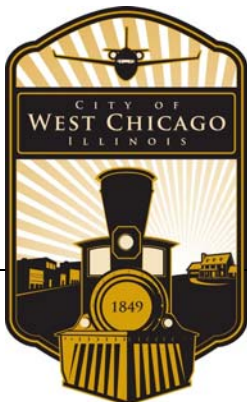


2011 Budget



Michael L. Guttman
CITY ADMINISTRATOR

DECEMBER 2010

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

December 10, 2010

Dear Mayor Kwasman, Aldermen and Treasurer Earley:

I hereby present to you the 2011 Fiscal Year Budget for the City of West Chicago, in accordance with Section 2-146 of the West Chicago City Code. The Annual Budget serves as a comprehensive financial plan and strategic guide for our organization. It includes a forecast of anticipated revenues for the coming fiscal year, as well as adopted expenditures that will guide the services provided to our customers, the 26,800 residents and 800+ businesses that call West Chicago their home.

The 2011 Annual Budget totals \$54,458,900 which is a decrease of 6.85% as compared to the 2010 Budget, as amended and excluding the debt service funds; specifically, the General Fund reflects a decrease of 4.58% as compared to the 2010 Budget, as amended.

Background

The City has a proud history of providing exceptional services to a diverse group of stakeholders. Over the past decade, the diversity of the City has grown and with it, the challenges of meeting the needs and demands of our customers have grown as well. The departments and staff are continuously challenged to address the growth in West Chicago and develop new and innovative ways of delivering the services that the community expects. Through flexibility, adaptability, the use of technology, innovative staffing methods, and furthering intergovernmental and public/private partnerships, the organization continues to rise to the challenge to become one of the most efficient municipal corporations in the Chicagoland area. In fact, through challenging our senior management team and front line employees, the annual budget provides an increased service level while living within our means. With few exceptions, the City has been able to provide excellent service with fewer employees and tightening budgets.

Budget Strategy

This budget marks the eighth year of implementing a strategy that addresses the structural and cyclical budgetary challenges that were and continue to face the City of West Chicago. This strategy includes five major components:

Reduction in Operating Expenditures

To address the structural problem of rising operating costs coupled with decreasing revenues, the City annually undergoes a target budgeting process to manage the organization's expenditure and revenue patterns. Target Budgeting was initiated to discipline departments to establish priorities, control costs and stabilize finances. Target Budgeting is a modification of zero based budgeting in that it accepts the premise that the City provides certain basic services and attempts to "target funds" for these basic service levels. Beyond these basic levels, services are discretionary and can be evaluated, prioritized and matched against available revenues. Patterns of services can therefore be modified to meet changing needs without disrupting basic services. Target

Budgeting assigns a target goal to each fund based upon its expenditure history and projected revenues as identified in September each year. This year's target for the General Fund was four percent of the initial revenue forecast, which translated into a reduction of expenditures totaling approximately \$580,000. The target goal for the enterprise funds was two percent. The proposed 2011 budget accomplishes these target goals.

Meet Reserve Requirements

The City has again met its reserve requirement of 35% for the operating funds as detailed in Resolution No. 02-R-0073.

Identification and Implementation of New Revenues

Many of our traditional revenue sources have either been eliminated by other levels of government or are reduced during this economic downturn. The City Council has given direction that staff do what it can to relieve the financial burden on our customers, and following such, no new tax and utility rate increases are included in the proposed Budget.

Increased Economic Development Focus

The City's Economic Development Program is designed to increase and diversify the City's sales tax and real estate tax bases, thereby allowing the City to become more self-sufficient, generating revenues from within the City and reducing dependency on outside revenue sources. The importance of our economic development efforts can continue to be realized when looking at our sales tax receipts. Increasing this revenue source has been a primary focus of the organization over the past several years. Mayor Kwasman, City Council and staff have devoted a great deal of energy into attracting new sales tax producing businesses, while at the same time, maintaining our existing businesses and helping with their expansion.

Maintain and Improve City Services

The City has a proud history of providing exceptional services. During the implementation of this five-part budgeting strategy, it is imperative that the residents and businesses not experience a reduction in service levels unless absolutely necessary. In fact, through challenging our senior management team and front line employees, the City has been able to improve upon some services during this transition period, including bringing our private development engineering review in house and contracting out the operation of our wastewater treatment plant. With few exceptions, the City has been able to provide excellent service with fewer employees and leaner budgets.

We are successful in achieving all of the parameters in the proposed 2011 Budget. The proposed Budget includes a planned spend down of reserves to make it a balanced budget.

Significant Highlights – All Funds

Personnel Changes – The proposed Budget does not reflect any personnel increases. However, the FY11 budget does not recommend restoring 12 unfilled (but not eliminated) positions from previous years, primarily because the long-term financial plan does not provide sufficient assurance that the General Fund will be able to support them over the long-term.

Pension Costs – Pension contributions for the City (police and IMRF) have increased by approximately \$170,000 across all funds.

Fleet Purchases – The City will again delay purchasing any rolling stock and the Capital Equipment Replacement Fund will not charge back the operational funds until 2012 (unless it is an unplanned event due to an accident or equipment failure), which will save approximately \$750,000 across all funds.

Customer Impact – There are no utility rate increases and also no service reductions proposed in the 2011 Budget.

Significant Highlights – General Fund

The General Fund is the all-purpose governmental fund that includes the operations of the municipality not accounted for in a separate fund. Most of the expenditures for City services are budgeted and accounted for in this fund, except for water and sewer expenses. There are four key revenue sources, which account for 67% of the total General Fund revenues:

Property Tax	23%
Sales and Use Taxes	21%
Income Tax	14%
Telecommunications Tax	9%

The revenues listed above represent the General Fund's primary growth revenues, which traditionally have paid for annual cost increases. Sales, use, motor fuel and income tax revenue are budgeted to remain at or slightly higher in 2011 due to the continued state of the economy. The budgeted amount of property tax revenue has been increased by \$125,000 to cover the increase in next year's police pension costs. Most significantly, however, is that the State of Illinois owes the City over \$100,000 for the Teen Reach Grant, which funds over half the costs of running the three resource centers, expenses that for now are being supported through general revenues; while these monies are due and owing the City (e.g. they will eventually come), there is no telling when, and so the 2011 Budget proposes, for the first time, a subsidy for those programs (revenues don't equal expenditures).

On the expenditure side, in addition to the increased costs of maintenance contracts (software/hardware maintenance, telephone recording system, etc.), health insurance, general liability/workers' compensation premiums, DuComm and electricity, the following are some additional changes and highlights within the General Fund Departments:

City Council

The only major change in this Program is the addition of the Chamber of Commerce annual dues, which had been indirectly included in the Community Development Department, Special Events Program.

City Administrator's Office

No major changes are reflected in this Department but for including the sales tax rebate to Volkswagon, pursuant to the Economic Incentive Agreement, which will begin once the required paperwork is submitted. Two positions remain unfilled in this office.

Administrative Services

The costs associated with the database programmer have been moved to the IT Division from the Special Projects Program in the City Administrator's Office. Also, earlier this year, the City Council privatized the police records function and reduced the hours that the front desk is staffed at the police station. Shortly thereafter, the responsibility for handling transactions was shifted to the Administrative Services Department for improved accountability and cash management, and one of the part-time contractual employees who was going to staff the front desk at the police station was moved to city hall to assist with the increased workload; this shift in responsibilities has also saved the City even more money than was originally anticipated. Finally, money has been allocated to hire a consulting firm to prepare and administer a promotional exam in the Police Department.

Police

Other than the privatization of the police records function, no major changes are reflected in this Department, and the approved staffing level for sworn positions remains at 49. Three positions remain unfilled in this Department.

Public Works

Following City Council direction from 2006 (and noting it was delayed a year), the proposed budget includes the subsidy ending for the solid waste collection program. One issue staff will be monitoring closely in 2011 is whether or not the various forestry and lawn maintenance programs will be subject to the Prevailing Wage Act, as the law is vague and the Illinois Department of Labor staff has been ambiguous. If in fact the tree trimming, tree removal, tree planting and mowing operations are subject to the Act, a budget amendment will be necessary to cover the added costs. Looking ahead to 2012, the frequency used by ESDA and the Public Works employees will need to be narrow banded by 2013 (like the public safety frequencies that had a 2011 deadline, though the ETSB picked up the initial capital costs in that instance). This is a multi-step process. The license needs to be modified for narrow band emissions, and then the equipment (if capable) needs to be reprogrammed to operate in narrowband; if the equipment is not capable, a sizeable up front cost will be required. Five positions remain unfilled in this Department.

Community Development

No major changes are being proposed in this area, although the proposed Budget has more money allocated for weed cutting due to property owner not maintaining their lawns; two positions remain unfilled in this Department.

Significant Highlights – Water and Sewer Funds

Water Fund

In 2011, there are no major changes to the operational components of the Water Fund. The primary capital projects that will be undertaken include the completion of Well #12 (\$765,100), the relocation of watermain along North Avenue (\$1,375,000), the water meter replacement program (\$2,000,000) and engineering and construction of the first of two 1.5 million gallon elevated tanks (\$4,662,000).

Sewer Fund

In 2011, there are no major changes to the operational components of the Sewer Fund. The primary capital projects that will be undertaken include the sewer main relocation along North Avenue (\$2,200,000), replacement of the Headworks screening grit removal equipment (\$600,000), repairs to the primary digester sludge heating/mixing system (\$250,000), replacement of the MCC and outfall at Lift Station #8 (\$190,000), other repairs to existing equipment at the WWTP (\$1,000,000), and engineering and construction costs associated with replacing the Forest Trails Lift Station (\$620,000).

Significant Highlights – Capital Projects Fund

With the ¼ cent home rule sales tax in place to supplement the utility tax monies earmarked for this fund, the Capital Improvement Plan (CIP) includes the reconstruction of one block of Galena Street (\$323,100), local match for the Great Western Bike Trail Project (\$728,100), pedestrian tunnel improvements (\$410,000), resurfacing Washington Street (\$418,000), replacing the Wilson Street culvert (\$1,907,600) and money for the projects associated with the Voluntary Mitigation Agreement with the Canadian National Railroad (\$243,100). The Infrastructure Committee approved the 2011-2015 CIP at its December meeting.

Significant Highlights – Other Funds

The remainder of the appropriations is contained within five other funds: Commuter Parking Fund, Downtown TIF Fund, Oliver Square TIF Fund, MIS Replacement Fund, and the Public Benefit Fund.

Commuter Parking Fund

There are no major changes to this Fund.

Downtown and Oliver Square TIF Funds

The only major expenditures contemplated in the Downtown TIF Fund is the payment to the owner of the southwest corner of Route 59 and Main Street once he completes the improvements required in the Redevelopment Agreement (\$160,000), the demolition of 202 Chicago Avenue (\$50,000), the continued background work on the government campus site (\$100,000), and replacing the landscaping and repairing the stairwells between Turner Court and Main Street (\$50,000).

Before terminating the Oliver Square TIF District, the City needs to spend the money it has been saving for new shopping center identification signs (\$140,000).

MIS Replacement Fund

The MIS Replacement Fund was never structured properly by former staff, and hence does not function as an internal service fund should (much like the Capital Equipment Replacement Fund was two years ago before it was addressed). After discussing it internally, staff recommends spending down the reserves in this Fund over the next two to three years to cover the scheduled purchases per the IT replacement schedule. The remaining balance in the Fund will then be transferred to the General Fund, likely in 2014, and thereafter the information technology equipment purchases will be budgeted in the user departments' budget in the year the acquisition is scheduled.

Public Benefit Fund

The Downtown TIF Fund continues to repay its loan to this Fund. There is also \$195,000 included to finish the Wayfinding Signage Project. Finally, the stormwater improvements budgeted for 2010 were delayed due to the Tronox bankruptcy, so hopefully those will be completed in 2011 or 2012.

Closing Remarks

The 2011 Annual Budget and Capital Improvement Program will serve as a strategic guide for our organization in the coming year. The Annual Budget reflects the service levels expected by our residents, provides dedicated revenues to support our long-term infrastructure and equipment needs, and lives within our financial means. The budget prioritizes core services and administrative functions and reflects one of the leanest and most efficient municipal corporations within the suburban Chicago area. West Chicago is diligently striving towards providing the highest quality services at one of the lowest costs. To continue in this tradition, all departments will be challenged to continually evaluate their work teams and performance as well as benchmark their productivity with comparable communities and outside contractors, where applicable. Our employees continue to be the key to operational and financial success.

The Annual Budget is the outcome of a great deal of hard work, dedication and effort of many people. All of the department directors and their staff are to be commended for their continued stewardship of the public dollar and assistance in the development of this document.

The support of the Mayor, City Treasurer and City Council during this past year as the City continued with our budget strategy was terrific. You remained supportive of staff, yet continually challenged us to live up to the old adage of "doing more with less". I personally believe this was achieved throughout the organization. Finally, I would like to thank the senior management team for their tremendous assistance with the budgeting process from preparation through implementation.

Sincerely,



Michael L. Guttman
City Administrator

BUDGET PHILOSOPHY AND POLICY

Serving the public trust requires that the annual budget provide the best possible balance of allocation to meet the varied needs of all citizens. The budget is a principal management tool for the City administration and, in allocating the City's resources, it both reflects and defines the annual work plan. In this context, the budget provides a framework for us to accomplish our mission, which is:

"To assure a safe, cohesive and dynamic community that is responsive to the needs of both citizens and businesses as it strives for continuous improvement."

The budget should also reflect important organization values such as integrity, teamwork, service excellence, personal growth, and innovation.

In addition to balancing allocations to meet community needs and incorporating our mission and values, a successful annual budget preparation process requires excellent communications, citizen outreach, and a commitment to excellence. To this end, the process must be a cooperative effort of the entire City organization.

West Chicago prides itself on being an increasingly progressive community, willing to challenge the status quo and moving toward the "cutting edge." City staff has accepted this challenge by developing the budget within the context of a search for creative solutions for the delivery of City services. The budget will emphasize policy and procedure reviews to improve the productivity and effectiveness of service delivery to citizens and employees. Teamwork and efficiency enhancements will limit the amount of bureaucratic "red tape" required, both between functional areas within the City, and between City staff and citizens. The overriding goals must be to support the high standards set by the community and to provide long-term value at reasonable cost.

The budget will be based upon timely, consistent and clearly articulated policies. It will be realistic and will include adequate resources to meet assigned work programs. Once adopted, within the parameters of policy guidelines, departments will be given full spending authority for their budget(s).

The budget policies of the City are rooted in a history of conservative budgeting practices. They're based on a commitment to provide quality services while maximizing the return for each dollar spent. Revenue sources are diversified as much as possible to avoid the impacts of fluctuations in a particular revenue source. The following is the budget policy Council has used as a continuing foundation for fiscal discipline:

- Revenues are conservatively projected using historical trends, reasonably expected changes in the coming year, and an analysis of anticipated economic conditions in the region, the state and the nation.

- Fund balances shall be at least 25% of revenues in the General, Water and Sewer Funds; over the next several years the City should strive to increase this amount to 35%.
- The budget is flexible within each department. Over expenditures in one line item must be compensated within the departmental budget. Each department may not overspend its total departmental budget. Department heads may not exceed the staffing levels approved in the budget. The City Administrator may authorize transfers between departments within a fund.
- Major capital expenditures for the next five years will be identified in the capital projects budget. This budget will be updated on an annual basis. Smaller capital purchases may be included in each department's operating budget.
- User fees, such as water and sewer charges, will be reviewed annually. This is done to ensure that fees cover costs, if intended to do so, meet debt service requirements, and are affordable.
- Implementation of the budget will be monitored continuously. Purchase orders will be issued only when adequate funding is available.
- All utility taxes from the consumption of gas and electric services shall be deposited in the Capital Projects Fund. Maintenance activities shall be limited within this Fund.

City of West Chicago

GENERAL FUND PROJECTED REVENUE

01-00	2009 Final	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected	2013 Projected
311000	Personal Property Repl. Tax	159,185	150,000	150,000	157,500	165,300
311100	Property Taxes	3,284,697	3,285,000	3,358,700	3,424,000	3,775,000
312000	Sales Tax	2,750,584	2,750,000	2,800,000	2,800,000	2,968,000
313000	Income Tax	2,181,609	2,100,000	2,100,000	2,100,000	2,205,000
314000	Motor Fuel Tax Allotments	714,671	690,000	700,000	700,000	700,000
316000	Use Tax	325,332	320,000	320,000	320,000	336,000
321000	Grants	145,148	214,100	323,000	178,800	258,800
335000	Brush Collection Fees	58,492	75,000	77,000	75,000	75,000
336000	Police Counter	10,410	10,000	12,000	10,000	10,000
336100	Police Contractual	239,906	250,000	252,300	259,600	276,600
337000	Cemetery Fees	44,550	25,000	55,000	25,000	25,000
345000	Building Permits	246,692	210,000	246,300	220,000	300,000
345100	Land Cash Administration	1,193	-	3,100	-	-
345200	Change of Occupancy Inspections	48,798	35,000	50,300	45,000	50,000
345500	False Alarm Fees	13,900	15,000	19,500	20,000	20,000
345300	Rental Inspection Licensing Fee	124,401	80,000	100,000	90,000	94,500
347000	Liquor Licenses	146,752	85,000	85,000	90,000	94,500
347500	Amusement Tax	20,194	17,000	45,000	50,000	50,000
348100	Licensing Contractors	26,240	25,000	29,000	25,000	26,300
348200	Business Registration Program	27,695	18,000	18,000	20,000	20,000
348000	Business Licenses	58,441	55,000	52,000	55,000	60,000
351000	Circuit Court Fines	359,274	400,000	295,000	300,000	300,000
352000	Parking and "P" Tickets	99,885	125,000	90,000	100,000	105,000
353000	Oversize Truck	14,498	15,000	15,800	15,000	15,000
354000	Administrative Adjudication Fines	68,326	50,000	50,000	50,000	50,000
354100	Traffic Signal Enforcement	1,225,466	300,000	500,000	400,000	400,000
355000	Police Towing Charges	270,371	258,000	215,700	225,000	225,000
357000	Seizures	28,973	-	1,100	-	-
361000	Planning and Zoning Review Fees	16,625	20,000	14,800	20,000	20,000
362000	Engineering Fees	204,653	75,000	107,200	125,000	200,000
365000	Transfer Station Fees	428,806	565,000	580,000	585,000	596,700
366000	Telecommunications Tax	1,230,212	1,300,000	1,280,000	1,300,000	1,365,000
367000	Cable Franchise Fees	165,048	170,000	190,000	190,000	190,000
371000	Interest	75,946	150,000	150,000	175,000	225,000
386000	Other Reimbursements	142,999	60,000	108,000	80,000	80,000
386100	Health Insurance Contributions	153,354	140,000	140,000	140,000	147,000
386500	IRMA/IPBC Revenue Adjustment	-	-	-	100,000	-
386600	CN Mitigation	250,000	-	-	-	-
387800	Rental Income	145,480	120,000	135,000	125,000	130,000
388500	Tower Rental Fees	49,864	25,000	25,000	25,000	25,000
389000	Miscellaneous Revenue	129,857	30,000	160,000	125,000	125,000
389200	Arts Programming	2,580	3,000	3,500	3,000	3,000
390000	Transfers	100,000	50,000	50,000	50,000	50,000
TOTAL		\$ 15,791,107	\$ 14,265,100	\$ 14,907,300	\$ 14,790,400	\$ 15,674,100
						\$ 16,317,900

City of West Chicago

GENERAL FUND EXPENDITURES

Department	2009 Final	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected	2013 Projected
City Council	154,318	250,000	172,000	176,600	176,900	177,200
City Administrator's Office	642,109	1,341,900	1,218,800	625,400	637,900	651,100
Administrative Services	1,829,297	2,390,400	2,185,500	2,492,100	2,612,700	2,708,600
Police	8,616,767	8,694,400	8,254,100	8,934,400	9,586,800	10,064,900
Public Works	2,878,825	2,856,300	2,594,300	2,645,600	3,034,100	3,086,400
Community Development	1,326,040	1,329,000	1,301,000	1,216,000	1,193,900	1,149,000
Total	\$15,447,356	\$16,862,000	\$15,725,700	\$16,090,100	\$17,242,300	\$17,837,200

City of West Chicago

CITY COUNCIL

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	154,318	250,000	172,000	176,000	176,900
TOTAL	\$154,318	\$250,000	\$172,000	\$176,000	\$176,900

City of West Chicago

CITY COUNCIL

Performance Report on FYE 2010 Major Program Objectives

The Committee Chairs reviewed the draft 2010-2012 City Council Priorities over the summer, and once final staff feedback occurs, it will be presented to the Finance Committee for consideration in early 2011.

The City Council added a new liquor license category at the request of the West Chicago Park District, which covers the sale of alcoholic beverages at Reed-Keppler Park for Railroad Days and for other events sponsored by the District.

The City Council adopted two ordinances in the fall to address unsubscribed-to-periodicals as well as undesired commercial advertising left on residents' properties; both sets of regulations will be revisited in late 2011 or early 2012 to ensure that they are accomplishing the intended objectives, and that the impact on staff is minimal.

Both independently and through DU-COMM, a considerable amount of time was spent working on the STARCOM21 system, a communications network that addresses the narrowbanding and interoperability requirements mandated by the Federal Communication Commission for public safety agencies.

To improve service delivery and maintain equity amongst non-residents who were gaining the benefit of municipal services without paying for them, the City Council involuntarily annexed approximately 45 areas in early 2010.

A database was created to maintain the Ordinances and Resolutions approved by the City Council, which not only makes administration of these records significantly less burdensome, but it has made the process by which other departments' employees research past documents significantly easier and quicker.

Since the adoption of the new FOIA law by the State, which took affect on January 1, 2010, the number of FOIA requests received by the City has nearly doubled, with the timeline for compliance reduced from 14 to 10 business days, and the City can no longer charge for requested copies (unless it's more than 50 pages). The amount of oversight by the Administration Department and document retrieval time by the organization to comply with this new law is very noticeable.

City of West Chicago

CITY COUNCIL

Description of Major Activities

The City Council is comprised of the elected Mayor and fourteen Aldermen, two from each Ward. The Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to West Chicago. These decisions include, but are not limited to the following: matters of annexation; tax impact; budgets; letting of contracts; citizens' and others' concerns; acceptance of subdivision improvements; establishment of and variations in housing, subdivision, building, drainage, zoning and traffic codes; and establishment of license fees and other charges. The City Clerk is also included here, and that position is responsible for taking meeting minutes.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Liquor Licenses Issued	39	45	45	45
Block Party Permits	10	15	15	15
 Full Time Equivalent Positions	 0.38	 0.38	 0.38	 0.38

**CITY COUNCIL
Operations**

01-01-10

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4010	Aldermen-Salary	23,100	33,600	26,000	33,600	33,600	33,600
4011	Mayor-Salary	15,000	15,000	15,000	15,000	15,000	15,000
4012	Corporation Counsel-Salary	3,000	3,000	3,000	3,000	3,000	3,000
4014	City Clerk-Salary	4,500	4,500	4,500	4,500	4,500	4,500
4015	Deputy City Clerk-Salary	300	400	300	400	400	400
4020	Administrative-Salary	-	-	-	-	-	-
4050	FICA & Medicare	3,325	4,100	3,500	4,100	4,100	4,100
4054	Unemployment Insurance	1,005	-	-	-	-	-
4056	IMRF	-	-	-	-	-	-
Sub-Total		\$50,230	\$60,600	\$52,300	\$60,600	\$60,600	\$60,600
CONTRACTUAL:							
4100	Legal Fees	43,171	120,000	65,000	45,000	45,000	45,000
4105	Consultants	-	2,000	-	2,000	2,000	2,000
4110	Training and Tuition	140	4,000	1,000	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	37,173	30,000	29,000	35,000	35,000	35,000
4200	Legal Notices	968	2,000	2,000	2,000	2,000	2,000
4202	Telephone and Alarms	980	2,400	2,400	2,400	2,400	2,400
4211	Printing and Binding	5,821	10,000	4,000	10,000	10,000	10,000
4223	Legal Reporter Fees	-	1,000	300	500	500	500
4225	Other Contractual Services	361	1,000	-	-	-	-
4300	IRMA General Insurance	2,305	2,500	2,500	2,600	2,900	3,200
Sub-Total		\$90,919	\$174,900	\$106,200	\$102,500	\$102,800	\$103,100
4600	Computer/Office Supplies	-	800	800	800	800	800
4613	Postage	23	200	200	200	200	200
4650	Miscellaneous Commodities	1,009	3,000	2,000	2,000	2,000	2,000
4660	Grants	12,000	10,000	10,000	10,000	10,000	10,000
4720	Other Charges	136	500	500	500	500	500
Sub-Total		\$13,169	\$14,500	\$13,500	\$13,500	\$13,500	\$13,500
CAPITAL OUTLAY:							
4802	Office Equipment	-	-	-	-	-	-
Sub-Total		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$154,318	\$250,000	\$172,000	\$176,600	\$176,900	\$177,200

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Administration	205,414	270,300	225,700	235,600	245,700
Special Projects	310,995	936,000	860,000	275,000	275,000
Marketing and Communications	125,699	135,600	133,100	114,800	117,200
	\$642,109	\$1,341,900	\$1,218,800	\$625,400	\$637,900

City of West Chicago

CITY ADMINISTRATOR'S OFFICE

Performance Report on FYE 2010 Major Program Objectives

Staff completed the acquisition of properties needed for the municipal campus on Washington Street, purchasing the Jacobsen's Scrap Yard property and the Marathon Gas Station, both by negotiated sale via the condemnation process. A wetland/flood plain analysis and boundary survey were completed to begin the background work for planning the site. Staff has not yet worked on a preliminary financing scheme for city hall.

