West Chicago offers a mix of housing stock, quality schools, excellent community facilities and a charming city center, which is host to a number of signature special events throughout the year.

West Chicago blends the appeal of a small town community centered in a green belt of high quality open space. It’s known to be a major bicycling and outdoor recreation hub in the western suburbs. It ranks high for those who enjoy an active lifestyle.

West Chicago is also rich in community spirit with a strong civic consciousness and pride. I hope you’ll enjoy exploring our City and our website and will visit both often.

Sincerely,

Ruben Pineda
Mayor

Good Neighbors, Great City

City Codes ensure the safety, prosperity, health and welfare of our residents, and promote more livable neighborhoods. Through public outreach and code enforcement, our neighborhood inspectors help keep our communities clean and vibrant.

Outdoor Storage: Everything in its Place and Out of Sight
Yards: Keep Your Lawn in Check and Under Control
Sidewalks: Clear Sidewalks = Safe Sidewalks
Vehicles: Only Park on Paved Surfaces and No Overnight Parking on City Streets
Signs: Political signs to be displayed on private property only.

West Chicago City Museum

The West Chicago City Museum was established by City Ordinance in 1975, in the building of the original West Chicago Town Hall. The collection is held in the public trust and exists for the public’s informational and educational benefit.

Initially an agricultural region settled in the 1830s & 40s, the community holds the distinction of being the first Illinois town created as a result of the railroads. The community’s original name, Junction, refers to the convergence of rail lines where this lively town of railroad workers and facilities sprang up. Seeking to reinvent itself as “Chicago’s Coming Great Manufacturing Suburb” the town was renamed West Chicago in 1896.

Today, West Chicago is a suburban community of over 27,000 with a diverse population. The Museum’s collection reflects the community’s rich history of nearly 175 years, helping to make meaningful connections between past and present.

CITY OF WEST CHICAGO
475 Main Street,
West Chicago, IL 60185
Phone: (630) 293-2200
Fax: (630) 293-3028

Visit or Call Us

CITY HALL
475 Main Street
West Chicago, IL 60185
(630) 293-2200
Office Hours
Monday - Friday
8:00am - 4:30pm

FIRE PROTECTION DISTRICT
200 Fremont Street
West Chicago, IL 60185
(630) 231-2123
For Emergencies
Dial: 911

POLICE DEPARTMENT
325 Spencer Street
West Chicago, IL 60185
(630) 293-2222
Office Hours
Monday - Friday
7:00am - 7:00pm

Hours
Thursday, 10am-6pm
Friday, 10am-2pm
Saturday, 10am-2pm
(Only March – November)

Location
132 Main St
West Chicago, IL 60185

Contact Us
Please contact us during our open hours at (630) 231-3376
or email us at weghistory@gmail.com

www.wegohistory.com
West Chicago is a diverse, family-oriented community with a rich cultural mix and a proud heritage. It is the first Illinois community established by the railroads and continues to be a convenient transportation hub served by three major rail lines, one of Illinois’ busiest airports and three State highways.

1855 | Established
15.77 mi² | Area
27,447 | Estimated Population
(2015 Census)
35 Miles | Distance from Chicago
(approximate)

Find us… stay connected!

What Phone Number Do I Call When I Need a Police Officer?

9-1-1 is a number to be used anytime for an emergency or non-emergency. 9-1-1 should be used for both service and emergency calls – it is a police response number.

Residents that need information or administrative services or the Records Unit may call (630) 293-2222 during regular business hours (Monday through Friday between 7:00 a.m. - 7:00 p.m.). If you dial 630-293-2222 after business hours, please stay on the line and your call will be forwarded to the dispatch center.

License renewal application and fee are due prior to January 1. If submitted after January 1, a 20% penalty fee applies.

Landlord/tenant concerns or disputes are handled by the IL Circuit Courts
The Eighteenth Judicial Circuit Court (Wheaton, IL) has information and resources on both landlord and tenant rights and responsibilities.
See website at https://www.dupageco.org/LawLibrary/3403/

This resource does not contain all property standards requirements for the City of West Chicago. A link to City Code is available on the City’s website.

Questions or concerns?
Visit http://westchicago.org/departments/community-development
or contact (630)293-2200 extension 131 or 141
or email CommunityDev@westchicago.org.
Basement Rooms
- Basement sleeping rooms must have drywall ceilings and walls, a door and an egress window with a minimum area of 9 square feet. Smoke and carbon-monoxide detectors must also be installed. If you are interested in making any part of the basement into a sleeping room please contact the Community Development Department for permit requirements.
- Rooms in the basement must be protected from moisture, seepage, and sewer back up.

Insects and Rodents
- All properties must be kept free of insects and rodents to prevent damage to the home and the transmission of disease through bites and feces.
- Kitchens and food storage areas should be kept tidy, and food should be stored off the floor to keep pests out. Even pet food left out in a feeding dish will attract unwanted pests.
- At the first sign of insects or rodents, take aggressive action or call an exterminator before the problem gets out of hand.

Fire Pits
- Portable outdoor fireplaces shall be used in accordance with the manufacturer’s instructions and shall not be operated within 15 feet of a structure or combustible material.
- Permanent outdoor fireplaces shall not be operated within 25 feet of a structure of combustible material and require a permit from the City.
- Only burn clean, untreated wood (no garbage, painted materials, or construction waste).
- Fires must never be left unattended and must be extinguished with water before leaving the area.

