

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved February 7, 2019

## MINUTES

### INFRASTRUCTURE COMMITTEE

January 3, 2019 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.** Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Heather Brown, Sandra Dimas, Matt Garling, Alton Hallett, and Noreen Ligino-Kubinski present. Alderman Jeanne Short was absent.

Staff present included Director of Public Works Robert Flatter and Administrative Assistant Ashley Heidorn.

#### 2. Approval of Minutes

A. **Infrastructure Committee Minutes of December 6, 2018.** Alderman Beifuss requested that the minutes be amended to read “people that have noticed the brightness and color difference also” on page 4. **Alderman Garling made a motion, seconded by Alderman Dimas to approve the Meeting Minutes of December 6, 2018.**

**Voting Yea: Aldermen Beifuss, Dimas, Garling, Hallett, and Ligino-Kubinski.**

**Voting Nay: 0. Abstaining: Alderman Brown.**

#### 3. Public Participation / Presentations. None.

4. **Items for Consent.** Alderman Beifuss requested discussion on Consent Items A, E, and F. **Alderman Dimas made a motion, seconded by Alderman Brown to approve:**

B. Resolution No. 19-R-0003 – Contract Award – Emerald Tree Care, LLC for the 2019 Emerald Ash Borer Insecticidal Treatment Program

C. Resolution No. 19-R-0004 – Contract Award – St. Aubin Nursery for the 2019 Parkway Tree Planting Program

D. Resolution No. 19-R-0005 – Contract Amendment No. 1 – Procurement of Coarse and Fine Aggregate Material Delivered for FY2019

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Ligino-Kubinski. Voting Nay: 0.**

#### 5. Items for Discussion.

**4.A. Resolution No. 19-R-0002 – Contract Award – Cemetery Management, Inc. (John B. Reynolds) for Cemetery Sexton Services for FY2019 and;**

**4.F. Ordinance No. 19-O-0001 – Increase in Cemetery Fees and Charges.** Alderman Beifuss inquired about the proposed additional mowing events for the cemeteries. Mr. Flatter explained that for years John Reynolds of Cemetery Management, Inc., has operated with 25 weekly mowing events but has had difficulty keeping up with the growth. Mr. Reynolds requested the additional mowings to remedy that. Mr. Reynolds also requested an increase in the rates for grave excavations and interment of ashes. He has not requested an increase in these rates since FY 2013. These changes would total about \$7,400.00 above the previous contract for a total of \$80,000.00 for FY 2019. Aside from the \$7,200.00 sexton salary, all other costs are based on actual services performed. Past direction from the Finance Committee and City Council has been to establish fees and charges that would enable the City to substantially defray all cemetery costs, and all increases to the contract prices should be recovered via the user fees. **Alderman Dimas made a motion, seconded by Alderman Hallett to approve Resolution No. 19-R-0002 and Ordinance No. 19-O-0001.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Ligino-Kubinski. Voting Nay: 0.**

**4.E. Resolution No. 19-R-0006 – Contract Award – Charles Equipment Energy Systems for Emergency Repairs to the Standby Power Generator at the Water Treatment Plant.** On December 17, 2018, City Council approved Resolution No. 18-R-0099 which, in part, authorized the Mayor to execute a contract with Illini Power Products for services to refurbish the Water Treatment Plant standby diesel generator engine. Staff informed Illini Power Products of City Council’s approval only to then be told that 1) Illini’s staff was too busy to review the contracts prior to the end of the year, 2) they would no longer honor their November 14, 2018, repair estimate, 3) they were unwilling to execute a “not to exceed” contract, and 4) they would need to contact Cummings for parts availability and obtain pricing before they would execute a contract with the City. As a result of Illini Power Products’ unacceptable response, staff contacted Charles Equipment Energy Systems to determine if they would be willing to complete the necessary generator repairs in 2019 and honor their repair estimate in the amount of \$137,200.38, dated November 30, 2018. They indicated a willingness to 1) execute a “not to exceed” contract with the City, 2) initiate repairs in January 2019, and 3) honor their repair estimate as a worst case, not to exceed, scenario. **Alderman Brown made a motion, seconded by Alderman Hallett to approve.**

**Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Ligino-Kubinski. Voting Nay: 0.**

## **6. Unfinished Business.**

**A. Update on ComEd LED Light Replacement Program.** Mr. Flatter explained that he contacted Cynthia Thomas of ComEd, the City’s Government Affairs Representative, and requested an update on the program. She indicated there were only four lights left to complete, yet staff is aware of at least six lights that have yet to be replaced. Mr. Flatter shared this information with Ms. Thomas, and she subsequently requested a list of lights that still need to be

changed. Mr. Flatter indicated that as time permits City staff would provide a list of those lights that still require LED light replacement. Mr. Flatter indicated he would bring this back to the Committee in February with an update.

**B. Update on ComEd Cost Estimate Associated with the Installation of a ComEd LED Street Light Near 317 Vine Street.** Mr. Flatter reached out to Cynthia Thomas regarding this, and he was referred elsewhere for information. After leaving several messages he finally received a call back after the holidays with information staff already knew – a light can be installed on an existing ComEd pole and it would cost about \$25.00 per month to operate. The contact person did not know the price to actually install the light on the pole, so she indicated she would need to confirm that first and get back to Mr. Flatter with the price. Mr. Flatter indicated he would bring this back to Committee in February with an update.

7. **New Business.** None.

8. **Reports from Staff.**

**A. Proposed Traffic Detour Plan for FY2019 Washington Street Reconstruction Project.** The plans for the 2019 Washington Street Reconstruction Project have been submitted to IDOT for a March letting, and several meetings have been held regarding the detour route because Washington Street will go down to one lane during the project. The detour used in the past utilized Roosevelt Road and Route 59, which IDOT had previously approved. However, IDOT is now indicating that once the initial detour is established, they will not let the detour be reversed. Instead IDOT wants local traffic on Washington Street to maneuver in the opposite direction of normal traffic flow. For example, if the northern lane, west bound traffic, is reconstructed first, traffic would be restricted to the southern lane, east bound traffic only on Washington Street. When it comes time to reconstruct the southern lane, IDOT wants the northern lane (normally utilized for west bound traffic) to be used for east bound traffic only through the limits of the construction. This means that traffic would be sent in the opposite direction to a traffic signal intersection at Main Street where traffic signals are not set up to be used for traffic going the wrong direction, and traffic would also be sent across the CN Railroad tracks at a crossing that does not have gates when going the wrong direction across the tracks. It would subsequently cost an estimated \$100,000.00 in install temporary gates and signals to comply with IDOT. The other option is to shut down Washington Street when the other lane is under construction. Following discussion the Committee agreed that closing down Washington Street would be the safest option.

Alderman Hallett asked if there was any way to make Town Road a “right turn only” onto Roosevelt Road because of how many drivers pull so far out into traffic to turn left and subsequently block the view of drivers turning right as well. He is concerned that these conditions will cause an accident. Mr. Flatter noted that he would generally discourage making Town Road a right-in/right-out because it would really restrict access to the Alta Vista Subdivision neighborhood, and the City would likely receive a lot of complaints from businesses and residents. The City has plans in the Capital Improvement Program (CIP) to widen that section of Town Road and put in designated left and right turn lanes when heading south, but that is not on the schedule until 2023 or later.

**9. Adjournment.** At 7:38 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Dimas. Motion was unanimously approved by voice vote.

Respectfully submitted,

Ashley Heidorn  
Administrative Assistant of Public Works