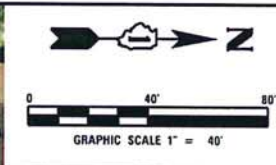


Prince Crossing Road at Hawthorne Lane Multi-Way Stop Warrant per MUTCD Section 2B.07	
Criteria:	Warrant Met?
A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.	No
B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.	No
C1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and	Yes
C2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but	No
C3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.	No
D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.	No
Optional Criteria:	
A. The need to control left turn conflicts	No
B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes	No
C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflict cross traffic is also required to stop; and	Yes
D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.	No
Is warrant for a multi-way stop met?	No

Appendix G

Sight Triangle Exhibit



FILE NAME - H11111	USER NAME - RUSCH	DESIGNED -	REVISED -	CITY OF WEST CHICAGO		SIGHT TRIANGLE EXHIBIT		DATE	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
PROJECT NAME -	PLOT SCALE - HSCALE	DRAWN -	REVISED -									
PROJECT NUMBER -	PLOT DATE - HDATE	CHECKED -	REVISED -									
		DATE -	REVISED -									
				SHEET OF SHEETS STA. TO STA.		CONTRACT NO.		ILLINOIS/FEH AND PROJECT				

CITY OF WEST CHICAGO

CITY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:

Training Races
ABD Cycling
April 11, 2018 – September 12, 2018
(Wednesday evenings only)

AGENDA ITEM NUMBER: 5.B.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: March 26, 2018
COUNCIL AGENDA DATE:

STAFF REVIEW: Tom Dabareiner

SIGNATURE _____

APPROVED BY CITY ADMINISTRATOR:

SIGNATURE _____

ITEM SUMMARY:

ABD Cycle Club is requesting permission for the use of Innovation Drive at the DuPage Business Center for approximately 20-50 competitors for weekly training practice races every Wednesday evening from April 11 - September 12, 2018. Set-up would begin at approximately 5:30 p.m. with teardown completed by about 9:00 p.m.

The Club plans to set up cones along the center lane of Innovation Drive. The Club requests use of the right lane in the direction of traffic for cyclists along Innovation Drive. Motorists will have access to the left lane in the direction of traffic. Signs will be placed to assist with traffic flow. The Club notes that this request applies to southbound traffic only, which has always been light.

The Club plans to secure the acknowledgement and approval of New Continuum Data Center at 603 Discovery Drive, which is the only current existing business on Discovery Drive. Although this year's request does not take place on Discovery Drive, the business could still be reasonably impacted.

A certificate of insurance will be provided by the Club prior to the event.

A development project is scheduled to begin July 1, 2018 within the DuPage Business Center. For this reason, City Staff are unable to adequately assess life safety concerns and the impact this event would have on the development project. For this reason, City Staff recommends approval of the event, as outlined, through June 30, 2018 only. City Staff would like to reassess the event plans when more development plans are known. The event organizers agree with the plan to approve the event through June 30, 2018. They are willing to adjust event plans to accommodate the development and also understand that the event may not be possible after June 30, 2018.

ACTIONS PROPOSED:

Recommend approval for the following:

- Use of Innovation Drive at the DuPage Business Center for bike training races Wednesday evenings from April 11 – June 30, 2018 for times indicated.
- Conditional use of Innovation Drive and/or Discovery Drive at the DuPage Business Center for bike training races Wednesday evenings from July 1, 2018 – September 13, 2018. The event request must undergo a reassessment after development plans are confirmed and reviewed as they relate to the event. City Staff and departments must review and approve the event under the updated circumstances in order for it to continue to take place as outlined.
- Modifications to, or cancellation of, the event plan if deemed necessary July 1, 2018 – September 13, 2018, as a result of the reassessment.

CITY OF WEST CHICAGO

COMMITTEE RECOMMENDATION:

City of West Chicago SPECIAL EVENT PERMIT APPLICATION

THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED
90 DAYS PRIOR TO THE EVENT



RECEIVED
MAR 06 2018

PERMIT NO. _____

BY: _____

BB

Special Event Permit Application

The Special Event Application is due to the City of West Chicago a minimum of ninety (90) days prior to the event if it requires closure of public streets or use of public parking lots. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Note: Prior to review of the Special Events Permit Application, all applicants must submit the Intent to Meet Insurance Requirements form (page 2).

Submittal Checklist

1. Completed and signed Special Event Application
 - ☐ Intent to Meet Insurance Requirements
 - ☐ Section 1 – General Information
 - ☐ Section 2 – Narrative
 - ☐ Section 3 – Permits
 - ☐ Section 4 – Site Plan and/or Route Map
 - ☐ Section 5 – Task List and Due Dates
 - ☐ Section 6 – Hold Harmless Agreement
2. Completed and signed applications(s) for other permits(s) (See Section 3)
 - ☐ Carnival Permit Application - \$50 per employee
 - ☐ Fireworks Permit Application –
\$125 (Check made payable to the West Chicago Fire Protection District)
 - ☐ Building Permit Application (temporary tents – see min. requirements) - \$50
 - ☐ Raffle Registration Application – requires separate application
 - ☐ Temporary Liquor License Application – requires separate application
 - ☐ Temporary Food Service Permit (DuPage Co. Health Dept. 630-682-7979)

FOR OFFICE USE ONLY

Received: 03/06/2018

Fee Paid: \$ N/A

Receipt # N/A

Check # N/A

Event Acknowledgement Form returned by:

Police Dept. _____ Fire Dist. _____ PW _____ Park Dist. _____

☒ Background checks completed by Police Dept.

Date N/A

☒ DuPage Co. Health Department notified

Date N/A

☐ Certificate of Insurance received and approved

Date _____

***** INTENT TO MEET INSURANCE REQUIREMENTS *****

Must be returned prior to application review by City staff

Prior to the issuance of a Special Event Permit, all organizations must present a certificate of insurance meeting the criteria listed below:

1. Required limits per IRMA are \$1mil per occurrence and general aggregate no less than \$2mil for contractors/vendors.

2. *****PLEASE NOTE:** Under the box labeled "Description of operations/locations/vehicles/exclusions added by endorsement/special provisions", the following language must appear:

"The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of **(company involved)** for **(event)** **(date, times (if applicable), location)** No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary as it relates to **(event)**".

3. Vendors shall furnish the additional insured endorsement (*consult insurance professional; examples include but are not limited to forms CG 2010 or CG 2026*) to support the certificate of insurance. The endorsement shall also name **"The City of West Chicago, its officials, agents, employees, and volunteers"** as primary and non-contributory.

4. If applicable, vendor shall furnish the City with evidence of Worker's Compensation coverage with statutory limits.

5. The insurance provider will need to submit the Certificate of Insurance and supporting endorsement form preferably via email to **specialevents@westchicago.org** or fax (630-293-1257) to be considered an original document.

I, Mary Lee Geraghty, representing ABD Cycle Club
(print name of authorized person) (organization)
have contacted the appropriate insurance provider and acknowledge that the above insurance criteria can be met. I understand that the Special Event Permit Application will not be reviewed until this document has been signed and returned to the City of West Chicago.

Mary Lee Geraghty
(signature)
ABD Triathlon Races
(name of event)

3/16/18
(date)
4-11 thru 9/12/18
(date of event)
Weather permitting

SECTION 1 – GENERAL INFORMATION

Name of Event: ABD Training Races

Type of Event:

☐ Parade ☒ Walk/Run/Bike ☐ Carnivals ☐ Fireworks ☐ Festival

☐ Other _____

Location of Event: Innovation Drive & Technology Blvd

Date(s) of Event: 4/11 thru 9/12/18 Hours of Event: 10pm to sunset Est. Attendance: 20-50

Event Website: _____

Purpose of event: To teach bicyclist how to packstyle race and improve fitness

Name of Sponsoring Organization(s): ABD Cycle Club

Organization's Legal Status (i.e. NFP, Partnership, Corporation): _____

Contact person from sponsoring organization: Mary Lee Geraughty

Organizer address: 27W181 Geneva Rd

City/State/Zip: Winfield, IL 60190 Phone: 630-690-9749

Cell Phone: 630 890 4768 E-mail: prairiepathcycles@gmail.com

Emergency contact information (provide mobile numbers for on-site coordinators during event):

1st Contact: Rich Johnson Phone: 630-445-3860

2nd Contact: Mary Lee Geraughty Phone: 630 890 4768

Is this an annual event? ☒ Yes ☐ No If Yes, provide next year's event date: April-Sept

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as noise or neighborhood parking complaints.

upset dog trainers

What, if anything, are you doing to rectify the problem(s)?

Will go out there on Wednesdays before our start date to tell them we are coming - with advanced notice they do not mind using other side.

SECTION 2 – NARRATIVE

On a separate sheet, provide a detailed description of the overall event. The narrative will serve as the special event proposal to City Council.

SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

*If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Does your event include the use of a temporary tent in excess of 400 sq. ft. in area with side curtains or 700 sq. ft. in area without side curtains? ☐ Yes ☒ No

*If yes, you must submit a **Building Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 131 for an application.*

Will your event include a fireworks display? ☐ Yes ☒ No

*If yes, you must submit a **Fireworks Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Are you holding a raffle at your event? ☐ Yes ☒ No

*If yes, you must submit a **Raffle Registration Application** fourteen (14) days prior to the event. Not all applicants will qualify for a license. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be applying for a Temporary Liquor License? ☐ Yes ☒ No

*If yes, you must submit a **Temporary Liquor License Application** thirty (30) days prior to the event. To qualify for a Class D license, the applicant must be a local organization or group providing beer and/or wine at a picnic, carnival or similar function. A Class D license shall be authorized on a day-to-day basis but not for more than seven (7) consecutive days. Please contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be serving food at your event? ☐ Yes ☒ No

*If yes, you may be required to submit a **Temporary Food Service Permit Application** thirty (30) days prior to the event. Please contact the DuPage County Health Department at (630) 682-7979 or visit <http://www.dupagehealth.org/temporary-food-service> for additional information.*

Are you requesting services from these departments? **NO**

☐ Police ☐ Fire District / Paramedics ☐ Public Works

Specify services: _____

Will you be utilizing any of the following services? **NO**

☐ Water ☐ Electric/Generator ☐ Other _____

SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

*If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

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Are you requesting services from these departments? NO

☐ Police ☐ Fire District / Paramedics ☐ Public Works

Specify services: _____

Will you be utilizing any of the following services? NO

☐ Water ☐ Electric/Generator ☐ Other _____

SECTION 4 – SITE PLAN AND/OR ROUTE MAP

Please attach a separate sheet to illustrate the layout for your event.

If applicable, the following must be included:

Location of garbage receptacles (G)
 Location of toilets (T)
 Location of hand washing sinks (HWS)
 Location of retail vendors (RV)
 Location of food vendors (FV)
 Location of first aid (FA)

Location and number of barricades (B)
 Location of fire lane (FL)
 Location of fire extinguishers (FE)
 Public entrances and exits (PE)
 Location of "No Firearms" signage (NF)
 Location of sound stages and amplified sound (S)
 Location of residential streets surrounding event

Are you requesting the use of any City-owned property, i.e. City streets, parking lots, or sidewalks?

☒ Yes ☐ No If yes, please indicate the property that you are requesting to use.

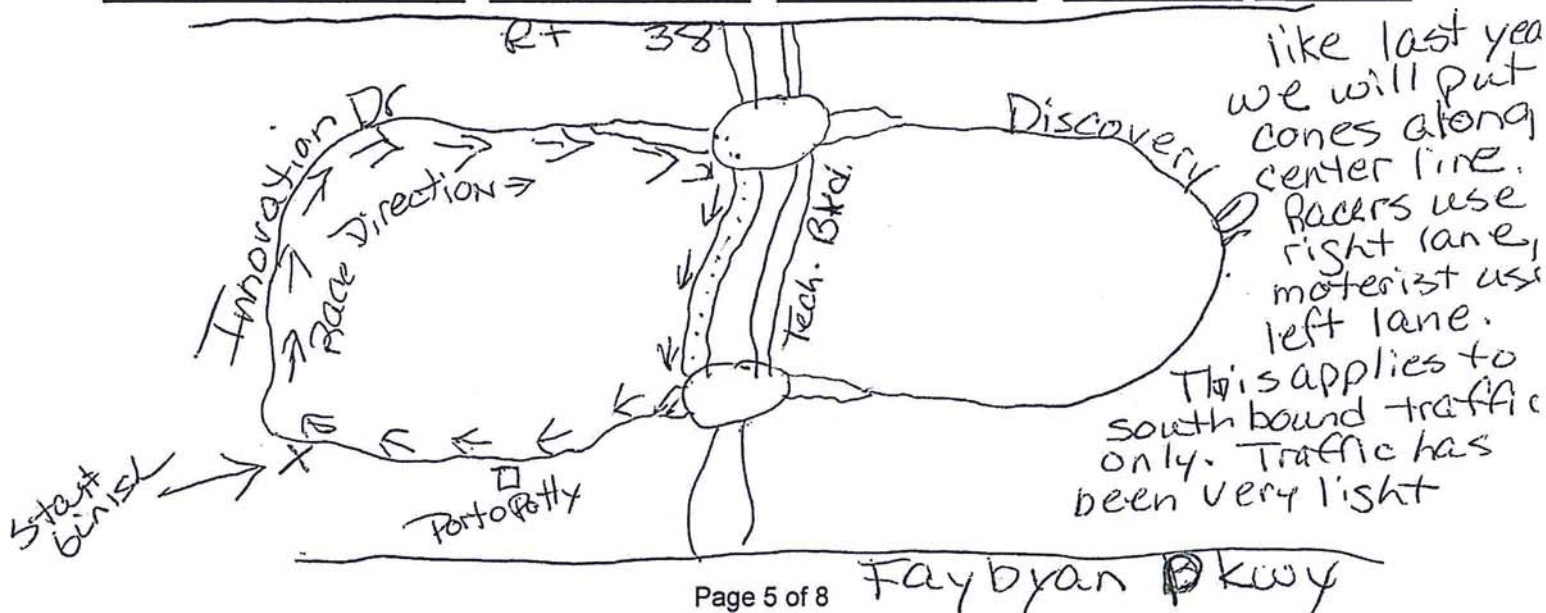
Innovation Dr. & Technology Blvd

Would you like to request the closing of City streets?

☐ Yes ☒ No

If yes, please fill in the following information or submit a route map along with this application:

Street	From	To	Dates	Times



ABD Cycling Club Bicycle Training Races Proposal

Spring, Summer, and Fall 2017 DuPage Technology Park

April 11th-Sept 12th, 2018

Primary Organizer: Athletes By Design (ABD)

- Founded in 1998, ABD is a 200-member, volunteer-based organization based in Winfield, Illinois.
- ABD's primary goal is to support young athletes with Olympic potential and promote the sport of cycling.
- Membership is primarily comprised of professionals (doctors, teachers, municipal employees, small-business owners) between the ages of 35 and 55.
- Currently ABD organizes 15 sanctioned races each year in the communities of Winfield, Wood Dale, Maple Park, Bartlett, and West Chicago, Illinois.
- The volunteer event staff ranges between 12 and 120 people depending on the event. The average age of an ABD volunteer is 35 years old and they have experience in at least 10 previous events. Some volunteers have worked over 50 events for ABD.
- ABD's largest event is the Winfield Criterium, first held in 2000. It attracts over 400 riders and up to 3,000 spectators each year. The course incorporates Winfield Road and affects over 300 residents.

Governing & Insuring Body: American Bicycle Racing (ABR)

Event Directors:

- Mary Lee Geraghty, ABD Vice-President
- Richard Johnson, ABD Event Director

General Details Pertaining to Events:

- This event is put on to prepare racers for any upcoming events. It is a widely known event after a very successful 1st year in 2010. It is strictly for fun and training. It is perfect for younger riders who are looking to better their skills while riding in what is called a pack. A pack is a group of riders who work together kind of like race cars do in NASCAR™, where a person up front pulls riders that are behind them using the technique called drafting. Riders learn to ride close together safely, and learn the lingo used throughout the peloton (pack of riders). Everyone who participated last year has urged us to continue this event as they found it rewarding to them.
- To race the entire evening costs \$10 for adult riders and \$5 for junior riders (18 or under). The money made in this event is used to pay for the port-o-lets and the race officials. Our only goal with the cash-flow is to break even.
- Set-up starts at 5:30PM, tear-down finishes by 8:30PM
- Approximately 20-40 competitors are expected to participate every Wednesday night and are spread out among 3 different categories

- Beginners Race: 15 Minutes for riders who have raced in less than 10 events
- Scratch Race: Separate rider groups by category. Newer riders take off first and usually get ½ a lap start before sending out the higher categorized racers. The higher category racers have to chase down the lower categorized racers in order to compete for primes (pronounce preems) and a certificate for 1st, 2nd, 3rd, 4th, or 5th place.
- Points Race: Everyone takes off at the same time. 20 or more lapped event with sprint points on every 4th lap. Riders compete for points by being the first over the Start/Finish line.
- Parking for racers will be west side of the Technology Park on Innovation Dr.
- One (1) Port-O-Let will be set-up near the race registration area for all racers and volunteers (Corner of Enterprise & Technology)
- Two Course Marshals will be used. One at each traffic circle.
- In case of emergencies, we get in contact with the proper authorities prior and let them know our location and the event type, just in case any emergency arises, so they know we are already out there.

SECTION 5 – PLANNING WORKSHEET AND REQUIRED TASK DUE DATES*

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

Note: This section must be completed by event organizer prior to notary signature.

Date of Special Event: _____

Tasks to be completed (All items due to City unless noted)	Days Due Before Event	Due Date
Submit "Intent to Meet Insurance Requirements" Document (included with Special Event Permit Application, pg.2)	Prior to application review	Prior to application review
Submit Special Event Permit Application	90 days	03/06/18
Submit Carnival Permit Application	90 days	N/A
Submit Fireworks Permit Application	30 days	N/A
Submit Temporary Liquor License Application	30 days	N/A
Submit Building (Temporary Tent) Permit Application	30 days	N/A
Submit Temporary Food Service Permit Application(s) (DuPage County Health Dept. – 630-682-7979)	30 days	N/A
Submit Original Certificate of Insurance*	21 days*	03/21/18
Submit Raffle Registration Application	14 days	N/A
Notify residents/businesses of special event	14 days	03/28/18
Post "No Firearms" signs at all public entrances (See IL State Police requirements for standardized sign in West Chicago's <i>Special Events Policy</i>)	N/A	Day of Event

*If this requirement is not met, the proposed event may be cancelled.

