

WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION MINUTES

Regular Meeting

November 9, 2021

*Approved

(1) Call to Order and Establishment of a Quorum.

Elect pro-tem chair in the absence of no named chair. Kevin Millon made a motion to elect Keith Letsche pro-tem chair, Keith second, motion carried. Keith Letsche called the meeting to order at 5:02 p.m. In attendance Randy Wilson, Keith Letsche and Kevin Millon. A quorum was established. Also in attendance: Chief of Police Colin Fleury, Deputy Chief Chris Shackelford, Commander Anthony Cargola and Carol LeBeau.

(2) Approval of Minutes.

Motion made by Randy and seconded by Keith to approve the minutes of September 13 and October 12, 2021. Motion carried.

(3) Public Participation. – None

(4) Old Business. – None

(5) New Business. - None

(6) Items for Discussion and Possible Action on. –

The Commission scheduled the Oral Interview for Sergeant for November 30, 2021 beginning at 8:00 a.m. There are eight promotional candidates. Chief Fleury addressed the Commission for their thoughts on him attending the interviews along with two outside agency sergeants to serve as advisory for the Commission. The Commission discussed and approved.

The Commission determined Executive Session was necessary to discuss the opinion of the Civil Service Attorney regarding allocations per testing category for the sergeant promotional.

(7) Correspondence. - None

(8) Executive Session. –

Keith motioned with a second by Randy at 5:12 p.m. to move to Executive Session. Motion carried. The Commission invited Chief Fleury to join Executive Session at 5:50 p.m. The Commission recessed from Executive Session at 6:05 p.m. motion by Randy second Kevin. Motion carried. The Commission returned from recess at 6:14 p.m. a motion made by Keith and seconded by Kevin to adjourn from Executive Session at 6:14 p.m. Motion carried.

(9) When Applicable Items to be Referred for Final Action from Executive Session. – None

The Commission discussed the allocations for the sergeant promotional testing categories and determined the following allocations:

Written 31.5%

Oral 40.0%

Merit and Efficiency rating 1-10 points

Seniority 1- 10 points

Veteran and Educational Preference points as specified in Illinois State Statute and Chapter IV – Promotional Examinations, Section 1 f-h Rules and Regulations of the Civil Service Commission City of West Chicago

(10) Adjournment.

Motion made by Randy and second by Keith to adjourn. Motion carried and meeting adjourned at 6:27 p.m.

Respectfully submitted,

Carol LeBeau
Human Resources Coordinator