In light of the economic downturn, the impact fee report was finalized, but to implement its recommendations would serve as a further deterrent to development, so the study has been shelved for the time being.

The senior management team prepared draft recommendations for the City Council's 2010-2012 Priority List, which will be presented for review in early 2011.

Much time was spent working with the Canadian National Railway to implement the terms of the Voluntary Mitigation Agreement, with several components moving on schedule including the neighborhood Noise Mitigation Program, the design of the George Street Pedestrian Walkway, Phase I engineering for the realignment of S. Aurora Street and the Quiet Zone application. Based upon the results of a traffic study, the intersections of Town Road/Route 38 and Pearl Road/Route 38 do not meet warrants for a traffic signal.

The City entered into an Economic Incentive Agreement with Haggerty Ford that allowed for its relocation to the former Crossroads Chevrolet/Buick site; without such Agreement, the Ford Motor Company likely would have closed its existing facility. Also, staff completed an agreement with Menard Inc. to reimburse the costs to install a traffic signal at its main entranceway along North Avenue, once warrants are met.

The Marketing and Communications Division organized a citywide Complete Count Committee and successfully increased mail-in participation rate for the 2010 U.S. Census; the completion of a Strategic Communications Plan; the coordination of two major community events (Blooming Fest and Frosty Fest); assisting in the creation of a revised economic development strategy; overseeing the fabrication of eight gateway signs and one LED monument sign, as well as creating and uploading a schedule of weekly community-wide messaging for the LED sign; delivery of the final way finding signage master plan; research and development of a new Special Events Policy to standardize and streamline future requests for City events; production of a commemorative video honoring six Brilliance in Business Award winners; and managing a growing database of subscribers for consistent online messaging to residents and businesses related to five categories of special interest were accomplished in 2010.

City of West Chicago

CITY ADMINISTRATOR'S OFFICE Administration

Description of Major Activities

The City Administrator and staff direct the administration and execution of policies and goals formulated by the City Council and propose alternative solutions to community problems for City Council consideration. These responsibilities include advising the Council on present and future financial, personnel and program needs, implementing immediate and long-range City priorities, establishing administrative procedures which will assist the City in serving its citizens, preparation of the annual budget, and supervision of City department heads. The office also maintains all records of the City and coordinates the completion of the Freedom of Information Act (FOIA) requests.

FYE 2011 Program Objectives

- (1) Prepare a preliminary financing scheme for a new municipal complex by December 2011.
- (2) Working with the City Attorney, review the City Code to make sure all references are appropriate and updated as well as to eliminate antiquated language and move improperly placed provisions by September 2011.
- (3) Coordinate and monitor the City Council Priorities, once approved, through December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Prepare Agendas and Materials for Council Meetings	24	24	24	24
FOIA Requests Processed	100	140	150	150
Full Time Equivalent Positions	1.38	1.13	1.13	1.13

CITY ADMINISTRATOR'S OFFICE
Administration

01-02-10

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	139,298	150,000	145,000	147,600	155,000	162,800
4029	Overtime	-	500	-	-	-	-
4050	FICA & Medicare	8,093	11,600	11,100	11,300	11,900	12,500
4052	ICMA - RC	8,612	9,800	9,000	10,600	11,200	11,800
4054	Unemployment Insurance	1,005	-	-	-	-	-
4056	IMRF	20,698	19,500	18,800	19,100	20,000	21,100
Sub-Total		\$177,706	\$191,400	\$183,900	\$188,600	\$198,100	\$208,200
CONTRACTUAL:							
4100	Legal Fees	12,712	25,000	15,000	15,000	15,000	15,000
4110	Training and Tuition	2,756	7,200	4,000	7,000	7,000	7,000
4112	Memberships/Dues/Subscriptions	1,872	3,000	2,000	3,000	3,000	3,000
4202	Telephone and Alarms	6,724	7,500	7,500	7,500	7,500	7,500
4225	Other Contractual Services	(9,720)	20,000	-	-	-	-
4300	IRMA General Insurance	6,088	6,600	6,600	6,700	7,300	7,900
4424	Telephone Maintenance & Repair	-	300	200	300	300	300
4425	Hardware Maintenance	-	200	-	200	200	200
Sub-Total		\$20,432	\$69,800	\$35,300	\$39,700	\$40,300	\$40,900
COMMODITIES:							
4600	Computer/Office Supplies	115	500	200	200	200	200
4607	Gas and Oil	1,660	2,000	2,000	2,000	2,000	2,000
4613	Postage	-	100	100	100	100	100
4650	Miscellaneous Commodities	224	500	200	500	500	500
4720	Other Charges	978	3,000	1,000	1,500	1,500	1,500
Sub-Total		\$2,977	\$6,100	\$3,500	\$4,300	\$4,300	\$4,300
CAPITAL OUTLAY:							
4812	MIS Replacement	4,300	3,000	3,000	3,000	3,000	3,000
Sub-Total		\$4,300	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Total		\$205,414	\$270,300	\$225,700	\$235,600	\$245,700	\$256,400

City of West Chicago

CITY ADMINISTRATOR'S OFFICE *Special Projects*

Description of Major Activities

This program funds special projects, such as studies associated with a new city hall, the sales tax rebate to Haggerty Ford, Inc., as well as special purchases that come up over the course of the fiscal year.

CITY ADMINISTRATOR'S OFFICE
Special Projects

01-02-07

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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SALARY & WAGES:

CONTRACTUAL:

4225	Other Contractual Services	310,995	501,000	450,000	50,000	50,000	50,000
4375	Sales Tax Rebate	-	225,000	200,000	225,000	225,000	225,000
Sub-Total		\$310,995	\$726,000	\$650,000	\$275,000	\$275,000	\$275,000

4900	Transfers Out	-	210,000	210,000	-	-	-
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Total		\$310,995	\$936,000	\$860,000	\$275,000	\$275,000	\$275,000
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City of West Chicago

CITY ADMINISTRATOR'S OFFICE Marketing and Communications

Description of Major Activities

All efforts of this program element are directed toward promoting the City by providing strategic and creative guidance to developing and executing marketing/business/communication plans, devising media strategies and maintaining media relations, creating and overseeing graphic designs, producing news releases and other written materials (including City newsletter), editing various publications, assisting in planning and promoting schedules and helping coordinate/marketing special events. It also oversees the content and design elements of the City website and collects and prepares information for uploading. Public relations and community outreach are also within the domain of Marketing and Communications. Overall emphasis is placed on monitoring and maintaining the City's image and brand as a city "*where history and progress meet.*"

FYE 2011 Program Objectives

- (1) Launch and manage a City Twitter account to supplement established communication channels by March 2011.
- (2) Develop a series of website podcasts related to public services, special events, and government updates by July 2011.
- (3) Expand features on City website to include more emphasis/exposure for City Boards and Commissions by September 2011.
- (4) Implement Way Finding Signage Master Plan, as budget permits, by December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Newsletter Published	6	6	6	6
Press Releases Prepared	78	80	85	85
E-News Releases Prepared	N/A	175	180	180
LED Messages Programmed	N/A	150	175	175
Full Time Equivalent Positions	.75	.75	.50	.50

CITY ADMINISTRATOR'S OFFICE
Marketing and Communications

01-02-08

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	44,959	46,400	46,000	38,500	40,500	42,600
4029	Overtime	96	300	100	-	-	-
4050	FICA & Medicare	3,375	3,600	3,600	3,000	3,100	3,300
4056	IMRF	5,037	6,100	6,000	5,000	5,300	5,500
Sub-Total		\$53,467	\$56,400	\$55,700	\$46,500	\$48,900	\$51,400
CONTRACTUAL:							
4100	Legal	-	200	1,000	500	500	500
4107	Newsletter Preparation	30,347	35,000	35,000	30,000	30,000	30,000
4110	Training and Tuition	897	1,500	1,700	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	1,072	800	800	1,000	1,000	1,000
4125	Software Maintenance	997	1,500	1,000	1,500	1,500	1,500
4204	Electric	-	-	700	1,000	1,000	1,000
4211	Printing & Binding	1,719	2,500	500	2,000	2,000	2,000
4212	Advertising	13,865	15,000	15,000	10,000	10,000	10,000
4225	Other Contractual Services	21,235	18,000	18,000	15,000	15,000	15,000
Sub-Total		\$70,133	\$74,500	\$73,700	\$63,500	\$63,500	\$63,500
COMMODITIES:							
4600	Computer/Office Supplies	607	200	200	300	300	300
4680	Special Events	-	500	500	500	500	500
4700	Prospect Development	392	2,000	1,000	2,000	2,000	2,000
Sub-Total		\$999	\$2,700	\$1,700	\$2,800	\$2,800	\$2,800
CAPITAL OUTLAY:							
4812	MIS Replacement	1,100	2,000	2,000	2,000	2,000	2,000
Sub-Total		\$1,100	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
		\$125,699	\$135,600	\$133,100	\$114,800	\$117,200	\$119,700

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Human Resources	1,255,136	1,698,300	1,607,900	1,737,200	1,887,900
Accounting	191,570	239,100	209,700	223,000	232,100
Information Technology	144,828	177,600	124,000	236,200	186,200
GIS	52,683	50,500	42,800	53,700	54,500
Administration	185,080	224,900	201,100	242,000	252,000
TOTAL	\$1,829,297	\$2,390,400	\$2,185,500	\$2,492,100	\$2,612,700

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT

Performance Report on FYE 2010 Major Program Objectives

In providing the centralized services of technical support and assistance to other City departments and divisions, the Administrative Services Department devoted much of Fiscal Year 2010 to the development and completion of projects or processes that enhanced users' ability to track records, data and payments while focusing on cost savings, measures of efficiency and internal controls.

During the year, the IT Division wrote and created a number of databases with advanced features that now automate revenue transactions which are owed to the City, both for fees and for fines and violations. An Administrative Adjudication Tracking System was created to track code violation citations from issuance, through the Administrative Hearing process, along with subsequent fines, payments and letters/notices/ liens that are sent or filed for non-payment. The system was developed via an Intranet System so that the City's prosecuting attorneys have access to the records, as well as having the ability to generate Failure to Appear and Non-Payment Notices. Intranet Web Applications were also developed, by code type, for access and tracking by internal and external users of parking tickets, and for internal access of all citations, arrests, ordinances and resolutions and the ArcGIS Mapping System. Similar databases are currently in development for a Police Adjudication System and a Police Gang Intell Database System, that will provide a comprehensive organization of all data records related to gangs.

Early in the year, a new financial institution was contracted for lockbox services for the processing of utility bill payments. That transition has resulted in a significantly reduced service cost, improved efficiency and reliability, more timely posting of customers' payments and increased on-line capabilities. With the change of lockbox provider, a benefit was also gained with the Imaging Archive Module feature that provides for same day access of payment detail, including the check image, thereby allowing for quicker payment posting for payments that are submitted with incomplete account information.

Additional cash management and internal controls were implemented as part of a cost reduction initiative to streamline much of the police records clerical function. All cash transactions that were previously remitted at the police department, such as parking citations, towing fees, crash report copies, background checks, purchase of no solicitor placards and solicitor/peddler licenses, are administered at the Administrative Services Department front counter as a result of this operational change. For added convenience, payments for parking citations are now accepted in the payment drop box outside City Hall, and the drop box was updated and improved as part of an expansion in service to allow customers to transact all City business via the drop box.

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT *Human Resources*

Description of Major Activities

All human resources activities are administered and coordinated in compliance with applicable Civil Service ordinance and rules, State and Federal requirements, and Equal Employment Opportunity guidelines. Actions regarding employees of the City are reviewed and approved by the Administrative Services Department/Human Resources Division to ensure compliance with requirements and the provision of equitable treatment. The Division provides ongoing assistance to the operating departments and employees in all areas of employment, including recruitment, selection, position classification, salary administration, promotion, performance evaluation, training, benefit administration, discipline, on-the-job injuries, employee concerns and labor relations.

FYE 2011 Program Objectives

- (1) Develop departmental policy and procedure manuals to ensure continuity and consistency of work tasks to be performed and to provide guidance to employees of the expectations desired in completing work tasks by December 2011.
- (2) Update Drug and Alcohol Policy by March 2011.
- (3) Assess and secure an alternate occupational health services facility to obtain a more comprehensive, progressive and cost-effective approach for employment physicals, work related injury exams and random testing by May 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Positions Filled	14	20	15	15
Average Time to Fill Positions (in months)	2	2	2	2
IRMA Insurance Claims Processed	49	28	30	30
 Full Time Equivalent Positions	 0.75	 0.75	 0.75	 0.75

ADMINISTRATIVE SERVICES
Human Resources

01-05-01

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:						
4016 Commission Salaries	-	400	-	400	400	400
4020 Administrative-Salary	59,451	60,100	59,500	63,500	67,000	70,700
4050 FICA & Medicare	4,390	4,700	4,400	4,900	5,200	5,500
4053 Health/Dental/Life Insurance	1,071,968	1,448,000	1,380,000	1,532,000	1,639,300	1,754,100
4056 IMRF	6,647	7,800	7,700	8,200	8,700	9,200
Sub-Total	\$1,142,455	\$1,521,000	\$1,451,600	\$1,609,000	\$1,720,600	\$1,839,900
CONTRACTUAL:						
4100 Legal Fees	57,573	125,000	120,000	65,000	125,000	65,000
4108 Employment Exams	24,289	15,000	9,300	28,000	8,000	15,000
4110 Training and Tuition	12,638	18,000	11,300	15,000	15,300	15,700
4112 Memberships and Dues	740	500	700	800	800	800
4202 Telephone and Alarms	1,321	1,500	1,500	1,500	1,500	1,500
4212 Advertising	2,043	3,000	-	3,000	1,500	3,000
4225 Other Contractual Services	132	-	200	-	-	-
4300 IRMA General Insurance	3,228	3,500	3,500	3,600	3,900	4,300
Sub-Total	\$101,964	\$166,500	\$146,500	\$116,900	\$156,000	\$105,300
COMMODITIES:						
4600 Computer/Office Supplies	438	500	100	500	500	500
4650 Miscellaneous Commodities	22	100	100	100	100	100
4674 Safety Budget	3,537	3,500	2,900	4,000	4,000	4,000
4680 Employee Events	6,021	6,000	6,000	6,000	6,000	6,000
Sub-Total	\$10,018	\$10,100	\$9,100	\$10,600	\$10,600	\$10,600
CAPITAL OUTLAY:						
4812 MIS Replacement	700	700	700	700	700	700
Sub-Total	\$700	\$700	\$700	\$700	\$700	\$700
Total	\$1,255,136	\$1,698,300	\$1,607,900	\$1,737,200	\$1,887,900	\$1,956,500

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT **Accounting**

Description of Major Activities

Activities performed within the Accounting Division include directing, recording and reporting all financial transactions and operations of the City. Technical support is provided to all departments as well as participation in the formulation and execution of the City's financial policies. The Accounting Division includes payroll processing, utility billing, accounting, collections, financial services, accounts payable and coordination of the annual audit of the City's financial records and internal controls. Internal services include the issuance of invoices on behalf of other City departments for items such as health insurance premiums for retirees and COBRA, legal fees, lot cuttings, damage to City property, police security services, fuel purchases, and deeds to cemetery plots.

FYE 2011 Program Objectives

- (1) Revise, improve and streamline the method of inputting and tracking utility information into the financial software and utility billing system by June 2011.
- (2) Document all accounting procedures in writing, including all components of cash receipts processing, utility billing, quarterly and end-of-year reporting and repetitive monthly procedures by September 2011.
- (3) Implement and operate parallel utility billing software in connection with the water meter replacement program by December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Number of receipts processed	47,600	46,000	46,500	47,000
Number of payable checks processed	3,000	2,900	3,000	3,100
Number of payroll checks processed	3,900	3,600	3,600	3,600
 Full Time Equivalent Positions	 1.625	 1.625	 1.625	 1.625

ADMINISTRATIVE SERVICES
Accounting

01-05-02

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	108,250	127,200	126,700	126,700	133,100	139,800
4029	Overtime	-	200	-	200	200	200
4050	FICA & Medicare	7,976	9,800	9,300	9,800	10,200	10,800
4052	ICMA-RC	-	1,200	-	1,200	1,300	1,400
4056	IMRF	11,958	16,500	16,400	16,400	17,200	18,100
Sub-Total		\$128,184	\$154,900	\$152,400	\$154,300	\$162,000	\$170,300
CONTRACTUAL:							
4101	Auditing Fees	16,730	17,500	16,700	16,800	17,200	17,600
4108	Employment Exams	-	100	-	100	100	100
4110	Training and Tuition	7,942	5,500	400	2,200	2,200	2,500
4112	Memberships/Dues/Subscriptions	225	500	300	500	500	500
4125	Software Maintenance	9,711	13,100	9,100	14,300	14,300	14,300
4202	Telephone and Alarms	1,851	1,700	2,000	1,700	1,700	1,700
4225	Other Contractual Services	6,367	22,600	6,200	8,500	7,500	7,500
4300	IRMA General Insurance	10,792	11,700	11,700	11,900	12,900	14,000
4425	Hardware Maintenance	-	100	200	200	200	200
Sub-Total		\$53,618	\$72,800	\$46,600	\$56,200	\$56,600	\$58,400
COMMODITIES:							
4600	Computer/Office Supplies	197	500	400	500	500	500
4650	Miscellaneous Commodities	4	100	-	100	100	100
4702	Bank Fees	6,667	7,000	6,500	8,100	9,100	9,100
Sub-Total		\$6,868	\$7,600	\$6,900	\$8,700	\$9,700	\$9,700
CAPITAL OUTLAY:							
4812	MIS Replacement	2,900	3,800	3,800	3,800	3,800	3,800
Sub-Total		\$2,900	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800
Total		\$191,570	\$239,100	\$209,700	\$223,000	\$232,100	\$242,200

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT *Information Technology*

Description of Major Activities

The main purpose of the Information Technology (IT) Division is to provide services that satisfy the City's information needs effectively. As part of the service, it has the authority and responsibility for review, control and improvement in such technology areas as office automation, communications, microcomputers, telephone, video and monitoring devices and network administration. The IT element has the responsibility for a Long-Range Plan that commits to resources and a stable direction for the future. Finally, IT also keeps abreast of state-of-the-art developments in information technology.

FYE 2011 Program Objectives

- (1) Migrate city servers to a virtual environment by replacing the existing 8 servers with 2 servers, which will yield savings on energy and maintenance costs while centralizing the management of servers for on and offsite controls by October 2011.
- (2) Initiate the migration of all City computers to Microsoft Windows 7 and conduct training for all users on the modifications of the upgrade by August 2011.
- (3) Upgrade Pentamotion Community Plus software by moving all existing databases to a centralized database which will allow for improved utility billing reporting and response to customer inquiries by June 2011.
- (4) Install new web security appliances to protect end users from malware and viruses within the Internet by April 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Number of help desk calls annually	1,901	1,310	1,500	1,600
Full Time Equivalent Positions	0	0.5	0.5	0.5

ADMINISTRATIVE SERVICES
Information Technology

01-05-03

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	-	49,400	46,900	52,200	54,900	57,700
4050	FICA & Medicare	-	3,800	3,600	4,000	4,200	4,500
4056	IMRF	-	6,400	6,100	6,800	7,100	7,500
Sub-Total		\$0	\$59,600	\$56,600	\$63,000	\$66,200	\$69,700
CONTRACTUAL:							
4104	Data Processing	5,867	6,000	5,100	3,500	-	-
4105	Consultants	76,689	-	1,900	6,400	6,400	6,400
4109	Network Charges	-	14,000	-	14,000	14,000	14,000
4110	Training and Tuition	-	2,000	1,100	2,500	2,500	2,500
4112	Memberships/Dues/Subscriptions	-	600	400	500	500	500
4125	Software Maintenance	6,720	18,600	15,300	31,800	36,600	36,600
4202	Telephone and Alarms	204	1,500	800	1,200	1,200	1,200
4225	Other Contractual Services	-	10,000	1,900	50,000	5,000	5,000
4300	IRMA General Insurance	1,384	1,500	1,500	1,600	1,800	2,000
4424	Telephone Maintenance & Repair	-	-	-	1,000	1,000	1,000
4425	Hardware Maintenance	5,679	17,400	13,800	23,200	23,600	23,600
Sub-Total		\$96,543	\$71,600	\$41,800	\$135,700	\$92,600	\$92,800
COMMODITIES:							
4600	Computer/Office Supplies	2,211	5,700	2,900	4,700	4,700	4,700
Sub-Total		\$2,211	\$5,700	\$2,900	\$4,700	\$4,700	\$4,700
CAPITAL OUTLAY:							
4806	Other Capital Outlay	26,774	18,000	-	10,100	-	-
4812	MIS Replacement	19,300	22,700	22,700	22,700	22,700	22,700
Sub-Total		\$46,074	\$40,700	\$22,700	\$32,800	\$22,700	\$22,700
Total		\$144,828	\$177,600	\$124,000	\$236,200	\$186,200	\$189,900

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT ***Geographic Information System***

Description of Major Activities

The main purpose of the Geographic Information System (GIS) Division is to provide geographic data and technology that will facilitate daily department tasks. In addition to the creation and management of geographic datasets, user training is conducted by the GIS Coordinator to assist City staff with the system. Documentation of existing data, hardware, and software is maintained by the GIS Coordinator and posted to the City website where applicable. The management and implementation of all long-term projects and research and development of future projects is also the responsibility of the GIS Coordinator.