SECTION 6 – WAIVER AND HOLD HARMLESS AGREEMENT

In consideration of the ABD Cycle Club (name of organization) and its Members, employees, volunteers or guests, being allow to participate in Wed Training Races (the Activity) the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to ABD Cycle Club (name of organization) participation in the Activity.

To the fullest extent permitted by law, the ABD Cycle Club (name of organization) hereby agrees to defend, indemnify and hold harmless the City of West Chicago, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of West Chicago, its officials, agents and employees, arising in consequence of ABD Cycle Club (name of organization) participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, its agents or employees. The ABD Cycle Club (name of organization) shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of West Chicago, its officials, agents and employees, in any such action, the ABD Cycle Club (name of organization) at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the A.B.D. Cycle Club (name of organization).

Agreed this 18th day of March, 202018

ABD Cycle Club
Name of Organization

Mary Lee Geraghty
Print Name of Authorized Person

Mary Lee Geraghty
Signature of Authorized Person

Vice President
Title

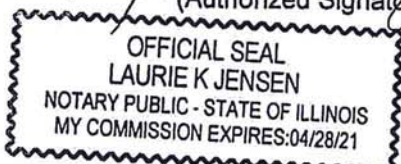
The Organization and the authorized signatory below agree to inform the City of West Chicago of any changes in the application at least thirty (30) days prior to the event. *Please note: Final approval of this event is pending satisfactory completion of Certificate of Insurance requirements.*

Signatory agrees to abide by all requirements of the Special Events Policy, including compliance with the State of Illinois Firearm Concealed Carry Act.

***All applications must be signed and notarized.**

ABD Cycle Club Mary Lee Geraghty 3/6/18
(Name of Organization) (Print Name of Signatory) (Date)

By Mary Lee Geraghty
(Authorized Signatory)



Laurie K Jensen
(Notary Public)

Signed and sworn to before me this 6 day of MARCH, 2018.

After submitting all forms, your application will be reviewed by City staff. All departments that will be involved in providing services or permits for the event will be notified. **Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services or scheduling of other events.**

The City of West Chicago reserves the right to cancel any event at any time for reasons deemed necessary by the City Council and/or City Administrator.

Deliver all completed items to:

City of West Chicago
Attn: Community Development – Special Events
475 Main Street
West Chicago, IL 60185

FOR OFFICE USE ONLY

Based on the information which has been submitted and contingent upon approval of any necessary inspections the day of the event, the request for a permit has been:

☐ Approved Permit No. _____

Authorized Signature

Title

Date

☐ Denied
Remarks:

CITY OF WEST CHICAGO

CITY COUNCIL AGENDA ITEM SUMMARY

ITEM TITLE:

**Master's Memorial Weekend Races
ABD Cycling
May 26-28, 2018**

AGENDA ITEM NUMBER: 5.C.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: March 26, 2018
COUNCIL AGENDA DATE:

STAFF REVIEW: Tom Dabareiner

SIGNATURE _____

APPROVED BY CITY ADMINISTRATOR:

SIGNATURE _____

ITEM SUMMARY:

ABD Cycle Club is seeking permission to use City streets for the purpose of holding their annual Memorial Weekend bike races May 26-28, 2018 from 9:00 a.m. - 2:20 p.m. each day. The races are proposed at the DuPage Business Center as follows:

- Saturday, May 26, 2018, using Innovation Drive, Discovery Drive, and Technology Blvd between Roosevelt Road and Fabyan Pkwy.
- Sunday, May 27, 2018, using Innovation Drive and southbound Technology Blvd between the roundabouts intersecting Discovery Drive and Innovation Drive.
- Monday, May 28, 2018, using Discovery Drive and northbound Technology Blvd between the roundabouts intersecting Discovery Drive and Innovation Drive.

As with previous years, the Club has requested the use of Simpson Strong-Tie's parking lot, for participant and spectator parking. The Club will provide the City with a document stating that permission has been granted by Simpson Strong-Tie for use of the lot. A course marshal volunteer will assist pedestrians crossing Fabyan Pkwy by pressing the crosswalk button at the signalized intersection for all proposed event dates.

Organizers request Police Department assistance for closing Technology Blvd at Roosevelt Road on May 26, 2018 as well as barricades and cones from Public Works.

A certificate of insurance will be provided by the Club prior to the event.

ACTIONS PROPOSED:

Recommend approval for the following:

- Police Department services on Saturday, May 26, 2018, to be provided at the hourly rate charged to not-for-profit organizations
- Barricades and cones from Public Works Department.
- Street closure of Innovation Drive, Discovery Drive and Technology Blvd as described above

COMMITTEE RECOMMENDATION:

City of West Chicago SPECIAL EVENT PERMIT APPLICATION



THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED
90 DAYS PRIOR TO THE EVENT

PERMIT NO. _____

RECEIVED
MAR 06 2018
BY: BB

Special Event Permit Application

The Special Event Application is due to the City of West Chicago a minimum of ninety (90) days prior to the event if it requires closure of public streets or use of public parking lots. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Note: Prior to review of the Special Events Permit Application, all applicants must submit the Intent to Meet Insurance Requirements form (page 2).

Submittal Checklist

1. Completed and signed Special Event Application
 - ☐ Intent to Meet Insurance Requirements
 - ☐ Section 1 – General Information
 - ☐ Section 2 – Narrative
 - ☐ Section 3 – Permits
 - ☐ Section 4 – Site Plan and/or Route Map
 - ☐ Section 5 – Task List and Due Dates
 - ☐ Section 6 – Hold Harmless Agreement

2. Completed and signed applications(s) for other permits(s) (See Section 3)
 - ☐ Carnival Permit Application - \$50 per employee
 - ☐ Fireworks Permit Application – \$125 (Check made payable to the West Chicago Fire Protection District)
 - ☐ Building Permit Application (temporary tents – see min. requirements) - \$50
 - ☐ Raffle Registration Application – requires separate application
 - ☐ Temporary Liquor License Application – requires separate application
 - ☐ Temporary Food Service Permit (DuPage Co. Health Dept. 630-682-7979)

***** FOR OFFICE USE ONLY *****

Received: 03/06/2018

Fee Paid: \$ Fee to be paid to Police Dept.

Receipt # N/A

Check # N/A

Event Acknowledgement Form returned by:

Police Dept. _____ Fire Dist. _____ PW _____ Park Dist. _____

☒ Background checks completed by Police Dept.

Date N/A

☒ DuPage Co. Health Department notified

Date N/A

☐ Certificate of Insurance received and approved

Date _____

***** INTENT TO MEET INSURANCE REQUIREMENTS *****

Must be returned prior to application review by City staff

Prior to the issuance of a Special Event Permit, all organizations must present a certificate of insurance meeting the criteria listed below:

1. Required limits per IRMA are \$1mil per occurrence and general aggregate no less than \$2mil for contractors/vendors.

2. *****PLEASE NOTE:** Under the box labeled "Description of operations/locations/vehicles/exclusions added by endorsement/special provisions", the following language must appear:

"The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of (company involved) for (event) (date, times (if applicable), location) No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary as it relates to (event)".

3. Vendors shall furnish the additional insured endorsement (*consult insurance professional; examples include but are not limited to forms CG 2010 or CG 2026*) to support the certificate of insurance. The endorsement shall also name "The City of West Chicago, its officials, agents, employees, and volunteers" as primary and non-contributory.

4. If applicable, vendor shall furnish the City with evidence of Worker's Compensation coverage with statutory limits.

5. The insurance provider will need to submit the Certificate of Insurance and supporting endorsement form preferably via email to specialevents@westchicago.org or fax (630-293-1257) to be considered an original document.

I, Mary Lee Gerashty, representing ABD Cycle Club
(print name of authorized person) (organization)

have contacted the appropriate insurance provider and acknowledge that the above insurance criteria can be met. I understand that the Special Event Permit Application will not be reviewed until this document has been signed and returned to the City of West Chicago.

Mary Lee Gerashty
(signature)

3/06/18
(date)

ABD's Masters Memorial Weekend Races
(name of event)

5/26, 5/27 & 5/28/18
(date of event)

SECTION 1 – GENERAL INFORMATION

Name of Event: ABD's Masters Memorial Weekend Races

Type of Event:

☐ Parade ☒ Walk/Run/Bike ☐ Carnivals ☐ Fireworks ☐ Festival

☐ Other _____

Location of Event: DuPage Technology Park

Date(s) of Event: 5/26, 5/27, 5/28/2018 Hours of Event: 9:00am to 2:20pm Est. Attendance: 200

Event Website: ABD Cycling.com

Purpose of event: Provide masters (men and women 35+ old - 90 yrs) a safe, competitive Bicycle Race

Name of Sponsoring Organization(s): ABD Cycle Club

Organization's Legal Status (i.e. NFP, Partnership, Corporation): _____

Contact person from sponsoring organization: Mary Lee Geraghty

Organizer address: 270181 Geneva Rd

City/State/Zip: Winfield IL, 60190 Phone: 630-690-9749

Cell Phone: 630 890 4768 E-mail: prairiepathcycles@gmail.com

Emergency contact information (provide mobile numbers for on-site coordinators during event):

1st Contact: Mike Farrell Phone: 630 890 9749

2nd Contact: Rich Johnson Phone: 630 445-3860

Is this an annual event? ☒ Yes ☐ No If Yes, provide next year's event date: _____

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as noise or neighborhood parking complaints.

none

What, if anything, are you doing to rectify the problem(s)?

