

City of West Chicago

PUBLIC WORKS DEPARTMENT ROAD & BRIDGE

Description of Major Activities

Street Division activities not listed elsewhere as their own program are included in the Road and Bridge Program. Examples of these activities include: sign work, mowing, parkway cleanup, tree trimming/removals, sidewalk repairs, parkway restorations and landscaping, alley work, shoulder gravel, special events, and most service requests.

FYE 2017 Program Objectives

- (1) Continue to inspect, assess, inventory, and log parkway signs throughout the City as part of an on-going program to gain compliance with the 2009 MUTCD and FHWA-mandated signage requirements through December 2017.
- (2) Complete all pavement re-striping within all school zones by August 2017.
- (3) Procure contractual services and complete the 2017 Forestry Maintenance Program by May 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Special Events Handled	6	7	5	5
Service Requests Fulfilled	222	240	250	250
Mowing Operations Completed	47	47	60	60
Full Time Equivalent Positions	7.75	8.75	8.75	8.75

PUBLIC WORKS
Road & Bridge

01-09-24

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	101,710	118,900	102,600	119,700	125,700	132,000
4027 Operational - Salary	436,386	439,600	355,000	448,200	470,700	494,300
4029 Overtime	30,775	45,500	23,500	45,500	45,500	45,500
4050 FICA & Medicare	43,075	46,300	36,700	47,000	49,200	51,400
4054 Unemployment Insurance	-	-	4,900	-	-	-
4056 IMRF	68,005	81,200	63,800	77,800	81,400	85,200
Sub-Total	\$679,952	\$731,500	\$586,500	\$738,200	\$772,500	\$808,400
CONTRACTUAL:						
4108 Pre-Employment Exams	1,278	800	1,000	800	800	800
4110 Training and Tuition	1,030	1,300	1,400	1,300	1,300	1,300
4112 Memberships/Dues/Subscriptions	640	400	100	400	400	400
4202 Telephone and Alarms	17,657	12,000	7,200	12,000	12,000	12,000
4225 Other Contractual Services	19,227	120,000	75,100	30,000	30,000	30,000
4300 IRMA General Insurance	36,750	36,700	36,700	33,700	35,800	38,000
4301 Other Insurance	4,274	8,000	8,000	8,000	8,000	8,000
Sub-Total	\$80,856	\$179,200	\$129,500	\$86,200	\$88,300	\$90,500
COMMODITIES:						
4600 Computer/Office Supplies	2,919	2,000	2,000	2,000	2,000	2,000
4604 Tools and Equipment	5,578	5,500	5,500	5,500	5,500	5,500
4607 Gas and Oil	48,833	70,000	30,700	50,000	50,000	50,000
4615 Uniforms & Safety Equipment	3,652	10,500	9,000	6,700	6,700	6,700
4650 Miscellaneous Commodities	21,646	15,000	15,000	15,000	15,000	15,000
Sub-Total	\$82,627	\$103,000	\$62,200	\$79,200	\$79,200	\$79,200
CAPITAL OUTLAY:						
4804 Vehicles	34,240	383,400	383,400	387,700	422,700	445,200
Sub-Total	\$34,240	\$383,400	\$383,400	\$387,700	\$422,700	\$445,200
Total	\$877,675	\$1,397,100	\$1,161,600	\$1,291,300	\$1,362,700	\$1,423,300

City of West Chicago

PUBLIC WORKS DEPARTMENT MAINTENANCE GARAGE

Description of Major Activities

The mission of the municipal garage is to institute and continuously improve its preventative maintenance program which minimizes the occurrence of costly emergency vehicle, truck and equipment breakdowns, and prevents prolonged fleet downtime, thereby maintaining the timely delivery of municipal services to City residents. User departments are considered consumers of fleet maintenance services and charged a user fee based on their historical usage pattern to fund capital equipment purchases, depreciation expenses and general overhead (see Capital Equipment Replacement Fund).

FYE 2017 Program Objectives

- (1) Inspect and assess the condition of each vehicle and piece of equipment within the municipal fleet and update the Capital Equipment Replacement Schedule by November 2017.
- (2) Complete all required safety lane inspections by December 2017.
- (3) During off seasons (i.e., winter for mowing and forestry equipment, summer for snow plowing equipment), inspect all equipment, including small engine equipment, and complete needed repairs prior to start of 2017 seasonal needs (i.e., prior to May 2017 for mowing and forestry equipment, and prior to November 2017 for snow plowing equipment).

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Preventative Maintenance Evaluations	199	107	150	150
Vehicle & Equipment Repairs Completed	303	370	350	350
Safety Lane Inspections	56	56	60	60
Full Time Equivalent Positions	0.00	1.50	1.50	1.50

PUBLIC WORKS
Maintenance Garage

01-09-25

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4027 Operational - Salary	-	83,800	75,600	89,300	93,800	98,500
4029 Overtime	-	10,000	3,000	5,000	5,000	5,000
4050 FICA & Medicare	-	7,200	5,900	7,300	7,600	8,000
4056 IMRF	-	12,600	10,200	12,000	12,600	13,200
Sub-Total	\$0	\$113,600	\$94,700	\$113,600	\$119,000	\$124,700
CONTRACTUAL:						
4110 Training and Tuition	-	1,000	400	1,000	1,000	1,000
4202 Telephone and Alarms	2,549	2,500	2,400	2,500	2,500	2,500
4225 Other Contractual Services	132,198	-	-	-	-	-
4300 IRMA General Insurance	5,654	5,700	5,700	5,200	5,600	6,000
4400 Vehicle Repair	28,158	40,000	40,000	40,000	40,000	40,000
Sub-Total	\$168,559	\$49,200	\$48,500	\$48,700	\$49,100	\$49,500
COMMODITIES:						
4603 Parts for Vehicles	140,689	170,000	140,000	140,000	140,000	140,000
4604 Tools and Equipment	41,933	30,000	20,000	60,000	20,000	20,000
4607 Gas and Oil	573	1,000	1,400	1,000	1,000	1,000
4615 Uniforms & Safety Equipment	-	1,500	1,600	1,500	1,500	1,500
4650 Miscellaneous Commodities	2,049	2,000	3,100	8,600	8,600	8,600
Sub-Total	\$185,244	\$204,500	\$166,100	\$211,100	\$171,100	\$171,100
Total	\$353,803	\$367,300	\$309,300	\$373,400	\$339,200	\$345,300

City of West Chicago

PUBLIC WORKS DEPARTMENT MOTOR FUEL TAX

Description of Major Activities

Right-of-way maintenance operations not listed elsewhere as their own program are included in the Motor Fuel Tax Program. Examples of these activities include: snow plowing, street sweeping, pavement patching, storm sewer maintenance, street light and traffic signal maintenance, and street striping.

FYE 2017 Program Objectives

- (1) Procure contractual services and complete the roadway resurfacing of the Meadow Wood Subdivision by August 2017.
- (2) Continue storm structure and sewer line cleaning as part of a seven-year cleaning cycle, tracking progress, compliance and effectiveness through December 2017.
- (3) Track and record all street sweeping operations, documenting locations, dates swept, material picked up, personnel, manhours, and equipment used through December 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
# of Snow Operation Call-outs	24	25	25	25
# of Days Street Sweeping	160	170	180	180
Cubic Yards of Debris Swept Up	3,800	3,100	4,000	4,000
# of Days Spent Performing Street Overlays/Pothole Patching	69	62	50	50
Full Time Equivalent Positions	2.94	0.00	0.00	0.00

PUBLIC WORKS
Motor Fuel Tax

01-09-26

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	35,390	-	-	-	-	-
4027 Operational - Salary	149,263	-	-	-	-	-
4029 Overtime	11,285	-	-	-	-	-
4050 FICA & Medicare	14,963	-	-	-	-	-
4056 IMRF	25,851	-	-	-	-	-
Sub-Total	\$236,752	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL:						
4204 Electric	163,904	130,000	117,500	130,000	130,000	130,000
4210 Refuse Disposal	28,359	30,000	22,600	30,000	30,000	30,000
4225 Other Contractual Services	131,873	-	-	-	-	-
4226 Traffic Signal Maintenance	29,618	25,000	15,500	25,000	25,000	25,000
4227 Street Light Maintenance	31,923	15,000	25,200	-	-	-
4412 Street Light Materials	21,235	21,000	20,000	21,000	21,000	21,000
Sub-Total	\$406,913	\$221,000	\$200,800	\$206,000	\$206,000	\$206,000
COMMODITIES:						
4609 Street Patch Materials	456	1,000	1,000	1,000	1,000	1,000
4610 Street Paint	1,860	2,000	2,000	2,000	2,000	2,000
4611 Ice Control Materials	14,534	20,000	20,000	20,000	20,000	20,000
4639 Parts-Mains	2,526	5,000	1,000	5,000	5,000	5,000
4670 Rock Salt	460,264	311,100	216,200	255,800	294,200	338,400
4671 Bit Patch - Cold	4,936	8,000	8,000	8,000	8,000	8,000
4672 Bit Patch - Hot	46,217	45,000	45,000	45,000	45,000	45,000
4807 Street Improvements	-	247,000	247,000	250,000	250,000	250,000
Sub-Total	\$530,793	\$639,100	\$540,200	\$586,800	\$625,200	\$669,400
Total	\$1,174,458	\$860,100	\$741,000	\$792,800	\$831,200	\$875,400

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
Planning, Engineering & Economic Dev.	326,464	350,000	327,100	433,100	450,400
Building & Code Enforcement	631,153	617,600	631,900	666,100	671,200
Special Events and City Museum	74,661	131,000	131,800	137,000	136,200
TOTAL	\$1,032,277	\$1,098,600	\$1,090,800	\$1,236,200	\$1,257,800

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Performance Report on FYE 2016 Major Program Objectives

Through the end of October 2016, staff contacted over 65 business leads to encourage location or development in West Chicago, including real estate investors, developers and retail stores. The leads range from start-ups and small retail stores to large-scale industrial projects of 100,000 square feet or more. There have been approximately 25 business outreach/retention contacts so far in 2016, largely due to the efforts of the Business Outreach Coordinator. This included interaction ranging from small merchants and large employers such as Ball Horticultural and Jel Sert. Communications included hiring/recruitment efforts, special events, permits, and support for the business presence in West Chicago.

Department staff also assisted in completion of the City's Strategic Plan (adopted in May 2016), and will be supporting key Plan initiatives in 2017. The Department also prepared and implemented an Action Plan supporting the General Mills, Fox Valley Volkswagen and Hobby Lobby sites for reuse and/or redevelopment.