FYE 2011 Program Objectives

- (1) Upgrade ESRI desktop and server based software from 9.3.1 to version 10.0 and Service pack 1, and conduct training on the new interface by February 2011.
- (2) Complete testing and go live with GIS data in SQL Express database using Spatial Database Engine. All users and applications will access data in the SQL environment by May 2011.
- (3) Research, install and implement a new ArcServer intranet site written with Silverlight customization to serve out GIS data to City-wide users. Decommission use of existing ArcIMS intranet web site and conduct open training sessions on new ArcServer website by April 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Number of special map/data requests	190	200	210	210
Full Time Equivalent Positions	0.5	0.5	0.5	0.5

ADMINISTRATIVE SERVICES
Geographic Information System

01-05-04

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	17,515	17,900	14,600	19,200	20,200	21,300
4050	FICA & Medicare	1,340	1,400	1,100	1,500	1,600	1,700
4056	IMRF	1,958	2,100	1,900	2,500	2,700	2,800
Sub-Total		\$20,813	\$21,400	\$17,600	\$23,200	\$24,500	\$25,800
CONTRACTUAL:							
4110	Training and Tuition	2,973	3,200	2,100	4,700	4,700	4,700
4112	Memberships/Dues/Subscriptions	50	100	100	100	100	100
4125	Software Maintenance	8,700	8,700	8,700	8,700	9,300	9,300
4300	IRMA General Insurance	1,384	1,500	1,500	1,600	1,800	2,000
4425	Hardware Maintenance	1,099	1,500	1,200	2,600	1,300	2,600
Sub-Total		\$14,206	\$15,000	\$13,600	\$17,700	\$17,200	\$18,700
COMMODITIES:							
4600	Computer/Office Supplies	3,609	4,000	2,200	4,000	4,000	4,000
4607	Gas and Oil	43	100	100	100	100	100
Sub-Total		\$3,652	\$4,100	\$2,300	\$4,100	\$4,100	\$4,100
CAPITAL OUTLAY:							
4806	Other Capital Outlay	7,712	1,300	600	-	-	-
4812	MIS Replacement	6,300	8,700	8,700	8,700	8,700	8,700
Sub-Total		\$14,012	\$10,000	\$9,300	\$8,700	\$8,700	\$8,700
Total		\$52,683	\$50,500	\$42,800	\$53,700	\$54,500	\$57,300

City of West Chicago

ADMINISTRATIVE SERVICES DEPARTMENT Administration

Description of Major Activities

The Administration Division is responsible for the City's central finance and accounting functions, human resources, information technology, GIS and risk management. Duties include providing technical support and assistance to other departments and divisions to facilitate the completion of tasks, as well as participation in the formulation and execution of the City's financial policies. The Division is also responsible for the administration of a cash management and investment program, issuance and monitoring of debt, preparation of the annual tax levies, commuter parking lot administration, annual financial reporting as required by law and the maintenance and upgrades of the City's financial software system.

FYE 2011 Program Objectives

- (1) Interview debt collection agencies and assess the services offered to obtain cost savings on debt collections and improved reporting while also assessing the viability and feasibility of reporting aged receivables directly to the credit reporting bureaus by March 2011.
- (2) Compare alternate investment strategies that yield a more competitive return in the current declining market and diversifies funds, and re-invest an allocation of funds by May 2011.
- (3) Implement credit card and check processing services that streamlines, expands and improves customers' ability to make payments online, with priority given to a service that includes a comprehensive feature for verification of funds at the point of sale by July 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Liens and MOJ's Filed	15	224	220	250
Number of Counter Customers	14,500	15,000	15,500	16,000
Number of Telephone Calls	37,000	38,000	38,500	39,000
Number of Service Requests	230	250	270	300
 Full Time Equivalent Positions	 1.625	 1.625	 1.625	 1.625

ADMINISTRATIVE SERVICES
Administration

01-05-10

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:						
4013 City Treasurer-Salary	4,500	4,500	4,200	4,500	4,500	4,500
4020 Administrative-Salary	131,224	148,200	142,500	152,100	159,800	167,800
4029 Overtime	-	100	-	100	100	100
4050 FICA & Medicare	9,161	11,700	9,800	12,000	12,600	13,200
4052 ICMA-RC	-	4,700	4,700	4,700	5,000	5,300
4056 IMRF	14,671	19,200	18,400	19,700	20,700	21,700
Sub-Total	\$159,556	\$188,400	\$179,600	\$193,100	\$202,700	\$212,600
CONTRACTUAL:						
4100 Legal Fees	870	3,000	300	1,000	1,000	1,000
4110 Training & Tuition	2,024	3,000	400	3,100	3,100	3,100
4112 Memberships/Dues/Subscriptions	1,453	1,200	900	1,500	1,500	1,500
4202 Telephone and Alarms	1,395	1,000	1,000	1,000	1,000	1,000
4225 Other Contractual Services	500	1,000	200	1,000	1,000	1,000
4300 IRMA General Insurance	1,660	1,800	1,800	1,900	2,100	2,300
4501 Postage Meter Rental	1,563	2,900	1,600	3,000	3,200	3,200
4502 Copier Rental	3,187	4,500	3,500	3,900	3,900	4,500
Sub-Total	\$12,651	\$18,400	\$9,700	\$16,400	\$16,800	\$17,600
COMMODITIES:						
4600 Office Supplies	6,110	7,500	4,500	7,000	7,000	7,000
4613 Postage	6,329	10,000	7,300	8,500	8,500	8,500
4650 Miscellaneous Commodities	201	300	-	300	300	300
4720 Other Charges	33	300	-	300	300	300
Sub-Total	\$12,673	\$18,100	\$11,800	\$16,100	\$16,100	\$16,100
CAPITAL OUTLAY:						
4812 MIS Replacement	200	-	-	-	-	-
Sub-Total	\$200	\$0	\$0	\$16,400	\$16,400	\$16,400
Total	\$185,080	\$224,900	\$201,100	\$242,000	\$252,000	\$262,700

City of West Chicago

POLICE DEPARTMENT

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Records	484,335	452,500	394,300	-	-
Operations	6,832,817	6,709,100	6,300,700	7,255,700	7,761,800
ESDA	26,155	21,100	13,900	18,100	25,200
Youth Services	16,246	17,000	10,500	21,800	23,000
Grants	249,256	239,700	279,700	258,800	258,800
Pension	1,007,957	1,255,000	1,255,000	1,380,000	1,518,000
TOTAL	\$8,616,767	\$8,694,400	8,254,100	8,934,400	9,586,800

City of West Chicago

POLICE DEPARTMENT

Performance Report on FYE 2010 Major Program Objectives

Staff is aggressively working on a software program that will conduct link analysis more efficiently and effectively to eliminate the need to enter the same data multiple times into different programs. With this program the information will be drawn electronically from the report writing software and will automatically populate the necessary fields.

Staff has also revised the Traffic Management Report, which is easier to read and provides a more complete picture of traffic-related initiatives and enforcement on a monthly basis. This Report is not only used to keep the City Council abreast of enforcement activities, but it is also used by supervisors for the proper placement of patrol personnel and traffic unit officers.

Beginning in the latter part of the 2009/2010 School Year, the Department implemented a new program at Pioneer School, which provides an after-school snack, mentoring, homework assistance, and a physical activity for all participants. The program ran for part of the 2009/2010 school year and had 25 students enrolled. The 2010/2011 school year has seen a dramatic increase in enrollment, with over 60 students participating. The students are split into two classes, and each class meets once a week.

In addition to the after-school program at Pioneer School Department, staff still host the Open Gym Night at the Middle School. This program has seen declining attendance over the past few years, but that is now changing for the positive.

The Department purchased a mobile trailer to be used as a Command/Emergency Center for a number of events the city hosts every year and it will also be utilized as a Command/Emergency Center in the event of a disaster/emergency.

West Chicago currently enjoys one of the lowest crime rates in DuPage County and is second in the Fox Valley only to Geneva. New anti-crime strategies have also lowered the number of graffiti and gang incidents to historic lows.

Over the last three months of 2010, staff has met with civic organizations and received positive feedback on the quality of police services. In each of the meetings, we have been informed that the community as a whole has noticed a decline in crime and feels safer than they did five years ago.

City of West Chicago

POLICE DEPARTMENT *Records*

Description of Major Activities

The Administrative/Records function of the police department is responsible for the overall planning, direction, management, and oversight of the activities and operations of the police department including crime prevention, patrol operations, criminal investigations, records management, and other law enforcement efforts; the coordination of assigned activities with other City departments and outside agencies; and providing highly responsible and complex administrative support to the City Administration. The records function includes the processing, in a timely manner, of all legal documents for court proceedings, preparing all pertinent paperwork for statistical documentation, the coordination and maintenance of files which enables information to be disseminated to City Hall, the department, the media, the State's Attorney's Office, and the public.

**POLICE
Records**

01-06-12

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	318,308	162,500	139,500	-	-	-
4029	Overtime	29,666	24,000	5,100	-	-	-
4050	FICA & Medicare	25,722	27,200	10,700	-	-	-
4054	Unemployment	-	-	40,400	-	-	-
4056	IMRF	38,904	45,800	18,700	-	-	-
Sub-Total		\$412,600	\$259,500	\$214,400	\$0	\$0	\$0
CONTRACTUAL:							
4104	Data Processing	3,000	3,000	3,000	-	-	-
4110	Training and Tuition	165	-	-	-	-	-
4112	Memberships/Dues/Subscriptions	138	900	100	-	-	-
4125	Software Maintenance	-	2,200	-	-	-	-
4202	Telephone and Alarms	5,458	6,500	5,200	-	-	-
4211	Printing and Binding	-	300	-	-	-	-
4216	Grounds Maintenance	2,152	2,900	2,900	-	-	-
4225	Other Contractual Services	-	100,900	100,900	-	-	-
4300	IRMA General Insurance	27,487	29,700	29,700	-	-	-
4424	Telephone Maint. and Repair	-	300	-	-	-	-
4425	Hardware Maintenance	1,051	300	3,200	-	-	-
4501	Postage Meter Rental	809	900	900	-	-	-
4502	Copier Rental	12,428	16,600	13,000	-	-	-
Sub-Total		\$52,688	\$164,500	\$158,900	\$0	\$0	\$0
COMMODITIES:							
4600	Computer/Office Supplies	8,724	7,000	6,100	-	-	-
4613	Postage	7,046	12,800	9,100	-	-	-
4615	Uniforms and Safety Equipment	530	3,300	400	-	-	-
4617	First Aid Supplies	234	300	300	-	-	-
4650	Miscellaneous Commodities	214	1,000	1,000	-	-	-
Sub-Total		\$16,748	\$24,400	\$16,900	\$0	\$0	\$0
CAPITAL OUTLAY:							
4812	MIS Replacement	2,300	4,100	4,100	-	-	-
Sub-Total		\$2,300	\$4,100	\$4,100	\$0	\$0	\$0
Total		\$484,335	\$452,500	\$394,300	\$0	\$0	\$0

City of West Chicago

POLICE DEPARTMENT Operations

Description of Major Activities

Police Operations encompasses criminal investigations, patrol services, the Street Operations Unit (SOU), evidence/property control management, and the Social Services Unit. The Detective Section is responsible for conducting victim, witness, and suspect interviews, developing and maintaining criminal intelligence information, preparing criminal cases for prosecution, preparing and executing search warrants and other typical investigative functions. The Patrol Section is responsible for routine patrol of residential and commercial areas. Patrol personnel also self-initiate activities such as business checks, investigation of suspicious vehicles, ordinance enforcement, and enforcement of traffic offenses. The SOU Unit's top priority is gang prevention, intelligence gathering, preparing and executing search warrants, and enforcement activities. This Unit is also responsible for developing and implementing community-policing initiatives. Community Service Officers continue to perform ordinance operations. The Social Service Unit provides support services including diagnostic consultation, crisis intervention, individual and family counseling, and marital (domestic) counseling. This Unit is also responsible for coordinating the efforts of the neighborhood resource centers.

FYE 2011 Program Objectives

- (1) Fully implement the electronic ticketing system by December 2011.
- (2) Expand the administrative adjudication system to include all non-traffic ordinance citations by December 2011.
- (3) Complete a Strategic Plan for the Department by July 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Drug Arrests	56	60	70	70
Domestic Disturbances	325	300	270	240
Auto Crashes	986	980	910	830
DUI Arrests	158	160	170	170
Traffic Citations	6,422	7,240	6,980	6,730
Self-Initiated Activity	23,147	19,800	17,710	15,620
Calls for Service	12,140	12,330	11,810	11,290
Total Activity	38,828	36,190	36,660	31,120
Index I Crime	456	370	300	240
Animal Complaints	88	50	50	50
Full Time Equivalent Positions	56.0	56.0	56.0	56.0

**POLICE
Operations**

01-06-13

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	810,368	758,400	736,900	620,000	651,000	683,600
4022	Patrolmen Salary	2,454,168	2,624,700	2,436,600	2,989,000	3,138,500	3,295,500
4023	Sergeants Salary	829,624	814,800	790,400	933,000	979,700	1,028,700
4025	CSO Salary	125,898	131,100	121,600	140,000	147,000	154,400
4026	Contract Services Salary	16,474	37,500	15,000	20,000	20,000	20,000
4029	Administrative Overtime	-	3,300	-	3,500	3,700	3,900
4032	Officer Overtime	555,458	424,900	434,900	446,200	468,600	468,600
4035	CSO Overtime	-	8,100	-	8,600	9,100	9,100
4050	FICA & Medicare	350,891	367,500	352,400	394,800	414,500	433,300
4054	Unemployment Insurance	14,033	-	-	-	-	-
4056	IMRF	43,793	37,800	47,000	48,000	50,400	53,000
Sub-Total		\$5,200,708	\$5,208,100	\$4,934,800	\$5,603,100	\$5,882,500	\$6,150,100
CONTRACTUAL:							
4100	Legal Fees	143,828	150,000	146,000	150,000	150,000	150,000
4108	Pre-Employment Exams	-	500	-	-	-	-
4110	Training and Tuition	22,604	28,800	25,000	32,000	32,000	32,000
4111	Mileage & Travel	4,190	5,000	4,100	6,600	5,000	5,000
4112	Memberships/Dues/Subscriptions	5,493	10,500	10,500	9,900	9,900	9,900
4125	Software Maintenance	-	-	-	40,400	40,400	40,400
4200	Legal Notices	52	-	-	-	-	-
4202	Telephone and Alarms	47,050	39,500	39,500	46,000	46,000	46,000
4211	Printing and Binding	5,029	6,500	6,500	6,800	6,800	6,800
4216	Grounds Maintenance	-	-	-	2,900	2,900	2,900
4220	Social Services	3,660	4,900	2,000	4,900	4,900	4,900
4221	DuComm Quarterly	429,675	452,900	442,300	475,500	499,300	524,300
4225	Other Contractual Services	122,464	165,400	106,600	49,200	49,200	49,200
4230	Graffiti Removal-Contractual	22,845	17,000	14,000	14,000	14,000	14,000
4231	Reception Support	-	-	-	106,300	111,600	116,900
4232	Crossing Guards	-	-	-	39,600	39,600	39,600
4300	IRMA General Insurance	351,279	278,000	278,000	312,000	337,000	364,000
4301	Other Insurance	12,382	16,000	16,000	16,000	16,000	16,000
4400	Vehicle Maint. and Repair	25,848	25,000	25,300	25,000	25,000	25,000
4423	Radio Equipment Maint. and Repair	15,164	20,000	20,000	20,000	15,400	15,400
4424	Telephone Maint. and Repair	267	2,500	200	2,500	2,500	2,500
4425	Hardware Maintenance	8,501	5,000	5,000	31,500	31,500	31,500
4501	Postage Meter Rental	-	-	-	900	900	900
4502	Copier Fees	-	-	-	10,500	10,500	10,500
Sub-Total		\$1,220,330	\$1,227,500	\$1,141,000	\$1,402,500	\$1,450,400	\$1,507,700

**POLICE
Operations**

01-06-13

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
COMMODITIES:						
4600 Computer/Office Supplies	2,224	3,500	3,200	10,500	10,500	10,500
4601 Field Equipment	47,041	45,000	20,000	15,000	15,000	15,000
4603 Parts for Vehicles	14,881	13,000	13,000	13,000	13,000	13,000
4607 Gas and Oil	75,106	122,000	90,000	100,000	100,000	100,000
4613 Postage	112	200	200	13,000	13,000	13,000
4615 Uniforms and Safety Equipment	36,427	32,000	42,000	35,400	43,800	43,800
4616 Vehicle License Fees	1,349	1,300	1,000	1,300	1,300	1,300
4617 First Aid Supplies	848	1,000	1,000	1,300	1,300	1,300
4618 Ammunition and Firearms	36,552	15,000	15,000	15,000	15,000	15,000
4627 Educational Programs	12,201	15,000	12,000	15,000	15,000	15,000
4645 Film & Developing	429	1,500	-	1,500	1,500	1,500
4650 Miscellaneous Commodities	12,404	10,000	13,500	11,000	11,000	11,000
4720 Other Charges	235	-	-	-	-	-
Sub-Total	\$239,809	\$259,500	\$210,900	\$232,000	\$240,400	\$240,400
CAPITAL OUTLAY:						
4802 Office Equipment	-	-	-	-	-	-
4804 Vehicles	162,700	-	-	-	170,400	170,400
4805 Communication Equipment	171	2,000	2,000	2,000	2,000	2,000
4812 MIS Replacement	9,100	12,000	12,000	16,100	16,100	16,100
Sub-Total	\$171,971	\$14,000	\$14,000	\$18,100	\$188,500	\$188,500
Total	\$6,832,817	\$6,709,100	\$6,300,700	\$7,255,700	\$7,761,800	\$8,086,700

City of West Chicago

POLICE DEPARTMENT Emergency Services and Disaster Agency (ESDA)

Description of Major Activities

In accordance with the Illinois Emergency Management Act of January 1992, the West Chicago Emergency Services and Disaster Agency (ESDA) exists to prevent, minimize, repair, and alleviate injury or damage resulting from disaster caused by enemy attack, sabotage, or other hostile action, or from natural or man-made disasters. Its primary function continues to be one of support/relief for the West Chicago Police Department. Typically ESDA provides assistance at major traffic accidents, protects evidence at crime scenes, and protects the public and property in the event of weather-related damage.

ESDA volunteers are trained to spot potentially hazardous weather, which may affect the City or western DuPage County. It is part of a multi-county network of weather spotters, providing first-hand information to the DuPage County Office of Emergency Management. This information is used for countywide severe weather alerts, and is passed on to the National Weather Service. Storm spotting also enables ESDA to provide warnings of potentially dangerous weather conditions to the residents of West Chicago. All members of ESDA are required to maintain certification as Severe Weather Spotters.

Since 1991, ESDA has maintained an Outdoor Warning Siren System to warn residents of approaching tornados, major emergencies, or the possible threat of an attack on the United States. The current siren system contains seven sirens. With the new telemetry system in place, all sirens are "growl tested" weekly. Sirens are fully tested by DuComm on the first Tuesday of each month. The full test consists of a three-minute steady tone. The growl test activates each siren for approximately one second, and is used to verify that all key components in the siren system are operational.

FYE 2011 Program Objectives

- (1) Complete *Storm Ready* certification requirements from the National Weather Service by May 2011.
- (2) Establish minimum training standards for ESDA members based on Emergency Management Coordinators Association of DuPage (EMCAD) recommendations and model standards by October 2011.
- (3) Complete modification and equipment installation of Mobile EOC Trailer to ensure full operational status by July 2011.

POLICE
Emergency Services and Disaster Agency (ESDA)

01-06-14

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
CONTRACTUAL:						
4110 Training and Tuition	190	500	300	500	500	500
4202 Telephone and Repair	1,533	2,600	600	1,600	1,600	1,600
4204 Electric	887	900	900	900	900	900
4225 Other Contractual Services	12,132	6,000	6,300	6,000	6,000	6,000
4401 Vehicle Repair	44	3,000	1,500	1,000	1,000	1,000
4429 Radio Repair	413	800	300	800	800	800
Sub-Total	\$15,199	\$13,800	\$9,900	\$10,800	\$10,800	\$10,800
COMMODITIES:						
4600 Computer/Office Supplies	-	100	-	100	100	100
4603 Parts for Vehicles	606	2,500	2,500	2,500	2,500	2,500
4604 Tools & Equipment	216	700	-	700	700	700
4607 Gas and Oil	667	1,300	1,300	1,300	1,300	1,300
4615 Uniforms & Safety Equipment	2,122	2,200	-	2,200	2,200	2,200
4650 Miscellaneous Commodities	245	500	200	500	500	500
Sub-Total	\$3,856	\$7,300	\$4,000	\$7,300	\$7,300	\$7,300
CAPITAL OUTLAY:						
4804 Vehicles	7,100	-	-	-	7,100	7,100
Sub-Total	\$7,100	\$0	\$0	\$0	\$7,100	\$7,100
Total	\$26,155	\$21,100	\$13,900	\$18,100	\$25,200	\$25,200

City of West Chicago

POLICE DEPARTMENT Youth Services

Description of Major Activities

The youth services component undertakes the following activities:

1. Assess and communicate needs and opportunities for youth.
2. Encourage interaction among organizations and agencies
3. Assist in coordinating youth-related programs.

The Youth Coordinator is responsible for administering and delivering programs for youth in the community. The Youth Coordinator consults with youth and organizations that represent youth to determine their needs and develop programs in response to those needs. This position supplants the existing Youth Commission.

FYE 2011 Program Objectives

- (1) Continue to develop and expand the after-school program at District 33 schools by October 2011.
- (2) Implement a Youth Advisory Board with the help of all three school districts in the City by March 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Open Gym Attendance	100	130	130	130

POLICE
Youth Services

01-06-15

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	5,890	13,000	8,000	15,600	16,600	17,700
4050	FICA & Medicare	415	1,000	700	1,200	1,300	1,400
4056	IMRF	-	-	-	2,000	2,100	2,300
Sub-Total		\$6,305	\$14,000	\$8,700	\$18,800	\$20,000	\$21,400
CONTRACTUAL:							
4225	Other Contractual Services	8,000	-	-	-	-	-
Sub-Total		\$8,000	\$0	\$0	\$0	\$0	\$0
COMMODITIES:							
4600	Computer/ Office Supplies	1,441	3,000	100	3,000	3,000	3,000
4628	Educational Programs	500	-	1,700	-	-	-
Sub-Total		\$1,941	\$3,000	\$1,800	\$3,000	\$3,000	\$3,000
Total		\$16,246	\$17,000	\$10,500	\$21,800	\$23,000	\$24,400

City of West Chicago

POLICE DEPARTMENT

Grants

Description of Major Activities

The West Chicago Police Department applies for a number of grants each year. Those grants pay for personnel costs associated with the grant (salary and benefits) and/or they can pay for new equipment for social services and patrol operations. Social grants covered are: Teen Reach, WE-GO, Victim Crime Victim Act (VCVA), and Community Development Block Grant (CDBG). Patrol operations covers: traffic related initiatives (speeding autos, Impaired Drivers, Roadside Safety Checks), soft body armor, Tobacco Enforcement. Revenue for each of these grants fluctuates annually. Expenditures reflected in the expense summary are based on probable revenue, not guaranteed revenue each year.

