

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

**CITY COUNCIL MEETING  
MONDAY, DECEMBER 7, 2020 - 7:00 P.M.  
475 MAIN STREET, WEST CHICAGO, ILLINOIS**

## AGENDA

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Invocation
4. Roll Call and Establishment of a Quorum
5. Public Participation

The opportunity to speak to the City Council is provided for those who have a question or comment on an agenda item or a City of West Chicago issue. The City Council appreciates hearing from our residents and your thoughts and questions are valued. The City Council strives to make the best decisions for the City and public input is very helpful.

Respect for the duties of the City Council and for the democratic process will be adhered to – in this regard, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the Mayor. Comments that are personally condescending will not be permitted. Speakers shall be courteous and should not make statements that are personally disrespectful to members of the City Council or City staff.

Please use the podium in the center aisle. Please announce your name and address (if acceptable) before commencing – all public comments are limited to three (3) minutes and each citizen will be permitted to speak only once. It is the City Council's policy not to engage in dialogue during Public Comment. Any questions raised will be addressed by City staff or an elected official outside of the City Council meeting.

*During the COVID-19 Pandemic, those wishing to attend public meetings of the City Council are welcome to do so at City Hall. You may attend in person to listen to the audio of the meeting, or via teleconference from home or another location on the Zoom app. Downloading Zoom from zoom.us will provide the audio link to the meeting. Anyone wishing to provide comment on a topic or an agenda item, may address the City Council by 4:00 p.m. the day of the meeting. You may do so either by an online form on the City's website, email to the Deputy City Clerk at [aadm@westchicago.org](mailto:aadm@westchicago.org) or voicemail message at (630) 293-2205 x135. Your comment to the City Council will be read during the Public Participation portion of the agenda.*

475 Main Street  
West Chicago, Illinois  
60185

T (630) 293-2200  
F (630) 293-3028  
[www.westchicago.org](http://www.westchicago.org)

Ruben Pineda  
MAYOR  
Nancy M. Smith  
CITY CLERK

Michael L. Guttman  
CITY ADMINISTRATOR

6. **City Council Meeting Minutes of November 16, 2020**
7. **Corporate Disbursement Report  
- December 7, 2020 (\$906,404.11)**
8. **Consent Agenda**
  - **Infrastructure Committee:**
    - A. **Authorize the Purchase and Delivery of up to 47,000 Gallons of Organic Enhanced Salt Brine Blend Liquid from Gasaway Distributors, Inc. for the 2020-2021 Winter Season (for an amount not to exceed \$40,000.00).**
    - B. **Approved Change Order No. 1 and Final to the Contract with Emerald Tree Care, LLC for 2020 Emerald Ash Borer Insecticidal Treatment Program (in the amount of \$2,272.50) Resulting in an Overall Contract Total of \$22,222.50).**
    - C. **Resolution No. 20-R-0074 – A Resolution Authorizing the Mayor to Execute Contract Amendment No. 1 with Viking Brothers, Inc. for the Procurement of Coarse and Fine Aggregate Material Delivered for Fiscal Year 2021 (for an amount not to exceed \$47,390.00).**
    - D. **Resolution No. 20-R-0076 – A Resolution Authorizing the Mayor to Execute a Professional Engineering Services Agreement with Donohue & Associates, Inc. for Services Related to a Phosphorous Removal Pilot Study for the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant (for an amount not to exceed \$53,700.00).**
  - **Public Affairs Committee:**
    - E. **Approve Final Report Submitted by the Mexican Cultural Center for the Mexican Independence Day 2020 Event.**
  - **Items Not Sent to Committee:**
    - F. **Resolution No. 20-R-0075 – A Resolution Authorizing the Mayor to Execute a Certain Labor Agreement Between the City of West Chicago and the Fraternal Order of Police.**

**G. Resolution No. 20-R-0057 – A Resolution Approving an Intergovernmental Agreement Between the City of West Chicago, DuPage Airport Authority, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary School District 33, Community High School District 94 and Scannell Properties #371, LLC in Regard to a Property Tax Abatement Relative to the Development of the Scannell Property.**

**9. Reports by Committees**

**10. Unfinished Business**

**A. Resolution No. 20-R-0056 – A Resolution Authorizing the Adoption of an Elected Official Conduct Policy.**

**11. New Business**

**12. Correspondence and Announcements**

**Upcoming Meetings**

<b>December 10, 2020</b>	<b>Finance Committee</b>
<b>December 14, 2020</b>	<b>Development Committee</b>
<b>December 15, 2020</b>	<b>Plan Commission/ZBA</b>

**13. Mayor's Comments**

**14. Executive Session**

- A. Land Acquisition – 5 ILCS 120/2 (C) (5) (6)**
- B. Litigation – 5 ILCS 120/2 (C) (11)**
- C. Personnel Matters – 5 ILCS 120/2 (C) (1)**
- D. Review of Official Record – 5 ILCS 120/2 (C) (21)**

**15. Items to be Referred for Final Action from Executive Session.**

**16. Adjournment**

CITY OF WEST CHICAGO – 475 Main Street  
CITY COUNCIL MINUTES  
Regular Meeting  
November 16, 2020

The City Council meeting of November 16, 2020, was held partly remote (via Zoom) and partly on site due to the coronavirus pandemic.

**1. Call to Order.** Mayor Ruben Pineda (on site) called the meeting to order at 7:00 pm. The Mayor said it was determined that in person meetings are not practical and prudent at this time.

**2. Pledge of Allegiance.** Alderman Dimas led all in the pledge of allegiance.

**3. Invocation.** The City Clerk gave the invocation.

**4. Roll Call and Establishment of a Quorum.**

Roll call found Aldermen Lori J. Chassee, James E. Beifuss, Jr., Heather Brown, Jayme Sheahan, Alton Hallett, Michael D. Ferguson, Melissa Birch-Ferguson, Sandy Dimas, Matthew Garling, Christopher Swiatek, Jeanne Short, Rebecca Stout, John E. Jakabcsin, and Noreen Ligino-Kubinski present remotely. The Mayor announced a quorum.

Also in attendance was City Administrator Michael Guttman (remotely), and on site were Chief of Police Mike Uplegger and Deputy Chief of Police Chris Shackelford. City Attorney Patrick Bond attended remotely.

City Clerk Nancy M. Smith was also attending on site arriving at 7:02 pm.

**5. Public Participation.** There was no public participation.

**6. City Council Meeting Minutes of November 2, 2020.** Alderman Chassee made a motion, seconded by Alderman Ligino-Kubinski, to approve the minutes of November 2, 2020, with no changes.

Voting Aye: Alderman Chassee, Beifuss, Brown, Sheahan, Ferguson, Hallett, Birch-Ferguson, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin, and Ligino-Kubinski. Motion carried.

**7. Corporate Disbursement Report.** Alderman Dimas made a motion, seconded by Alderman Chassee, to accept the November 16, 2020, Corporate Disbursement Report in the amount of \$,802,122.75. Voting Aye: Aldermen Chassee, Beifuss, Brown, Sheahan, Hallett, Ferguson, Birch-Ferguson, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin, and Ligino-Kubinski. Voting Nay: 0. Motion carried.

**8. Consent Agenda.**

\* **Development Committee:** Alderman Stout read and explained the following items:

**A. Ordinance 20-O-0024** – An Ordinance Amending the Code of Ordinances of the City of West Chicago – Appendix A, Article VIII of the Zoning Code Relating to Legal Nonconforming Uses

**B. Ordinance 20-O-0025** – An Ordinance Granting an Extension to the Special Use for the Final Planned Unit Development for Renaissance Square

**C. Resolution 20-R-0068** – A Resolution Approving the Final Development Plan for Greco DeRoss Investment Group, 2575 Enterprise Circle – DuPage Business Center

Alderman Stout made a motion, seconded by Alderman Birch-Ferguson, to adopt the above items. Voting Aye: Aldermen Chassee, Beifuss, Brown, Sheahan, Hallett, Ferguson, Dimas, Birch-Ferguson, Garling, Swiatek, Short, Stout, Jakabcsin, and Ligino-Kubinski. Voting Nay: 0. Motion carried.

\* **Infrastructure Committee:** Alderman Beifuss read and explained the following items:

**D. Approve** – The Rejection of Bids for the 2021 Forestry Maintenance Program

**E. Ordinance 20-O-0023** – An Ordinance Authorizing the Disposal or Sale of Surplus Equipment, Stock Inventory, and/or Property Owned by the City of West Chicago

**F. Resolution 20-R-0058** – A Resolution Authorizing the Mayor to Execute a Contract Agreement with Cemetery Management Inc., for Professional Services Related to Cemetery

Sexton at the City's Glen Oak and Oakwood Cemeteries for Fiscal Years 2021, 2022, and 2023 (for an amount not to exceed \$80,000.00) (removed and voted upon separately)

**G. Resolution 20-R-0059** – A Resolution of the City of West Chicago, DuPage County, Illinois, Authorizing the Execution of a Plat of Dedication to Transfer Ownership of Certain Right of Way Deemed Surplus to the County of DuPage

**H. Resolution 20-R-0060** – A Resolution Authorizing the Mayor to Execute a Contract Agreement with Kramer Tree Specialists, Inc. for Professional Services Related to the 2021 thru 2023 Citywide Monthly Brush Collection Program (for an amount not to exceed \$96,775.00)

**I. Resolution 20-R-0061** – A Resolution Authorizing the Mayor to Execute a Contract Agreement with Acres Group for Professional Services Related to the 2021 Parkway Tree Planting Program (for an amount not to exceed \$40,430.00)

**J. Resolution 20-R-0062** – A Resolution Authorizing the Mayor to Execute a Contract with Polydyne, Inc. for the Procurement of Dry Anionic Polymer for Fiscal Year 2021 (for an amount not to exceed \$20,640.00)

**K. Resolution 20-R-0063** – A Resolution Authorizing the Mayor to Execute a Contract with MacCARB, Inc. for the Procurement of Liquid Carbon Dioxide for Fiscal Year 2021 (for an amount not to exceed \$37,500.00)

**L. Resolution 20-R-0064** – A Resolution Authorizing the Mayor to Execute a Contract with Mississippi Lime Company for the Procurement of Rotary Hydrated Lime for Fiscal Year 2021 (for an amount not to exceed \$378,100.00)

**M. Resolution 20-R-0065** – A Resolution Authorizing the Mayor to Execute a Contract with Olin Chlor-Alkali Products & Vinyls for the Procurement of Liquid Sodium Hypochlorite for FY 2021 (for an amount not to exceed \$54,965.00)

**N. Resolution 20-R-0066** – A Resolution Authorizing the Mayor to Execute a Contract Agreement with Atalian US Midwest, LLC for 2021 Janitorial Services for Municipal Buildings (for an amount not to exceed \$67,181.00)

**O. Resolution 20-R-0067** – A Resolution Authorizing the Mayor to Execute a Construction Engineering Services Contract for Federal Participation with Thomas Engineering Group, LLC, for the Phase III Construction Engineering Services for the Prince Crossing Road LAFO Project (for an amount not to exceed \$48,927.00)

Alderman Beifuss made a motion, seconded by Alderman Garling, to adopt the above items (except Item 8.F). Voting Aye: Aldermen Chassee, Beifuss, Brown, Sheahan, Hallett, Ferguson, Dimas, Birch-Ferguson, Garling, Swiatek, Short, Stout, Jakabcsin, and Ligino-Kubinski. Voting Nay: 0. Motion carried.

\* **Items Not Sent to Committee:** The Mayor read and explained the following items:

**P. Resolution 20-R-0073** – A Resolution Authorizing the Execution of an Intergovernmental Agreement Between the City of West Chicago and the West Chicago Fire Protection District Regarding the Sale of 2015 Smith Road

**Q. Resolution 20-R-0070** – A Resolution of the City of West Chicago, DuPage County, Illinois, Authorizing the Sale of Surplus Municipally Owned Real Estate – 308 West Stimmel Street, Lot 1

**R. Resolution 20-R-0071** – A Resolution of the City of West Chicago, DuPage County, Illinois, Authorizing the Sale of Surplus Municipally Owned Real Estate – 2015 Smith Road

**S. Resolution 20-R-0072** – A Resolution of the City of West Chicago, DuPage County, Illinois, Authorizing the Sale of Surplus Municipally Owned Real Estate – Two Vacant Lots on Ann Street

Alderman Jakabcsin made a motion, seconded by Alderman Dimas, to approve the above items. Voting Aye: Aldermen Chassee, Beifuss, Brown, Sheahan, Hallett, Ferguson, Dimas, Birch-Ferguson, Garling, Swiatek, Short, Stout, Jakabcsin, and Ligino-Kubinski. Voting Nay: 0. Motion carried.

**9. Reports by Committee:** None

# CITY OF WEST CHICAGO

## CORPORATE DISBURSEMENT REPORT December 7, 2020

OPERATING ACCOUNT FUNDED BY:	\$	906,404.11
<hr/>		
GENERAL FUND	\$	326,335.09
CAPITAL EQUIPMENT REPLACEMENT FUND	\$	19,482.00
SEWER FUND	\$	212,683.56
WATER FUND	\$	283,611.17
CAPITAL PROJECTS FUND	\$	54,486.50
DOWNTOWN TIF SPECIAL PROJECTS FUND	\$	3,867.20
MISCELLANEOUS DEPOSITS	\$	4,500.00
COMMUTER PARKING FUND	\$	1,438.59

APPROVED BY THE CITY COUNCIL ON:

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PENTAMATION - FINANCIAL MANAGEMENT SYSTEM  
 DATE: 12/03/20  
 TIME: 16:05:52

CITY OF WEST CHICAGO  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1  
 ACCTPA21

SELECTION CRITERIA: transact.batch='G403' and transact.ck\_date='20201207 00:00:00.000'  
 ACCOUNTING PERIOD: 12/20

FUND - 40 - OPERATING FUND

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105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	010503	NEPTUNE 360 UPGRADE PR	0.00	650.00
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	053443	NEPTUNE 360 UPGRADE PR	0.00	650.00
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	063447	NEPTUNE 360 UPGRADE PR	0.00	650.00
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	010503	PO 00093206	0.00	925.00
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	053443	PO 00093206	0.00	462.50
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	063447	PO 00093206	0.00	462.50
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	010503	DATTO BACKUP/DISASTER	0.00	3,345.00
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	010219	MONTHLY SUBSCRIPTION	0.00	14.99
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	010219	MONTHLY SUBSCRIPTION	0.00	14.99
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	010503	MANAGED IT SERVICES -	0.00	5,359.16
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	053443	MANAGED IT SERVICES -	0.00	5,359.17
105100	88879	12/07/20	14400 7 LAYER SOLUTIONS, INC	063447	MANAGED IT SERVICES -	0.00	5,359.17
TOTAL CHECK						0.00	23,252.48
105100	88880	12/07/20	4354 A & G GLASS, INC	010921	INVOICE #QCT-0064736 D	0.00	106.72
105100	88881	12/07/20	13637 A.R.S. HVAC SUPPLY, INC	010921	INVOICE #0017431 DATED	0.00	126.94
105100	88881	12/07/20	13637 A.R.S. HVAC SUPPLY, INC	010921	INVOICE #0017391 DATED	0.00	86.05
TOTAL CHECK						0.00	212.99
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	053443	OFFICE SUPPLIES	0.00	39.81
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	010510	OFFICE SUPPLIES	0.00	210.35
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	063447	OFFICE SUPPLIES	0.00	210.35
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	053443	OFFICE SUPPLIES	0.00	210.99
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	063447	OFFICE SUPPLIES	0.00	39.81
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	010924	OFFICE SUPPLIES	0.00	193.39
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	010910	OFFICE SUPPLIES	0.00	13.46
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	011028	OFFICE SUPPLIES	0.00	101.46
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	063448	OFFICE SUPPLIES	0.00	144.90
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	010613	OFFICE SUPPLIES	0.00	113.29
105100	88882	12/07/20	12617 ACCURATE OFFICE SUPPLY	010110	OFFICE SUPPLIES	0.00	10.26
TOTAL CHECK						0.00	1,288.07
105100	88883	12/07/20	5384 AIRGAS USA, LLC	010925	CYLINDER RENTAL INVOIC	0.00	122.79
105100	88884	12/07/20	1914 ALEXANDER CHEMICAL CORPO	063448	RESOLUTION NO. 19-R-00	0.00	3,141.00
105100	88884	12/07/20	1914 ALEXANDER CHEMICAL CORPO	063448	RESOLUTION NO. 19-R-00	0.00	3,124.25
TOTAL CHECK						0.00	6,265.25
105100	88885	12/07/20	11546 ALL TYPES ELEVATORS, INC	063448	INVOICE #20080005 DATE	0.00	204.00
105100	88886	12/07/20	12722 ALLIED ASPHALT PAVING CO	083453	FOR AN AMOUNT NOT TO E	0.00	1,108.96
105100	88886	12/07/20	12722 ALLIED ASPHALT PAVING CO	083453	FOR AN AMOUNT NOT TO E	0.00	2,581.74
TOTAL CHECK						0.00	3,690.70
105100	88887	12/07/20	11462 ALTHOFF INDUSTRIES, INC.	063448	INVOICE #S461197 DATED	0.00	2,227.00
105100	88888	12/07/20	12365 ANDY FRAIN SERVICES	010613	INVOICE #294919	0.00	7,989.15
105100	88888	12/07/20	12365 ANDY FRAIN SERVICES	010613	INVOICE #294918	0.00	988.76
TOTAL CHECK						0.00	8,977.91
105100	88889	12/07/20	15137 APTIM ENVIRONMENTAL& INF	010207	CONSULTING SERVICES	0.00	900.00

PENTAMATION - FINANCIAL MANAGEMENT SYSTEM  
 DATE: 12/03/20  
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CITY OF WEST CHICAGO  
 CHECK REGISTER - DISBURSEMENT FUND

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105100	88890	12/07/20	15320 ARZOLA AYALA, ALEJANDRO	28	LETTER OF INTENT REFUN	0.00	1,500.00
105100	88891	12/07/20	13068 AT & T	010503	11/7-12/6/20	0.00	72.69
105100	88892	12/07/20	13068 AT & T	010613	11/14-12/13/20	0.00	63.43
105100	88893	12/07/20	13107 AT & T MOBILITY	063447	10/8-11/7/20	0.00	189.92
105100	88894	12/07/20	3400 AT&T	063448	11/16-12/15/20	0.00	258.58
105100	88894	12/07/20	3400 AT&T	010921	11/16-12/15/20	0.00	1,191.34
105100	88894	12/07/20	3400 AT&T	053443	11/10-12/9/20	0.00	393.26
105100	88894	12/07/20	3400 AT&T	053443	11/10-12/9/20	0.00	347.19
TOTAL CHECK						0.00	2,190.37
105100	88895	12/07/20	3829 ATLAS BOBCAT, INC.	063447	INVOICE #BT2236 DATED	0.00	92.55
105100	88896	12/07/20	1800 B & F CONSTRUCTION CODE	011029	SEPTEMBER MISC PLAN RE	0.00	1,600.00
105100	88896	12/07/20	1800 B & F CONSTRUCTION CODE	011029	OCTOBER MISC PLAN REVI	0.00	1,425.00
105100	88896	12/07/20	1800 B & F CONSTRUCTION CODE	011029	INSPECTIONS/PROPERTY M	0.00	14,375.00
105100	88896	12/07/20	1800 B & F CONSTRUCTION CODE	011029	PLAN REVIEW FOR 2555 E	0.00	2,320.00
105100	88896	12/07/20	1800 B & F CONSTRUCTION CODE	011029	PLAN REVIEW FOR 501 CO	0.00	1,069.37
105100	88896	12/07/20	1800 B & F CONSTRUCTION CODE	011029	PLAN REVIEW FOR 555 IN	0.00	425.00
TOTAL CHECK						0.00	21,214.37
105100	88897	12/07/20	12712 BARNES & THORNBURG, LLP	010910	PROFESSIONAL SERVICES	0.00	452.00
105100	88898	12/07/20	15273 BASE SOLUTIONS LLC	010921	QUOTE #160718 DATED 10	0.00	2,598.72
105100	88898	12/07/20	15273 BASE SOLUTIONS LLC	010921	#S1-02635534000 - FAN,	0.00	174.21
TOTAL CHECK						0.00	2,772.93
105100	88899	12/07/20	7994 BOND, DICKSON & ASSOC.,	010110	PROFESSIONAL SERVICES	0.00	250.00
105100	88899	12/07/20	7994 BOND, DICKSON & ASSOC.,	010110	PROFESSIONAL SERVICES	0.00	1,566.80
105100	88899	12/07/20	7994 BOND, DICKSON & ASSOC.,	010613	PROFESSIONAL SERVICES	0.00	560.00
105100	88899	12/07/20	7994 BOND, DICKSON & ASSOC.,	011028	PROFESSIONAL SERVICES	0.00	3,385.00
105100	88899	12/07/20	7994 BOND, DICKSON & ASSOC.,	011029	PROFESSIONAL SERVICES	0.00	1,700.00
105100	88899	12/07/20	7994 BOND, DICKSON & ASSOC.,	063447	PROFESSIONAL SERVICES	0.00	80.00
TOTAL CHECK						0.00	7,541.80
105100	88900	12/07/20	14784 BRADEN BUSINESS SYSTEMS	011030	MUSEUM COPIER KYOCERA	0.00	50.78
105100	88901	12/07/20	11437 BUCK SERVICES, INC.	010219	INVOICE #52831	0.00	3,230.00
105100	88901	12/07/20	11437 BUCK SERVICES, INC.	010219	INVOICE #52600 DATED 1	0.00	1,200.00
TOTAL CHECK						0.00	4,430.00
105100	88902	12/07/20	11977 MERLE BURLEIGH	010208	BLANKET REQUISITION FO	0.00	850.00
105100	88903	12/07/20	12268 CALL ONE	01	11/15-12/14/20	0.00	59,464.85
105100	88904	12/07/20	6441 CANON BUSINESS SOLUTIONS	063448	INVOICE #4034513463 DA	0.00	156.58
105100	88904	12/07/20	6441 CANON BUSINESS SOLUTIONS	063448	INVOICE #4034411556 DA	0.00	20.69
105100	88904	12/07/20	6441 CANON BUSINESS SOLUTIONS	010924	INVOICE #4034411913 DA	0.00	33.75



PENTAMATION - FINANCIAL MANAGEMENT SYSTEM  
 DATE: 12/03/20  
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CITY OF WEST CHICAGO  
 CHECK REGISTER - DISBURSEMENT FUND

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FUND - 40 - OPERATING FUND

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105100	88905	12/07/20	13021 CASE LOTS, INC	010921	INVOICE #817 DATED 10-	0.00	350.00
105100	88905	12/07/20	13021 CASE LOTS, INC	010921	INVOICE #976 DATED 11-	0.00	331.10
105100	88905	12/07/20	13021 CASE LOTS, INC	010921	INVOICE #1150 DATED 11	0.00	344.50
TOTAL CHECK						0.00	1,025.60
105100	88906	12/07/20	1843 CEMETERY MANAGEMENT, INC	010923	RESOLUTION NO. 20-R-00	0.00	1,200.00
105100	88906	12/07/20	1843 CEMETERY MANAGEMENT, INC	010923	RESOLUTION NO. 20-R-00	0.00	1,200.00
105100	88906	12/07/20	1843 CEMETERY MANAGEMENT, INC	010923	RESOLUTION NO. 20-R-00	0.00	1,200.00
105100	88906	12/07/20	1843 CEMETERY MANAGEMENT, INC	010923	RESOLUTION NO. 20-R-00	0.00	1,200.00
TOTAL CHECK						0.00	4,800.00
105100	88907	12/07/20	12370 CENTRAL DUPAGE HOSPITAL	010501	INVOICE 1,422 DATED 10	0.00	1,449.00
105100	88908	12/07/20	12380 CINTAS CORPORATION	063448	BI-WEEKLY CARPET RUNNE	0.00	15.05
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	13.43
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	11.81
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	17.80
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	9.48
105100	88908	12/07/20	12380 CINTAS CORPORATION	063448	BI-WEEKLY CARPET RUNNE	0.00	15.05
105100	88908	12/07/20	12380 CINTAS CORPORATION	063448	BI-WEEKLY CARPET RUNNE	0.00	15.05
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	13.43
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	13.43
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	11.81
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	11.81
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	17.80
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	17.80
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	9.48
105100	88908	12/07/20	12380 CINTAS CORPORATION	010921	BI-WEEKLY CARPET RUNNE	0.00	9.48
TOTAL CHECK						0.00	202.71
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	010613	RESOLUTION NO. 20-R-00	0.00	50.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	010921	RESOLUTION NO. 20-R-00	0.00	180.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	053440	RESOLUTION NO. 20-R-00	0.00	130.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	053443	RESOLUTION NO. 20-R-00	0.00	190.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	063447	RESOLUTION NO. 20-R-00	0.00	380.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	063448	RESOLUTION NO. 20-R-00	0.00	320.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	083453	RESOLUTION NO. 20-R-00	0.00	3,820.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	093454	RESOLUTION NO. 20-R-00	0.00	670.00
105100	88909	12/07/20	12131 CLASSIC LANDSCAPE, LTD.	433476	RESOLUTION NO. 20-R-00	0.00	240.00
TOTAL CHECK						0.00	5,980.00
105100	88910	12/07/20	14733 CLEAN EARTH ENVIRONMENTA	010613	INVOICE #74302976285	0.00	913.44
105100	88911	12/07/20	13089 COMCAST	010503	11/15-12/14/20	0.00	572.33
105100	88912	12/07/20	13257 COMCAST CABLE	063448	11/25-12/24/20	0.00	258.35
105100	88912	12/07/20	13257 COMCAST CABLE	010925	11/27-12/26/20	0.00	212.03
105100	88912	12/07/20	13257 COMCAST CABLE	010921	11/20-12/19/20	0.00	216.72
105100	88912	12/07/20	13257 COMCAST CABLE	010614	11/19-12/18/20	0.00	88.40
TOTAL CHECK						0.00	775.50



