017
COUNCIL AGENDA DATE:**STAFF REVIEW:** Tom Dabareiner**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael Guttman**SIGNATURE** _____**ITEM SUMMARY:**

St. Mary's Catholic Church is seeking approval for a Pro-Life March event scheduled for Sunday January 21, 2018 from 2:15pm to 4:00pm. A request for services is being made for the facilitation of a rolling closure for the procession along select city streets (see attached map).

A certificate of insurance from St. Mary's has been provided.

ACTIONS PROPOSED:

Recommend for approval:

The use of city streets on Sunday January 21, 2018 for times/locations indicated and provision of City services to facilitate rolling closure.

COMMITTEE RECOMMENDATION:

City of West Chicago SPECIAL EVENT PERMIT APPLICATION



THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED
90 DAYS PRIOR TO THE EVENT

PERMIT NO. _____

Special Event Permit Application

The Special Event Application is due to the City of West Chicago a minimum of ninety (90) days prior to the event if it requires closure of public streets or use of public parking lots. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Note: Prior to review of the Special Events Permit Application, all applicants must submit the Intent to Meet Insurance Requirements form (page 2).

Submittal Checklist

1. Completed and signed Special Event Application
 - ☒ Intent to Meet Insurance Requirements
 - ☒ Section 1 – General Information
 - ☒ Section 2 – Narrative
 - ☒ Section 3 – Permits
 - ☒ Section 4 – Site Plan and/or Route Map
 - ☒ Section 5 – Task List and Due Dates
 - ☒ Section 6 – Hold Harmless Agreement
2. Completed and signed applications(s) for other permits(s) (See Section 3)
 - ☐ Carnival Permit Application - \$50 per employee
 - ☐ Fireworks Permit Application – \$125 (Check made payable to the West Chicago Fire Protection District)
 - ☐ Building Permit Application (temporary tents – see min. requirements) - \$50
 - ☐ Raffle Registration Application – requires separate application
 - ☐ Temporary Liquor License Application – requires separate application
 - ☐ Temporary Food Service Permit (DuPage Co. Health Dept. 630-682-7979)

FOR OFFICE USE ONLY

Received: 10-26-17 Fee Paid: \$ N/A

Receipt # N/A Check # N/A

Event Acknowledgement Form returned by:

Police Dept. X Fire Dist. X PW X Park Dist. N/A

☒ Background checks completed by Police Dept. Date N/A

☒ DuPage Co. Health Department notified Date N/A

☐ Certificate of Insurance received and approved Date _____

Certificate of Coverage

Date: 10/19/2017

Certificate Holder
 Roman Catholic Diocese of Joliet, A Trust;
 R. Daniel Conlon, Successor Trustee
 Chancery Office
 425 Summit
 16555 Weber Road

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage

THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Covered Location
 St. Mary Parish
 140 N. Oakwood Ave.
 West Chicago, IL 60185

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
Property				Real & Personal Property	
D. General Liability	8676	7/1/2017	7/1/2018	Each Occurrence	500,000
<input checked="" type="checkbox"/> Occurrence				General Aggregate	2,000,000
<input type="checkbox"/> Claims Made				Products-Comp/OP Agg	
				Personal & Adv Injury	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
Excess Liability	8676	7/1/2017	7/1/2018	Each Occurrence	500,000
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of St. Mary Parish for their Pro-Life March to be held on January 21, 2018. No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary only as it relates to St. Mary Parish activities and Pro-Life March.

Holder of Certificate

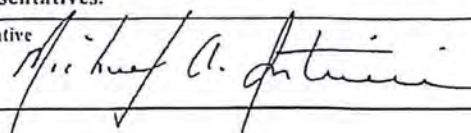
Cancellation

Additional Protected Person(s)

City of West Chicago, its officials, agents, employees, and volunteers
 475 Main Street
 West Chicago, IL 60185

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative



0183008754

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 1/21/2018

Cancellation Date of Endorsement: 1/22/2018

Certificate Holder: Roman Catholic Diocese of Joliet, A Trust;
R. Daniel Conlon, Successor Trustee
Chancery Office
425 Summit

Location: St. Mary Parish
140 N. Oakwood Ave.
West Chicago, IL 60185

Certificate No. 8676 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the Protected Person(s) activities or activities they perform on behalf of the Protected Person(s).

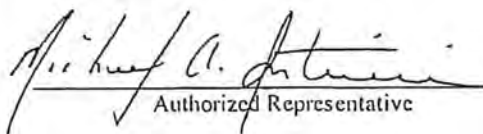
It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the Additional Protected Person(s) will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)

City of West Chicago, its officials, agents, employees, and volunteers
475 Main Street
West Chicago, IL 60185

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of St. Mary Parish for their Pro-Life March to be held on January 21, 2018. No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary only as it relates to St. Mary Parish activities and Pro-Life March.


Authorized Representative

SECTION 1 – GENERAL INFORMATION

Name of Event: Pro-Life March

Type of Event:

☐ Parade ☒ Walk/Run/Bike ☐ Carnivals ☐ Fireworks ☐ Festival

☐ Other _____

Location of Event: St. Mary's Parish

Date(s) of Event: Jan. 21, 2018 Hours of Event: 2:15 to 4:00 p.m. Est. Attendance: 200

Event Website: stmarywc.org

Purpose of event: Pray for the protection of life, from conception to natural death and pray for the
revoking of the Supreme Court the law approving abort

Name of Sponsoring Organization(s): St. Mary's Catholic Church

Organization's Legal Status (i.e. NFP, Partnership, Corporation): NFP

Contact person from sponsoring organization: Rev. David Lawrence

Organizer address: 140 N. Oakwood Ave

City/State/Zip: West Chicago, IL 60185 Phone: 630-231-0013

Cell Phone: 630-640-3528 E-mail: father.david@stmarywc.org

Emergency contact information (provide mobile numbers for on-site coordinators during event):

1st Contact: Sister Yolanda Forero Phone: 630-877-5883

2nd Contact: Sister Rosanny Contreras Phone: 630-877-5782

Is this an annual event? ☒ Yes ☐ No If Yes, provide next year's event date: January 2019

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as noise or neighborhood parking complaints.