**POLICE
Grants**

01-06-16

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	191,276	113,000	161,000	103,500	103,500	103,500
4032	Officer Overtime	4,616	75,700	60,000	99,700	99,700	99,700
4050	FICA & Medicare	14,933	8,700	17,000	15,500	15,500	15,500
4056	IMRF	11,786	14,600	12,500	13,400	13,400	13,400
Sub-Total		\$222,611	\$212,000	\$250,500	\$232,100	\$232,100	\$232,100
CONTRACTUAL:							
4110	Training and Tuition	846	-	900	-	-	-
4202	Telephone and Alarms	7,283	6,500	6,500	6,500	6,500	6,500
4502	Copier Rental	1,036	2,000	1,200	1,000	1,000	1,000
Sub-Total		\$9,164	\$8,500	\$8,600	\$7,500	\$7,500	\$7,500
COMMODITIES:							
4600	Office Supplies	693	1,000	1,100	1,000	1,000	1,000
4627	Educational Programs	16,088	16,000	17,300	16,000	16,000	16,000
4650	Miscellaneous Commodities	701	2,200	2,200	2,200	2,200	2,200
Sub-Total		\$17,481	\$19,200	\$20,600	\$19,200	\$19,200	\$19,200
Total		\$249,256	\$239,700	\$279,700	\$258,800	\$258,800	\$258,800

POLICE
Pension

01-06-17

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES							
4051	Police Pension	1,007,957	1,255,000	1,255,000	1,380,000	1,518,000	1,669,800
Sub-Total		\$1,007,957	\$1,255,000	\$1,255,000	\$1,380,000	\$1,518,000	\$1,669,800
Total		\$1,007,957	\$1,255,000	\$1,255,000	\$1,380,000	\$1,518,000	\$1,669,800

City of West Chicago

PUBLIC WORKS DEPARTMENT

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Engineering	213,401	205,100	200,900	111,900	120,500
Municipal Properties	310,580	369,400	240,300	300,600	314,500
Administration	82,010	242,000	239,000	198,000	170,000
Forestry	66,282	104,200	103,200	69,000	75,400
Cemeteries	59,648	77,000	68,900	77,000	80,300
Road and Bridge	1,085,712	840,100	829,000	765,500	1,130,700
Maintenance Garage	128,366	191,100	190,400	178,600	171,400
Motor Fuel Tax	932,826	827,400	722,600	945,000	971,300
TOTAL	\$2,878,825	\$2,856,300	\$2,594,300	\$2,645,600	\$3,034,100

City of West Chicago

PUBLIC WORKS DEPARTMENT

Performance Report on FYE 2010 Major Program Objectives

With over one million dollars received in Federal grants for street improvement work, Engineering Division staff had to focus most of their attention during FY2010 on roadway project designs, IDOT coordination, and construction oversight services (i.e., Powis Road, Joliet Street, Arbor Avenue, and Old Heidelberg Minor Arterial Area), resulting in many planned objectives not being completed. The balance of staff's time was spent on preparation and administration of many of the City's other annual capital improvement projects including the Proactive Street Maintenance Program (resurfacing), Sidewalk Replacement Program, Crack Sealing Program, and reconstruction of North Oak Street. In addition, staff applied for Surface Transpiration Program grant monies through the DuPage Mayors and Managers Conference (DMMC) and for Community Development Block Grant through the DuPage County Community Development Commission. Despite the economic downturn, public improvements for the following projects were accepted by the City Council: Fox Valley Volkswagen (560 W. North Avenue), Galleria Centre (1400 S. Neltnor Boulevard), Tower Station Subdivision, Franciscan Way Subdivision, Teamsters (1171 Commerce Drive), Triad (310-333 Charles Court), Manville Oaks Watermain Extension, and Reserves of Prince Crossing Farm Subdivision.

The Facility Management Division worked on many noteworthy projects including replacing the perimeter fencing at the Street Division's Municipal Garage, replacing tile with carpet at the Police Department, installing new lighting and electrical conduits at the City's salt storage facilities, inspecting and servicing all municipal building HVAC systems, maintaining all City street lights, and maintaining all City-owned properties. Staff continues to research alternative inventory and maintenance computer software products for both fleet maintenance and facility management.

Forestry Program objectives focused on inventory, organization and program improvements. Contractual brush pick-up was satisfactorily completed in November, the second year of a three (3) year contract using Kramer Tree Service. Cemetery, Road and Bridge, and Motor Fuel Tax Program objectives were also substantially completed. Sign work objectives, including improvements of "no parking" signs is ongoing, and will continue for the next few years.

FY 2010 brought considerable changes to the Municipal Garage resulting in most program objectives commencing in late 2010, with expected completion dates being moved to FY 2011. Installation of an exhaust extraction system will become a priority in FY 2011. Due to bankruptcy issues centered on Tronox during 2010, objectives outlined in Public Works Administration were not completed. These objectives will become priorities for FY 2011.

PUBLIC WORKS
Engineering

01-09-20

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	57,893	57,700	57,900	60,800	63,900	67,100
4029	Overtime	61	-	600	200	200	200
4050	FICA & Medicare	3,926	4,500	4,500	4,700	5,000	5,200
4056	IMRF	6,479	7,500	7,600	7,900	8,300	8,700
Sub-Total		\$68,359	\$69,700	\$70,600	\$73,600	\$77,400	\$81,200
CONTRACTUAL:							
4100	Legal Fees	5,922	6,000	700	5,000	5,000	5,000
4110	Training and Tuition	2,986	3,000	200	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	654	700	700	700	700	700
4200	Legal Notices	152	300	300	300	300	300
4202	Telephone and Alarms	5,574	7,000	5,200	6,000	6,000	6,000
4225	Other Contractual Services	103,625	94,900	100,000	-	-	-
4300	IRMA General Insurance	14,020	15,200	15,200	15,500	16,800	18,200
Sub-Total		\$132,932	\$127,100	\$122,300	\$30,500	\$31,800	\$33,200
COMMODITIES:							
4600	Computer/Office Supplies	2,978	2,000	2,500	2,500	2,500	2,500
4601	Field Equipment	343	1,000	1,000	1,000	1,000	1,000
4602	Maps and Plats	1,987	-	2,100	-	-	-
4603	Parts for Vehicles	-	500	-	500	500	500
4607	Gas and Oil	1,563	2,500	1,000	1,500	1,500	1,500
4613	Postage	114	300	200	300	300	300
4615	Uniforms & Safety Equipment	125	500	-	500	500	500
4650	Miscellaneous Commodities	-	500	200	500	500	500
Sub-Total		\$7,110	\$7,300	\$7,000	\$6,800	\$6,800	\$6,800
CAPITAL OUTLAY:							
4804	Vehicles	3,500	-	-	-	3,500	3,500
4812	MIS Replacement	1,500	1,000	1,000	1,000	1,000	1,000
Sub-Total		\$5,000	\$1,000	\$1,000	\$1,000	\$4,500	\$4,500
Total		\$213,401	\$205,100	\$200,900	\$111,900	\$120,500	\$125,700

City of West Chicago

PUBLIC WORKS DEPARTMENT MUNICIPAL PROPERTIES

Description of Major Activities

The maintenance of all City facilities is performed under the direction of the Public Works Department. The employees' main responsibilities are the daily upkeep and repair of City Hall, Museum, Police Station, Fleet Maintenance Garage, Water Treatment Plant, Utility Facilities, and the Streets Facility. Buildings and grounds maintenance includes limited painting, light electrical and plumbing repairs, replacement of worn-out parts and other general construction, repair and maintenance work. Major maintenance and repair work done is performed by independent contractors, as is the janitorial cleaning of the municipal buildings.

FYE 2011 Program Objectives

- (1) Continue to research facility management computer software designed to track maintenance activities, service requests, and assist with preventative maintenance scheduling, replacement frequencies, inventory control, and budgeting. Make final recommendation on purchase preference by November 2011.
- (2) Replace roof at Police Department by December 2011.
- (3) Replace rear entry doors at City Hall by September 2011.
- (4) Repair irrigation system and upgrade landscaping at City Hall by November 2011.
- (5) Replace identification sign at City Hall by November 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Building Safety Inspections	12	12	12	12
Daily Building Inspections	250	250	250	250
Tunnel Inspections	250	250	250	250
Full Time Equivalent Positions	1.38	1.38	1.38	1.38

PUBLIC WORKS
Municipal Properties

01-09-21

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4027	Operational - Salary	77,702	94,300	59,800	63,700	66,900	70,300
4029	Overtime	6,506	5,000	3,400	5,000	50,000	50,000
4050	FICA & Medicare	6,448	7,600	4,900	5,300	9,000	9,300
4056	IMRF	9,415	12,900	8,200	8,900	15,100	15,600
Sub-Total		\$100,071	\$119,800	\$76,300	\$82,900	\$141,000	\$145,200
CONTRACTUAL:							
4202	Telephone and Alarms	3,395	3,500	3,200	3,500	3,500	3,500
4203	Heating Gas	18,067	10,000	1,900	4,000	4,000	4,000
4204	Electric	977	1,000	1,000	1,000	1,000	1,000
4216	Grounds Maintenance	1,757	2,000	2,000	2,000	2,200	2,200
4219	Contract Janitorial Service	48,578	48,600	48,600	49,600	55,000	55,000
4225	Other Contractual Services	53,059	90,000	48,000	100,000	50,000	50,000
4300	IRMA General Insurance	1,660	1,800	1,800	1,900	2,100	2,300
4301	Other Insurance	3,761	3,000	3,000	3,000	3,000	3,000
4424	Telephone Repair	-	100	-	100	100	100
Sub-Total		\$131,254	\$160,000	\$109,500	\$165,100	\$120,900	\$121,100
COMMODITIES:							
4607	Gas and Oil	2,746	3,000	4,400	3,000	3,000	3,000
4615	Uniforms & Safety Equipment	1,231	1,600	1,300	1,600	1,600	1,600
4650	Misc. Tools, Parts, & Commods.	47,445	35,000	48,000	48,000	48,000	48,000
Sub-Total		\$51,421	\$39,600	\$53,700	\$52,600	\$52,600	\$52,600
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	1,006	-	800	-	-	-
4809	Land	26,827	50,000	-	-	-	-
Sub-Total		\$27,833	\$50,000	\$800	\$0	\$0	\$0
Total		\$310,580	\$369,400	\$240,300	\$300,600	\$314,500	\$318,900

City of West Chicago

PUBLIC WORKS DEPARTMENT Administration

Description of Major Activities

General public works department overhead expenses are charged to this program, in addition to the solid waste subsidy approved by the City Council in 2006. In 2009, the Kerr McGee oversight expenses were added to this program.

FYE 2011 Program Objectives

- (1) Finalize engineering design plans for the south Factory Site stormwater management facility by December 2011, to facilitate construction during FY 2012.
- (2) Finalize engineering design plans for the reconstruction of Factory Street, between the parking lot and Ann Street, by May 2011 to facilitate construction during FY 2011.
- (3) Finalize engineering design plans for the reconstruction of Weyrauch Street, south of Brown Street, by December 2011, to facilitate construction during FY 2012.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Tonnage of contamination material shipped from REF	0	29,557	12,652	13,290
Full Time Equivalent Positions	0.00	0.00	0.00	0.00

PUBLIC WORKS
Administration

01-09-10

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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CONTRACTUAL:

4100	Legal Fees	50,045	35,000	60,000	20,000	10,000	10,000
4103	Engineering and Inspections	-	10,000	1,500	10,000	10,000	10,000
4225	Other Contractual Services	31,966	32,000	32,200	18,000	-	-
4365	Payments to Taxing Bodies	-	165,000	145,300	150,000	150,000	150,000
Sub-Total		\$82,010	\$242,000	\$239,000	\$198,000	\$170,000	\$170,000

Total	\$82,010	\$242,000	\$239,000	\$198,000	\$170,000	\$170,000
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City of West Chicago

PUBLIC WORKS DEPARTMENT FORESTRY

Description of Major Activities

The three services included in this program are: brush collection, emergency tree removals/trimming from storm damage, and hornet nest removals. Each of these programs is handled by an independent contractor and administered by various staff in the Streets Division. The system of removing brush with a mechanized loader and chipping the brush at the contractor's site has resulted in faster brush removal. Completion time is typically less than one week, with no chipping debris left on the streets. The contractual Brush Collection Program is administered over a seven month period (May thru November), with brush collection commencing the first full week of each month.

FYE 2011 Program Objectives

- (1) Present results of Citywide Ash Tree Inventory, as completed by Graf Tree Care, to Infrastructure Committee and seek direction on Emerald Ash Borer Action Plan by February 2011.
- (2) Monitor parkway Ash Trees for continued signs of Emerald Ash Borer infestation, maintaining accurate records and updating Action Plan by December 2011.
- (3) Train one (1) additional Public Works Street Division employee to oversee contractual Forestry Maintenance Program; employee will be trained to inspect trees, to prepare bid package, and to monitor contractors work by December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Emergency Tree Removals	8	12	5	5
Average Time to Complete Brush Collection (Days)	4	4	5	5
Hornet Nest Removals	3	4	5	5

PUBLIC WORKS
Forestry

01-09-22

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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CONTRACTUAL:

4200	Legal Notices	-	-	-	-	100	-
4214	Brush Pickup	63,000	63,000	63,000	63,000	69,300	71,400
4225	Other Contractual Services	2,413	40,200	39,300	5,000	5,000	5,000
Sub-Total		\$65,413	\$103,200	\$102,300	\$68,000	\$74,400	\$76,400

COMMODITIES:

4604	Tools and Equipment	869	1,000	900	1,000	1,000	1,000
Sub-Total		\$869	\$1,000	\$900	\$1,000	\$1,000	\$1,000

Total	\$66,282	\$104,200	\$103,200	\$69,000	\$75,400	\$77,400
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City of West Chicago

PUBLIC WORKS DEPARTMENT CEMETERIES

Description of Major Activities

The Public Works Department administers and oversees the activities of the two City-owned cemeteries (Glen Oak and Oakwood) that includes sale of grave sites, interments, ground maintenance activities, records and reports through an independent contractor performing the duties of Cemetery Sexton.

FYE 2011 Program Objectives

- (1) Restore road edges and damaged areas of turf caused by plowing operations, grade and add gravel to Oakwood Cemetery prior to June 2011.
- (2) Inspect and repair any damaged grave markers by December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Mowings	22	26	26	26
Seal Coat Roads	0	1	0	1
Weed/Crabgrass Control Applications	3	3	3	3
Inspect and Maintain Roadway Surface	3	3	3	3

PUBLIC WORKS
Cemeteries

01-09-23

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
CONTRACTUAL:							
4209	Interments	13,200	20,000	15,000	20,000	21,000	22,100
4216	Grounds Maintenance	39,448	45,000	45,000	45,000	47,300	49,700
4217	Cemetery Sexton	7,000	6,000	6,200	6,000	6,000	6,000
4225	Other Contractual Services	-	6,000	2,700	6,000	6,000	6,000
Sub-Total		\$59,648	\$77,000	\$68,900	\$77,000	\$80,300	\$83,800
Total		\$59,648	\$77,000	\$68,900	\$77,000	\$80,300	\$83,800

City of West Chicago

PUBLIC WORKS DEPARTMENT ROAD & BRIDGE

Description of Major Activities

Street Division activities not listed elsewhere as their own program are included in the Road and Bridge Program. Examples of these activities include: sign work, mowing, parkway cleanup, tree trimming/removals, sidewalk repairs, parkway restorations and landscaping, alley work, shoulder gravel, special events, and most service requests.

FYE 2011 Program Objectives

- (1) By February 2011, evaluate mowing operations as currently provided by staff, by the West Chicago Park District, and by contract, to determine needed changes to FY2011 program. Prepare bid documents for planned program changes and secure contractor(s) by April 1, 2011.
- (2) Procure services to inspect, assess, inventory, and log all parkway signs throughout the city for compliance with 2009 MUTCD and FHWA mandated signage upgrade requirements by November 2011.
- (3) Procure construction services for the replacement of the expansion joints on the Wilson Street Bridge by September 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Special Events Handled	5	6	6	6
Service Requests Fulfilled	239	200	250	250
Mowing Operations Completed	70	69	80	80
Full Time Equivalent Positions	8.06	8.06	7.50	7.50

PUBLIC WORKS
Road and Bridge

01-09-24

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	66,053	66,800	67,000	69,600	73,100	76,800
4027	Operational - Salary	350,891	395,000	399,200	334,200	351,000	368,600
4029	Overtime	62,393	60,000	37,500	50,000	50,000	50,000
4050	FICA & Medicare	36,594	40,000	38,600	34,800	36,300	37,900
4054	Unemployment Insurance	4,897	-	-	-	-	-
4056	IMRF	53,590	67,400	65,000	58,600	61,200	64,000
Sub-Total		\$574,417	\$629,200	\$607,300	\$547,200	\$571,600	\$597,300
CONTRACTUAL:							
4108	Pre-Employment Exams	212	800	500	800	800	800
4110	Training and Tuition	1,116	2,000	700	1,500	1,500	1,500
4112	Memberships/Dues/Subscriptions	283	300	300	300	300	300
4200	Legal Notices	13	100	100	100	100	100
4202	Telephone and Alarms	6,513	6,500	5,400	6,500	6,500	6,500
4203	Heating Gas	-	8,000	-	2,000	2,000	2,000
4225	Other Contractual Services	8,654	25,000	25,000	25,000	25,000	25,000
4300	IRMA General Insurance	23,889	25,900	25,900	26,300	28,500	30,800
4301	Other Insurance	12,885	10,000	5,500	10,000	10,000	10,000
4400	Vehicle Repair	13,856	15,000	18,000	15,000	15,000	15,000
4424	Telephone Maintenance & Repair	-	500	-	500	500	500
Sub-Total		\$67,419	\$94,100	\$81,400	\$88,000	\$90,200	\$92,500
COMMODITIES:							
4600	Computer/Office Supplies	2,279	3,000	2,000	3,000	3,000	3,000
4603	Parts for Vehicles	36,919	35,000	40,000	35,000	35,000	35,000
4604	Tools and Equipment	5,362	5,000	6,500	5,500	5,500	5,500
4607	Gas and Oil	45,712	35,000	51,000	45,000	45,000	45,000
4612	Parts - Plows and Spreaders	24,155	15,000	20,000	20,000	20,000	20,000
4615	Uniforms& Safety Equipment	5,978	8,000	5,000	6,000	6,000	6,000
4650	Miscellaneous Commodities	8,670	11,000	11,000	11,000	11,000	11,000
Sub-Total		\$129,076	\$112,000	\$135,500	\$125,500	\$125,500	\$125,500
CAPITAL OUTLAY:							
4804	Vehicles	313,000	-	-	-	338,600	338,600
4812	MIS Replacement	1,800	4,800	4,800	4,800	4,800	4,800
Sub-Total		\$314,800	\$4,800	\$4,800	\$4,800	\$343,400	\$343,400
Total		\$1,085,712	\$840,100	\$829,000	\$765,500	\$1,130,700	\$1,158,700

City of West Chicago

PUBLIC WORKS DEPARTMENT MAINTENANCE GARAGE

Description of Major Activities

The mission of the municipal garage is to institute and continuously improve its preventative maintenance program which minimizes the occurrence of costly emergency vehicle, truck and equipment breakdowns, and prevents prolonged fleet downtime, thereby maintaining the timely delivery of municipal services to City residents. User departments are considered consumers of fleet maintenance services and charged a user fee based on their historical usage pattern to fund capital equipment purchases, depreciation expenses and general overhead (see Capital Equipment Replacement Fund).

FYE 2011 Program Objectives

- (1) Evaluate alternative shop management software(s) to determine if it is a more practical alternative to existing Computer Fleet Analysis software, report on findings and make recommendations by April 2011.
- (2) Inspect each vehicle and equipment within municipal fleet and develop preventative maintenance schedule for each by November 2011.
- (3) Improve facility air quality by implementing new exhaust system and improving ventilation by November 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Preventative Maintenance Evaluations	160	160	180	180
Safety Lane Inspections	55	55	55	55
Full Time Equivalent Positions	1.13	1.13	0.00	0.00

PUBLIC WORKS
Maintenance Garage

01-09-25

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4027	Operational - Salary	87,048	99,900	99,500	-	-	-
4029	Overtime	3,625	3,000	1,200	-	-	-
4050	FICA & Medicare	6,876	7,900	7,800	-	-	-
4056	IMRF	10,137	13,300	13,000	-	-	-
Sub-Total		\$107,686	\$124,100	\$121,500	\$0	\$0	\$0
CONTRACTUAL:							
4108	Pre-Employment Exams	177	100	100	100	100	100
4202	Telephone and Alarms	4,654	5,000	4,300	5,000	5,000	5,000
4225	Other Contractual Services	3,391	41,000	40,900	151,300	144,100	134,400
4300	IRMA General Insurance	1,660	1,800	1,800	1,900	1,900	1,900
Sub-Total		\$9,882	\$47,900	\$47,100	\$158,300	\$151,100	\$141,400
COMMODITIES:							
4603	Parts for Vehicles	\$ 422	\$ 400	\$ 1,000	\$ 400	\$ 400	\$ 400
4604	Tools and Equipment	\$ 967	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 2,500
4607	Gas and Oil	\$ 1,355	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
4615	Uniforms and Safety Equipment	\$ 588	\$ 1,200	\$ 300	\$ 400	\$ 400	\$ 400
4650	Miscellaneous Commodities	\$ 7,467	\$ 6,000	\$ 9,000	\$ 8,000	\$ 8,000	\$ 8,000
Sub-Total		\$10,798	\$19,100	\$21,800	\$20,300	\$20,300	\$12,800
CAPITAL OUTLAY:							
4812	MIS Replacement	-	-	-	-	-	-
Sub-Total		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$128,366	\$191,100	\$190,400	\$178,600	\$171,400	\$154,200

City of West Chicago

PUBLIC WORKS DEPARTMENT MOTOR FUEL TAX

Description of Major Activities

Right-of-way maintenance operations not listed elsewhere as their own program are included in the Motor Fuel Tax Program. Examples of these activities include: snow plowing, street sweeping, pavement patching, storm sewer maintenance, street light and traffic signal maintenance, and street striping.

FYE 2011 Program Objectives

- (1) Develop a street sweeping schedule for 200 working days (all but two months of operation) to ensure that "x" number of miles are swept each time by May 2011, and track progress, compliance, and effectiveness through December 2011.
- (2) Repair all utility digs and/or street openings within 60 working days of dig completion, during non-winter weather conditions, through November 2011.
- (3) Complete all programmed street overlays, using the Pavement Evaluation Report (latest version) as a guide, by November 2011.
- (4) Continue storm structure and sewer line cleaning as part of a seven-year cleaning cycle, tracking progress, compliance and effectiveness through December 2011.
- (5) Track and record all pothole patching operations, documenting locations, dates patched, material used, and personnel, manhours, and equipment through December 2011.
- (6) Evaluate alternative snow control measures and implemented snow removal operations, specifically those utilized during the 2010/2011 winter season, and create a report of findings documenting successes, failures, and recommendations for improvement, by August 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
# of Snow Operation Call-outs	23	23	23	23
# of Days Street Sweeping Operations Performed	110	116	200	200
# of Days Spent Performing Street Overlays/Pothole Patching	49	58	45	45
Full Time Equivalent Positions	1.88	1.88	1.69	1.69

PUBLIC WORKS
Motor Fuel Tax

01-09-26

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4027	Operational - Salary	92,536	106,000	107,300	109,500	115,000	120,800
4029	Overtime	16,193	30,000	9,800	15,000	15,000	15,000
4050	FICA & Medicare	8,474	10,500	9,000	9,600	10,000	10,400
4056	IMRF	12,399	17,600	15,200	16,100	16,800	17,600
Sub-Total		\$129,602	\$164,100	\$141,300	\$150,200	\$156,800	\$163,800
CONTRACTUAL:							
4204	Electric	149,108	130,000	109,400	130,000	130,000	130,000
4210	Refuse Disposal	37,617	38,000	38,000	38,000	38,000	38,000
4225	Other Contractual	375	-	38,100	148,800	141,600	131,900
4226	Traffic Signal Maintenance	23,834	18,000	21,300	26,700	26,700	26,700
4227	Street Light Maintenance	19,700	15,000	25,000	20,000	20,000	20,000
4228	Proactive Street Program	66,433	-	-	-	-	-
4412	Street Light Materials	11,384	26,000	12,000	20,000	20,000	20,000
Sub-Total		\$308,450	\$227,000	\$243,800	\$383,500	\$376,300	\$366,600
COMMODITIES:							
4609	Street Patch Materials	92	300	200	300	300	300
4610	Street Paint	1,726	3,000	1,700	2,000	2,000	2,000
4611	Ice Control Materials	10,298	20,000	7,200	15,000	15,000	15,000
4639	Parts-Mains	1,926	5,000	1,400	5,000	5,000	5,000
4670	Rock Salt	421,760	361,000	270,300	336,000	362,900	392,000
4671	Bit Patch-Cold	7,893	7,000	9,300	8,000	8,000	8,000
4672	Bit Patch-Hot	51,079	40,000	47,400	45,000	45,000	45,000
Sub-Total		\$494,773	\$436,300	\$337,500	\$411,300	\$438,200	\$467,300
Total		\$932,826	\$827,400	\$722,600	\$945,000	\$971,300	\$997,700

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Planning, Engineering and Economic Dev.	346,162	374,200	358,800	302,800	317,400
Building & Code Enforcement	607,497	682,800	672,400	665,100	623,400
Museum	242,382	142,000	139,800	153,100	158,100
Special Events	130,000	130,000	130,000	95,000	95,000
TOTAL	\$1,326,040	\$1,329,000	\$1,301,000	\$1,216,000	\$1,193,900

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT

Performance Report on FYE 2010 Major Program Objectives

The Community Development Department continued to focus on new development, ensuring that properties within the City are properly maintained and finalizing outstanding projects. Significant projects include the Educare facility, McCollister Trucking, the new Ball Horticultural building, US Plywood and Tampico Market.