Vehicles
- Vehicles that are not operational, rusted, wrecked or partly wrecked, dismantled or partly dismantled, are not registered and/or do not have a current valid license plate attached to it are not permitted to be stored on the property, except in a closed garage.
- Vehicles are not permitted to be parked on any portion of the yard, except on an area that is paved. A “paved surface” can be cement, brick, asphalt, paver, etc.
- A maximum of one non-commercial trailer vehicle is permitted on a residential property and must be parked on a paved surface.

Renting Your Property
- All rental properties in the City must be licensed, which requires annual registration and inspection.
- During each inspection, the landlord is required to provide proof of a valid lease for each respective rental unit. Each lease must contain wording indicating the tenants’ written consent to allow inspection of the property by the City.
- The licensing term starts January 1 of any given year and ends December 31 of the same year.
STANDARDS FOR MAINTENANCE OF RESIDENTIAL PROPERTIES
A GUIDE FOR PROPERTY OWNERS, LANDLORDS, & TENANTS

Yards
- Yards must be maintained free of garbage and debris.
- Grass must be cut as often as needed to control weeds and to ensure it is not longer than eight (8) inches.
- It is required that garbage and recycling carts be stored in a secure location, not visible from the street, and placed at the curbside the morning of collection. Carts should be removed from the curbside promptly after pick-up.
- Dead, diseased and dying trees must be removed from the property.
- Sidewalks, stoops and driveways must be maintained free from crumbling, potholes or cracks. A permit is required to replace or repair.

Exteriors and Fences
- Houses and existing accessory structures (such as sheds, garages, and fences) must have a protective coating that is in good condition (paint, siding, stucco) to prevent deterioration of the structure. New accessory structures require a building permit.
- Windows or window screens that are broken must be repaired, and doors must be tight-fitting to prevent insects and rodents from entering the building.
- Gutters and downspouts must be kept in good repair, and directed away from any building foundation or public sidewalk or public street. This can help to prevent flooding of basements and neighboring properties and excessive moisture, which can lead to significant and costly damage and mold problems.

Interior Conditions
- Smoke detectors must be installed on each floor and each sleeping room.
- A carbon monoxide detector must be installed within 15 feet of sleeping rooms.
- Floors, walls, and ceilings must be in good repair and free of holes and cracks.
- Paint as needed to keep surfaces washable and to protect against damage and deterioration.
- Stairs must be in good repair and equipped with handrails to prevent falls.
- GFCIs must be installed on all counter top outlets in the kitchen and at least one outlet adjacent to the sink in the bathroom.
- All circuits in the electrical panel must be properly identified.

Heating and Water
- Rental properties must maintain a temperature of not less than 68°F (20°C) during the period from October 1 to May 1 in all habitable rooms and bathrooms.
- Plumbing systems must be in good repair and provide hot water that is at least 110°F (43°C). It is also recommended, that the hot water temperature should not exceed 135°F (57°C), as it can cause severe burns, especially to small children.

The City of West Chicago is governed by the City Council which includes 14 members, plus the Mayor and the Clerk. The 14 members are elected by wards (two per ward). Every member of the Council serves a four-year term. The Departments that provide services are:

Public Works
Police
Community Development
Administrative Services
Administration
In compliance with the Illinois Open Meetings Act, listed below are the regularly scheduled meetings of all legislative, executive, administrative, or advisory bodies of the City of West Chicago. Agendas and minutes are published on the City’s website, www.westchicago.org.

### Meeting Schedule for City Council and Council Committees

<table>
<thead>
<tr>
<th>Committee</th>
<th>Meeting Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council</td>
<td>1st &amp; 3rd Monday 7:00PM</td>
</tr>
<tr>
<td>Development Committee</td>
<td>2nd Monday 7:00PM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>4th Thursday 6:00PM</td>
</tr>
<tr>
<td>Public Affairs Committee</td>
<td>4th Monday 7:00PM</td>
</tr>
<tr>
<td>Infrastructure Committee</td>
<td>1st Thursday 7:00PM</td>
</tr>
</tbody>
</table>

### Meeting Schedule for City Boards and Commissions

<table>
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<th>Board/Commission</th>
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<tr>
<td>Plan Commission and Zoning Board of Appeals</td>
<td>1st &amp; 3rd Tuesday 7:00PM</td>
</tr>
<tr>
<td>Civil Service Commission</td>
<td>2nd Tuesday 5:00PM</td>
</tr>
<tr>
<td>Environmental Commission</td>
<td>3rd Wednesday 7:00PM</td>
</tr>
<tr>
<td>Cultural Arts Commission</td>
<td>1st Thursday 7:00PM</td>
</tr>
<tr>
<td>Historical Preservation Commission</td>
<td>Called as Needed</td>
</tr>
<tr>
<td>Liquor Control / Tobacco Commission</td>
<td>Called as Needed</td>
</tr>
<tr>
<td>Police Pension Fund **</td>
<td>2nd Tuesday 9:00AM</td>
</tr>
<tr>
<td>Additional Meetings Requiring Public Notice</td>
<td>Called as Needed</td>
</tr>
</tbody>
</table>

If you are interested in serving on a Board or Commission, please review the Application Form, which can now be submitted online or mailed/faxed to the Office of the Mayor.  