No past problems on January 2017

What, if anything, are you doing to rectify the problem(s)?

SECTION 2 – NARRATIVE

On a separate sheet, provide a detailed description of the overall event. The narrative will serve as the special event proposal to City Council.

SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

*If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Does your event include the use of a temporary tent in excess of 400 sq. ft. in area with side curtains or 700 sq. ft. in area without side curtains? ☐ Yes ☒ No

*If yes, you must submit a **Building Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 131 for an application.*

Will your event include a fireworks display? ☐ Yes ☒ No

*If yes, you must submit a **Fireworks Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Are you holding a raffle at your event? ☐ Yes ☒ No

*If yes, you must submit a **Raffle Registration Application** fourteen (14) days prior to the event. Not all applicants will qualify for a license. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be applying for a Temporary Liquor License? ☐ Yes ☒ No

*If yes, you must submit a **Temporary Liquor License Application** thirty (30) days prior to the event. To qualify for a Class D license, the applicant must be a local organization or group providing beer and/or wine at a picnic, carnival or similar function. A Class D license shall be authorized on a day-to-day basis but not for more than seven (7) consecutive days. Please contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be serving food at your event? ☐ Yes ☒ No

*If yes, you may be required to submit a **Temporary Food Service Permit Application** thirty (30) days prior to the event. Please contact the DuPage County Health Department at (630) 682-7979 or visit <http://www.dupagehealth.org/temporary-food-service> for additional information.*

Are you requesting services from these departments?

☒ Police ☐ Fire District / Paramedics ☐ Public Works

Specify services: Rolling closure for 1.7 miles (see next page). Estimated time: 1 + hours

Will you be utilizing any of the following services?

☐ Water ☐ Electric/Generator ☐ Other No

SECTION 4 – SITE PLAN AND/OR ROUTE MAP

Please attach a separate sheet to illustrate the layout for your event.

If applicable, the following must be included:

Location of garbage receptacles (G)	Location and number of barricades (B)
Location of toilets (T)	Location of fire lane (FL)
Location of hand washing sinks (HWS)	Location of fire extinguishers (FE)
Location of retail vendors (RV)	Public entrances and exits (PE)
Location of food vendors (FV)	Location of "No Firearms" signage (NF)
Location of first aid (FA)	Location of sound stages and amplified sound (S)
	Location of residential streets surrounding event

Are you requesting the use of any City-owned property, i.e. City streets, parking lots, or sidewalks?

☒ Yes ☐ No If yes, please indicate the property that you are requesting to use.

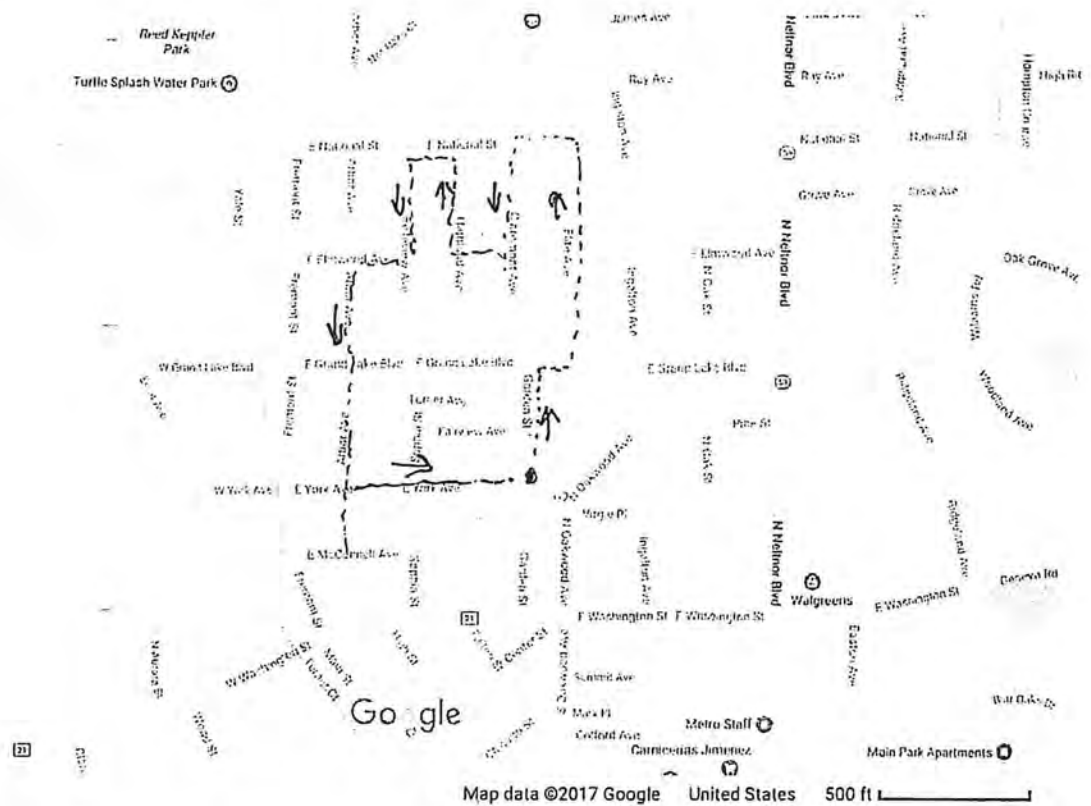
City Streets

Would you like to request the closing of City streets? ☒ Yes ☐ No

If yes, please fill in the following information or submit a route map along with this application:

Street	From	To	Dates	Times	
Garden St. (North)	York St.	Grandlake		2:30-2:35	
Elite (North)	Grandlake	National		2:35-2:45	
National (West)	Elite	Claremont		2:45-----	
Claremont (south)	National	Elmwood		----	
Elmwood (West)	Claremont	Highland		----	
Highland (North)	Elmwood	National		----	
National (West)	Highland	Bellevue		----	
Bellview (South)	National	Elmwood		3:15	Did you kn
Elmwood (West)	Bellevue	Arbor		3:15	
Arbor (South)	Elmwood	York			
York (East)	Arbor	Garden		3:30	

Google Maps



1.7 miles / 1:00 hour

SECTION 5 – PLANNING WORKSHEET AND REQUIRED TASK DUE DATES*

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

Note: This section must be completed by event organizer prior to notary signature.