The code enforcement program was improved significantly in 2010. An administrative adjudication database system was created to track citations, adjudication hearing status, fine payment and automatically generate late payment letters. Staff created signage and handouts for adjudication hearings. Payment and tracking of fines for both adjudication hearings and "P" tickets are now done by the Community Development Department, where "P" tickets had previously been paid and tracked by the Police Department. Staff made significant progress filing liens against owners who have not paid outstanding fines and will be current by the end of 2011. Staff has continued to prepare the local amendments to the building codes but has not yet completed the updates for City Council consideration. Due to the current economic conditions, there was an increase in foreclosures and subsequently a significant increase in violations related to vacant structures such as high weeds and accumulation of trash and debris. The City spent significant staff and financial resources addressing these issues.

The City Council approved the annexation of over 45 parcels and staff provided appropriate notices to agencies and property owners. In our ongoing effort to improve the development review process staff presented several code changes to the City Council for its consideration including as-built requirements, driveway regulations and temporary use regulations. A Preservation Award Program was established and property owners selected, with the awards to be presented in early 2011.

There were two new exhibits at the museum. *A Prairie Primer*, provided general information on prairies and highlighted the West Chicago Prairie. There were nine educational programs including prairie tours and day camps, as well as a traveling exhibit with over 5,000 visitors. In November, the year long exhibit *All Aboard* opened. It focuses on various railroad depots that are or have been located in West Chicago and the importance of the local depot to the community. The museum collections inventory project is more than 60% complete.

The City was again recognized by Arts Alliance Illinois as an "Arts Friendly Community". Working with *People Made Visible*, the Museum hosted two art exhibits as part of the ArtXposium events. The artist-in-residence program continued with a project on local foods. In its effort to broaden the artistic activities the Cultural Arts Commission supported the monthly "Local Music Night" at Gallery 200 Studio as well as a theater initiative and the Art Banner Project.

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT ***Planning, Engineering & Economic Development***

Description of Major Activities

This Program is responsible for the private development, which includes encouraging new development, and guiding developers through the review process in a timely manner while assuring high quality development in conformance with the city codes and regulations. Staff conducts weekly meetings to assist potential developers understand the city requirements and review process and then reviews proposal for compliance with engineering and zoning requirements once a formal application is submitted. In addition to implementing existing codes, staff also recommends revisions to the comprehensive plan, zoning and subdivision regulations to help improve the quality of development within the City by improving standards and clarifying the process. Processing Historic Preservation Commission requests has been added to this program.

FYE 2011 Program Objectives

- (1) Prepare Letters of Credit Policy and procedures, including updated forms, reduction and release request handouts and guidelines, by June 2011.
- (2) Prepare review procedures and an application for right-of-way vacation requests and prepare application forms for other zoning requests such as deviations and minor subdivisions by May 2011.
- (3) Conduct monthly business retention visits through December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Review Plan Commission Applications	19	17	20	20
Review Commercial and Industrial Building Permit Applications	6	7	8	9
Certificates of Appropriateness Reviewed	19	23	22	22
Meetings with Potential Developers	43	47	50	50
 Full Time Equivalent Positions	 2.75	 2.75	 2.5	 2.5

COMMUNITY DEVELOPMENT
Planning, Zoning & Economic Development

01-10-28

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4016	Commissions-Salary	430	1,200	900	1,200	1,200	1,200
4020	Administrative-Salary	256,417	266,900	265,800	218,500	229,500	241,000
4029	Overtime	72	500	100	500	500	500
4050	FICA & Medicare	17,834	21,000	19,500	16,900	17,700	18,600
4056	IMRF	23,551	34,900	32,600	28,300	29,700	31,200
Sub-Total		\$298,304	\$324,500	\$318,900	\$265,400	\$278,600	\$292,500
CONTRACTUAL:							
4100	Legal Fees	6,102	15,000	15,000	6,000	6,000	6,000
4103	Engineering and Inspections	14,700	-	-	-	-	-
4108	Pre-Employment Exams	-	100	-	100	100	100
4110	Training and Tuition	1,062	3,800	200	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	123	1,000	1,000	1,200	1,200	1,200
4125	Software Maintenance	2,568	3,400	3,400	4,500	4,500	4,500
4200	Legal Notices	2,918	1,200	2,000	2,500	2,700	2,700
4202	Telephone and Alarms	2,154	2,400	2,400	2,500	2,500	2,500
4211	Printing & Binding	120	300	100	300	300	300
4223	Legal Reporter Fees	4,856	7,000	3,500	4,000	4,500	4,500
4300	IRMA General Insurance	7,379	8,000	8,000	8,200	8,900	9,700
4301	Other Insurance	2,826	-	-	-	-	-
4424	Telephone Maintenance & Repair	-	400	400	400	400	400
4425	Hardware Maintenance	-	300	300	300	300	300
Sub-Total		\$44,807	\$42,900	\$36,300	\$33,000	\$34,400	\$35,200
COMMODITIES:							
4600	Computer/Office Supplies	316	600	500	600	600	600
4613	Postage	-	200	100	200	200	200
4602	Maps and Plats	-	2,000	100	500	500	500
4650	Miscellaneous Commodities	-	200	100	200	200	200
4700	Prospect Development	905	1,300	200	1,000	1,000	1,000
4720	Other Charges	-	300	300	300	300	300
Sub-Total		\$1,221	\$4,600	\$1,300	\$2,800	\$2,800	\$2,800
CAPITAL OUTLAY:							
4802	Office Equipment	229	600	700	-	-	-
4812	MIS Replacement	1,600	1,600	1,600	1,600	1,600	1,600
Sub-Total		\$1,829	\$2,200	\$2,300	\$1,600	\$1,600	\$1,600
Total		\$346,162	\$374,200	\$358,800	\$302,800	\$317,400	\$332,100

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Building & Code Enforcement

Description of Major Activities

The Building and Code Enforcement Program includes reviewing all building permit applications, conducting building inspections, conducting change of occupancy inspections, conducting rental inspections, investigating overcrowding complaints and other code violations and proactively pursuing property maintenance violations, by conducting routine inspections throughout the community. Staff coordinates the Administrative Adjudication program to ensure timely and impartial consideration of code enforcement violations. The rental license program is implemented by this Division. Staff also proposes amendments to the adopted codes to improve the safety, image and appearance of the community.

FYE 2011 Program Objectives

- (1) Revise high weed regulations to only require an annual notice to repeat offenders by April 2011.
- (2) Update the policy and procedure manual related to citations and administrative adjudication protocol by May 2011.
- (3) Present 2009 building codes with appropriate local amendments to City Council for consideration by September 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Building Permit Applications	882	955	950	950
Change of Occupancy Inspections	518	480	500	500
Overcrowding Investigations	42	30	45	45
Rental Inspections	1,376	860	860	860
Full Time Equivalent Positions	1.5	1.5	1.5	1.5

COMMUNITY DEVELOPMENT
Building & Code Enforcement

01-10-29

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	105,103	109,800	107,400	111,900	117,500	123,400
4029	Overtime	-	500	-	500	500	500
4050	FICA & Medicare	8,049	9,100	8,500	8,600	9,100	9,500
4056	IMRF	11,750	14,600	14,400	14,500	15,300	16,000
Sub-Total		\$124,903	\$134,000	\$130,300	\$135,500	\$142,400	\$149,400
CONTRACTUAL:							
4100	Legal Fees	32,916	30,000	30,000	30,000	30,000	30,000
4108	Pre-employment Exams	-	100	-	100	100	100
4110	Training and Tuition	1,469	3,000	1,000	2,000	2,000	2,000
4112	Memberships/Dues/Subscriptions	525	400	400	500	500	500
4113	Enforcement and Inspections	290,652	297,000	297,000	297,000	297,000	306,000
4120	Plan Review	53,562	50,000	58,000	55,000	58,000	60,000
4125	Software Maintenance	6,944	9,100	9,100	12,000	12,000	12,000
4200	Legal Notices	-	200	-	200	200	200
4202	Telephone and Alarms	4,752	4,500	4,500	5,200	5,200	5,200
4205	Weed Cutting	7,375	17,000	17,000	12,000	12,000	11,000
4211	Printing and Binding	1,923	3,000	2,500	2,500	2,500	2,500
4222	Filing Fees	-	18,000	10,000	10,000	10,000	10,000
4224	Microfiching	4,300	4,000	-	-	4,000	4,000
4300	IRMA General Insurance	15,404	16,700	16,700	17,000	18,400	19,900
4301	Other Insurance	2,175	-	1,500	1,000	-	-
4400	Vehicle Repair	13	1,000	300	1,000	1,000	1,000
4424	Telephone Maintenance & Repair	-	800	800	800	800	800
4425	Hardware Maintenance	-	400	400	400	400	400
Sub-Total		\$422,009	\$455,200	\$449,200	\$446,700	\$454,100	\$465,600
COMMODITIES:							
4600	Office Supplies	1,541	1,500	1,500	1,500	1,500	1,500
4603	Parts for Vehicles	-	600	100	600	600	600
4607	Gas and Oil	2,301	2,500	2,100	2,500	2,500	2,500
4613	Postage	-	100	-	100	100	100
4615	Uniforms & Safety Equipment	-	100	200	200	100	100
4650	Miscellaneous Commodities	269	300	300	300	300	300
4720	Other Charges	-	100	300	300	300	300
Sub-Total		\$4,111	\$5,200	\$4,500	\$5,500	\$5,400	\$5,400
CAPITAL OUTLAY:							
4802	Office Equipment	518	1,000	1,000	-	-	-
4804	Vehicles	2,400	-	-	-	5,300	5,300
4812	MIS Replacement	2,400	2,400	2,400	2,400	2,400	2,400
4876	CN Mitigation	51,157	85,000	85,000	75,000	13,800	-
Sub-Total		\$56,475	\$88,400	\$88,400	\$77,400	\$21,500	\$7,700
Total		\$607,497	\$682,800	\$672,400	\$665,100	\$623,400	\$628,100

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT Museum

Description of Major Activities

The Museum functions as an educational facility as well as a cultural resource center for the community by promoting the City and its rich history through a variety of outreach programs, changing exhibits, tours, publications and special events. These opportunities are designed for a wide range of audiences. The Museum also collects, stores and conserves two and three-dimensional artifacts representing the collective history of this community and its residents. It maintains extensive local history research files and reference library for use by the community. The activities of the Historical Preservation Commission and the Cultural Arts Commission are also included under this program.

FYE 2011 Program Objectives

- (1) Complete processing of all 2010 and 2011 donations by December 2011.
- (2) Implement systematic organization of Museum off-site storage by April 2011.
- (3) Continue Preservation Awards and increase community outreach by December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Program & Museum Attendance	2,500	3,500	3,000	3,000
Information Requests	65	76	60	60
Volunteer Hours	175	310	350	350
Donations Received	49	43	40	40
Museum Exhibits/Programs/Events	30	37	30	30
Gallery 200				
Projects/Openings/Workshop/Classes	132	200	230	230
Visitors	1,530	2,000	2,300	2,500
Full Time Equivalent Positions	1.50	1.50	1.50	1.50

**COMMUNITY DEVELOPMENT
MUSEUM**

01-10-30

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	159,506	79,800	79,800	84,100	88,400	38,000
4050	FICA & Medicare	12,069	6,200	6,200	6,500	6,800	3,000
4056	IMRF	17,833	10,300	10,300	10,900	11,500	5,000
Sub-Total		\$189,408	\$96,300	\$96,300	\$101,500	\$106,700	\$46,000
CONTRACTUAL:							
4100	Legal Fees	-	1,000	300	1,000	1,000	1,000
4110	Training and Tuition	428	700	400	500	500	500
4112	Memberships/Dues/Subscriptions	1,546	1,900	1,600	1,700	1,700	1,700
4200	Legal Notices	-	200	-	200	200	200
4202	Telephone and Alarms	4,168	6,500	6,500	6,500	6,500	6,500
4211	Printing and Binding	517	700	300	700	700	700
4212	Advertising	660	700	200	300	300	300
4223	Legal Reporter Fees	-	500	-	500	500	500
4225	Other Contractual Services	5,424	3,500	1,500	8,000	8,000	3,000
4300	IRMA General Insurance	14,573	15,800	15,800	16,100	17,400	18,800
4424	Telephone Maintenance and Repair	-	600	600	600	600	600
4502	Copier Lease	439	800	500	500	500	500
Sub-Total		\$27,755	\$32,900	\$27,700	\$36,600	\$37,900	\$34,300
COMMODITIES:							
4600	Computer/Office Supplies	500	600	600	600	600	600
4604	Tools & Equipment	-	300	100	300	300	300
4606	Educational Exhibits	958	1,500	6,200	2,000	2,000	2,000
4627	Educational Programing	543	2,500	2,500	3,800	3,800	3,800
4628	Gallery 200	3,879	3,000	2,000	3,500	2,000	2,000
4650	Miscellaneous Commodities	2,551	1,000	800	1,000	1,000	1,000
4652	Artifacts Maintenance	331	500	500	500	500	500
4720	Other Charges	359	600	300	500	500	500
Sub-Total		\$9,121	\$10,000	\$13,000	\$12,200	\$10,700	\$10,700
CAPITAL OUTLAY:							
4806	Other Capital Outlay	14,098	-	-	-	-	-
4812	MIS Replacement	2,000	2,800	2,800	2,800	2,800	2,800
Sub-Total		\$16,098	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800
Total		\$242,382	\$142,000	\$139,800	\$153,100	\$158,100	\$93,800

City of West Chicago

COMMUNITY DEVELOPMENT DEPARTMENT *Special Events*

Description of Major Activities

All efforts of this program are geared toward contributing to and supporting the Railroad Days summer festival.

FYE 2011 Program Objectives

- (1) Ensure compliance of conditions of the contract between City and West Chicago Chamber by August 2011.

COMMUNITY DEVELOPMENT
Special Events

01-12-35

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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CONTRACTUAL:

4212 Advertising

	10,000	10,000	10,000	-	-	-
Sub-Total	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0

COMMODITIES:

4680 Special Events

	120,000	120,000	120,000	95,000	95,000	95,000
Sub-Total	\$120,000	\$120,000	\$120,000	\$95,000	\$95,000	\$95,000

Total	\$130,000	\$130,000	\$130,000	\$95,000	\$95,000	\$95,000
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City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND PROJECTED REVENUE

04-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
371000	Interest	4,042	5,000	6,700	10,000	15,000
387500	Asset Sales	0	0	0	0	0
389000	Miscellaneous	13,566	0	6,000	0	0
390000	Transfers In	745,0000	0	0	0	780,200
	TOTAL	\$762,608	\$5,000	\$12,700	\$10,000	\$795,200

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	1,039,096	143,800	22,700	0	640,500
TOTAL	\$1,039,096	\$143,800	\$22,700	\$0	\$640,500

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Performance Report on FYE 2010 Major Program Objectives

No vehicles or equipment were purchased or sold during FY2010. An updated ten-year vehicle and equipment purchase plan was developed during the year. All vehicles were identified and evaluated as to current condition and useful life expectancy. The ten-year plan receives annual scrutiny so that the City can more closely schedule major vehicle replacements in relation to available resources.

City of West Chicago

CAPITAL EQUIPMENT REPLACEMENT FUND

Description of Major Activities

These elements provide for the scheduled replacement of existing vehicles and equipment for all City departments. Funds for the replacement come from annual depreciation contributions charged to the department to which the vehicle or equipment is assigned.

FYE 2011 Program Objectives

- (1) Dispose of surplus vehicles and equipment through sale, trade or auction by December 2011.
- (2) Update ten-year vehicle and equipment purchase plan by November 2011

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Vehicles and Equipment Replaced	15	0	0	20

**CAPITAL EQUIPMENT REPLACEMENT FUND
OPERATIONS**

04-34-39

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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CAPITAL OUTLAY:

4804 Vehicles

	1,039,096	143,800	22,700	-	640,500	468,600
Sub-Total	\$1,039,096	\$143,800	\$22,700	\$0	\$640,500	\$468,600

Total	\$1,039,096	\$143,800	\$22,700	\$0	\$640,500	\$468,600
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City of West Chicago

SEWER FUND *Projected Revenue*

05-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
311000	Property Tax	15,200	15,000	15,000	0	15,000
331000	Sewer Services	5,137,000	4,500,000	4,900,000	4,700,000	4,700,000
342000	Sewer Connection Fees	23,000	15,000	47,700	15,000	15,000
364000	Recapture Fees	500	0	1,600	0	0
371000	Interest	98,300	50,000	50,000	50,000	50,000
386000	Other Reimbursements	0	0	2,400	0	0
386100	Health Insurance Contributions	32,100	29,000	29,000	30,000	30,000
389000	Miscellaneous	100	0	0	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	\$5,306,200	\$4,609,000	\$5,044,700	\$4,795,000	\$4,810,000

City of West Chicago

SEWER FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
SSA #2	27,837	84,700	16,200	0	0
Winfield Lift Station	233,347	0	0	0	0
Wastewater Treatment	3,638,559	2,964,200	2,868,400	2,874,100	2,827,400
Sanitary Collection	2,296,252	5,901,100	2,087,600	6,758,400	3,852,700
Equipment Replacement	0	1,200,000	269,800	2,159,200	2,533,400
TOTAL	\$6,195,994	\$10,150,000	\$5,242,000	\$11,791,700	\$9,213,500

City of West Chicago

SEWER FUND

Performance Report on FYE 2010 Major Program Objectives

The Wastewater Treatment Plant (WWTP) treated a total of 2,488 million gallons (a monthly average of 6.82 MGD) in 2009 with 5 reported excursions of its National Pollutant Discharge Elimination System (NPDES) permit. As a result of the Pre-Treatment Program, the City issued 7 industrial user violation notices in FY 2009. The City's Sewer Use Ordinance, Chapter 18, is currently being reviewed and evaluated by staff and OMI for needed changes with recommended changes being presented to the Infrastructure Committee in May 2011.

In November 2010, OMI conducted a Risk Based Condition Assessment of all processes at the WWTP. After rating each process, OMI re-evaluated and revised its long term capital improvement plan. OMI's plan will be used to replace/upgrade critical operational equipment at the WWTP over the next eight (8) years. The second anaerobic digester was cleaned in August 2010. The digester is currently being inspected for needed repairs/upgrades and said repairs/upgrades are planned for spring 2011. Roofs were replaced at the WWTP maintenance and equipment/garage buildings, and engineering services were procured for replacement of the primary effluent troughs.

Preventative maintenance operations, including cleaning of the wet wells, grease removal, reconditioning the pumps, and emergency repairs to components of a number of lift stations were completed in 2010 with no interruption of services. Construction services to replace components at Lift Station #8 (Special Service Area #2 Pumping Station) were not obtained in 2010 as previously planned. Changes to the stations outfall system are being evaluated to eliminate recirculation problems and improve performance operations. Staff will seek bids for construction in summer 2011.

Following the recommendations of RJN Group, Inc.'s Flow Monitoring Study, Inflow and Infiltration (I&I) reduction efforts continued in 2010 and will continue over the next several years. The in-house odor-monitoring program continued in 2010 and will continue through 2011.

The study report for extending City utilities (i.e., water and sanitary sewer service) to serve the northern and eastern regions of the City was completed and presented to the Infrastructure Committee in February 2010. As a result of said report, staff was directed to further evaluate the feasibility and costs of constructing a regional east side interceptor lift station. Pending the results, several of the program objectives related to engineering design services and replacement of existing lift stations were put on hold. Installation of a stand-by generator at Lift Station #7 was completed in October 2010. Engineering services to upgrade the SCADA system for all lift stations should be procured by March 2011 with construction of said upgrades to be completed by December 2011.

City of West Chicago

SEWER FUND Wastewater Treatment

Description of Major Activities

Wastewater treatment facilities operate continuously and thereby demand large amounts of electricity for its hardware. The consultants monitor eight separate processes throughout a treatment day to optimize overall treatment efficiency. Collection, solids separation, sludge wasting, aeration, digestion, sand filtration, chlorination/dechlorination and laboratory sampling and analysis require continuous staff monitoring.

FYE 2011 Program Objectives

- (1) Considering capital improvements completed during FY2011, re-evaluate eight (8) year Capital Improvement Plan and provide recommendations for changes and/or additions by October 2011.
- (2) Continue in-house odor-monitoring program through August 2011, presenting results monthly to the Infrastructure Committee, with final recommendations to be presented to the Committee in December 2011.
- (3) Procure contractual services for cleaning and disposal of waste sludge from anaerobic digester #3 by June 2011.
- (4) Review, evaluate, and amend Chapter 18, Sewer Use Ordinance, of the West Chicago City Code for compliance and enforcement by May 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
NPDES Permit Excursions	5	2	0	0
Wastewater Treated (Average Daily Flow, MGD)	6.82	6.67	6.70	6.80
Biosolids Removed (Dry Tons)	1,040	938	1,000	1,000
Full Time Equivalent Positions	0.25	0.25	0.25	0.25

**SEWER FUND
WASTEWATER TREATMENT**

05-34-42

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	26,666	26,500	26,500	27,800	29,200	30,700
4029	Overtime	40	-	300	-	-	-
4050	FICA & Medicare	1,712	2,100	1,900	2,200	2,300	2,400
4053	Health/Dental/Life Insurance	16,999	11,200	11,200	-	-	-
4056	IMRF	2,956	3,500	3,500	3,600	3,800	4,000
Sub-Total		\$48,374	\$43,300	\$43,400	\$33,600	\$35,300	\$37,100
CONTRACTUAL:							
4100	Legal Fees	-	5,000	-	2,000	2,000	2,000
4101	Auditing Fees	3,410	3,700	3,700	3,900	4,100	4,300
4112	Memberships/Dues/Subscriptions	13,607	13,600	13,600	13,600	13,600	13,600
4202	Telephone and Alarms	4,059	-	5,400	-	-	-
4211	Printing and Binding	239	-	-	-	-	-
4216	Grounds Maintenance	9,563	13,000	7,000	13,000	13,000	13,000
4225	Other Contractual Services	2,439,000	2,575,600	2,617,300	2,615,100	2,693,600	2,774,500
4300	IRMA General Insurance	49,347	60,000	60,000	60,900	65,800	71,100
4405	Secondary Treatment Repair	-	250,000	118,000	132,000	-	-
Sub-Total		\$2,519,225	\$2,920,900	\$2,825,000	\$2,840,500	\$2,792,100	\$2,878,500
COMMODITIES:							
4650	Miscellaneous Commodities	-	-	-	-	-	-
Sub-Total		\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	-	-	-	-	-
4808	Depreciation	1,070,959	-	-	-	-	-
Sub-Total		\$1,070,959	\$0	\$0	\$0	\$0	\$0
Total		\$3,638,559	\$2,964,200	\$2,868,400	\$2,874,100	\$2,827,400	\$2,915,600

City of West Chicago

SEWER FUND Sanitary Collection

Description of Major Activities

The Sanitary Collection program covers all expenditures associated with the routine operation and maintenance of the entire sanitary sewer collection system, the City's fifteen sewer lift stations and sewer lift station force mains. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe reliable sewage handling and conveyance system for the businesses and residents of West Chicago.