** Quarterly Meetings (January, April, July, October)

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I want to rent my property. Do I need a license? Yes. The City’s Rental Licensing Program ensures that all who live in West Chicago—whether they are renters or owners—reside in safe and sanitary conditions as required by the City’s Code. If you are an owner, please contact the Community Development Department staff at (630) 293-2200 x131 as soon as possible to be in compliance with local ordinances.

How will I recognize a City inspector? Any employee of the City will identify themselves and carry identification issued by the West Chicago Police Department. If you are not sure, ask to see the identification. If someone does not want to present their identification immediately, call the police by dialing 911.

Can I run a business from my home? A business can only be operated if the operations are limited to the interior of the house, that is, no machinery or vehicles that identify a business are allowed on the property. For more info regarding Home Occupations please call (630) 293-2200 x131.

Why do I need a building permit to improve my property? A building permit is the typical method used to determine if the improvement complies with zoning laws and building codes. The process is intended to provide safe and accessible buildings for both private and public use.

What are the rules for garage sales? Households are limited to three per year. No permit is needed. Signs may be posted only on the property of the sale, not in the parkway (the area between the sidewalk and street). The signs may not exceed four square feet.

Am I allowed to keep live chickens? The City does not allow for any chickens or similar fowl or farm or exotic animals to be kept by homeowners. Additionally, the maximum number of pets allowed per household is three.
Special Events

Whatever the season, there’s a reason to celebrate in West Chicago. Family-friendly events, coordinated by community volunteers and organizations in cooperation with the City of West Chicago bring people together to share an experience that’s distinctly West Chicago!

These special events not only bring our residents and guests together to celebrate the City and the seasons, but they represent the very fabric of our community, uniting the civic, educational, business, social and volunteer organizations that make these festivals possible.

For a list of the City’s rich offering of yearly events, check them out on www.westchicago.org/west-chicago-special-events/
GOVERNMENT AND EDUCATIONAL ORGANIZATIONS SERVING CITY RESIDENTS

Elem. School District #33
312 E Forest Avenue
West Chicago, IL 60185
(630) 293-6000
www.wego33.org

High School District #94
326 Joliet Street
West Chicago, IL 60185
(630) 876-6200
www.d94.org

Benjamin School District #25
28W250 St. Charles Road
West Chicago, IL 60185
(630) 876-7800
www.bendist25.org

St. Charles School District #303
201 S 7th Street
St. Charles, IL 60174
(630) 513-3030
www.district.d303.org

College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
(630) 942-2800
www.cod.edu

DuPage County
421 N County Farm Road
Wheaton, IL 60187
(630) 407-6500
www.dupageco.org

West Chicago Park District
201 W National Street
West Chicago, IL 60185
(630) 231-9474
www.we-goparks.org

Public Library District
118 W Washington Street
West Chicago, IL 60185
(630) 231-1552
www.westchicago.lib.il.us

DuPage Forest Preserve
3S580 Naperville Road
Wheaton, IL 60189
(630) 933-7200
www.dupageforest.org

Mosquito Abatement District
675 Sidwell Court
St. Charles, IL 60174
(630) 671-3162
www.dupageairport.com

DuPage Airport Authority
2700 International Drive
West Chicago, IL 60185
(630) 584-2211
www.dupageairport.com

Fire Protection District
200 Fremont Street
West Chicago, IL 60185
(630) 231-2123
www.wegofpd.org

Winfield Township
130 Arbor Avenue
West Chicago, IL 60185
(630) 231-3591
www.winfieldtownship.com

Wayne Township
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7140
www.waynetwp-il.org

INFORMATION ABOUT THE COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department staff provide guidance to the public on future development, current construction, property maintenance and revitalization initiatives. The Department staff guides the progress and growth of the City of West Chicago by providing service in the following areas:

- Economic Development
- Museum Services & Historical Preservation
- Code Enforcement
- Planning and Zoning
- Commercial & Residential Building Permits
- Residential Rental Licensing / Selling and Buying a Home

WHAT INFORMATION SHOULD I KNOW

Where do I call to schedule an inspection or if I have questions about an inspection? To schedule all types of inspections (except Fire District inspections) and receive information about the requirements please call (630) 293-2200 x131.

I am selling my house. What do I need to do? To process the closing of a real estate transaction, you need a Deed Certification Stamp. It is required that all debts to the City be paid, including outstanding water bills and garbage bills (Groot), and also to schedule an inspection. The City provides the Stamp after all requirements have been completed.

Why did I receive a Notice of Ordinance Violation for tall grass? Keeping your lawn cut not only makes your neighborhood more attractive, it inhibits pests such as mosquitoes, insects and other small animals. City code requires you to keep your grass length maintained at eight inches or below. If you receive a Notice, please be sure to cut the grass within the 7-day time period given so that no further enforcement action will result.

Are all types of vehicles permitted on my property? Note that cars with type C and D or larger license plates are not allowed to park in residential areas. It is also prohibited to store inoperable cars or cars without valid plates.

Why must I remove dead trees? Dead trees can result in very serious consequences for homeowners, passersby and property if branches, limbs or even trunks were to fall. It is important to have the tree removed by a qualified individual as soon as possible.
**METRA**

West Chicago Train Station
508 Main St., West Chicago, IL 60185
Parking available for $1.75 daily (credit cards and cash accepted)
If you would like a parking permit, please call (630) 293-2200

**Bicycle Lockers**
$10 annually
plus
a refundable key deposit of $10
For more information, please call (630) 293-2200

**TRANSPORTATION**

**Food Pantires**
****Please call before you visit, sometimes there are special hours and the offices could be closed for holidays or other events.