SECTION 2 – NARRATIVE

On a separate sheet, provide a detailed description of the overall event. The narrative will serve as the special event proposal to City Council.

ABD Cycling Club Bicycle Race Proposal Memorial Day Weekend

2018 - DuPage Technology Park

Primary Organizer : Athletes By Design Cycling Club (ABD)

- Founded in 1998, ABD is a 200-member, volunteer-based organization based in Winfield, Illinois.
- ABD's primary goal is to support young athletes with Olympic potential and promote the sport of cycling.
- Membership is primarily comprised of professionals (doctors, teachers, municipal employees, teachers, small-business owners) between the ages of 35 and 55.
- Currently ABD organizes 15 sanctioned races each year in the communities of Winfield, Wood Dale, Maple Park, and Bartlett, Illinois.
- The volunteer event staff ranges between 12 and 120 people depending on the event. The average age of an ABD volunteer is 35 years old and they have experience in at least 10 previous events. Some volunteers have worked over 50 events for ABD.
- ABD's largest event is the Winfield Criterium, first held in 2000. It attracts over 400 riders and up to 3,000 spectators each year. The course incorporates Winfield Road and affects over 300 residents.

Governing & Insuring Body: American Bicycle Racing (ABR)

Event Directors:

- Mary Lee Geraghty, ABD Vice-President
- Mike Farrell, ABD President

General Details Pertaining to all events:

- Set-up starts at 7:30 a.m. and tear down finishes at 4 p.m.
- Approximately 200 competitors are expected to participate, but they are spread throughout the day into six (6) separate race categories.
- Parking for racers will be at Strong Ties Corp. They will use the

stoplight at Enterprise Drive and Fabyan Parkway to cross Fabyan Parkway. We will have a course marshal stationed there to press crosswalk light to allow light to turn green.

- Three (3) port-o-lets will be set up near the racer registration area for all racers and volunteers
- Course marshals will be stationed along the course to maintain a "line of sight" so that they can see the marshal stationed before and after them at all times. Orange flags will be raised to indicate approaching riders.
- A Pace Car will precede the racers around the course at a distance of approximately 50 yards. It includes an experienced driver and passenger who can communicate back to the racers with hand signals. The pace car lets marshals know to expect riders coming through but can also bring the riders to a halt in less than 10 seconds should there be an emergency.
- We have arranged for a licensed EMT's to be stationed on the course.
- 3 ABR officials, and an announcer and an ABD volunteer are stationed at the Start/Finish line all day.
- Race registration will have two to four people at it all day (depending on the "field" size of the upcoming races)
- All officials, EMT's and course marshals will communicate via two-way radios and a cell phone list is distributed to key personnel should the radios fail.
- A "wheel pit" is manned by an official and provided for riders who suffer a mechanical failure and need to replace a wheel or repair their bikes. (Riders are typically given 1 "free lap" during a race)
- Lunches, water and soft drinks will be provided for all race officials and volunteers. Two "floating" volunteers will travel the course to distribute this as well as provide relief to volunteers that need it.

5/26/18 - "DuPage Technology Park - Day 1" Course Event Specifics:

- Races begin at 9 a.m. and conclude at 2:20 p.m.
- The course will be entirely closed to traffic.
- ABD is asking The City of West Chicago to supply us with barricades to close traffic all traffic at the entrances at Fabyan Parkway and Roosevelt Road. We are also asking to hire a police officer stationed at the Roosevelt Road entrance.

- We will also use six of our own experienced course marshals on the course, stationed in the east and west "loops" and at both the north and south side of the traffic circles at Innovation and Discovery Drive.

5/27/18 - "DuPage Technology Park - Day 2" Course Event
Specifics:

- Course will be a circle using Innovation Dr and Technology Blvd.
- Race begins at 9 am and concludes at 2:20 pm
- The course will be closed to traffic
- Auto traffic will be routed to the east on Discovery Dr leaving the Technology Park open for thru traffic

5/28/18 - "DuPage Technology Park - Day 3" Course Event
Specifics:

- Course will be a circle using Discovery Dr and Technology Blvd.
- Race begins at 9 am and concludes at 2:20 pm
- The course will be closed to traffic
- Auto traffic will be routed to the west on Innovation Dr leaving park open for thru traffic

SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.

Does your event include the use of a temporary tent in excess of 400 sq. ft. in area with side curtains or 700 sq. ft. in area without side curtains? ☐ Yes ☒ No

If yes, you must submit a **Building Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 131 for an application.

Will your event include a fireworks display? ☐ Yes ☒ No

If yes, you must submit a **Fireworks Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.

Are you holding a raffle at your event? ☐ Yes ☒ No

If yes, you must submit a **Raffle Registration Application** fourteen (14) days prior to the event. Not all applicants will qualify for a license. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.

Will you be applying for a Temporary Liquor License? ☐ Yes ☒ No

If yes, you must submit a **Temporary Liquor License Application** thirty (30) days prior to the event. To qualify for a Class D license, the applicant must be a local organization or group providing beer and/or wine at a picnic, carnival or similar function. A Class D license shall be authorized on a day-to-day basis but not for more than seven (7) consecutive days. Please contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.

Will you be serving food at your event? ☐ Yes ☒ No

If yes, you may be required to submit a **Temporary Food Service Permit Application** thirty (30) days prior to the event. Please contact the DuPage County Health Department at (630) 682-7979 or visit <http://www.dupagehealth.org/temporary-food-service> for additional information.

Are you requesting services from these departments?

☒ Police ☐ Fire District / Paramedics ☒ Public Works

Specify services: Asking to hire a Police officer on Sat 5/28
from 8:30am to 2:30pm.

Asking Public Works to supply us with
Barricades ~~for~~ and cone for all weekend.

Will you be utilizing any of the following services?

☐ Water ☐ Electric/Generator ☐ Other None

SECTION 4 – SITE PLAN AND/OR ROUTE MAP

Please attach a separate sheet to illustrate the layout for your event.

If applicable, the following must be included:

Location of garbage receptacles (G)
Location of toilets (T)
Location of hand washing sinks (HWS)
Location of retail vendors (RV)
Location of food vendors (FV)
Location of first aid (FA)

Location and number of barricades (B)
Location of fire lane (FL)
Location of fire extinguishers (FE)
Public entrances and exits (PE)
Location of "No Firearms" signage (NF)
Location of sound stages and amplified sound (S)
Location of residential streets surrounding event

Are you requesting the use of any City-owned property, i.e. City streets, parking lots, or sidewalks?

☒ Yes ☐ No If yes, please indicate the property that you are requesting to use.

DuPage Technology Park

Would you like to request the closing of City streets? ☒ Yes ☐ No

If yes, please fill in the following information or submit a route map along with this application:

