

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 6/16/2010

## MINUTES ENVIRONMENTAL COMMISSION

### SPECIAL MEETING

May 5, 2010 7:00 P.M.

#### 1. Call to Order Establish a quorum

Dan Beebe called the meeting to order at 7:03 P.M.

Established a quorum

Dan Beebe, Steve Carrow, Bob Blaus, and Nick Fuller were present.

Also in attendance were Street Superintendent Tim Wilcox and Police Officer Tony Quarto.

#### 2. Adopt A Highway

The Environmental Commission members are in the process of adopting Route 64 from Atlantic Drive to Powis Road. Officer Quarto was in attendance to answer any questions relating to traffic safety. He suggested that members should avoid the bridge deck and stay clear of the shoulder area while doing litter clean up because the traffic moves through the area pretty fast. Everyone agreed this was a good idea.

The Adopt A Highway safety DVD was viewed by all in attendance. Steve Carrow asked what was the hazard involving "crystal meth" related trash that might be found in the right of way. Officer Quarto did not know the details of the chemical hazards but suggested avoiding this type of debris because it could be considered a crime scene by police.

There were no other questions regarding the safety movie. All members present signed release forms and Tim Wilcox collected them. Extra blank copies were given to Dan Beebe along with the safety DVD.

If Adoption is approved by council on May 17, 2010 members plan a cleanup on May 19<sup>th</sup> starting at 5:00 P.M. Tim will provide Dan with a box of trash bags and arrange for the Adopt A Highway cleanup signs.

Officer Quarto excused himself from the meeting.

#### 3. Approval of Minutes

##### A. Environmental Commission Meeting of April 21, 2010

Approved minutes as written.

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#### **4. Review and Discuss Commission Priority List**

The focus of this meeting is to discuss participation of the May 15<sup>th</sup> Blooming Fest event. Commission priorities were only briefly discussed.

##### **A. Current list**

Blooming Fest

Blooming Fest is May 15, 2010. Discussed in other business below.

Mission Statement

Steve Carrow said he would check his files for the approved version. Tim Wilcox will also look again in his.

LEED

Nick checked his schedule and he cannot attend the LEED training for May 12-18 that Bob Blaus had provided information on.

##### **B. New Additions**

No additions.

#### **4. Other Business**

Environmental Commission Secretary Steve Timbrook was not present, Tim offered to provide minutes for the current meeting.

Some of the members said they were contacted by Valeria Perez from the City Administration Department regarding renewal as commission members.

Blooming Fest planning and preparation discussion:

Steve Carrow will not be attending the Blooming Fest event. He brought with him today all of the items he planned to have at the commission's booth and gave to Dan. Dan will go through the recycling information and add any items to the "No" recycling allowed sheet.

Nick will provide 20 copies of the information packet he prepared. He will not be at the commission's booth but will be at his company's booth during the event. He also said he will send a test email out to everyone tomorrow since no one seems to be getting his messages.

Bob will bring folding chairs and he dropped off the info cards for CFL bulb recycling at City Hall last Thursday or Friday. Tim had not received them as of this meeting and will check with staff tomorrow to see where they are. Bob also took a map of the Adopt A Highway routes and will have it laminated.

Tim will arrange for an eight foot table for the booth, delivery of the CFL bulbs to hand out, and a foam backing to display the Adopt A Highway map if needed. Tim will inform members how and when he plans to deliver the bulbs and table so members can assist with the unloading.

Dan will be helping at the Garden Club booth early to set up but plans to be at the commission's booth during the event. He will bring a canopy tent and all of Steve's items.

Today's special meeting was in place of the previously scheduled May 19, 2010 meeting. The commission's next meeting is scheduled for June 16, 2010.

## **5. Adjournment**

Steve Carrow motioned for the meeting to be adjourned. Bob Blaus seconded. Meeting Adjourned at 7:54 P.M.