Real Life Church
525 Nelnor Ave - (630) 293-4958

New Life Bilingual Church
468 Ann St - (630) 231-3315

1st Assembly of God
450 E Roosevelt Rd - (630) 668-9221

Church of Christ Food Pantry
350 E James Ave - (630) 231-2062

**Community Organizations**

American Legion Post #300
123 Main St
West Chicago, IL 60185
(630) 231-2112

VFW Post #6791
453 N Nelnor Blvd
West Chicago, IL 60185
(630) 231-9823

Western DuPage Chamber
of Commerce
306 Main St
West Chicago, IL 60185
(630) 231-3003

**FREQUENTLY ASKED QUESTIONS AND IMPORTANT INFORMATION**

**May I park on the street overnight?** Parking on city streets is prohibited between the hours of 2:00 a.m. and 5:00 a.m. – violators will be ticketed. However, if a situation arises and you need to park your vehicle overnight you may submit your request using the online system or call the Police Department at (630) 293-2222. Please note, that there is no parking on parkways or grass.

**May I park on the grass or block the sidewalk?** The City does not allow anyone to park on the grass or impede pedestrian traffic by blocking the sidewalk.

**Can I have an open fire?** It is unlawful for any person to cause or allow any open or uncontrolled burning in the City without obtaining a permit.

**Are there restrictions for water use?** Water restrictions apply during the period beginning May 15 and ending September 15. Even numbered addresses may only water on even numbered calendar days; odd numbered addresses may only water on odd numbered calendar days. Exception: if you have newly laid sod, you may water 10 consecutive days with prior notification to the Public Works Department – Utility Division.

**Are you permitted to solicit?** Solicitors must have a permit issued by the Police Department and must present it upon request.

**Are signs permitted?** Posting of signs for garage sales, political, real estate purposes are not allowed on parkways or City property.

**Do I need a license for my dog or cat?** A maximum of three domestic animals are allowed per household. The municipal code prohibits dogs from running at large within the City of West Chicago. Dogs must have a rabies tag from a veterinarian and be registered in accordance with DuPage County Regulations. No local license is required.

**What is the community curfew?** It is unlawful for a person less than seventeen (17) years of age to be present at or upon any public assembly, building, place, street or highway at the following times unless accompanied and supervised by a parent, legal guardian or other responsible companion at least eighteen (18) years of age approved by a parent or legal guardian:

(1) 12:01 a.m. - 6:00 a.m. Sat.;
(2) 12:01 a.m. - 6:00 a.m. Sun.; &
(3) 11:00 p.m. on Sun to Thurs., inclusive, and 6:00 a.m. on the following day.

It is unlawful for a parent, legal guardian or other person to knowingly permit a person in his custody or control to violate the City’s curfew ordinance.

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**Federal and State Agencies**

**Social Security Administration**
1660 N Farnsworth Ave
Aurora, Illinois 60505
(800) 772-1213 0 (630) 375-0506
www.ssa.gov

**Post Office**
West Chicago
1130 W Washington St
West Chicago, IL 60185
(630) 231-2020

**Illinois Secretary of State**
128 W Liberty Dr,
Wheaton, IL 60187
339 E Indian Trail,
Aurora, IL 60505
595 S State St,
Elgin, IL 60123
1280 Powis Rd,
West Chicago, IL 60185
(only commercial)
(312) 793-1010
www.cyberdriveillinois.com

**GENERAL INFORMATION**
Utilities and Services – Private and Public

<table>
<thead>
<tr>
<th>Electricity</th>
<th>Television/Internet/ Phone</th>
<th>Telephone/Internet/ Phone</th>
<th>Natural Gas</th>
</tr>
</thead>
<tbody>
<tr>
<td>ComEd</td>
<td>Comcast (866) 594-1234</td>
<td>AT&amp;T / DIRECT TV (800) 244-4444</td>
<td>Nicor (888) 642-6748</td>
</tr>
<tr>
<td>(800) 334-7661</td>
<td></td>
<td>(800) 293-2200</td>
<td></td>
</tr>
</tbody>
</table>

**Water Service**
City of West Chicago
(630) 293-2200
$20.00 bi-monthly billing charge
(333 cubic feet or 2,491 gallons)
plus, for usage over 333 cubic feet
$2.90 for 100 cubic feet or
$3.88 for 1,000 gallons

**Sewer Service**
City of West Chicago
(630) 293-2200
$3.00 bi-monthly billing charge
plus
Residential
$4.20/100 cubic feet or $5.61/1,000 gallons
Commercial
$4.36/100 cubic feet or $5.83/1,000 gallons

Garbage and Recycling Service Rates Reflect the Increase Effective July 1, 2018

- 35-gal cart (senior) - $9.68
- 35-gal cart - $16.77
- 95-gal cart - $29.70
- Universal Sticker - $2.70 each

**COMMUNITY SERVICES**

**DuPage County Health Department**
1111 N. County Farm Rd
Wheaton, Illinois 60187
(630) 682-7400
www.dupagehealth.org

**Dept. of Children and Family Services (DCFS)**
(800) 232-3798
www.illinois.gov/dcfs

**University of Illinois - Extension**
Extension staff provide educational programs and research-based information to help our residents improve quality of life, develop skills and solve problems.
(630) 955-1123