Date of Special Event: 1-21-2018

Tasks to be completed (All items due to City unless noted)	Days Due Before Event	Due Date
Submit "Intent to Meet Insurance Requirements" Document (included with Special Event Permit Application, pg.2)	Prior to application review	Prior to application review
Submit Special Event Permit Application	90 days	X
Submit Carnival Permit Application	90 days	N/A
Submit Fireworks Permit Application	30 days	N/A
Submit Temporary Liquor License Application	30 days	N/A
Submit Building (Temporary Tent) Permit Application	30 days	N/A
Submit Temporary Food Service Permit Application(s) (DuPage County Health Dept. – 630-682-7979)	30 days	N/A
Submit <u>Original</u> Certificate of Insurance*	21 days*	X
Submit Raffle Registration Application	14 days	N/A
Notify residents/businesses of special event	14 days	
Post "No Firearms" signs at all public entrances (See IL State Police requirements for standardized sign in West Chicago's <i>Special Events Policy</i>)	N/A	Day of Event

***If this requirement is not met, the proposed event may be cancelled.**

SECTION 6 – WAIVER AND HOLD HARMLESS AGREEMENT

In consideration of the St. Mary's Pro-Life March (name of organization) and its Members, employees, volunteers or guests, being allow to participate in Pro-life March, (the Activity) the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to St. Mary's Church (name of organization) participation in the Activity.

To the fullest extent permitted by law, the St. Mary's Church (name of organization) hereby agrees to defend, indemnify and hold harmless the City of West Chicago, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of West Chicago, its officials, agents and employees, arising in consequence of St. Mary's Church (name of organization) participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, its agents or employees. The St. Mary's Church (name of organization) shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of West Chicago, its officials, agents and employees, in any such action, the St. Mary's Church (name of organization) at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the St. Mary's (name of organization).

Agreed this 20th day of October, 20 17

St. Mary's
Name of Organization

Fr. David Lawrence
Print Name of Authorized Person

Fr. David Lawrence
Signature of Authorized Person

Pastor in Solidum
Title

CITY OF WEST CHICAGO

Public Affairs Committee AGENDA ITEM SUMMARY

ITEM TITLE:

2017 Mexican Independence Day Festival
Final Report
Mexican Cultural Center

AGENDA ITEM NUMBER: 5.B.**FILE NUMBER:** _____**COMMITTEE AGENDA DATE:** November 27, 2017**COUNCIL AGENDA DATE:** _____**STAFF REVIEW:** Tom Dabareiner**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:****SIGNATURE** _____**ITEM SUMMARY:**

The Mexican Cultural Center (MCC) submitted the attached final report and financial summary for the 2017 Mexican Independence Day event for review and approval. In general, the MCC indicated that the event operated smoothly over the two day period (September 16-17, 2017).

City staff has reviewed these documents and finds them acceptable. The qualifying expenses listed in the report total \$22,638.01. To date, the City's contribution to the event totals \$11,500. The City's final installment of \$500 will be provided to the MCC pending final report approval by the Public Affairs Committee and after the MCC has made its final appearance at the November Public Affairs Committee meeting. With the City contribution and additional contributions, the MCC's net spending for this event totaled \$10,638.01.

The report is provided in accordance with the Funding Agreement between the City and the Mexican Cultural Center for the 2017 Mexican Independence Day event. Resolution 2017-R-0023, approved May 1, 2017, authorized the funding agreement for the event, which took place September 16-17, 2017.

ACTIONS PROPOSED:

Recommend approval of the final written report and summary financial report submitted by the Mexican Cultural Center for Mexican Independence Day Festival 2017.

COMMITTEE RECOMMENDATION:



Dear City of West Chicago,

The Mexican Cultural Center was honored to again plan and hold another successful Viva Mexico Mexican Independence Day Celebration and Festival in West Chicago for a third year. Please find our attached reporting detailing our income and expenses for the event. Please note that thanks to community and business sponsors, we were able to hold a premier celebration that far exceeded the City's \$12,000 contribution.

The 2017 celebration was literally a world record setting festival and not only instilled pride in the West Chicago community, but brought outsiders to celebrate our community's rich heritage and culture in our historic downtown. We were happy to build upon the successes and corrections made at the 2016 celebration, add new components, such as the world record cup mosaic, and expand on treasured aspects of the events, such as the musical performances, this year featuring the world-class mariachi collegiate group Mariachi Atlzan. We were happy to see the crowd size greatly expand on Saturday, with many of those in attendance from out-of-town. We know Saturday attendance will continue to grow as people become more used to a two-day event. We estimate the crowd on Saturday was around 800 people. Sunday's crowd estimates are over 1,500 people between parade spectators and festival attendees. We were also extremely happy to see a large group of returning volunteers help not only at the event, but who also undertook the huge effort to prep for event, including the local schools and organizations getting involved with preparations for the cup mosaic world record.

We are continually grateful for the trust of the City in allowing us to organize this event and look forward to working with City staff and the community on continuing to celebrate our culture in downtown West Chicago. We have learned a lot from the past three years of work, and as an organization hope to be able to continue to put on high quality events. We are also aware that that requires a lot of hard work and resources. As we are currently a volunteer-run organization, we are looking to make some changes to make these events more sustainable to continue to inspire pride in all of West Chicago and help make West Chicago a true destination. Please see our proposed changes for this event in our proposal for 2018-2020.

Our dedicated board and volunteers are truly fueled by the smiles, enjoyment and pride that is so readily seen in the public through our work. Thank you for your support and collaboration in making that possible. Please feel free to contact me with any questions you may have about this report.