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105100	88920	12/07/20	5166 DETECTION SYSTEMS	010921	2020 ANNUAL FIRE ALARM	0.00	126.00
105100	88920	12/07/20	5166 DETECTION SYSTEMS	010921	2020 ANNUAL FIRE ALARM	0.00	126.00
105100	88920	12/07/20	5166 DETECTION SYSTEMS	010921	2020 ANNUAL FIRE ALARM	0.00	38.00
105100	88920	12/07/20	5166 DETECTION SYSTEMS	063448	2020 ANNUAL FIRE ALARM	0.00	88.00
105100	88920	12/07/20	5166 DETECTION SYSTEMS	063448	2020 ANNUAL FIRE ALARM	0.00	230.00
105100	88920	12/07/20	5166 DETECTION SYSTEMS	063448	2020 ANNUAL FIRE ALARM	0.00	620.00
105100	88920	12/07/20	5166 DETECTION SYSTEMS	063448	2020 ANNUAL FIRE ALARM	0.00	104.00
105100	88920	12/07/20	5166 DETECTION SYSTEMS	433476	2020 ANNUAL FIRE ALARM	0.00	126.00
TOTAL CHECK						0.00	3,688.00
105100	88921	12/07/20	10714 DUPAGE CTY DIV OF TRANSP	083453	INVOICE #4595 DATED 10	0.00	669.24
105100	88922	12/07/20	11433 DUPAGE TOPSOIL, INC.	053443	PULVERIZED TOPSOIL TO	0.00	1,715.00
105100	88923	12/07/20	13958 ELITE DOCUMENT SOLUTIONS	010613	INVOICE #7125	0.00	449.96
105100	88924	12/07/20	11041 EMERGENCY MEDICAL PRODUC	010613	INVOICE #2213949	0.00	299.98
105100	88925	12/07/20	15089 EZ MAIL, LLC	010613	INVOICE #572	0.00	149.00
105100	88926	12/07/20	15276 FEDERAL EASTERN INTERNAT	010613	INVOICE #519777	0.00	3,842.63
105100	88927	12/07/20	4554 FLEET SAFETY SUPPLY	010925	INVOICE #75984 DATED 1	0.00	382.90
105100	88928	12/07/20	15084 GAS DEPOT	01	4,502 GALS 89 RFG & 3,	0.00	7,560.79
105100	88928	12/07/20	15084 GAS DEPOT	01	4,502 GALS 89 RFG & 3,	0.00	6,465.09
TOTAL CHECK						0.00	14,025.88
105100	88929	12/07/20	12853 GOLDSTINE, SKRODZKI, RUS	010501	INVOICE 153522 SERVICE	0.00	235.00
105100	88929	12/07/20	12853 GOLDSTINE, SKRODZKI, RUS	010613	INVOICE 153522 SERVICE	0.00	235.00
105100	88929	12/07/20	12853 GOLDSTINE, SKRODZKI, RUS	010501	INVOICE 153520 SERVICE	0.00	1,175.00
105100	88929	12/07/20	12853 GOLDSTINE, SKRODZKI, RUS	010501	INVOICE 153521 SERVICE	0.00	646.25
105100	88929	12/07/20	12853 GOLDSTINE, SKRODZKI, RUS	053443	INVOICE 153521 SERVICE	0.00	646.25
105100	88929	12/07/20	12853 GOLDSTINE, SKRODZKI, RUS	063447	INVOICE 153521 SERVICE	0.00	646.25
TOTAL CHECK						0.00	3,583.75
105100	88931	12/07/20	2013 GRAINGER	010219	COVID	0.00	382.20
105100	88931	12/07/20	2013 GRAINGER	083453	CREDIT MEMO	0.00	-225.00
105100	88931	12/07/20	2013 GRAINGER	083453	CREDIT MEMO	0.00	-225.00
105100	88931	12/07/20	2013 GRAINGER	083453	PVC NUTS WASHER	0.00	170.81
105100	88931	12/07/20	2013 GRAINGER	083453	PVC SCREWS NUTS	0.00	164.67
105100	88931	12/07/20	2013 GRAINGER	053443	STRUT CHANNEL	0.00	149.56
105100	88931	12/07/20	2013 GRAINGER	083453	PVC	0.00	60.96
105100	88931	12/07/20	2013 GRAINGER	063447	CHARGER EXT CORD	0.00	149.45
105100	88931	12/07/20	2013 GRAINGER	010924	WHEELS CLAMP BRUSH	0.00	106.20
105100	88931	12/07/20	2013 GRAINGER	010219	FLOOR SIGN	0.00	74.88
105100	88931	12/07/20	2013 GRAINGER	010924	EYE WASH BOTTLE	0.00	9.76
105100	88931	12/07/20	2013 GRAINGER	083453	1350 TANKS	0.00	43.05
105100	88931	12/07/20	2013 GRAINGER	083453	1350 TANKS	0.00	91.44
105100	88931	12/07/20	2013 GRAINGER	053443	FUSE	0.00	62.55
105100	88931	12/07/20	2013 GRAINGER	053443	WEDGE BASE	0.00	98.72
105100	88931	12/07/20	2013 GRAINGER	063447	INVOICE #9702216335 DA	0.00	2,999.45

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105100	88931	12/07/20 2013	GRAINGER	010219	COVID 19 SUPPLIES	0.00	30.10
105100	88931	12/07/20 2013	GRAINGER	083453	HHCS PLAIN	0.00	59.24
105100	88931	12/07/20 2013	GRAINGER	063447	WELL 3	0.00	39.50
105100	88931	12/07/20 2013	GRAINGER	053443	FUSES	0.00	111.78
105100	88931	12/07/20 2013	GRAINGER	053443	FILTERS	0.00	290.96
105100	88931	12/07/20 2013	GRAINGER	083453	QUOTE #2045324687 DATE	0.00	2,078.72
105100	88931	12/07/20 2013	GRAINGER	010925	AIR GUN	0.00	82.28
105100	88931	12/07/20 2013	GRAINGER	083453	SCREW BOLT	0.00	121.40
105100	88931	12/07/20 2013	GRAINGER	010921	AEROSOL	0.00	83.28
105100	88931	12/07/20 2013	GRAINGER	063448	INVOICE #9706893253 DA	0.00	323.12
105100	88931	12/07/20 2013	GRAINGER	083453	INVOICE #9709834593 DA	0.00	369.61
TOTAL CHECK						0.00	7,703.69
105100	88932	12/07/20 14556	GRANDVIEW CAPITAL	05	REFUND OF OVERPAYMENT	0.00	25.02
105100	88933	12/07/20 11333	GRAYBAR ELECTRIC CO., IN	083453	INVOICE #9318535571 DA	0.00	400.44
105100	88934	12/07/20 12995	GREAT AMERICA LEASING CO	010613	INVOICE #28206533	0.00	79.85
105100	88935	12/07/20 12432	GREEN T TREE & PEST SERV	010924	INVOICE #1836755 DATED	0.00	45.00
105100	88935	12/07/20 12432	GREEN T TREE & PEST SERV	010924	INVOICE #1836580 DATED	0.00	45.00
TOTAL CHECK						0.00	90.00
105100	88936	12/07/20 14818	HAWK FORD	010925	INVOICE #32106 DATED 1	0.00	177.77
105100	88937	12/07/20 5320	HBK WATER METER SERVICE,	063447	2020 WEST CHICAGO RAW	0.00	1,200.00
105100	88938	12/07/20 11307	HEALTHSMART	010501	ANNUAL FLEX ADMIN FEES	0.00	100.00
105100	88939	12/07/20 14970	HEARTLAND RECYCLING-AURO	063448	RESOLUTION NO. 20-R-00	0.00	137,884.45
105100	88939	12/07/20 14970	HEARTLAND RECYCLING-AURO	063448	RESOLUTION NO. 20-R-00	0.00	80,065.15
TOTAL CHECK						0.00	217,949.60
105100	88940	12/07/20 5861	HINCKLEY SPRING WATER CO	010110	BOTTLED WATER	0.00	176.62
105100	88941	12/07/20 9904	VICTORIA HYNES	010504	WEB CAM	0.00	49.99
105100	88941	12/07/20 9904	VICTORIA HYNES	010504	IPAD CHARGING CORD AND	0.00	16.95
TOTAL CHECK						0.00	66.94
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #12020 - IL 59 @ J	0.00	341.64
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #12373 - IL 64/NOR	0.00	1,366.50
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #12375 - IL 64/NOR	0.00	683.25
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #22110 - IL 59 @ I	0.00	683.25
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #6180 - IL 38/ROOS	0.00	341.64
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #6390 - IL 59 @ FO	0.00	683.25
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #8853 - IL 59 @ HA	0.00	683.25
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #8860 - IL 59 @ MA	0.00	683.25
105100	88942	12/07/20 2184	STATE TREASURER	083453	T/S #FLSR88 - IL 59 @	0.00	683.25
TOTAL CHECK						0.00	6,149.28
105100	88943	12/07/20 6162	OFFICE OF THE STATE FIRE	010921	INVOICE #9637689 DATED	0.00	95.00

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105100	88944	12/07/20	14865 INTERSTATE POWER SYSTEMS	010925	INVOICE #R042029006:01	0.00	5,537.65
105100	88945	12/07/20	15005 JERRY'S WELDING	010925	INVOICE #22053 DATED 1	0.00	380.00
105100	88946	12/07/20	2084 JEWEL-OSCO	010501	110 GIFT CARDS - (ORDE	0.00	3,657.50
105100	88947	12/07/20	11134 JUST SAFETY, LTD.	083453	SCREWS NUTS WASHER	0.00	64.38
105100	88947	12/07/20	11134 JUST SAFETY, LTD.	063448	FIRST AID SUPPLIES	0.00	270.00
105100	88947	12/07/20	11134 JUST SAFETY, LTD.	063448	FIRST AID SUPPLIES	0.00	123.45
105100	88947	12/07/20	11134 JUST SAFETY, LTD.	010924	FIRST AID SUPPLIES	0.00	34.05
TOTAL CHECK						0.00	491.88
105100	88948	12/07/20	13555 JX ENTERPRISES, INC	010925	INVOICE #25134556P DAT	0.00	1,240.44
105100	88948	12/07/20	13555 JX ENTERPRISES, INC	010925	INVOICE #1895921P DATE	0.00	680.11
105100	88948	12/07/20	13555 JX ENTERPRISES, INC	010925	INVOICE #25134984P DAT	0.00	56.99
TOTAL CHECK						0.00	1,977.54
105100	88949	12/07/20	14376 KLEIN, THORPE & JENKINS,	010110	4766-011	0.00	780.00
105100	88949	12/07/20	14376 KLEIN, THORPE & JENKINS,	010110	4999-002	0.00	1,621.20
TOTAL CHECK						0.00	2,401.20
105100	88950	12/07/20	665 KRAMER TREE SPECIALISTS	010922	DISPOSAL OF LOGS FROM	0.00	50.00
105100	88951	12/07/20	11273 LIFT WORKS INC.	063448	INVOICE #149195A-1 DAT	0.00	150.00
105100	88952	12/07/20	12332 LINDA MARTIN	010510	ORDER #O697478710 12	0.00	68.00
105100	88952	12/07/20	12332 LINDA MARTIN	010510	SHIPPING	0.00	11.75
TOTAL CHECK						0.00	79.75
105100	88953	12/07/20	15316 MC LELAND, D. PAUL	05	REFUND OF DUPLICATE PA	0.00	93.59
105100	88954	12/07/20	231 MC MASTER-CARR SUPPLY CO	083453	CLAMP	0.00	75.52
105100	88954	12/07/20	231 MC MASTER-CARR SUPPLY CO	010924	FOAM AND TOTE	0.00	29.35
TOTAL CHECK						0.00	104.87
105100	88955	12/07/20	5000 MEADE, INC	083453	INVOICE #694093 DATED	0.00	367.50
105100	88956	12/07/20	6601 MENARDS	010924	OCT 2020	0.00	115.67
105100	88956	12/07/20	6601 MENARDS	063447	OCT 2020	0.00	31.22
105100	88956	12/07/20	6601 MENARDS	063447	OCT 2020	0.00	26.97
105100	88956	12/07/20	6601 MENARDS	083453	OCT 2020	0.00	39.27
105100	88956	12/07/20	6601 MENARDS	083453	OCT 2020	0.00	179.94
105100	88956	12/07/20	6601 MENARDS	010613	OCT 2020	0.00	19.80
105100	88956	12/07/20	6601 MENARDS	063448	OCT 2020	0.00	59.75
105100	88956	12/07/20	6601 MENARDS	083453	INVOICE #15102 DATED 1	0.00	328.44
105100	88956	12/07/20	6601 MENARDS	083453	INVOICE #15902 DATED 1	0.00	403.42
105100	88956	12/07/20	6601 MENARDS	010613	OCT 2020	0.00	45.41
105100	88956	12/07/20	6601 MENARDS	053443	OCT 2020	0.00	15.54
105100	88956	12/07/20	6601 MENARDS	010925	OCT 2020	0.00	87.69
105100	88956	12/07/20	6601 MENARDS	010924	OCT 2020	0.00	323.96
105100	88956	12/07/20	6601 MENARDS	010921	OCT 2020	0.00	725.43
105100	88956	12/07/20	6601 MENARDS	053443	OCT 2020	0.00	49.88

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105100	88956	12/07/20	6601 MENARDS	083453	OCT 2020	0.00	628.12
105100	88956	12/07/20	6601 MENARDS	053443	OCT 2020	0.00	655.48
105100	88956	12/07/20	6601 MENARDS	063447	OCT 2020	0.00	810.09
105100	88956	12/07/20	6601 MENARDS	083453	OCT 2020	0.00	385.94
TOTAL CHECK						0.00	4,932.02
105100	88957	12/07/20	11129 MOE FUNDS	01	MOE FUNDS JAN '21	0.00	42,411.20
105100	88957	12/07/20	11129 MOE FUNDS	05	MOE FUNDS JAN '21	0.00	10,113.44
105100	88957	12/07/20	11129 MOE FUNDS	06	MOE FUNDS JAN '21	0.00	10,113.44
105100	88957	12/07/20	11129 MOE FUNDS	08	MOE FUNDS JAN '21	0.00	978.72
105100	88957	12/07/20	11129 MOE FUNDS	09	MOE FUNDS JAN '21	0.00	1,631.20
TOTAL CHECK						0.00	65,248.00
105100	88958	12/07/20	10925 MISSISSIPPI LIME COMPANY	063448	RESOLUTION NO. 19-R-00	0.00	4,935.53
105100	88958	12/07/20	10925 MISSISSIPPI LIME COMPANY	063448	RESOLUTION NO. 19-R-00	0.00	4,850.60
105100	88958	12/07/20	10925 MISSISSIPPI LIME COMPANY	063448	RESOLUTION NO. 19-R-00	0.00	4,791.35
TOTAL CHECK						0.00	14,577.48
105100	88959	12/07/20	14986 NALCO WATER PRETREATMENT	063448	INVOICE #2483522 DATED	0.00	209.42
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	793	0.00	95.12
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	TOOLS	0.00	3.42
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	RESTOCK	0.00	167.78
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	RESTOCK	0.00	223.50
105100	88961	12/07/20	4735 NAPA AUTO PARTS	063447	792	0.00	49.42
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	INVOICE #4496-117701 D	0.00	516.89
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	INVOICE #4496-118610 D	0.00	426.72
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	351	0.00	23.33
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	392	0.00	56.81
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	392	0.00	84.19
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	392	0.00	97.66
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	CREDIT	0.00	-84.19
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	350	0.00	54.29
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	772	0.00	516.89
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	STOCK	0.00	42.50
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	STOCK	0.00	56.99
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	RESTOCK	0.00	181.52
105100	88961	12/07/20	4735 NAPA AUTO PARTS	063447	690	0.00	45.65
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	RESTOCK	0.00	189.99
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	RESTOCK	0.00	189.99
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	TOOLS	0.00	29.24
105100	88961	12/07/20	4735 NAPA AUTO PARTS	063447	BATTERY AND DEPOSIT	0.00	44.87
105100	88961	12/07/20	4735 NAPA AUTO PARTS	063447	690	0.00	115.93
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	612	0.00	188.06
105100	88961	12/07/20	4735 NAPA AUTO PARTS	010925	721	0.00	88.79
TOTAL CHECK						0.00	3,405.36
105100	88962	12/07/20	250 NORTHERN ILLINOIS GAS	053443	10/4-11/6/20	0.00	132.20
105100	88963	12/07/20	14044 OZINGA READY MIX CONCRET	063447	INVOICE #1538947 DATED	0.00	959.00
105100	88963	12/07/20	14044 OZINGA READY MIX CONCRET	083453	PO 00095059	0.00	548.00
105100	88963	12/07/20	14044 OZINGA READY MIX CONCRET	083453	INVOICE #1543516 DATED	0.00	725.00

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CITY OF WEST CHICAGO  
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FUND - 40 - OPERATING FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	DEPT-DIV	DESCRIPTION	SALES TAX	AMOUNT
105100	88963	12/07/20	14044	OZINGA READY MIX CONCRET	063447	INVOICE #1543517 DATED	0.00 725.00
TOTAL CHECK							0.00 2,957.00
105100	88964	12/07/20	15112	PACE SUBURBAN BUS	010207	AUG 2020 LOCAL SHARE;	0.00 27.90
105100	88965	12/07/20	15318	PATEL, PARTHIV	28	LETTER OF INTENT FOR 3	0.00 1,500.00
105100	88966	12/07/20	12671	PEOPLE MADE VISIBLE, INC	010219	OPERATIONAL COSTS DUE	0.00 50,000.00
105100	88966	12/07/20	12671	PEOPLE MADE VISIBLE, INC	010219	FOOD DISTRIBUTION FOR	0.00 10,000.00
TOTAL CHECK							0.00 60,000.00
105100	88967	12/07/20	15077	PETROCHOICE	010925	INVOICE #50385889 DATE	0.00 964.40
105100	88967	12/07/20	15077	PETROCHOICE	010925	INVOICE #50369380 DATE	0.00 483.14
TOTAL CHECK							0.00 1,447.54
105100	88968	12/07/20	2487	PITNEY BOWES	010510	RED INK CARTRIDGE (60	0.00 322.98
105100	88968	12/07/20	2487	PITNEY BOWES	053443	RED INK CARTRIDGE (60	0.00 322.98
105100	88968	12/07/20	2487	PITNEY BOWES	063447	RED INK CARTRIDGE (60	0.00 322.98
105100	88968	12/07/20	2487	PITNEY BOWES	010510	EZ SEAL 1 BOX	0.00 25.24
105100	88968	12/07/20	2487	PITNEY BOWES	053443	EZ SEAL 1 BOX	0.00 25.24
105100	88968	12/07/20	2487	PITNEY BOWES	063447	EZ SEAL 1 BOX	0.00 26.01
105100	88968	12/07/20	2487	PITNEY BOWES	010510	POSTAGE TAPE ROLLS (2	0.00 78.53
105100	88968	12/07/20	2487	PITNEY BOWES	053443	POSTAGE TAPE ROLLS (2	0.00 78.53
105100	88968	12/07/20	2487	PITNEY BOWES	063447	POSTAGE TAPE ROLLS (2	0.00 80.92
TOTAL CHECK							0.00 1,283.41
105100	88969	12/07/20	14172	PLANET DEPOS, LLC	011028	EXPEDITED HEARING TRAN	0.00 675.84
105100	88970	12/07/20	3714	POMP'S TIRE SERVICE, INC	010925	INVOICE #640086112 DAT	0.00 817.32
105100	88970	12/07/20	3714	POMP'S TIRE SERVICE, INC	010925	INVOICE #640086112 DAT	0.00 120.00
TOTAL CHECK							0.00 937.32
105100	88971	12/07/20	7404	MICHAEL POTAPCZAK	010613	REIMBURSEMENT DET POTA	0.00 273.36
105100	88972	12/07/20	492	RAY O'HERRON, INC.	010613	INVOICE #2064985-IN	0.00 108.00
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021296779 DA	0.00 909.70
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021330518 DA	0.00 373.58
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021395866 DA	0.00 39.18
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021406394 DA	0.00 39.17
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021426386 DA	0.00 159.67
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	063447	INVOICE #3021380447 DA	0.00 174.24
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021393318 DA	0.00 56.39
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021457254 DA	0.00 20.73
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	063447	INVOICE #3021459855 DA	0.00 83.17
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	063447	INVOICE #3021500122 DA	0.00 85.26
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	063447	INVOICE #3021567513 DA	0.00 160.30
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	CREDIT MEMO	0.00 -631.75
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	CREDIT	0.00 -56.39
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	010925	INVOICE #3021426387 DA	0.00 2,117.38
105100	88973	12/07/20	13908	RUSH TRUCK CENTERS OF IL	063447	3021441307	0.00 500.00
TOTAL CHECK							0.00 4,030.63

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FUND - 40 - OPERATING FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	DEPT-DIV	DESCRIPTION	SALES TAX	AMOUNT
105100	88974	12/07/20	4774 SAFETY LANE INSPECTIONS,	010925	INVOICE #20200 DATED 1	0.00	37.00
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-04 - RH PRES	0.00	151.30
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-05 - LH PRES	0.00	103.84
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-06 - TRANSVE	0.00	444.60
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-07 - BOTTOM	0.00	80.77
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-08 - FORWARD	0.00	73.29
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-09 - PRESSUR	0.00	172.83
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-12 - BLADE	0.00	159.54
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #J10-23 - SHIM SE	0.00	58.81
105100	88975	12/07/20	13193 SALINA VORTEX CORPORATIO	063448	ITEM #DCV60AR - AIR CY	0.00	129.25
TOTAL CHECK						0.00	1,374.23
105100	88976	12/07/20	14584 SEDONA GLOBAL GROUP, LLC	083453	INVOICE #1805 DATED 11	0.00	417.00
105100	88977	12/07/20	6935 SNAP ON TOOLS	010925	INVOICE #ARV / 4593235	0.00	221.04
105100	88977	12/07/20	6935 SNAP ON TOOLS	010925	INVOICE #ARV / 4594983	0.00	370.36
TOTAL CHECK						0.00	591.40
105100	88978	12/07/20	13952 SOLIS, MARIANO	01	RELEASE OF CURB CUT DE	0.00	2,625.00
105100	88979	12/07/20	12709 SPRINT	053443	10/24-11/23/20	0.00	130.00
105100	88979	12/07/20	12709 SPRINT	063447	10/24-11/23/20	0.00	180.96
105100	88979	12/07/20	12709 SPRINT	063448	10/24-11/23/20	0.00	121.12
105100	88979	12/07/20	12709 SPRINT	010921	10/24-11/23/20	0.00	95.51
105100	88979	12/07/20	12709 SPRINT	010924	10/24-11/23/20	0.00	197.20
105100	88979	12/07/20	12709 SPRINT	010925	10/24-11/23/20	0.00	44.32
TOTAL CHECK						0.00	769.11
105100	88980	12/07/20	15315 ST. SEBASTIAN PARISH	010501	MEMORIAL DONATION FOR	0.00	140.00
105100	88981	12/07/20	1320 STEINER ELECTRIC	053443	SAW CLAMP CODING TAPE	0.00	263.50
105100	88981	12/07/20	1320 STEINER ELECTRIC	053443	FUSE	0.00	49.35
TOTAL CHECK						0.00	312.85
105100	88982	12/07/20	15319 TECPANECATL, ARACELIA	28	LETTER OF INTENT REFUN	0.00	1,500.00
105100	88983	12/07/20	15209 THE PIPEKNIFE COMPANY	010925	INVOICE #30382 DATED 1	0.00	160.82
105100	88984	12/07/20	15287 THE TANK DEPOT	083453	QUOTE #TD006218-Q DATE	0.00	14,000.00
105100	88984	12/07/20	15287 THE TANK DEPOT	083453	SHIPPING TO: 1350 W. H	0.00	1,800.00
TOTAL CHECK						0.00	15,800.00
105100	88985	12/07/20	12102 THOMAS ENGINEERING GROUP	083453	RESOLUTION NO. 17-R-00	0.00	1,452.41
105100	88986	12/07/20	14758 THORNTONS	010207	SALES TAX REBATE	0.00	15,300.89
105100	88986	12/07/20	14758 THORNTONS	083453	SALES TAX REBATE	0.00	14,653.28
TOTAL CHECK						0.00	29,954.17
105100	88987	12/07/20	12774 T-MOBILE	010925	STATEMENT DATED 11-03-	0.00	815.90



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FUND - 40 - OPERATING FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	DEPT-DIV	DESCRIPTION	SALES TAX	AMOUNT
105100	88988	12/07/20	15321 TOPNOTCH SILKSCREENING I	093454	FROSTY 5K SHIRTS; INV#	0.00	1,566.00
105100	88989	12/07/20	15072 TOSCAS LAW GROUP	010613	STATEMENT DATE: 11 30	0.00	150.00
105100	88989	12/07/20	15072 TOSCAS LAW GROUP	011029	CONDUCT ADMINISTRATIVE	0.00	675.00
105100	88989	12/07/20	15072 TOSCAS LAW GROUP	010613	STATEMENT DATE: 11 16	0.00	150.00
105100	88989	12/07/20	15072 TOSCAS LAW GROUP	010613	STATEMENT DATE: 11 18	0.00	675.00
105100	88989	12/07/20	15072 TOSCAS LAW GROUP	010613	STATEMENT DATE: 11 19	0.00	600.00
TOTAL CHECK						0.00	2,250.00
105100	88990	12/07/20	286 TS SPECIALTIES, INC.	010925	WORK ORDER #20887 DATE	0.00	438.95
105100	88990	12/07/20	286 TS SPECIALTIES, INC.	010925	WORK ORDER #21045 DATE	0.00	14.95
TOTAL CHECK						0.00	453.90
105100	88991	12/07/20	4985 THE UPS STORE	010613	AXON RETURN	0.00	20.20
105100	88992	12/07/20	4322 US POSTMASTER	010208	POSTAGE FOR WINDOW TO	0.00	2,100.00
105100	88993	12/07/20	4406 U.S.A. BLUEBOOK	063448	INVOICE #417549 DATED	0.00	344.72
105100	88993	12/07/20	4406 U.S.A. BLUEBOOK	063447	SILICONE	0.00	98.31
105100	88993	12/07/20	4406 U.S.A. BLUEBOOK	063448	MESH	0.00	85.18
TOTAL CHECK						0.00	528.21
105100	88994	12/07/20	4207 VERIZON WIRELESS	053443	11/24-12/23/20	0.00	19.00
105100	88994	12/07/20	4207 VERIZON WIRELESS	063447	11/24-12/23/20	0.00	19.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	011029	11/24-12/23/20	0.00	114.03
105100	88994	12/07/20	4207 VERIZON WIRELESS	010510	11/24-12/23/20	0.00	38.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	010613	11/24-12/23/20	0.00	76.02
105100	88994	12/07/20	4207 VERIZON WIRELESS	010210	11/24-12/23/20	0.00	38.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	010613	11/7-12/6/20	0.00	1,778.43
105100	88994	12/07/20	4207 VERIZON WIRELESS	010614	11/7-12/6/20	0.00	76.02
105100	88994	12/07/20	4207 VERIZON WIRELESS	010210	11/7-12/6/20	0.00	38.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	010504	11/7-12/6/20	0.00	38.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	010502	11/7-12/6/20	0.00	38.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	010510	11/7-12/6/20	0.00	38.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	010110	11/7-12/6/20	0.00	38.01
105100	88994	12/07/20	4207 VERIZON WIRELESS	053443	11/10-12/9/20	0.00	532.23
TOTAL CHECK						0.00	2,880.81
105100	88995	12/07/20	4207 VERIZON WIRELESS	010210	11/24-12/23/20	0.00	42.41
105100	88995	12/07/20	4207 VERIZON WIRELESS	010613	11/24-12/23/20	0.00	1,060.50
105100	88995	12/07/20	4207 VERIZON WIRELESS	010501	11/24-12/23/20	0.00	42.41
105100	88995	12/07/20	4207 VERIZON WIRELESS	010510	11/24-12/23/20	0.00	42.41
105100	88995	12/07/20	4207 VERIZON WIRELESS	011029	11/24-12/23/20	0.00	48.55
105100	88995	12/07/20	4207 VERIZON WIRELESS	010208	11/24-12/23/20	0.00	42.41
TOTAL CHECK						0.00	1,278.69
105100	88996	12/07/20	4823 WATER PRODUCTS AURORA	063447	INVOICE #0299440 DATED	0.00	525.10
105100	88996	12/07/20	4823 WATER PRODUCTS AURORA	063447	HAWTHORNE REPAIR	0.00	146.56
TOTAL CHECK						0.00	671.66
105100	88997	12/07/20	13109 WATER RESOURCES, INC	063447	INVOICE #34364 DATED 1	0.00	1,335.00

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FUND - 40 - OPERATING FUND

CASH ACCT	CHECK NO	ISSUE DT	-----VENDOR-----	-----DEPT-DIV	-----DESCRIPTION-----	SALES TAX	AMOUNT
105100	88998	12/07/20	14940 WAYTEK, INC	010925	INVOICE #3062862 DATED	0.00	54.08
105100	89000	12/07/20	546 WEST SIDE TRACTOR SALES	010925	INVOICE #N99660 DATED	0.00	387.18
105100	89000	12/07/20	546 WEST SIDE TRACTOR SALES	010925	INVOICE #N99661 DATED	0.00	256.46
105100	89000	12/07/20	546 WEST SIDE TRACTOR SALES	043439	2020 INDECO HP 1500 FS	0.00	19,482.00
TOTAL CHECK						0.00	20,125.64
105100	89001	12/07/20	11177 WILKENS ANDERSON CO.	063448	INVOICE #S1192420.001	0.00	680.04
105100	89002	12/07/20	15317 WILLIAMS, NICK	063447	REIMBURSEMENT TO NICK	0.00	60.00
105100	V88999	12/07/20	15061 WCWWA	053443	INVOICE #102020WC	0.00	188,942.57
TOTAL CASH ACCOUNT						0.00	906,404.11
TOTAL FUND						0.00	906,404.11
TOTAL REPORT						0.00	906,404.11

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SELECTION CRITERIA: payable.due\_date='20201207 00:00:00.000'  
 PAYMENT TYPE: ALL