**DuPage County Senior Services**
421 N County Farm Rd
Wheaton, Illinois 60187
(800) 942-9412

**Northeastern Illinois Area Agency on Aging**
245 W Roosevelt Rd - Building 6 Ste 41
West Chicago, Illinois 60185
(630) 293-5990

**Register to Vote**
DuPage County
421 N County Farm Rd
Wheaton, Illinois 60187
(630) 407-5600

West Chicago City Hall
475 Main St
West Chicago, Illinois 60185
(630) 293-2200

West Chicago Public Library
118 W Washington St
West Chicago, Illinois 60185
(630) 231-1552

Groot
(630) 723-2800
www.groot.com

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**Social Security Administration**
1660 N Farnsworth Ave, Aurora, Illinois 60505
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www.ssa.gov

**Post Office**
West Chicago
1130 W Washington St
West Chicago, IL 60185
(630) 231-2020

**Illinois Secretary of State**
128 W Liberty Dr, Wheaton, IL 60187

339 E Indian Trail, Aurora, IL 60505

595 S State St, Elgin, IL 60123

1280 Powsir Rd, West Chicago, IL 60185
(only commercial)

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<td>ComEd</td>
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<td>Television/Internet/Phone</td>
<td>Comcast</td>
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City of West Chicago
(630) 293-2200

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<tbody>
<tr>
<td>Groot</td>
<td>35-gal cart (senior)</td>
<td>$9.68</td>
</tr>
<tr>
<td>Groot</td>
<td>35-gal cart</td>
<td>$16.77</td>
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<tr>
<td>Groot</td>
<td>95-gal cart</td>
<td>$29.70</td>
</tr>
<tr>
<td>Groot</td>
<td>Universal Sticker</td>
<td>$2.70 each</td>
</tr>
</tbody>
</table>

**Community Services**

**DuPage County Health Department**
1111 N. County Farm Rd
Wheaton, Illinois 60187
(630) 682-7400
www.dupagehealth.org

**Dept. of Children and Family Services (DCFS)**
(800) 232-3798
www.illinois.gov/dcfs

**University of Illinois - Extension**
Extension staff provide educational programs and research-based information to help our residents improve quality of life, develop skills and solve problems.
(630) 955-1123

**DuPage County Senior Services**
421 N County Farm Rd
Wheaton, Illinois 60187
(800) 942-9412

**Northeastern Illinois Area Agency on Aging**
245 W Roosevelt Rd - Building 6 Ste 41
West Chicago, Illinois 60185
(630) 293-5990

**Register to Vote**
DuPage County
421 N County Farm Rd
Wheaton, Illinois 60187
(630) 407-5600

West Chicago City Hall
475 Main St
West Chicago, Illinois 60185
(630) 293-2200

West Chicago Public Library
118 W Washington St
West Chicago, Illinois 60185
(630) 231-1552
**Transportation**

**METRA**
West Chicago Train Station
508 Main St., West Chicago, IL 60185
Parking available for $1.75 daily (credit cards and cash accepted)
If you would like a parking permit, please call (630) 293-2200

**Bicycle Lockers**
$10 annually plus a refundable key deposit of $10
For more information, please call (630) 293-2200

**American Legion Post #300**
123 Main St
West Chicago, IL 60185
(630) 231-2112

**VFW Post #6791**
453 N Neltnor Blvd
West Chicago, IL 60185
(630) 231-9823

**Western DuPage Chamber of Commerce**
306 Main St
West Chicago, IL 60185
(630) 231-3003

**Food Pantries**
***Please call before you visit, sometimes there are special hours and the offices could be closed for holidays or other events.***
- Real Life Church
  525 Neltnor Ave - (630) 293-4958
- New Life Bilingual Church
  468 Ann St - (630) 231-3315
- 1st Assembly of God
  450 E Roosevelt Rd - (630) 668-9221
- Church of Christ Food Pantry
  350 E James Ave - (630) 231-2062
- Only For Families with Students Attending School
- Neighborhood Food Pantry and WeGo Together
  238 E Hazel St - (630) 293-6060

**Community Organizations**

**Frequently Asked Questions and Important Information**

**May I park on the street overnight?** Parking on city streets is prohibited between the hours of 2:00 a.m. and 5:00 a.m. – violators will be ticketed. However, if a situation arises and you need to park your vehicle overnight you may submit your request using the online system or call the Police Department at (630) 293-2222. Please note, that there is no parking on parkways or grass.

**May I park on the grass or block the sidewalk?** The City does not allow anyone to park on the grass or impede pedestrian traffic by blocking the sidewalk.

**Can I have an open fire?** It is unlawful for any person to cause or allow any open or uncontrolled burning in the City without obtaining a permit.

**Are there restrictions for water use?** Water restrictions apply during the period beginning May 15 and ending September 15. Even numbered addresses may only water on even numbered calendar days; odd numbered addresses may only water on odd numbered calendar days. Exception: if you have newly laid sod, you may water 10 consecutive days with prior notification to the Public Works Department – Utility Division.

**Are you permitted to solicit?** Solicitors must have a permit issued by the Police Department and must present it upon request.

**Are signs permitted?** Posting of signs for garage sales, political, real estate purposes are not allowed on parkways or City property.

