

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 12/12/19

## MINUTES

### FINANCE COMMITTEE

August 22, 2019

#### 1. Call to Order, Roll Call, and Establishment of a Quorum

The meeting was called to order at 6:00 P.M. Roll call found Aldermen Chassee, Ferguson, Sheahan, and Swiatek present.

Staff in attendance: City Administrator Michael Guttman, Administrative Services Director Linda Martin, and Assistant Administrative Services Director Nikki Giles.

Also in Attendance: Jamie Wilke, Lauterbach & Amen, LLC

#### 2. Approval of Minutes

##### A. Finance Committee Meeting of May 7, 2019.

**Alderman Swiatek moved and Alderman Ferguson seconded a motion to approve. The minutes were approved as presented by voice vote.**

#### 3. Public Participation / Presentations

Jamie Wilke representing the auditing firm of Lauterbach and Amen gave a brief presentation and reviewed the highlights of the 2018 Comprehensive Financial Report. She stated that it has been submitted for consideration of the Certificate of Achievement for Excellence in Financial Reporting award, which is an award of the highest level of reporting in Government. Jamie thanked Linda Martin and Nikki Giles for their help in preparation of the Audit and the extra effort needed to, as in past years, receive this award.

The Committee thanked the auditors for preparing a well-done, easily understandable document. The Committee also thanked staff for their work in preparing for the audit.

#### 4. Selection of Chairman and Vice Chairman

Alderman Chassee nominated Alderman Dimas as Chairman of the Finance Committee with a second by Alderman Swiatek. The nomination was approved by a voice vote.

Alderman Swiatek nominated Alderman Chassee as Vice Chairman of the Finance Committee with a second by Alderman Sheahan. The nomination was approved by a voice vote.

**5. Items for Consent**

- A. Resolution No. 19-R-0035 – Partial Property Tax Abatement – Alton Industry Ltd. Group and Innovation Partners LLC
- B. Resolution No. 19-R-0036 – Economic Incentive Agreement – Alton Industry Ltd. Group and Innovation Partners LLC
- C. Resolution No. 19-R-0037 – Sales Tax Sharing Agreement – Ditch Witch Midwest

**Alderman Swiatek moved and Alderman Ferguson seconded a motion to approve the Consent Agenda. Voting Aye: Aldermen Chassee, Ferguson, Swiatek, Sheahan. Voting Nay: 0. Motion Carried**

**6. Items for Discussion**

**A. Residential Hauling Contract**

City Administrator Guttman reported to the Committee that both Groot Industries and Lakeshore Recycling submitted responses to the RFP. The economic analysis of both proposals is in the packet and it clearly shows that it is in the best interest of the City to remain with Groot Industries.

**Alderman Swiatek made a motion to move forward with Groot Industries and Alderman Sheahan seconded the motion. Voting Aye: Alderman Chassee, Ferguson, Swiatek, Sheahan. Voting Nay: 0 Motion Carried.**

B. Ordinance No. 19-O-0029 – Dead, Diseased or Dying Trees on Public Lands  
City Administrator Guttman reported that this ordinance changes the responsibility for notification of dead, diseased or dying trees from the city to the residents. Approximately 20 to 25 properties which are over 2 1/2 acres will be eliminated from being subject to regular inspections.

**Alderman Swiatek moved and Alderman Sheahan seconded a motion to approve the Discussion Item B. Voting Aye: Aldermen Chassee, Ferguson, Swiatek and Sheahan. Voting Nay: 0. Motion Carried**

**7. Unfinished Business - None**

**8. New Business - None**

**9. Reports from Staff – None**

**10. Executive Session (if needed) – None**

**11. Adjournment**

Alderman Ferguson moved and Alderman Swiatek seconded a motion to adjourn. The motion was approved by voice vote and the meeting adjourned at 6:19 P.M.

Respectfully submitted,  
*Jacki Stern*