Fernando Ramirez, President

**Mexican Cultural Center
MID City report**

Expense	EXHIBIT	Type	Date	Num	Name	Memo	Amount
Advertising							
	A	Check	07/05/2017		Sign Outlet Store		333.98
	B	Check	08/02/2017		Sign Outlet Store		577.50
	C	Check	08/02/2017		Sign Outlet Store		32.40
	D	Check	08/02/2017		Sign Outlet Store		61.92
	E	Check	08/02/2017		Sign Outlet Store		5.22
	F	Check	08/02/2017		Sign Outlet Store		67.14
	G	Check	08/02/2017		Sign Outlet Store		65.87
	H	Check	08/02/2017		West Chicago Print Inc		26.00
	I	Check	08/18/2017	9999	Leon Pescador		1,700.00
	I	Check	09/07/2017	9999	The Blue Frog Signs LTD.		567.00
	J	Check	09/01/2017		West Chicago Print Inc.		28.40
	K	Check	09/03/2017		West Chicago Print Inc.		138.50
							3,603.93
Total Advertising							19.23
Awards and Grants	M	Check	09/08/2017		Office Depot		19.23
Total Awards and Grants							
Car Expenses							
Gasoline	N	Check	09/18/2017		Snell		35.00
							35.00
Total Gasoline							35.00
Total Car Expenses							
Contributions	O	Check	05/09/2017	9999	National Museum of Mexican Art	MID, Art flagg work	1,000.00
							1,000.00
Total Contributions							
Entertainment Expense	P	Check	03/28/2017	9999	Migdaleno Perez	Chinelos	300.00
							300.00
Total Entertainment Expense							
Facilities and Equipment							
Equip Rental and Maintenance	Q	Check	08/14/2017	9999	Atlas Bleachers		375.00
	R	Check	09/27/2017		National Construction		710.43
	S	Check	10/02/2017	9999	We Go Bouncing Party Rentals		500.00
							1,585.43
Total Equip Rental and Maintenance							
Rent, Parking, Utilities	T	Check	07/25/2017		American League	MID Award Place	600.00
							600.00
Total Rent, Parking, Utilities							
Operations							
Printing and Copying	W	Check	05/26/2017		Ma. Lucia Torres Ramirez	Papel Picado	1,454.85
	*X	Check	05/30/2017		AeroMexico	Papel Picado Mexico Trip	581.89
	*X	Check	05/30/2017		AeroMexico	Papel Picado Mexico Trip	78.00
	X	Check	06/22/2017		AeroMexico		45.00
	X	Check	07/03/2017		AeroMexico		256.35
							2,416.09

**Mexican Cultural Center
MID City report**

Total Printing and Copying						
Supplies	Z	Check	07/06/2017	Murphy Ace ADWE		10.75
	AA	Check	07/07/2017	Menards		20.04
	AB	Check	07/10/2017	Menards		112.83
	AC	Check	08/02/2017	Menards		48.95
	AD	Check	08/02/2017	Menards		375.77
	AE	Check	09/07/2017	Murphy Ace ADWE		16.35
	AF	Check	09/18/2017	Menards		157.97
						742.68
Total Supplies	AG	Check	09/14/2017	Uber Trip	Mariachi Transportation	58.36
Travel and Meetings	AH	Check	09/14/2017	Uber Trip	Mariachi Transportation	51.74
	AH	Check	09/14/2017	Uber Trip	Mariachi Transportation	5.00
	AI	Check	09/18/2017	Uber Trip	Mariachi Transportation	40.15
						155.25
						10,457.61
Total Travel and Meetings						
Total Expense						
Other Income/Expense	AJ	Check	08/02/2017	United Air Line	Aspa player trip	581.29
Other Expense	AK	Check	09/22/2017	Midwest Coach Limo	Mariachi Transportation	206.66
	AL	Check	10/03/2017	9999 Ron John Poo-Gene	Horse Waste Pickup	105.00
	AM	Check	10/03/2017	9999 Atlas Bleachers	Bleachers Rental	1,125.00
	AN	Check	10/03/2017	9999 UTRGV School of Mariachi	Mariachi Aztlan	4,550.00
	AN	Check	10/03/2017	9999 Francisco Loera	Mariachi Aztlan	3,000.00
	AO	Check	10/05/2017	UPS	Postage	27.37
	AP	Check	10/05/2017	West Chicago Printing	Posters	28.50
	AQ	Check	10/05/2017	9999 Mariachi Heritach Fundation	Donation	500.00
	AR	Check	10/10/2017	9999 Saraphaellen	Refund	1,139.77
	AS	Check	10/13/2017	9999 Photographing Tomorrow's Memory	Photographer	100.00
	AV	Check	10/13/2017	9999 Keith Pickett	Electricity Payment	50.00
	AW	Check	10/13/2017	9999 Maria Reyes	Transportation	75.00
	AX	Check	10/13/2017	9999 Angelica Nieto	Trimbusement	216.81
	AY	Check	10/13/2017	9999 State Farm	Insurance	475.00
						12,180.40
						22,638.01
Total Other Expense						
Donated Goods and Services			9/16/2017	Park District	Generator Donation	\$ 1,500.00
			9/16/2017	District 33	Mariachi cost donation	\$ 3,000.00
			9/16/2017	MC Donalds	Cups Donation (12,000)	\$ 2,400.00
			9/16/2017		Lids Donation (12,000)	\$ 1,200.00
						\$ 8,100.00
						\$ 30,738.01
Gran Total						

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CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Ordinance No. 17-O-0043 – Allowing Home Kitchen and Cottage Food Operations

AGENDA ITEM NUMBER: 5.C.**FILE NUMBER:** _____**COMMITTEE AGENDA DATE:** 11/27/2017**COUNCIL AGENDA DATE:** 12/4/2017**STAFF REVIEW:****SIGNATURE** _____**APPROVED BY CITY ADMINISTRATOR:****SIGNATURE** _____**ITEM SUMMARY:**

Mayor Pineda and Alderman Meissner were emailed a request by Amy and Aaron O'Brien that the City Code be amended to allow home kitchen and cottage food operations. The attached email very nicely describes what is being requested, and the positive reasons for doing so.

The attached Ordinance, if adopted, has the necessary language to permit these operations.

STAFF RECOMMENDATION:

Staff recommends adoption of Ordinance No. 17-O-0043.