Street	From	To	Dates	Times
<u>see maps for each day</u>				

SECTION 5 – PLANNING WORKSHEET AND REQUIRED TASK DUE DATES*

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

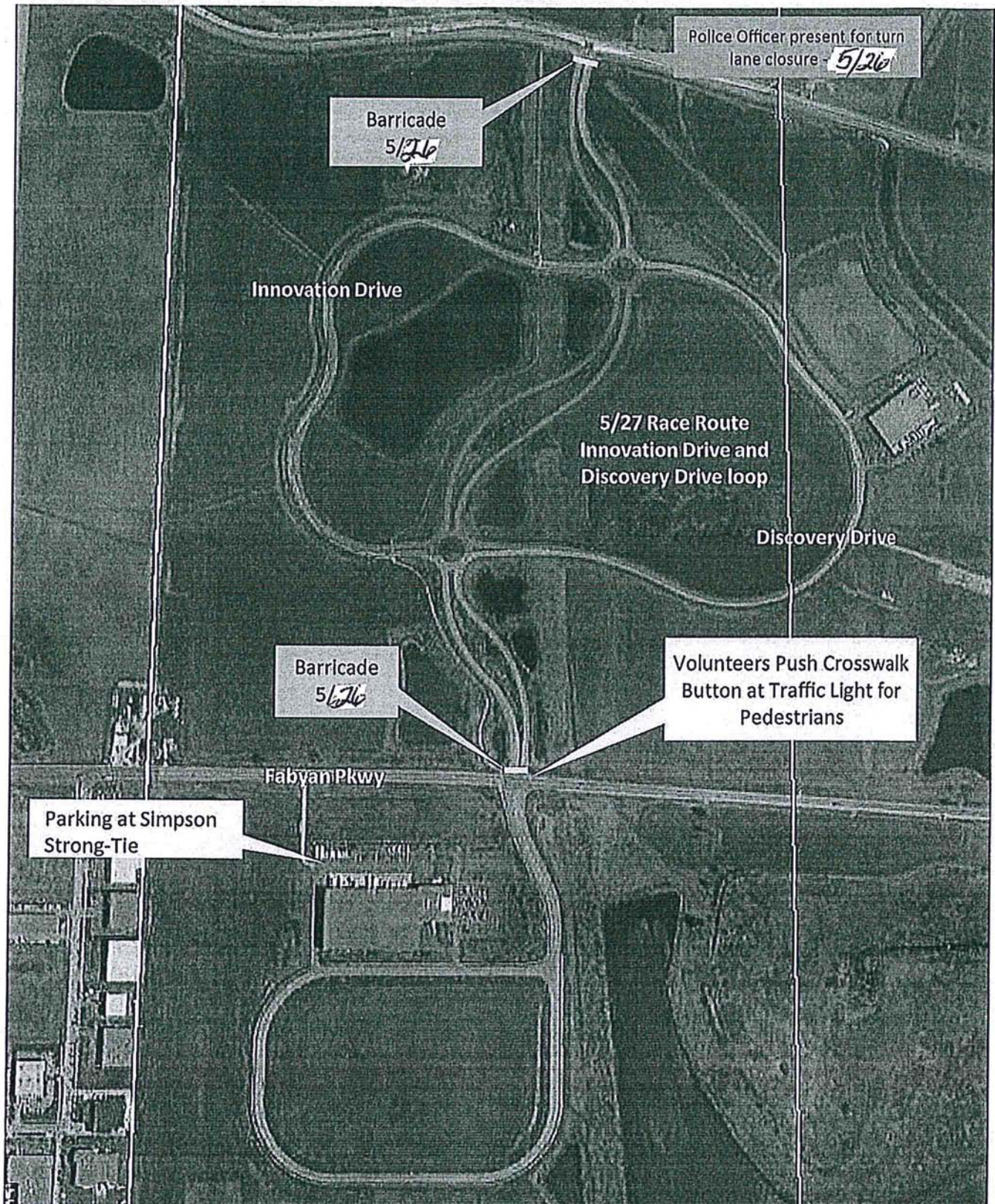
Note: This section must be completed by event organizer prior to notary signature.

Date of Special Event: _____

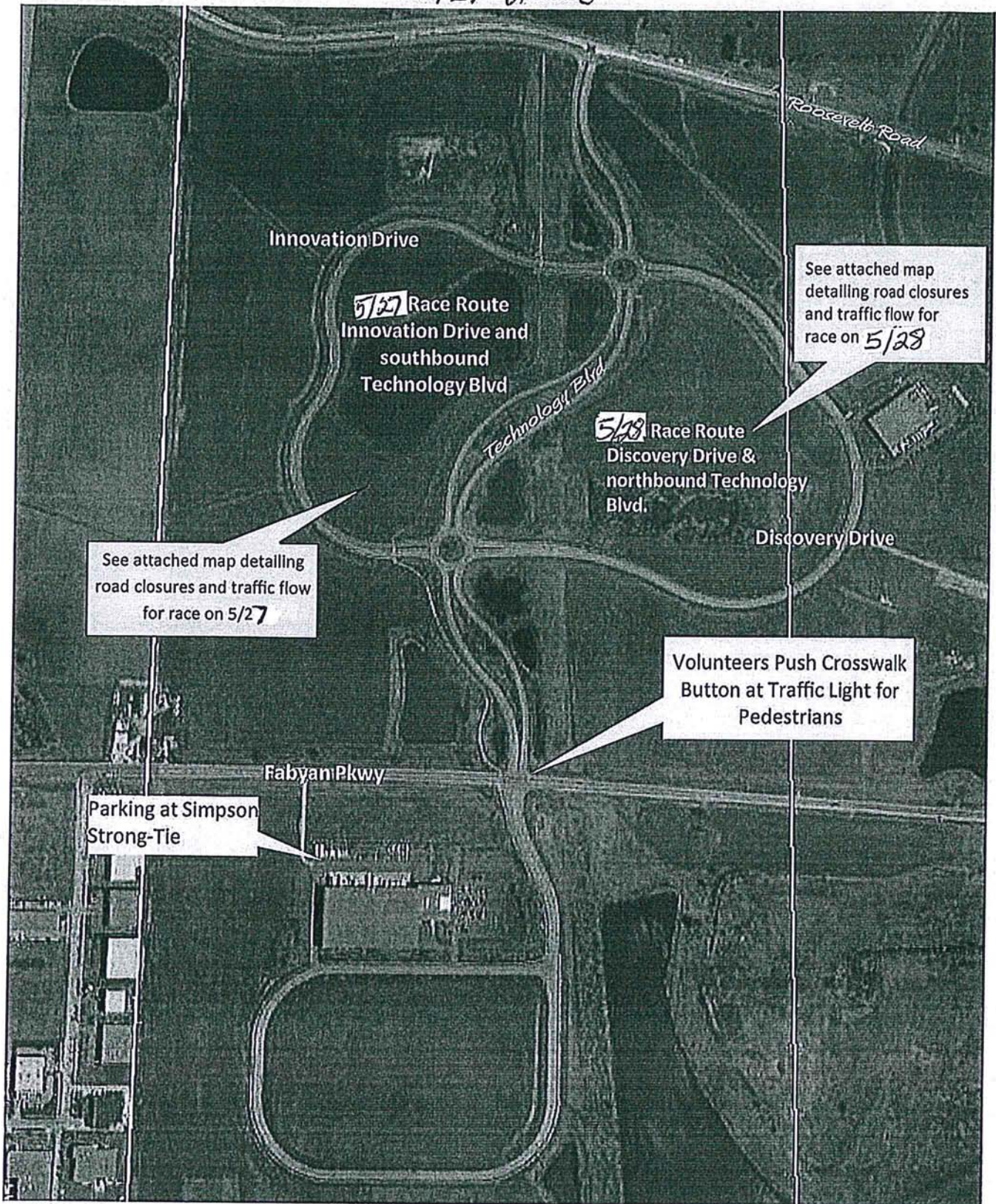
Tasks to be completed (All items due to City unless noted)	Days Due Before Event	Due Date
Submit "Intent to Meet Insurance Requirements" Document (included with Special Event Permit Application, pg.2)	Prior to application review	Prior to application review
Submit Special Event Permit Application	90 days	3/6/18
Submit Carnival Permit Application	90 days	N/A
Submit Fireworks Permit Application	30 days	N/A
Submit Temporary Liquor License Application	30 days	N/A
Submit Building (Temporary Tent) Permit Application	30 days	N/A
Submit Temporary Food Service Permit Application(s) (DuPage County Health Dept. – 630-682-7979)	30 days	N/A
Submit Original Certificate of Insurance*	21 days*	5/5/18
Submit Raffle Registration Application	14 days	N/A
Notify residents/businesses of special event	14 days	5/12/18
Post "No Firearms" signs at all public entrances (See IL State Police requirements for standardized sign in West Chicago's <i>Special Events Policy</i>)	N/A	Day of Event

*If this requirement is not met, the proposed event may be cancelled.

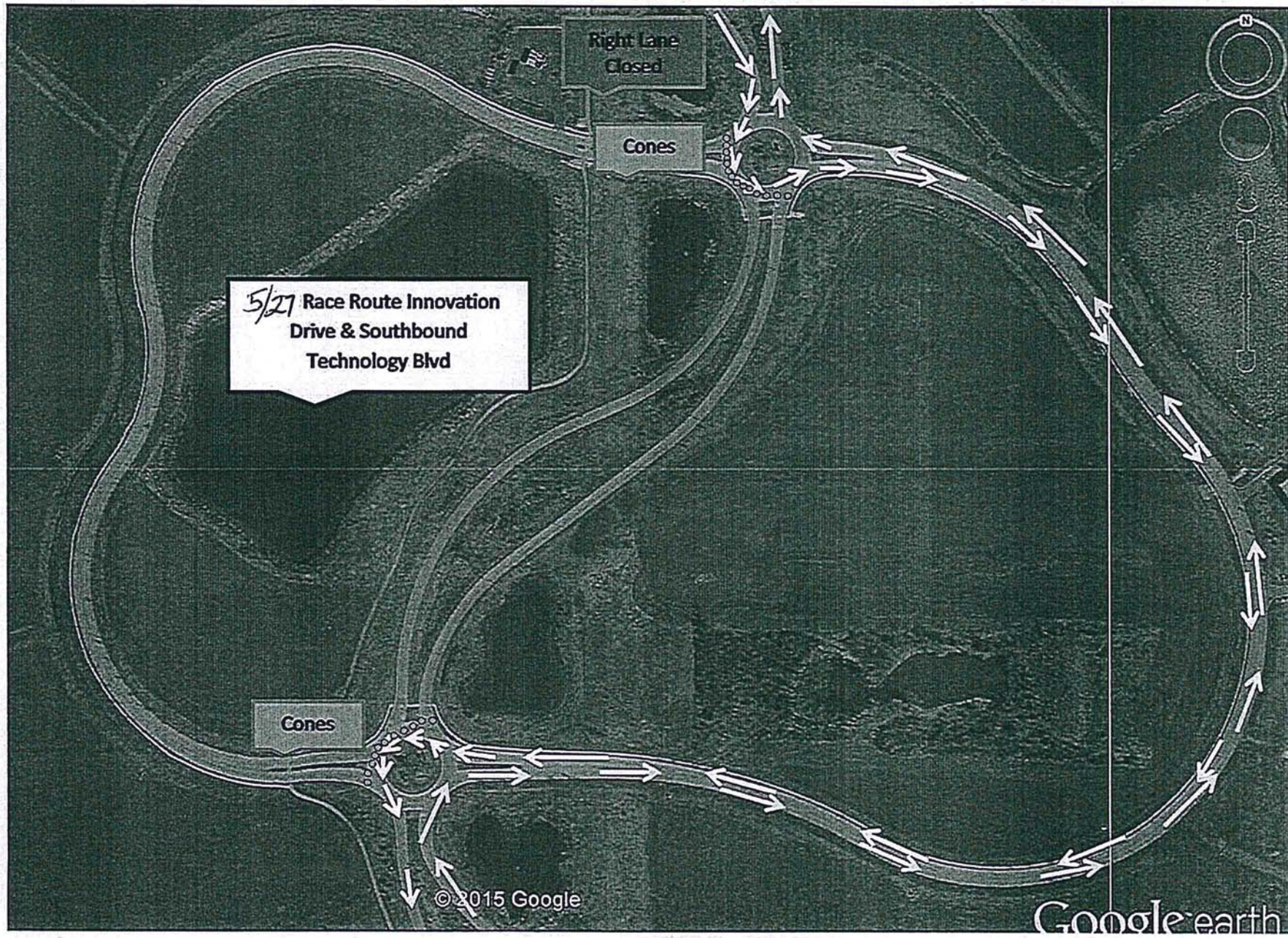
ABD Cycle Club - Memorial Day Race Route
May 26, 2018