FUND - 01 - GENERAL FUND

DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
01	128300	DUE TO/FROM MISC	13952	SOLIS, MARIANO	00095136-01	810 W BROWN G403	0.00	2625.00
01	131100	INVENTORY-DIESEL	15084	GAS DEPOT	00095173-01	85735 G403	0.00	6465.09
01	131200	INVENTORY-GASOLI	15084	GAS DEPOT	00095173-01	85734 G403	0.00	7560.79
01	140000	PREPAID EXPENDIT	11129	MOE FUNDS		JAN 2021 G403	0.00	42411.20
01	226900	SUSPENSE	12268	CALL ONE		1210244 G403	0.00	59464.85
TOTAL GENERAL FUND							0.00	118526.93
010110	4012	CORP COUNSEL-SAL	7994	BOND, DICKSON & ASSOC	00095129-01	OCT 2020 G403	0.00	250.00
010110	4100	LEGAL FEES	14376	KLEIN, THORPE & JENKI	00095130-01	213796 G403	0.00	780.00
010110	4100	LEGAL FEES	14376	KLEIN, THORPE & JENKI	00095130-02	213798 G403	0.00	1621.20
010110	4100	LEGAL FEES	7994	BOND, DICKSON & ASSOC	00095129-01	OCT 2020 G403	0.00	1566.80
010110	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020 G403	0.00	10.26
010110	4650	MISCELLANEOUS CO	5861	HINCKLEY SPRING WATER	00095128-01	2575377 1105G403	0.00	176.62
010110	4720	OTHER CHARGES	4207	VERIZON WIRELESS		980505522-00G403	0.00	38.01
TOTAL CITY COUNCIL-OPERATIONS							0.00	4442.89
010207	4225	OTHER CONTRACTUA	15137	APTIM ENVIRONMENTAL&	00095141-01	511531 G403	0.00	900.00
010207	4234	PARATRANSIT SERV	15112	PACE SUBURBAN BUS	00095163-01	583598 G403	0.00	27.90
010207	4375	SALES TAX REBATE	14758	THORNTONS	00095142-01	JULY-OCT 20 G403	0.00	15300.89
TOTAL CITY ADMIN-SPECIAL PROJ							0.00	16228.79
010208	4107	NEWSLETTER PREPA	4322	US POSTMASTER	00094259-01	DEC 2020 G403	0.00	2100.00
010208	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585742141-00G403	0.00	42.41
010208	4204	ELECTRIC	152	COMMONWEALTH EDISON		0115114139 G403	0.00	67.34
010208	4225	OTHER CONTRACTUA	11977	MERLE BURLEIGH	00093882-01	DEC 2020 G403	0.00	850.00
TOTAL CITY ADMIN-MARKET/COMM							0.00	3059.75
010210	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		980505522-00G403	0.00	38.01
010210	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585040673-00G403	0.00	38.01
010210	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585742141-00G403	0.00	42.41
TOTAL CITY ADMIN-ADMIN							0.00	118.43
010219	4225	OTHER CONTRACTUA	11437	BUCK SERVICES, INC.	00095137-01	52831 G403	0.00	3230.00
010219	4225	OTHER CONTRACTUA	12671	PEOPLE MADE VISIBLE,	00095140-01	HWCSC.20 G403	0.00	50000.00
010219	4225	OTHER CONTRACTUA	12671	PEOPLE MADE VISIBLE,	00095140-02	HWCSC.20 G403	0.00	10000.00
010219	4225	OTHER CONTRACTUA	14400	7 LAYER SOLUTIONS, IN	00093803-01	5377 G403	0.00	14.99
010219	4225	OTHER CONTRACTUA	14400	7 LAYER SOLUTIONS, IN	00094293-01	5377 G403	0.00	14.99
010219	4600	COMPUTER/OFFICE	2013	GRAINGER		9714404846 G403	0.00	74.88
010219	4600	COMPUTER/OFFICE	2013	GRAINGER		9717476312 G403	0.00	30.10
010219	4650	MISCELLANEOUS CO	2013	GRAINGER	00095180-02	9713049139 G403	0.00	382.20
010219	4806	OTHER CAPITAL OU	11437	BUCK SERVICES, INC.	00095099-01	52600 G403	0.00	1200.00
010219	4806	OTHER CAPITAL OU	9719	CRYSTAL MAINTENANCE S	00095122-01	27028 G403	0.00	1272.38
TOTAL CITY ADMIN - COVID19							0.00	66219.54

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FUND - 01 - GENERAL FUND

DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
010501	4053	HEALTH/DENTAL/LI	11307	HEALTHSMART	00094472-01	F1020032	G403	100.00
010501	4100	LEGAL FEES	12853	GOLDSTINE, SKRODZKI,	00095114-01	153522	G403	235.00
010501	4100	LEGAL FEES	12853	GOLDSTINE, SKRODZKI,	00095115-01	153521	G403	646.25
010501	4100	LEGAL FEES	12853	GOLDSTINE, SKRODZKI,	00095116-01	153520	G403	1175.00
010501	4108	EMPLOYMENT EXAMS	13783	CONRAD POLYGRAPH, INC	00095182-01	4150	G403	320.00
010501	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585742141-00G403		42.41
010501	4680	SPECIAL EVENTS	12370	CENTRAL DUPAGE HOSPIT	00095084-01	1422	G403	1449.00
010501	4680	SPECIAL EVENTS	15315	ST. SEBASTIAN PARISH	00095083-01	JAKABCSIN	G403	140.00
010501	4680	SPECIAL EVENTS	2084	JEWEL-OSCO	00095171-01	635331	G403	3657.50
TOTAL ADMIN SERVICES-HR							0.00	7765.16
010502	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		980505522-00G403		38.01
TOTAL ADMIN SERVICES-ACCTG							0.00	38.01
010503	4105	CONSULTANTS	14400	7 LAYER SOLUTIONS, IN	00093205-01	5377	G403	5359.16
010503	4105	CONSULTANTS	14400	7 LAYER SOLUTIONS, IN	00095189-01	5449	G403	650.00
010503	4109	NETWORK CHARGES	13068	AT & T		111338329	G403	72.69
010503	4109	NETWORK CHARGES	13089	COMCAST		900006701	G403	572.33
010503	4125	SOFTWARE MAINTEN	14400	7 LAYER SOLUTIONS, IN	00093602-01	5369	G403	3345.00
010503	4225	OTHER CONTRACTUA	14400	7 LAYER SOLUTIONS, IN		5376	G403	925.00
TOTAL ADMIN SERVICES-IT							0.00	10924.18
010504	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		980505522-00G403		38.01
010504	4600	COMPUTER/OFFICE	9904	VICTORIA HYNES	00095139-01	REIMBURSEMENG403		16.95
010504	4600	COMPUTER/OFFICE	9904	VICTORIA HYNES	00095139-02	REIMBURSEMENG403		49.99
TOTAL ADMIN SERVICES-GIS							0.00	104.95
010510	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		980505522-00G403		38.01
010510	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585040673-00G403		38.01
010510	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585742141-00G403		42.41
010510	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-01	1016771326	G403	322.98
010510	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-02	1016771326	G403	25.24
010510	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-03	1016771326	G403	78.53
010510	4600	COMPUTER/OFFICE	12332	LINDA MARTIN	00095190-01	0697478710	G403	68.00
010510	4600	COMPUTER/OFFICE	12332	LINDA MARTIN	00095190-02	0697478710	G403	11.75
010510	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020	G403	210.35
TOTAL ADMIN SERVICES-ADMIN							0.00	835.28
010613	4100	LEGAL FEES	12853	GOLDSTINE, SKRODZKI,	00095114-01	153522	G403	235.00
010613	4100	LEGAL FEES	15072	TOSCAS LAW GROUP	00095113-01	11/20 RED LIG403		150.00
010613	4100	LEGAL FEES	15072	TOSCAS LAW GROUP	00095126-01	ADMIN HEARING403		675.00
010613	4100	LEGAL FEES	15072	TOSCAS LAW GROUP	00095126-02	ADMIN HEARING403		600.00
010613	4100	LEGAL FEES	15072	TOSCAS LAW GROUP	00095147-01	NOV 2020 REDG403		150.00

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FUND - 01 - GENERAL FUND

DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
010613	4100	LEGAL FEES	7994	BOND, DICKSON & ASSOC	00095129-01	OCT 2020 G403	0.00	560.00
010613	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585040673-00G403	0.00	76.02
010613	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585742141-00G403	0.00	1060.50
010613	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT	00094017-01	142128 G403	0.00	50.00
010613	4225	OTHER CONTRACTUA	13068	AT & T		114559150 G403	0.00	63.43
010613	4225	OTHER CONTRACTUA	14733	CLEAN EARTH ENVIRONME	00095112-01	74302976285 G403	0.00	913.44
010613	4225	OTHER CONTRACTUA	4207	VERIZON WIRELESS		980505522-00G403	0.00	1778.43
010613	4231	RECEPTION SUPPOR	12365	ANDY FRAIN SERVICES	00095087-01	294919 G403	0.00	7989.15
010613	4232	CROSSING GUARD-C	12365	ANDY FRAIN SERVICES	00095087-02	294918 G403	0.00	988.76
010613	4501	POSTAL METER REN	12995	GREAT AMERICA LEASING	00095138-01	28206533 G403	0.00	79.85
010613	4502	COPIER FEES	13958	ELITE DOCUMENT SOLUTI	00095148-01	7125 G403	0.00	449.96
010613	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020 G403	0.00	113.29
010613	4600	COMPUTER/OFFICE	15089	EZ MAIL, LLC	00095172-01	572 G403	0.00	149.00
010613	4601	FIELD EQUIPMENT	6601	MENARDS		OCT 2020 G403	0.00	19.80
010613	4607	GAS & OIL	7404	MICHAEL POTAPCZAK	00095149-01	REIMBURSEMENG403	0.00	273.36
010613	4613	POSTAGE	4985	THE UPS STORE		CU00025644 G403	0.00	20.20
010613	4615	UNIFORMS/SAFETY	15276	FEDERAL EASTERN INTER	00095120-01	519777 G403	0.00	3842.63
010613	4615	UNIFORMS/SAFETY	492	RAY O'HERRON, INC.	00095086-01	2064985-IN G403	0.00	108.00
010613	4650	MISCELLANEOUS CO	11041	EMERGENCY MEDICAL PRO	00095117-01	2213949 G403	0.00	299.98
010613	4650	MISCELLANEOUS CO	6601	MENARDS		OCT 2020 G403	0.00	45.41
TOTAL POLICE-OPERATIONS							0.00	20691.21
010614	4202	TELEPHONE & ALAR	13257	COMCAST CABLE		877120038024G403	0.00	88.40
010614	4225	OTHER CONTRACTUA	4207	VERIZON WIRELESS		980505522-00G403	0.00	76.02
TOTAL POLICE-ESDA							0.00	164.42
010910	4100	LEGAL FEES	12712	BARNES & THORNBURG, L	00095131-01	2405850 G403	0.00	452.00
010910	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020 G403	0.00	13.46
TOTAL PUBLIC WORKS-ADMIN							0.00	465.46
010921	4202	TELEPHONE & ALAR	12709	SPRINT		539996026 G403	0.00	95.51
010921	4204	ELECTRIC	152	COMMONWEALTH EDISON		6755352013 G403	0.00	32.12
010921	4204	ELECTRIC	152	COMMONWEALTH EDISON		6755232169 G403	0.00	14.29
010921	4204	ELECTRIC	152	COMMONWEALTH EDISON		6755135030 G403	0.00	64.91
010921	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT	00094017-01	142128 G403	0.00	180.00
010921	4219	CONTRACT JANITOR	9719	CRYSTAL MAINTENANCE S	00093224-01	27028 G403	0.00	3300.75
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-02	4065008753 G403	0.00	13.43
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-02	4063746389 G403	0.00	13.43
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-02	4066405141 G403	0.00	13.43
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-03	4063746404 G403	0.00	11.81
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-03	4066405178 G403	0.00	11.81
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-03	4065008803 G403	0.00	11.81
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-04	4065008782 G403	0.00	17.80
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-04	4063746463 G403	0.00	17.80
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-04	4066405166 G403	0.00	17.80
010921	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-05	4063746476 G403	0.00	9.48

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010921	4225	OTHER CONTRACTUA	12380 CINTAS CORPORATION	00093082-05	4066405167	G403	0.00	9.48
010921	4225	OTHER CONTRACTUA	12380 CINTAS CORPORATION	00093082-05	4065008707	G403	0.00	9.48
010921	4225	OTHER CONTRACTUA	13257 COMCAST CABLE		877120038010	G403	0.00	216.72
010921	4225	OTHER CONTRACTUA	3400 AT&T		630R060606	G403	0.00	1191.34
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2240	G403	0.00	422.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2241	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2244	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2248	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2249	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2251	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2252	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2254	G403	0.00	422.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2255	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2256	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2257	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2258	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2259	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2260	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2264	G403	0.00	126.00
010921	4225	OTHER CONTRACTUA	5166 DETECTION SYSTEMS	00094599-01	W2265	G403	0.00	38.00
010921	4225	OTHER CONTRACTUA	6162 OFFICE OF THE STATE F	00095176-01	9637689	G403	0.00	95.00
010921	4225	OTHER CONTRACTUA	9719 CRYSTAL MAINTENANCE S	00093224-01	27028	G403	0.00	281.25
010921	4650	MISCELLANEOUS CO	13021 CASE LOTS, INC	00095111-01	817	G403	0.00	350.00
010921	4650	MISCELLANEOUS CO	13021 CASE LOTS, INC	00095111-02	976	G403	0.00	331.10
010921	4650	MISCELLANEOUS CO	13021 CASE LOTS, INC	00095159-01	1150	G403	0.00	344.50
010921	4650	MISCELLANEOUS CO	13637 A.R.S. HVAC SUPPLY, I	00095161-01	0017431	G403	0.00	126.94
010921	4650	MISCELLANEOUS CO	13637 A.R.S. HVAC SUPPLY, I	00095174-01	0017391	G403	0.00	86.05
010921	4650	MISCELLANEOUS CO	15273 BASE SOLUTIONS LLC	00094982-01	160718	G403	0.00	2598.72
010921	4650	MISCELLANEOUS CO	15273 BASE SOLUTIONS LLC	00094982-02	160718	G403	0.00	174.21
010921	4650	MISCELLANEOUS CO	2013 GRAINGER		9704201897	G403	0.00	83.28
010921	4650	MISCELLANEOUS CO	4354 A & G GLASS, INC	00095092-01	QCT-0064736	G403	0.00	106.72
010921	4650	MISCELLANEOUS CO	6601 MENARDS		OCT 2020	G403	0.00	725.43
TOTAL PUBLIC WORKS-MUN PROP							0.00	13076.40
010922	4225	OTHER CONTRACTUA	665 KRAMER TREE SPECIALIS	00093223-01	97112	G403	0.00	50.00
TOTAL PUBLIC WORKS-FORESTRY							0.00	50.00
010923	4216	GROUNDS MAINTENA	1843 CEMETERY MANAGEMENT,	00093231-01	00-18487	G403	0.00	1200.00
010923	4216	GROUNDS MAINTENA	1843 CEMETERY MANAGEMENT,	00093231-01	00-18488	G403	0.00	1200.00
010923	4216	GROUNDS MAINTENA	1843 CEMETERY MANAGEMENT,	00093231-01	00-18497	G403	0.00	1200.00
010923	4217	CEMETERY SEXTON	1843 CEMETERY MANAGEMENT,	00093231-01	00-18489	G403	0.00	1200.00
TOTAL PUBLIC WORKS-CEMETERIES							0.00	4800.00
010924	4202	TELEPHONE & ALAR	12709 SPRINT		539996026	G403	0.00	197.20
010924	4225	OTHER CONTRACTUA	12432 GREEN T TREE & PEST S	00095123-01	1836580	G403	0.00	45.00
010924	4225	OTHER CONTRACTUA	12432 GREEN T TREE & PEST S	00095146-01	1836755	G403	0.00	45.00

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DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
010924	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL	OCT 2020	G403	0.00	193.39
010924	4604	TOOLS & EQUIPMEN	6601	MENARDS	OCT 2020	G403	0.00	115.67
010924	4615	UNIFORMS/SAFETY	2013	GRAINGER	9714411643	G403	0.00	9.76
010924	4650	MISCELLANEOUS CO	11134	JUST SAFETY, LTD.	35330	G403	0.00	34.05
010924	4650	MISCELLANEOUS CO	2013	GRAINGER	9714985174	G403	0.00	106.20
010924	4650	MISCELLANEOUS CO	231	MC MASTER-CARR SUPPLY	48097715	G403	0.00	29.35
010924	4650	MISCELLANEOUS CO	6441	CANON BUSINESS SOLUTI	00095121-01 4034411913	G403	0.00	33.75
010924	4650	MISCELLANEOUS CO	6601	MENARDS	OCT 2020	G403	0.00	323.96
TOTAL PUBLIC WORKS-R & B							0.00	1133.33
010925	4202	TELEPHONE & ALAR	12709	SPRINT	539996026	G403	0.00	44.32
010925	4202	TELEPHONE & ALAR	13257	COMCAST CABLE	877120038024	G403	0.00	212.03
010925	4400	VEHICLE REPAIR	14103	CTC MACHINE SERVICE,	00095094-01 25094	G403	0.00	6295.00
010925	4400	VEHICLE REPAIR	14865	INTERSTATE POWER SYST	00095100-01 R042029006	G403	0.00	5537.65
010925	4400	VEHICLE REPAIR	15005	JERRY'S WELDING	00095184-01 22053	G403	0.00	380.00
010925	4400	VEHICLE REPAIR	286	TS SPECIALTIES, INC.	00095109-01 20887	G403	0.00	438.95
010925	4400	VEHICLE REPAIR	286	TS SPECIALTIES, INC.	00095109-02 21045	G403	0.00	14.95
010925	4400	VEHICLE REPAIR	3714	POMP'S TIRE SERVICE,	00095181-01 640086112	G403	0.00	817.32
010925	4400	VEHICLE REPAIR	4774	SAFETY LANE INSPECTIO	00095151-01 20200	G403	0.00	37.00
010925	4603	PARTS FOR VEHICL	13555	JX ENTERPRISES, INC	00095110-01 1895921P	G403	0.00	680.11
010925	4603	PARTS FOR VEHICL	13555	JX ENTERPRISES, INC	00095177-01 25134556P	G403	0.00	1240.44
010925	4603	PARTS FOR VEHICL	13555	JX ENTERPRISES, INC	00095177-02 25134984P	G403	0.00	56.99
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095105-01 3021296779	G403	0.00	909.70
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095105-02 3021330518	G403	0.00	373.58
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095105-03 3021395866	G403	0.00	39.18
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095105-04 3021406394	G403	0.00	39.17
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095105-05 3021426386	G403	0.00	159.67
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095105-06 3021426387	G403	0.00	2117.38
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095105-07 3021392282	G403	0.00	-56.39
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095178-02 3021393318	G403	0.00	56.39
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095178-03 3021457254	G403	0.00	20.73
010925	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095178-07 3020757076	G403	0.00	-631.75
010925	4603	PARTS FOR VEHICL	14818	HAWK FORD	00095093-01 32106	G403	0.00	177.77
010925	4603	PARTS FOR VEHICL	14940	WAYTEK, INC	00095153-01 3062862	G403	0.00	54.08
010925	4603	PARTS FOR VEHICL	15077	PETROCHOICE	00095101-01 50369380	G403	0.00	483.14
010925	4603	PARTS FOR VEHICL	15077	PETROCHOICE	00095156-01 50385889	G403	0.00	964.40
010925	4603	PARTS FOR VEHICL	15209	THE PIPEKNIFE COMPANY	00095152-01 30382	G403	0.00	160.82
010925	4603	PARTS FOR VEHICL	3714	POMP'S TIRE SERVICE,	00095181-01 640086112	G403	0.00	120.00
010925	4603	PARTS FOR VEHICL	4554	FLEET SAFETY SUPPLY	00095155-01 75984	G403	0.00	382.90
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-119036	G403	0.00	188.06
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-119062	G403	0.00	95.12
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-119019	G403	0.00	3.42
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-119083	G403	0.00	167.78
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-119182	G403	0.00	223.50
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-116093	G403	0.00	23.33
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-117599	G403	0.00	56.81
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-117611	G403	0.00	84.19
010925	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS	4496-117682	G403	0.00	97.66

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DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-117780	G403	0.00	-84.19
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-117775	G403	0.00	54.29
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-117701	G403	0.00	516.89
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-118012	G403	0.00	42.50
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-118131	G403	0.00	56.99
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-119285	G403	0.00	181.52
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-119701	G403	0.00	189.99
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-119702	G403	0.00	189.99
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS		4496-120150	G403	0.00	88.79
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS	00095106-01	4496-117701	G403	0.00	516.89
010925	4603	PARTS FOR VEHICL	4735 NAPA AUTO PARTS	00095106-02	4496-118610	G403	0.00	426.72
010925	4603	PARTS FOR VEHICL	5384 AIRGAS USA, LLC	00095091-01	9974768045	G403	0.00	122.79
010925	4603	PARTS FOR VEHICL	546 WEST SIDE TRACTOR SAL	00095107-01	N99660	G403	0.00	387.18
010925	4603	PARTS FOR VEHICL	546 WEST SIDE TRACTOR SAL	00095107-02	N99661	G403	0.00	256.46
010925	4603	PARTS FOR VEHICL	6601 MENARDS		OCT 2020	G403	0.00	87.69
010925	4604	TOOLS & EQUIPMEN	2013 GRAINGER		9704077438	G403	0.00	82.28
010925	4604	TOOLS & EQUIPMEN	4735 NAPA AUTO PARTS		4496-119844	G403	0.00	29.24
010925	4604	TOOLS & EQUIPMEN	6935 SNAP ON TOOLS	00095183-01	ARV/45932350G403		0.00	221.04
010925	4604	TOOLS & EQUIPMEN	6935 SNAP ON TOOLS	00095183-02	ARV/45949832G403		0.00	370.36
010925	4650	MISCELLANEOUS CO	12774 T-MOBILE	00095104-01	967615741	G403	0.00	815.90
TOTAL PUBLIC WORKS-MAINT GAR							0.00	26618.72
010926	4204	ELECTRIC	151 COMED		0923084066	G403	0.00	198.53
010926	4204	ELECTRIC	151 COMED		0923084066	G403	0.00	2287.43
010926	4204	ELECTRIC	152 COMMONWEALTH EDISON		6755351043	G403	0.00	341.64
010926	4204	ELECTRIC	152 COMMONWEALTH EDISON		1557048086	G403	0.00	94.01
010926	4204	ELECTRIC	152 COMMONWEALTH EDISON		6503601005	G403	0.00	69.91
010926	4204	ELECTRIC	152 COMMONWEALTH EDISON		1323005242	G403	0.00	25.42
010926	4204	ELECTRIC	152 COMMONWEALTH EDISON		0423168236	G403	0.00	89.67
TOTAL MOTOR FUEL TAX							0.00	3106.61
011028	4100	LEGAL FEES	7994 BOND, DICKSON & ASSOC	00095129-01	OCT 2020	G403	0.00	3385.00
011028	4223	LEGAL REPORTER F	14172 PLANET DEPOS, LLC	00095164-01	364394	G403	0.00	675.84
011028	4600	COMPUTER/OFFICE	12617 ACCURATE OFFICE SUPPL		OCT 2020	G403	0.00	101.46
TOTAL COM DEV-PLANNING							0.00	4162.30
011029	4100	LEGAL FEES	15072 TOSCAS LAW GROUP	00095165-01	ADMIIN HEARIG403		0.00	675.00
011029	4100	LEGAL FEES	7994 BOND, DICKSON & ASSOC	00095129-01	OCT 2020	G403	0.00	1700.00
011029	4113	ENFORCEMENT & IN	1800 B & F CONSTRUCTION CO	00095170-01	55003	G403	0.00	14375.00
011029	4120	PLAN REVIEW	1800 B & F CONSTRUCTION CO	00095167-01	54971	G403	0.00	2320.00
011029	4120	PLAN REVIEW	1800 B & F CONSTRUCTION CO	00095167-02	55079	G403	0.00	1069.37
011029	4120	PLAN REVIEW	1800 B & F CONSTRUCTION CO	00095167-03	55085	G403	0.00	425.00
011029	4120	PLAN REVIEW	1800 B & F CONSTRUCTION CO	00095168-01	13735	G403	0.00	1600.00
011029	4120	PLAN REVIEW	1800 B & F CONSTRUCTION CO	00095169-01	13699	G403	0.00	1425.00
011029	4202	TELEPHONE & ALAR	4207 VERIZON WIRELESS		585742141-00G403		0.00	48.55
011029	4202	TELEPHONE & ALAR	4207 VERIZON WIRELESS		585040673-00G403		0.00	114.03



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FUND - 01 - GENERAL FUND

DEPT-DIV	ACCOUNT	-----TITLE-----	-----VENDOR-----	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
TOTAL COM DEV-BUILDING & CODE							0.00	23751.95
011030	4502	COPIER FEES	14784	BRADEN BUSINESS SYSTE	00095162-01 674266	G403	0.00	50.78
TOTAL COM DEV-MUSEUM							0.00	50.78
TOTAL FUND							0.00	326335.09

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FUND - 04 - CAPITAL EQUIP. REPLACE

DEPT-DIV	ACCOUNT	-----TITLE-----	-----VENDOR-----	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
043439	4804	VEHICLES	546 WEST SIDE TRACTOR SAL	00094540-01	C01553	G403	0.00	19482.00
TOTAL CAPITAL EQUIPMENT REPLACE							0.00	19482.00
TOTAL FUND							0.00	19482.00

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 PAYMENT TYPE: ALL

FUND - 05 - SEWER FUND

DEPT-DIV	ACCOUNT	TITLE		VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
05	140000	PREPAID EXPENDIT	11129	MOE FUNDS		JAN 2021	G403	0.00	10113.44
05	224601	UNADJUSTED CREDI	14556	GRANDVIEW CAPITAL	00095085-01	342 GLEN	G403	0.00	25.02
05	224601	UNADJUSTED CREDI	15316	MC LELAND, D. PAUL	00095090-01	512 SUMMIT	G403	0.00	93.59
TOTAL SEWER FUND								0.00	10232.05
053440	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT	00094017-01	142128	G403	0.00	130.00
TOTAL SEWER-SSA#2								0.00	130.00
053443	4100	LEGAL FEES	12853	GOLDSTINE, SKRODZKI,	00095115-01	153521	G403	0.00	646.25
053443	4105	CONSULTANTS	14400	7 LAYER SOLUTIONS, IN	00093205-01	5377	G403	0.00	5359.17
053443	4105	CONSULTANTS	14400	7 LAYER SOLUTIONS, IN	00095189-01	5449	G403	0.00	650.00
053443	4202	TELEPHONE & ALAR	12709	SPRINT		539996026	G403	0.00	130.00
053443	4202	TELEPHONE & ALAR	3400	AT&T		630293797302G403	G403	0.00	393.26
053443	4202	TELEPHONE & ALAR	3400	AT&T		630293892393G403	G403	0.00	347.19
053443	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		342030672-00G403	G403	0.00	532.23
053443	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585040673-00G403	G403	0.00	19.00
053443	4203	HEATING GAS	250	NORTHERN ILLINOIS GAS		75949900007	G403	0.00	132.20
053443	4204	ELECTRIC	152	COMMONWEALTH EDISON		1995013076	G403	0.00	106.10
053443	4204	ELECTRIC	152	COMMONWEALTH EDISON		3630091014	G403	0.00	19.84
053443	4204	ELECTRIC	152	COMMONWEALTH EDISON		9356418015	G403	0.00	251.33
053443	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT	00094017-01	142128	G403	0.00	190.00
053443	4225	OTHER CONTRACTUA	14400	7 LAYER SOLUTIONS, IN		5376	G403	0.00	462.50
053443	4235	WASTEWATER TREAT	15061	WCWWA	00095132-01	102020WC	G403	0.00	188942.57
053443	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-01	1016771326	G403	0.00	322.98
053443	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-02	1016771326	G403	0.00	25.24
053443	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-03	1016771326	G403	0.00	78.53
053443	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020	G403	0.00	39.81
053443	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020	G403	0.00	210.99
053443	4603	PARTS FOR VEHI	6601	MENARDS		OCT 2020	G403	0.00	49.88
053443	4630	PARTS-LIFT STATI	1320	STEINER ELECTRIC		S006752612.0G403	G403	0.00	49.35
053443	4630	PARTS-LIFT STATI	1320	STEINER ELECTRIC		S006779533.0G403	G403	0.00	263.50
053443	4630	PARTS-LIFT STATI	2013	GRAINGER		9712629402	G403	0.00	149.56
053443	4630	PARTS-LIFT STATI	2013	GRAINGER		9711262478	G403	0.00	62.55
053443	4630	PARTS-LIFT STATI	2013	GRAINGER		9708571782	G403	0.00	98.72
053443	4630	PARTS-LIFT STATI	6601	MENARDS		OCT 2020	G403	0.00	15.54
053443	4650	MISCELLANEOUS CO	11433	DUPAGE TOPSOIL, INC.	00093839-01	051190	G403	0.00	1715.00
053443	4650	MISCELLANEOUS CO	2013	GRAINGER		9723612942	G403	0.00	111.78
053443	4650	MISCELLANEOUS CO	2013	GRAINGER		9723377371	G403	0.00	290.96
053443	4650	MISCELLANEOUS CO	6601	MENARDS		OCT 2020	G403	0.00	655.48
TOTAL SEWER-SANITARY COLLECTION								0.00	202321.51
TOTAL FUND								0.00	212683.56