Business expansion and permitting continues to increase, and the Department has been instrumental in assisting with approvals and permitting for: DS Containers (new 500,000 square foot manufacturing and distribution facility at DuPage Business Center (DBC)); Simpson Strong-Tie (reuse and expansion of former Pella Windows facility at DBC); Wheaton Academy (new science wing and athletic field improvements); Thornton's (new fuel center/convenience store); and the DuPage Airport hangar (new 30,000 square foot hangar). The Department also completed the following during 2016: new Business Outreach/Special Events Coordinator hired (now all special event responsibilities handled in Department); completed webpage revisions addressing Department activities; increased digitization of code enforcement, rental licensing and LOI documents; achieved 97% (rental licensing) and 100% (business registration) compliance rates; and completed code revisions for natural landscaping.

In Museum operations, the backlog of collection processing/accessioning is being reduced (by end of 2016) by 50% from 2013. Digitization of the Museum's collection has continued and is now available to the public through the research area. New online educational and engagement tools have been developed through social media and the Friends of the West Chicago City Museum's website. Three new exhibits were designed and installed during 2016, including one outreach exhibit in the West Chicago Police Station lobby. A new "STEAM" program was developed and offered to children. For the first time in eight years, a downtown historic walk was planned and executed by Museum staff for one of West Chicago's elementary schools, incorporating other downtown institutions including the Library, Chamber and City Hall. The success of the spring tour has resulted in a return visit by the school this fall.

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT *Planning, Engineering & Economic Development*

Description of Major Activities

This Program is responsible for development within the City, and includes business attraction and retention, short and long range planning, historic preservation, and engineering. As part of this program, staff also recommends revisions to the comprehensive plan, zoning and subdivision regulations, and the City Code to help improve the quality of development within the City and stay competitive with other communities by improving standards and clarifying the process. Staff guides developers through the review process by conducting development review meetings when appropriate, explaining code requirements, reviewing plan submittals and proactively contacting developers to discuss issues that may arise.

FYE 2017 Program Objectives

- (1) Hire a new Special Events Coordinator and continue enhancements to special events processes. Redirect current Business Outreach/Special Events Coordinator to specific focus on business outreach, including contact with a minimum of 25 businesses through the end of December 2017.
- (2) Work with CMAP and Teska to complete HOMES for a Changing Region Housing Study Plan and begin to implement recommendations from Plan to enhance the City's residential housing stock by December 2016.
- (3) Adopt updates to City zoning requirements regarding signs by December 2016.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Review Plan Commission Applications	16	18	18	18
Review Commercial and Industrial Building Permit Applications	244	220	230	240
Certificates of Appropriateness Reviewed	19	19	19	19
Meetings with Potential Developers	65	65	45	45
Review Residential Permit Applications (new homes)	3	4	3	3
Full Time Equivalent Positions	2.50	2.75	3.25	3.25

COMMUNITY DEVELOPMENT
Planning, Engineering & Economic Development

01-10-28

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4016 Commissions - Salary	2,505	2,000	600	2,000	2,000	2,000
4020 Administrative - Salary	221,561	250,100	225,400	301,900	317,000	332,900
4029 Overtime	-	-	-	-	-	-
4050 FICA & Medicare	16,052	19,300	16,900	23,300	24,500	25,700
4056 IMRF	29,232	33,600	30,300	40,600	42,600	44,800
Sub-Total	\$269,350	\$305,000	\$273,200	\$367,800	\$386,100	\$405,400
CONTRACTUAL:						
4100 Legal Fees	24,267	10,000	18,400	14,000	15,000	15,000
4110 Training and Tuition	776	5,000	1,000	6,000	6,000	6,000
4112 Memberships/Dues/Subscriptions	2,264	2,000	1,000	3,000	3,000	3,000
4125 Software Maintenance	2,542	3,000	3,300	3,000	3,000	3,000
4200 Legal Notices	5,188	2,500	6,400	5,000	5,000	5,000
4202 Telephone and Alarms	8,651	10,000	10,000	10,000	5,000	5,000
4211 Printing & Binding	16	300	100	500	2,000	2,000
4223 Legal Reporter Fees	3,706	3,500	5,500	5,000	5,000	5,000
4225 Other Contractual Services	3,503	-	-	3,000	3,000	3,000
4300 IRMA General Insurance	1,866	1,900	1,900	1,800	2,300	2,500
Sub-Total	\$52,779	\$38,200	\$47,600	\$51,300	\$49,300	\$49,500
COMMODITIES:						
4600 Computer/Office Supplies	1,625	1,000	2,600	3,000	3,000	3,000
4602 Maps and Plats	364	300	1,100	500	1,000	1,000
4613 Postage	-	500	200	1,000	1,000	1,000
4700 Prospect Development	2,345	5,000	2,400	7,500	8,000	8,000
4720 Other Charges	-	-	-	2,000	2,000	2,000
Sub-Total	\$4,334	\$6,800	\$6,300	\$14,000	\$15,000	\$15,000
Total	\$326,464	\$350,000	\$327,100	\$433,100	\$450,400	\$469,900

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT *Building & Code Enforcement*

Description of Major Activities

The Building and Code Enforcement Program includes reviewing all building permit applications; conducting building, change of occupancy, overcrowding and rental inspections; investigating code violation complaints and proactively pursuing property maintenance violations by conducting routine inspections throughout the community. The code enforcement function includes issuing correction notices, inspecting for compliance, issuing "P" tickets for minor offenses, issuing Notice to Appear citations into the City's Administrative Adjudication process for more severe cases and tracking the status of all violations, citations, liens and fines. Staff also tracks temporary occupancy permits, letters of intent, letters of credit and stormwater deposits to ensure that construction is completed. Staff also proposes local amendments to the adopted national codes to improve the safety, image and appearance of the community.

FYE 2017 Program Objectives

- (1) Expand information on City website for Department services, specifically including code enforcement topics and rental residential resource information, by December 2017.
- (2) Continue digitizing code enforcement and building permit files to reduce file backlog and increase available storage space by December 2017.
- (3) Implement changes to building, energy and code enforcement requirements, as they become available, to reflect code updates by December 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Building Permit Applications	1003	1100	1200	1200
Change of Occupancy Inspections	658	520	625	650
Overcrowding Investigations	20	10	15	15
Rental Inspections	1,443	1,450	1,450	1,450
 Full Time Equivalent Positions	 1.00	 1.00	 1.00	 1.00

COMMUNITY DEVELOPMENT
Building & Code Enforcement

01-10-29

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	91,635	92,600	84,300	96,100	101,000	106,100
4029 Overtime	-	-	-	-	-	-
4050 FICA & Medicare	6,866	7,100	6,400	7,400	7,800	8,200
4056 IMRF	12,090	12,500	11,400	13,000	13,600	14,300
Sub-Total	\$110,591	\$112,200	\$102,100	\$116,500	\$122,400	\$128,600
CONTRACTUAL:						
4100 Legal Fees	33,162	30,000	35,000	35,000	35,000	35,000
4110 Training and Tuition	88	4,000	500	3,000	3,000	4,000
4112 Memberships/Dues/Subscriptions	835	500	1,000	1,000	1,000	1,000
4113 Enforcement and Inspections	345,000	345,000	345,000	345,000	345,000	360,000
4115 Bond/Deposit Refunds	-	-	-	-	-	-
4120 Plan Review	90,975	55,000	95,000	100,000	100,000	100,000
4125 Software Maintenance	7,039	7,800	7,800	7,800	7,800	7,800
4200 Legal Notices	-	200	200	200	200	200
4202 Telephone and Alarms	17,573	15,400	15,400	15,000	12,000	12,000
4205 Weed Cutting	1,710	18,000	8,000	10,000	10,000	12,000
4211 Printing and Binding	2,845	2,000	1,800	3,000	3,000	3,000
4222 Filing Fees	3,357	5,000	2,400	3,000	5,000	5,000
4224 Microfiche	8,063	10,000	9,000	12,000	12,000	12,000
4300 IRMA General Insurance	1,866	1,900	1,900	1,800	2,000	2,200
4301 Other Insurance	-	-	-	-	-	-
Sub-Total	\$512,513	\$494,800	\$523,000	\$536,800	\$536,000	\$554,200
COMMODITIES:						
4600 Office Supplies	1,558	1,500	1,500	2,500	2,500	2,500
4607 Gas and Oil	1,657	3,000	1,400	3,000	3,000	3,000
4613 Postage	-	300	-	300	300	300
4615 Uniforms & Safety Equipment	-	300	-	300	300	300
4650 Miscellaneous Commodities	128	500	100	1,000	1,000	1,000
4720 Other Charges	12	300	100	1,000	1,000	1,000
Sub-Total	\$3,355	\$5,900	\$3,100	\$8,100	\$8,100	\$8,100
CAPITAL OUTLAY:						
4802 Office Equipment	294	2,000	1,000	2,000	2,000	2,000
4804 Vehicles	4,400	2,700	2,700	2,700	2,700	2,700
Sub-Total	\$4,694	\$4,700	\$3,700	\$4,700	\$4,700	\$4,700
Total	\$631,153	\$617,600	\$631,900	\$666,100	\$671,200	\$695,600

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT *Museum*

Description of Major Activities

The Museum functions as an educational facility as well as a cultural resource center for the community by promoting the City and its rich history through a variety of outreach programs, changing exhibits, tours, publications and special events. These opportunities are designed for a wide range of audiences. The Museum also collects, stores and conserves two and three-dimensional artifacts representing the collective history of this community and its residents. It maintains extensive local history research files and reference library for use by the community.

FY 2017 Program Objectives

- (1) Continue to address collection processing backlog, with completion of 50% of remaining backlog by December 2017.
- (2) Continue to place files within self-serve research area, with addition of 24,000 more offerings to be placed on research computer by December 2017.
- (3) Design and install three new exhibits on the 1st floor of museum; update second floor semi-permanent exhibit space; secure space for two additional local history displays in the community by December 2017.
- (4) Install two large, outdoor display boards, one in Sesquicentennial Park which will incorporate information and history of the newly dedicated Cultural Arts Commission Mural, and one near the CB&Q Depot by December 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Program & Museum Attendance	2,918	3,050	3,300	3,600
Information Requests	89	80	85	90
Volunteer Hours	1,340	1,200	1,500	1,800
Donations Received (lots)*	25	28	30	35
Exhibits/Programs/Events	40	45	50	50
Full Time Equivalent Positions	0.00	0.00	0.50	0.50
(*each lot may contain numerous items)				

**COMMUNITY DEVELOPMENT
SPECIAL EVENTS AND CITY MUSEUM**

01-10-30

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	-	-	-	31,800	33,400	35,100
4029 Overtime	-	-	-	-	-	-
4050 FICA & Medicare	-	-	-	2,500	2,600	2,700
4056 IMRF	-	-	-	4,300	4,500	4,800
Sub-Total	\$0	\$0	\$0	\$38,600	\$40,500	\$42,600
CONTRACTUAL:						
4202 Telephone and Alarms	10,689	12,000	12,000	12,000	6,000	6,000
4225 Other Contractual Services	36,750	36,500	36,800	42,000	42,000	45,000
4300 IRMA General Insurance	1,866	1,900	1,900	1,800	2,000	2,200
4502 Copier Lease	772	600	1,100	1,200	1,200	1,200
Sub-Total	\$50,077	\$51,000	\$51,800	\$57,000	\$51,200	\$54,400
COMMODITIES:						
4680 Special Events	24,584	80,000	80,000	80,000	85,000	85,000
Sub-Total	\$24,584	\$80,000	\$80,000	\$80,000	\$85,000	\$85,000
Total	\$74,661	\$131,000	\$131,800	\$137,000	\$136,200	\$139,400