FYE 2011 Program Objectives

- (1) Procure construction services to replace pumps and VFDs and repair broken sluice gate and pump elbows/seats, and appurtenance for Lift Station #3 by July 2011.
- (2) Procure engineering services to upgrade the SCADA system for all lift stations with the most current technology and communication capabilities on the market by April 2011, and complete construction of said upgrades by December 2011.
- (3) Procure engineering design services to install emergency generator at Lift Station #12 by April 2010 and construction services by September 2011.
- (4) Procure contractual services for needed I&I repairs/upgrades to areas tributary to Lift Station #1 and #4 by June 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Lift Station Alarm Calls	17	30	20	20
Lift Station Overtime Hours	372	433.5	340	340
Sanitary Sewer Service Calls	66	90	60	60
Sanitary Sewer Main Back-ups	6	4	3	3
Sanitary Service Lines Rodded	0	0	1	1
Sanitary Service Lines Repaired	2	3	1	1
Full Time Equivalent Positions	14.13	14.13	13.50	13.50

**SEWER FUND
SANITARY COLLECTION**

05-34-43

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:						
4020 Administrative-Salary	323,919	393,600	337,900	504,200	529,500	556,000
4027 Operational - Salary	465,118	537,100	468,900	443,500	465,700	489,000
4029 Overtime	54,466	50,000	41,700	50,000	50,000	50,000
4050 FICA & Medicare	62,487	75,100	63,000	76,400	80,000	83,800
4052 I.C.M.A. - R.C.	1,722	3,800	1,700	3,900	4,100	4,400
4053 Health/Dental/Life Insurance	262,639	335,400	308,100	365,200	394,500	426,100
4054 Unemployment Insurance	8,847	-	600	-	-	-
4056 IMRF	93,050	126,600	108,100	128,800	134,900	141,300
Sub-Total	\$1,272,249	\$1,521,600	\$1,330,000	\$1,572,000	\$1,658,700	\$1,750,600
CONTRACTUAL:						
4100 Legal Fees	57,182	90,000	103,600	15,000	15,000	15,000
4101 Auditing Fees	3,410	3,700	3,500	3,900	4,100	4,400
4102 JULIE System	1,452	2,000	1,600	2,000	2,000	2,000
4103 Engineering and Inspections	7,350	-	-	-	-	-
4105 Consultants	38,931	-	1,900	-	-	-
4110 Training and Tuition	87	500	100	500	500	500
4125 Software Maintenance	8,793	10,800	9,200	13,800	13,800	13,800
4202 Telephone and Alarms	11,609	8,000	10,300	10,000	10,000	10,000
4203 Heating Gas	7,364	6,000	6,000	6,000	6,000	6,000
4204 Electric	66,534	60,000	62,100	70,000	70,000	70,000
4216 Grounds Maintenance	3,990	4,700	4,100	7,300	8,100	8,100
4225 Other Contractual Services	94,033	120,000	67,700	199,200	194,400	188,000
4300 IRMA General Insurance	49,900	75,000	75,000	76,100	82,200	88,800
4301 Other Insurance	18,554	4,000	-	-	-	-
4400 Vehicle Repair	22,106	20,000	17,300	20,000	20,000	20,000
4402 Lift Station Repair	20,285	121,800	130,500	425,000	25,000	25,000
4410 Sewer Main Repair	19,805	165,000	121,700	465,000	465,000	465,000
4501 Postage Meter Rental	1,359	1,300	1,400	1,300	1,300	1,300
4502 Copier Fees	2,039	5,000	3,300	4,000	4,000	4,000
Sub-Total	\$434,783	\$697,800	\$619,300	\$1,319,100	\$921,400	\$921,900
COMMODITIES:						
4600 Computer/Office Supplies	5,725	10,500	15,000	5,000	5,000	5,000
4603 Parts for Vehicles	17,563	15,000	10,500	15,000	15,000	15,000
4604 Tools and Equipment	6,839	7,500	7,500	7,500	7,500	7,500
4607 Gas and Oil	12,592	15,000	15,000	15,000	15,000	15,000
4613 Postage	2,829	4,000	2,900	3,000	3,000	3,000
4626 Chemicals	795	800	900	800	800	800
4630 Parts - Lift Stations	51,860	25,000	28,900	30,000	30,000	30,000
4638 Trench Backfill Material	2,846	5,000	100	5,000	5,000	5,000
4639 Parts - Mains	639	2,000	2,000	2,000	2,000	2,000
4650 Miscellaneous Commodities	4,063	2,500	4,900	4,000	4,000	4,000
4702 Bank Charges	10,957	5,000	4,800	5,000	5,000	5,000
Sub-Total	\$116,709	\$92,300	\$92,500	\$92,300	\$92,300	\$92,300
CAPITAL OUTLAY:						
4802 Office Equipment	2,896	-	-	-	-	-
4804 Vehicles	142,400	-	-	-	142,800	149,200
4806 Other Capital Outlay	91,014	3,589,400	45,800	3,775,000	1,037,500	1,065,000
4900 Transfers Out	236,200	-	-	-	-	-
Sub-Total	\$472,510	\$3,589,400	\$45,800	\$3,775,000	\$1,180,300	\$1,214,200
Total	\$2,296,252	\$5,901,100	\$2,087,600	\$6,758,400	\$3,852,700	\$3,979,000

City of West Chicago

SEWER FUND Plant Equipment Replacement

Description of Major Activities

The expenditures in this element, funded through set-aside contributions from both West Chicago and Winfield, are for the replacement of existing equipment at the Wastewater Treatment Plant.

FYE 2011 Program Objectives

- (1) Prepare construction specifications, procure construction services, and replace the roofs at the WWTP administration, operations, and chlorine buildings by November 2011.
- (2) Procure engineering design and construction services to replace the WWTP Headwork's and Winfield Lift Station #10's comminutors with a raking bar screen by July 2011.
- (3) Procure construction services to repair, as necessary after cleaning, the sludge digester tank(s) heating and mixing system by November 2011.
- (4) Procure construction services to replace the primary effluent troughs by July 2011.
- (5) Procure construction services to replace five (5) tertiary filter cells by July 2011.
- (6) Procure construction services to replace solids dewatering belt press by June 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Primary Clarifier Drive Repair (%)	0	0	25	25
Roof Replacement (%)	0	35	35	30
Sand Filter Overhaul (%)	50	0	50	0
Digester Tank Cleaning & Repair	1	1	1	0
Full Time Equivalent Positions	0	0	0	0

SEWER FUND
SEWER PLANT EQUIPMENT REPLACEMENT

05-34-45

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
CONTRACTUAL:							
4225	Other Contractual Services	-	110,000	17,400	309,200	148,400	91,000
4405	Secondary Treatment Repair	-	-	-	-	-	-
Sub-Total		\$0	\$110,000	\$17,400	\$309,200	\$148,400	\$91,000
CAPITAL OUTLAY:							
4806	Other Capital Outlay	-	1,090,000	252,400	1,850,000	2,385,000	850,000
Sub-Total		\$0	\$1,090,000	\$252,400	\$1,850,000	\$2,385,000	\$850,000
Total		\$0	\$1,200,000	\$269,800	\$2,159,200	\$2,533,400	\$941,000

SEWER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	ACTUAL 2009	PROPOSED 2010	ESTIMATED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	5Yr Total
WASTEWATER TREATMENT PLANT IMPROVEMENTS, 05-34-42-4806									
05-34-42-4806 SUB-TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806									
Various Collection System Improvements			Moved to 05-34-43-4410						-
Lift Station Inspection & Rehabilitation	13,115	1,100	-		Moved to 05-34-43-4402				-
Forest Trails Lift Station, MCC & Stationary Generator Replacement - Engr.	-	70,000	-	70,000					70,000
Forest Trails Lift Station Electrical System Replacement - Constr.	-	150,000	-	150,000					150,000
Forest Trails Lift Station Electrical System Replacement - Engr. Inspect.	-	15,000	-	15,000					15,000
Forest Trails Lift Station Replacement - Constr.	-	350,000	-	350,000					350,000
Forest Trails Lift Station Replacement - Engr. Inspect.	-	35,000	-	35,000					35,000
Aspen Ridge Lift Station Replacement - Engr.	-	70,000	-	70,000					70,000
Aspen Ridge Lift Station Replacement - Constr.	-				500,000				500,000
Aspen Ridge Lift Station Replacement - Engr. Inspect.	-				50,000				50,000
Burger King Lift Station Replacement - Engr.	-				100,000				100,000
Burger King Lift Station Replacement - Constr.	-					500,000			500,000
Burger King Lift Station Replacement - Engr. Inspect.	-					50,000			50,000
Powis Road Lift Station Replacement - Engr.	-					100,000			100,000
Powis Road Lift Station Replacement - Constr.	-						500,000		500,000
Powis Road Lift Station Replacement - Engr. Inspect.	-						50,000		50,000
Stormwater Lift Station #8 MCC & Outfall Replacement - Engr.	-			20,000					20,000
Stormwater Lift Station #8 MCC & Outfall Replacement - Constr.	-			150,000					150,000
Stormwater Lift Station #8 MCC & Outfall Replacement - Engr. Inspect.	-			20,000					20,000
I & I Studies and Reduction Efforts	17,630		Moved to 05-34-43-4410						-
Lift Station SCADA Upgrades	-	100,000	-	100,000					100,000
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.	57,150	17,200	40,000						-
Route 64 Roadway Widening Project - Sewer Relocation - Constr.	-	2,000,000	-	2,000,000					2,000,000
Route 64 Roadway Widening Project - Sewer Relocation - Engr. Inspect.	-	200,000	-	200,000					200,000
Galena Street Reconstruction - Sanitary Sewer Replacement	-	200,000	-	200,000					200,000
2011 Street Program	-	20,000	-						-
2012 Street Program	-		-	35,000	350,000				385,000
2013 Street Program	-		-		37,500	375,000			412,500
2014 Street Program	-		-			40,000	400,000		440,000
2015 Street Program	-		-				42,500	425,000	467,500
Conte Parkway Sanitary Sewer Improvements - (Reimbursable to Developer)	-	360,000	-	360,000					360,000
Sanitary Collection System Expansion Phase I Engr. Study - Northeastern City Limits	3,119	1,100	5,800						-
05-34-43-4806 SUB-TOTAL	\$91,014	\$3,589,400	\$45,800	\$3,775,000	\$1,037,500	\$1,065,000	\$992,500	\$425,000	\$7,295,000
WASTEWATER TREATMENT PLANT EQUIPMENT REPLACEMENT, 05-34-45-4806									
Hewadworks - Screening Equipment & Grit Removal Replacement	-	600,000	-	600,000	800,000				1,400,000
Primary Clarifiers - Primary Effluent Trough Replacement Program	-	100,000	-	100,000					100,000
Primary Clarifiers - Replace Clarifier Chains and Flights	-			100,000					100,000
Primary Clarifiers - Replace Clarifier Chains and Flights	-				100,000				100,000
Primary Clarifiers - Replace Grease Handling Equipment	-					75,000			75,000
Aeration Basins - Replace Blower Controls	-						500,000	1,500,000	2,000,000
Secondary Clarifiers - Replace Final Clarifier Drive	-				125,000				125,000
Secondary Clarifiers - Replace Final Clarifier Drive	-					125,000			125,000
Secondary Clarifiers - Replace Final Clarifier Drive	-						125,000		125,000
Secondary Clarifiers - Replace Final Clarifier Drive	-							125,000	125,000
Tertiary Filters - Filtration System Replacement Project	-			300,000	100,000				400,000
Disinfection - Upgrades to Chlorine Feed System	-	-		70,000					70,000
Solids Thickening - Upgrades to Waste Sludge Thickening	-					350,000			350,000
Anaerobic Digestion - Repairs to Primary Digester Sludge Heating/Mixing System	-	250,000	-	250,000					250,000
Anaerobic Digestion - Gas System Upgrade	-							300,000	300,000
Solids Dewatering - Sludge Belt Press Upgrades	-			250,000			250,000		500,000
SCADA - Upgrades / Replacement	-					300,000			300,000
Buildings - Upgrades / Replacements	-	140,000	252,400	180,000	160,000				340,000
Odor Control	-				1,100,000				1,100,000
05-34-45-4806 SUB-TOTAL	\$0	\$1,090,000	\$252,400	\$1,850,000	\$2,385,000	\$850,000	\$875,000	\$1,925,000	\$7,885,000
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	\$91,014	\$4,679,400	\$298,200	\$5,625,000	\$3,422,500	\$1,915,000	\$1,867,500	\$2,350,000	\$15,180,000
CIP SUMMARY BY ACCOUNT									
WASTEWATER TREATMENT PLANT IMPROVEMENTS, 05-34-42-4806	0	0	0	0	0	0	0	0	0
COLLECTION SYSTEM IMPROVEMENTS, 05-34-43-4806	91,014	3,589,400	45,800	3,775,000	1,037,500	1,065,000	992,500	425,000	7,295,000
WASTEWATER TREATMENT PLANT EQUIP. REPLMNT., 05-34-45-4806	0	1,090,000	252,400	1,850,000	2,385,000	850,000	875,000	1,925,000	7,885,000
TOTAL SEWER FUND CAPITAL IMPROVEMENT PROGRAM	\$91,014	\$4,679,400	\$298,200	\$5,625,000	\$3,422,500	\$1,915,000	\$1,867,500	\$2,350,000	\$15,180,000

City of West Chicago

WATER SERVICE PROJECTED REVENUE

06-00		2009 Actual	2010 Proposed	2010 Estimated	2011 Proposed	2012 Projected
312000	Home Rule Sales Tax	948,100	800,000	900,000	900,000	900,000
331000	Water Services	4,980,400	5,000,000	4,750,000	4,750,000	4,750,000
332000	Hydrant Meter Fees	3,500	2,000	1,000	1,000	1,000
332500	Posting and Turn On Fees	56,600	30,000	50,000	40,000	40,000
341000	Water Connection Fees	15,900	15,000	24,100	15,000	15,000
341500	Water Capacity Fees	3,800	5,000	7,800	5,000	5,000
344000	Meter Sales	9,000	8,000	9,800	8,000	8,000
371000	Interest	100,600	100,000	100,000	100,000	100,000
386000	Reimbursements	149,600	1,000	100	1,000	1,000
386100	Health Insurance Contributions	29,700	27,500	25,000	25,000	25,000
388500	Tower Rental Fees	73,200	72,500	72,500	72,500	72,500
389000	Miscellaneous	21,400	500	100	500	500
390000	Transfers	0	0	0	0	0
	TOTAL	\$6,391,800	\$6,061,500	\$5,940,400	\$5,918,000	\$5,918,000

City of West Chicago

WATER FUND

Financial Summary

Program	2009 Actual	2010 Proposed	2010 Estimated	2011 Proposed	2012 Projected
Water Production and Distribution	2,772,806	11,560,700	3,795,700	11,959,600	5,482,900
Water Treatment Plant Operations	2,592,051	2,387,700	1,968,800	1,639,400	2,241,100
Debt Service	1,006,281	2,408,200	2,408,200	2,407,100	2,403,600
TOTAL	\$6,371,139	\$16,356,600	\$8,172,700	\$16,006,100	\$10,127,600

City of West Chicago

WATER FUND

Performance Report on FY 2010 Major Program Objectives

The Division operated and maintained pumping facilities that produced over 1.23 billion gallons of water during the 2009 calendar year with nearly 1.19 billion gallons estimated for FY2010. The Division successfully completed all IEPA and USEPA required sampling and monitoring requirements with no violations. Drilling of Well #12 was completed in March 2010 and final design of the well station was completed in December 2010; staff anticipates that construction of the associated well house will begin in the spring of 2011 with Well Station #12 becoming operational by October 2011. During 2010 staff began land acquisition discussions for Well Station #13; however, as land has yet to be acquired, procurement of engineering services to design Well Station #13 was delayed until FY 2012.

Following the recommendations of Crawford, Murphy & Tilly's Elevated Tank Feasibility and Siting Study, land was acquired during 2010 for construction of two (2) 1.5 million gallon elevated water storage tanks. Engineering design and construction oversight services for the first elevated tank was secured in December 2010; staff anticipates that construction of the elevated storage tank #1 will begin in Spring 2011.

In September 2010 the City hired a contractor to pull, inspect and perform needed repairs Well Station #3; staff anticipates that Well Station #3 will be operational by June 2011. Construction of a stand-by generator at Well Station #7 was completed in November 2010. Engineering design services for the installation of a stand-by generator at Well Stations #3 and #10 were secured in 2010 and final engineering designs, plans and specifications are expected by February 2011. Engineering services to design a stand-by generator at Well Station #9 was delayed until FY2011 to allow work to further progress on Well Station #3 and #10.

The study report for extending City utilities (i.e., water and sanitary sewer service) to serve the northern and eastern regions of the City was completed and presented to the Infrastructure Committee in February 2010. Phase I engineering services for the water main replacement project on Illinois Route 59 between Blair Street and Forest Avenue was completed in August 2010. Phase II engineering design services have been delayed until FY2012.

The bi-annual cleaning of sludge from the lime storage lagoons commenced in October 2010, but final cleaning is not expected to be completed until late December 2010. As a result, measures to stabilize the side slopes will not be considered until Spring 2011.

No major operational changes were made to the plant during 2010; however, operational strategies to improve treatment process and balance water storage against demand continue to be made to the treatment processes at the water treatment plant to optimize the process. Staff continues to explore control measures to minimize corrosion in the City's distribution system.

Investigations into the repainting of the vertical pipe gallery at the treatment plant continue to be explored. As the vertical pipe gallery is utilized 24/7 in the water treatment process, coordination so that plant operations will not be affected remains the biggest obstacle. Staff has been unsuccessful at finding a resolution to date.

City of West Chicago

WATER PRODUCTION AND DISTRIBUTION

Description of Major Activities

This program covers all expenditures associated with the routine operation and maintenance of the City's nine wells, two elevated storage tanks, three ground storage tanks, watermain, fire hydrants, valves, water meters, and service connections. Program personnel provide comprehensive maintenance and operational oversight to these facilities and associated infrastructure to assure a safe, plentiful and uninterrupted source of water for the businesses and residents of West Chicago.

FYE 2011 Program Objectives

- (1) Procure construction service for Well Station #12 by April 2011 and complete construction by October 2011.
- (2) Procure engineering services to design a stand-by generator at Well Station #9 by September 2011.
- (3) Procure construction services for 1.5 MG elevated storage tank #1 by April 2011 and complete construction by December 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Average Daily Water Produced (MGD)	3.37	3.25	3.30	3.50
# Of Watermain Breaks Repaired	14	7	10	10
# Of Fire Hydrants Painted	734	500	700	700
# Of Major Well Station Repairs	1	1	0	0
 Full Time Equivalent Positions	 15.0	 14.75	 14.25	 14.25

WATER FUND
Water Production and Distribution

06-34-47

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	355,850	429,700	326,200	389,400	408,900	429,400
4027	Operational-Salary	469,437	538,700	451,200	515,300	541,100	568,200
4029	Overtime	38,790	50,000	27,700	50,000	50,000	50,000
4050	FICA & Medicare	63,556	78,000	59,800	73,100	76,500	80,200
4052	I.C.M.A. - R.C.	1,722	3,800	1,700	3,900	4,100	4,400
4053	Health/Dental/Life Insurance	284,230	346,600	333,700	365,200	394,500	426,100
4054	Unemployment Insurance	2,628	-	300	-	-	-
4056	IMRF	94,589	131,400	102,500	123,200	129,000	135,200
Sub-Total		\$1,310,802	\$1,578,200	\$1,303,100	\$1,520,100	\$1,604,100	\$1,693,500
CONTRACTUAL:							
4100	Legal Fees	55,745	110,000	123,100	15,000	15,000	15,000
4101	Auditing Fees	13,300	13,800	13,100	14,000	14,200	14,400
4102	JULIE System	1,768	2,000	1,600	2,000	2,000	2,000
4103	Engineering and Inspections	7,350	-	-	-	-	-
4105	Consultants	38,931	-	1,900	-	-	-
4108	Pre-Employment Exams	539	600	600	600	600	600
4110	Training and Tuition	616	3,000	600	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	996	1,000	1,100	1,000	1,000	1,000
4125	Software Maintenance	6,234	8,300	6,600	10,500	10,500	10,500
4200	Legal Notices	611	1,000	500	1,000	1,000	1,000
4202	Telephone and Alarms	28,960	30,000	28,600	30,000	30,000	30,000
4203	Heating Gas	3,540	7,500	5,000	7,500	7,500	7,500
4204	Electric	419,731	450,000	379,300	415,000	415,000	415,000
4207	Lab Services	8,138	20,000	3,000	10,000	10,000	10,000
4210	Refuse Disposal	7,125	15,000	2,500	10,000	10,000	1,000
4211	Printing and Binding	2,427	2,500	1,800	2,500	2,500	2,500
4216	Grounds Maintenance	6,975	8,000	7,300	8,000	8,800	8,800
4225	Other Contractual Services	77,722	155,000	95,000	199,200	194,400	188,000
4300	IRMA General Insurance	116,680	147,900	147,900	149,900	161,900	174,900
4301	Other Insurance	11,506	12,000	4,000	12,000	12,000	12,000
4400	Vehicle Repair	1,457	3,500	100	3,500	3,500	3,500
4401	Building Repair	167	1,200	100	500	500	500
4418	Distribution System Repair	50,523	140,400	67,500	100,000	100,000	100,000
4420	Pump Station Repair	77,118	100,000	100,600	275,000	100,000	100,000
4421	Reservoir Repair	-	1,000	-	1,000	1,000	1,000
4423	Radio/Radar Equipment Repair	-	1,000	-	1,000	1,000	1,000
4425	Hardware Maintenance	-	2,700	-	2,700	2,700	2,700
4501	Postal Meter Rental	1,361	1,200	1,400	1,400	1,400	1,400
4502	Copier Lease/Costs	2,051	7,000	3,400	4,500	4,500	4,500
Sub-Total		\$941,568	\$1,245,600	\$996,600	\$1,280,800	\$1,114,000	\$1,111,800
COMMODITIES:							
4600	Computer/Office Supplies	7,868	14,800	16,500	7,800	7,800	7,800
4603	Parts for Vehicles	2,317	5,000	400	5,000	5,000	5,000
4604	Tools and Equipment	1,483	5,000	5,000	5,000	5,000	5,000
4607	Gas and Oil	16,298	35,000	17,300	20,000	20,000	20,000
4613	Postage	5,239	8,000	5,500	8,000	8,000	8,000
4615	Uniforms & Safety Equipment	5,774	12,000	6,000	7,500	7,500	7,500
4620	Parts and Equipment - Wells	2,183	4,000	2,000	4,000	4,000	4,000
4621	Parts and Equipment - Distribution	37,631	60,000	37,000	60,000	60,000	60,000
4622	Parts and Equipment - Pump Stations	4,465	15,000	3,800	15,000	15,000	15,000
4625	Lab Supplies	318	1,000	400	500	500	500
4626	Chemicals	30	3,000	-	1,000	1,000	1,000
4641	Water Meters/Parts	9,584	50,000	20,300	25,000	25,000	25,000
4650	Miscellaneous Commodities	5,331	5,000	6,000	6,000	6,000	6,000
4702	Bank Charges	10,558	4,000	4,800	5,000	5,000	5,000
4720	Other Charges	-	-	-	-	-	-
Sub-Total		\$109,079	\$221,800	\$125,000	\$169,800	\$169,800	\$169,800
CAPITAL OUTLAY:							
4802	Office Equipment	3,175	-	-	-	-	-
4804	Vehicles	111,000	-	-	-	113,900	116,600
4806	Other Capital Outlay	36,582	8,503,300	1,359,200	8,977,100	2,469,300	14,767,500
4812	MIS Replacement	9,700	11,800	11,800	11,800	11,800	11,800
4900	Transfers Out	250,900	-	-	-	-	-
Sub-Total		\$411,357	\$8,515,100	\$1,371,000	\$8,988,900	\$2,595,000	\$14,895,900
Total		\$2,772,806	\$11,560,700	\$3,795,700	\$11,959,600	\$5,482,900	\$17,871,000

City of West Chicago

WATER TREATMENT PLANT OPERATIONS

Description of Major Activities

This program covers all expenditures associated with the overall operation and maintenance of the Water Treatment Plant.