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FUND - 06 - WATER FUND

DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
06	140000	PREPAID EXPENDIT	11129	MOE FUNDS	JAN 2021	G403	0.00	10113.44
TOTAL WATER FUND							0.00	10113.44
063447	4100	LEGAL FEES	12853	GOLDSTINE, SKRODZKI,	00095115-01	153521 G403	0.00	646.25
063447	4100	LEGAL FEES	7994	BOND, DICKSON & ASSOC	00095129-01	OCT 2020 G403	0.00	80.00
063447	4105	CONSULTANTS	14400	7 LAYER SOLUTIONS, IN	00093205-01	5377 G403	0.00	5359.17
063447	4105	CONSULTANTS	14400	7 LAYER SOLUTIONS, IN	00095189-01	5449 G403	0.00	650.00
063447	4110	TRAINING & TUITI	15317	WILLIAMS, NICK	00095096-01	CDL G403	0.00	60.00
063447	4202	TELEPHONE & ALAR	12709	SPRINT		539996026 G403	0.00	180.96
063447	4202	TELEPHONE & ALAR	13107	AT & T MOBILITY		287240545187G403	0.00	189.92
063447	4202	TELEPHONE & ALAR	4207	VERIZON WIRELESS		585040673-00G403	0.00	19.01
063447	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT	00094017-01	142128 G403	0.00	380.00
063447	4225	OTHER CONTRACTUA	14400	7 LAYER SOLUTIONS, IN		5376 G403	0.00	462.50
063447	4400	VEHICLE REPAIR	13908	RUSH TRUCK CENTERS OF	00095178-01	3021380447 G403	0.00	174.24
063447	4400	VEHICLE REPAIR	13908	RUSH TRUCK CENTERS OF	00095178-08	3021441307 G403	0.00	500.00
063447	4420	PUMP STATION REP	5320	HBK WATER METER SERVI	00094659-01	200563 G403	0.00	1200.00
063447	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-01	1016771326 G403	0.00	322.98
063447	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-02	1016771326 G403	0.00	26.01
063447	4501	POSTAL METER REN	2487	PITNEY BOWES	00095127-03	1016771326 G403	0.00	80.92
063447	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020 G403	0.00	39.81
063447	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020 G403	0.00	210.35
063447	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095178-04	3021459855 G403	0.00	83.17
063447	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095178-05	3021500122 G403	0.00	85.26
063447	4603	PARTS FOR VEHICL	13908	RUSH TRUCK CENTERS OF	00095178-06	3021567513 G403	0.00	160.30
063447	4603	PARTS FOR VEHICL	2013	GRAINGER		9714985166 G403	0.00	149.45
063447	4603	PARTS FOR VEHICL	3829	ATLAS BOBCAT, INC.	00095154-01	BT2236 G403	0.00	92.55
063447	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS		3627-246943 G403	0.00	49.42
063447	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS		4496-119029 G403	0.00	115.93
063447	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS		4496-119998 G403	0.00	44.87
063447	4603	PARTS FOR VEHICL	4735	NAPA AUTO PARTS		4496-119311 G403	0.00	45.65
063447	4604	TOOLS & EQUIPMEN	2013	GRAINGER	00095102-01	9702216335 G403	0.00	2999.45
063447	4620	PARTS & EQUIPMEN	2013	GRAINGER		9721559863 G403	0.00	39.50
063447	4621	PARTS & EQUIPMEN	14044	OZINGA READY MIX CONC	00095059-01	1538947 G403	0.00	959.00
063447	4621	PARTS & EQUIPMEN	14044	OZINGA READY MIX CONC	00095124-02	1543517 G403	0.00	725.00
063447	4621	PARTS & EQUIPMEN	2810	CORE & MAIN, LP		N339545 G403	0.00	26.92
063447	4621	PARTS & EQUIPMEN	2810	CORE & MAIN, LP	00095134-01	N297257 G403	0.00	730.44
063447	4621	PARTS & EQUIPMEN	2810	CORE & MAIN, LP	00095134-02	N281543 G403	0.00	2261.00
063447	4621	PARTS & EQUIPMEN	2810	CORE & MAIN, LP	00095179-01	N339515 G403	0.00	1314.68
063447	4621	PARTS & EQUIPMEN	4406	U.S.A. BLUEBOOK		414105 G403	0.00	98.31
063447	4621	PARTS & EQUIPMEN	4823	WATER PRODUCTS AURORA		0299504 G403	0.00	146.56
063447	4621	PARTS & EQUIPMEN	4823	WATER PRODUCTS AURORA	00095108-01	0299440 G403	0.00	525.10
063447	4621	PARTS & EQUIPMEN	6601	MENARDS		OCT 2020 G403	0.00	810.09
063447	4622	PARTS & EQUIP-PU	6601	MENARDS		OCT 2020 G403	0.00	26.97
063447	4641	WATER METERS/PAR	13109	WATER RESOURCES, INC	00095133-01	34364 G403	0.00	1335.00
063447	4650	MISCELLANEOUS CO	6601	MENARDS		OCT 2020 G403	0.00	31.22
TOTAL WATER-PRODUCTION/DIST							0.00	23437.96

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FUND - 06 - WATER FUND

DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT	
063448	4202	TELEPHONE & ALAR	12709	SPRINT	539996026	G403	0.00	121.12	
063448	4202	TELEPHONE & ALAR	3400	AT&T	630Z21584212	G403	0.00	258.58	
063448	4210	REFUSE DISPOSAL	14970	HEARTLAND RECYCLING-A	00094830-01	0000022818	G403	0.00	80065.15
063448	4210	REFUSE DISPOSAL	14970	HEARTLAND RECYCLING-A	00094830-01	0000022781	G403	0.00	137884.45
063448	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT	00094017-01	142128	G403	0.00	320.00
063448	4219	CONTRACT JANITOR	9719	CRYSTAL MAINTENANCE S	00093224-01	27028	G403	0.00	1739.16
063448	4225	OTHER CONTRACTUA	11546	ALL TYPES ELEVATORS,	00095187-01	20080005	G403	0.00	204.00
063448	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-01	4067547644	G403	0.00	15.05
063448	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-01	4063632313	G403	0.00	15.05
063448	4225	OTHER CONTRACTUA	12380	CINTAS CORPORATION	00093082-01	4066184801	G403	0.00	15.05
063448	4225	OTHER CONTRACTUA	13257	COMCAST CABLE		877120038036	G403	0.00	258.35
063448	4225	OTHER CONTRACTUA	5166	DETECTION SYSTEMS	00094599-01	W2265	G403	0.00	88.00
063448	4225	OTHER CONTRACTUA	5166	DETECTION SYSTEMS	00094599-01	W2440	G403	0.00	230.00
063448	4225	OTHER CONTRACTUA	5166	DETECTION SYSTEMS	00094599-01	W2442	G403	0.00	620.00
063448	4225	OTHER CONTRACTUA	5166	DETECTION SYSTEMS	00094599-01	W2443	G403	0.00	104.00
063448	4401	BUILDING REPAIR	5504	COOLING EQUIPMENT SER	00095095-01	75841	G403	0.00	1110.00
063448	4502	COPIER FEES	6441	CANON BUSINESS SOLUTI	00095088-01	4034411556	G403	0.00	20.69
063448	4502	COPIER FEES	6441	CANON BUSINESS SOLUTI	00095175-01	4034513463	G403	0.00	156.58
063448	4600	COMPUTER/OFFICE	12617	ACCURATE OFFICE SUPPL		OCT 2020	G403	0.00	144.90
063448	4604	TOOLS & EQUIPMEN	4406	U.S.A. BLUEBOOK		417776	G403	0.00	85.18
063448	4604	TOOLS & EQUIPMEN	4406	U.S.A. BLUEBOOK	00095135-01	417549	G403	0.00	344.72
063448	4615	UNIFORMS/SAFETY	11134	JUST SAFETY, LTD.		35329	G403	0.00	123.45
063448	4615	UNIFORMS/SAFETY	11134	JUST SAFETY, LTD.		35355	G403	0.00	270.00
063448	4624	PARTS-BUILDING R	11462	ALTHOFF INDUSTRIES, I	00095158-01	S461197	G403	0.00	2227.00
063448	4625	LAB SUPPLIES	11177	WILKENS ANDERSON CO.	00095119-01	S1192420.00	G403	0.00	680.04
063448	4625	LAB SUPPLIES	14986	NALCO WATER PRETREATM	00095160-01	2483522	G403	0.00	209.42
063448	4626	CHEMICALS	10925	MISSISSIPPI LIME COMP	00093076-01	1519689	G403	0.00	4935.53
063448	4626	CHEMICALS	10925	MISSISSIPPI LIME COMP	00093076-01	1518611	G403	0.00	4850.60
063448	4626	CHEMICALS	10925	MISSISSIPPI LIME COMP	00093076-01	1517686	G403	0.00	4791.35
063448	4626	CHEMICALS	1914	ALEXANDER CHEMICAL CO	00093079-01	29570	G403	0.00	3124.25
063448	4626	CHEMICALS	1914	ALEXANDER CHEMICAL CO	00093079-01	32767	G403	0.00	3141.00
063448	4642	PARTS - WTP OPER	11273	LIFT WORKS INC.	00095186-01	149195A-1	G403	0.00	150.00
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-01	000156464	G403	0.00	151.30
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-02	000156464	G403	0.00	103.84
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-03	000156464	G403	0.00	444.60
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-04	000156464	G403	0.00	80.77
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-05	000156464	G403	0.00	73.29
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-06	000156464	G403	0.00	172.83
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-07	000156464	G403	0.00	159.54
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-08	000156464	G403	0.00	58.81
063448	4642	PARTS - WTP OPER	13193	SALINA VORTEX CORPORA	00095062-09	000156464	G403	0.00	129.25
063448	4642	PARTS - WTP OPER	2013	GRAINGER	00095125-01	9706893253	G403	0.00	323.12
063448	4650	MISCELLANEOUS CO	6601	MENARDS		OCT 2020	G403	0.00	59.75
TOTAL WATER-TREATMENT PLANT OP							0.00	250059.77	
TOTAL FUND							0.00	283611.17	

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 PAYMENT TYPE: ALL

FUND - 08 - CAPITAL PROJECTS FUND

DEPT-DIV	ACCOUNT	TITLE	VENDOR	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT	
08	140000	PREPAID EXPENDIT	11129	MOE FUNDS	JAN 2021	G403	0.00	978.72	
TOTAL CAPITAL PROJECTS FUND							0.00	978.72	
083453	4225	OTHER CONTRACTUA	12102	THOMAS ENGINEERING GR	00093081-01	20-040	G403	0.00	1452.41
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-02	59959	G403	0.00	341.64
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-03	59959	G403	0.00	1366.50
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-04	59959	G403	0.00	683.25
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-05	59959	G403	0.00	683.25
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-06	59959	G403	0.00	341.64
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-07	59959	G403	0.00	683.25
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-08	59959	G403	0.00	683.25
083453	4226	TRAFFIC SIGNAL M	2184	STATE TREASURER	00095089-09	59959	G403	0.00	683.25
083453	4226	TRAFFIC SIGNAL M	5000	MEADE, INC	00095098-01	694093	G403	0.00	367.50
083453	4375	SALES TAX REBATE	14758	THORNTONS	00095142-01	JULY-OCT 20	G403	0.00	14653.28
083453	4412	MATERIALS	14584	SEDONA GLOBAL GROUP,	00095157-01	1805	G403	0.00	417.00
083453	4412	MATERIALS	2013	GRAINGER		9708810065	G403	0.00	-225.00
083453	4412	MATERIALS	2013	GRAINGER		9708810073	G403	0.00	-225.00
083453	4643	STORM SEWER REPA	14044	OZINGA READY MIX CONC		1538947	G403	0.00	548.00
083453	4643	STORM SEWER REPA	14044	OZINGA READY MIX CONC	00095124-01	1543516	G403	0.00	725.00
083453	4643	STORM SEWER REPA	6601	MENARDS		OCT 2020	G403	0.00	179.94
083453	4672	BIT PATCH-HOT	12722	ALLIED ASPHALT PAVING	00094190-02	233129	G403	0.00	1108.96
083453	4672	BIT PATCH-HOT	12722	ALLIED ASPHALT PAVING	00094190-02	233130	G403	0.00	2581.74
083453	4817	SALT STORAGE FAC	11134	JUST SAFETY, LTD.		48199074	G403	0.00	64.38
083453	4817	SALT STORAGE FAC	11333	GRAYBAR ELECTRIC CO.,	00095097-01	9318535571	G403	0.00	400.44
083453	4817	SALT STORAGE FAC	15287	THE TANK DEPOT	00094572-01	750037049	G403	0.00	14000.00
083453	4817	SALT STORAGE FAC	15287	THE TANK DEPOT	00094572-02	750037049	G403	0.00	1800.00
083453	4817	SALT STORAGE FAC	2013	GRAINGER		9703419219	G403	0.00	121.40
083453	4817	SALT STORAGE FAC	2013	GRAINGER		9717931860	G403	0.00	59.24
083453	4817	SALT STORAGE FAC	2013	GRAINGER		9708556742	G403	0.00	170.81
083453	4817	SALT STORAGE FAC	2013	GRAINGER		9711501883	G403	0.00	164.67
083453	4817	SALT STORAGE FAC	2013	GRAINGER		9713936780	G403	0.00	60.96
083453	4817	SALT STORAGE FAC	2013	GRAINGER		9709386420	G403	0.00	43.05
083453	4817	SALT STORAGE FAC	2013	GRAINGER		9709386412	G403	0.00	91.44
083453	4817	SALT STORAGE FAC	2013	GRAINGER	00094827-01	9690393146	G403	0.00	2078.72
083453	4817	SALT STORAGE FAC	2013	GRAINGER	00095125-02	9709834593	G403	0.00	369.61
083453	4817	SALT STORAGE FAC	231	MC MASTER-CARR SUPPLY		48638400	G403	0.00	75.52
083453	4817	SALT STORAGE FAC	6601	MENARDS		OCT 2020	G403	0.00	385.94
083453	4817	SALT STORAGE FAC	6601	MENARDS		OCT 2020	G403	0.00	628.12
083453	4817	SALT STORAGE FAC	6601	MENARDS	00095017-01	15102	G403	0.00	328.44
083453	4817	SALT STORAGE FAC	6601	MENARDS	00095017-02	15902	G403	0.00	403.42
083453	4871	ROW MAINTENANCE	12131	CLASSIC LANDSCAPE, LT	00094017-01	142128	G403	0.00	3820.00
083453	4872	ROW MATERIALS	10714	DUPAGE CTY DIV OF TRA	00095103-01	4595	G403	0.00	669.24
083453	4872	ROW MATERIALS	6601	MENARDS		OCT 2020	G403	0.00	39.27
TOTAL CAPITAL PROJECTS							0.00	53507.78	
TOTAL FUND							0.00	54486.50	

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FUND - 08 - CAPITAL PROJECTS FUND

DEPT-DIV	ACCOUNT	-----TITLE-----	-----VENDOR-----	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
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PENTAMATION - FINANCIAL MANAGEMENT SYSTEM  
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PAYMENT TYPE: ALL

FUND - 09 - DOWNTOWN TIF SPEC PROJ

DEPT-DIV	ACCOUNT	-----TITLE-----	-----VENDOR-----	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
09	140000	PREPAID EXPENDIT	11129	MOE FUNDS	JAN 2021	G403	0.00	1631.20
TOTAL DOWNTOWN TIF SPEC PROJ							0.00	1631.20
093454	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT 00094017-01	142128	G403	0.00	670.00
093454	4680	SPECIAL EVENTS	15321	TOPNOTCH SILKSCREENIN 00095166-01	20-57070	G403	0.00	1566.00
TOTAL DOWNTOWN TIF							0.00	2236.00
TOTAL FUND							0.00	3867.20



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PAYMENT TYPE: ALL

FUND - 28 - MISCELLANEOUS DEPOSITSIN

DEPT-DIV	ACCOUNT	-----TITLE-----	-----VENDOR-----	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
28	224500	MISCELLANEOUS DE 15318	PATEL, PARTHIV	00095143-01	341 GAVIN	G403	0.00	1500.00
28	224500	MISCELLANEOUS DE 15319	TECPANECATL, ARACELIA	00095144-01	500 E STIMMEG403		0.00	1500.00
28	224500	MISCELLANEOUS DE 15320	ARZOLA AYALA, ALEJAND	00095145-01	134 N NELTNOG403		0.00	1500.00
TOTAL MISCELLANEOUS DEPOSITSIN							0.00	4500.00
TOTAL FUND							0.00	4500.00

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PAYMENT TYPE: ALL

FUND - 43 - COMMUTER PARKING FUND

DEPT-DIV	ACCOUNT	-----TITLE-----	-----VENDOR-----	P.O.'S	INVOICE	BATCH	SALES TAX	AMOUNT
433476	4204	ELECTRIC	152	COMMONWEALTH EDISON	9188799009	G403	0.00	522.42
433476	4204	ELECTRIC	152	COMMONWEALTH EDISON	6123152005	G403	0.00	550.17
433476	4216	GROUNDS MAINTENA	12131	CLASSIC LANDSCAPE, LT	00094017-01 142128	G403	0.00	240.00
433476	4225	OTHER CONTRACTUA	5166	DETECTION SYSTEMS	00094599-01 W2443	G403	0.00	126.00
TOTAL COMMUTER PARKING FUND							0.00	1438.59
TOTAL FUND							0.00	1438.59
TOTAL CHECK TRANSACTIONS							0.00	717461.54
TOTAL EFT TRANSACTIONS							0.00	188942.57
TOTAL REPORT							0.00	906404.11

**10. Unfinished Business:** From Item 8.F. **Resolution 20-R-0058** – A Resolution Authorizing the Mayor to Execute a Contract Agreement with Cemetery Management Inc., for Professional Services Related to Cemetery Sexton at the City's Glen Oak and Oakwood Cemeteries for Fiscal Years 2021, 2022, and 2023 (for an amount not to exceed \$80,000.00)

Alderman Chassee made a motion, seconded by Alderman Birch-Ferguson, to approve Resolution 20-R-0058. During discussion, Alderman Ferguson remarked that the salary is \$7,200.00 per year, but it went to \$80,000.00 annually. City Administrator Guttman said the salary is \$7,200.00 per year, but increases due to the number of internments, but cannot go beyond \$80,000.00. Voting Aye: Aldermen Chassee, Beifuss, Brown, Sheahan, Hallett, Ferguson, Dimas, Birch-Ferguson, Garling, Swiatek, Short, Stout, Jakabcsin, and Liginokubinski. Voting Nay: 0. Motion carried.

**11. New Business:** Alderman Swiatek inquired about discussion on the Chamber program for next year. At the Mayor's request, City Administrator Guttman said this item would be going to the Public Affairs Committee meeting later this month.

**12. Correspondence and Announcements**

Upcoming Meetings

November 17, 2020	Plan Commission/Zoning Board of Appeals (cancelled)
November 23, 2020	Public Affairs Committee
November 24, 2020	Historical Preservation Commission
November 26, 2020	Finance Committee (cancelled)
December 1, 2020	Plan Commission/Zoning Board of Appeals
December 3, 2020	Infrastructure Committee

**13. Mayor's Comments.** The Mayor acknowledged that everyone has seen the numbers regarding COVID-19, which are for real. He said everyone must be careful or the Governor will reissue a stay-at-home order. COVID-19 is three times more than three weeks ago. The hospitals are getting full again. Schools were expected to open tomorrow. Two vaccines came out today, but we do not know when they will be available to the public. There will be a testing station this Saturday at the Metra station from 10:00 am to 4:00 pm. And St. Andrew Church is still a testing site.

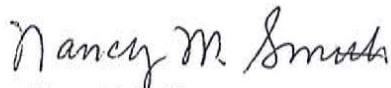
The Mayor wished for people to re-think their Thanksgiving plans. Only the immediate family should be present, and if someone comes from another place, everyone should wear their mask and keep a social distance. The Mayor wished everyone a great Thanksgiving.

**14. Executive Session.** There was no executive session.

**15. Items to be Referred for Final Action from Executive Session.** Not applicable.

**16. Adjournment.** At 7:28 pm, Alderman Chassee made a motion, seconded by Alderman Stout, to adjourn. Voting Aye: Aldermen Chassee, Beifuss, Brown, Sheahan, Hallett, Ferguson, Dimas, Birch-Ferguson, Garling, Swiatek, Short, Stout, Jakabcsin, and Liginokubinski. Voting Nay: 0. Motion carried.

Respectfully submitted,



Nancy M. Smith  
City Clerk

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Procurement of Organic Enhanced Salt Brine Blend Liquid for Roadway Anti-Icing and Road Salt Pre-Wetting from Gasaway Distributors, Inc.

**AGENDA ITEM NUMBER:** 8.A.**COMMITTEE AGENDA DATE:** December 3, 2020**COUNCIL AGENDA DATE:** December 7, 2020**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

Annually, since circa 2010, the City purchases and utilizes an organic enhanced salt brine blend liquid which is sprayed on City streets in advance of a snow storm event (i.e., anti-icing) and sprayed onto road salt as it is dispensed from trucks (i.e., pre-wetting) to enhance the snow and ice melting effects and minimize salt bounce. Typically the blend utilized is a 70/20/10 mixture consisting of 70% salt brine, 20% organic substance (e.g., beet juice, etc.), and 10% calcium chloride.

Associated with construction of the new salt barn at 1350 W. Hawthorne Lane, the City recently installed three 10,000-gallon poly-tanks for storage of the organic enhanced salt brine blend liquid. These three tanks, combined with the two existing 4,500-gallon tanks at the Street Division Garage, located at 135 W. Grandlake Boulevard, give the City a storage capacity of 39,000 gallons. Use of the organic enhanced salt brine blend liquid helps to minimize the use of road salt and, for small snow events (i.e., dustings of ½" or less), helps to minimize the need for snow response.

Use of the organic enhanced salt brine blend liquid is directly dependent on winter weather conditions, roadway temperatures, and number of snow or icing events. During the heart of winter, 5,400 gallons of liquid may be used per event (i.e., approximately 3,400 gallons to spray/anti-ice all roads in advance of the snow event and approximately 2,000 gallons to pre-wet road salt during the event).

Annually staff seeks comparable pricing for the 70/20/10 mixture delivered. For the 2020-2021 winter season, the lowest pricing received was from Gasaway Distributors, Inc. of Oak Brook Illinois, at \$0.85 per gallon. Pricing was also received from Industrial Systems, Ltd. of Lakemoor, Illinois, at \$1.12 per gallon, and SNI Solutions of Geneseo, Illinois, at \$1.20 per gallon.

Staff seeks authorization to purchase, and have delivered, up to 47,000 gallons of organic enhanced salt brine blend liquid from Gasaway Distributors, Inc. of Oak Brook, Illinois, for an amount not to exceed \$40,000.00, for the 2020-2021 winter season.

Purchase of the organic enhanced salt brine blend liquid will be paid from the Capital Projects Funds (08-34-53-4611) where adequate funds are budgeted for the 2020-2021 winter season.

**ACTIONS PROPOSED:**

Authorize the purchase and delivery of up to 47,000 gallons of organic enhanced salt brine blend liquid from Gasaway Distributors, Inc. of Oak Brook, Illinois, for an amount not to exceed \$40,000.00, for the 2020-2021 winter season.

## CITY OF WEST CHICAGO

**COMMITTEE RECOMMENDATION:**

Pending recommendation from the Infrastructure Committee at its meeting on December 3, 2020. If not approved by Committee on December 3, 2020, this Item will go to the December 21, 2020, City Council Meeting.

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Change Order No.1 & Final - 2020 Emerald Ash Borer  
Insecticidal Treatment Program

**AGENDA ITEM NUMBER:** 8.B.**COMMITTEE AGENDA DATE:** December 3, 2020**COUNCIL AGENDA DATE:** December 7, 2020**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

On Friday, August 28, 2020, the City Administrator executed a Contract with Emerald Tree Care, LLC of Roselle, Illinois, to provide Basil System Soil injections as part of the on-going Citywide Emerald Ash Borer (EAB) Insecticidal Treatment Program. Treatment consists of Basil System Soil injections with an insecticide known as Imidacloprid and balanced with fertilizers, micronutrients, and organic bio-stimulants to support plant functions, promote root growth, improve overall plant health, and to manage the spread and negative impact of the EAB for Ash trees in various parkway and other City owned property locations. The Fiscal Year 2020 contract was executed for an amount not to exceed \$19,950.00, which was based on treatment for an estimated 15,960 diameter inches at a treatment cost of \$1.25 per inch diameter. However, the final cost of services is to be based on actual field measurements taken at the time of treatment.

The actual treated Ash tree total for Fiscal Year 2020 was 1,242 trees with a measured overall total of 17,778 diameter inches (1,818 diameter inch increase over the estimated amount), resulting in an overall contract amount of \$22,222.50 for services rendered. The additional cost of \$2,272.50 for the 2020 Emerald Ash Borer Insecticidal Treatment Program results in a final contract value that exceeds the spending authority of the City Administrator.

Therefore, staff recommends approval of Change Order No. 1 and Final, in the amount of \$2,272.50, to the Contract with Emerald Tree Care, LLC of Roselle, Illinois, for 2020 Emerald Ash Borer Insecticidal Treatment Program, resulting in an overall contract total of \$22,222.50.

**ACTIONS PROPOSED:**

Approve Change Order No. 1 and Final, in the amount of \$2,272.50, to the Contract with Emerald Tree Care, LLC of Roselle, Illinois, for 2020 Emerald Ash Borer Insecticidal Treatment Program, resulting in an overall contract total of \$22,222.50.

**COMMITTEE RECOMMENDATION:**

Pending recommendation from the Infrastructure Committee at its meeting on December 3, 2020. If not approved by Committee on December 3, 2020, this Item will go to the December 21, 2020, City Council Meeting.

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 20-R-0074 – Contract Amendment No. 1 -  
Procurement of Coarse and Fine Aggregate Material Delivered  
For Fiscal Year 2021

**AGENDA ITEM NUMBER:** 8.C.**COMMITTEE AGENDA DATE:** December 3, 2020  
**COUNCIL AGENDA DATE:** December 7, 2020**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

Aggregate Material, such as gravel, rock and sand, is used in numerous maintenance and repair activities performed by staff in the Public Works Department, including shoulder work on unimproved roads and alleys, sand bags, and underground utility repairs in or near streets and sidewalks. Aggregate material is ordered and delivered on an as needed basis and total quantities vary each year, mostly dependent on the number of utility repairs (i.e., watermain breaks, sanitary sewer blockages and repairs, etc.). Aggregate material purchase is budgeted and paid for from the Sewer Fund, Water Fund and General Fund. The specifications allow for variations in total unit quantities ordered based on the needs for each item, provided the total contract amount is not exceeded. Estimated quantities are used for bidding for the purpose of establishing unit prices.

The current 2020 Coarse and Fine Aggregate Materials Delivered contract, which was awarded to Viking Brothers, Inc. of Aurora, Illinois, in the amount of \$47,390.00, contains a clause that reads "The contract may be extended for two (2) additional years through mutual agreement between the Successful Bidder and the City of West Chicago for the same unit prices." On November 16, 2020, staff received a letter from Mr. Craig Melby, President of Viking Brothers, Inc., which indicated a willingness to hold its 2020 unit prices for Fiscal Year 2021 (letter attached).