City of West Chicago

**CAPITAL EQUIPMENT REPLACEMENT FUND
PROJECTED REVENUE**

04-00		2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
371000	Interest	172	500	400	400	400
387500	Asset Sales	0	0	70,900	0	0
389000	Miscellaneous	8,750	0	9,400	0	0
390000	Transfers In	796,700	780,800	780,800	842,400	896,700
	TOTAL	\$805,622	\$781,300	\$861,500	\$842,800	\$897,100

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City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
Operations	861,723	1,661,400	1,151,700	1,498,400	553,900
TOTAL	\$861,723	\$1,661,400	\$1,151,700	\$1,498,400	\$553,900

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Performance Report on FYE 2016 Major Program Objectives

An updated ten-year vehicle and equipment purchase plan was developed during the year. All vehicles were identified and evaluated as to current condition and useful life expectancy. During the budgeting process, staff identified vehicles, which were no longer serviceable. Needed, budgeted vehicles and equipment were replaced either through the bidding process or participation in the State of Illinois Joint Purchasing Program, the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program, the National Joint Powers Alliance (NJPA) joint purchasing program, or other local joint purchasing opportunities. Surplus vehicles were sold through public auctions or trade in. The ten-year plan will receive annual scrutiny so that the City can more closely schedule major vehicle replacements in relation to available resources.

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Description of Major Activities

These elements provide for the scheduled replacement of existing vehicles and equipment for all City departments. Funds for the replacement come from annual depreciation contributions charged to the department to which the vehicle or equipment is assigned.

FYE 2017 Program Objectives

- (1) Purchase vehicles and/or equipment in accordance with City policies on the Vehicle and Equipment Replacement Plan by December 2017.
- (2) Dispose of surplus vehicles and equipment through sale, trade or auction by December 2017.
- (3) Update the ten-year Vehicle and Equipment Replacement Plan by December 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Vehicles and Equipment Replaced/Purchased	13	7	22	6

**CAPITAL EQUIPMENT REPLACEMENT FUND
OPERATIONS**

04-34-39

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
CAPITAL OUTLAY:						
4804 Vehicles	861,723	1,661,400	1,151,700	1,498,400	553,900	742,600
Sub-Total	\$861,723	\$1,661,400	\$1,151,700	\$1,498,400	\$553,900	\$742,600
Total	\$861,723	\$1,661,400	\$1,151,700	\$1,498,400	\$553,900	\$742,600

City of West Chicago

SEWER FUND
Projected Revenue

05-00		2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
311100	Property Tax	8,604	9,000	9,000	9,000	9,000
331000	Sewer Services	5,737,670	5,300,000	5,600,000	5,300,000	5,300,000
342000	Sewer Connection Fees	30,700	25,000	40,000	25,000	25,000
364000	Recapture Fees	0	0	500	0	0
371000	Interest	845	1,000	300	1,000	1,000
386000	Other Reimbursements	42,660	0	200	0	0
386100	Health Insurance Contributions	32,649	33,000	31,400	33,000	33,000
386500	IRMA/IPBC Revenue Adjustment	40,993	0	0	0	0
	TOTAL	\$5,894,121	\$5,368,000	\$5,681,400	\$5,368,000	\$5,368,000

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City of West Chicago

SEWER FUND

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
SSA #2	12,503	13,500	13,400	13,800	14,500
Wastewater Treatment	3,430,240	2,888,900	2,805,500	2,977,600	3,107,400
Sanitary Collection	2,633,007	4,912,200	3,466,400	4,353,600	4,679,000
Equipment Replacement	0	5,443,300	1,966,800	2,767,400	1,497,000
TOTAL	\$6,075,751	\$13,257,900	\$8,252,100	\$10,112,400	\$9,297,900

City of West Chicago

SEWER FUND

Performance Report on FYE 2016 Major Program Objectives

The Wastewater Treatment Plant (WWTP) treated a total of 2.143 billion gallons (a monthly average of 5.87 MGD) in 2015 with nearly 2.270 billion gallons (a monthly average of 6.22 MGD) estimated for 2016. One excursion of the City's National Pollutant Discharge Elimination System (NPDES) permit was reported in 2015 with one permit excursion estimated for 2016. As a result of the Pre-Treatment Program, the City issued 74 industrial user violation notices in 2015 with 75 violation notices estimated for 2016. Jel Sert accounts for the majority of the violation notices issued in 2016.

The long-term Capital Improvement Plan for the WWTP was re-evaluated and revised in November 2016 and such will be used to replace/upgrade critical operational equipment at the WWTP over the next ten years. The Digester Gas Pipe Replacement Project, and equipment replacement/upgrades to the WWTP's headworks screening and grit removal system, were completed in November 2016. Construction for the replacement of the WWTP's Tertiary Sand Filters with a Disk Filtration System commenced in November 2016 and is anticipated to be completed in the third quarter of Fiscal Year 2017. Roofs for the WWTP Administration building, Preliminary Treatment Building, and Employee Building were replaced in 2016. Flights and chains on Primary Clarifier #1 were not replaced in 2016, but are scheduled for 2017.

The City's Sewer Use Ordinance was reviewed in 2016 and Ordinance revisions are under consideration by City staff, CH2M staff, and the Illinois Environmental Protection Agency (IEPA). Ordinance revisions will be presented to the City Council in 2017, pending receipt of comments from the IEPA. With contractual assistance from Baxter & Woodman Inc., the City is currently conducting a technical re-evaluation of its wastewater discharge local limitations, as required per Special Condition 11 of the IEPA NPDES Permit No. IL0023469 issued on October 1, 2015. The re-evaluation report is scheduled to be completed in Fiscal Year 2017 and it, along with any proposed revisions to the City's local limits, will be presented to the IEPA and U.S. EPA Region 5 for review and approval. In addition, an Industrial Pre-Treatment Survey will be conducted in fiscal year 2017.

Preliminary engineering design services for the replacement of Sanitary Lift Station #1 were completed in 2016 with final engineering design services and construction scheduled to be completed in 2017. Engineering design services for the installation of protection measures and pavement improvements at Sanitary Lift Station #4 were completed in 2016; however, construction was delayed until 2017. Inflow and infiltration (I&I) reduction efforts continued in 2016 and will continue over the next several years. An I&I evaluation study of the Alta Vista Subdivision area was completed in 2016.

City of West Chicago

SPECIAL SERVICE AREA #2

Description of Major Activities

Personnel from the Utility Division are responsible for the operation, maintenance and repair of the pumping facility. The pumps receive preventative maintenance and repairs as needed throughout the year. The station was constructed in 1984, the pumps were overhauled in 1998, and no service interruptions have occurred during the budget period.

FYE 2017 Program Objectives

- (1) Clean and inspect the storm sewer and overland drainage conveyance system to the pumping facility weekly during the months of May through November, monthly December through April.
- (2) Perform weekly preventative maintenance operations of the stormwater lift station, including monthly cleaning of stormwater intake and pump station outlet, during 2015.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Station Monitoring	365	365	365	365
Grounds Maintenance	30	30	30	30
Full Time Equivalent Positions	0.06	0.06	0.06	0.06

**SPECIAL SERVICE AREA #2
OPERATION AND MAINTENANCE**

05-34-40

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4027 Operational - Salary	4,929	4,900	4,800	5,100	5,400	5,700
4029 Overtime	108	200	100	200	200	200
4050 FICA & Medicare	386	400	400	500	500	500
4056 IMRF	665	700	700	700	800	800
Sub-Total	\$6,087	\$6,200	\$6,000	\$6,500	\$6,900	\$7,200
CONTRACTUAL:						
4204 Electric	4,354	5,000	5,200	5,000	5,000	5,000
4216 Grounds Maintenance	2,063	2,300	2,200	2,300	2,600	2,900
Sub-Total	\$6,416	\$7,300	\$7,400	\$7,300	\$7,600	\$7,900
CAPITAL OUTLAY:						
4806 Other Capital Outlay	-	-	-	-	-	-
Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$12,503	\$13,500	\$13,400	\$13,800	\$14,500	\$15,100

City of West Chicago

SEWER FUND Wastewater Treatment

Description of Major Activities

Wastewater treatment facilities operate continuously and thereby demand large amounts of electricity for its hardware. The consultants monitor eight separate processes throughout a treatment day to optimize overall treatment efficiency. Collection, solids separation, sludge wasting, aeration, digestion, sand filtration, chlorination/dechlorination and laboratory sampling and analysis require continuous staff monitoring.

FYE 2017 Program Objectives

- (1) Considering capital improvements completed during 2017, re-evaluate the ten-year Capital Improvement Plan and provide recommendations for changes and/or additions by November 2017.
- (2) Present amendments to Chapter 18, Sewer Use Ordinance, of the West Chicago City Code to the City Council for consideration by December 2017.
- (3) Based on the results of a City-wide survey that will be mailed to all non-residential sanitary waste customers, evaluate and implement needed changes to the Industrial Pre-Treatment Program by October 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
NPDES Permit Excursions	1	1	5	5
Wastewater Treated (Average Daily Flow, MGD)	5.87	6.22	6.00	6.00
Biosolids Removed (Dry Tons)	814	900	1,000	1,000
Full Time Equivalent Positions	0.25	0.25	0.25	0.25

**SEWER FUND
WASTEWATER TREATMENT**

05-34-42

Expense Item		Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:							
4020	Administrative - Salary	30,163	30,300	32,000	28,200	29,700	31,200
4029	Overtime	100	300	100	100	100	100
4050	FICA & Medicare	1,968	2,400	2,300	2,200	2,300	2,400
4054	Unemployment Insurance	-	-	1,500	-	-	-
4056	IMRF	3,993	4,200	3,500	3,600	3,800	4,000
	Sub-Total	\$36,224	\$37,200	\$39,400	\$34,100	\$35,900	\$37,700
CONTRACTUAL:							
4100	Legal Fees	4,984	-	-	-	-	-
4101	Auditing Fees	4,568	4,100	3,700	4,200	4,400	4,600
4112	NPDES Permit	62,688	64,800	64,600	93,900	96,700	147,300
4211	Printing and Binding	-	200	200	200	200	200
4216	Grounds Maintenance	7,860	8,100	8,400	8,100	9,000	9,900
4225	Other Contractual Services	2,624,221	2,729,500	2,644,000	2,795,700	2,916,000	3,061,800
4300	IRMA General Insurance	45,231	45,200	45,200	41,400	45,200	45,200
4405	Secondary Treatment Repair	-	-	-	-	-	-
	Sub-Total	\$2,749,552	\$2,851,700	\$2,766,100	\$2,943,500	\$3,071,600	\$3,269,000
CAPITAL OUTLAY:							
4808	Depreciation	644,464	-	-	-	-	-
	Sub-Total	\$644,464	\$0	\$0	\$0	\$0	\$0
	Total	\$3,430,240	\$2,888,900	\$2,805,500	\$2,977,600	\$3,107,400	\$3,306,700

City of West Chicago

SEWER FUND *Sanitary Collection*

Description of Major Activities

The Sanitary Collection program covers all expenditures associated with the routine operation and maintenance of the entire sanitary sewer collection system, the City's fifteen sewer lift stations and sewer lift station force mains. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe reliable sewage handling and conveyance system for the businesses and residents of West Chicago.