FYE 2011 Program Objectives

- (1) Continue testing alternative corrosion control measures and report findings and recommendations to the Infrastructure Committee by December 2011.
- (2) Continue to evaluate operational strategies to improve treatment process and balance water storage against demand by December 2011.
- (3) Stabilize side slopes of sludge lagoons by November 2011.
- (4) Evaluate cause and effect of re-painting the Vertical Pipe Gallery and report findings and recommendations to the Infrastructure Committee by August 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Average Daily Water Treated (MGD)	3.37	3.28	3.30	3.50
Full Time Equivalent Positions	8.3	8.3	8.3	8.3

WATER FUND
Water Treatment Plant Operations

06-34-48

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	81,656	72,400	31,300	63,000	66,200	69,600
4027	Operational-Salary	449,988	480,300	474,800	488,500	513,000	538,700
4029	Overtime	48,412	50,000	32,000	50,000	50,000	50,000
4050	FICA & Medicare	43,631	46,200	40,800	46,100	48,200	50,400
4056	IMRF	64,378	67,600	69,400	77,600	81,200	85,000
Sub-Total		\$688,065	\$716,500	\$648,300	\$725,200	\$758,600	\$793,700
CONTRACTUAL:							
4100	Legal Fees	28	5,000	-	5,000	5,000	5,000
4105	Consultants	-	15,000	-	-	-	-
4108	Pre-Employment Exams	-	300	-	300	300	300
4110	Training and Tuition	2,458	3,000	1,500	3,000	3,000	3,000
4112	Memberships/Dues/Subscriptions	149	400	400	400	400	400
4202	Telephone and Alarms	8,386	10,000	9,200	10,000	10,000	10,000
4203	Heating Gas	3,727	7,500	3,500	4,000	4,000	4,000
4204	Electric	185,025	175,000	182,400	185,000	185,000	185,000
4207	Lab Services	925	3,000	1,300	2,000	2,000	2,000
4210	Refuse Disposal	-	700,000	658,300	-	750,000	-
4216	Grounds Maintenance	14,765	20,000	8,500	8,500	9,400	9,400
4219	Contract Janitorial Services	22,829	22,800	23,300	23,600	26,000	26,000
4225	Other Contractual Services	14,948	15,000	15,000	15,000	15,000	15,000
4300	IRMA General Insurance	-	50,000	50,000	50,700	54,800	59,200
4401	Building Repair	8,443	10,000	3,000	10,000	10,000	10,000
4430	WTP Operations Repair	10,737	15,000	15,000	15,000	15,000	15,000
4502	Copier Lease/Costs	6,901	7,000	7,000	24,000	7,000	7,000
4503	Equipment Rental	325	1,000	900	1,000	1,000	1,000
Sub-Total		\$279,646	\$1,060,000	\$979,300	\$357,500	\$1,097,900	\$352,300
COMMODITIES:							
4600	Computer/Office Supplies	769	2,000	5,000	2,000	2,000	2,000
4603	Parts for Vehicles	85	200	-	200	200	200
4604	Tools and Equipment	2,427	3,000	3,000	3,000	3,000	3,000
4607	Gas and Oil	21	1,000	100	500	500	500
4615	Uniforms& Safety Equipment	2,852	4,000	3,100	4,000	4,000	4,000
4624	Parts - Building Repair	3,337	3,000	3,000	3,000	3,000	3,000
4625	Lab Supplies	10,369	11,000	10,000	11,000	11,000	11,000
4626	Chemicals	279,518	400,000	280,000	350,000	350,000	350,000
4642	Parts - WTP Operations	5,680	6,000	3,500	6,000	6,000	6,000
4650	Miscellaneous Commodities	15,984	1,000	3,500	2,000	2,000	2,000
Sub-Total		\$321,042	\$431,200	\$311,200	\$381,700	\$381,700	\$381,700
CAPITAL OUTLAY:							
4804	Vehicles	2,900	-	-	-	2,900	2,900
4806	Other Capital Outlay	-	180,000	30,000	175,000	-	-
4808	Depreciation	1,300,398	-	-	-	-	-
Sub-Total		\$1,303,298	\$180,000	\$30,000	\$175,000	\$2,900	\$2,900
Total		\$2,592,051	\$2,387,700	\$1,968,800	\$1,639,400	\$2,241,100	\$1,530,600

City of West Chicago

TREATMENT PLANT DEBT SERVICE

Description of Major Activities

The City has issued 21.2 million dollars in revenue bonds to pay for the Water Treatment Plant. The City also secured a \$10 million plus loan from the IEPA. The bonds and note will be paid off through water usage charges.

**WATER FUND
DEBT SERVICE**

06-34-49

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
COMMODITIES:							
4703	Bond Principal	-	945,000	945,000	985,000	1,025,000	1,070,000
4704	Bond Interest	775,998	756,200	756,200	715,200	671,700	625,600
4716	Note Principal	-	485,100	485,100	497,600	510,400	523,700
4717	Note Interest	230,283	221,900	221,900	209,300	196,500	183,300
Sub-Total		\$1,006,281	\$2,408,200	\$2,408,200	\$2,407,100	\$2,403,600	\$2,402,600
Total		\$1,006,281	\$2,408,200	\$2,408,200	\$2,407,100	\$2,403,600	\$2,402,600

WATER FUND 5-YEAR CAPITAL IMPROVEMENT PROGRAM

CAPITAL EXPENDITURES (FYE)	ACTUAL 2009	PROPOSED 2010	ESTIMATED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	5yr Totals
Miscellaneous Professional Services	12,268	19,300	21,900	-	-	-	-	-	-
RAW WATER PRODUCTION IMPROVEMENTS									
Well #7 Stand-by Generator Installation - Engr.									-
Well #7 Stand-by Generator Installation - Constr.	64,175	101,900	103,200						-
Well #7 Stand-by Generator Installation - Engr. Inspect.	-	15,600	15,500						-
Well #3 Stand-by Generator Installation - Engr.		22,500	19,000						-
Well #3 Stand-by Generator Installation - Constr.		225,000	-		225,000				225,000
Well #3 Stand-by Generator Installation - Engr. Inspect.		22,500	-		19,000				19,000
Well #10 Stand-by Generator Installation - Engr.		25,000	24,900						-
Well #10 Stand-by Generator Installation - Constr.		250,000	-		250,000				250,000
Well #10 Stand-by Generator Installation - Engr. Inspect.		25,000	-		24,900				24,900
Well #9 Stand-by Generator Installation - Engr.		26,300	-	25,000					25,000
Well #9 Stand-by Generator Installation - Constr.					250,000				250,000
Well #9 Stand-by Generator Installation - Engr. Inspect.					25,000				25,000
Well #8 Assembly Upgrade & Generator Replacement Project - Engr.					40,000				40,000
Well #8 Assembly Upgrade & Generator Replacement Project - Constr.						400,000			400,000
Well #8 Assembly Upgrade & Generator Replacement Project - Engr. Inspect.						40,000			40,000
Well #5 Stand-by Generator Installation - Engr.					27,500				27,500
Well #5 Stand-by Generator Installation - Constr.						275,000			275,000
Well #5 Stand-by Generator Installation - Engr. Inspect.						27,500			27,500
Well Inspection & Rehabilitation	3,060	-	-	-	-	-	-	-	-
Well #12 Installation Project - Engr.	37,267	26,100	29,600						-
Well #12 Installation Project - Land Acquisition									-
Well #12 Installation Project - Constr.	106,155	1,325,700	523,400	750,000					750,000
Well #12 Installation Project - Engr. Inspect.	3,250	516,300	16,700	15,100					15,100
Well #13 Installation Project - Engr.		400,000	-		400,000				400,000
Well #13 Installation Project - Land Acquisition		457,400	-		457,400				457,400
Well #13 Installation Project - Constr.						3,300,000			3,300,000
Well #13 Installation Project - Engr. Inspect.						330,000			330,000
SUB-TOTAL	\$226,174	\$3,458,600	\$764,200	\$790,100	\$1,718,800	\$4,372,500	\$0	\$0	\$6,681,400
FINISHED WATER DISTRIBUTION SYSTEM IMPROVEMENTS									
Various Distribution System Improvements	60,188	40,400		-	-	-	-	-	-
Kerr McGee-Related Watermain Improvements		100,000			100,000				100,000
Route 64 Roadway Widening Project - Utility Impacts Study - Engr.	57,150	17,200	17,200						-
Route 64 Roadway Widening Project - Watermain Relocation - Constr.		1,250,000	-	1,250,000					1,250,000
Route 64 Roadway Widening Project - Watermain Relocation - Engr. Inspect.		125,000	-	125,000					125,000
South Leg - Route 59 Watermain Relocation Project - Engr.	29,431	70,600	7,600		63,000				63,000
Elizabeth, Gates, Oak 1200 Block Watermain Reconstruction Project - Engr.		100,000	-		100,000				100,000
Elizabeth, Gates, Oak 1200 Block Watermain Reconstruction Project - Constr.						1,000,000			1,000,000
Elizabeth, Gates, Oak 1200 Block Watermain Reconstruction Project - Engr. Inspect.						100,000			100,000
Hawthorne Lane Phase I Engineering									-
Hawthorne Lane Construction									-
Hawthorne Lane Phase III Engineering									-
2010 Street Program - Engr.									-
Galena Street Reconstruction - Watermain Replacement	-	200,000	-	150,000					150,000
2011 Street Program		20,000	-						-
2012 Street Program					350,000				350,000
2013 Street Program					37,500	375,000			412,500
2014 Street Program						40,000	400,000		440,000
2015 Street Program							42,500	425,000	467,500
Water Distribution System Expansion Phase I Engr. Study - Northeastern City Limits	3,119	1,100	5,600						-
Water Meter Replacement Program		2,000,000	-	2,000,000					2,000,000
SUB-TOTAL	\$149,897	\$3,924,300	\$30,600	\$3,525,000	\$650,500	\$1,515,000	\$442,500	\$425,000	\$6,658,000
FINISHED WATER STORAGE TANK IMPROVEMENTS									
2 - 1.5 MG Elevated Tank Project - Engr.	-	205,600	-	66,000	100,000				166,000
2 - 1.5 MG Elevated Tank Project - Land Acquisition	-	914,600	574,400						-
1.5 MG Elevated Tank Project - Constr. (Tank 1)				4,506,000					4,506,000
1.5 MG Elevated Tank Project - Engr. Inspect. (Tank 1)				90,000					90,000
1.5 MG Elevated Tank Project - Constr. (Tank 2)						8,730,000			8,730,000
1.5 MG Elevated Tank Project - Engr. Inspect. (Tank 2)						150,000			150,000
SUB-TOTAL	\$0	\$1,120,400	\$574,400	\$4,662,000	\$100,000	\$8,880,000	\$0	\$0	\$13,642,000
WATER TREATMENT PLANT IMPROVEMENTS									
Miscellaneous Professional Services	-	180,000	30,000	175,000	-	-	-	-	175,000
SUB-TOTAL	\$0	\$180,000	\$30,000	\$175,000	\$0	\$0	\$0	\$0	\$175,000
TOTAL WATER FUND CAPITAL IMPROVEMENT PROGRAM	\$376,061	\$8,683,300	\$1,389,200	\$9,152,100	\$2,469,300	\$14,767,500	\$442,500	\$425,000	\$27,266,400
CIP SUMMARY BY ACCOUNT									
Capital Outlay - Non WTP Construction (063447-4806)	\$376,061	\$8,683,300	\$1,389,200	\$9,152,100	\$2,469,300	\$14,767,500	\$442,500	\$425,000	\$27,266,400
Capital Outlay - WTP Improvements (063448-4906)	\$0	\$180,000	\$30,000	\$175,000	\$0	\$0	\$0	\$0	\$175,000
	\$376,061	\$8,683,300	\$1,389,200	\$9,152,100	\$2,469,300	\$14,767,500	\$442,500	\$425,000	\$27,266,400

City of West Chicago

MIS REPLACEMENT PROJECTED REVENUE

07-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
371000	Interest	1,763	2,500	2,600	0	0
390000	Transfers In	65,200	81,400	81,400	0	0
	TOTAL	\$66,963	\$83,900	\$84,000	\$0	\$0

City of West Chicago

MIS REPLACEMENT FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
MIS Replacement	31,674	80,700	65,800	99,000	97,700
TOTAL	\$31,674	\$80,700	65,800	\$99,000	\$97,700

City of West Chicago

MIS REPLACEMENT FUND

Performance Report on FYE 2010 Major Program Objectives

Fiscal Year 2010 purchases within the MIS Replacement Fund included several pieces of hardware that were budgeted with a strategy to utilize technological advancements that address increased security, improvements in speed, centralization and expanded access of data to users and increased efficiency of operations.

As part of the continual monitoring of network security, new appliances were purchased and installed to protect the network from fast-moving modern web threats and malware, both of which are complex viruses that have been found increasingly prevalent in web and network environments. During Fiscal Year 2011, the second phase of the project will be completed which entails the configuration of the relevant software, setting up blocks and development of protocols for the management of all users.

Virtualization has been deployed to 30% of the City's infrastructure, providing greater access for critical applications and streamlining application deployment and migrations for the future. Virtualization has simplified operations and allowed the Information Technology (IT) Division to respond more quickly to changing needs and requests, while moving to a greener IT solution.

The Geographic Information System (GIS) system has been upgraded from Version 9 to Version 10 with the installation of a new server that allowed for the migration of all GIS data from an access database to a centralized SQL database. This upgrade resulted in a new and improved ability to share GIS data with other departments and applications.

Within the Police Department, each squad car has been outfitted with an automated in-car camera system that connects to a centralized server for seamless and unattended uploads to the video database.

City of West Chicago

MIS REPLACEMENT FUND

Description of Major Activities

The MIS Replacement Fund accounts for the City's IT hardware and network on a cost-reimbursement basis. Financing is received from primarily all General Fund divisions/programs and by one division/program in the Water Fund and Sewer Fund, respectively. Funding allocations are based on the estimated replacement cost of each division's/program's hardware on a three year replacement cycle.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Replace desktop PC's	20	20	20	25
Replace laptop PC's	4	2	4	4
Replace file servers	6	1	2	1
Replace GIS Workstations	1	0	1	0
Replace printers	1	3	5	5
Replace police vehicle equipment	20	20	0	0
Replace other equipment	3	2	2	3

M.I.S. REPLACEMENT FUND

07-34-52

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
CAPITAL OUTLAY:							
4806	Other Capital Outlay	31,674	80,700	65,800	99,000	97,700	97,400
4812	Depreciation	-	-	-	-	-	-
Sub-Total		\$31,674	\$80,700	\$65,800	\$99,000	\$97,700	\$97,400
Total		\$31,674	\$80,700	\$65,800	\$99,000	\$97,700	\$97,400

City of West Chicago

CAPITAL PROJECTS FUND PROJECTED REVENUE

08-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
312000	Home Rule Sales Tax	473,994	400,000	484,100	500,000	550,000
315000	Utility Taxes	2,037,722	2,100,000	2,044,800	2,100,000	2,200,000
321000	Grants	860,618	1,465,700	782,200	2,056,700	0
371000	Interest	24,331	25,000	20,000	25,000	35,000
386100	Health Insurance Contributions	3,222	2,900	2,900	3,000	3,100
389000	Miscellaneous	0	0	0	0	0
390000	Transfers	487,100	0	0	0	0
	TOTAL	\$3,886,987	\$3,993,600	\$3,334,000	\$4,684,700	\$2,788,100

City of West Chicago

CAPITAL PROJECTS FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	2,027,729	7,483,900	3,067,300	8,587,400	2,875,200
TOTAL	\$2,027,729	\$7,483,900	\$3,067,300	\$8,587,400	\$2,875,200

City of West Chicago

CAPITAL PROJECTS FUND

Performance Report on FYE 2010 Major Program Objectives

The Proactive Street Improvement Program (resurfacing) was completed in 2010, with the resurfacing of Hawthorne Lane from Neltnor Boulevard (IL Rte. 59) to Prince Crossing Road; Main Street from Neltnor Boulevard (IL Rte. 59) to Prince Crossing Road; Oakwood Avenue from Chicago Street to York Avenue; Woodside Drive; Woodside Court; Willow Creek Road; Marcella Lane; Natalie Drive; and Gavin Court. In addition, using ARRA and CDBG funds, other street improvement projects (resurfacing projects) completed in 2010 were Powis Road from North Avenue (IL Rte. 64) to Smith Road; Joliet Street from Geneva Road to Wilson Avenue; Arbor Avenue from Washington Street to Hawthorne Lane; and those streets classified as the Old Heidelberg Minor Arterial Street Area (i.e., Clara Street, George Street, Harrison Street, Milo Court, Pearl Street, Sherman Street, and Vine Street).

North Oak Street between Washington Street and Grandlake Boulevard, and Pine Street between Ingalt Avenue and North Oak Street, was reconstructed in 2010. The project included new curb and gutter, storm sewer drainage improvements, and new pavement. As part of the project, Pine Street between North Oak Street and Neltnor Boulevard (IL Rte. 59) and Plymouth Court between North Oak Street and Neltnor Boulevard (IL Rte. 59) were resurfaced.

Phase II engineering design services related to the Wilson/Joliet Culvert Replacement project were procured in 2010; however, due to contract approval delays from IDOT, final project design and bid documents are not completed in FY2010. The project is proceeding forward and design and bid documents are expected to be completed in early FY2011. Pending IDOT's approval, construction remains scheduled for FY2011.

Other projects during the fiscal year included completion of the City-wide Sidewalk Replacement Program, Crack Sealing Program, Tree Replacement Program, Forestry Removals and Trimming Program, Right-of-Way Maintenance Program, hallway carpet installation at the Police Department, and replacement of the perimeter fencing at the Street Division on Grandlake Boulevard.

Finally, contracts were procured for the removal of the existing UST at the Police Department and construction is scheduled for early 2011.

City of West Chicago

CAPITAL PROJECTS FUND

Description of Major Activities

The Capital Improvement Program covers a period of five years and consists of new construction as well as maintenance and repair to existing infrastructure. The specific projects and the financing program are described in a supplement to this program budget.

FYE 2011 Program Objectives

- (1) Complete 2011 Street Improvement Program (resurfacing) by November 2011.
- (2) Complete reconstruction of Galena Street, between Main Street and High Street, by November 2011.
- (3) Completed construction of the Wilson/Joliet Culvert Replacement Project by November 2011.
- (4) Complete concrete rehabilitation of Washington Street, between Neltnor Boulevard (IL Rte. 59) and Roosevelt Road (IL Rte. 38), by November 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Centerline Miles of Streets Striped Contractually	3.42	0	10.2	10.2
Square Feet of Sidewalk Replaced	13,195	10,935	17,000	17,000
Number of Streets Crack Sealed	24	10	25	25
Number of Pounds of Crack Fill Material Used	26,520	14,983	28,000	28,0000
Trees Removed	40	47	40	40
Parkway Trees Planted	140	150	130	130
Number of Mowings	30	30	30	30
Full Time Equivalent Positions	0.94	0.94	0.94	0.94

CAPITAL PROJECTS FUND

08-34-53

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	69,478	70,700	69,900	98,600	103,600	108,800
4027	Operational-Salary	11,046	15,900	6,900	7,100	7,500	7,900
4029	Overtime	1,180	3,000	1,100	3,000	3,000	3,000
4050	FICA & Medicare	5,718	6,900	5,500	8,400	8,800	9,200
4053	Health/Dental/Life Insurance	28,902	33,600	32,500	36,300	39,300	42,500
4054	Unemployment Insurance	-	-	-	-	-	-
4056	IMRF	9,134	11,600	10,100	14,100	14,800	15,500
Sub-Total		\$125,458	\$141,700	\$126,000	\$167,500	\$177,000	\$186,900
CONTRACTUAL:							
4105	Consultants	-	-	-	-	-	-
4150	Hawthorne Lane Engineering	36,890	-	-	-	-	-
4152	Wilson/Joliet Culvert Eng.	3,466	117,600	100,000	107,600	-	-
4200	Legal Notices	192	500	800	500	500	500
4225	Other Contractual Services	356,948	537,400	565,200	675,600	726,700	770,000
Sub-Total		\$397,496	\$655,500	\$666,000	\$783,700	\$727,200	\$770,500
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	31,123	40,000	40,000	40,000	40,000	40,000
4806	Other Capital Outlay	51,381	-	-	-	-	-
4807	Street Improvements	846,455	700,000	612,200	500,000	1,520,000	1,320,000
4853	City Hall Partitions	9,994	-	-	-	-	-
4854	Tree Replacement Program	30,910	35,000	23,400	35,000	35,000	35,000
4857	Kresswood Trails Detention Pond	53,067	22,200	10,500	18,000	-	-
4858	Kerr McGee Area Improvements	-	55,000	-	55,000	-	-
4862	Hawthorne Lane Reconstruction	2,910	1,615,400	165,800.0	2,637,100	-	-
4863	Sidewalk Removals and Replacement Program	60,967	75,000	54,000	75,000	75,000	75,000
4864	Washington Street - Grind and Overlay	84,126	-	-	-	-	-
4865	Police Department Parking Lot Reconstruction	68,206	7,300	7,300	-	-	-
4866	Police Department Tile Replacement	-	25,000	22,100.0	-	-	-
4867	Wilson/Joliet Culvert Reconstruction	-	-	-	1,800,000	-	-
4868	Crack Filling Program	36,174	54,000	16,100	50,000	50,000	50,000
4869	Contractual Street Striping Program	5,845	24,000	-	24,000	24,000	24,000
4870	Forestry - Removals and Replacements	66,062	70,000	59,700	70,000	70,000	70,000
4871	Right-Of-Way Maintenance Program	88,819	100,200	80,900	108,300	117,000	126,400
4872	Foxfield Drive Raised Median Project	-	-	-	1,500	-	-
4873	Pedestrian Tunnel Improvements	8,000	217,000	23,900	410,000	-	-
4874	New Radios for Police Department	-	465,000	-	-	-	-
4875	Public Improvements at Franciscan Way	60,736	-	-	-	-	-
4876	CN Mitigation	-	450,000	216,800	243,100	-	-
4877	Street Division Fence Replacement	-	55,000	22,500	-	-	-
4878	Removal of UST at 325 Spencer Street - PD	-	50,000	-	50,000	-	-
4879	North Oak Street Rehab Program	-	450,000	643,100	-	-	-
4880	Galena Street Reconstruction	-	450,000	2,700	323,100	-	-
4881	Great Western Bike Trail Project (STP)	-	801,000	72,900	728,100	-	-
4882	Washington Street Resurfacing Project (STP)	-	-	-	418,000	-	-
4883	ARRA Street Resurfacing (Powis & Joliet)	-	735,600	16,300	-	-	-
4884	CDBG ARRA Resurfacing (Old Heidelberg)	-	200,000	185,100	-	-	-
4885	FHWA Mandated Signage Upgrades	-	-	-	50,000	40,000	30,000
Sub-Total		\$1,504,775	\$6,696,700	\$2,275,300	\$7,636,200	\$1,971,000	\$1,770,400
Total		\$2,027,729	\$7,493,900	\$3,067,300	\$8,587,400	\$2,875,200	\$2,727,800