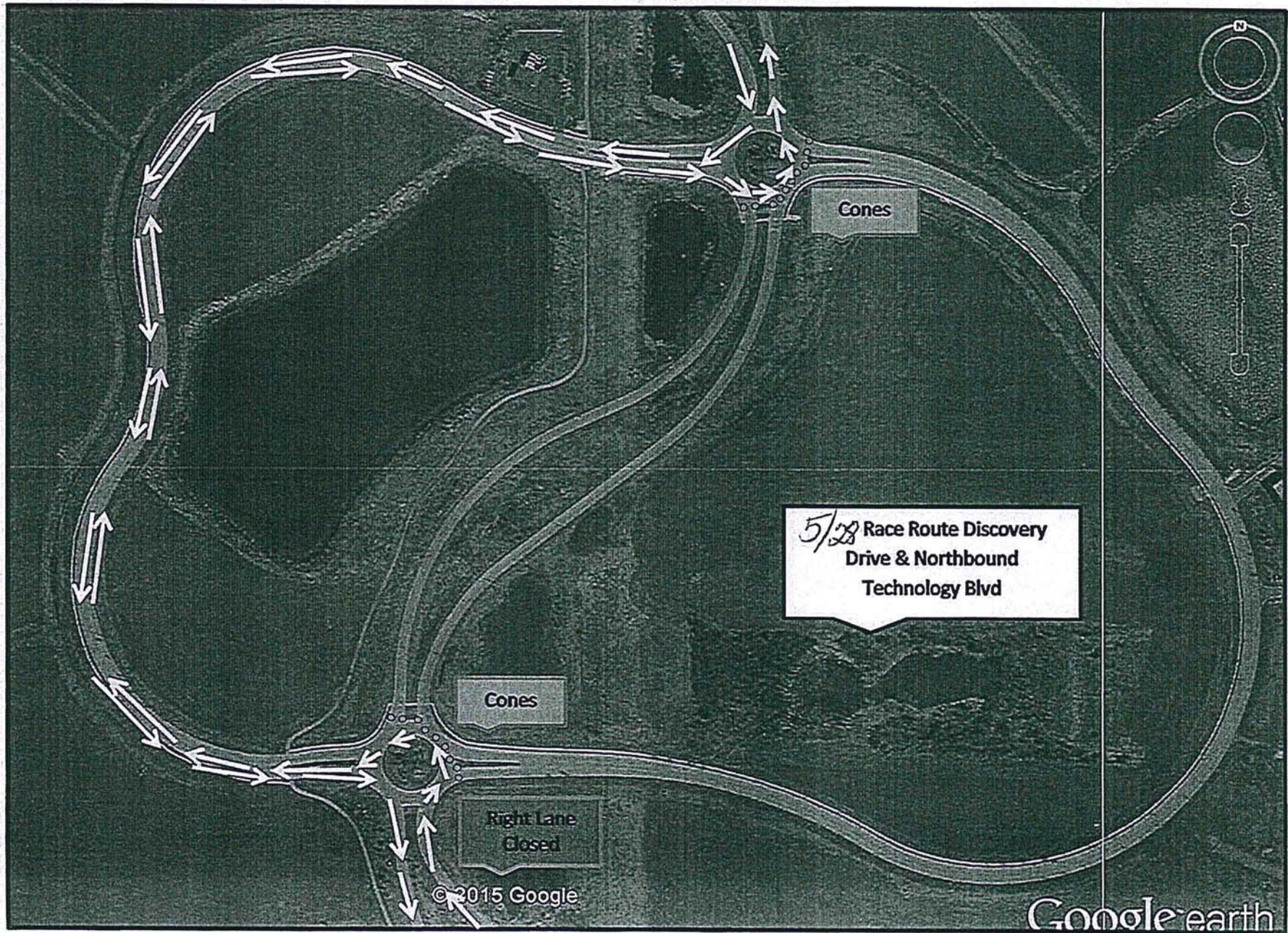
ABD Cycle Club - Race Route
May 27-28, 2018



Traffic Detail for ABD Cycle Club - Race Route May 27, 2018



Traffic Detail for ABD Cycle Club - Race Route May 28, 2018



SECTION 6 – WAIVER AND HOLD HARMLESS AGREEMENT

In consideration of the ABD Cycle Club (name of organization) and its Members, employees, volunteers or guests, being allow to participate in ABD Masters Weekend (the Activity) the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to ABD Cycling (name of organization) participation in the Activity.

To the fullest extent permitted by law, the ABD Cycle Club (name of organization) hereby agrees to defend, indemnify and hold harmless the City of West Chicago, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of West Chicago, its officials, agents and employees, arising in consequence of ABD Cycle Club (name of organization) participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, its agents or employees. The ABD Cycle Club (name of organization) shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of West Chicago, its officials, agents and employees, in any such action, the ABD Cycle Club (name of organization) at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the ABD Cycle Club (name of organization).

Agreed this 6th day of March 2018

ABD Cycle Club
Name of Organization

Mary Lee Geraghty
Print Name of Authorized Person

Mary Lee Geraghty
Signature of Authorized Person

Vice President
Title

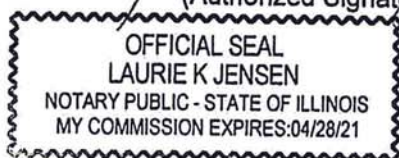
The Organization and the authorized signatory below agree to inform the City of West Chicago of any changes in the application at least thirty (30) days prior to the event. *Please note: Final approval of this event is pending satisfactory completion of Certificate of Insurance requirements.*

Signatory agrees to abide by all requirements of the Special Events Policy, including compliance with the State of Illinois Firearm Concealed Carry Act.

***All applications must be signed and notarized.**

ABD Cycle Club Mary Lee Geraghty 3/6/18
(Name of Organization) (Print Name of Signatory) (Date)

By Mary Lee Geraghty
(Authorized Signatory)



Laurie K Jensen
(Notary Public)

Signed and sworn to before me this 6 day of MARCH, 2018.

After submitting all forms, your application will be reviewed by City staff. All departments that will be involved in providing services or permits for the event will be notified. **Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services or scheduling of other events.**

The City of West Chicago reserves the right to cancel any event at any time for reasons deemed necessary by the City Council and/or City Administrator.