FYE 2017 Program Objectives

- (1) Procure contractual services for needed inflow and infiltration repairs/upgrades within the rear yard gravity flow sanitary collection system in the Roosevelt Highlands Subdivision by July 2017.
- (2) Procure engineering design services to replace Lift Station #1 (Aspen Ridge Apartments) by March 2017, and complete construction by December 2017.
- (3) Complete construction associated with the installation of protection measures and pavement improvements at Sanitary Lift Station #4 (1689 South Joliet Street) by October 2017.
- (4) Procure engineering design services to replace Lift Station #11 (Forest Trails) and Lift Station #5 (Burger King) by April 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Lift Station Alarm Calls	10	8	10	10
Lift Station Overtime Hours	398	354	350	350
Sanitary Sewer Service Calls	48	28	50	50
Sanitary Sewer Main Back-ups	4	3	3	3
Sanitary Service Lines Rodded	1	1	1	1
Sanitary Service Lines Repaired	3	2	1	1
Full Time Equivalent Positions	15.46	15.46	16.31	16.31

**SEWER FUND
SANITARY COLLECTION**

05-34-43

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	483,245	532,900	505,600	592,900	622,600	653,800
4027 Operational - Salary	534,349	607,400	541,200	627,700	659,100	692,100
4029 Overtime	33,993	40,000	23,800	40,000	40,000	40,000
4050 FICA & Medicare	78,122	90,300	62,000	96,500	101,200	106,100
4052 I.C.M.A. - R.C.	4,090	4,300	4,000	4,300	4,600	4,900
4053 Health/Dental/Life Insurance	369,512	392,600	404,300	383,000	413,700	446,800
4054 Unemployment Insurance	390	-	3,400	-	-	-
4056 IMRF	250,446	158,600	139,300	159,800	167,500	175,600
Sub-Total	\$1,754,148	\$1,826,100	\$1,683,600	\$1,904,200	\$2,008,700	\$2,119,300
CONTRACTUAL:						
4100 Legal Fees	11,946	15,000	77,000	15,000	15,000	15,000
4101 Auditing Fees	4,568	4,100	3,700	4,200	4,400	4,600
4102 JULIE System	2,361	2,300	2,300	2,300	2,300	2,300
4105 Consultants	317	2,000	2,000	2,000	2,000	2,000
4110 Training and Tuition	60	500	100	500	500	500
4125 Software Maintenance	11,644	12,000	10,600	12,000	12,000	12,000
4202 Telephone and Alarms	31,784	20,000	22,500	25,000	25,000	25,000
4203 Heating Gas	5,393	8,000	5,700	6,500	6,500	6,500
4204 Electric	50,125	50,000	44,000	50,000	50,000	50,000
4216 Grounds Maintenance	3,155	3,300	3,500	3,800	4,200	4,700
4225 Other Contractual Services	112,289	268,800	145,000	160,000	100,000	100,000
4300 IRMA General Insurance	67,903	67,700	67,700	62,100	65,900	69,900
4400 Vehicle Repair	7,323	10,000	-	10,000	10,000	10,000
4402 Lift Station Repair	61,532	842,800	280,000	80,000	25,000	25,000
4410 Sewer Main Repair	78,971	1,101,900	621,000	875,000	875,000	875,000
4501 Postage Meter Rental	1,352	1,400	1,400	1,400	1,400	1,400
4502 Copier Fees	2,310	2,500	1,600	2,500	2,500	2,500
Sub-Total	\$453,031	\$2,412,300	\$1,288,100	\$1,312,300	\$1,201,700	\$1,206,400
COMMODITIES:						
4600 Computer/Office Supplies	4,784	5,000	5,000	5,000	5,000	5,000
4603 Parts for Vehicles	12,748	15,000	7,000	15,000	15,000	15,000
4604 Tools and Equipment	12,325	20,000	20,000	45,000	20,000	20,000
4607 Gas and Oil	14,161	22,000	12,700	15,000	15,000	15,000
4613 Postage	2,043	3,000	2,000	3,000	3,000	3,000
4626 Chemicals	-	1,500	1,500	1,500	1,500	1,500
4630 Parts - Lift Stations	13,032	25,000	18,500	25,000	25,000	25,000
4638 Trench Backfill Material	9,265	5,000	-	5,000	5,000	5,000
4639 Parts - Mains	1,413	3,000	2,500	3,000	3,000	3,000
4650 Miscellaneous Commodities	4,672	6,000	6,000	6,000	6,000	6,000
4702 Bank Charges	6,549	5,000	4,700	5,000	5,000	5,000
Sub-Total	\$80,992	\$110,500	\$79,900	\$128,500	\$103,500	\$103,500
CAPITAL OUTLAY:						
4804 Vehicles	137,300	118,700	118,700	145,000	185,100	185,100
4806 Other Capital Outlay	207,536	444,600	296,100	863,600	1,180,000	550,000
4900 Transfers Out	-	-	-	-	-	-
Sub-Total	\$344,836	\$563,300	\$414,800	\$1,008,600	\$1,365,100	\$735,100
Total	\$2,633,007	\$4,912,200	\$3,466,400	\$4,353,600	\$4,679,000	\$4,164,300

City of West Chicago

SEWER FUND *Plant Equipment Replacement*

Description of Major Activities

The expenditures in this element, funded through set-aside contributions from both West Chicago and Winfield, are for the replacement of existing equipment at the Wastewater Treatment Plant.

FYE 2017 Program Objectives

- (1) Prepare construction specifications, procure construction services, and replace the roof at the WWTP Digester Building by October 2017.
- (2) Complete equipment replacement/upgrades to the WWTP's Tertiary Filter System with a Disk Filtration System by December 2017.
- (3) Replace flights and chains on Primary Clarifier #1 by August 2017.
- (4) Procure contractual services and replace/upgrade the WWTP SCADA system by November 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Primary Clarifier Drive Repair (%)	0	0	25	25
Roof Replacement (%)	0	37.5	12.5	12.5
Sand Filter Overhaul (%)	0	0	100	0
Digester Tank Cleaning & Repair	0	0	0	0
Full Time Equivalent Positions	0.00	0.00	0.00	0.00

**SEWER FUND
SEWER PLANT EQUIPMENT REPLACEMENT**

05-34-45

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
CONTRACTUAL:						
4225 Other Contractual Services	-	421,800	134,800	225,200	147,000	126,000
Sub-Total	\$0	\$421,800	\$134,800	\$225,200	\$147,000	\$126,000
CAPITAL OUTLAY:						
4806 Other Capital Outlay	-	5,021,500	1,832,000	2,542,200	1,350,000	1,075,000
Sub-Total	\$0	\$5,021,500	\$1,832,000	\$2,542,200	\$1,350,000	\$1,075,000
Total	\$0	\$5,443,300	\$1,966,800	\$2,767,400	\$1,497,000	\$1,201,000

CAPITAL EXPENDITURES (FYE)	ACTUAL 2015	PROPOSED 2016	ESTIMATED 2016	PROPOSED 2017	PROPOSED 2018	PROPOSED 2019	PROPOSED 2020	PROPOSED 2021	5 Year Total (2017 thru 2021)
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806									
Forest Trails Lift Station (LS#11) Replacement - Engr.				70,000					70,000
Forest Trails Lift Station (LS#11) Replacement - Consr.						500,000			500,000
Forest Trails Lift Station (LS#11) Replacement - Engr. Inspect.						50,000			50,000
Aspen Ridge Lift Station (LS#1) Replacement - Engr.		70,000	12,000	58,000					58,000
Aspen Ridge Lift Station (LS#1) Replacement - Consr.				500,000					500,000
Aspen Ridge Lift Station (LS#1) Replacement - Engr. Inspect.				50,000					50,000
Burger King Lift Station (LS#5) & Forcemain Replacement - Engr.		70,000	0	100,000					100,000
Burger King Lift Station (LS#5) & Forcemain Replacement - Consr.					1,000,000				1,000,000
Burger King Lift Station (LS#5) & Forcemain Replacement - Engr. Inspect.					110,000				110,000
Powis Road Lift Station (LS#9) Replacement - Engr.					70,000				70,000
Powis Road Lift Station (LS#9) Replacement - Consr.							500,000		500,000
Powis Road Lift Station (LS#9) Replacement - Engr. Inspect.							50,000		50,000
Joliet Street Lift Station (LS#4) - Pollution Measures and Pavement Improvements		50,000	0	85,600					85,600
Lift Station SCADA Upgrades	207,600	30,300	30,300						
Troxer - Potency & Brown Utility Improvement Project	0	224,200	253,800						
Conte Parkway Sanitary Sewer Improvements - (Reimbursable to Developer)							350,000		350,000
05-34-43-4806 SUB-TOTAL	\$207,600	\$444,600	\$286,100	\$863,600	\$1,180,000	\$550,000	\$910,000	\$0	\$5,503,600
WASTEWATER TREATMENT PLANT EQUIPMENT REPLACEMENT, 05-34-45-4806									
Headworks - Screening Equipment & Grit Removal Replacement									
Primary Clarifiers - Primary Effluent Trough Replacement		1,072,300	1,072,300		130,000	50,000	50,000		230,000
Primary Clarifiers - Redund Clarifier Chains and Flights		304,200	124,600	160,000	170,000	150,000			480,000
Aeration Basins - Concrete Rehab.					150,000	150,000			300,000
Aeration Basins - Replace Blower Controls				140,000			500,000	1,500,000	2,000,000
Secondary Clarifiers - Paint Clarifiers Internal Mechanicals							125,000		140,000
Overflow Clarifier - Paint Clarifier Internal Mechanicals								125,000	140,000
Tertiary Filters - Filtration System Replacement Project		3,140,000	425,800	35,000	700,000				375,000
Solids Thickening - Upgrades to Waste Sludge Thickening				1,707,200					35,000
Anaerobic Digestion - Repairs to Primary Digester Sludge Handling/Mixing System									1,707,200
Anaerobic Digestion - Replacement of Gas Line to Flare		40,000	47,300						
Anaerobic Digestion - Gas System Upgrade									
Solids Dewatering - Sludge Belt Press Upgrades		300,000							700,000
SCADA - Upgrades / Replacement		165,000	161,000						300,000
Buildings - Upgrades / Replacements					200,000				300,000
05-34-45-4806 SUB-TOTAL	\$0	\$5,021,500	\$1,632,000	\$2,542,200	\$1,350,000	\$1,075,000	\$675,000	\$1,625,000	\$7,267,200
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	\$207,600	\$5,466,100	\$2,128,100	\$3,405,800	\$2,530,000	\$1,625,000	\$1,585,000	\$1,625,000	\$10,770,800

