

WCWWA

c/o City of West Chicago
475 Main Street
West Chicago, IL 60185

West Chicago/Winfield Wastewater Authority
Board of Directors
Special Meeting Minutes
Tuesday, November 28, 2023
1:00 p.m. – West Chicago City Hall

- I. Call to Order – The meeting was called to order at 11:00 a.m.
- II. Roll Call – In attendance were City Administrator Michael Guttman, Public Works Director Mehul Patel, Assistant Public Works Director Dave Shah, Village Manager Curt Barrett and Interim Finance Director Connie Kravitz.
- III. Public Comments – There were no public comments.
- IV. Old Business
 - A. Consideration and Approval of Regular Board of Directors Meeting Minutes from Tuesday, November 14, 2023. A motion was made by Dave Shah to approve the Minutes, seconded by Mehul Patel. The motion passed 5-0 by voice vote.
 - B. Resolution Approving an Increase in the Annual Reserve Deposit for Calendar Years 2024 and 2025. A motion was made by Curt Barrett to approve this Resolution, seconded by Mehul Patel. The motion passed 5-0 by roll call vote.

Authority Attorney James Ferolo joined the meeting via speaker phone.

- V. Annual Increase in the OMI Contract – Curt Barrett shared his concerns about the timing of the City's notification to the Village of the 2024 increase in the OMI contract. He further shared Winfield should have been made aware of this sooner, as the City waited until three hours after the semi-annual meeting to approve the Budget before notifying the Village of contract term changes; the contractor was present at the November 14th meeting, and the delay in informing Winfield prevented the Village from asking any questions before the budget vote.

Michael Guttman shared that he had responded to the concerns previously and that, due to his internal protocols and also said that this year he was unable to provide the desired notice. He apologized, but also further stated that while such notice wasn't required per the terms of the IGA per the City's role as Operating Agency, West Chicago always tries to work collaboratively with its partner and provide information in a timely manner; it just didn't work logistically this year. Michael Guttman did commit to the City doing its best

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to avoid this from happening in the future and timely provide Winfield with information as it becomes available in final or close to final form, even when West Chicago is not required to do so in an effort to foster cooperation and communication amongst the agencies.

- VI. Adjournment – Curt Barrett moved to adjourn the meeting at 1:42 p.m.; the motion was seconded by Dave Shah. The motion passed 5-0 by a voice vote.