Viking Brothers, Inc. performed very well during 2020. Therefore, it is staff's recommendation that a Contract extension be awarded for procurement of coarse and fine aggregate material delivered for Fiscal Year 2021 to Viking Brothers, Inc. of Aurora, Illinois, for an amount not to exceed \$47,390.00 (identical to contract/bid amount awarded for Fiscal Year 2020).

**ACTIONS PROPOSED:**

Approve Resolution No. 20-R-0074 authorizing the Mayor to execute Contract Amendment No. 1 with Viking Brothers, Inc. of Aurora, Illinois, for the procurement of coarse and fine aggregate material delivered for Fiscal Year 2021, for an amount not to exceed \$47,390.00.

**COMMITTEE RECOMMENDATION:**

Pending recommendation from the Infrastructure Committee at its meeting on December 3, 2020. If not approved by Committee on December 3, 2020, this Item will go to the December 21, 2020, City Council Meeting.

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 20-R-0076 – Contract Award – Donohue & Associates, Inc. – Phosphorous Removal Pilot Study for the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant.

**AGENDA ITEM NUMBER:** 8.D.**COMMITTEE AGENDA DATE:** December 3, 2020**COUNCIL AGENDA DATE:** December 7, 2020**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

On June 1, 2015, authorized by Resolution No. 15-R-0030, the Mayor executed an Agreement with the DuPage River Salt Creek Workgroup for participation in its local funding program to complete alternate stream restoration projects required as a special condition of the City's National Pollutant Discharge Elimination System (NPDES) Permit for its then Regional Wastewater Treatment Plant; known today as the West Chicago/Winfield Wastewater Authority (WCWWA) Regional Wastewater Treatment Plant.

The WCWWA Regional Wastewater Treatment Plant (WWTP) operates under an NPDES permit regulated by the Illinois Environmental Protection Agency (IEPA); Permit No. IL0024369. As authorized by the Clean Water Act, the NPDES permit program controls water pollution by regulating point sources that discharge pollutants into waters of the United States. Water pollution degrades surface waters making them unsafe for drinking, fishing, swimming, and other activities. Industrial, municipal, and other facilities must obtain permits from the IEPA if their discharges go directly to surface waters and must renew its permit every five years. For years, the USEPA has pressured the IEPA to impose new and stricter nutrient removal limitations on wastewater treatment plants consistent with national policy.

One local environmental group, the DuPage River Salt Creek Workgroup (DRSCW), formed in 2005 in response to concerns about Total Maximum Daily Loads (TMDLs) being set for the East & West Branches of the DuPage River and Salt Creek, is made up of local communities, Publically Owned Treatment Works (POTWs) or WWTPs, and private environmental organizations. The DRSCW has been working to produce comprehensive data sets for local watersheds to determine and resolve priority stressors to local aquatic systems. The organization continues to implement targeted watershed activities that resolve priority waterway problems efficiently and cost effectively. Working directly with the other environmental groups and the IEPA, the DRSCW has created, submitted, and received support for the implementation of special permit conditions and stream restoration projects. It is DRSCW's plan that implementation of its stream restoration projects will produce the greatest improvement in water quality and habitat for less money than individual POTW projects. As a result of being a member of the DRSCW and paying Project Funding Assessments, participating POTWs received a temporary reprieve from the IEPA to upgrade its own POTW and comply with strict phosphorus limits likely to be imposed by the IEPA.

With participation in the DRSCW watershed activities and planning projects, the WCWWA is committed to paying for DRSCW's planning projects thru DRSCW's Fiscal Year 2022-2023 (ending February 28, 2023). Most of the projects are not in the West Branch of the DuPage River, which is West Chicago's watershed. The following provides an overview of the annual WCWWA Project Funding Assessments per the current Agreement:



## CITY OF WEST CHICAGO

<u>Fiscal Year:</u>	<u>Project Assessment:</u>
18-19	\$ 76,056.00
19-20	\$126,081.00
20-21	\$129,863.00
21-22	\$133,759.00
22-23	\$137,772.00

Renewal of the WCWWA's NPDES permit is currently under review by the IEPA. As a likely condition of the permit renewal, the IEPA will require continued participation in the DRSCW and paying Project Funding Assessments to continue to receive a temporary reprieve from the IEPA to comply with strict phosphorus limits inevitably to be imposed at some future date. The DRSCW has been negotiating with the IEPA on permit language. DRSCW's draft language includes an extension of the implementation of Phosphorus limits of 1 mg/L monthly average for an additional three years along with an additional three years of Project Funding Assessments (anticipated to be approximately \$125,000.00 annually for the WCWWA). Alternately, we could elect to remain members of the DRSCW but stop paying Project Funding Assessments, which in turn, the IEPA will impose a phosphorus limit(s) with specific compliance dates as a condition of our renewed permit. The unknown factor is at what limit the IEPA will restrict phosphorus (i.e., 1.0 mg/l, 0.5 mg/l, or 0.1 mg/l) and how long it will give the WCWWA to comply with said limit.

The IEPA has not stated when it will begin issuing new NPDES permits to those POTWs currently seeking renewal; with either phosphorus limits with which the POTW must comply, or with special conditions requiring the permittee to participate in the DRSCW watershed activities and planning projects. The DRSCW anticipates that permit language will be resolved in mid-December 2020 with permits being issued by the IEPA shortly thereafter.

To help determine the best course of action for the WCWWA, in anticipation of the pending nitrogen and phosphorus limits inevitably to be imposed on future NPDES permits, the City needs to gain an understanding of the improvements and costs that will be required at the WWTP if strict phosphorus limits were to be imposed as a new NPDES permit condition. This will help determine which is more cost effective: 1) participation in the DRSCW and continued payment of Project Funding Assessment (estimated at \$125,000 per year for Fiscal Year 23-24 thru 27-28) or, 2) make necessary compliance upgrades to the WWTP. Staff believes that with recent improvements at the WWTP, most notably the replacement of the antiquated tertiary sand filters with rotation disk membrane filters, compliance with a 1.0 mg/l limit could be easily achieved with chemical addition.

As a result, the City desires to hire Donohue & Associates, Inc. (Donohue) to review and evaluate the WWTP current facilities and operations, conduct a chemical dosing phosphorus removal study, to determine potential improvements required, and associated costs for nitrogen and phosphorus removal compliance (e.g., for 1.0 mg/l, 0.5 mg/l, and 0.1 mg/l limit). At staff's request, Donohue has provided a proposal, and is willing to perform a phosphorus removal study, for an amount not to exceed \$53,700.00 (see attached proposal for additional clarification).

The phosphorus removal study will be paid for by the WCWWA.

### **ACTIONS PROPOSED:**

Approve Resolution No. 20-R-0076 authorizing the Mayor to execute an Agreement with Donohue & Associates, Inc., for an amount not to exceed \$53,700.00, for professional engineering services related to a Phosphorous Removal Pilot Study for the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant.

### **COMMITTEE RECOMMENDATION:**

Pending recommendation from the Infrastructure Committee at its meeting on December 3, 2020. If not approved by Committee on December 3, 2020, this Item will go to the December 21, 2020, City Council Meeting.

## CITY OF WEST CHICAGO

### PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

**Mexican Independence Day 2020  
Final Report  
Mexican Cultural Center**

**AGENDA ITEM NUMBER:** 8.E.**FILE NUMBER:** \_\_\_\_\_**COMMITTEE AGENDA DATE:** November 23, 2020**COUNCIL AGENDA DATE:** December 7, 2020**STAFF REVIEW:** Tom Dabareiner**SIGNATURE**  \_\_\_\_\_**APPROVED BY CITY ADMINISTRATOR:**  
Michael Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

The Mexican Cultural Center (MCC) submitted the attached documentation of expenses for the Mexican Independence Day Festival that was scheduled to take place September 12-13, 2020. Per the Executive Proclamation from August 12, 2020, the Festival was cancelled. The MCC hosted a virtual event with videos online as well as murals displayed in the Downtown.

The City provided the MCC with \$11,500 per the Funding Agreement (20-R-0017). The final report shows that \$10,551.62 was spent, and \$948.38 unspent.

MCC purchased projecting equipment for \$1,646.43. Renting may have been more economical and City Staff recommends that in the future renting be explored before purchasing expensive equipment.

**ACTIONS PROPOSED:**

Recommend approval of the final report submitted by the MCC for MID 2020, with \$948.38 of unspent funds to be returned.

**COMMITTEE RECOMMENDATION:**

At its November 23, 2020 meeting, the Committee Members recommended approval of the final report submitted by the MCC for MID 2020.

**CITY OF WEST CHICAGO**

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

**ITEM TITLE:**

Resolution No. 20-R-0075 – Collective Bargaining Agreement Between the City of West Chicago and the Fraternal Order of Police

**AGENDA ITEM NUMBER:** 8.F.

**FILE NUMBER:** \_\_\_\_\_

**COMMITTEE AGENDA DATE: N/A  
COUNCIL AGENDA DATE: 12/7/2020**

**STAFF REVIEW:**

**SIGNATURE** \_\_\_\_\_

**APPROVED BY CITY ADMINISTRATOR:**

**SIGNATURE** \_\_\_\_\_

**ITEM SUMMARY:**

The attached Collective Bargaining Agreement matches the recommended direction provided to the City Council. It is a two-year contract with only wages being changed.

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 20-R-0075

**COMMITTEE RECOMMENDATION:**

Collective Bargaining Agreements are submitted directly to the City Council for approval.

RESOLUTION NO. 20-R-0075

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN LABOR AGREEMENT BETWEEN THE CITY OF WEST CHICAGO AND THE FRATERNAL ORDER OF POLICE

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that Mayor is hereby authorized to execute and the City Clerk is authorized to attest a certain Labor Agreement between the City of West Chicago and the Fraternal Order of Police, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7<sup>th</sup> day of December, 2020.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**COLLECTIVE BARGAINING AGREEMENT**

**BETWEEN**

**CITY OF WEST CHICAGO**

**AND**

**FRATERNAL ORDER OF POLICE**

**2021-2022**

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## PREAMBLE

THIS AGREEMENT entered into by the CITY OF WEST CHICAGO, ILLINOIS (hereinafter referred to as "City" or "Employer") and the WEST CHICAGO FRATERNAL ORDER OF POLICE, LODGE NO. 85/ILLINOIS FOP LABOR COUNCIL (hereinafter referred to as "Labor Council" or "Union"), is in recognition of the Labor Council's status as the representative of the Employer's non-supervisory sworn peace Employees and has as its basic purpose the promotion of harmonious relations between the Employer and the Labor Council; the establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of an entire agreement covering all rates of pay, hours of work and conditions of employment applicable to bargaining unit employees. Therefore, in consideration of the mutual promises and agreements contained in this Agreement, the Employer and the Labor Council do mutually promise and agree as follows:

## ARTICLE 1 RECOGNITION

### Section 1.1 Recognition

The Employer recognizes the Labor Council as the sole and exclusive collective bargaining representative for all full-time sworn peace employees (hereinafter referred to as "Officers" or "Employees"), but excluding all supervisory employees (this includes all Officers of the rank of Sergeant and above) and all other supervisory and non-supervisory employees of the Department and Employer.

### Section 1.2 Probationary Period

The probationary period shall be a period of sixteen (16) months from date of hire. Time absent from duty or not served for any reason shall not apply towards satisfaction of the probationary period. During the probationary period, an Employee is subject to discipline, including discharge, without cause and with no recourse to the grievance procedure. During the probationary period, Employees are not entitled to use any accrued leave during their first twelve (12) months of employment with the City, except for sick leave as detailed in Section 13.2. Employees may use compensatory time after completion of their field training program.

### Section 1.3 Fair Representation

The Labor Council recognizes its responsibility as bargaining agent and agrees to fairly represent all Employees in the bargaining unit, whether or not they are members of the Labor Council.

### Section 1.4 Labor Council Employees

For purposes of this Agreement, the term "Labor Council Employees" shall refer to the Labor Council's duly elected President, Vice President, Secretary, Treasurer and Sergeant at Arms.

### Section 1.5 Gender

Wherever the male gender is used in this Agreement, it shall be construed to include both males and females equally.

**Section 1.6 Seniority**

Seniority for the purpose of this Agreement shall be defined as an Officer's length of continuous full-time service with the Employer since the Officer's last date of hire. Seniority shall not include periods of unpaid leave time, except military leave.

**ARTICLE 2 LABOR COUNCIL SECURITY AND RIGHTS**

**Section 2.1 Dues Checkoff**

While this Agreement is in effect, the Employer will deduct from each Employee's paycheck twice per month the uniform, regular monthly Labor Council dues for each Employee in the bargaining unit who has filed with the Employer a voluntary, effective Checkoff authorization in the form set forth in Appendix A of this Agreement. If a conflict exists between that form and this Article, the terms of this Article and Agreement control. A Labor Council member desiring to revoke the dues checkoff may do so by written notice to the Employer at any time within thirty (30) days of the expiration date of this Agreement. The actual dues amount deducted, as determined by the Labor Council, shall be uniform in nature for each Employee in order to ease the Employer's burden of administering this provision. Each Employee's signed checkoff authorization form shall be kept in his Personnel File. If the Employee has no earnings due for that period, the Labor Council shall be responsible for collection of dues. The Labor Council agrees to refund to the Employee any amounts paid to the Labor Council in error on account of this due's deduction provision. The Labor Council may change the fixed uniform dollar amount which will be considered the regular monthly dues once each year during the life of this Agreement. The Labor Council will give the Employer sixty (60) days' notice of any such change in the amount of uniform dues to be deducted.

**Section 2.2 Labor Council Indemnification**

The Labor Council shall indemnify, defend and save the Employer harmless against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall arise out of or by reason of action taken or not taken by the Employer in complying with the provisions of this Article. If an improper deduction is made, the Labor Council shall refund directly to the Employee any such amount.

**Section 2.3 Council Use Of Bulletin Boards**

The Employer will make available space on a bulletin board for the posting of official Labor Council notices or minutes of a nonpolitical, non-inflammatory nature. The Labor Council will limit the posting of Labor Council notices to such bulletin board, with prior approval of the Chief of Police or City Administrator.

**ARTICLE 3 LABOR MANAGEMENT MEETINGS**

**Section 3.1 Meeting Request**

The Labor Council and the Employer agree that in the interest of efficient management and harmonious employee relations, that meetings be held if mutually agreed between Labor Council Employees and senior administrative representatives of the Employer. Such meetings shall be held not less than quarterly and shall be requested by either Party at least five (5) days in advance by placing in writing a request to the other for a labor management meeting and expressly providing the agenda for such meeting. Such meetings, times, and locations, as mutually agreed upon, shall be limited to:

- (1) discussion on the implementation and general administration of this Agreement.
- (2) a sharing of general information of interest to the Parties; and
- (3) notifying the Labor Council of changes in conditions of employment contemplated by the Employer which may affect Employees.

A quarterly meeting can be waived upon written agreement of both Parties

### **Section 3.2 Content**

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Specific grievances being processed under the grievance procedure shall neither be considered at "labor management meetings" nor shall negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

### **Section 3.3 Attendance**

Attendance at labor management meetings shall be voluntary on the Employee's part, and attendance during such meetings shall not be considered time worked for compensation purposes. Normally, three (3) representatives from each Party shall attend these meetings, schedules permitting. Attendance at such meetings shall not interfere with required duty time, and attendance, if during duty time, is permitted only upon prior approval of the Employee's supervisor.

## **ARTICLE 4 MANAGEMENT RIGHTS**

Except as specifically limited by the express provisions of this Agreement, the Employer retains all traditional rights to manage and direct the affairs of the Employer in all of its various aspects and to manage and direct its Employees, including but not limited to the following: to plan, direct, control and determine the budget and all the operations, services and missions of the Employer; to supervise and direct the working forces; to establish the qualifications for employment and to employ Employees; to schedule and assign work; to establish work and productivity standards and, from time to time to change those standards; to assign overtime; to contract out for goods and services; to determine the methods, means, organization and number of personnel by which such operations and services shall be made or purchased; to make, alter and enforce reasonable rules, regulations, orders and policies; to evaluate Employees; to establish performance standards; to discipline, suspend and discharge non probationary Employees for just cause; to change or eliminate existing methods, equipment or facilities or introduce new ones; to take any and all actions as may be necessary to carry out the mission of the Employer and the West Chicago Police Department (hereafter "Department"). In the event of civil emergency as may be declared by the Mayor, the City Administrator, Chief of Police or their authorized designees, it is the sole discretion of the Mayor to determine that civil emergency conditions exist which may include, but not be limited to, riots, civil disorders, tornado conditions, floods or other catastrophes; and to carry out the mission of the Employer provided, however, that the exercise of any of the above rights shall not conflict with, any of the express written provisions of this Agreement.

## ARTICLE 5 SUBCONTRACTING

It is the general policy of the Employer to continue to utilize its Employees to perform work they are qualified to perform. However, the Employer reserves the right to contract out work it deems necessary or appropriate in the exercise of its best judgment, and consistent with the Employer's lawful authority under Illinois Statutes.

## ARTICLE 6 HOURS OF WORK AND OVERTIME

### Section 6.1 Application of Article

This Article is intended only as a basis for calculating overtime payments, and nothing in this Agreement shall be construed as a guarantee of hours of work per day or per week.

### Section 6.2 Normal Workday and Pay Period

The normal work day for Employees shall consist of one (1) "day shift", working twelve (12) continuous hours from 6:00 A.M. to 6:00 P.M., one (1) "night shift", working twelve (12) continuous hours from 6:00 P.M. to 6:00 A.M., one (1) "power shift" working ten (10) continuous hours from 2:00 P.M. to 12:00 A.M. and eight (8)-hour and ten (10) hour shifts for which the hours are determined by the Chief of Police. Beginning April 28, 2018, the Power Shift will be eliminated. these shifts will be considered separate and distinct from each other with their own manpower requirements. normal pay period will be considered to be eighty (80) hours during a fourteen (14) day work period for those working eight (8) and ten (10) hour shifts. For those working twelve (12) hour shifts, the normal pay period shall be eighty-four (84) hours during the fourteen (14) day pay period. Each Employee will be allowed to take a paid thirty (30) minute lunch break at a reasonable time each shift, subject to emergency work duties. If an Employee's lunch is interrupted by emergency work duties for more than fifteen (15) minutes but can be taken within a two (2) hour period before the end of their shift, the Employee shall have the option of taking and/or completing that lunch. If the lunch cannot be taken within that period, the Employee shall not be compensated for missing it. During his lunch break, the Employee must be available immediately to return to duty and therefore, must respond to radio inquiries and remain within the corporate limits of the City of West Chicago. The Employee will not be required to perform routine duties such as patrol, respond to routine telephone calls or handle other routine non-emergency calls while on a lunch break.

### Section 6.3 Changes in Normal Workweek and Workday

The shifts, workdays and hours to which employees are assigned shall be based upon a fifty-six (56) day departmental work schedule and shift rotation which may occur every fifty-six (56) days.

### Section 6.4 Overtime Pay and Required Overtime

Employees working an eight (8) hour shift or a ten (10) hour shift shall be paid one and one-half (1½) times their regular straight time rate of pay for all hours worked beyond their regularly scheduled shift so long as they work forty (40) hours in a seven (7) day pay period, except as otherwise noted in this Agreement. Employees working a twelve (12) hour shift shall be compensated at the overtime rate of one and one-half (1½) times their regular straight time rate of pay for all hours worked beyond their regularly scheduled shift so long as they work eighty four (84) hours in a fourteen (14) day pay period. At the discretion of the Employee, the additional four (4) hours in excess of eighty (80) hours in the

fourteen (14) day pay period shall be paid in straight time or straight compensatory time. All paid leave, including sick leave, shall be credited as time worked for purposes of determining overtime under this Article. An Employee's hourly rate shall be calculated by dividing his annual salary by 2,080 hours. The Chief of Police, or his designee(s), shall have the right to require overtime work and officers may not refuse overtime assignments. In non-emergency situations, the Chief, or his designee, as a general rule shall take reasonable steps to obtain volunteers by seniority for overtime assignments before assigning required overtime work. Where it will not adversely affect the job or unduly add to the time of making work assignments, the Chief, or his designee, will attempt to assign overtime on a reverse length of service basis among employees present and available. However, volunteers will not necessarily be selected for work in progress which is being performed by a specific officer. Also, specific officers may be selected for special assignments based upon specific skills, ability and experience they may possess (such as bilingual capability, breathalyzer training or special training or skills as a traffic accident reconstruction officer-to name a few). that said, the City will continue using the following non-binding practice:

Call outs and/or postings for manpower shall be offered by seniority in four (4) hour continuous blocks of time unless the overtime assignment cannot be fully divided into equal increments. If that is the case, then the overtime assignment shall be divided into as many four-hour blocks as possible, with the remaining number of hours placed in a separate block.

Overtime assignments due to a manpower shortage shall first be done on a voluntary basis by seniority. However, if the overtime assignment has not been completely filled after the Employer has exhausted the seniority list seeking volunteers, the least senior Employee working the shift preceding the overtime assignment shall be ordered to stay. employees can be ordered to work until there is no longer a shortage, so long as they do not exceed sixteen (16) total working hours. If the shortage continues past an Employee's sixteen (16) maximum working hours, then the Employer shall continue to order Employees working the shift preceding the assignment, using reverse seniority, until the assignment is filled. In the event that no Employees working the shift preceding the assignment are available, a call out will be enacted by reverse seniority. The first Employee(s) contacted by reverse seniority and available for the vacancy shall be ordered to work the vacancy.

For purposes of ordering, School Resource Officers, Detectives, Community Relations Officers, and Day Shift Traffic Officers will be considered part of the Day Shift (6AM-6PM) and Traffic Officers who work in the afternoon/evening will be considered part of the Night Shift (6PM-6AM). For example, if there is an overtime assignment for the 6AM to 6PM shift, the Employer would begin the call out for volunteers with the most senior Employee. That Employee would be offered all or a portion of that 12-hour shift (6AM to 10AM, a 10AM to 2PM and/or a 2PM to 6PM). That Employee may take any or all of the blocks, work schedule allowing, or may refuse the overtime. If the Employee takes only a portion of the overtime assignment, the Employer would then call the next senior Employee on the list to attempt to fill the remaining blocks. This procedure would be followed, and then ordering by reverse seniority as noted above, until the entire overtime assignment has been filled.

Employees on light or restricted duty will not be eligible for overtime. Employees volunteering for overtime work must give more than twenty-four (24) hours' notice if they will not be able to work. With less than twenty-four (24) hours' notice, Employees may be subject to disqualification from further voluntary overtime assignments. The Department will provide Officers who work sixteen (16)

continuous hours a rest period of eight (8) consecutive hours between shifts, except for court appearances and manpower shortages or emergencies that would adversely affect public safety. Such emergencies would not include another Officer calling in sick for his normal workday. Routine calls by Employees needing to use sick leave will be resolved as described above in this section.

**Section 6.5 Work During Vacation, Floating Holiday or Personal Day**

An Employee ordered to work on a vacation, floating holiday or personal day shall be paid one and one-half (1½) times their regular rate of pay for all such hours worked on that day.

**Section 6.6 Compensatory Time**

Compensatory time at time and one-half (1½) rate may be granted at such time and in such time blocks as are mutually agreed upon between the involved Employee(s), their supervisor and the Chief of Police in accordance with state and federal statutes. If mutual agreement on compensatory time cannot be reached, the Employee shall receive one and one-half (1½) times his rate of pay for each overtime hour worked. An Employee may accumulate and carry over up to two hundred (200) hours of compensatory time. Compensatory time off may be taken with the approval of the Chief of Police, or his designee, based upon Departmental manning levels as established by the Chief and Department needs as determined by the Chief. Compensatory time cannot be taken before it is earned within the same pay period.

**Section 6.7 Court Time**

Employees who would otherwise be off duty shall be paid, with a three (3) hour minimum, for all hours worked when appearing in court on behalf of the Employer in the capacity of a commissioned officer or when preparing for an off-duty court appearance when in the presence of a prosecuting attorney. Hours worked during court time shall be included as overtime pay at one and one-half (1½) times his rate of pay in accordance with Section 6.4. Employees who receive notice of court appearance and are placed on a call-in status and do not get called to appear in court shall receive two (2) hours' straight-time pay.

**Section 6.8 Call-Back Pay**

An Employee called back to work after having left work shall receive a minimum of two (2) hours' pay at 1-1/2 times his straight-time rate of pay. Hours worked during call-back may be earned as overtime pay in accordance with Section 6.4, if applicable.

**Section 6.9 No Pyramiding**

Compensation shall not be paid (or compensatory time taken) more than once for the same hours under any provision of this Article or Agreement.

**Section 6.10 Detective On-Call Pay**

Beginning the first full month following execution of the Collective Bargaining Agreement by both Parties, each Detective who is required to be on-call shall receive a stipend of \$120.00 per pay period while working in that assignment. This stipend does not impact an Officer's base salary or hourly rate of pay and shall not be included in pension-eligible earnings.

## **ARTICLE 7 SHIFT ASSIGNMENT AND SCHEDULING**

### **Section 7.1 Scheduling**

Except in an emergency, including an unintended shortage of manpower, or when circumstances change in such fashion as to affect the Employer's ability to provide police protection to the public, the Employer agrees that the principles stated below shall govern shift assignment and scheduling for the length of the Agreement. The Employer reserves the right to determine the number of Employees to be required on duty during any shift as well as the basic job skills and qualifications of such Employees and to temporarily change work shifts of the affected Employee for purposes of conducting or receiving training or for court attendance of three (3) or more consecutive days using the following parameters: If the Officer is instructing in-service training on the Officer's day off, then it will be treated as an overtime assignment. If the Officer is instructing in-service training on the Officer's regular workday, the Officer will instruct during the training hours in lieu of working his Shift that day, regardless of the Shift to which the Officer is assigned. Subject to the conditions stated herein, Employees shall have the right to bid, based upon seniority, for available shift assignments such bidding to be accomplished in eight (8) week work blocks. The Employer may refuse to grant individual days off on any shift because of manpower shortage.

### **Section 7.2 Posting of Annual Schedule**

The Employer shall post on or before September 1<sup>st</sup> of each year a yearly schedule for shift bidding by the Employees for assignments beginning January 1<sup>st</sup> of each year. Employees will be expected to work at least eighty (80) hours every two (2) weeks on an eight (8) or ten (10) hour shift and eighty-four (84) hours every two (2) weeks on a twelve (12) hour shift. This schedule shall provide for shift bidding in eight (8) week blocks, with the schedule showing the shift assignments of work available during the scheduled period, the scheduled days off for each shift and the required numbers and skill levels of Employees for each shift.

### **Section 7.3 Basic Requirements For Each Schedule**

Prior to bidding, the Employer's posted schedule shall provide the basic criteria for each shift. Such criteria may provide, among other things, that at least one (1) Employee having six (6) or more years of experience shall be scheduled on each shift; that at least one (1) Employee with specialized breathalyzer training be assigned to the two (2) twelve (12) hour shifts; and that only one (1) Field Training Officer shall be scheduled on a shift during a period of actual function within the field training officer program at any one time. In addition, after offering to and discussing the matter at a labor-management meeting, the Employer may indicate on the schedule any changed or additional required specialized skills for each shift as circumstances warrant.

### **Section 7.4 Less Experienced Officers**

The Employer shall have the right to assign any probationary Employee during the probationary period to such shift as the Employer shall, in its discretion, deem necessary or desirable for such Employee's education, experience and professional development, prior to opening the remaining shift assignments for bidding by more senior Employees.

### **Section 7.5 Conclusion Of Bidding Process**

All bidding for shift assignments will be completed no later than fourteen (14) days after the posting of the schedule by the Employer. The Employer may thereafter assign shifts to the scheduled officers who



have not submitted bids. Thereafter, representatives of the Employer shall review the bid schedule and offer to meet with representatives of the Labor Council to inform them of adjustments in the schedule if required by manpower, experience or skill requirements or needs.

**Section 7.6 Changes If System Unworkable**

In the event the system of shift assignment and scheduling proves to be unworkable or impractical, the Employer reserves the right to inform the Labor Council, discuss the matter with the Labor Council for up to seven (7) days, and temporarily institute another scheduling approach or system it deems appropriate based upon manpower availability. Thereafter, upon request, the Employer will enter into negotiations with the Labor Council on a new, more permanent scheduling system. If agreement on a new, more permanent system cannot be reached within thirty (30) days from the beginning of such negotiations, then the parties agree that their impasse may be submitted to interest arbitration as provided in Article 20 of this Agreement.