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City of West Chicago

WATER SERVICE PROJECTED REVENUE

06-00		2015 Actual	2016 Proposed	2016 Estimated	2017 Proposed	2018 Projected
312000	Home Rule Sales Tax	1,201,919	1,100,000	1,196,000	0	0
331000	Water Services	4,556,098	4,500,000	4,491,600	4,500,000	4,500,000
332000	Hydrant Meter Fees	5,138	1,000	300	1,000	1,000
332500	Posting and Turn On Fees	11,845	20,000	36,100	20,000	20,000
341000	Water Connection Fees	20,500	20,000	26,600	20,000	20,000
341500	Water Capacity Fees	5,200	3,500	7,700	3,500	3,500
344000	Meter Sales	12,401	3,000	12,000	3,000	3,000
371000	Interest	327	1,000	800	1,000	1,000
386000	Reimbursements	12,392	0	500	0	0
386100	Health Insurance Contributions	32,649	32,000	31,400	32,000	32,000
386500	IRMA/IPBC Revenue Adjustment	40,993	0	0	0	0
388500	Tower Rental Fees	35,062	45,000	36,500	35,000	35,000
394001	Asset Transfers	21,696	0	0	0	0
	TOTAL	\$5,956,622	\$5,725,500	\$5,839,500	\$4,615,500	\$4,615,500

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City of West Chicago

WATER FUND

Financial Summary

Program	2015 Actual	2016 Proposed	2016 Estimated	2017 Proposed	2018 Projected
Water Production and Distribution	2,532,660	4,325,600	3,153,500	4,730,100	8,927,300
Water Treatment Plant Operations	3,534,436	2,129,100	1,957,700	2,264,300	1,746,200
Debt Service	707,000	707,000	707,000	707,000	707,000
TOTAL	\$6,774,096	\$7,161,700	\$5,818,200	\$7,701,400	\$11,380,500

City of West Chicago

WATER FUND

Performance Report on FYE 2016 Major Program Objectives

The Division operated and maintained pumping facilities that produced over 1.264 billion gallons of water during 2015 with nearly 1.29 billion gallons estimated for 2016. The Division successfully completed all IEPA and USEPA required sampling and monitoring requirements with no violations.

Project delays associated with multiple well assembly motor failures prevented the Well Station #12 project from being completed in 2016. City staff, along with the City's legal counsel, continues to work with the general contractor to resolve issues and get the project completed.

Water main improvements associated with the Blair Street Roadway and Water Main Rehabilitation Project were completed in October 2016, upgrading an old 6" diameter cast iron water main with an 8" diameter ductile iron pipe and replacing four lead water service lines and several old galvanized water service lines with copper.

Engineering and construction services related to the installation of stand-by generators at Well Stations #3 and #9 were delayed until 2017, as well as security system improvements at all Well Stations. With completion of Well Station #12 outstanding and under litigation, planned improvements at Well Station #7 were delayed until fiscal year 2017.

On-going maintenance and monitoring activities associated with the native landscape improvements within the stormwater management areas at the Water Treatment Plant continued thru 2016 in an attempt to gain permit compliance sign-off by DuPage County. These efforts will continue thru 2017 as necessary to gain compliance.

No major operational changes were made to the Plant during 2016; however, operational strategies to improve the treatment process and to balance water storage against demand continue.

Parking lot seal coating and striping at the Water Treatment Plant was completed in October 2016. In addition, seven McCrometer full profile insertion type electromagnetic flow metering devices were replaced at the Water Treatment Plant in December 2016.

Planned security improvements at the Water Treatment Plant were not completed in 2016, but remain a priority in fiscal year 2017.

City of West Chicago

WATER PRODUCTION AND DISTRIBUTION

Description of Major Activities

This program covers all expenditures associated with the routine operation and maintenance of the City's nine wells, two elevated storage tanks, three ground storage tanks, watermain, fire hydrants, valves, water meters, and service connections. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe, plentiful and uninterrupted source of water for the businesses and residents of West Chicago.

FYE 2017 Program Objectives

- (1) Procure construction services for the Grove Avenue Water Main Replacement Project and complete construction by August 2017.
- (2) Procure engineering design services for the rehabilitation of Booster Station #4 by March 2017 and complete construction by December 2017.
- (3) Complete security system improvements at all Well Stations by December 2017.
- (4) Procure construction services to pull the pump and motor assembly at Well Station #7 by June 2017; evaluate needed repairs and complete same by December 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Average Daily Water Produced (MGD)	3.46	3.54	3.50	3.50
# Of Watermain Breaks Repaired	10	10	10	10
# Of Fire Hydrants Painted	0	340	500	500
# Of Major Well Station Repairs	0	0	3	1
Full Time Equivalent Positions	14.34	14.34	13.69	13.69

WATER FUND
Water Production and Distribution

06-34-47

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	462,078	511,400	484,800	570,400	599,000	629,000
4027 Operational - Salary	412,469	461,400	433,200	479,300	503,300	528,500
4029 Overtime	25,121	30,000	18,800	30,000	30,000	30,000
4050 FICA & Medicare	66,725	76,700	70,400	82,600	86,700	90,900
4052 I.C.M.A. - R.C.	4,090	4,300	4,000	4,300	4,600	4,900
4053 Health/Dental/Life Insurance	369,574	392,600	404,300	383,000	413,700	446,800
4054 Unemployment Insurance	390	-	2,200	-	-	-
4056 IMRF	282,843	134,700	121,300	136,800	143,500	150,500
Sub-Total	\$1,623,287	\$1,611,100	\$1,539,000	\$1,686,400	\$1,780,800	\$1,880,600
CONTRACTUAL:						
4100 Legal Fees	19,751	15,000	62,000	15,000	15,000	15,000
4101 Auditing Fees	15,086	14,300	13,200	14,600	15,000	15,400
4102 JULIE System	2,361	2,300	2,300	2,500	2,500	2,500
4105 Consultants	317	2,000	2,000	2,000	2,000	2,000
4108 Pre-Employment Exams	665	600	1,000	600	600	600
4110 Training and Tuition	857	1,000	400	1,000	1,000	1,000
4112 Memberships/Dues/Subscriptions	1,325	1,000	200	1,000	1,000	1,000
4125 Software Maintenance	8,853	10,000	7,800	10,000	10,000	10,000
4200 Legal Notices	476	1,000	-	1,000	1,000	1,000
4202 Telephone and Alarms	43,329	35,000	21,400	35,000	35,000	35,000
4203 Heating Gas	2,392	3,000	2,500	3,000	3,000	3,000
4204 Electric	315,950	275,000	333,500	325,000	325,000	325,000
4207 Lab Services	6,390	8,500	4,300	8,500	8,500	8,500
4210 Refuse Disposal	-	5,000	-	1,000	1,000	1,000
4211 Printing and Binding	1,745	2,000	1,900	2,000	2,000	2,000
4216 Grounds Maintenance	7,277	7,700	6,700	7,700	8,500	9,400
4225 Other Contractual Services	113,286	206,400	30,000	200,000	200,000	200,000
4300 IRMA General Insurance	107,425	107,200	107,200	98,400	103,400	108,600
4301 Other Insurance	5,238	-	4,600	-	-	-
4400 Vehicle Repair	208	3,500	1,000	1,000	1,000	1,000
4401 Building Repair	887	1,000	200	1,000	1,000	1,000
4418 Distribution System Repair	3,447	100,000	28,000	100,000	100,000	100,000
4420 Pump Station Repair	2,987	567,700	235,000	432,000	100,000	100,000
4421 Reservoir Repair	-	75,000	48,000	500	500	500
4425 Hardware Maintenance	719	2,500	2,500	2,500	2,500	2,500
4501 Postal Meter Rental	1,352	1,400	1,600	1,400	1,400	1,400
4602 Copier Lease/Costs	2,310	3,000	2,000	3,000	3,000	3,000
Sub-Total	\$664,430	\$1,451,100	\$919,300	\$1,269,700	\$943,900	\$950,400
COMMODITIES:						
4600 Computer/Office Supplies	4,998	10,100	5,500	6,000	6,000	6,000
4603 Parts for Vehicles	2,945	8,000	600	5,000	5,000	5,000
4604 Tools and Equipment	1,089	3,500	3,500	38,500	11,500	3,500
4607 Gas and Oil	15,739	25,000	13,000	20,000	20,000	20,000
4613 Postage	4,136	5,000	4,900	5,000	5,000	5,000
4615 Uniforms & Safety Equipment	5,968	7,500	8,000	8,200	6,200	6,200
4620 Parts and Equipment - Wells	6,933	4,000	7,000	13,000	7,000	7,000
4621 Parts and Equipment - Distribution	48,094	50,000	20,000	50,000	50,000	50,000
4622 Parts and Equipment - Pump Stations	6,154	10,000	3,000	10,000	10,000	10,000
4625 Lab Supplies	-	500	500	500	500	500
4641 Water Meters/Parts	11,167	5,000	10,000	10,000	10,000	10,000
4650 Miscellaneous Commodities	2,771	6,000	5,000	6,000	6,000	6,000
4702 Bank Charges	6,549	8,000	5,000	8,000	8,000	8,000
Sub-Total	\$116,543	\$142,600	\$66,000	\$180,200	\$145,200	\$137,200
CAPITAL OUTLAY:						
4804 Vehicles	128,400	132,900	132,900	141,600	141,600	141,700
4806 Other Capital Outlay	-	982,900	451,300	1,427,200	5,890,800	675,000
4812 MIS Replacement	-	25,000	25,000	25,000	25,000	25,000
4900 Transfers Out	-	-	-	-	-	-
Sub-Total	\$128,400	\$1,120,800	\$609,200	\$1,593,800	\$6,057,400	\$841,700
Total	\$2,532,660	\$4,325,600	\$3,153,500	\$4,730,100	\$8,927,300	\$3,809,900

City of West Chicago

WATER TREATMENT PLANT OPERATIONS

Description of Major Activities

This program covers all expenditures associated with the overall operation and maintenance of the Water Treatment Plant.