COMMITTEE RECOMMENDATION:

ORDINANCE NO. 17-O-0043

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
WEST CHICAGO – HOME KITCHEN AND COTTAGE FOOD OPERATIONS

BE IT ORDAINED by the City Council of the City of West Chicago, DuPage County, Illinois, in regular session assembled as follows:

Section 1. That a new Article XVII and Section 9-336 of the City Code of the City of West Chicago be added as follows:

“ARTICLE XVII. HOME KITCHEN AND COTTAGE FOOD OPERATIONS

Sec. 9-336. Home Kitchen and Cottage Food Operations.

- (a) *Definitions.* For the purpose of this section, the definitions found in the Illinois Food Handling Regulation Enforcement Act at 410 ILCS 625et seq. are hereby adopted by reference as if fully set forth herein.
- (b) *Home Kitchen and Cottage Food Operations.* Subject to all applicable City ordinances, the statutory provisions contained within the Illinois Food Handling Enforcement Act (the “Act”) regarding home kitchen and cottage food operations, as now or hereafter amended [410 ILCS 625 et seq] are hereby adopted by reference as if fully set forth herein allowing the direct sale of baked goods as described in the Act in West Chicago.

Secs. 9-337-9-399. Reserved.”

Section 2. That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by law.

Alderman L. Chassee	_____	Alderman J. Beifuss	_____
Alderman J. Sheahan	_____	Alderman Heather Brown	_____
Alderman A. Hallett	_____	Alderman Michael Ferguson	_____
Alderman M. Ferguson	_____	Alderman S. Dimas	_____
Alderman K. Meissner	_____	Alderman Ward 5 (Vacant)	_____
Alderman G. Garcia	_____	Alderman R. Stout	_____
Alderman B. Gagliardi	_____	Alderman N. Ligino-Kubinski	_____

APPROVED as to form: _____
City Attorney

APPROVED this 4th day of December, 2017.

Mayor Ruben Pineda

ATTEST:

Nancy M. Smith, City Clerk

PUBLISHED: _____

October 17, 2017
West Chicago City Hall,
475 Main Street,
West Chicago, IL 60185

To whom it may concern,

We are writing to ask you to bring the issue of Illinois PA 098-0643, also known as "The Cupcake Law" to the attention of all the city council members. Just recently, the neighboring city of Wheaton chose to adopt this Illinois ordinance, and we request that the City of West Chicago would join them in welcoming and encouraging entrepreneurship in our community.

We love this city, and we see the ongoing efforts that are being to help our town grow and flourish. We have started a new business in our home called *The Kitchen Table* that offers cooking classes for children ages preschool through preteen. Our dream is to some day own a brick and mortar location on Main Street in West Chicago. We feel that this type of business would really contribute to the city. To reach this goal, we would like to test the market for selling some of our baked goods including pies, bread and cinnamon rolls as an extension of our business. We are sure there are other home bakers in West Chicago who desire to offer specialized treats made in their home kitchens to their neighbors, friends and other community members. Renting a shared commercial kitchen space is cost prohibitive for a start-up business, and creating such a space in one's own home would be even more expensive. Adopting this ordinance would allow us to take the next step towards our dream of owning a brick and mortar business in West Chicago.

Just to provide some background, Illinois has two different laws (summarized below) that allow the sale of certain homemade food. Both laws have limits as to how much a home bakery is permitted to sell.

1. Cottage Food Law – allows non-perishable baked goods to be sold only at farmer's markets with maximum earnings of \$36,000 per year.
2. Home Kitchen Operations also known as "The Cupcake Law" – allows for home-baked non-perishable baked good to be sold directly to customers. This law applies "only to home kitchen operations located in a municipality, township, or county where the local governing body has adopted an ordinance authorizing the direct sale of baked goods" (IL Public Act 098-0643) which West Chicago currently does not have. It is the most restrictive with maximum earnings of \$1000 per month.

Neighboring communities such as Aurora, Naperville, Plainfield, Joliet, Channahon, Crystal Lake, Cary, Wheaton, and Woodstock have already adopted this ordinance and opened the door to home bakers who cannot make it to farmers markets, and others who cater to special occasions including holiday parties, weddings, graduations, birthday parties, etc.

To be sure, there are restrictions in place in the "Cupcake Law" to ensure the health and safety of the public. Furthermore, many local municipalities are encouraging home bakers to take an online food safety course to ensure public health and safety.

By supporting this law, The West Chicago City Council will

1. Encourage entrepreneurship and business opportunities within our community.
2. Allow many home bakers the chance to supplement the family's income.
3. Allow home bakers to possibly save up for their dream of opening a brick and mortar bakery.

We appreciate the opportunity to bring this request to the West Chicago City Council's attention and we are hopeful for the West Chicago community that the "Cupcake Law" will be approved. Thank you for your consideration.

Sincerely,

Amy and Aaron O'Brien
[907 Wild Ginger Trail](#)
[West Chicago, IL 60185](#)
amyelizabethobrien@gmail.com

WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT



[OCTOBER 2017]