Deliver all completed items to:

City of West Chicago
Attn: Community Development – Special Events
475 Main Street
West Chicago, IL 60185

FOR OFFICE USE ONLY

Based on the information which has been submitted and contingent upon approval of any necessary inspections the day of the event, the request for a permit has been:

☐ Approved Permit No. _____

Authorized Signature

Title Date

☐ Denied
Remarks:

WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT



[FEBRUARY 2018]

Michael Uplegger, Chief of Police

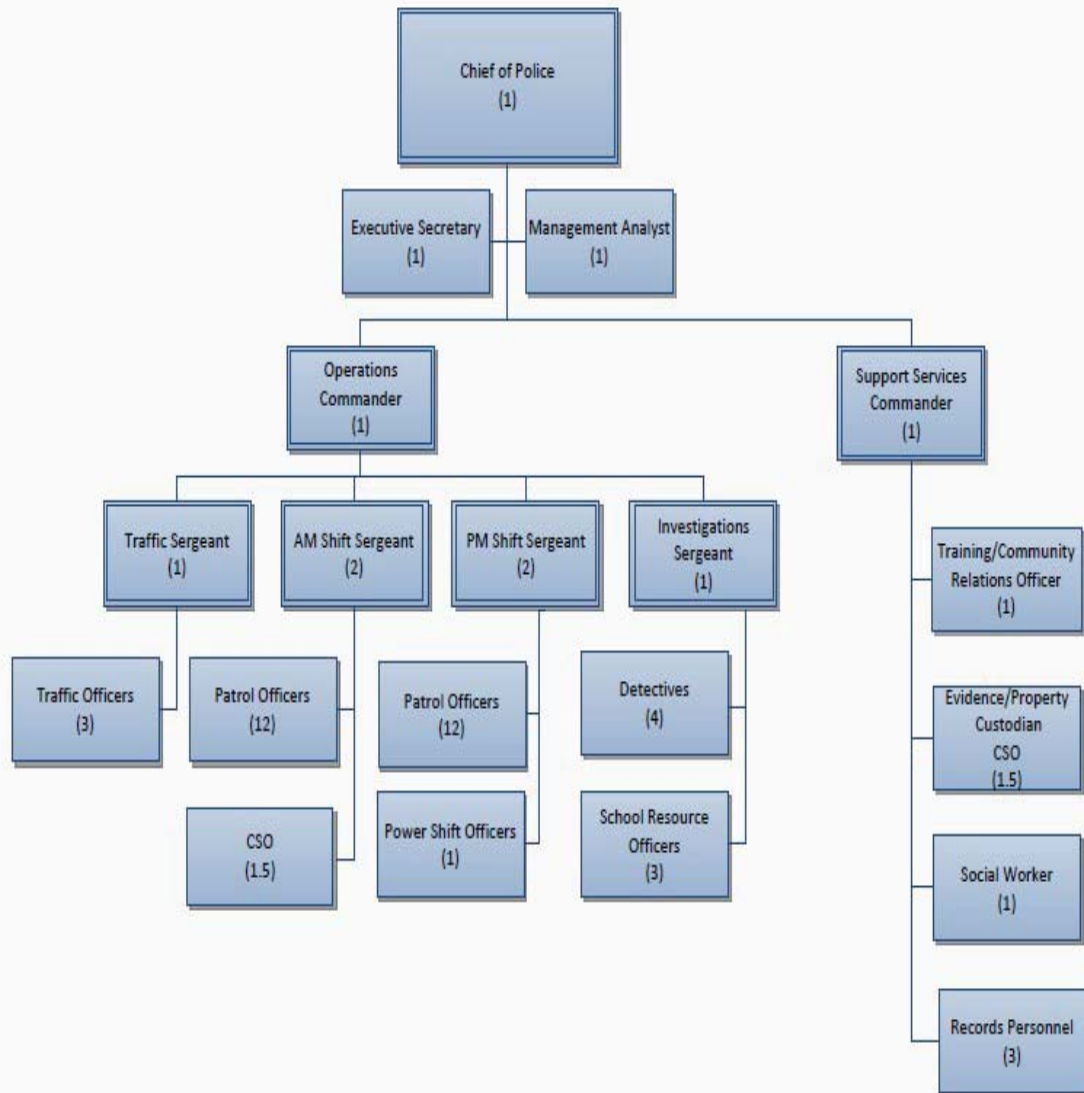
WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT

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WEST CHICAGO POLICE DEPARTMENT



DEPARTMENT OVERVIEW

The Mission of the West Chicago Police Department is to Protect Life and Liberty, Provide Quality Police Services, and Forge Community Partnerships with Integrity and Professionalism.

There are three divisions in the Police Department: Office of the Chief of Police, Support Services Division, and the Operations Division.

The Office of the Chief of Police's primary responsibility is to provide general management direction and control for the Department. The Office of the Chief of Police consists of the Management Analyst, and the Executive Secretary.

The Support Services Division consists of Community Relations, Evidence/Property, Vehicle and Building Maintenance, Records, and Social Services.

The Operations Division consists of Uniformed Patrol, Investigations Unit, School Resource Officers, Traffic Safety Unit, and Community Service Officers.

PERSONNEL

On February 2nd, the Department held a luncheon for Commander Eric Shipman to thank him for his 25 years of service to the citizens of West Chicago. He is leaving the West Chicago Police Department to begin his role as Chief of Police with the Federal Reserve Bank Chicago – Law Enforcement Division.



Also on February 2nd, Sergeant Samuel began his role as Administrative Sergeant.

Detective Robbi Peterson successfully completed the Special Olympics "Super" Plunge in the frigid Lake Michigan waters on February 16th and 17th. As a fundraiser for Special Olympics Illinois, Detective Peterson completed one plunge an hour for 24 hours, for a total of 24 plunges. So far his efforts have raised \$3,450 of his \$5,000 goal for Special Olympics athletes.



PERSONNEL

On Sunday, February 18th, Nationally Certified Child Passenger Safety Technicians from the West Chicago Police Department were on hand at the Chicago Auto Show. Three of our Technicians, Officer Schoonhoven and Community Service Officers Garcia and Rigler all volunteered their time at the Illinois Department of Transportation Safety Booth at the Chicago Auto Show. They were able to answer questions on Illinois Child Seat laws and the proper use of child restraint systems. The Technicians also demonstrated the proper use of each type of seat.



On Tuesday, February 20th, the West Chicago Police Department hosted a meeting for all Neighborhood Watch Block Captains. The meeting took place at the West Chicago Fire Protection District Training Facility at 320 Kress Rd. where Community Relations Officer Rosenwinkel and Detective Peterson met with the Watch Captains. Neighborhood Watch is a crime prevention program that stresses education. It teaches citizens how to help themselves by identifying and reporting suspicious activity to the police. In addition, it provides citizens with the opportunity to make their neighborhoods safer and improve the quality of life. There are currently nine active Neighborhood Watch programs throughout the City: Cornerstone Lakes, Forest Trails, MeadowWoods, Ashmore Estates, Woods of St. Andrews, Prairie Meadows, 1200 block of Elizabeth St., East Brown St. and Ingaltan Ave.

CRIMINAL ACTIVITIES

Criminal Damage to Motor Vehicle:

Person(s) unknown damaged a van parked in a lot in the 400 block of Ann St. The rear passenger side window of a van had been damaged by a BB or pellet.

Person(s) unknown damaged a vehicle parked in the 200 block of N. Neltnor Blvd. All four tires of the vehicle had been flattened.

Person(s) unknown damaged a vehicle in the parking lot at Jewel located at 177 E. Roosevelt Rd. The entire length of the passenger side of the car had been scratched.

Criminal Damage to Property:

Person(s) unknown damaged buildings at 1266 E. North Ave. A maintenance worker advised that the main building on the north side of the lot, building 4, building 5 and building 7 were all broken into and damaged. Buildings 7 and 5 were entered through windows on the west side of the buildings. Building 4 was entered through a window on the east side. Graffiti was found on the south side of building 4. The interiors of the buildings had windows shattered and walls damaged.

Person(s) unknown damaged a bedroom door of a residence in the 200 block of N. Oak St.

Criminal Defacement:

Person(s) unknown spray painted gang-related graffiti on four picnic tables at Pioneer Park located at 479 W. Forest Ave.

Person(s) unknown spray painted non-gang related graffiti on the interior of the pavilion roof at Easton Park located at 840 E. Washington St.

Person(s) unknown spray painted gang-related graffiti on a fence in the 1400 block of S. Neltnor Blvd.

Person(s) unknown spray painted gang-related graffiti on a brick post in the 900 block of E. Roosevelt Rd.

Person(s) unknown spray painted gang-related graffiti on the back of a building in the 900 block of E. Roosevelt Rd.

Person(s) unknown wrote non-gang related graffiti in marker on the back of a garage in the 500 block of Main St.

CRIMINAL ACTIVITIES

Theft Over \$500:

Person(s) unknown removed \$650.00 from a wallet at the Wood Glen Nursing Home located at 201 W. North Ave. A worker had placed a coat containing the wallet in the employee room and when he returned hours later, the wallet was still in the coat, but the money had been removed from it. Investigation is ongoing.

Person(s) unknown removed two doors from Wheaton Academy located at 900 Prince Crossing Dr. The used steel doors had been left outside on a pallet alongside the maintenance building. A truck is observed on video stopping by the doors and leaving after about ten minutes. When the truck leaves, the doors are missing. Registration was obtained and a suspect was identified. Wheaton Academy declined to press charges. The offender was served with a Criminal Trespass to Property Letter.

Person(s) unknown removed two gold necklaces from an apartment in the 900 block of Gary's Mill Rd. Two maintenance workers were at the apartment and when they left, it was noted that the necklaces were missing. Investigation is ongoing.

Person(s) unknown removed a large glass container holding change from a residence in the 400 block of E. Pomeroy St. Loss is estimated somewhere between \$500.00 and \$600.00.

Person(s) unknown removed the victim's cell phone from a counter while she shopped at Tampico Grocery Store located at 516 Main St. Loss is estimated at \$600.00.

Person(s) unknown removed a printer from the shipping office of a business in the 300 block of Wegner Dr. Loss is estimated at \$600.00.