FYE 2017 Program Objectives

- (1) Continue to evaluate operational strategies to improve the treatment process and to balance water storage against demand by December 2017.
- (2) Complete security system improvements at the Water Treatment Plant by December 2017.
- (3) Investigate hardware alternatives for the replacement of all Programmable Logic Controllers and appurtenances for aging infrastructure at the Water Treatment Plant by October 2017.
- (4) Remove waste lime sludge from lagoons by November 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Average Daily Water Treated (MGD)	3.46	3.54	3.50	3.50
Full Time Equivalent Positions	8.88	8.88	8.88	8.88

WATER FUND
Water Treatment Plant Operations

06-34-48

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	141,896	183,800	172,400	186,000	195,300	205,100
4027 Operational - Salary	453,956	453,700	436,800	468,300	491,800	516,400
4029 Overtime	65,260	60,000	60,800	60,000	60,000	60,000
4050 FICA & Medicare	49,928	53,400	51,000	54,700	57,200	59,800
4054 Unemployment Insurance	-	-	800	-	-	-
4056 IMRF	86,722	93,700	89,600	90,600	94,700	99,100
Sub-Total	\$797,762	\$844,600	\$811,400	\$859,600	\$899,000	\$940,400
CONTRACTUAL:						
4110 Training and Tuition	1,406	1,000	900	1,000	1,000	1,000
4112 Memberships/Dues/Subscriptions	471	600	500	500	500	500
4202 Telephone and Alarms	34,706	20,000	20,800	20,000	20,000	20,000
4203 Heating Gas	3,091	5,000	2,800	5,000	5,000	5,000
4204 Electric	143,657	140,000	156,400	150,000	150,000	150,000
4207 Lab Services	1,800	1,000	-	2,000	-	2,000
4210 Refuse Disposal	233,229	366,900	363,400	600,000	-	600,000
4216 Grounds Maintenance	9,650	24,700	29,900	30,900	12,000	33,200
4219 Contract Janitorial Services	24,219	24,200	24,200	24,200	26,700	29,400
4225 Other Contractual Services	37,002	15,000	26,600	19,000	19,000	19,000
4300 IRMA General Insurance	39,578	39,500	39,500	36,300	38,200	40,200
4401 Building Repair	8,748	10,000	10,000	10,000	10,000	1,000
4430 WTP Operations Repair	39,052	80,000	80,000	20,000	20,000	20,000
4502 Copier Lease/Costs	5,614	8,000	8,000	8,000	8,000	8,000
4503 Equipment Rental	565	3,000	-	3,000	1,000	1,000
Sub-Total	\$582,588	\$738,900	\$763,000	\$929,900	\$311,400	\$930,300
COMMODITIES:						
4600 Computer/Office Supplies	850	2,000	5,100	2,000	2,000	2,000
4603 Parts for Vehicles	181	200	-	200	200	200
4604 Tools and Equipment	2,068	3,000	3,000	3,000	3,000	3,000
4607 Gas and Oil	54	2,500	500	1,000	1,000	1,000
4615 Uniforms & Safety Equipment	1,937	4,000	4,500	3,700	3,700	3,700
4624 Parts - Building Repair	1,596	3,000	7,000	3,000	3,000	3,000
4625 Lab Supplies	11,625	11,000	11,000	15,000	11,000	11,000
4626 Chemicals	340,773	446,800	340,000	350,000	350,000	350,000
4642 Parts - WTP Operations	5,045	6,000	6,000	6,000	6,000	6,000
4650 Miscellaneous Commodities	1,236	1,500	1,000	1,500	1,500	1,500
Sub-Total	\$365,366	\$480,000	\$378,100	\$385,400	\$381,400	\$381,400
CAPITAL OUTLAY:						
4804 Vehicles	6,000	4,400	4,400	4,400	4,400	5,100
4806 Other Capital Outlay	10,751	61,200	800	85,000	150,000	-
4808 Depreciation	1,771,970	-	-	-	-	-
Sub-Total	\$1,788,721	\$65,600	\$5,200	\$89,400	\$154,400	\$5,100
Total	\$3,534,436	\$2,129,100	\$1,957,700	\$2,264,300	\$1,746,200	\$2,257,200

City of West Chicago

TREATMENT PLANT DEBT SERVICE

Description of Major Activities

The City issued 21.2 million dollars in alternate revenue bonds to pay for the Water Treatment Plant; this debt was paid off in 2011. The City also secured a \$10 million plus loan from the IEPA. The bonds and note are being paid off through water usage charges.

**WATER FUND
DEBT SERVICE**

06-34-49

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
COMMODITIES:						
4716 Note Principal	555,939	565,400	565,400	580,000	595,000	610,400
4717 Note Interest	151,061	141,600	141,600	127,000	112,000	96,600
Sub-Total	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>
Total	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>	<u>\$707,000</u>

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City of West Chicago

**CAPITAL PROJECTS FUND
PROJECTED REVENUE**

08-00		2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
311100	Property Tax	289	0	0	0	0
312000	Home Rule Sales Tax	600,889	587,500	598,000	1,520,000	1,520,000
315000	Utility Taxes	2,029,538	2,100,000	2,100,000	2,100,000	2,100,000
321000	Grants	321,947	150,000	0	0	0
371000	Interest	357	2,000	300	2,000	2,000
386000	Reimbursements	0	400,000	1,445,6000	800,000	0
386500	IPBC & IRMA Revenue	3,967	0	0	0	0
386100	Health Insurance Contributions	3,160	3,600	3,100	3,800	4,000
389000	Miscellaneous	0	0	0	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	\$2,960,148	\$3,243,100	\$4,147,000	\$4,425,800	\$3,626,000

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City of West Chicago

CAPITAL PROJECTS FUND

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
Operations	3,512,366	6,664,100	4,426,900	5,461,700	4,620,800
TOTAL	\$3,512,366	\$6,664,100	\$4,426,900	\$5,461,700	\$4,620,800

City of West Chicago

CAPITAL PROJECTS FUND

Performance Report on FYE 2016 Major Program Objectives

The Blair Street Roadway and Water Main Rehabilitation Project, between Wood Street and Joliet Street, was substantially completed in October 2016. The Jel Sert II Industrial Park Resurfacing Project, which consisted of resurfacing Charles Court, Wegner Drive, and Helena Drive, located within an industrial park complex south of West Washington Street, was substantially completed in September 2016. The 2016 Street Resurfacing Program was completed in November 2016 with the resurfacing of Barnhart Street, Fairchild Lane, Sudbury Court, Overbeck Lane, Mansfield Court, and Lindsay Court within the Cornerstone Lakes Subdivision. The A. Eugene Rennels Bridge Rehabilitation Project was completed under three separate contracts with the concrete and deck overlay work being completed in July 2016, the bridge painting work being completed in August 2016 and the bridge railing work being completed in early September 2016. The Weyrauch Street Rehabilitation Project was delayed until fiscal year 2017 to allow staff the opportunity to submit a Community Development Block Grant (CDBG) application for project funding. Finally, reconstruction of the Street Division parking lot was not completed in 2016 due to the unexpected need to replace/upgrade the City's fueling station; this project has been reprogrammed for 2018.

The 2016 Sidewalk Maintenance Program was completed in October 2016 with the replacement of approximately 11,142 square feet of sidewalk. Other projects completed during the fiscal year included the annual Crack Sealing Program, Contractual Street Striping Program, Tree Replacement Program, Forestry Removals and Trimming Program, the Right-of-Way Maintenance Program, and the EAB Insecticidal Treatment Program. Also, the Curb and Gutter Rehabilitation Program was completed in October 2016 with the repair of 150 defects within the Forest Trails Subdivision and 130 defects within the Jel Sert II Industrial Park.

City of West Chicago

CAPITAL PROJECTS FUND

Description of Major Activities

The Capital Improvement Program covers a period of five years and consists of new construction as well as maintenance and repair to existing infrastructure. The specific projects and the financing program are described in a supplement to this program budget.

FYE 2017 Program Objectives

- (1) Resurface all streets within the Meadow Wood Subdivision, and within the Willow Creek Subdivision (areas not resurfaced in FY2010), by August 2017.
- (2) Complete the 2017 Roadway and Water Main Rehabilitation Project, which includes the resurfacing of Weyrauch Street between Blair Street and Lester Street; Stimmel Street and Pomeroy Street between Wood Street and Joliet Street; Hazel and Lester Streets between Weyrauch Street and Joliet Street, by November 2017.
- (3) Complete the Powis Road (LAFO) Resurfacing Project by September 2017.
- (4) Complete the 2017 Roadway Resurfacing Project, which includes streets within the Roosevelt Highlands Subdivision, by November 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Centerline Miles of Streets Striped	5.7	4.6	5.0	5.0
Square Feet of Sidewalk Replaced	15,586	11,142	11,000	11,000
Number of Streets Crack Sealed	23	14	15	15
Pounds of Crack Fill Material Used	42,350	32,050	35,000	35,000
Trees Removed	103	185	50	50
Parkway Trees Planted	170	135	130	130
Number of Mowings	30	30	30	30
Full Time Equivalent Positions	0.81	3.75	3.75	3.75

