

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved May 27, 2014

## MINUTES

### HISTORICAL PRESERVATION COMMISSION

MARCH 25, 2014, 7:00 P.M.

#### Members Present:

Janet Hale  
Richard Vigsnes  
Blake Kennedy  
Garth Keck

#### Staff:

John Said  
Jeff Harris  
Sara Phalen

#### Guests

#### Members Absent

Rebecca Holmes

Rev. Bill Andrews  
Cheryl Waterman

#### 1. Call to Order, Roll Call and establishment of a Quorum

A quorum was established. The meeting was called to order at 7:00 p.m.

#### 2. Certificate of Appropriateness Review

##### a. 502 E. Washington St.-C.O.A. 14-02

The homeowner wishes to install a 4 foot wood fence on the east and west sides of the property to enclose the back yard. There is an existing chain link fence across the shared back lot line erected by the neighbor. The fence would run from the rear of the residence to the rear property line. There would be four foot gates on either side connecting the fence to the rear of the residence. The posts will be set in concrete. The fence will be treated 25 year Copperwood installed by Peerless Fence. The style of fence slats and posts was not selected by time of the meeting, but all styles presented to the Commission by the homeowner from a pamphlet by Peerless Fence were found to be acceptable by the Commission. A motion to approve as presented was made by Commissioner Keck and seconded by Commissioner Kennedy. The motion was approved by an all aye vote.

#### 3. Preliminary Review

None.

#### 4. Historic District/Landmark Update

##### a. 151 W. Washington Street

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60185

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Ruben Pineda  
MAYOR  
Nancy M. Smith  
CITY CLERK

Michael L. Guttman  
CITY ADMINISTRATOR

Staff is working with The Community Center on the terms of a letter of credit. Once this is finalized, the sale of the property can proceed and work can start.

**b. West Washington Redevelopment Project Area**

Grants are being obtained for cleanup of the property. Some of the area will have to be retained as wetland. Remediation work should start late spring or early summer.

**c. 116 Galena**

As a clarification of the minutes of November 19, 2013, Commissioner Hale asked for a copy of the Development Committee meeting minutes of November 11, 2013.

The Commission reviewed the minutes and listened to the recorded proceeds of the meeting. The Development Committee voted to direct staff to draft an agreement with the property owner to include a mechanism for reimbursement, a time frame, and a maximum amount of \$25,000.

**5. Approval of Minutes.**

**a. November 19, 2013**

Commissioner Kennedy made a motion to approve with the changing the last line of item 4b to read "The owner will be encouraged to get three bids on the project, if possible." The motion was seconded by Commissioner Keck. The motion passed with three aye votes. Commissioner Hale abstained.

**b. February 25, 2014**

A motion to approve was made by Commissioner Vigsnes and seconded by Commissioner Kennedy. The motion passed with an all aye vote.

**6. Other Business**

**a. Certificate of Appropriateness Application Revisions.**

The revised application form was reviewed. Staff will draw up a draft an approval procedure for presentation at the next meeting.

**7. Adjournment**

A motion to adjourn was made by Commissioner Keck and seconded by Commissioner Vigsnes. The motion passed by an all aye vote. The meeting was adjourned at 8:28 p.m.