**Section 7.7 Specialized Work Units**

Notwithstanding any other provision of this Agreement, the Employer may create specialized work units and adjust the work schedules of Employees assigned to these units to meet the needs of such units; however, work schedules shall not be changed for the sole purpose of avoiding overtime. The Employer will seek volunteers for these units; however, the Chief retains the right to determine the necessary staffing for these units.

**Section 7.8 Canine Unit**

Employees assigned to the Canine unit will be assigned at the discretion of the Chief of Police. Canine Employees shall be required to carry a Department-issued cellular telephone; however, subject to reasonable operational needs as determined by the Chief of Police, there shall be no specified response time. Canine Employees shall have the responsibility for the care and feeding of the dog. The costs of the care and feeding of the dog, however, will be paid for by the City. A vehicle will be provided for the purpose of transporting the canine to and from the canine Employees' home. Canine Employees will receive an annual stipend of \$2,400 for the additional time required to care for the dog, which stipend shall be included within the Employees' base pay.

**Section 7.9 School Resource Officers**

During individual days and extended breaks from school, when School Resource Officers are not required or requested by District Administration to work at school, they shall report to the Investigations Sergeant for duty. The School Resource Officers will work their regularly scheduled hours which are bid for each year. School Resource Officers may be used to supplement the Patrol Division with the approval of the Investigations Sergeant. During times when School Resource Officers are used to supplement the Patrol Division, they are not subject to shift minimums for the Patrol Division. They shall be treated as Detectives for the purposes of calculating overtime as well as requesting leave time.

**ARTICLE 8 GRIEVANCE PROCEDURE**

**Section 8.1 Definition**

A "grievance" is defined as a dispute or difference of opinion raised by an Employee or the Labor Council against the Employer involving an alleged violation or misapplication of an expressed provision of this Agreement.

### **Section 8.2 Procedure**

A grievance filed against the Employer shall be processed in the following manner:

Step 1: Any Employee and/or Steward who has a grievance shall submit the grievance in writing to the Employee's immediate supervisor (in most cases, the sergeant in charge), specifically indicating that the matter is a grievance under this Agreement. The grievance shall contain a complete statement of the facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. All grievances must be presented no later than five (5) business days from the date of the occurrence of the matter giving rise to the grievance or within five (5) business days after the Employee, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. The immediate supervisor shall render a written response to the grievant within five (5) business days after the grievance is presented.

Step 2: If the grievance is not settled at Step 1 and the Employee, or the Labor Council if a Labor Council grievance, wishes to appeal the grievance to Step 2 of the grievance procedure, it shall be submitted in writing to the appropriate Commander within five (5) business days after receipt of the Employer's response in Step 1, or within five (5) business days of the time when such answer would have been due. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Commander shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance with the grievant and an authorized business representative, if one is requested by the Employee, within five (5) business days of its receipt by the Commander, at a time mutually agreeable to the parties. If no settlement of the grievance is reached, the Commander shall provide a written response to the grievant, or to the Labor Council, if a Labor Council grievance, within five (5) business days following their meeting or within ten (10) business days of its receipt if no meeting is requested.

Step 3: If the Grievance is not settled at Step 2 and the Employee, or the Labor Council if a Labor Council grievance, wishes to appeal the grievance to Step 3 of the grievance procedure, it shall be submitted in writing designated as a "grievance" to the Chief of Police within five (5) business days after receipt of the Employer's response in Step 2, or within five (5) business days of the time when such response would have been due. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Chief of Police or his designee shall investigate the grievance and, in the course of such investigation shall offer to discuss the grievance within five (5) business days with the grievant and an authorized Labor Council representative, if one is requested by the Employee, at a time mutually agreeable to the parties. If no settlement of the grievance is reached, the Chief of Police or designee shall provide a written response to the grievant, or to the Labor Council if a Labor Council grievance, within five (5) business days following their meeting, or within ten (10) business days of its receipt by the Chief if no meeting is requested.

Step 4: If the grievance is not settled at Step 3 and the Labor Council desires to appeal, it shall be referred by the Labor Council in writing to the City Administrator within five (5) business days after receipt of the Employer's response in Step 3. Thereafter, the City Administrator or his designee and the Chief of Police or other appropriate individual(s) as desired by the City Administrator shall meet with the grievant, the Steward involved and a Labor Council representative or another representative if desired by the Employee, within five (5) business days of receipt of the Labor Council's appeal, if at all

possible. If no agreement is reached, the City Administrator or designee shall submit a written response to the Labor Council within five (5) days following the meeting.

### **Section 8.3 Arbitration**

If the grievance is not settled in Step 4 and the Labor Council wishes to appeal the grievance from Step 4 of the grievance procedure, the Labor Council may refer the grievance to arbitration, as described below, within ten (10) business days of receipt of the Employer's written response as provided to the Labor Council at Step 4:

- A. The Parties shall attempt to agree upon an arbitrator within five (5) business days after receipt of the notice of referral. In the event the Parties are unable to agree upon the arbitrator within said five (5) business day period, the Parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five (5) arbitrators. Each Party retains the right to reject one panel in its entirety and request that a new panel be submitted. Both the Employer and the Labor Council shall have the right to strike two (2) names from the panel. The Party referring the grievance to arbitration shall strike the first two (2) names; the other Party shall then strike two (2) names. The person remaining shall be the arbitrator.
- B. The arbitrator shall be notified of his/her selection and shall be requested to set a time and place for the hearing, subject to the availability of Labor Council and Employer representatives.
- C. The Employer and the Labor Council shall have the right to request the arbitrator to require the presence of witnesses or documents. The Employer and the Labor Council retain the right to employ legal counsel.
- D. The arbitrator shall submit his/her decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the Parties, whichever is later.
- E. More than one grievance may be submitted to the same arbitrator if both Parties mutually agree in writing.
- F. The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the Employer and the Labor Council; provided, however, that each Party shall be responsible for compensating its own representatives and witnesses.

### **Section 8.4 Limitations on Authority of Arbitrator**

The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation, or misapplication of the specific provisions of this Agreement. The arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing at Step 2. The arbitrator shall have no authority to make a decision on any issue not so submitted or raised. The arbitrator shall be without power to make any decision or award which is contrary to or inconsistent with, in any way, applicable laws, or of rules and regulations of administrative bodies that have the force and effect of law. The arbitrator shall not in any way limit or interfere with the powers, duties, and responsibilities of the Employer under law and applicable court decisions. Any decision or award of the arbitrator rendered within the limitations of this Section 8.4

shall be final and binding upon the Employer, the Labor Council and the Employee covered by this Agreement.

**Section 8.5 Time Limit For Filing**

No grievance shall be entertained or processed unless it is submitted at Step 1 within five (5) business days after the occurrence of the event giving rise to the grievance or within five (5) business days after the Employee, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. A "business day" is defined as a calendar day exclusive of Saturdays, Sundays or holidays recognized by the Employer. If a grievance is not presented by the Employee or the Labor Council within the time limits set forth above, it shall be considered "waived" and may not be further pursued by the Employee or the Labor Council. If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last response. If the Employer does not respond to a grievance or an appeal thereof within the specified time limits, the aggrieved Employee and/or the Labor Council may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step.

**Section 8.6 Time Off**

The grievant and one (1) Labor Council representative, or a Labor Council representative if a Labor Council grievance, shall be compensated at straight time to participate in the Step 3 or 4 meetings if the meetings are conducted on scheduled shift time. No other time spent on grievance matters shall be considered time worked for compensation purposes.

**Section 8.7 Discipline**

The Chief of Police shall have disciplinary authority:

- A. to discharge Employees under his command or to issue disciplinary suspensions to Employees. Such disciplinary action shall be deemed final, subject only to an appeal of the disciplinary action through the grievance procedure. The arbitrator retains the right to nullify or otherwise alter the discipline as well as require back pay and restore benefits if it so chooses; and
- B. to place an Employee on paid or unpaid administrative leave pending an investigation for such time as is necessary to complete the investigation. If the Employee is placed on unpaid administrative leave, such leave shall not exceed one hundred and fifty (150) calendar days, except in cases where the Employee is the target of a criminal investigation. After one hundred and fifty (150) calendar days, except in cases where the Employee is the target of a criminal investigation, the Employee shall be placed back on paid administrative leave until the investigation is completed and Notice of Charges have been provided and discipline issued. Such disciplinary action shall not be deemed final until the investigation to which it relates is completed, at which time the Employee shall have the right to appeal said disciplinary action, including any unpaid administrative leave implemented through the grievance procedure with respect to the disciplinary action, including discharge. Such unpaid administrative leave shall be considered as disciplinary action and shall be made a part of any grievance initiated and processed through Article 8. For example, if the Department places a covered member on unpaid administrative leave for thirty (30) scheduled days of work and after the investigation is completed, issues a ten (10) days of work suspension for alleged violation(s), the Employer owes

the covered member twenty (20) days of work back pay, along with any lost fringe benefits provided the member does not grieve the discipline. If the discipline is grieved the member will be compensated once the grievance process is completed. Nothing in this paragraph shall prevent the Labor Council and the City to arrive at discipline by mutual agreement of the Labor Council and the City. The arbitrator retains the right to nullify or otherwise alter the discipline as well as require back pay and restore benefits if the Arbitrator or court of competent jurisdiction so determines. All unpaid administrative leave successfully claimed or awarded under the grievance procedure as being compensable to the Employee as back pay shall be paid by the City after the grievance arbitration or disciplinary proceeding becomes final.

If an Employee elects to file a grievance as to any discipline imposed that involves a suspension or discharge, the grievance shall be processed in accordance with Article 8 of this Agreement, except that it shall be filed at Step 3 of the procedure.

## **ARTICLE 9 NO STRIKE NO LOCKOUT**

### **Section 9.1 No Strike**

Neither the Labor Council nor any Employees or their agents will instigate, promote, sponsor, engage in, or condone any strike, sympathy strike, secondary boycott, slowdown, speed up, sit-down, concerted stoppage of work, concerted refusal to perform overtime, concerted, abnormal and unapproved mass resignations, mass absenteeism, or picketing which in any way results in the interruption or disruption of the operations of the Employer, regardless of the reason for so doing. Any or all Employees who violate any of the provisions of this Article may be discharged or otherwise disciplined by the Employer with normal appeal and hearing rights as mutually agreed upon elsewhere in this Agreement. Each Employee who holds the position of officer or steward of the Labor Council occupies a position of special trust and responsibility in maintaining and bringing about compliance with the provisions of this Article. In addition, in the event of a violation of this Section of this Article the Labor Council agrees to inform its members of their obligations under this Agreement and to direct them to return to work.

### **Section 9.2 No Lockout**

The Employer will not lock out any Employees during the term of this Agreement as a result of a labor dispute with the Labor Council.

### **Section 9.3 Penalty**

The only matter which may be made the subject of a grievance concerning disciplinary action imposed for an alleged violation of Section 9.1 is whether or not the Employee actually engaged in such prohibited conduct. The failure to confer a penalty in any instance is not a waiver of such right in any other instance nor is it a precedent.

### **Section 9.4 Judicial Restraint**

Nothing contained herein shall preclude the Employer or the Labor Council from obtaining judicial restraint and damages in the event the other Party violates this Article.

## ARTICLE 10 HOLIDAYS

### Section 10.1 Holidays

Employees shall receive eight (8) hours' pay, whether they are working or not, for each of the following holidays:

New Year's Day	Martin Luther King Jr.'s Birthday
President's Day	Memorial Day
Independence Day	Labor Day
Columbus Day	Veterans' Day
Thanksgiving Day	Christmas Day

Employees scheduled to work on a holiday who are approved to take time off on that day must use accrued time from their leave bank. If an Employee is not scheduled to work or takes approved leave time, he may choose to add these eight (8) hours to their compensatory time bank in lieu of pay.

### Section 10.2 Holiday Pay And Work Requirements

Employees working their entire scheduled shift, regardless of shift length, on a holiday (listed in Section 10.1) shall receive an additional twelve (12) hours of straight time pay. The additional twelve (12) hours may be placed into their compensatory bank in lieu of pay at the Employees option. Employees who do not work the holiday, or who only work part of a scheduled shift, shall receive eight (8) hours of straight time pay which they may choose to place in his compensatory bank in lieu of pay.

For example:

#### For Employees Working Entire Shift

Scheduled shift hours (straight time)	Holiday Pay Hours (Straight time)	Total Compensation (In straight time hours)
8 hours	12 hours	20 hours
10 hours	12 hours	22 hours
12 hours	12 hours	24 hours

#### For Non-Working Employees

Scheduled shift hours (straight time)	Holiday Pay Hours (Straight time)	Total Compensation (In straight time hours)
0 hours	8 hours	8 hours

Employees scheduled to work on a holiday who are approved to take time off on that day must use accrued time from their leave bank for all scheduled shift hours not worked. To be eligible for holiday pay when scheduled to work on the holiday, an Employee must work his regularly scheduled day before and after the holiday, in addition to the holiday, when scheduled as part of their normal work schedule. If an Employee is absent from work the day before or after a holiday the Employee will not receive holiday pay until an excusable absence is established to the satisfaction of the Chief. An Employee not scheduled to work on a holiday who does work on the holiday shall receive pay two (2) times the

Employee's regular straight time hourly rate of pay for the actual hours worked on the holiday. An Employee ordered to work beyond his regularly scheduled shift or carried over due to an assignment on the holiday shall receive pay of two (2) times the Employee's regular straight time hourly rate of pay for all such unscheduled hours worked.

### **Section 10.3 Floating Holiday**

Employees shall receive one (1) eight (8) hour floating holiday at January 1<sup>st</sup> per fiscal year and said day must be used by the end of the fiscal year and may not be carried over to subsequent years, unless an Employee is in his first year of employment and was hired after July 1<sup>st</sup>. If a carry-over is permitted, the day(s) carried over must be used within the first six (6) months of the new fiscal year. A floating holiday must be taken in at least one-half day/shift increments, with the amount of hours dependent on the impacted Employee's shift length and must be scheduled at the mutual convenience of the Employee and the Chief of Police or his designee at least three (3) week days in advance unless the Chief of Police or designee approves shorter notice. For purposes of this Section and other accrued leave time sections throughout the Agreement, "dependent on the impacted Employee's shift length" refers to the number of shift hours an Employee is assigned. Said approval shall not be unreasonably denied. An Employee terminated before the end of the probationary period will not be paid for floating holidays.

## **ARTICLE 11 LAYOFF AND RECALL**

### **Section 11.1 Layoff**

The Employer, in its discretion, shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, Employees covered by this Agreement will be laid off in accordance with their length of service as provided in Illinois Statutes, Ch. 24 §10-1-38.1, as it exists on January 1, 1986. An Employee subject to layoff will be paid all accumulated vacation leave benefits. Laid off Employees and their dependents will be eligible to continue as participants in the Employer's group health plan at their own expense to the extent required by federal law. A notice of potential benefits will be sent to the Employee and any dependents covered by the group health plan by the Employer.

### **Section 11.2 Recall**

Employees who are laid off shall be placed on a recall list for a period of two (2) years. If there is a recall, Employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are fully qualified to perform the work to which they are recalled without further training. Employees who are eligible for recall shall be given ten (10) calendar days' notice of recall and notice of recall shall be sent to the Employee by certified or registered mail with a copy to the Labor Council. The Employee must notify the Chief of Police or his designee of his intention to return to work within three (3) calendar days after receiving notice of recall. The Employer shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the Employee, it being the obligation and responsibility of the Employee to provide the Chief of Police or his designee with his latest mailing address. If an Employee fails to timely respond to a recall notice his name shall be removed from the recall list.

## ARTICLE 12 VACATIONS

### Section 12.1 Eligibility And Accrual

Employees shall start to accrue vacation time as of their date of hire, but it may not be used during his first twelve (12) months of employment with the City. Vacation accruals shall be posted in the following month after it is earned, and shall be based on the following schedule:

Years of Service	Hours per Month	Hours per Year
0-5 Years	6.667	80
5 Years & one day- 11 Years	10.000	120
11 Years & one day – 17 Years	13.334	160
17 Years & one day or more	16.667	200

Employees shall accrue vacation time for any calendar month in which they receive compensation for more than eighty (80) hours of regularly scheduled work or approved paid leave time. Employees may carry over vacation time from one (1) fiscal year to the next without limit, provided, however, that:

1. the Employee uses at least sixty (60) hours of vacation time per fiscal year; and
2. no more than the Employee's annual vacation accrual amount will be compensated at straight time pay at the time his employment ends with the City, regardless of whether the City or Employee ends it.

### Section 12.2 Vacation Pay

The rate of vacation pay shall be the Employee's regular straight time rate of pay. Vacation days may be taken in less than half day/shift increments, at the discretion of the Chief of Police, with the amount of hours dependent on the impacted Employee's shift length.

### Section 12.3 Scheduling and Accrual

Earned vacation time shall be scheduled by the Employer in accordance with Employer service needs and, if possible, the Employee's desires. On or before each October 1<sup>st</sup>, the Commander or his designee shall post a schedule of days available for vacation during the twelve-month period beginning each January 1<sup>st</sup>. The Employees on each shift shall then select their vacation preferences in the order of their seniority, with the most senior Employee having first choice, the next most senior Employee having second choice, and so on. At this time, Employees can schedule no less than one (1) week of vacation at a time and may schedule no more than their annual accrual amount. The vacation periods requested pursuant to this procedure shall be submitted to the Commander or his designee for approval by November 1<sup>st</sup> of each year. The Commander or his designee shall review the requests and post a vacation schedule on or before December 1<sup>st</sup>. After the vacation schedule has been established, any remaining vacation days ("floating" vacation days) shall be approved on a first requested, first received basis. Requests for a floating vacation day must, absent emergency, be submitted at least two (2) full days in advance of the date sought, and such request may be denied by the Employer for good reason.



Requests for two or more consecutive days of floating vacation must be submitted to the Employee's immediate supervisor and can be taken only with his authorization. No vacation days may be taken without prior notice to and approval of the Chief of Police or designee.

**Section 12.4 Employee Emergency**

Where a vacation day is needed for emergency reasons, such as unexpected family illness, the Employee will notify the Employer as soon as possible of such need. If the Employer is able to arrange suitable coverage for the Employee's work, the Employee will be given the requested day(s) off as a vacation day(s), provided the Employee has the requisite number of approved vacation day(s) available.

**Section 12.5 Accumulation**

Vacation time shall not accrue during any layoff or unpaid leave of absence.

**Section 12.6 City Emergency**

In case of an emergency, the City Administrator or Chief of Police may cancel and reschedule any or all approved vacation leaves in advance of the vacations being taken, and/or recall back any Employee from vacation in progress.

**ARTICLE 13 PERSONAL DAYS AND SICK LEAVE**

**Section 13.1 Purpose of Sick Leave**

Sick leave with pay is provided as a benefit in recognition that Employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances if pay is discontinued, and that it may not be in the best interest or health of the Employee or fellow Employees for them to work while sick. To the extent permitted by law, sick Employees are expected to remain at home unless hospitalized, visiting their doctor, acting pursuant to reasonable instructions for care, or caring for a seriously ill member of the immediate family.

**Section 13.2 Probationary Personnel**

All Employees shall be eligible to take sick leave time after completion of six (6) months of employment with the Employer. Employees shall start to earn sick leave time upon their date of hire but cannot use sick leave time until after successful completion of six (6) months of employment with the Employer. Unpaid sick leave taken during the first six (6) months of the probationary period will not reduce an Employee's seniority under Section 1.6.

**Section 13.3 Use of Sick Leave**

Sick leave may be used for non-service connected sickness or disability, or for caring for a seriously ill or injured family member living with the Employee and who is in the Employee's immediate family (defined as the Employee's legal spouse, children, step-children, parents, parents of spouse, step-parents, brothers, sisters and relatives living under the same roof as the Employee).

**Section 13.4 Days Earned In Accumulation**

Employees shall earn eight (8) hours of sick leave for each calendar month of service. Sick leave shall be earned by an Employee for any calendar month in which the Employee is compensated for more than eighty (80) hours of work. Sick leave used shall reduce accrued sick leave by an equal amount. Unused sick leave credit will be carried over from year to year. Such leave cannot be taken before it is actually earned.

**Section 13.5 Notification**

Notification of absence due to sickness shall be given to the Employee's shift supervisor as soon as possible on the first day of such absence and every day thereafter (unless this requirement is modified or waived by the Chief), but no later than one (1) hour before the start of the Employee's work shift unless it is shown that such notification was impossible. Failure to properly report an illness may be considered an absence without pay and may subject the Employee to discipline, as well.

**Section 13.6 Medical Examination**

The Employer may require a written certification from a physician indicating the nature of the illness, injury or disability and containing a statement that the Employee has been examined and a determination of his ability to return to work, for an Employee's absence of more than two (2) consecutive days due to illness, injury or disability. The Employer may require the Employee to provide his job description to his doctor to assist in the determination of the Employee's ability to perform the essential functions of the job. Employees with less than 96 hours of sick leave must provide a physician's note upon the Employer's request prior to returning to work, beginning with the fifth sick leave occurrence and every subsequent occurrence in any given calendar year.

**Section 13.7 Abuse Of Sick Leave**

Abuse of sick leave is a serious matter which may subject an Employee to discipline. The Labor Council shall work with the Employer in making an effort to correct the abuse of sick leave wherever and whenever it may occur.

**Section 13.8 Sick Leave Utilization**

Sick leave must be used in no less than one (1) hour increments.

**Section 13.9 Sick Leave Buy Back**

At the Employee's retirement, the Employee will be paid eight (8) hours' pay for each thirty-two (32) hours' sick leave time earned and not taken, up to a maximum of five hundred (500) hours (e.g. an Employee with 2,500 hours of sick leave will only be paid for 500 hours).

For purposes of this Section, retirement is defined as any Employee having twenty (20) years or more of employment service with the City, and who will receive retirement pension payments from the West Chicago Police Pension Fund.

**Section 13.10 Personal Days**

The Employer and the Labor Council recognize there are times when Employees have personal business which requires absence from work and yet does not fit the criteria for sick leave, floating holidays, or vacation time. To allow for these absences, without encouraging sick leave time abuse or vacation time depletion, the Employee shall be eligible to earn personal days based on sick leave time use, as provided in Section 13.11.

**Section 13.11 Personal Day Earning and Use**

Employees shall accrue eight (8) hours of personal day leave with straight time pay each fiscal year at January 1<sup>st</sup>. In addition, Employees may earn an additional eight (8) hours of straight time pay for every fiscal quarter (i.e., January-March, April-June, July-September, and October-December) that such an

Employee does not use any sick time. Employees on probation shall earn personal days but shall not be able to take them until after twelve (12) months have been completed. All accrued paid leave, except sick time, will count towards earning personal days; the taking of unpaid leave, or a suspension, shall prevent an Employee from earning a personal day in that fiscal quarter. The personal days earned by the Employee may be taken at any time or for any reason provided forty-eight (48) hours' notice is given to the immediate supervisor, though the supervisor may refuse such leave for good cause. Personal days shall be granted on a first requested, first received basis. A personal day may be used with less than forty-eight (48) hours' notice if approved by the Chief of Police or his designee. The Employee shall not have to provide a reason for taking the personal day. Personal days must be taken in at least one-half (½) shift increments, with the amount of hours dependent on the impacted Employee's shift length. Personal days may be taken in less than half day/shift increments, at the discretion of the Chief of Police, with the amount of hours dependent on the impacted Employee's shift length.

#### **Section 13.12 Personal Day Accumulation**

Non-probationary Employees may accumulate up to forty (40) hours of personal day leave time. The time earned, but not taken, may be carried over from year to year. Employees will not be paid for any time accrued as personal days upon separation from the Employer.

Excluding the personal day granted each January 1<sup>st</sup>, Employees may not accumulate personal day leave while on workers' compensation leave.

### **ARTICLE 14 ADDITIONAL LEAVES OF ABSENCE**

#### **Section 14.1 Unpaid Leave of Absence**

An Employee who has exhausted all earned vacation leave, sick leave (if applicable), floating holiday leave, personal days and compensatory time may request, in writing, an unpaid leave of absence. Any request for an unpaid leave of absence shall be submitted in writing by the Employee to the City Administrator and Chief of Police or their designee as far in advance as practicable. The request shall state the reason for the leave of absence and the approximate length of time off the Employee desires. A leave of absence will not be granted to enable an Employee to try out for or accept employment elsewhere or for self-employment. An Employee who engages in employment elsewhere (including self-employment), while on any leave of absence as provided in this Article shall be subject to discipline up to and including termination. Authorization for an unpaid leave of absence is at the sole discretion of the City and shall, if granted, be furnished in writing to the Employee by the City Administrator or his designee.

#### **Section 14.2 Benefits While on an Unpaid Leave of Absence**

- A. Unless otherwise stated in this Article or otherwise required by law, seniority, and any right or privilege for which seniority is a factor, shall not accrue for an Employee who is on an approved unpaid leave status. Accumulated seniority shall remain in place during the unpaid leave and shall begin to accrue again once the Employee returns to work on paid status. Unless otherwise stated in this Article, an Employee returning from leave will have his seniority continued after the period of the leave. Upon return, the City will place the Employee in his previous job classification if there is a vacancy; if there is not a vacancy; the Employee will be placed in the first available opening in his job classification.

- B. If upon the expiration of an unpaid leave of absence, there is no work available for the Employee or if the Employee could have been laid off according to his seniority except for his leave, he shall go directly on layoff.
- C. During the approved unpaid leave of absence, all fringe benefits will cease, except that the Employee shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s); provided the Employee makes arrangements for the change and arranges to pay the entire insurance premium involved, including the amount of premium previously paid by the City.

#### **Section 14.3 Leave for an Off-Duty Illness, Injury or Disability**

- A. In the event an Employee is unable to work, by reason of an off-duty illness, injury or disability, the City may grant an unpaid leave of absence during which time seniority shall not accrue.
- B. To qualify for such leave, the Employee must report the illness, injury or disability as soon as the illness, injury or disability is known, and thereafter furnish to the Chief of Police or his designee a physician's written statement showing the nature of the illness or injury or state of disability and the estimated length of time that the Employee will be unable to report for work, together with a written application for such leave. Thereafter, during such leave, the Employee shall furnish an updated report each time the Employee meets with his physician. An unpaid leave of absence for illness, non-job-related injury or disability will under no circumstances be granted until an Employee's entire accrued sick leave bank is first exhausted.
- C. Before returning from sick leave or an unpaid leave of absence for an injury, illness or disability, or during such leave, the Employee, at the discretion of the City, may be required to have a physical examination by a doctor designated by the City to determine the Employee's capacity to perform work to be assigned. If the City's designated doctor is in conflict with the Employee's doctor, a third mutually agreed upon Doctor of Occupational Health shall be the deciding factor; otherwise the City's doctor prevails.

#### **Section 14.4 Leave for an On-Duty Illness, Injury or Disability**

- A. The City acknowledges that it must comply with the Illinois Public Employee Disability Act and in addition, the Illinois Workers' Compensation Act for an illness, injury or disability that is determined to be compensable in accordance with the Illinois Workers' Compensation Act.
- B. Before returning from a leave of absence for an on duty, illness or disability, the Employee, at the discretion of the City, may be required to have a physical examination by a doctor designated by the City to determine the Employee's capacity to perform work to be assigned. If the City's designated doctor is in conflict with the Employee's doctor, a third mutually agreed upon Doctor of Occupational Health shall be the deciding factor; otherwise the City's doctor prevails. Any physical examination shall be completed within fourteen (14) calendar days of the City directing the Employee to schedule such, which time frame can be extended by mutual agreement of the Parties, and a request for an extension shall not be unreasonably denied.

**Section 14.5 Military Leave**

Military leave shall be granted in accordance with applicable law.

**Section 14.6 Jury or Witness Duty Leave**

Employees covered by this Agreement who are required to serve on a jury shall sign their jury duty checks over to the Employer. The Employer shall compensate such Employees, at their regular rate of pay, for each regularly scheduled work hour actually spent on jury duty, up to eight (8) hours per day. Employees whose shift length is more than eight (8) hours per day must bridge the difference by either reporting for work, or by using accrued compensatory leave. If an Employee does not have any accrued compensatory leave, he shall use other accrued leave (other than sick leave) to bridge the difference. If an Employee has no accrued leave to use, the Employee must report to work.