CAPITAL PROJECTS FUND

08-34-53

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	75,477	113,200	113,900	108,500	114,000	119,700
4027 Operational - Salary	10,806	165,600	144,900	168,400	176,900	185,800
4029 Overtime	789	15,000	9,100	10,000	10,000	10,000
4050 FICA & Medicare	5,927	35,500	20,200	35,000	23,100	24,200
4053 Health/Dental/Life Insurance	35,755	38,000	39,200	37,100	40,100	43,400
4054 Unemployment Insurance	-	-	4,100	-	-	-
4056 IMRF	11,489	67,200	34,400	36,400	38,200	40,000
Sub-Total	\$140,243	\$434,500	\$365,800	\$395,400	\$402,300	\$423,100
CONTRACTUAL:						
4100 Legal Fees	2,078	-	8,000	-	-	-
4101 Auditing Fees	-	4,000	3,700	4,000	4,000	4,000
4200 Legal Notices	563	2,500	400	1,000	1,000	1,000
4225 Other Contractual Services	833,167	962,900	860,000	1,010,300	1,071,000	1,135,300
4300 IRMA General Insurance	5,654	5,700	5,700	5,200	5,500	5,800
4375 Utility Tax Rebate	-	20,000	15,000	12,000	12,000	12,000
Sub-Total	\$839,384	\$995,100	\$892,800	\$1,032,500	\$1,093,500	\$1,158,100
CAPITAL OUTLAY:						
4801 Building/Grounds Improvements	8,028	58,000	58,000	40,000	40,000	40,000
4806 Alley Program	-	-	-	-	100,000	100,000
4807 Street Improvements	39,185	1,522,000	1,139,000	2,831,000	1,519,700	1,620,100
4809 Reque Road	-	200,000	200,000	-	-	-
4845 St. Andrews Square/North Avenue Traffic Signal	-	-	-	-	500,000	-
4846 Powis Road Resurfacing Project	-	18,000	19,500	-	-	-
4847 Wood Street Reconstruction Project	802,187	160,500	96,800	-	-	-
4848 Curb and Gutter Removal and Replacement	7,851	70,000	48,500	60,000	60,000	60,000
4849 Early Warning Sirens	-	20,000	-	20,000	20,000	-
4854 Tree Replacement Program	44,730	35,000	42,400	35,000	35,000	35,000
4863 Sidewalk Removal and Replacement Program	86,242	75,000	75,000	75,000	75,000	75,000
4867 Wilson/Joliet Culvert Reconstruction	-	-	11,800	-	-	-
4868 Crack Filling Program	53,039	50,000	50,000	50,000	50,000	50,000
4869 Street Striping Program	42,498	40,000	40,000	40,000	40,000	40,000
4870 Forestry - Removals and Replacements	66,391	80,000	80,200	70,000	70,000	70,000
4871 Right-of-Way Maintenance Program	66,227	91,100	77,300	91,100	100,300	110,400
4872 Right-of-Way Sign Material & Barricades	19,375	42,200	42,200	35,000	35,000	35,000
4873 Pedestrian Tunnel Improvements	31,441	371,700	-	371,700	-	-
4876 CN Millgallon Projects (4876)	21,000	-	100	-	-	-
4885 FHWA Mandated Signage Upgrades	-	50,000	-	-	-	-
4886 EAB Insecticidal Treatment Program	73,603	86,800	72,500	80,000	80,000	80,000
4888 Street Division Parking Lot Reconstruction	-	400,000	27,700	-	400,000	-
4890 City Hall Landscaping & Entrance Sign	-	35,000	-	35,000	-	-
4892 Wilson Street Bridge Maintenance Program	4,970	1,312,100	1,074,300	-	-	-
4894 Citywide Bench Mark Replacement Program	-	100,000	-	100,000	-	-
4895 City Hall Security Improvements	38,096	100,000	-	100,000	-	-
4896 Demolition of 804 Forest Avenue	115	12,900	12,900	-	-	-
4898 Forest Avenue Rehabilitation Project	284,194	-	-	-	-	-
4899 Alta Vista Rehabilitation Project	843,566	304,200	-	-	-	-
4900 Transfers Out	-	-	-	-	-	-
Sub-Total	\$2,532,738	\$5,234,500	\$3,168,300	\$4,033,800	\$3,125,000	\$2,315,500
Total	\$3,512,366	\$6,664,100	\$4,426,900	\$5,461,700	\$4,620,800	\$3,896,700

FY 2017-2021 Capital Improvement Program

CAPITAL EXPENDITURES (FYE)	PROPOSED 2016	ESTIMATED 2016	PROPOSED 2017	PROPOSED 2018	PROPOSED 2019	PROPOSED 2020	PROPOSED 2021	5 Yr. Total
Beginning Balance (January 1st)								
Revenues	3,256,200	2,401,895	1,365,195	399,595	399,595	399,595	348,895	4,885,175
Expenditures	3,243,100	4,147,000	4,425,800	3,626,000	3,627,800	3,626,300	3,626,400	19,232,100
Transfers	6,684,100	4,426,900	5,462,500	4,621,600	3,897,600	3,677,000	3,225,700	20,864,400
Ending Balance	-164,800	2,401,895	1,365,195	399,595	399,595	348,895	749,595	3,232,875
Revenues								
Utility Tax								
Home Rule Sales Tax	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	10,500,000
Interest	597,500	599,000	1,520,000	1,520,000	1,520,000	1,520,000	1,520,000	7,600,000
Special Service Area #23 Collections	2,000	300	2,000	2,000	2,000	2,000	2,000	10,000
Grants and Misc.								
REVENUE TOTAL	\$3,243,100	\$4,426,900	\$4,425,800	\$3,626,000	\$3,627,600	\$3,626,300	\$3,626,400	\$19,232,100
Expenditures								
Personnel, Benefits, and Insurance Costs of Engineer in Overseas Capital Projects								
STREET IMPROVEMENTS								
Other Contractual Services - Thomas Engineering Group (4225)	410,200	371,500	401,400	409,600	429,800	452,200	475,700	2,167,700
Annual Street Program - Engineering, Construction & Material Testing (4807)	952,900	850,000	1,010,300	1,071,000	1,135,300	1,203,500	1,275,800	5,695,900
Alta Vista Rehabilitation Project (4899)	1,522,000	1,139,000	2,831,000	1,519,700	1,620,100	1,297,800	773,500	8,042,100
Powis Road Resurficing Project (4646)	304,200	19,600						0
Wood Street Reconstruction Project (4847)	160,500	95,800						0
OTHER ROW IMPROVEMENTS								
Crack Filling (4668)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Contractual Street Striping (4859)	40,000	40,000	40,000	40,000	40,000	40,000	40,000	200,000
Sidewalk Removals and Replacements (4853)	75,000	75,000	75,000	75,000	75,000	75,000	75,000	375,000
Fonstley Removals and Trimmings (4870)	80,000	80,200	70,000	70,000	70,000	70,000	70,000	350,000
Right-Of-Way Maintenance (4871)	91,100	77,300	91,100	100,300	110,400	121,500	133,700	557,000
Right-Of-Way Sign Material & Banticoates (4872)	42,200	42,200	35,000	35,000	35,000	35,000	35,000	140,000
Alley Program (4806)	35,000	42,400	35,000	35,000	35,000	35,000	35,000	140,000
Tree Replacement Program (4854)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	250,000
ROW Signage Upgrades & 2009 MUTCD Compliance (4865)	86,800	72,500	80,000	80,000	80,000	80,000	80,000	400,000
EAB Insecticidal Treatment Program (4886)	1,312,100	1,074,300						0
Wilson Street Bridge Maintenance Program (4692)	70,000	48,500	60,000	60,000	60,000	60,000	60,000	300,000
Curb and Gutter Removals and Replacement (4648)								
MUNICIPAL PROPERTIES								
Miscellaneous Major Municipal Building Repairs (4801)	58,000	58,000	40,000	40,000	40,000	40,000	40,000	200,000
Street Division Parking Lot Reconstruction (4888)	400,000	27,700						400,000
City Hall Landscape & Entrance Sign (4690)	35,000		35,000	400,000	40,000	40,000	40,000	400,000
Land (4809)	200,000	200,000						35,000
City Hall Security Improvements (4895)	100,000		100,000					100,000
New Warning Signs (4646)	20,000		20,000	20,000				40,000
STORMWATER/METLANDS								
Wilson/Joliet Culvert Construction (4867)								
CN Millageon Projects (4876)								
MISCELLANEOUS								
Legal Fees (4100)								
Audit Fees (4101)	4,000	8,000	4,000	4,000	4,000	4,000	4,000	20,000
Legal Notices (4200)	2,500	3,700	1,000	1,000	1,000	1,000	1,000	5,000
Possession Tunnel Improvements (4873)	371,700	400						371,700
Demolition of 604 Forest Mark Replacement Program (4894)	100,000		100,000					100,000
Utility Tax Rebate (4375)	12,900	12,900						100,000
Menards Traffic Signal (TBC)	20,000	15,000	12,000	12,000	12,000	12,000	12,000	60,000
EXPENDITURE TOTAL	\$5,664,100	\$4,426,900	\$5,452,500	\$4,621,600	\$3,697,600	\$3,677,000	\$3,225,700	\$20,523,000

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City of West Chicago

**DOWNTOWN TIF FUND
PROJECTED REVENUE**

09-00		2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
311100	Property Tax	971,411	950,000	950,000	950,000	950,000
371000	Interest	5,051	5,000	200	500	500
386100	Health Insurance Contributions	5,871	6,000	5,300	5,300	5,300
386500	IRMA/IPBC Revenue Adjustment	1,330	0	0	0	0
389000	Miscellaneous	8,509	0	3,100	0	0
	TOTAL	\$992,172	\$961,000	\$958,600	\$955,800	\$955,800

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City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
TIF Special Projects	867,696	1,442,500	907,700	1,510,100	916,400
TOTAL	\$867,696	\$1,442,500	\$907,700	\$1,510,100	\$916,400

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Performance Report on FYE 2016 Major Program Objectives

During 2016, efforts continued regarding cleanup of the West Washington Street area with a new consultant (Patrick Engineering) taking over responsibilities for this project. Patrick, on behalf of the City, is working with the Illinois EPA with the ultimate goal of obtaining an NFR (No Further Remediation) letter for the 14-acre site.

With the hiring of the City's Business Outreach and Special Events Coordinator in 2016, the City has expanded efforts to connect with the Downtown business community. Efforts have addressed promotions of the City's incentive programs, increased coordination of special events taking place in Downtown, and potential new businesses that may locate in the area.

Efforts to lease 103 W. Washington did not ultimately provide any credible tenants for this location. As such, the City and Gallery 200 have established an agreement for this building to be the temporary home of Gallery 200 while renovations are done to the 200 Main Street building. This arrangement allows for continuation of those community services offered through Gallery 200, and might allow for future expansion of the arts in the Downtown area.

Also in 2016, City staff applied for and received, a matching grant from the Illinois Historic Preservation Agency (IHPA) for a structural survey and historic rehabilitation/reuse plan for the Chicago & Northwestern Train Depot at 119 W. Washington. The \$19,750 grant is administered by the State of Illinois (IHPA) and funded by the federal government, and consists of a 30% local match with a 70% reimbursement. The project will consist of a structural assessment of the building and recommendations for possible future uses.

Staff also began pursuit of an update to the Central Main Street Plan. An RFP (Request for Proposals) was distributed, with six consultant groups submitting proposals in response. Three of the six have been selected for interviews; City Council selection of the consultant is anticipated in December, 2016. The plan update should begin in early 2017.

Additional activities in the Downtown in 2016 included: exterior and interior renovations (nearing completion) at 151 W. Washington Street by the West Chicago Community Center Inc. and one façade funding grant application; and eight new businesses.

City staff also continued to promote visitation to the TIF District and to increased business exposure through local events including: Frosty Fest, Downtown Trick-or-Treat, Blooming Fest and the Mexican Independence Day celebration.

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing and promoting façade grants, creating sub-area plans for specific areas within the district and property assembly. Expenditures for promoting the downtown are also included in the TIF program.