**Do I need a license for my dog or cat?** A maximum of three domestic animals are allowed per household. The municipal code prohibits dogs from running at large within the City of West Chicago. Dogs must have a rabies tag from a veterinarian and be registered in accordance with DuPage County Regulations. No local license is required.

**What is the community curfew?** It is unlawful for a person less than seventeen (17) years of age to be present at or upon any public assembly, building, place, street or highway at the following times unless accompanied and supervised by a parent, legal guardian or other responsible companion at least eighteen (18) years of age approved by a parent or legal guardian:

1. 12:01 a.m. - 6:00 a.m. Sat.
2. 12:01 a.m. - 6:00 a.m. Sun.; &
3. 11:00 p.m. on Sun to Thurs., inclusive, and 6:00 a.m. on the following day.

It is unlawful for a parent, legal guardian or other person to knowingly permit a person in his custody or control to violate the City’s curfew ordinance.
GOVERNMENT AND EDUCATIONAL ORGANIZATIONS SERVING CITY RESIDENTS

Elem. School District #33
312 E Forest Avenue
West Chicago, IL 60185
(630) 293-6000
www.wego33.org

High School District #94
326 Joliet Street
West Chicago, IL 60185
(630) 876-6200
www.d94.org

Benjamin School District #25
28W250 St. Charles Road
West Chicago, IL 60185
(630) 876-7800
www.bendist25.org

St. Charles School District #303
201 S 7th Street
St. Charles, IL 60174
(630) 513-3030
www.district.d303.org

College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
(630) 942-2800
www.cod.edu

DuPage County
421 N County Farm Road
Wheaton, IL 60187
(630) 407-6000
www.dupageco.org

West Chicago Park District
201 W National Street
West Chicago, IL 60185
(630) 231-9474
www.we-goparks.org

Public Library District
118 W Washington Street
West Chicago, IL 60185
(630) 231-1552
www.westchicago.lib.il.us

DuPage Airport Authority
2700 International Drive
West Chicago, IL 60185
(630) 584-2211
www.dupageairport.com

Fire Protection District
200 Fremont Street
West Chicago, IL 60185
(630) 231-2123
www.wegofpd.org

Mosquito Abatement District
675 Sidwell Court
St. Charles, IL 60174
(630) 671-3162
www.dupageforest.org

St. Charles School District #303
201 S 7th Street
St. Charles, IL 60174
(630) 513-3030
www.district.d303.org

College of DuPage
425 Fawell Boulevard
Glen Ellyn, IL 60137
(630) 942-2800
www.cod.edu

DuPage County
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www.wegofpd.org

Where do I call to schedule an inspection or if I have questions about an inspection? To schedule all types of inspections (except Fire District inspections) and receive information about the requirements please call (630) 293-2200 x131.

I am selling my house. What do I need to do? To process the closing of a real estate transaction, you need a Deed Certification Stamp. It is required that all debts to the City be paid, including outstanding water bills and garbage bills (Groot), and also to schedule an inspection. The City provides the Stamp after all requirements have been completed.

Why did I receive a Notice of Ordinance Violation for tall grass? Keeping your lawn cut not only makes your neighborhood more attractive, it inhibits pests such as mosquitoes, insects and other small animals. City code requires you to keep your grass length maintained at eight inches or below. If you receive a Notice, please be sure to cut the grass within the 7-day time period given so that no further enforcement action will result.

Are all types of vehicles permitted on my property? Note that cars with type C and D or larger license plates are not allowed to park in residential areas. It is also prohibited to store inoperable cars or cars without valid plates.

Why must I remove dead trees? Dead trees can result in very serious consequences for homeowners, passersby and property if branches, limbs or even trunks were to fall. It is important to have the tree removed by a qualified individual as soon as possible.
Whatever the season, there's a reason to celebrate in West Chicago. Family-friendly events, coordinated by community volunteers and organizations in cooperation with the City of West Chicago bring people together to share an experience that's distinctly West Chicago!

These special events not only bring our residents and guests together to celebrate the City and the seasons, but they represent the very fabric of our community, uniting the civic, educational, business, social and volunteer organizations that make these festivals possible.

For a list of the City's rich offering of yearly events, check them out on www.westchicago.org/west-chicago-special-events/
In compliance with the Illinois Open Meetings Act, listed below are the regularly scheduled meetings of all legislative, executive, administrative, or advisory bodies of the City of West Chicago. Agendas and minutes are published on the City’s website, www.westchicago.org.

### MEETING SCHEDULE FOR CITY COUNCIL AND COUNCIL COMMITTEES

<table>
<thead>
<tr>
<th>City Council</th>
<th>1st &amp; 3rd Monday 7:00PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development Committee</td>
<td>2nd Monday 7:00PM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>4th Thursday 6:00PM</td>
</tr>
<tr>
<td>Public Affairs Committee</td>
<td>4th Monday 7:00PM</td>
</tr>
<tr>
<td>Infrastructure Committee</td>
<td>1st Thursday 7:00PM</td>
</tr>
</tbody>
</table>

