

West Chicago/Winfield Wastewater Authority  
Regular Meeting Minutes  
Tuesday, November 13, 2018  
11:30 a.m. – West Chicago City Hall

- I. Call to Order and Roll Call– The meeting was called to order at 11:33 a.m.; in attendance were City Administrator Michael Guttman, Public Works Director Rob Flatter, Assistant Public Works Director Tim Wilcox, Village Manager Curt Barrett and Finance Director Lynn McCammon. Authority Attorney Gregory Smith and Brent Lautenbach were also in attendance.
- II. Public Comments – there were no public comments
- III. Board of Director Comments – there were no comments.
- IV. New Business
  - A. Consideration and Approval of the AMENDED INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WINFIELD AND THE CITY OF WEST CHICAGO TO CREATE THE WEST CHICAGO/WINFIELD WASTEWATER AUTHORITY as the Bylaws, Rules and Regulations of the West Chicago/Winfield Wastewater Authority [5 ILCS 220/3.4(b)]
  - B. Consideration and Approval of a RESOLUTION OF THE WEST CHICAGO/WINFIELD WASTEWATER AUTHORITY APPROVING AN INSURANCE QUOTATION FROM RLA INSURANCE INTERMEDIARIES, LLC FOR DIRECTORS AND OFFICERS INSURANCE [IGA Section 3.5.G.]
  - C. Consideration and Approval of a RESOLUTION OF THE WEST CHICAGO/WINFIELD WASTEWATER AUTHORITY APPROVING AN INSURANCE QUOTATION FROM DONALD GADDIS CO., INC. FOR PROPERTY INSURANCE [IGA Section 3.5.G.]
  - D. Consideration and Approval of Special Board of Directors Meeting Minutes from Tuesday, October 2, 2018

A motion was made by Curt Barrett to approve items A-D; Rob Flatter seconded the motion. A roll call vote found all five members present voting yes.

- E. Consideration and Approval of a RESOLUTION OF THE WEST CHICAGO/WINFIELD WASTEWATER AUTHORITY APPROVING A LEASE (CITY OF WEST CHICAGO – DATA COLLECTOR POLE) [5 ILCS 220/3.4(d)(3)]

A motion was made by Lunn McCammon to table this Resolution to the December 10<sup>th</sup> meeting; Rob Flatter seconded the motion. A voice vote found all five members present voting aye.

F. Discussion of Draft 2019 Budget [IGA Sections 3.5.E. and 4.2]

Rob Flatter reviewed the draft 2019 Budget with the Board. Discussion ensued about the phosphorus limits/NPDES permit, the annual adjustment associated with the Jacobs Contract, re-rating, and revenues. The proposed Budget, as presented, will be considered at the December meeting.

V. Old Business – None

VI. Presiding Officer's Report – none

VII. Executive Session - none

VIII. Adjournment – Lynn McCammon motioned to adjourn the meeting at 12:05 p.m.; the motion was seconded by Curt Barrett. A voice vote found all four members present voting aye.