



# WEST CHICAGO FIRE DISTRICT

## FIREWORKS PERMIT General Information

1. Obtain a Fireworks Permit Application.
2. Fireworks Permit application shall be made at least 30 days prior to the event.
3. A Special Event Permit Application shall be completed and submitted to the City of West Chicago 90 days prior to the event. The form is available for download at [www.westchicago.org/forms](http://www.westchicago.org/forms).
4. Licensed operators are required:
  - a. Pyrotechnic
  - b. Current State of Illinois Permit
5. Wind – Less than 15mph
6. Insurance is required prior to issuance of permit:

**Section 3301.2 Permit required – city events and city property.** Fireworks displays either for city events or held on city property must meet the following requirements, as recommended by the city's risk management agency:

- (1) The applicant for a permit must provide an original commercial general liability certificate of insurance, from an insurance company in good standing with the city, with the following coverage limits:
  - a. \$5,000,000 combined single limit per occurrence for bodily injury and property damage, with the City of West Chicago, its officials, employees, agents and volunteers named as additional insured's; and
  - b. The general aggregate shall be twice the required occurrence limit, or no less than \$10,000,000 per occurrence.
- (2) The original certificate of insurance must be provided to the city directly by the insurance company.
- (3) The certificate of insurance must state that there is a no shooters exclusion and that a cross suits exclusion does not apply to those listed as additional insured's on the certificate."

**3301.2.4 Permit required - private fireworks displays.** For private fireworks displays not conducted on public property, before a permit is issued, as required by Section 3301.2, the applicant shall file with the city a commercial general liability insurance policy in the sum of \$100,000 for the purpose of the payment of all damages to persons or property which arise from, or are caused by, the conduct of any act authorized by the permit upon which any judicial judgment results. Applications for private fireworks displays and discharge shall be made in a form developed by the building official and shall be submitted at least thirty (30) days in advance of an event.

7. Fire suppression and medical services shall be on site. The West Chicago Fire Protection District shall determine the protection level and will provide the protection needed.

8. All fireworks displays shall comply with Chapter 9, Article XXV and the *International Fire Code* as adopted and amended in Chapter 4, Article I, Section 4-11 (a) & (b) of the Code of Ordinances of the City of West Chicago and Ordinance 2012-0-03 of the West Chicago Fire Protection District.
9. Written approval from the City of West Chicago is required within the corporate limits of the City of West Chicago or DuPage County outside of the corporate limits of the City of West Chicago.
10. Permit fee: \$125 made payable to the West Chicago Fire Protection District.



WEST CHICAGO FIRE PROTECTION DISTRICT  
200 Fremont Street, West Chicago, Illinois 60185  
(630) 231-2123 Fax: (630) 231-2122

### FIREWORKS PERMIT APPLICATION

Applicant Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Location:  
\_\_\_\_\_

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#### PROPERTY OWNER

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

#### PROPERTY OCCUPANT

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

#### EXHIBITOR

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Pyrotechnic License No:  
\_\_\_\_\_

State of Illinois Permit No:  
\_\_\_\_\_

NOTE: The applicant must provide a diagram of the event location, including the area of display, fallout area and the location of spectators and buildings and shall attach a copy of the diagram to the application.

On-site fire protection and medical services will be provided by the West Chicago Fire Protection District. The applicant shall be responsible for the cost of equipment and personnel in accordance with Ordinance No. 2012-0-03, as amended.

INSURANCE

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Agent: \_\_\_\_\_

Coverage Amounts:

\_\_\_\_\_  
\_\_\_\_\_

NOTE: A CERTIFICATE OF INSURANCE NAMING THE WEST CHICAGO FIRE PROTECTION AS ADDITIONALLY INSURED SHALL BE PROVIDED TO THE DISTRICT, IN ACCORDANCE WITH ORDINANCE 2012-0-03 OF THE WEST CHICAGO FIRE PROTECTION DISTRICT.

Describe the storage location and manner for the pyrotechnics prior to display:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Identify the types and list the quantities of pyrotechnics to be displayed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe how pyrotechnics will be displayed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned certifies, under penalty of law, that the information contained herein is true and correct.

\_\_\_\_\_  
Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

An application fee of \$125 will be assessed at time of application.

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\*\*\*\*\* **FOR OFFICE USE ONLY** \*\*\*\*\*

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Based on the information which you submitted, your request for a permit has been:

Approved  Denied

\_\_\_\_\_  
Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Title