FYE 2017 Program Objectives

- (1) Complete Central Main Street Plan Update and initiate implementation by December 2017.
- (2) Obtain State of Illinois approval of the Remedial Action Plan (RAP) for the West Washington Street area and initiate cleanup efforts by December 2017.
- (3) Complete study of potential rehabilitation and reuse of the Depot building at 119 W. Washington by December 2017.
- (4) Complete all structural, masonry and roof work for 200 Main Street (Gallery 200 Building) by December 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Façade Grants	4	1	4	4
New Businesses	11	8	7	7
Full Time Equivalent Positions	4.38	4.38	5.29	5.29

**DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND
SPECIAL PROJECTS**

09-34-54

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	334,937	365,600	315,000	377,500	396,400	416,300
4027 Operational - Salary	78,219	78,000	66,100	79,500	83,500	88,000
4029 Overtime	6,139	6,500	3,700	6,500	6,500	6,500
4050 FICA & Medicare	29,584	34,500	28,300	35,500	37,300	44,000
4052 ICMA-RC	4,519	4,400	4,100	4,400	4,700	5,000
4053 Health/Dental/Life Insurance	59,601	63,400	61,800	61,800	66,800	72,200
4056 IMRF	54,740	60,500	51,200	58,800	61,700	64,800
Sub-Total	\$566,739	\$612,900	\$530,200	\$624,000	\$656,900	\$696,800
CONTRACTUAL:						
4100 Legal Fees	311	10,000	500	5,000	5,000	5,000
4112 Memberships/Dues/Subscriptions	-	600	600	600	1,000	1,000
4200 Legal Notices	81	500	100	1,000	1,000	1,000
4202 Telephone and Alarms	5,480	6,500	2,700	6,500	6,500	6,500
4216 Grounds Maintenance	11,517	14,800	10,000	15,000	16,000	16,000
4225 Other Contractual Services	96,320	310,000	160,000	330,000	-	-
4365 Payments to Taxing Bodies	84,199	90,000	93,000	93,000	93,000	93,000
Sub-Total	\$197,907	\$432,400	\$266,900	\$451,100	\$122,500	\$122,500
COMMODITIES:						
4613 Postage	24	200	100	500	1,000	1,000
4680 Special Events	17,870	20,000	20,000	30,000	30,000	35,000
4700 Prospect Development	213	1,500	500	2,000	2,000	2,000
4714 Interfund Loan Interest	608	1,500	100	1,500	1,500	1,500
Sub-Total	\$18,715	\$23,200	\$20,700	\$34,000	\$34,500	\$39,500
CAPITAL OUTLAY:						
4801 Buildings/Grounds Improvements	16,890	250,000	30,000	300,000	-	-
4806 Other Capital Outlay	-	-	-	-	-	-
4809 Land	49,363	50,000	45,000	50,000	50,000	50,000
4813 Façade Program	14,276	50,000	7,000	35,000	35,000	35,000
4815 Streetscape Program	3,807	4,000	7,900	6,000	7,500	10,000
4816 Retail Grant Program	-	20,000	-	10,000	10,000	10,000
Sub-Total	\$84,336	\$374,000	\$89,900	\$401,000	\$102,500	\$105,000
4900 Transfers Out	-	-	-	-	-	-
Total	\$867,696	\$1,442,500	\$907,700	\$1,510,100	\$916,400	\$963,800

City of West Chicago

**PUBLIC BENEFIT FUND
PROJECTED REVENUE**

13-00		2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
371000	Interest	3,328	2,500	100	100	100
389000	Miscellaneous	0	0	0	0	0
390000	Transfers	0	100,000	0	0	0
	TOTAL	\$3,328	\$102,500	\$100	\$100	\$100

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City of West Chicago

PUBLIC BENEFIT FUND

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
Operations	0	600,000	0	\$100,000	0
TOTAL	\$0	\$600,000	\$0	\$100,000	\$0

City of West Chicago

PUBLIC BENEFIT FUND

Performance Report on FYE 2016 Major Program Objectives

Work began on the Reed-Keppler Park Music and Arts Venue, with the goal to have this project complete and ready for programming in the Spring 2017.

City of West Chicago

PUBLIC BENEFIT FUND

Description of Major Activities

This Fund holds the money obtained in the settlement with the Kerr-McGee Chemical Corporation (now Tronox). In 1998, the West Chicago City Council adopted a policy that provided for only using the accrued interest from this fund, in addition covering the costs for oversight of the Kerr-McGee clean up. To date, funding has only been allocated to five projects from this Fund: Sesquicentennial Park (up to \$300,000); monument and wayfinding signage; loan to the TIF Fund for property acquisition; property acquisition and associated expenses for the government campus and along High Street; and storm sewer improvements related to the Kerr-McGee project.

FYE 2017 PROGRAM OBJECTIVES

- (1) Working with Park District staff, final construction of the Reed-Keppler Park Music and Arts Venue by April 2017.

PUBLIC BENEFIT FUND

13-34-56

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
CAPITAL OUTLAY:						
4801 Buildings/Grounds Improvements	-	-	-	-	-	-
4806 Other Capital Outlay	-	600,000	500,000	100,000	-	-
4809 Land	-	-	-	-	-	-
Sub-Total	\$0	\$600,000	\$500,000	\$100,000	\$0	\$0
Total	\$0	\$600,000	\$500,000	\$100,000	\$0	\$0

City of West Chicago

**OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND
PROJECTED REVENUE**

15-00		2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
311100	Property Tax	13,262	15,000	12,500	12,500	12,500
371000	Interest	120	100	0	0	0
	TOTAL	\$13,382	\$15,100	\$12,500	\$12,500	\$12,500

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City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
Operations	0	5,000	500	30,000	10,000
TOTAL	\$0	\$5,000	\$500	\$30,000	\$10,000

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE 2016 Major Program Objectives

There were no projects budgeted or planned for 2016.

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2017 Program Objectives

- (1) Retain a consultant to complete a Market Study and Implementation Plan for the Oliver Square area by February 2017.
- (2) Begin working on the Implementation Plan by July 2017.

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

15-34-54

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
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CONTRACTUAL:

4100 Legal Fees

Sub-Total	-	-	-	-	-	-
	\$0	\$0	\$0	\$0	\$0	\$0

CONTRACTUAL:

4700 Prospect Development

Sub-Total	-	5,000	500	30,000	10,000	10,000
	\$0	\$5,000	\$500	\$30,000	\$10,000	\$10,000

Total	\$0	\$5,000	\$500	\$30,000	\$10,000	\$10,000
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City of West Chicago

**COMMUTER PARKING
PROJECTED REVENUE**

43-00		2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
334000	Daily Parking Fees	79,175	65,000	75,000	75,000	75,000
334500	Commuter Parking Cards	565	500	900	500	500
345600	Parking Permits	59,775	60,000	60,000	60,000	60,000
371000	Interest	0	0	0	0	0
389000	Miscellaneous	120	0	200	0	0
	TOTAL	\$139,635	\$125,500	\$136,100	\$125,500	\$125,500

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City of West Chicago

COMMUTER PARKING FUND

Financial Summary

Program	2015 Actual	2016 Budgeted	2016 Estimated	2017 Proposed	2018 Projected
Operation & Maintenance	91,983	228,200	75,500	257,100	88,700
TOTAL	\$91,983	\$228,200	\$75,500	\$257,100	\$88,700

City of West Chicago

COMMUTER PARKING FUND

Performance Report on FYE 2016 Major Program Objectives

Landscape maintenance services around the commuter parking lots and METRA station were performed contractually in 2016. The grounds were maintained weekly from May through November, and included grass mowing, trimming, edging, trash and debris pickup, and weeding. In addition, all planting beds were mulched and all bushes were trimmed.

Routine maintenance was completed at the METRA Station by City staff, including painting of exterior railings and touch-up painting of both interior and exterior wood trim around all lower windows and doors.

Planned activities for the METRA Station parking lot, which included pavement patching, sealcoating, and pavement striping were not completed in 2016. Said parking lot maintenance activities were suspended until installation of the new sanitary force main for Sanitary Lift Station #5, which will be constructed beneath the parking lot's main drive aisle in front of the METRA station and will disturb portions of the parking lot, is completed.

Landscaping around the METRA station was evaluated in 2016 but replacement of deficient landscape areas and replacement of security cameras were not completed. Landscape improvements around the METRA station, as well as replacement of security cameras, will become a priority in 2017.

The landscape block retaining wall, adjacent ramp leading to the center platform, was replaced in November 2016.

City of West Chicago

COMMUTER PARKING FUND

Description of Major Activities

This program funds the maintenance of both commuter parking lots and the train station. Activities include snow removal, mowing and landscaping, trash removal, janitorial service and maintenance for the building, parking lots, and payment machines.

FYE 2017 Program Objectives

- (1) Replace security cameras at METRA by November 2017.
- (2) Replace sill plates under windows by November 2017.
- (3) Repair/replace water service line by September 2017.
- (4) Replace deficient landscaping around the METRA station by November 2017.

Ongoing Activity Measures	2015 Actual	2016 Estimated	2017 Proposed	2018 Projected
Mowing/Weeding of Grounds	30	30	30	30
Snow Removal/Salting	24	25	25	25
Trash Removal, Sweeping & Cleaning Station	150	150	150	150
Full Time Equivalent Positions	0.25	0.25	0.25	0.25

**COMMUTER PARKING FUND
OPERATION & MAINTENANCE**

43-34-76

Expense Item	Actual 2015	Budgeted 2016	Estimated 2016	Proposed 2017	Projected 2018	Projected 2019
SALARY & WAGES:						
4020 Administrative - Salary	7,111	7,700	7,000	7,200	7,600	8,000
4027 Operational - Salary	10,806	11,500	8,700	11,700	12,300	13,000
4029 Overtime	590	1,000	500	1,000	1,000	1,000
4050 FICA & Medicare	1,413	1,600	1,300	1,600	1,600	1,700
4056 IMRF	4,446	2,800	2,200	2,600	2,700	2,800
Sub-Total	\$24,366	\$24,600	\$19,700	\$24,100	\$25,200	\$26,500
CONTRACTUAL:						
4101 Audit Fees	1,508	1,500	1,300	1,500	1,600	1,700
4202 Telephone and Alarms	1,781	2,000	2,000	2,000	2,000	2,000
4204 Electric	18,704	20,000	17,700	20,000	20,000	20,000
4211 Printing and Binding	710	900	800	900	900	900
4216 Grounds Maintenance	4,680	4,900	4,900	5,400	6,000	6,600
4219 Contract Janitorial Service	3,672	3,600	3,600	3,600	4,000	4,400
4225 Other Contractual Services	6,552	25,000	5,600	25,000	25,000	25,000
Sub-Total	\$37,607	\$57,900	\$35,900	\$58,400	\$59,500	\$60,600
COMMODITIES:						
4613 Postage	985	1,100	1,000	1,000	1,000	1,000
4650 Miscellaneous Commodities	2,756	3,000	3,000	3,000	3,000	3,000
Sub-Total	\$3,741	\$4,100	\$4,000	\$4,000	\$4,000	\$4,000
CAPITAL OUTLAY:						
4801 Building/Grounds Improvements	-	71,000	5,900	100,000	-	20,000
4806 Other Capital Outlay	-	70,600	10,000	70,600	-	-
4808 Depreciation	26,269	-	-	-	-	-
Sub-Total	\$26,269	\$141,600	\$15,900	\$170,600	\$0	\$20,000
Total	\$91,983	\$228,200	\$75,500	\$257,100	\$88,700	\$111,100