FY 2011-2015 Capital Improvement Program

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CAPITAL EXPENDITURES (FYE)	PROPOSED 2010	ESTIMATED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	5 Yr Total
Expenditures								
Personnel, Benefits, and Insurance Costs of Engineer to Oversee Capital Projects	141,700	126,000	167,500	177,000	186,900	197,500	208,700	937,600
<u>STREET IMPROVEMENTS</u>								
Other Contractual Services - Thomas Engineering Group (4225)	537,400	537,400	675,600	726,700	770,000	800,000	850,000	3,822,300
Hawthorne Lane Phase II & III Engineering (4150)								0
Hawthorne Lane Reconstruction - IDOT (4862)	1,615,400	165,800	2,637,100					2,637,100
Washington Street (Route 38 to Kuhn) - Grind and Overlay (4864)								0
2009 Street Program - Construction (Resurfacing) (4807)								0
2009 Street Program - Material Testing (Resurfacing) (4807)								0
2010 Street Program - Engineering, Construction (Resurfacing) & Material Testing (4807)	700,000	612,200						0
2011 Street Program - Engineering, Construction (Resurfacing) & Material Testing (4807)			500,000					500,000
2012 Street Program - Engineering, Construction & Material Testing (4807)				1,400,000				1,400,000
2013 Street Program - Engineering, Construction & Material Testing (4807)				120,000	1,200,000			1,320,000
2014 Street Program - Engineering, Construction & Material Testing (4807)					120,000	1,200,000		1,320,000
2015 Street Program - Engineering, Construction & Material Testing (4807)						120,000	1,200,000	1,320,000
North Oak Street Rehab Program (4879)	450,000	643,100						0
Galena Street Reconstruction (4880)	450,000	2,700	323,100					323,100
Great Western Bike Trail Project (STP Program) (4881)	801,000	72,900	728,100					728,100
Washington Street Resurfacing Project (STP Program) (4882)			418,000					418,000
ARRA Street Resurfacing Program (4883)	735,600	16,300						0
CDBG ARRA Street Resurfacing Program (Old Heidelberg Minor) (4884)	200,000	185,100						0
<u>OTHER ROW IMPROVEMENTS</u>								
Crack Filling (4868)	30,000	16,100	50,000	50,000	50,000	50,000	50,000	250,000
Contractual Street Striping (4869)	24,000	-	24,000	24,000	24,000	24,000	24,000	120,000
Sidewalk Removals and Replacements (4863)	75,000	54,000	75,000	75,000	75,000	75,000	75,000	375,000
Forestry Removals and Trimmings (4870)	70,000	59,700	70,000	70,000	70,000	70,000	70,000	350,000
Right-Of-Way Maintenance (4216 & 4871)	100,200	80,900	108,300	117,000	126,400	136,600	147,600	635,900
Alley Program (4806)							100,000	100,000
Kerr McGee Neighborhood Improvements (4858)	55,000	-	55,000					55,000
Tree Replacement Program (4854)	35,000	23,400	35,000	35,000	35,000	35,000	35,000	175,000
Foxfield Drive Raised Median Project (4872)			1,500					1,500
FHWA Mandated Signage Upgrades & 2009 MUTCD Compliance (4885)			50,000	40,000	30,000			120,000

FY 2011-2015 Capital Improvement Program

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CAPITAL EXPENDITURES (FYE)	PROPOSED 2010	ESTIMATED 2010	PROPOSED 2011	PROPOSED 2012	PROPOSED 2013	PROPOSED 2014	PROPOSED 2015	5 Yr Total
MUNICIPAL PROPERTIES								
Miscellaneous Major Municipal Building Repairs (4801)	40,000	40,000	40,000	40,000	40,000	40,000	40,000	200,000
Partition Replacement at City Hall in Council Chambers (4853)								0
A/C Unit Compressor Replacement - City Hall (4806)								0
HVAC Replacement - Old Police Department (4806)								0
Cooling System for PD Computer Room (4806)								0
Police Department Parking Lot Reconstruction (4865)	7,300	7,300						0
Police Department Tile Replacement (4866)	25,000	22,100						0
Street Division Fence Replacement (4877)	55,000	22,500						0
Removal of UST at 325 Spencer Street - Police Department (4878)	50,000	-	50,000					50,000
STORMWATER/WETLANDS								
Wilson/Joliet Culvert Replacement Engineering Phase I (4152)								0
Wilson/Joliet Culvert Replacement Engineering Phase II (4152)	117,600	100,000	17,600					17,600
Wilson/Joliet Culvert Replacement - Engr. Inspect. Phase III (4152)			90,000					90,000
Wilson/Joliet Culvert Construction (4867)			1,800,000					1,800,000
Kresswood Trails Detention Pond Corrections (4857)	22,200	10,500	18,000					18,000
Franciscan Way Stormwater Management Corrections (4875)								0
CN Mitigation Projects (4876)	450,000	216,800	243,100					243,100
MISCELLANEOUS								
Other Contractual Services - Miscellaneous (4225)		27,800						
Legal Notices (4200)	500	800	500	500	500	500	500	2,500
Pedestrian Tunnel Improvements (4873)	217,000	23,900	410,000					410,000
New Radios for Police Department (4874)	465,000	-						0
EXPENDITURE TOTAL	\$7,469,900	\$3,067,300	\$8,587,400	\$2,875,200	\$2,727,800	\$2,748,600	\$2,800,800	\$19,739,800

City of West Chicago

DOWNTOWN TIF FUND PROJECTED REVENUE

09-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
311100	Property Tax	792,800	775,000	874,000	1,000,000	1,100,000
371000	Interest	6,500	10,000	9,000	10,000	10,000
386100	Health Insurance Contributions	2,200	3,000	2,500	2,500	2,500
389000	Miscellaneous	2,900	0	3,700	0	0
390000	Transfers	0	0	0	0	0
	TOTAL	\$804,400	\$788,000	\$889,200	\$1,012,500	\$1,112,500

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
TIF Special Projects	444,336	1,025,200	618,400	1,104,700	906,000
TOTAL	\$444,336	\$1,025,200	\$618,400	\$1,104,700	\$906,000

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Performance Report on FYE 2010 Major Program Objectives

Staff focused on retaining existing businesses and promoting the TIF District to new businesses in 2010. Eleven new businesses moved into the TIF District including Evalina's Boutique and Tango Argentina. Staff promoted properties within the TIF District at the International Shopping Center Dealmaking Session, and contacted retailers who may be interested in locating in the District. Staff is continuing to work with the property owner and tenant of the Privilege Café in anticipation of the restaurant opening in early 2011. The City also entered into a Development Agreement with the owners of the Café, whereby the one percent sales tax and property tax increment generated by the business will be reimbursed over a ten year period.

Due to the current economic conditions and discussions with residential developers, staff did not meet with developers to determine the feasibility of proceeding with the Central Main Street RFP. These meeting will occur when the economy improves. Staff worked to retain existing businesses by promoting the façade program. Nine businesses submitted façade applications in 2010, demonstrating the continued investment the City and private property owners have made in maintaining and upgrading structures within the District. Staff worked with the existing businesses to find contractors to assist with proposed projects and encouraged reinvestment in the District.

In an effort to promote public visitation to the TIF District, staff improved the collateral material for specific events such as Frosty Fest and Blooming Fest as well as improving the website for events at Gallery 200. Staff will continue its efforts to improve material for the entire TIF district.

Staff is working on creating a marketing packet specifically for the TIF District, but has not yet completed it. The packet should be completed early in 2011.

Although staff worked with the owner of the southwest corner of Route 59 and Main Street throughout the year, the owner has not yet completed the sign, which is a condition of his Development Agreement. He is expected to complete the sign in early 2011.

City of West Chicago

DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing and promoting façade grants, creating sub-area plans for specific areas within the district and property assembly. Expenditures for promoting the downtown are also included in the TIF program.

FYE 2011 Program Objectives

- (1) Prepare marketing material for downtown shopping opportunities by August 2011.
- (2) Repair and re-landscape the two stairways from Turner Court to Main Street by October 2011.
- (3) Meet with developers to discuss the Central Main Street Plan to solicit interest by June 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Façade Grants	8	9	9	9
New Businesses	9	11	10	10
Full Time Equivalent Positions	2.75	2.75	3.38	3.38

**DOWNTOWN TAX INCREMENT FINANCE DISTRICT FUND
SPECIAL PROJECTS**

09-34-54

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative-Salary	196,075	225,100	225,100	300,500	315,600	331,400
4029	Overtime	2,033	1,800	1,000	1,200	1,200	1,200
4050	FICA & Medicare	13,981	17,400	17,400	23,100	24,300	25,500
4052	ICMA-RC	1,722	2,100	2,100	2,100	2,300	2,500
4053	Health/Dental/Life Insurance	24,249	33,600	33,600	35,400	38,300	41,400
4056	IMRF	22,149	29,300	29,300	39,000	40,900	43,000
Sub-Total		\$260,209	\$309,300	\$308,500	\$401,300	\$422,600	\$445,000
CONTRACTUAL:							
4100	Legal Fees	9,916	12,000	200	12,000	12,000	12,000
4112	Memberships/Dues/Subscriptions	-	600	600	600	600	600
4200	Legal Notices	-	500	-	500	500	500
4202	Telephone and Alarms	1,111	1,100	1,100	1,200	1,200	1,200
4216	Grounds Maintenance	12,789	14,000	14,000	20,000	20,000	20,000
4225	Other Contractual Services	2,000	-	3,000	100,000	100,000	100,000
4700	Prospect Development	-	600	-	1,000	1,000	1,000
Sub-Total		\$25,815	\$28,800	\$18,900	\$135,300	\$135,300	\$135,300
COMMODITIES:							
4613	Postage	-	100	-	100	100	100
4680	Special Events	12,704	16,000	13,000	24,000	24,000	24,000
4707	Internal Loan Repayment	-	90,000	90,000	90,000	90,000	90,000
4714	Interfund Loan Interest	44,518	-	43,000	50,000	50,000	50,000
4720	Other Charges	600	1,000	1,000	1,000	1,000	1,000
Sub-Total		\$57,822	\$107,100	\$147,000	\$165,100	\$165,100	\$165,100
CAPITAL OUTLAY:							
4801	Buildings/Grounds Improvments	36,483	255,000	2,000	100,000	50,000	50,000
4806	Other Capital Outlay	-	200,000	-	170,000	-	-
4809	Land	21,416	56,000	74,000	56,000	56,000	56,000
4813	Facade Program	22,597	50,000	61,000	60,000	60,000	60,000
4815	Streetscape Program	19,995	19,000	7,000	17,000	17,000	17,000
Sub-Total		\$100,490	\$580,000	\$144,000	\$403,000	\$183,000	\$183,000
Total		\$444,336	\$1,025,200	\$618,400	\$1,104,700	\$906,000	\$928,400

City of West Chicago

PUBLIC BENEFIT FUND PROJECTED REVENUE

13-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
371000	Interest	125,880	120,000	120,000	120,000	120,000
387500	Asset Sales	0	0	230,000	40,000	0
389000	Miscellaneous	1,905,617	0	20,000	400,000	0
	TOTAL	\$2,031,497	\$150,000	\$370,000	\$560,000	\$120,000

City of West Chicago

PUBLIC BENEFIT FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	2,271,552	5,956,000	5,515,500	445,000	50,000
TOTAL	\$2,271,552	\$5,956,000	\$5,515,500	\$445,000	\$50,000

City of West Chicago

PUBLIC BENEFIT FUND

Performance Report on FYE 2010 Major Program Objectives

In August, the City and the owners of the scrap yard (119 W. Washington street) arrived at a negotiated resolution to the condemnation case, and the City took possession in September. In November, the City and the owners of the Marathon Gas Station (139 W. Washington Street) arrived at a negotiated resolution to the condemnation case, and the City will take possession in September 2011. Earlier in the year, the City acquired the West Chicago Park District Administration building, and with six months' notice, the City can take possession of that building. The City now has control over all of the land necessary for the government campus. A wetland and floodplain delineation was completed to determine the buildable area on the site. A boundary survey will be completed by year's end as well.

Due to the bankruptcy, Tronox did not proceed with the remaining stormwater improvements in the adjacent neighborhood, so these projects will once again be delayed.

The monument sign at the southwest corner of Route 59 and Main Street was completed and is now operational. Funds remain to complete the wayfinding signage component of the Master Plan.

City of West Chicago

PUBLIC BENEFIT FUND

Description of Major Activities

This Fund holds the money obtained in the settlement with the Kerr McGee Chemical Corporation (now Tronox). In 1998, the West Chicago City Council adopted a policy that provided for only using the accrued interest from this fund, in addition covering the costs for oversight of the Kerr McGee clean up. To date, funding has only been allocated to five projects from this Fund: Sesquicentennial Park (up to \$300,000); monument and wayfinding signage; loan to the TIF Fund for property acquisition; property acquisition and associated expenses for the government campus and along High Street; and storm sewer improvements related to the Kerr McGee project.

FYE 2011 PROGRAM OBJECTIVES

- (1) Bid and install the wayfinding signs outlined in the Master Plan by November 2011.
- (2) If the Tronox bankruptcy proceeding allows, continue to design the stormwater improvements for the Kerr McGee Neighborhood, for construction to occur over the next two years, through December 2012.

PUBLIC BENEFIT FUND

13-34-56

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
CONTRACTUAL:							
4100	Legal Fees	19,814	65,000	25,000	-	-	-
4105	Consultants	26,364	45,000	20,000	-	-	-
4114	Intergovernmental Loan	-	400,000	400,000	-	-	-
4200	Legal Notices	737	1,000	500	-	-	-
4225	Other Contractual Services	50,418	-	-	-	-	-
Sub-Total		\$97,332	\$511,000	\$445,500	\$0	\$0	\$0
CAPITAL OUTLAY:							
4801	Buildings/Grounds Improvements	172,727	195,000	15,000	195,000	-	-
4806	Other Capital Outlay	-	200,000	-	200,000	-	-
4809	Land	1,901,493	5,000,000	5,005,000	-	-	-
Sub-Total		\$2,074,220	\$5,395,000	\$5,020,000	\$395,000	\$0	\$0
4900	Transfers Out	100,000	50,000	50,000	50,000	50,000	50,000
Total		\$2,271,552	\$5,956,000	\$5,515,500	\$445,000	\$50,000	\$50,000

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND PROJECTED REVENUE

15-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
311100	Property Tax	81,538	75,000	49,300	0	0
371000	Interest	293	1,000	400	0	0
	TOTAL	\$81,821	\$76,000	\$49,700	\$0	\$0

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	688	40,000	1,000	140,000	0
TOTAL	\$688	\$40,000	1,000	\$140,000	0

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Performance Report on FYE 2010 Major Program Objectives

Staff worked with the property owners within the TIF District to recruit new tenants and streamline the building permit review process for new tenants. The shopping center portion owned by the Mosaic Group is fully leased. Tampico Market leased the former Springbrook Market and plans to open in December of 2010. Staff also worked with property owners to address the deteriorated parking lot and encouraged entering into a traffic enforcement agreement to reduce long term wear and tear on the lot but were unsuccessful finalizing the agreement.

City of West Chicago

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

Description of Major Activities

TIF District funds are utilized to make improvements within the designated district that will revitalize the area and ultimately result in increased property values and a self-sustaining district. Specific activities conducted to accomplish revitalization include providing grants to improve the infrastructure of the district. Expenditures for promoting the district are also included in the TIF program, which includes marketing.

FYE 2011 Program Objectives

- (1) Work with property owners and tenants to construct a new shopping center sign by March 2011.
- (2) Work with the property owner to recruit a tenant for the remaining space next to the new Tampico Market by July 2011.

OLIVER SQUARE TAX INCREMENT FINANCE DISTRICT FUND

15-34-54

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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CONTRACTUAL:

4225	Other Contractual Services	-	-	1,000	-	-
4700	Prospect Development	688	40,000	-	140,000	-
Sub-Total		\$688	\$40,000	\$1,000	\$140,000	\$0

Total	\$688	\$40,000	\$1,000	\$140,000	\$0	\$0
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City of West Chicago

COMMUTER PARKING PROJECTED REVENUE

43-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
334000	Daily Parking Fees	48,800	45,000	45,000	45,000	45,000
334500	Commuter Parking Cards	200	200	300	200	200
345600	Parking Permits	66,100	65,000	65,000	65,000	65,000
371000	Interest	5,000	5,000	5,000	5,000	5,000
386100	Health Insurance Contributions	1,100	1,500	1,100	1,500	1,500
389000	Miscellaneous	4,000	0	100	0	0
	TOTAL	\$125,200	\$116,700	\$116,500	\$116,700	\$116,700

City of West Chicago

COMMUTER PARKING FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operation & Maintenance	535,810	355,500	220,700	194,900	344,400
TOTAL	\$535,810	\$355,500	\$220,700	\$194,900	\$344,400

City of West Chicago

COMMUTER PARKING FUND

Performance Report on FYE 2010 Major Program Objectives

Landscape maintenance services around the commuter parking lots and METRA station were performed contractually this year. The grounds were maintained weekly from May through November, and included grass mowing, trimming, edging, trash and debris pickup, and weeding. In addition, all planting beds were mulched and all bushes were trimmed.

Landscape improvements and installation of an irrigation system were completed this year for areas directly in front and areas to the east and west of the METRA Station. These improvements along with contracting landscape maintenance services continued to substantially improve the overall appearance of the station grounds.

Exterior and interior lower levels of the METRA station, including window and door trim, was painted by Facilities Management staff this year.

Both Public Works and Community Development staff, working directly with METRA representatives, evaluated alternative methods of implementing required ADA upgrades to the METRA station's entry doors and platforms. One alternative was chosen for further consideration by METRA, to be implemented in 2012 or later.

City of West Chicago

COMMUTER PARKING FUND

Description of Major Activities

This program funds the maintenance of both commuter parking lots and the train station. Activities include snow removal, mowing and landscaping, trash removal, janitorial service and maintenance for the building, parking lots, and payment machines.

FYE 2011 Program Objectives

- (1) Paint exterior upper levels of the METRA station by September 2011.
- (2) Evaluate landscape around METRA station and replace deficient areas by November 2011.

Ongoing Activity Measures	2009 Actual	2010 Estimated	2011 Proposed	2012 Projected
Mowing/Weeding of Grounds	30	30	30	30
Snow Removal/Salting	23	25	25	25
Trash removal, sweeping & Cleaning Station	150	150	150	150
Full Time Equivalent Position	1.0	1.0	0.94	0.94

**COMMUTER PARKING FUND
OPERATION & MAINTENANCE**

43-34-76

Expense Item		Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
SALARY & WAGES:							
4020	Administrative - Salary	11,864	6,100	8,400	6,400	6,800	7,200
4027	Operational-Salary	44,469	54,600	41,900	53,100	55,800	58,600
4029	Overtime	4,845	3,000	3,400	3,000	3,000	3,000
4050	FICA & Medicare	4,723	4,900	4,000	4,800	5,100	5,300
4053	Health/Dental/Life Insurance	19,286	22,400	22,600	23,600	25,500	27,600
4056	IMRF	6,911	8,300	6,800	8,100	8,500	8,900
Sub-Total		\$92,097	\$99,300	\$87,100	\$99,000	\$104,700	\$110,600
CONTRACTUAL:							
4101	Audit Fees	1,150	1,300	1,200	1,500	1,700	1,900
4202	Telephone and Alarms	3,667	3,700	4,200	3,700	3,700	3,700
4204	Electric	20,293	18,000	19,300	20,000	20,000	20,000
4211	Printing and Binding	808	1,000	800	900	900	900
4216	Grounds Maintenance	7,828	8,600	8,600	11,600	12,800	12,800
4219	Contract Janitorial Service	3,593	3,600	3,600	3,700	4,100	4,100
4225	Other Contractual Services	23,774	25,000	9,500	25,000	25,000	25,000
4300	IRMA Geneal Insurance	-	24,600	24,600	25,000	27,000	29,200
4301	Other Insurance	1,239	-	-	-	-	-
Sub-Total		\$62,351	\$85,800	\$71,800	\$91,400	\$95,200	\$97,600
COMMODITIES:							
4613	Postage	1,314	2,400	1,400	1,500	1,500	1,500
4650	Miscellaneous Commodities	1,256	3,000	3,000	3,000	3,000	3,000
Sub-Total		\$2,570	\$5,400	\$4,400	\$4,500	\$4,500	\$4,500
CAPITAL OUTLAY:							
4801	Building/Grounds Improvements	274,899	125,000	57,400	-	100,000	-
4806	Other Capital Outlay	78,716	40,000	-	-	40,000	-
4808	Depreciation	25,177	-	-	-	-	-
Sub-Total		\$378,792	\$165,000	\$57,400	\$0	\$140,000	\$0
Total		\$535,810	\$355,500	\$220,700	\$194,900	\$344,400	\$212,700

City of West Chicago

SSA #17 DEBT SERVICE FUND PROJECTED REVENUE

37-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
311100	Property Tax	51,453	51,000	51,000	51,000	51,000
371100	Interest	2	0	0	0	0
	TOTAL	\$51,455	\$51,000	\$51,000	\$51,000	\$51,000

City of West Chicago

SPECIAL SERVICE AREA #17 DEBT SERVICE FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	49,959	49,900	49,900	50,900	49,800
TOTAL	\$49,959	\$49,900	\$49,900	\$50,900	\$49,800

Description of Major Activities

Special Service Area #17 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2015.

**SPECIAL SERVICE DISTRICT NO. 17 DEBT SERVICE
OPERATIONS**

37-34-73

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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COMMODITIES:

4711	SSA Principal	33,900	35,900	35,900	38,100	40,400	42,800
4712	SSA Interest	16,059	14,000	14,000	12,800	9,400	6,900

Sub-Total	\$49,959	\$49,900	\$49,900	\$50,900	\$49,800	\$49,700
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Total	\$49,959	\$49,900	\$49,900	\$50,900	\$49,800	\$49,700
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City of West Chicago

SSA #18 DEBT SERVICE FUND PROJECTED REVENUE

46-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
311100	Property Tax	51,453	51,000	51,000	51,000	51,000
371100	Interest	2	0	0	0	0
	TOTAL	\$51,455	\$51,000	\$51,000	\$51,000	\$51,000

City of West Chicago

SPECIAL SERVICE AREA #18 DEBT SERVICE FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	49,959	49,900	49,900	50,900	49,800
TOTAL	\$49,959	\$49,900	\$49,900	\$50,900	\$49,800

Description of Major Activities

Special Service Area #18 was created in 1996 for the purpose of financing the Arbor Avenue extension project. The debt will be retired in 2015.

**SPECIAL SERVICE DISTRICT NO. 18 DEBT SERVICE
OPERATIONS**

46-34-74

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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COMMODITIES:

4711	SSA Principal	33,900	35,900	35,900	38,100	40,400	42,800
4712	SSA Interest	16,059	14,000	14,000	12,800	9,400	6,900

Sub-Total	\$49,959	\$49,900	\$49,900	\$50,900	\$49,800	\$49,700
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Total	\$49,959	\$49,900	\$49,900	\$50,900	\$49,800	\$49,700
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City of West Chicago

SSA #20 DEBT SERVICE FUND PROJECTED REVENUE

47-00		2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
311100	Property Tax	18,190	17,600	17,600	17,600	17,600
371100	Interest	1	0	0	0	0
	TOTAL	\$18,191	\$17,600	\$17,600	\$17,600	\$17,600

City of West Chicago

SPECIAL SERVICE AREA #20 DEBT SERVICE FUND

Financial Summary

Program	2009 Actual	2010 Budgeted	2010 Estimated	2011 Proposed	2012 Projected
Operations	17,664	17,600	17,600	17,600	17,600
TOTAL	\$17,664	\$17,600	\$17,600	\$17,500	\$17,600

Description of Major Activities

The City Council adopted Special Service Area No. 20 in 1996 to improve traffic patterns by reconstructing streets in the vicinity of Arbor Avenue and Route 59. These bonds will be retired with property tax revenue through 2015.

**SPECIAL SERVICE DISTRICT NO. 20 DEBT SERVICE
OPERATIONS**

47-34-75

Expense Item	Actual 2009	Budgeted 2010	Estimated 2010	Proposed 2011	Projected 2012	Projected 2013
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COMMODITIES:

4711	SSA Principal	12,000	12,700	12,700	13,400	14,200	15,100
4712	SSA Interest	5,664	4,900	4,900	4,100	3,400	2,500

Sub-Total	\$17,664	\$17,600	\$17,600	\$17,500	\$17,600	\$17,600
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Total	\$17,664	\$17,600	\$17,600	\$17,500	\$17,600	\$17,600
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