

# WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION  
MINUTES  
Regular Meeting  
October 10, 2017

\*Approved 11-14-17

**(1) Call to Order and Establishment of a Quorum.**

Chairman Juan Chavez called the meeting to order at 5:00 p.m. Commissioners in attendance: Kelly Mireault and Anthony Gagliardi. A quorum was established. Carol LeBeau was also in attendance.

**(2) Approval of Minutes.**

The minutes from the Commission's meetings on 5/9/17 and 7/11/17 were approved. Motion made by Kelly seconded by Anthony. Motion carried.

**(3) Public Participation – None.**

**(4) Old Business – None.**

**(5) New Business – None.**

**(6) Items for Discussion and Possible Action –**

The Commission welcomed Anthony Gagliardi.

Juan nominated Kelly as Secretary the Commission unanimously agreed and elected Kelly Mireault as Secretary. Discussion was held on the timeline for police officer testing. It was tentatively decided to hold the written in May of 2018 and the oral interviews the second week in June 2018. More definitive timelines will be established in the beginning of 2018.

Discussion was held regarding the review of the Civil Service Rules the Commission directed Carol to forward the Rules to Civil Service Attorney Jim Knippen for his review. Following the attorney review the Commission will discuss and make amendments as appropriate.

The Commission discussed setting a date in the near future for review of Civil Service Records with regards to record retention.

**(7) Correspondence – None.**

**(8) Executive Session – None.**

**(9) When Applicable Items to be Referred for Final Action from Executive Session – None.**

**(10) Adjournment** – A motion was made by Anthony and seconded by Kelly to adjourn the meeting. The motion carried and the meeting adjourned at 5:20 p.m.

Respectfully Submitted,

Carol LeBeau  
Human Resources Coordinator