### MEETING SCHEDULE FOR CITY BOARDS AND COMMISSIONS

<table>
<thead>
<tr>
<th>Plan Commission and Zoning Board of Appeals</th>
<th>1st &amp; 3rd Tuesday 7:00PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil Service Commission</td>
<td>2nd Tuesday 5:00PM</td>
</tr>
<tr>
<td>Environmental Commission</td>
<td>3rd Wednesday 7:00PM</td>
</tr>
<tr>
<td>Cultural Arts Commission</td>
<td>1st Thursday 7:00PM</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Historical Preservation Commission</th>
<th>4th Tuesday 6:00PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor Control / Tobacco Commission</td>
<td>Called as Needed</td>
</tr>
<tr>
<td>Police Pension Fund ** **</td>
<td>2nd Tuesday 9:00AM</td>
</tr>
<tr>
<td>Additional Meetings Requiring Public Notice</td>
<td>Called as Needed</td>
</tr>
</tbody>
</table>

If you are interested in serving on a Board or Commission, please review the Application Form, which can now be submitted online or mailed/faxed to the Office of the Mayor. [http://westchicago.org/wp-content/uploads/2013/09/Boards-and-Commissions-Application.pdf](http://westchicago.org/wp-content/uploads/2013/09/Boards-and-Commissions-Application.pdf)

**Quarterly Meetings (January, April, July, October)

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I want to rent my property. Do I need a license? Yes. The City’s Rental Licensing Program ensures that all who live in West Chicago—whether they are renters or owners—reside in safe and sanitary conditions as required by the City’s Code. If you are an owner, please contact the Community Development Department staff at (630) 293-2200 x131 as soon as possible to be in compliance with local ordinances.

How will I recognize a City inspector? Any employee of the City will identify themselves and carry identification issued by the West Chicago Police Department. If you are not sure, ask to see the identification. If someone does not want to present their identification immediately, call the police by dialing 911.

Can I run a business from my home? A business can only be operated if the operations are limited to the interior of the house, that is, no machinery or vehicles that identify a business are allowed on the property. For more info regarding Home Occupations please call (630) 293-2200 x131.

Why do I need a building permit to improve my property? A building permit is the typical method used to determine if the improvement complies with zoning laws and building codes. The process is intended to provide safe and accessible buildings for both private and public use.

What are the rules for garage sales? Households are limited to three per year. No permit is needed. Signs may be posted only on the property of the sale, not in the parkway (the area between the sidewalk and street). The signs may not exceed four square feet.

Am I allowed to keep live chickens? The City does not allow for any chickens or similar fowl or farm or exotic animals to be kept by homeowners. Additionally, the maximum number of pets allowed per household is three.
Yards
- Yards must be maintained free of garbage and debris.
- Grass must be cut as often as needed to control weeds and to ensure it is not longer than eight (8) inches.
- It is required that garbage and recycling carts be stored in a secure location, not visible from the street, and placed at the curbside the morning of collection. Carts should be removed from the curbside promptly after pick-up.
- Dead, diseased and dying trees must be removed from the property.
- Sidewalks, stoops and driveways must be maintained free from crumbling, potholes or cracks. A permit is required to replace or repair.

Exteriors and Fences
- Houses and existing accessory structures (such as sheds, garages, and fences) must have a protective coating that is in good condition (paint, siding, stucco) to prevent deterioration of the structure. New accessory structures require a building permit.
- Windows or window screens that are broken must be repaired, and doors must be tight-fitting to prevent insects and rodents from entering the building.
- Gutters and downspouts must be kept in good repair, and directed away from any building foundation or public sidewalk or public street. This can help to prevent flooding of basements and neighboring properties and excessive moisture, which can lead to significant and costly damage and mold problems.

Interior Conditions
- Smoke detectors must be installed on each floor and each sleeping room.
- A carbon monoxide detector must be installed within 15 feet of sleeping rooms.
- Floors, walls, and ceilings must be in good repair and free of holes and cracks.
- Paint as needed to keep surfaces washable and to protect against damage and deterioration.
- Stairs must be in good repair and equipped with handrails to prevent falls.
- GFCIs must be installed on all counter top outlets in the kitchen and at least one outlet adjacent to the sink in the bathroom.
- All circuits in the electrical panel must be properly identified.

Heating and Water
- Rental properties must maintain a temperature of not less than 68°F (20°C) during the period from October 1 to May 1 in all habitable rooms and bathrooms.
- Plumbing systems must be in good repair and provide hot water that is at least 110°F (43°C). It is also recommended, that the hot water temperature should not exceed 135°F (57°C), as it can cause severe burns, especially to small children.
WHO REPRESENTS ME?

Heather Brown
Ward 2
(630) 853-7131
hbrown@westchicago.org

Alton Hallett
Ward 3
(630) 254-7112
ahallet@westchicago.org

Michael Ferguson
Ward 3
(630) 248-6053
mferguson@westchicago.org

Matthew E. Garling
Ward 5
(630) 791-0575
mgarling@westchicago.org

George L. Garcia
Ward 6
(630) 842-1645
ggarcia@westchicago.org

Rebecca Stout
Ward 6
(630) 293-7335
bstout@westchicago.org

Noreen Ligino-Kubinski
Ward 7
(630) 762-9929
nligino-kubinski@westchicago.org

Nancy Smith
City Clerk
(630) 293-2200 x135
nsmith@westchicago.org

Ruben Pineda
Mayor
(630) 293-2200 x135
rpineda@westchicago.org

Basement Rooms
- Basement sleeping rooms must have drywall ceilings and walls, a door and an egress window with a minimum area of 9 square feet. Smoke and carbon-monoxide detectors must also be installed. If you are interested in making any part of the basement into a sleeping room please contact the Community Development Department for permit requirements.
- Rooms in the basement must be protected from moisture, seepage, and sewer back up.