**Section 14.7 Bereavement Leave**

In the event of death in the immediate family, the Employee will be granted up to three (3) workdays/shifts of paid bereavement leave. The Department Head or designee may approve an Employee's request for up to two (2) additional days and if granted, such additional day(s) shall be deducted from the accumulated sick leave or other accrued benefit leave time. For this purpose, "immediate family" shall be defined as the Employee's spouse, party to a domestic/civil union, or any of the following members of either the Employee's or spouse's family: parent (including step), sibling (including half or step), child (including step or adopted), grandparents, grandchild, daughter-in-law, son-in-law, niece or nephew and aunt or uncle. An Employee shall provide satisfactory evidence of the death of a member of the affected family member and the Employee's attendance at the funeral, memorial or bereavement service if so requested by the City. Bereavement leave shall be taken within thirty (30) calendar days from the date of the death.

**Section 14.8 Light Duty**

Employees who are physically unable to perform their normal job duties because of an illness, injury or disability may be placed on light duty assignment by the Chief of Police, provided that the Employee receives a medical release pursuant to Section 14.3(B.) from his physician or the City's designated physician to the extent permitted by law to perform such assignment. The length of time and circumstances of such light duty shall be within the sole discretion of the Chief of Police, and the Chief of Police when assigning such light duty shall be mindful of the Employee's previous work schedule and take it into consideration.

**ARTICLE 15 WAGES**

**Section 15.1 Wages**

Employees shall be compensated according to the following schedule:

	2.00%	2.00%	2.00%
	01/01/20	01/01/21	01-01-22
Step	12/31/20	12/31/21	12-31-22
A	\$72,006	\$73,446	\$74,915
B	\$76,145	\$77,668	\$79,221
C	\$80,524	\$82,134	\$83,777

D	\$85,155	\$86,858	\$88,595
E	\$90,051	\$91,852	\$93,689
F	\$95,229	\$97,134	\$99,076
G	\$100,705	\$102,719	\$104,773
H	\$106,494	\$108,624	\$110,796

**Section 15.2 Officer In Charge (OIC) Pay**

OIC pay applies only when there is not a Sergeant on a particular shift and the Officer acts as the OIC. The Officer will be compensated \$50.00 when acting as the OIC between two (2) to eight (8) hours and \$75.00 when acting as the OIC in excess of eight (8) hours per shift. Per “The Officer in Charge (OIC)” Policy, the Chief of Police or his designee shall determine which individuals may serve as OICs on each shift.

All callouts and posted overtime for a Supervisor shall be offered by seniority from a list comprised of current Sergeants and designated OICs. Officer manpower shortages shall be resolved according to Section 6.4. This Section (15.2) shall become effective only upon ratification and execution of the Agreement by both parties. No OIC pay shall be retroactive to a date preceding ratification/execution of this Agreement.

**Section 15.3 Field Training Officer Benefits**

All Field Training Officers shall earn two (2) hours of straight compensatory time for each training day. An additional four (4) hours of straight compensatory time shall be earned at the end of the four (4) week training step provided; however, the Field Training Officer worked every complete shift with his assigned Employee during the step. Field Training Officer benefits will only be provided to active Field Training Officers as defined in the Department’s Policies.

**Section 15.4 Placement On Wage Schedule**

Effective January 1, 2021, Employees shall be placed on the Wage Schedule per Appendix B attached to this Agreement. New Employees shall be placed on the wage schedule as determined appropriate by the City based upon their previous work experience and background.

**Section 15.5 Movement Through Wage Schedule**

Employees shall move through the wage schedule based on the performance evaluation received by the officer prior to December 31<sup>st</sup> of each year. Employees who receive a “meets standards” evaluation or better shall move forward one letter level. Employees who receive a “below standards” evaluation shall not proceed to the next letter level. During the first twelve (12) months of employment, an Employee shall only move across the wage schedule at the same letter level on the January 1<sup>st</sup> following their hire, and shall only move forward one letter level after twelve (12) months of employment and if they receive a “meets standards” evaluation or better. After twelve (12) full months of employment, they shall follow the same movement as longer tenured Employees. For example:

- an Employee hired on July 1, 2010 will begin at Step A of the 2010 wage schedule. On January 1, 2011, he will move to step A of the 2011 schedule. Assuming he receives at least a “meets standards” on his evaluation, on his one (1) year anniversary date (July 1, 2011), he will then move forward to Step B of the 2011 wage schedule. On January 1, 2012, he will progress across and

forward one step (Step C) on the 2012 wage schedule, the latter assuming he receives at least a “meets standards” on his evaluation; and

- an Employee hired on November 1, 2010 will begin at Step A of the 2010 wage schedule. On January 1, 2011, he will move to step A of the 2011 schedule. Assuming he receives at least a “meets standards” on his evaluation, on his one (1) year anniversary date (November 1, 2011), he will then move forward to Step B of the 2011 wage schedule. On January 1, 2012 he will progress across and forward one step (Step C) on the 2012 wage schedule, the latter assuming he receives at least a “meets standards” on his evaluation.

The evaluation period each year shall begin on December 1<sup>st</sup> and conclude on November 30<sup>th</sup>.

#### **Section 15.6 Recourse**

The Employer's evaluation of Employees may not be arbitrary and capricious. Employees may challenge their evaluation through the grievance procedure, however, if a grievance involving this subject matter cannot be resolved prior to Step 4, the Labor Council may proceed to Step 4 in an attempt to resolve the dispute. Any request to proceed to arbitration shall be determined solely by the Labor Council. In order to prevail before an arbitrator, the Labor Council must establish that the Employee's evaluation was arbitrary and capricious.

#### **Section 15.7 Longevity Pay**

Longevity pay is not applicable to Employees covered by this Agreement.

### **ARTICLE 16 QUARTERMASTER ALLOWANCE AND CLOTHING REIMBURSEMENT**

#### **Section 16.1 Quartermaster Allowance**

Employees who are required to wear and regularly and continuously maintain prescribed items of uniform clothing and personal equipment per the “Uniform Regulations Policy” issued on March 20, 2017 shall be issued same by Employer, as necessary, but shall be required to clean and maintain such items properly and will be responsible for their return in good condition, less normal depreciation and destruction in the course of employment.

#### **Section 16.2 Clothing Allowance**

Effective upon the execution of the Collective Bargaining Agreement by both Parties, the City shall provide to each Detective a clothing allowance of \$700.00 per fiscal year and to each School Resource Officer a clothing allowance of \$200.00 per fiscal year. The clothing allowance for a Detective shall be paid in two \$350.00 installments on the first payroll that occurs in the month of January and the first payroll that occurs in the month of July of each year. The clothing allowance for the School Resource Officer shall be paid in one lump sum on the first payroll that occurs in the month of January each year. The type of clothing required to be worn while on duty shall be determined by the Chief of Police or his designee.

## ARTICLE 17 INSURANCE

### Section 17.1 Coverage

The City will provide health and dental insurance coverage similar to the existing policies, except as otherwise stated in this Article. Employee coverage will begin on the first day of the first month following thirty (30) days of employment, except if he starts on the first business day of the month, when he would be eligible on the first day of the following month.

Employee coverage terminates on the last day of his employment, unless he decides to continue health insurance through the City's plan at the current applicable premiums for that Plan year, to be paid by the Employee. The Employer may change carriers, benefits, adopt a PPO plan or self-insure as it deems appropriate, so long as the basic level of insurance benefits remains the same, except the Employer may make the following changes to the PPO Plan:

- A. Increase the deductible for single coverage to \$300 and family coverage to \$800 per benefit plan year.
- B. Change co-insurance for participating PPO providers in network to eighty (80) percent and change co-insurance for non-participating PPO providers to seventy (70) percent for out of network.

### Section 17.2 Cost

Beginning the first full month following execution of the Collective Bargaining Agreement by both Parties, the following cost sharing provisions shall be applicable for Employees participating in an approved medical insurance program offered by the Employer:

	Employer Share	Employee Share
HMO - Single	100% of premium	0% of Premium
HMO - Family	90% of premium	10% of Premium
All Other Programs - Single	90% of premium	10% of Premium
All Other Programs - Family	90% of premium	10% of Premium

The Employer will pay one hundred percent (100%) of the premium for both single and family dental care coverage through an approved insurance carrier(s).

### Section 17.3 Cost Containment

The Employer reserves the right to institute cost containment measures relative to insurance coverage so long as the basic level of insurance benefits remains substantially the same. Such changes may include, but are not limited to, mandatory second opinions for elective surgery, pre-admission and continuing admission review, prohibition on weekend admissions except in emergency situations, and mandatory out-patient elective surgery for certain designated surgical procedures.



**Section 17.4 Life Insurance**

The Employer shall provide to all Employees life insurance coverage equal to the Employee's base salary. The Employer will pay one hundred percent (100%) of the cost of this insurance premium. The Employer shall also provide life insurance coverage for all Employees' spouses and for all dependents at the coverage amounts approved by the Insurance Cooperative of which the Employer is a member. This coverage shall continue as long as life insurance is available at reasonable rates to the Employer.

**Section 17.5 Killed In The Line Of Duty**

The Employer shall defray all remaining reasonable funeral and burial expenses which are not paid from some other source for any bargaining unit member killed in the line of duty, to a maximum of \$5,000.

**ARTICLE 18 DRUG/ALCOHOL TESTING**

In order to help provide a safe work environment and to protect the public by insuring that police officers have the physical stamina and emotional stability to perform their assigned duties, the Employer may require Employees to submit to a urinalysis test and/or other appropriate drug or alcohol test up to four (4) times per year per Employee at a time and place designated by the Employer. If an Employee tests positive in any such random screening test for drugs/alcohol, a second drug/alcohol test shall be conducted as soon as possible. The results of these tests shall be sent to the Employer but will remain absolutely confidential and if both drug tests are positive the Employee shall be advised confidentially to seek assistance. If, after a reasonable period of time for rehabilitation, the same Employee tests positive another time subsequent to rehabilitation, or if the initial alcohol test (via blood test) shows an alcohol concentration of .040 or more based upon grams of alcohol per 100 millimeters of blood, the test results shall be submitted to the Chief of Police for appropriate action.

Drug or alcohol testing may also be required where there is cause for such testing. Unlawful use of drugs or the use of alcohol during or just before work, or the failure to cooperate in testing under this Section, shall be cause for discipline, including discharge.

**ARTICLE 19 MISCELLANEOUS PROVISIONS**

**Section 19.1 Maintenance of Economic Benefits**

All economic benefits which are not set forth in this Agreement and are currently in effect shall continue and remain in effect until such time as the Employer shall notify the Labor Council of its intention to change them. Upon such notification, and if requested by the Labor Council, the Employer shall meet and discuss such change before it is finally implemented by the Employer. Any change made without such notice shall be considered temporary pending the completion of such meet and confer discussions. If the Labor Council becomes aware of such a change and has not received notification, the Labor Council must notify the Employer as soon as possible and request discussions if such discussions are desired. The failure of the Labor Council to request discussions shall act as a waiver of the right to such discussions by the Labor Council.

**Section 19.2 Americans With Disabilities Act**

During the term of this Agreement, the parties agree that the Employer may take reasonable steps to comply with the requirements of the Americans With Disabilities Act.

**Section 19.3 Smoking**

During working hours, Employees shall be covered by the Smoke Free Illinois Act of 2008. The Employer may adopt and modify policies and procedures which are consistent with the provisions of the Smoke Free Illinois Act.

**Section 19.4 Family and Medical Leave Act**

Employees shall be covered by the Family and Medical Leave Act of 1993, or as amended. The Employer may adopt and modify policies and procedures which are consistent with the provisions of the Family and Medical Leave Act.

**Section 19.5 Bill of Rights**

The Employer shall follow and abide by the rights and procedures provided for in 50 ILCS 725/1 et. seq. of the Illinois Compiled Statutes. Any alleged violation of this Article of the Agreement may be pursued through the grievance procedure up to but not through the arbitration step.

**Section 19.6 Fitness Allowance**

Beginning in January 2018 and in each successive January, the City shall provide each Employee a fitness allowance of \$300.00 per year. Nothing herein shall be construed as to require the City to provide space in or fitness equipment at any municipal facility for Employees to use.

**ARTICLE 20 IMPASSE RESOLUTION**

Upon the expiration of this Agreement, the remedies for the resolution of any bargaining impasse shall be in accordance with the Illinois Public Labor Relations Act, as amended.

**ARTICLE 21 CIVIL SERVICE COMMISSION**

The Parties recognize that the Civil Service Commission of the City of West Chicago has certain authority over Employees covered by this Agreement, except that the Parties have negotiated an alternative procedure for appealing disciplinary action involving a suspension or discharge. All disciplinary action involving a suspension or discharge shall be subject to review under the grievance procedure and not subject to appeal to the Civil Service Commission and no such review, filing, or processing of pending disciplinary action or pending charges before the Civil Service Commission shall be implemented by any person.

**ARTICLE 22 OUTSIDE EMPLOYMENT**

Employees may not be employed in any other capacity without the written approval of the Chief of Police; said approval shall not be unreasonably denied. Employees, who have completed their Field Training Programs, wishing to work outside employment must first notify the Chief of Police of such employment immediately by completing a Department provided form. The form will ask the prospective Employer's name, address, phone number and a description of the job, including requests for self-employment. If approved, thereafter, this same information shall be updated by the Employee on January 1<sup>st</sup> and July 1<sup>st</sup> of each year. The City Administrator may withdraw approval for outside employment upon just cause. Outside work is defined as any gainful employment other than the performance of official duties including, but not limited to, self-employment, working for another

employer in management, operation or direction of a private business for profit, including, any direct or indirect financial interest in any such business. Outside employment shall be permitted to the extent it does not prevent Employees from devoting their primary interest to the accomplishment of their work for the City or tend to create a conflict between the private interests of the Employee and the Employee's official responsibilities. An Employee may not engage in outside employment:

- (1) Which requires the wearing of the West Chicago police uniform.
- (2) Which involves the use of City facilities, equipment, and supplies of whatever kinds.
- (3) Which requires the use of official information not available to the public; and
- (4) Which requires more than twenty (20) hours of work a week.

The carrying of a weapon may be approved for the purpose of outside employment on a case-by-case basis; said approval shall not be unreasonably denied. An Employee may not engage in any other business, position or occupation outside of the City limits which requires the possession of a firearm without first obtaining a written agreement from such business, position or occupation to indemnify the City of West Chicago for any liability (including workers' compensation or tort liability) which may arise from the use of such firearm.

### **ARTICLE 23 SAVINGS CLAUSE**

In the event any Article, Section or portion of this Agreement should be held invalid and unenforceable by any board, agency or court of competent jurisdiction, such decision shall apply only to the specific Article, Section or portion thereof specifically specified in the board, agency or court decision, and upon issuance of such a decision, the Employer and the Labor Council agree to immediately begin negotiations on a substitute for the invalidated Article, Section or portion thereof.

### **ARTICLE 24 ENTIRE AGREEMENT**

This Agreement constitutes the complete and entire agreement between the Parties and concludes collective bargaining between the Parties for its term. This Agreement supersedes and cancels all prior practices, agreements, policies, and procedures, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in the Agreement, it may be charged by the Employer as provided under Article 4, Management Rights. The Parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the Parties after the exercise of that right and opportunity are set forth in this Agreement.

### **ARTICLE 25 TERMINATION**

#### **Section 25.1 Termination in 2022**

This Agreement shall be effective on January 1, 2021 and shall remain in full force and effect until 11:59 p.m. on the 31<sup>st</sup> day of December 2022. It shall be automatically renewed from year to year

thereafter unless either Party shall notify the other in writing at least sixty (60) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than sixty (60) days prior to the anniversary date. Executed this \_\_\_ day of \_\_\_\_\_, 2020.

For the City of West Chicago

\_\_\_\_\_  
Ruben Pineda  
Mayor

Date

\_\_\_\_\_  
Nancy Smith  
City Clerk

Date

City Seal:

For the Illinois FOP Labor Council

Kevin S. Krug 11-09-20  
Kevin S. Krug Date

FOP Labor Council Representative

Michael Levato 11/10/20  
Michael Levato Date  
President

Michael Cummings 11/23/2020  
Michael Cummings Date  
Vice-President

Edward Berg 11/10/20  
Edward Berg Date  
Secretary

Michael Smurawski 11/11/20  
Michael Smurawski Date  
Treasurer

Sara Gelsomino 11/16/20  
Sara Gelsomino Date  
Sergeant at Arms

**APPENDIX B STEP PLACEMENT**  
**AS OF JANUARY 1, 2021**

Zepeda	H
Potapczak	H
Smurawski	H
Berg	H
Landbo	H
Perry, R	H
Levato	H
O'Neil	H
Nielsen	H
Peterson	H
Moos	H
Sauseda	H
Herbert	H
Alaniz	H
Kowalik	H
Winton	H
Cummings	H
Fuller	H
Bowers	H
Jones	H
Gelsomino	H
Calabrese	G
Flanigan	G
Richards	G
Bertany	F
Schoonhoven	F
Mielke	D
Rigler	D
Moore	C
Hunt*	A
Dominguez*	A
Eversole*	A

\*Step B at One Year Anniversary

**APPENDIX A DUES AUTHORIZATION FORM**

**ILLINOIS FRATERNAL ORDER OF POLICE  
LABOR COUNCIL  
974 CLOCK TOWER DRIVE  
SPRINGFIELD, ILLINOIS 62704**

I, \_\_\_\_\_ (insert your name), understand that under the U.S. Constitution I have a right not to belong to a union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council.

I, \_\_\_\_\_ (insert your name), hereby authorize my Employer, City of West Chicago to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. In addition, I authorize my Employer to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of my employment, in such manner as it so directs.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Personal E-mail: \_\_\_\_\_

Employment Start Date: \_\_\_\_\_

Title: \_\_\_\_\_

-----  
**Employer, please remit all dues deductions to:**

Illinois Fraternal Order of Police Labor Council  
Attn: Accounting  
974 Clock Tower Drive  
Springfield, Illinois 62704

(217) 698-9433

Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. Please check with your tax preparer regarding deductibility.

CITY OF WEST CHICAGO

CITY COUNCIL  
AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 20-R-0057 – Partial Property Tax Abatement – Scannell Properties #371 LLC

**AGENDA ITEM NUMBER:** 8.G.

**FILE NUMBER:** \_\_\_\_\_

**COMMITTEE AGENDA DATE:** N/A  
**COUNCIL AGENDA DATE:** 12/7/2020

**STAFF REVIEW:**

**SIGNATURE** \_\_\_\_\_

**APPROVED BY CITY ADMINISTRATOR:**

**SIGNATURE** \_\_\_\_\_

**ITEM SUMMARY:**

Attached is a request for a partial property tax abatement from a representative of Scannell Properties for a 250,000 square foot building in the DuPage Business Center. Also included is a property tax analysis and an IGA. This is a speculative building for which Shorr Packaging is interested in signing an eight year lease for the entire facility.

This IGA is nearly identical to the one done with Midwest Industrial Funds, the other speculative building in the DuPage Business Center.

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 20-R-0057.

**COMMITTEE RECOMMENDATION:**

This item did not go to Committee because it falls within the parameters already established by the City Council and it is nearly identical to the one done with Midwest Industrial Funds.

**RESOLUTION NO. 20-R-0057**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF WEST CHICAGO, DUPAGE AIRPORT AUTHORITY, WEST CHICAGO LIBRARY DISTRICT, WEST CHICAGO FIRE PROTECTION DISTRICT, WEST CHICAGO ELEMENTARY DISTRICT 33, COMMUNITY HIGH SCHOOL DISTRICT 94 AND SCANNELL PROPERTIES #371, LLC IN REGARD TO A PROPERTY TAX ABATEMENT RELATIVE TO THE DEVELOPMENT OF THE SCANNELL PROPERTY

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute an Intergovernmental Agreement Between the City of West Chicago, DuPage Airport Authority, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 33, Community High School District 94 and Scannell Properties #371, LLC in Regard to a Property Tax Abatement Relative to the Development of the Scannell Property, a copy of which, in substantially the same form, is attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7<sup>th</sup> day of December, 2020.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Mayor Ruben Pineda

ATTEST:

\_\_\_\_\_  
City Clerk Nancy M. Smith



800 East 96<sup>th</sup> Street, Suite 175  
Indianapolis, Indiana 46240  
T 317.843.5959  
F 317.843.5957



October 1, 2020

**EMAIL DELIVERY**

Mr. Michael Guttman  
West Chicago City Manager  
City of West Chicago  
435 Main Street  
West Chicago, IL 60185

Re: Real Estate Tax Abatement Incentive — 555 Innovation Drive

Dear Mr. Guttman:

Please accept this letter as a request of the City of West Chicago for consideration of real estate tax abatements in cooperation with other local taxing bodies. We have a potential tenant, Shorr Packaging, that is growing rapidly and is in need of a second facility in the Chicagoland area to support their customers. Among the existing buildings under consideration is the 250,000 square foot speculative warehouse developed by Scannell Properties located at 555 Innovation Drive in West Chicago.

If Shorr Packaging decides to expand at 555 Innovation Drive in West Chicago, they are anticipated to sign a seven year and four month lease for the 250,000 square foot facility which would obligate them to pay a minimum of \$8.75 million in base rent and the landlord to fund \$2 million in additional improvements to the shell of the building. Additionally, they anticipate purchasing \$1.5 million in fixtures, furniture and equipment to build out the new space and plan to create 16 (growing to 22) new full-time jobs, expected to be filled by DuPage County residents. In addition, they will employ 30 (growing to 50) contract workers to support thier peak business season between October and January. Subject to tax abatement approval, the lease will commence on January 1, 2021.

800 East 96<sup>th</sup> Street, Suite 175  
Indianapolis, Indiana 46240  
T 317.843.5959  
F 317.843.5957



In addition to the new jobs and revenue that Shorr will bring to West Chicago within this 250,000 square foot facility, a further boost to the local economy could be on the horizon via a possible expansion of this facility up to 600,000 square feet. Shorr's current corporate headquarters is located in Aurora, IL, and a relocation of the headquarters to West Chicago is under consideration if the company can make a satisfactory opening of operations within the existing 250,000 square feet at 555 Innovation Drive. Scannell has had preliminary discussions with Shorr on how that expansion might work on the adjacent vacant land parcel. The projections for jobs and revenue noted in this letter can be expected to more than double if/when such an expansion is completed.

We are requesting consideration of economic incentives in the form of property tax abatement. Also attached is a spreadsheet illustrating property tax abatement in line with abatements agreed to by the City in support of other projects in the DuPage Technology Park. Shorr Packaging has been a community leader for 95+ years and intends to continue in that role. Further information regarding Shorr and this project accompanies this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "W Linville", with a long horizontal flourish extending to the right.

William Linville  
Managing Director, Partner

800 East 96<sup>th</sup> Street, Suite 175  
Indianapolis, Indiana 46240  
T 317.843.5959  
F 317.843.5957



## Company Background

Shorr Packaging Corporation is an industry-leading, award-winning distributor of packaging products, equipment and services. We represent the best-known packaging product manufacturers and brands in the industry and are one of the largest independent packaging distributors in the nation. Founded in 1922, we have established a long history and success record, all attributed to one simple principle - listen to the customer. Our primary customer base includes E.Com distribution, 3PL warehousing and distribution, general manufacturing, pharma and food packaging distribution. We have grown our business organically and expect to grow to a \$1 billion-dollar company by 2027.

### ***Community Contributions and Support***

In December of 2012 Shorr Packaging Corp. became 100% ESOP owned and converted to an S-Corp. We were named "Company of the Year" by the Illinois Chapter of the ESOP Association in 2015. We proudly employ over 420 ESOP employee-owners in multiple locations from Los Angeles, California to Allentown, Pennsylvania.

Shorr has committed to growing our local footprint within DuPage County. In 2016, we consolidated our corporate headquarters and warehouse at 800 N. Commerce Street in Aurora along with four other locations into a newly constructed facility at 4000 Ferry Road in Aurora. Because of our significant growth, we have already outgrown this building. Our new building will expand our capacity to support the growing needs of our local customers. We plan to continue to hire and train additional employees in DuPage County as we build out our footprint here in the western suburbs. Upon expiration of our existing local building leases (2028), we plan to build a new corporate headquarters and consolidate into one building once again.

800 East 96<sup>th</sup> Street, Suite 175  
Indianapolis, Indiana 46240  
T 317.843.5959  
F 317.843.5957



## Project Specifics

Shorr estimates its employment and capital investments as follows:

- Lease: \$8.75 million (base rent)
- Building Construction: \$2.0 million (interior improvements)
- Equipment and Machinery Purchases: \$1.5 million
- Annual Equipment leases \$59,000.00

If the project is located in West Chicago, Shorr also expects to hire approximately 16 growing to 22 new full-time employees and 30 growing to 50 seasonal contract workers. Shorr plans to pay average total compensation of \$43,000, plus the value of ESOP retirement contributions and benefits.



**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF WEST CHICAGO, DUPAGE AIRPORT AUTHORITY, WEST  
CHICAGO LIBRARY DISTRICT, WEST CHICAGO FIRE PROTECTION DISTRICT,  
WEST CHICAGO ELEMENTARY SCHOOL DISTRICT 33, COMMUNITY HIGH  
SCHOOL DISTRICT 94 AND SCANNELL PROPERTIES #371, LLC IN REGARD TO  
A PROPERTY TAX ABATEMENT RELATIVE TO THE DEVELOPMENT OF THE  
SCANNELL PROPERTY**

This INTERGOVERNMENTAL AGREEMENT ("Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020 ("Effective Date"), by and between the CITY OF WEST CHICAGO, an Illinois home rule municipal corporation ("CITY"), the DUPAGE AIRPORT AUTHORITY, an Illinois airport authority ("AIRPORT"), the WEST CHICAGO LIBRARY DISTRICT, an Illinois library district ("LIBRARY"), the WEST CHICAGO FIRE PROTECTION DISTRICT, an Illinois fire protection district ("FIRE PROTECTION DISTRICT"), the WEST CHICAGO ELEMENTARY SCHOOL DISTRICT 33, an Illinois school district ("ELEMENTARY SCHOOL DISTRICT"), the COMMUNITY HIGH SCHOOL DISTRICT 94, an Illinois school district ("HIGH SCHOOL DISTRICT"), and SCANNELL PROPERTIES #371, LLC, an Indiana limited liability company authorized to conduct business in the State of Illinois ("DEVELOPER"). The CITY, the AIRPORT, the LIBRARY, the FIRE PROTECTION DISTRICT, the ELEMENTARY SCHOOL DISTRICT, the HIGH SCHOOL DISTRICT, and the DEVELOPER are sometimes individually referred to herein as a "Party" and collectively referred to as the "Parties."

