

# WEST CHICAGO CIVIL SERVICE COMMISSION

## CIVIL SERVICE COMMISSION MINUTES

\*Approved 11-13-18

Regular Meeting  
September 11, 2018

**(1) Call to Order and Establishment of a Quorum.**

The meeting was called to order at 5:01 p.m. Commissioners in attendance: Randy Wilson and Keith Letsche. Anthony Gagliardi was absent. A quorum was established. Carol LeBeau was also in attendance.

**(2) Approval of Minutes**

The minutes from the Commission's Special Meeting on August 21, 2018 were deferred till the next regularly scheduled meeting in October.

**(3) Public Participation – None**

**(4) Old Business – None**

**(5) New Business - None**

**(6) Items for Discussion and Possible Action –**

Keith motioned to designate Randy Wilson as Chairman Pro Tem due to the absence of Chairman Anthony Gagliardi. Randy seconded and the motion carried.

The Commission prepared and reviewed the Final Eligibility Register including the Five (5) Veteran Preference Points. Keith motioned to approve the Final Eligibility Register and the motion was seconded by Randy. The motion carried. The Final Eligibility Letter to the applicants was prepared and reviewed. Keith motioned to approve the Final Eligibility Letter and the motion was seconded by Randy. The motion carried.

**(7) Correspondence – None**

**(8) Executive Session – None**

**(9) When Applicable Items to be Referred for Final Action from Executive Session - None**

**(10) Adjournment** – A motion was made by Keith and seconded by Randy to adjourn the meeting. The motion carried and the meeting adjourned at 5:24 p.m.

Respectfully Submitted,

Carol LeBeau  
Human Resources Coordinator