Insects and Rodents
- All properties must be kept free of insects and rodents to prevent damage to the home and the transmission of disease through bites and feces.
- Kitchens and food storage areas should be kept tidy, and food should be stored off the floor to keep pests out. Even pet food left out in a feeding dish will attract unwanted pests.
- At the first sign of insects or rodents, take aggressive action or call an exterminator before the problem gets out of hand.

Fire Pits
- Portable outdoor fireplaces shall be used in accordance with the manufacturer’s instructions and shall not be operated within 15 feet of a structure or combustible material.
- Permanent outdoor fireplaces shall not be operated within 25 feet of a structure of combustible material and require a permit from the City.
- Only burn clean, untreated wood (no garbage, painted materials, or construction waste).
- Fires must never be left unattended and must be extinguished with water before leaving the area.

Vehicles
- Vehicles that are not operational, rusted, wrecked or partly wrecked, dismantled or partly dismantled, are not registered and/or do not have a current valid license plate attached to it are not permitted to be stored on the property, except in a closed garage.
- Vehicles are not permitted to be parked on any portion of the yard, except on an area that is paved. A “paved surface” can be cement, brick, asphalt, paver, etc.
- A maximum of one non-commercial trailer vehicle is permitted on a residential property and must be parked on a paved surface.

Renting Your Property
- All rental properties in the City must be licensed, which requires annual registration and inspection.
- During each inspection, the landlord is required to provide proof of a valid lease for each respective rental unit. Each lease must contain wording indicating the tenants’ written consent to allow inspection of the property by the City.
- The licensing term starts January 1 of any given year and ends December 31 of the same year.
West Chicago is a diverse, family oriented community with a rich cultural mix and a proud heritage. It is the first Illinois community established by the railroads and continues to be a convenient transportation hub served by three major rail lines, one of Illinois’ busiest airports and three State highways.

1855 | Established
15.77 mi² | Area
27,447 | Estimated Population
(2015 Census)
35 Miles | Distance from Chicago
(approximate)

Find us…
stay connected!

WHAT PHONE NUMBER DO I CALL WHEN I NEED A POLICE OFFICER?

9-1-1 is a number to be used anytime for an emergency or non-emergency. 9-1-1 should be used for both service and emergency calls – it is a police response number.

Residents that need information or administrative services or the Records Unit may call (630) 293-2222 during regular business hours (Monday through Friday between 7:00 a.m. - 7:00 p.m.). If you dial 630-293-2222 after business hours, please stay on the line and your call will be forwarded to the dispatch center.

Questions or concerns?
Visit http://westchicago.org/departments/community-development
or contact (630)293-2200 extension 131 or 141
or email CommunityDev@westchicago.org.

License renewal application and fee are due prior to January 1. If submitted after January 1, a 20% penalty fee applies.

Landlord/tenant concerns or disputes are handled by the IL Circuit Courts
- The Eighteenth Judicial Circuit Court (Wheaton, IL) has information and resources on both landlord and tenant rights and responsibilities.
- See website at https://www.dupageco.org/LawLibrary/3403/

This resource does not contain all property standards requirements for the City of West Chicago. A link to City Code is available on the City’s website.
West Chicago offers a mix of housing stock, quality schools, excellent community facilities and a charming city center, which is host to a number of signature special events throughout the year.

West Chicago blends the appeal of a small town community centered in a green belt of high quality open space. It’s known to be a major bicycling and outdoor recreation hub in the western suburbs. It ranks high for those who enjoy an active lifestyle.

West Chicago is also rich in community spirit with a strong civic consciousness and pride. I hope you’ll enjoy exploring our City and our website and will visit both often.

Sincerely,

Ruben Pineda
Mayor

Welcome to West Chicago!
I’d like to invite you to discover why our diverse community with its attractive neighborhoods, parks and open spaces is as well suited for the next generation as it is for those who have lived here all of their lives like myself.

Outdoor Storage: Everything in its Place and Out of Sight
Yards: Keep Your Lawn in Check and Under Control
Sidewalks: Clear Sidewalks = Safe Sidewalks
Vehicles: Only Park on Paved Surfaces and No Overnight Parking on City Streets
Signs: Political signs to be displayed on private property only.

The West Chicago City Museum was established by City Ordinance in 1975, in the building of the original West Chicago Town Hall. The collection is held in the public trust and exists for the public’s informational and educational benefit.

Initially an agricultural region settled in the 1830s & 40s, the community holds the distinction of being the first Illinois town created as a result of the railroads. The community’s original name, Junction, refers to the convergence of rail lines where this lively town of railroad workers and facilities sprang up. Seeking to reinvent itself as “Chicago’s Coming Great Manufacturing Suburb” the town was renamed West Chicago in 1896.

Today, West Chicago is a suburban community of over 27,000 with a diverse population. The Museum’s collection reflects the community’s rich history of nearly 175 years, helping to make meaningful connections between past and present.

Hours
Thursday, 10am-6pm
Friday, 10am-2pm
Saturday, 10am-2pm
(Only March – November)

Location
132 Main St
West Chicago, IL 60185

Contact Us
Please contact us during our open hours at (630) 231-3376 or email us at wegohistory@gmail.com

www.wegohistory.com