Michael Uplegger Chief of Police

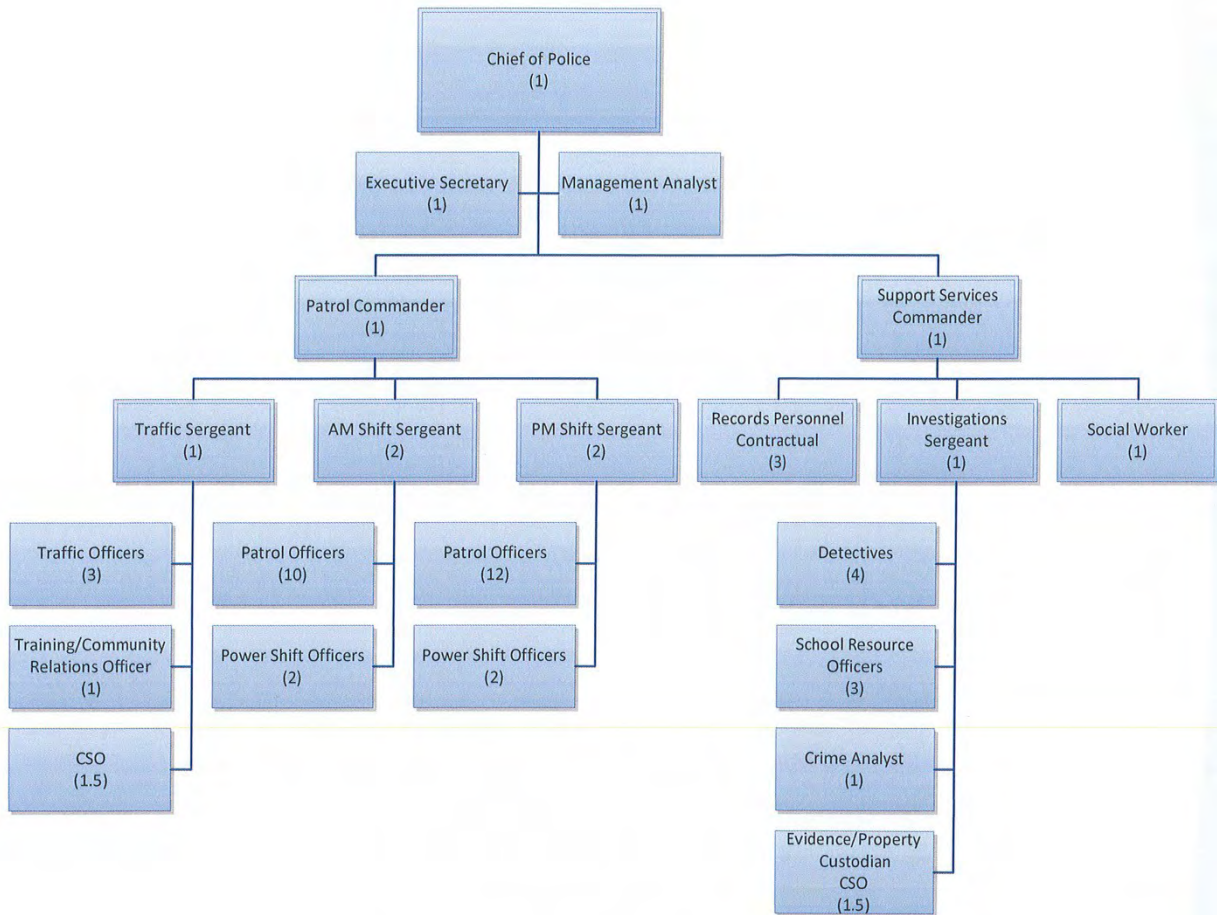
WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT

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WEST CHICAGO POLICE DEPARTMENT



March 1, 2017

DEPARTMENT OVERVIEW

The Mission of the West Chicago Police Department is to Protect Life and Liberty, Provide Quality Police Services, and Forge Community Partnerships with Integrity and Professionalism.

There are three divisions in the Police Department: Office of the Chief of Police, Support Services Division, Patrol Division.

The Office of the Chief of Police's primary responsibility is to provide general management direction and control for the Department. The Office of the Chief of Police consists of the Management Analyst, and the Executive Secretary.

The Support Services Division consists of the Investigations Unit, School Resource Officers, Crime Analysis, Evidence/Property, Vehicle and Building Maintenance, Records, and Social Services.

The Patrol Division consists of Uniformed Patrol, Traffic Safety Unit, Community Relations and Community Service Officers.

PERSONNEL

On October 4th, members of the Department participated in Coffee with a Cop Day at McDonalds located at 89 W. North Ave. from 8:00 am until 10:00 am, Citizens stopped by to have a cup of coffee with Officers.



On October 4th, West Chicago Community Emergency Response Team (CERT) members received training on fire suppression. CERT members learned how to properly utilize a fire extinguisher.

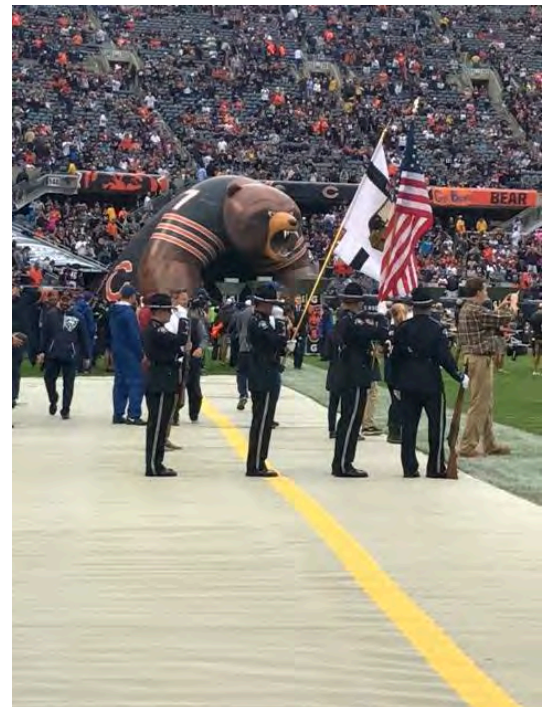


PERSONNEL

On October 12th, Traffic Safety Unit Officers Moos and Jones attended training on operating a Commercial Motor Vehicle. Officers Moos and Jones learned how to perform vehicle inspections prior to operating the vehicle, after which they drove the tractor-trailer within the parking lot of the West Chicago Secretary of State's office.



On October 22nd, the Department Honor Guard presented our Nation's colors prior to the start of the Chicago Bears' home football game. Honor Guard members at the game were Sergeant Gaztambide and Officers Gelsomino, Richards and Flanigan.



PERSONNEL

On October 28th, The Department participated in the annual Halloween Parade and Downtown Trick or Treat event. Officer Rosenwinkel, CSO Garcia, and Alderman Garcia helped lead the parade and handed out candy to the trick or treaters.



On October 13th, Department supervisors participated in a table-top exercise hosted by the DuPage Airport Authority. The table-top exercise consisted of a commercial aircraft taking off from O'Hare Airport that experiences smoke in the cabin. The plane attempts an emergency landing at the DuPage Airport, but crashes on North Ave. and Elm Rd. All emergency organizations had to coordinate their responses using the Incident Command System. Public Information Officer training was also offered at the conclusion of the table-top exercise. Those attending the training were: Commander Calabrese, and Sergeants Zurick, Gaztambide, Langelan, Cargola, Shackelford and Samuel, Detective Peterson and West Chicago Emergency Services Disaster Agency Director Steve Gottlieb. Other agencies that participated in the exercise were: DuPage Airport Authority, West Chicago Fire Protection District, National Transportation Safety Board, DuPage Office of Homeland Security and Emergency Management, and the DuPage County Sheriff's Office.

