City of West Chicago
Community Development Department 293-2200 EXT. 131
Existing Structures Inspection Report

Inspection Address: ___________________________ Date: ___________________________
Inspector: __________________ Owner/Agent: ___________________________ Phone: __________________

ALL ITEMS MUST BE COMPLETED BEFORE RE-INSPECTION
A MINIMUM 24 HR. NOTICE FOR INSPECTION APPOINTMENT IS REQUIRED

RENTAL RESIDENTIAL REQUIREMENTS

1. Provide copy of current, signed rental agreement.
2. Provide copy of scheduled inspection notification sent to tenant.

INTERIOR

1. Install handrail to stairs with more than four risers.
2. Install guardrail to stairs with more than four risers and platforms more than 30” above grade.
3. Ground electric service to the street side of the water meter.
4. Identify all circuits located at panel.
5. Replace missing knock-outs and covers on electric boxes, switches and outlets.
6. Add 3/4 inch blow off pipe to water heater. Extend down to 6 inches from floor.
7. Add a minimum of 2 screws to flue pipe joints where needed.
8. Add sealant to flue pipe where connected to chimney.
9. Provide outlet where extension cords are used as permanent wiring.
10. Install GFCI to all outlets in the bathroom at least one outlet adjacent to the sink is required.
11. Disconnect outlet in vanity.
12. Provide ventilation in bathroom by a mechanical system or window.
13. Install light in mechanical room, stairways, hallways and laundry room.
14. Install GFCI to all counter top outlets in the kitchen.
15. Provide 2 remote outlets per habitable room.
16. Basement does not qualify for sleeping purposes.

FIRE SAFETY REQUIREMENTS

1. Provide testable smoke detector for each floor and each bedroom.
2. Replace keyed dead bolt with thumb latch on exterior doors.
3. Remove keyed locks from bedroom doors
4. Provide carbon monoxide detector within 15’ of bedrooms.

EXTERIOR

1. Ground electric service with 8 foot driven ground rod. #6 AWG Wire for 100 AMP service.
2. Install GFCI to all exterior outlets.
3. Install GFCI to all accessible outlets in the garage.
4. Add back-flow preventors to all hose bibs including laundry tub.
5. Install handrail to stairs with more than four risers.
6. Install guardrail to stairs with more than four risers and platforms more than 30” above grade.
7. Replace broken windows.
8. Patch siding.
9. Surface coat peeling paint and replace rotting wood on house and garage.
10. Add street numbers to front of building at least 4 inches high.
11. Replace any rotting boards, properly surface coat and straighten fence.
12. Cut weeds to 8 inches or less.
13. Remove all accumulations of rubbish and garbage from premises.

The maximum occupancy load for this unit is ____________ people. Confirmed by: ☐ Measuring ☐ File Info