

West Chicago Local Government Academy

APPLICATION FORM – Due August 30, 2018

Full Name: _____

Contact Information

Contact Number: (_____) _____ - _____

Email Address: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Academic Information

School: _____

Grade Level: _____ Current GPA: _____

Emergency Contact Information

Name of Parent/Guardian: _____

Contact Number: (_____) _____ - _____

Email Address: _____

How did you hear about the Local Government Academy?

- Announcement (printed, email or social media)
- Class Presentation
- Recommendation of teacher, City Council member or resident
- Other: _____

Students must submit a one-page typed statement stating their reasons for their interest in the program. Students should include, how they want to engage and serve their community. A resume, a completed application form, and a signed parental/guardian consent form are also required.

A workshop will be offered to students to provide assistance in completing and submitting their applications. Applications will be reviewed by City staff. The review process will consider those who will benefit the most from the experience.

For more information, class guidelines, and to submit your application, please contact Adrian Marquez, Community Outreach Specialist at amarquez@westchicago.org or (630) 293-2200 x123.

West Chicago Local Government Academy

APPLICATION FORM – Due July 31, 2018

Guidelines

The purpose of this program is to provide Latino middle and high school students an in-depth understanding of the working functions of the City, as well as examine issues affecting City residents. The program also aims to promote civic leadership and participation among West Chicago Latino youth.

Eligibility: Applicants must identify as Latino and be students between the ages 13-18 currently enrolled in middle or high school. Although applicants do not have to be residents of the City of West Chicago, preference will be given to West Chicago residents.

Logistics: 90-minute sessions on Thursdays from September 13, 2018, through November 1, 2018, from 3:30 – 5:00pm. The academy will be eight sessions. The classes will be held at West Chicago City Hall (475 Main Street, West Chicago, IL 60185). The program will also offer field trips to various City facilities where personnel from City departments and community partners will interact with students.

Session dates: 9/13, 9/20, 9/27, 10/4, 10/11, 10/18, 10/25, 11/1

Session Format

Sessions will be held at West Chicago City Hall and will be facilitated by City staff or community partners. The program will also offer field trips to various City facilities where personnel from City departments and community partners will interact with students.

The featured speaker(s) will present, followed by a Q&A opportunity with the student participants. Students will be asked to complete a short reflection/evaluation on the session topic and speaker(s). All sessions will be conducted in English.

Featured Speaker(s) and Topics (subject to change)

Session 1 – “Welcome” - Opening Session

Session 2 – “What’s the big deal?” – Intro to Local Government

Session 3 – “The Big Picture” - City Administration

Session 4 – “Connecting our Community” - Administrative Services

Session 5 – “How to Build a Better Community” - Community Development

Session 6 – “Public Safety and the Community” - Police

Session 7 – “Roads, Bridges, Land and Water” - Public Works

Session 8 – “What’s Next?” - Civic Engagement / Leadership / Presentations

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Requirements

Final Project/Presentation – Over the course of the Academy, students will be asked to organize into groups of 2-3 people to create a final presentation in the form of a city ordinance, program/initiative or non-profit organization that they feel will benefit the community. City staff will offer suggestions on current issues surrounding the City. The final presentation will be made at a graduation ceremony. Family, past speakers and City officials will be invited to attend the ceremony.

Incentives – Students who complete the academy will receive a Certificate and a memento from the City for participation in the program. By the conclusion of the program, students will be acquainted with the inner workings of the City and will have gained the interpersonal and technical skills needed to be effective leaders within the West Chicago community.

Requirements – To graduate from the Academy, students will be required to attend a minimum of six of the eight sessions and complete the reflection/evaluation. In addition, they will be required to complete the final project by presenting at the final session of the program. Failure to meet the requirements of the program will result in a forfeit of the incentives.

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APPLICATION FORM – Due by July 31, 2018

Parental/Guardian Consent Form

Name of Minor: _____

Date: _____

Parent/Guardian: _____

Phone: _____

1. Parental Consent

I have read the information regarding the Local Government Academy and understand the requirements that my son/daughter will need to meet to register. I hereby give my consent for my son/daughter to be nominated for consideration in the Local Government Academy. If selected, I hereby give consent to my son/daughter to participate in the full range of sessions, activities (in and out of the class), and assignments.

Initials: _____

2. Photograph/Video Release

If my son/daughter is selected to be a participant in the Local Government Academy, I hereby grant the City of West Chicago permission to copyright, use, reuse, publish, and republish any photograph/video taken of my son/daughter during the Academy. I waive the right to approve the photos/video or their use.

Yes No Initials: _____

3. Health Information

I certify that my son/daughter has the adequate health necessary to participate in the Academy. I list below any medical conditions (such as heart issues, allergies, asthma, prescriptions needed, etc.) of which the City should be aware. No written response will be interpreted as “No Health Conditions/Issues”.

Initials: _____

Emergency Contact:

Contact Person: _____ Relationship: _____

Home Phone: _____

Cell Phone: _____

I have read this consent form and understand all of its terms.

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____

*For assistance or questions regarding the application process, please contact:
Adrian Marquez via email at amarquez@westchicago.org or by phone: (630)293-2200 x123.*