On October 25th through the 27th, the Department Traffic Safety Unit hosted Child Passenger Safety Certification Training at the West Chicago Fire Protection District Training Facility on Kress Rd. The training was conducted by the Illinois Department of Transportation and Emergency Nurses Association. Community Service Officer Antonio Garcia was an instructor during the training. Officer Paula Schoonhoven completed the training and is now a member of the Child Passenger Safety Team.

CRIMINAL ACTIVITIES

Criminal Damage to Motor Vehicle:

Person(s) unknown damaged a vehicle parked in an alley in the 200 block of Ann St. All four tires of the car had been slashed.

Person(s) unknown damaged a vehicle in the 500 block of Lincoln Ave. The front passenger side window of the vehicle had been broken.

Person(s) unknown damaged a vehicle parked in the 1200 block of Kings Circle. The driver's side door's paint had been scratched and the passenger side front door had a cigarette burn on it.

Person(s) unknown damaged a vehicle parked in the 1200 block of S. Oak St. The rear passenger side window of the car had been damaged.

Person(s) unknown damaged two vehicles parked in a driveway in the 1200 block of S. Oak St. Both cars had damage to the rear passenger side window. The damage appeared to have been caused by BBs or pellets.

Criminal Damage to Property:

Person(s) unknown damaged property at 1266 E. North Ave. Windows and walls of the main building had been damaged. Building four's east side door was open and the interior second floor windows were damaged. The door to building five had been damaged, but it appeared entry had not been made. Building seven's siding had been pulled back and the interior wood and drywall was damaged which allowed access to the interior, where the second floor office windows were broken.

Person(s) unknown damaged a residence in the 600 block of Parkside Ave. A window on the front of the house had been damaged by a bb or pellet.

A known suspect broke the front window of a residence in the 600 block of Main St. while arguing with a family member. The offender was issued a local Ordinance citation for Criminal Damage to Property and referred to the Social Services Unit.

Person(s) unknown damaged the touchscreen on the Redbox located outside the Jewel Food Store located at 177 E. Roosevelt Rd.

Person(s) unknown damaged a residence in the 400 block of N. Oak St. A brick had been thrown through the front window of the house.

CRIMINAL ACTIVITIES

Criminal Defacement:

Person(s) unknown spray painted non-gang related graffiti at the Ace Hardware located at 319 S. Neltnor Blvd. The fence on the south side of the property had been spray painted.

Person(s) unknown scratched graffiti into a door of a residence in the 200 block of George St.

Criminal Damage to Property/Disorderly Conduct:

The victim stated his roommate damaged his property and threatened to beat him if certain property was not returned to him. The victim did not wish to pursue charges.

Theft Over \$500:

A known suspect made unauthorized, personal charges using a company credit card. The suspect admitted to the personal charges and then abruptly quit by email. The company's loss is in excess of \$4,000.00.

\$800.00 was removed from a purse at the victim's apartment in the 1200 block of Kings Circle. The victim believes one of her daughters took the money.

A known suspect was provided with materials for work. The suspects stopped showing up for work, but has not returned the work equipment after having been asked to do so. Cost of the equipment is \$701.00.

Theft of Lost/Mislaid Property:

Person(s) unknown removed a purse from the parking lot of Jewel Foods located at 177 E. Roosevelt Rd. The victim had dropped her purse in the lot after exiting the store. The purse contained a driver's license, credit/debit cards, four gift cards and \$105.00.

Theft Under \$500:

Person(s) unknown removed a bottle of liquor from Jewel Foods located at 177 E. Roosevelt Rd. Loss is estimated at \$25.00.

Person(s) unknown removed two orange carriage light bulbs and a Halloween projector from the lawn of a residence in the 100 block of Ainsley Dr. The loss is estimated at \$46.00.

Person(s) unknown removed Halloween decorations from the front yard of a residence in the 300 block of Fairview Ave. Loss is estimated at \$100.00.

Person(s) unknown removed Halloween decorations from the front yard of a residence in the 800 block of High Ridge Dr. Loss is estimated at \$200.00.

CRIMINAL ACTIVITIES

Theft Under \$500:

Person(s) unknown removed Halloween decorations from the front yard of a residence in the 900 block of Ainsley Dr. Loss is estimated at \$40.00.

Person(s) unknown removed Halloween decorations from the front yard of a residence in the 800 block of High Ridge Dr. Loss is estimated at \$40.00.

Person(s) unknown removed headphones from a business in the 100 block of W. Washington St. The victim had left the headphones on a chair in the lobby. Loss is estimated at \$300.00.

Person(s) unknown removed a pair of Air Jordan gym shoes from a locker at the West Chicago Community High School. The student left them in an unlocked gym locker. Loss is estimated at \$200.00.

Person(s) unknown removed a cell phone from a backpack at the West Chicago Community High School. The backpack was not closed/zippered. Loss is estimated at \$150.00.

An unsecured bicycle was taken from the West Chicago Community High School. A suspect was identified after a review of surveillance video. Upon speaking with the suspect, he admitted to the theft and returned the bicycle.

A known suspect removed a drill set from a residence in the 400 block of Ann St. The amount of the loss is unknown.

On two separate occasions, person(s) unknown removed Chromebooks from classrooms at the West Chicago Community High School.

Retail Theft:

Person(s) unknown removed candy from the BP located at 1905 Franciscan Way, without paying.

Delivery Container Theft:

Person(s) unknown removed a semi-trailer from a lot in the 2500 block of Enterprise Cir. The trailer was last known to be in place in July.

Burglary from Motor Vehicle:

Person(s) unknown entered an unsecured vehicle parked in the 500 block of Lincoln Ave. A wallet containing two credit cards, a driver's license and a small container holding \$40.00 were taken.