Person(s) unknown removed a battery from a utility box located in the area of Prince Crossing Rd. and Dunham Rd. Loss is estimated at \$500.00.

Person(s) unknown removed \$3,000.00 from a purse left unattended at a business in the 100 block of N. Neltor Blvd. Investigation is ongoing.

Theft Under \$500:

A known person is alleged to have removed a ring from a residence in the 100 block of W. Washington St. Loss is estimated at \$200.00.

Person(s) unknown removed a rainbow banner from St. Michael's Church located at 400 W Washington St. Loss is estimated at \$125.00.

Person(s) unknown removed a cell phone from the West Chicago Community High School located at 326 Joliet St. The phone was taken from either a classroom or PE locker room. Loss is estimated at \$400.00.

CRIMINAL ACTIVITIES

Theft Under \$500:

A known person removed \$31.00 from the victim's room in the 100 block of W. North Avenue.

A known person removed the victim's payroll check from a car in the 1200 block of Kings Cir. The suspect then cashed the check at Amigo Plaza located at 543 Main St. As the offender is a relative, the victim declined to press charges. Loss is \$438.72.

Theft of Lost/Mislaid Property:

Person(s) unknown removed a ring from a restroom at the West Chicago High School located at 326 Joliet Street, on an unknown date in October of 2017. Loss is estimated at \$100.00.

Theft of Motor Vehicle Parts or Accessories:

Person(s) unknown removed the tailgate from a pickup truck parked in the 800 block of Meadowview Crossing. Loss is estimated at \$300.00.

Burglary from Motor Vehicle:

Person(s) unknown entered two unsecured vehicles in the 30 W.300 block of Pomeroy St. and removed \$5.00 in change from one of the vehicles.

Criminal Trespass to Vehicle:

Person(s) unknown entered one unsecured vehicle in the 600 block of Lincoln Ave. and two unsecured vehicles in the 600 block of Kenwood Ave. A trail of footprints through the neighborhood indicates the offenses were committed by the same suspect. Nothing is believed to have been removed from any of the vehicles.

Disorderly Conduct:

Person(s) unknown called and sent numerous text messages to the victim's cell phone. The messages demanded between \$100.00 and \$300.00 or the victim and his family would be harmed.

Violation of Order of Protection/Criminal Damage to Property:

A known suspect arrived at an apartment in the 600 block of W. Forest Ave. in violation of an order of protection. The victim refused to allow the suspect entry. The suspect then forced his way into the apartment by breaking the rear sliding glass door. The suspect checked the apartment for a new boyfriend of the victim and after finding no one, left prior to police arrival. Investigation is ongoing.

CRIMINAL ACTIVITIES

Motor Vehicle Theft/Theft Over \$500:

A known suspect arrived at a residence in the 1100 block of Blakely St. The suspect knocked on the door and when it was answered, pushed his way past the victim's son into the house. The suspect removed an envelope containing \$4,000.00 and the keys to a vehicle. The suspect left in the victim's car. When contacted, the suspect denied taking the currency and refused to return the vehicle. Aurora police located the suspect and vehicle and were able to obtain the keys to the car from the suspect. The vehicle was returned to the owner and the suspect agreed to return the \$4,000.00.

Battery:

A known suspect touched the victim's chest and genitals while at the West Chicago Community High School located at 326 Joliet St. Investigation is ongoing.

A known person pushed and kicked the victim while in the Tampico Grocery store located at 516 Main St. The victim declined to pursue charges.

A known person struck the victim in the back of the head at a facility in the 200 block of W. North Ave. Due to the mental health condition of both parties involved, no charges were filed. The offending party is going to be transferred to a new facility.

Two persons engaged in a fight at an apartment in the 300 block of Wilson St. The investigation determined they were mutual combatants. Both subjects were issued local Ordinance citations for Battery and were released.

Fraud:

A resident in the 400 block of Spring Cress Ct. was contacted by Best Buy to confirm an order. \$1,339.86 in electronics were purchased by an unknown offender and shipped to an address in Las Vegas. The victim did not place the order. A copy of the report was provided to the Las Vegas Police for follow-up.

Unlawful Use of Credit Card:

A known suspect used the victim's credit card to make a \$130.00 purchase at a business in the 300 block of Fenton Ln. Investigation is ongoing.

Criminal Sexual Abuse:

A known person pulled a juvenile victim into the back-room of a business in the 100 block of W. Roosevelt Rd. and touched her inappropriately. The DuPage Children's Center was contacted and will investigate the matter.

CRIMINAL ACTIVITIES

Criminal Trespass to Property:

A known person refused to leave the ARC Center located at 201 W. National St. when requested to do so by staff. The individual entered an area of the building that had been closed, but not locked. Employees confronted the suspect who then ran by them onto the running track. When told the police were going to be called, the suspect ran out of the building. The suspect then found an unlocked rear door and re-entered the building and tried to force his way past employees. The individual was not charged, but was served with a Criminal Trespass to Property Letter.

A known homeless person was reported to be sleeping in the vestibule of a building in the 500 block of Main St. The suspect was served with a Criminal Trespass to Property Letter, and left the scene.

Residential Burglary:

Person(s) unknown entered a residence in the 600 block of Lincoln Ave. and removed \$200.00 from a purse. Investigation is ongoing.

Person(s) unknown entered a residence in the 600 block of Lincoln Ave., through an unlocked sliding glass door, and removed \$10.00 and a credit card. The victim's vehicle, which was parked in the garage, also appeared to have been entered, but nothing was removed. Investigation is ongoing.

Residential Burglary:

Person(s) unknown attempted to gain entry to Metro PCS located at 149 W. Roosevelt Rd. A metal bracket that covers the locking mechanism had been pried and bent, but did not allow access to the deadbolt. Investigation is ongoing.

Criminal Abuse or Neglect of Elderly:

A relative complained about the care being provided to an elderly mother at a residence in the 100 block of N. Oak St. It was alleged that the mother is in a room "infested" by bed bugs. Officers and the Department Social Worker responded to the scene. Personnel were unable to confirm a bed bug problem. The mother was transported to Central DuPage Hospital for examination. DuPage County Senior Services, who has been providing services to the mother, was notified of this incident.

CRIMINAL AIVITIES

Criminal Sexual Assault:

A known suspect sexually assaulted a victim in the 500 block of Carriage Dr. The victim had passed out in the bathroom and woke up when someone removed her pants and sexually assaulted her. Investigation is ongoing.

A sibling was advised that the victim had been sexually assaulted two years ago at a residence in the 200 block of E. Hazel St. The victim has since left Illinois. DCFS was notified of the allegation. Investigation is ongoing.

Aggravated Battery/Mob Action:

A fight between multiple subjects took place at the Kerr McGee parking lot. Some participants were reported to be armed with baseball bats. As Officers started to arrive in the area, the suspects fled in cars and on foot. One individual fell and had his leg run over by a pickup truck leaving the scene. The victim was transported to Central DuPage Hospital by others who were on the scene. The injured individual was uncooperative when interviewed by Officers at the hospital. A number of the fight's participants were located in the area and were brought to the Station to be interviewed. Those interviewed provided conflicting statements or refused to answer any questions. They were released without charges pending further investigation.

WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT

MONTHLY PERFORMANCE

Activities	Nov 2017	Dec 2017	Jan 2018	Feb 2018	YTD 2018	YTD 2017	Total 2017
Calls for Service (911 Calls)	728	758	738	694	1,432	1,344	10,276
Officer Generated Activity	1,988	2,194	2,167	1,790	3,957	3,506	23,472
Traffic Stops	856	736	855	815	1,670	1,501	9,032
Traffic Citations	346	319	430	475	905	480	3,563
Traffic Warnings	607	538	525	441	966	1,168	6,296
Parking Citations	204	322	335	228	563	481	3,026
Traffic Crashes	66	74	105	63	168	129	886
Incident Reports	268	269	281	286	567	582	3,720

OFFICER ACTIVITIES

On February 3rd, Officers Sauseda and Richards responded to a residence in the 1100 block of Lillian Ln. for a possible overdose. The subject was located in the basement and was administered one dose of Narcan after which he regained consciousness and started to breathe again. The subject was transported to Central DuPage Hospital by the West Chicago Fire Protection District. A loaded syringe and can containing a ziplock bag with a substance believed to be heroin was found in the basement bathroom where the subject was located.

On February 15th, Officers Stewart, Reyes and Jones responded to a call for a medical assist in the 300 block of E. Pomeroy St. Upon arrival, the subject was found lying face down on the bedroom floor, unresponsive with difficulty breathing. Officers administered two doses of Narcan after which the subject's breathing improved. West Chicago Fire Protection District personnel assumed care for the subject and transported him to Central DuPage Hospital.

On February 16th, Officers Flanigan and Sauseda were dispatched to an unknown call for assistance in the 900 block of Jeri Ln. Upon arrival, the call was determined to be an overdose. After attempts to wake the subject were unsuccessful, Officers provided a dose of Narcan and administered a sternum rub after which the subject opened his eyes. The victim, who had been taking a prescribed drug, was transported by West Chicago Fire Protection District personnel to Central DuPage Hospital for additional care.