CRIMINAL ACTIVITIES

Burglary from Motor Vehicle:

Person(s) unknown entered an unsecure vehicle in the 500 block of W. Hawthorne Ln. and removed speakers, a capacitor and an amplifier booster. Loss is estimated at \$220.00.

Person(s) unknown entered an unsecure vehicle parked at a business in the 1600 block of Powis Ct. and removed a work bag/purse containing \$564.00, a driver's license, credit and debit cards, sunglasses, and a number of gift cards.

Armed Robbery:

Three masked offenders, one armed with a firearm, entered the AT&T store located at 159 N. Neltor Blvd. and removed four cell phones and four demo phones. Case is under investigation.

Aggravated Battery:

A known person grabbed a student by the upper arms at Gary School located at 130 E. Forest Ave. The student alleges the suspect twisted his hands (Indian burn) causing red marks and pain. The school district contacted DCFS.

Battery:

An intoxicated person slapped another patron in the face at Mid-City Cocktail and Supper Club at 124 Main St. The second party then slapped the intoxicated person back. Management had the intoxicated person removed from the business. No complaints to be signed.

Person(s) unknown hit a patron over the head with a beer bottle at Mid-City Cocktail and Supper Club located at 124 Main St. The victim declined transport to the hospital by West Chicago Fire Protection District personnel.

Residential Burglary:

Person(s) unknown entered a residence in the 900 block of Woodside Dr. and removed jewelry and a large container of change. Loss is set at \$40,000. Entry had been forced to the rear sliding glass door to the residence. Case is under investigation.

Person(s) unknown entered an apartment in the 600 block of Forest Ave. and removed \$3,400.00 from a wallet kept in a bedroom dresser.

Person(s) unknown entered an attached garage of a vacant residence in the 1100 block of Gates St. A hasp on the pedestrian door had been broken to allow access. Nothing is believed to be missing from the garage.

WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT

CRIMINAL ACTIVITIES

Deceptive Practice:

A known suspect received \$1,020.00 in services from a company in the 1100 block of Atlantic Dr. The suspect paid for the services with a business check drawn from a bank account that had been closed.

Intimidation/Extortion:

The victim, who lives in the 100 block of W. Brown St., exchanged nude photos with another individual. The individual then demanded \$350.00 or the photos would be sent to the victim's family and friends.

WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT

MONTHLY PERFORMANCE

Activities	Jul 2017	Aug 2017	Sep 2017	Oct 2017	YTD 2017	YTD 2016	Total 2016
Calls for Service (911 Calls)	1,003	934	855	881	8,790	8,549	10,073
Officer Generated Activity	1,699	1,571	2,169	2,277	19,290	18,116	21,186
Traffic Stops	732	619	756	736	7,440	7,571	8,982
Traffic Citations	317	273	334	217	2,898	2,383	2,829
Traffic Warnings	472	335	536	449	5,124	5,652	6,703
Parking Citations	229	188	302	258	2,500	3,287	3,665
Traffic Crashes	74	77	74	64	739	790	993
Incident Reports	349	366	307	297	3,183	2,924	3,475

OFFICER ACTIVITIES

On October 1st, Officers Calabrese and Sauseda were dispatched to the Aspen Ridge Apartments for an unknown request. Upon arrival, Officers observed one subject confronting two individuals indicating he wanted to fight with them. All of the subjects had been drinking alcohol, and the individual who wanted to fight had also snorted drugs. A search of the suspect, who wanted to fight, resulted in the finding of a small baggie containing an off-white colored powder and a menthol stick. Additionally, a small amount of an off-white color powder was observed in the suspect's nostrils. The suspect was placed into custody and transported to the Station. The white powder field tested positive as heroin. The DuPage County State's Attorney's Office approved a charge of Possession of a Controlled Substance. The offender was processed and transported to DuPage County Jail.

On October 6th, Officers Schoonhoven and Berg were dispatched to La Central located at 334 S. Neltnor Blvd., for the report of a Robbery/Battery. Two suspects approached the victim as he sat in his car. They opened the door, pulled the victim out of the car, struck him, and took \$60.00 from his possession. The victim recorded the incident on his cell phone. Detective Bowers viewed still shots made from the video and was able to identify two suspects. Detective Bowers located the suspects, brought them to the Station and interviewed them with Officer Winton. Both suspects admitted to confronting the victim. One offender stated he struck the victim and took his money. The DuPage County State's Attorney's Office approved a charge of Robbery against one suspect. The offender charged with Robbery was processed and transported to DuPage County Jail. The second suspect was charged with Battery, processed and released from custody.

On October 11th, Officer Potts, Jones and Stewart were dispatched to the 300 block of E. Pomeroy St. for the report of an unconscious person. Upon arrival, Officers were told the subject may have overdosed on heroin. Officer Jones administered a dose of NARCAN and the individual began breathing, and regained consciousness. The individual was transported to Central DuPage Hospital by the West Chicago Fire Protection District.

On October 23rd, Officers Sauseda, Flanigan and Fearon were dispatched to a residence in the 300 block of Harrison St. for a possible heroin overdose. The victim was located lying on the floor of a back bedroom, unconscious with gasping, labored breathing. The victim was administered three doses of NARCAN and regained consciousness, walked to an ambulance and was transported to Central DuPage Hospital. A syringe, baggie of suspected heroin and burnt spoon were located near the victim.

OFFICER ACTIVITIES

On October 27th, Officers Alaniz, Reavley, Kowalik and Reyes, were dispatched to Tampico Grocery Store located at 516 Main St. for three subjects who were attempting to cash fraudulent checks. The suspects were placed in custody and transported to the Station. Upon questioning, one suspect said his brother typed up the check on a computer and he knew the check was fake. The DuPage County State's Attorney's Office approved one felony count of Forgery for the offender who created the check. He was processed and transported to the DuPage County Jail. The second subject, who presented the check, was charged with a misdemeanor count of Deceptive Practice, processed and released from custody. The third offender was transported to Central DuPage Hospital due to the fact he did not feel and will be charged at a later date. On November 1st, an arrest warrant for Deceptive Practice was obtained for the third suspect.