**WITNESSETH**

**WHEREAS**, DEVELOPER has acquired approximately 21.14 acres of land in the DuPage Business Park located in West Chicago, Illinois, with said property being legally described on EXHIBIT A-1 attached hereto and made part hereof, and depicted on EXHIBIT A-2 attached hereto and made part hereof ("Subject Property"); and

**WHEREAS**, the DEVELOPER desires to develop the Subject Property into a warehouse operation consisting of a building of approximately two hundred fifty thousand (250,000) square feet, as depicted on and further described in EXHIBIT B-1 and EXHIBIT B-2, respectively, attached hereto and made a part hereof (“Project”); and

**WHEREAS**, subject to the approval of this Agreement, Shorr Packaging Corp. (“Shorr”) is intended to be the initial tenant the building to be built as part of the Project, which space shall be used for warehousing and distributing Shorr’s products; and

**WHEREAS**, it is anticipated Shorr, or a future tenant on the Subject Property in the event that Shorr is no longer in possession of the Subject Property, will employ no less than sixteen (16) full-time employees at the building developed as part of the Project; and

**WHEREAS**, the DEVELOPER now owns and desires to develop and operate the Project on the Subject Property; and

**WHEREAS**, in order to induce the DEVELOPER to proceed with the Project, the CITY, the AIRPORT, the LIBRARY, the FIRE PROTECTION DISTRICT, the ELEMENTARY SCHOOL DISTRICT, and the HIGH SCHOOL DISTRICT (collectively the “UNITS OF GOVERNMENT”) agree to provide the DEVELOPER with a partial real estate tax abatement in regard to certain of the real estate taxes assessed by the UNITS OF GOVERNMENT against the Subject Property (“Tax Abatement”); and

**WHEREAS**, the Tax Abatement will provide a real estate tax abatement from the UNITS OF GOVERNMENT to the DEVELOPER pursuant to 35 ILCS 200/18-165 (“Abatement Law”); and

**WHEREAS**, the UNITS OF GOVERNMENT have agreed to provide the Tax

Abatement to the DEVELOPER, pursuant to the terms and conditions as set forth in this Agreement, provided the DEVELOPER agrees to refrain from taking any actions, either directly or indirectly, to lower the equalized assessed valuation of the Subject Property, including the Project located thereon, for a period of fifteen (15) years after the Project commences operation, below those equalized assessed valuations as set forth on EXHIBIT C, attached hereto and made part hereof (“Anticipated Assessed Values”); and

**WHEREAS**, the DEVELOPER is in agreement with the restriction set forth above, relative to refraining from taking any actions, either directly or indirectly, to lower the equalized assessed valuation of the Subject Property below the Anticipated Assessed Values for the Subject Property; and

**WHEREAS**, by providing the Tax Abatement, in exchange for the DEVELOPER agreeing to refrain from taking any actions, either directly or indirectly, to lower the equalized assessed valuation of the Subject Property below the Anticipated Assessed Values for the Subject Property, the UNITS OF GOVERNMENT will induce the DEVELOPER to cause the Project to be constructed and operated, which the UNITS OF GOVERNMENT anticipate will provide future financial benefits for the UNITS OF GOVERNMENT; and

**WHEREAS**, Article VII, Section 10 of the 1970 Illinois Constitution, 5 ILCS 220/1 *et seq.* and the CITY’S home rule powers provide the authority for this Agreement; and

**WHEREAS**, it is in the best interests of the Parties to enter into this Agreement.

**NOW, THEREFORE**, in consideration of the foregoing, and the mutual covenants and agreements contained herein, the Parties hereto agree as follows:

1. **INCORPORATION OF PREAMBLES.** The preambles hereto, as set forth above, are incorporated herein by reference and are made part hereof.



2. **DEVELOPER CONDITIONS.** The DEVELOPER'S right to receive the Tax Abatement under this Agreement is expressly conditioned upon the satisfaction by the DEVELOPER, or the DEVELOPER's tenant on the Subject Property, of the following conditions. The DEVELOPER, or the DEVELOPER's tenant on the Subject Property, shall:
- A. Construct and operate the Project on the Subject Property substantially in accordance with EXHIBITS B-1 and B-2;
  - B. Obtain certificates of occupancy, or final approvals, for the Project from all governmental entities having jurisdiction over the design and construction of the Project, on or before January 1, 2022. The date the DEVELOPER receives the last of the certificates of occupancy or final approvals for the Project from all governmental entities having jurisdiction over the design and construction of the Project shall be the "Commencement Date." The DEVELOPER shall notify each of the UNITS OF GOVERNMENT of the Commencement Date within fourteen (14) days after the Commencement Date has occurred;
  - C. During the first ten (10) years following the Commencement Date, obtain the CITY'S prior written consent before any user, licensee, tenant or occupant, other than Shorr, takes possession, by license, lease or otherwise ("Occupant"), of any portion of the Subject Property. The CITY may withhold its consent if, in its sole discretion, the CITY determines that: (i) the contemplated use by such Occupant may have an adverse and harmful effect on the environment, (ii) the contemplated use by such Occupant may contribute to the CITY having a negative identity or image, (iii) the contemplated use by such Occupant, or the Occupant, is deemed undesirable, or (iv) the Occupant is a non-taxable entity. Prior to allowing any Occupant, other than Shorr, to take possession, by license, lease or otherwise, of any portion of the Project, the DEVELOPER shall provide the CITY with a written request for the CITY'S consent. The CITY shall review the request and respond within thirty (30) calendar days from the date the request was received by the CITY. The DEVELOPER shall provide the CITY with information and documents reasonably requested by the CITY regarding the DEVELOPER'S request. Each calendar day between the time of the CITY'S request for information and documents, and the DEVELOPER providing the information and documents, shall extend the thirty (30) calendar day period for the CITY'S response by an equal number of calendar days. If the CITY does not respond within thirty (30) calendar days from the date the request was received by the CITY, or such greater number of calendar days as extended due to days passing before DEVELOPER has provided the CITY the requested information and documents, the CITY'S prior written consent shall not be needed with regard to the Occupant set

forth in the DEVELOPER'S request;

D. Comply with the real estate tax obligations set forth in Section 4. below; and

Notwithstanding any provision in this Agreement to the contrary, if the DEVELOPER, or any of the DEVELOPER's tenant on the Subject Property, fails to meet any of its obligations in Section 2. of this Agreement, the Agreement shall be terminated and be null and void.

### **3. REAL ESTATE TAX ABATEMENT.**

A. Subject to the DEVELOPER, or the DEVELOPER's tenant on the Subject Property, being in full compliance with Section 2. above, and Section 4.A. below, the UNITS OF GOVERNMENT shall provide the DEVELOPER with the Tax Abatement pursuant to the Abatement Law, relative to the real estate taxes assessed against the Subject Property, including the Project located thereon, with said Tax Abatement being:

1. For a maximum of ten (10) years, beginning with the real estate taxes levied on the Subject Property, including the Project located thereon, for the full calendar year after the calendar year in which the Commencement Date occurs, which real estate taxes are payable in the year thereafter, even if the full amount referenced in Subsection 3.A.2. below has not been abated (the Parties anticipate a Commencement Date in calendar year 2021, with real estate taxes first being abated under this Agreement for calendar year 2022, said taxes being payable in calendar year 2023);
2. Limited to a total cumulative amount from the UNITS OF GOVERNMENT combined of Four Million and No/100 Dollars (\$4,000,000.00), even if the Tax Abatement has not occurred for the full ten (10) year period referenced in Subsection 3.A.1. above;
3. Limited to Forty Percent (40%) of the real estate taxes to be received by the UNITS OF GOVERNMENT from the Subject Property, including the Project located thereon, exclusive of real estate taxes received to satisfy any debt service tax levy of general applicability to all property within any one or more of the respective UNITS OF GOVERNMENT, in any given year; and
4. Limited by excluding amounts levied by each of the UNITS OF GOVERNMENT for debt service, and limited in the Abatement Law, and any amendments thereto after the Effective Date.

Within sixty (60) days of the Commencement Date, each of the UNITS OF GOVERNMENT shall adopt the ordinance, or resolution, attached hereto as EXHIBIT D and made a part hereof ("Abatement Ordinance / Resolution"),

and send a certified copy of the Abatement Ordinance / Resolution to the DuPage County Clerk ("Clerk"), with such changes to the Abatement Ordinance / Resolution being made to tailor the Abatement Ordinance / Resolution to the specific ordinance, or resolution, form requirements of each of the UNITS OF GOVERNMENT, and after updating the current P.I.N.s and legal description(s) for the Subject Property, including the Project located thereon, if any. The Parties acknowledge that under the Abatement Law, the Clerk administers the Tax Abatement. The Parties acknowledge that as of the Effective Date, the process for administering the Tax Abatement as is described in EXHIBIT E, attached hereto and made a part hereof, and that the process described in EXHIBIT E may change after the Effective Date. If the process for administering the Tax Abatement as described in EXHIBIT E is changed after the Effective Date, the Parties shall update EXHIBIT E to reflect the new process, which update may occur upon agreement of the chief administrative officers of each of the UNITS OF GOVERNMENT and the DEVELOPER. The Parties shall cooperate with one another, and the Clerk, in administering the Tax Abatement. Upon a reasonable request of the Clerk, or any other Party, the Parties shall timely respond to requests for information and documents related to the Tax Abatement, and the Parties shall take all reasonable steps in a timely manner needed to administer the Tax Abatement consistent with the terms of this Agreement.

- B. During the term of this Agreement, if the DEVELOPER ceases operating the Project on the Subject Property, or if the DEVELOPER breaches any of its obligations under Section 4.A., the UNITS OF GOVERNMENT shall provide written notice of such cessation (a "Default Notice") to the DEVELOPER. If the DEVELOPER does not recommence operation of the Project within thirty (30) days of the DEVELOPER's receipt of a Default Notice, or if the DEVELOPER does not cure the breach of its obligations under Section 4.A. within thirty (30) days of the DEVELOPER's receipt of a Default Notice, then the UNITS OF GOVERNMENT may elect, by written notice to the DEVELOPER delivered following such thirty (30) day period, to terminate this Agreement (a "Termination"), whereupon the DEVELOPER shall reimburse the UNITS OF GOVERNMENT the Tax Abatement as follows:
1. If a Termination occurs within five (5) years from the Commencement Date, the DEVELOPER shall pay each of the UNITS OF GOVERNMENT its *pro rata* amount of Seventy Five Percent (75%) of the Tax Abatement realized by the DEVELOPER; or
  2. If a Termination occurs after five (5) years from the Commencement Date, the DEVELOPER shall pay each of the UNITS OF

GOVERNMENT its *pro rata* amount of Fifty Percent (50%) of the Tax Abatement realized by the DEVELOPER.

The DEVELOPER's reimbursement obligations herein shall survive, and be binding upon the DEVELOPER, regardless of the termination or expiration of this Agreement, until fifteen (15) years after the Commencement Date. The DEVELOPER shall reimburse the UNITS OF GOVERNMENT within thirty (30) days of a written demand from the UNITS OF GOVERNMENT for such reimbursement.

**4. REAL ESTATE TAX OBLIGATIONS OF THE DEVELOPER.**

- A. The DEVELOPER agrees to pay, or cause to be paid, all general and special real estate taxes levied against its respective interest in the Subject Property, including the Project located thereon, on or prior to the date same is due, and said real estate taxes shall not become delinquent. The DEVELOPER shall deliver evidence of payment of such real estate taxes to the UNITS OF GOVERNMENT upon request.
  
- B. The DEVELOPER agrees:
  - 1. to not, and shall not permit or allow and of its affiliates or employees, to challenge, contest, or seek a reduction in, or assert tax-exempt status in relation to, the real estate taxes assessed against the Subject Property, including the Project located thereon, below the Anticipated Assessed Values, as shown on EXHIBIT C;
  
  - 2. to prohibit any third party obligated to pay the real estate taxes, in whole or in part, assessed against the Subject Property, including the Project located thereon, or any portion thereof, from challenging, contesting, seeking a reduction in or asserting tax-exempt status in relation to the real estate taxes assessed against the Subject Property, including the Project located thereon, below the Anticipated Assessed Values, as shown on EXHIBIT C; and
  
  - 3. to not file, participate in, or allow any of its affiliates or employees to file or participate in a tax rate objection, contest or other challenge to the taxes and/or levies of the taxing districts authorized by law to levy property taxes against the Subject Property, including the Project located thereon, below the Anticipated Assessed Values, as shown on EXHIBIT C.
  
- C. The sole remedy to each of the UNITS OF GOVERNMENT, in the event of a breach by DEVELOPER of its obligations in Subsection 4.B. above, shall be for the DEVELOPER to pay to each of the UNITS OF GOVERNMENT, on an annual basis, the difference between (1) the actual real estate taxes payable with respect to the Subject Property, including the Project located

thereon, resulting from any such successful challenge, contest, or reduction of or exemption from real estate taxes assessed against the Subject Property, including the Project located thereon, below the Anticipated Assessed Values, as shown on EXHIBIT C, and (2) the lesser of (a) the amount of real estate taxes that would have been due and owing on the Subject Property, including the Project located thereon, for such year, after the Tax Abatement for such year, had such successful challenge, contest, or reduction of or exemption from real estate taxes assessed against the Subject Property not occurred, and (b) the amount of real estate taxes that would have been due and owing on the Anticipated Assessed Values for such year, after the Tax Abatement for such year (said deficiency shall herein be referred to as the "Tax Deficiency") plus interest thereon at the prime rate charged by BMO Harris Bank (or its successor) plus Three Percent (3%) per annum for the period beginning on the date the real estate taxes are received by each of the UNITS OF GOVERNMENT for any given year and ending on the date the Tax Deficiency is paid to each of the UNITS OF GOVERNMENT, which shall be due within thirty (30) days of written notice from any one (1) of the UNITS OF GOVERNMENT.

- D. The DEVELOPER agrees to not pursue, permit or allow any of its affiliates or employees to agree to, pursue or permit the disconnection or detachment of the Subject Property from any of the UNITS OF GOVERNMENT.

**5. GENERAL CONDITIONS/REQUIREMENTS.**

- A. This Agreement is entered into for the benefit of each of the Parties, solely, and not for the benefit of any third party.
- B. Nothing contained in this Agreement shall constitute a waiver of any privileges, defenses or immunities which the UNITS OF GOVERNMENT may have under the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, *et seq.*, with respect to any claim brought by a third party.
- C. The rights and obligations of the DEVELOPER shall constitute covenants running with the land legally described in Exhibit A-1 and shall be binding on successors and assigns of the DEVELOPER and shall bind all owners of the Subject Property, including the Project located thereon, or any portion thereof during the term of the Agreement.
- D. This Agreement shall be recorded on title to the Subject Property at the expense of the DEVELOPER upon taking effect.
- E. Upon a breach of this Agreement by DEVELOPER, any of the UNITS OF GOVERNMENT may repeal their respective Abatement Ordinance / Resolution, and any Party, by an action or proceeding solely in equity

brought in the 18th Judicial Circuit Court, in DuPage County, Illinois, may secure the specific performance of the covenants and agreements herein contained, for failure of performance.

- F. In the event of a default by any of the Parties, the defaulting Party, as adjudicated by a court of competent jurisdiction, shall pay to the non-defaulting Party / Parties, upon demand, all of the non-defaulting Party's / Parties' reasonable costs, charges and expenses, including, but not limited to, the costs of accountants, consultants, attorneys and others retained by the non-defaulting Party / Parties for the purpose of enforcing any of the obligations of the defaulting Party under this Agreement.
- G. The failure of any Party to insist upon the strict and prompt performance of the terms, covenants, agreements and conditions herein contained, or any of them, by any other Party, shall not constitute or be construed as a waiver or relinquishment of any Party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.
- H. If the performance by any Party hereunder is delayed as a result of circumstances which are beyond the reasonable control of such Party (which circumstances shall only include acts of God, war, strikes or similar acts of *force majeure*), the time for such performance shall be extended by the amount of time of such delay.
- I. This Agreement shall remain in full force and effect for fifteen (15) years after the Commencement Date unless sooner terminated in accordance with the terms of this Agreement.
- J. In the event that any UNIT OF GOVERNMENT's authority under the Abatement Law to carry out its obligation in this Agreement is repealed, becomes null and void or otherwise becomes invalid, then (i) such UNIT OF GOVERNMENT's obligations hereunder shall cease and no further obligations of any sort shall be required of the UNIT OF GOVERNMENT, and (ii) the DEVELOPER's obligations to such UNIT OF GOVERNMENT hereunder (including, without limitation, DEVELOPER's obligations to such UNIT OF GOVERNMENT under Section 3.B.) shall cease as of the date on which any such UNIT OF GOVERNMENT's authority under the Abatement Law to carry out its obligation in this Agreement is repealed, becomes null and void or otherwise becomes invalid. The DEVELOPER shall have no recourse against the affected UNIT OF GOVERNMENT(s) in such event and such affected UNIT(s) OF GOVERNMENT shall have no recourse against the DEVELOPER.
- K. No amendment to, or modification of, this Agreement shall be effective unless and until it is in writing and approved by the authorized

representative of the DEVELOPER and by each of the UNITS OF GOVERNMENT's corporate authorities, and executed and delivered by the authorized representatives of each Party.

- L. If, during the term of this Agreement, any lawsuits or other proceedings are filed or initiated against any Party before any court, commission, board, bureau, agency, unit of government or sub-unit thereof, arbitrator, or other instrumentality, that may materially affect or inhibit the ability of any Party to perform its obligations under, or otherwise to comply with, this Agreement ("Litigation"), the Party against which the Litigation is filed or initiated shall promptly deliver a copy of the complaint or charge related thereto to the other Parties and shall thereafter keep the other Parties fully informed concerning all aspects of the Litigation. Each Party shall, to the extent necessary, cooperate with the other Parties in this event. The Parties each agree to use their respective best efforts to defend the validity of this Agreement and the Abatement Ordinances / Resolutions adopted pursuant to this Agreement, including every portion thereof and every approval given, and every action taken, pursuant thereto.
  
- M. The DEVELOPER shall and hereby agrees to defend, hold harmless and indemnify the UNITS OF GOVERNMENT, and their respective elected officials, appointed officials, employees, agents and attorneys (collectively the "UNITS OF GOVERNMENT Affiliates") from and against any and all third-party claims, demands, suits, damages, liabilities, losses, expenses, and judgments against any UNITS OF GOVERNMENT Affiliates resulting from the DEVELOPER's breach of its obligations hereunder. The obligation of the DEVELOPER in this regard shall include, but shall not be limited, to all costs and expenses, including reasonable attorneys' fees, incurred by the UNITS OF GOVERNMENT Affiliates in responding to, defending against, or settling any such claims, demands, suits, damages, liabilities, losses, expenses or judgments. The DEVELOPER covenants that it will reimburse the UNITS OF GOVERNMENT Affiliates, or pay over to the UNITS OF GOVERNMENT Affiliates, all sums of money the UNITS OF GOVERNMENT Affiliates pays, or becomes liable to pay to any such third party, by reason of any of the foregoing; provided, however, that the DEVELOPER's liability under this Section 5.M. shall be limited to the total amount of Tax Abatement that the DEVELOPER has been received pursuant to this Agreement as of the date of any such claim, demand, suit, damage, liability, loss, expense, or judgment. In any suit or proceeding brought hereunder, the UNITS OF GOVERNMENT Affiliates shall have the right to appoint counsel of their own choosing to represent it, the reasonable costs and expenses of which shall be paid by the DEVELOPER.
  
- N. The DEVELOPER shall maintain the Subject Property, and operate the Project, in compliance with all Federal, State, County, and UNITS OF GOVERNMENT laws, ordinances, resolutions, rules and regulations.

6. **NOTICES.** Notice or other writings which any Party is required to, or may wish to, serve upon any other Party in connection with this Agreement shall be in writing and shall be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

A. If to the CITY:

City of West Chicago  
475 Main Street  
West Chicago, Illinois 60185  
Attn: Mayor

With copies to:

City of West Chicago  
475 Main Street  
West Chicago, Illinois 60185  
Attn: City Administrator

Bond, Dickson & Associates  
400 Knoll Street  
Wheaton, Illinois 60187  
Attn: Patrick Bond

B. If to the LIBRARY:

West Chicago Library District  
118 West Washington Street  
West Chicago, Illinois 60185  
Attn: President

With copies to:

West Chicago Library District  
118 West Washington Street  
West Chicago, Illinois 60185  
Attn: Executive Director

Peregrine, Stime, Newman,  
Ritzman, & Bruckner, Ltd.  
221 East Illinois Street  
Wheaton, Illinois 60187  
Attn: Mark Ritzman

C. If to the ELEMENTARY SCHOOL DISTRICT:

West Chicago Elementary  
School District 33  
312 East Forest Avenue  
West Chicago, Illinois 60185  
Attn: President

With copies to:

West Chicago Elementary  
School District 33  
312 East Forest Avenue  
West Chicago, Illinois 60185  
Attn: Superintendent

Robbins Schwartz  
55 W. Monroe Street, Suite 800  
Chicago, Illinois 60603  
Attn: Kenneth M. Florey

D. If to the HIGH SCHOOL DISTRICT:

Community High School  
District 94  
157 West Washington Street  
West Chicago, Illinois 60185  
Attn: President

With copies to:

Community High School  
District 94  
157 West Washington Street  
West Chicago, Illinois 60185  
Attn: Superintendent

Hauser, Izzo, Petrarca, Gleason  
& Stillman, LLC  
19730 Governors Hwy, Suite 10  
Flossmor, Illinois 60422  
Attn: John Izzo



E. If to the DUPAGE AIRPORT AUTHORITY:

DuPage Airport Authority  
2700 International Drive, Suite 200  
West Chicago, Illinois 60185  
Attn: Chairman

With copies to

DuPage Airport Authority  
2700 International Drive, Suite 200  
West Chicago, Illinois 60185  
Attn: Executive Director

Luetkehans, Brady, Garner & Armstrong, LLC  
105 E. Irving Park Rd.  
Itasca, Illinois 60143  
Attn: Phillip A. Luetkehans

G. If to the FIRE PROTECTION DISTRICT:

West Chicago Fire Protection District  
200 Freemont Street  
West Chicago, Illinois 60185  
Attn: President

With copies to:

West Chicago Fire Protection District  
200 Freemont Street  
West Chicago, Illinois 60185  
Attn: Fire Chief

Ottosen Britz Kelly Cooper Gilbert  
& DiNolfo, Ltd.  
1804 N. Naper Boulevard #350  
Naperville, Illinois 60563  
Attn: Joseph Miller

F. If to the DEVELOPER:

Scannell Properties #371, LLC  
8801 River Crossing Boulevard,  
Suite, 300  
Indianapolis, Indiana 46240  
Attn: Drew Strobel

With a copy to:

Rosanova & Whitaker, Ltd.  
127 Aurora Avenue  
Naperville, Illinois 60540  
Attn: Russ Whitaker

or to such other address, or additional individuals/entities, as any Party may from time to time designate in a written notice to the other Parties. Service by personal delivery shall be deemed given when delivery occurs, and service by certified or

registered mail shall be deemed given three (3) days after depositing same in the mail.

7. **COUNTERPARTS.** This Agreement may be executed simultaneously in up to seven (7) counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.
8. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between the Parties and supersedes any prior understanding or written or oral agreements between them regarding the within subject matter. There are no representations, agreements, arrangements or understandings, oral or written, between and among the Parties hereto relating to the subject matter of this Agreement which are not fully expressed herein.
9. **EFFECTIVE DATE.** This Agreement shall be deemed dated and become effective on the date the last of the Parties executes this Agreement as set forth below, which date shall be filled in on page 1 hereof.

**IN WITNESS WHEREOF**, the CITY, pursuant to authority granted by the adoption of a Motion/Resolution by its City Council, has caused this Agreement to be executed by its Mayor and attested by its Clerk; the AIRPORT, pursuant to authority granted by the adoption of a Motion/Resolution by its Board of Commissioners, has caused this Agreement to be signed by its Chairman and attested by its Secretary; the LIBRARY, pursuant to the authority granted by the adoption of a Motion/Resolution by its Board of Trustees, has caused this Agreement to be signed by its President and attested by its Secretary; the FIRE PROTECTION DISTRICT, pursuant to the authority granted by the adoption of a Motion/Resolution by its Board of Trustees, has caused this Agreement to be signed by its President and attested by its Secretary; the ELEMENTARY SCHOOL DISTRICT, pursuant to the authority granted by the adoption of a Motion/Resolution by its Board of Education, has caused this Agreement to be signed by its President and attested by its Secretary; the HIGH SCHOOL DISTRICT, pursuant to the authority granted by the adoption of a Motion/Resolution by its Board of Education, has caused this

Agreement to be signed by its President and attested by its Secretary; and DEVELOPER, pursuant to proper authority granted in accordance with its organizational documents, has caused this Agreement to be executed by its President and attested by its Secretary.

**[THIS SPACE INTENTIONALLY LEFT BLANK]**

**CITY OF WEST CHICAGO**

By: \_\_\_\_\_  
\_\_\_\_\_, Mayor

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, City Clerk

Dated: \_\_\_\_\_

**WEST CHICAGO ELEMENTARY  
SCHOOL DISTRICT 33**

By: \_\_\_\_\_  
\_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

Dated: \_\_\_\_\_

**DUPAGE AIRPORT AUTHORITY**

By: \_\_\_\_\_  
\_\_\_\_\_, Chairman

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

Dated: \_\_\_\_\_

**WEST CHICAGO PUBLIC LIBRARY  
DISTRICT**

By: \_\_\_\_\_  
\_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

Dated: \_\_\_\_\_

**WEST CHICAGO COMMUNITY HIGH  
SCHOOL DISTRICT 94**

By: \_\_\_\_\_  
\_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

Dated: \_\_\_\_\_

**SCANNELL PROPERTIES #371, LLC**

By: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

Dated: \_\_\_\_\_

**WEST CHICAGO FIRE PROTECTION  
DISTRICT**

By: \_\_\_\_\_  
\_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

Dated: \_\_\_\_\_

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF DUPAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named \_\_\_\_\_ and \_\_\_\_\_, personally known to me to be the Mayor and City Clerk of the City of West Chicago, and also known to me to be the same persons whose names are subscribed to the foregoing instrument as such Mayor and City Clerk, respectively, appeared before me this day in person and severally acknowledged that, as such Mayor and City Clerk, they signed and delivered the signed instrument, pursuant to authority given by the City of West Chicago, as their free and voluntary act, and as the free and voluntary act and deed of said City of West Chicago, for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF DUPAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named \_\_\_\_\_ and \_\_\_\_\_, personally known to me to be the President and Secretary of the West Chicago Public Library District, and also known to me to be the same persons whose names are subscribed to the foregoing instrument as such President and Secretary, respectively, appeared before me this day in person and severally acknowledged that, as such President and Secretary, they signed and delivered the signed instrument, pursuant to authority given by the West Chicago Public Library District, as their free and voluntary act, and as the free and voluntary act and deed of said West Chicago Public Library District, for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF DUPAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named \_\_\_\_\_ and \_\_\_\_\_, personally known to me to be the President and Secretary of the West Chicago Fire Protection District, and also known to me to be the same persons whose names are subscribed to the foregoing instrument as such President and Secretary, respectively, appeared before me this day in person and severally acknowledged that, as such President and Secretary, they signed and delivered the signed instrument, pursuant to authority given by the West Chicago Fire Protection District, as their free and voluntary act, and as the free and voluntary act and deed of said West Chicago Fire Protection District, for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF DUPAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named \_\_\_\_\_ and \_\_\_\_\_, personally known to me to be the President and Secretary of the West Chicago Elementary School District 33, and also known to me to be the same persons whose names are subscribed to the foregoing instrument as such President and Secretary, respectively, appeared before me this day in person and severally acknowledged that, as such President and Secretary, they signed and delivered the signed instrument, pursuant to authority given by the West Chicago Elementary School District 33, as their free and voluntary act, and as the free and voluntary act and deed of said West Chicago Elementary School District 33, for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF DUPAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named \_\_\_\_\_ and \_\_\_\_\_, personally known to me to be the President and Secretary of the West Community High School District 94, and also known to me to be the same persons whose names are subscribed to the foregoing instrument as such President and Secretary, respectively, appeared before me this day in person and severally acknowledged that, as such President and Secretary, they signed and delivered the signed instrument, pursuant to authority given by the West Chicago Community High School District 94, as their free and voluntary act, and as the free and voluntary act and deed of said West Chicago Community High School District 94, for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF DUPAGE    )

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that the above-named \_\_\_\_\_ and \_\_\_\_\_, personally known to me to be the Chairman and Secretary of the DuPage Airport Authority, and also known to me to be the same persons whose names are subscribed to the foregoing instrument as such Chairman and Secretary, respectively, appeared before me this day in person and severally acknowledged that, as such Chairman and Secretary, they signed and delivered the signed instrument, pursuant to authority given by the DuPage Airport Authority, as their free and voluntary act, and as the free and voluntary act and deed of said DuPage Airport Authority, for the uses and purposes therein set forth.

GIVEN under my hand and Notary Seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



**EXHIBIT A-1**

**Legal Description of Subject Property**

(attached)

THAT PART OF THE NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER, PER MONUMENT RECORD R2003-137779; THENCE NORTH 00 DEGREES 02 MINUTES 50 SECONDS EAST ALONG THE WEST LINE OF SAID QUARTER SECTION (BEARING BASED ON THE ILLINOIS STATE PLANE COORDINATE SYSTEM EAST ZONE NAD-83) 1317.29 TO THE SOUTHWEST CORNER OF THE PROPERTY CONVEYED TO THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION PER QUIT CLAIM DEED RECORDED NOVEMBER 21, 2012 AS DOCUMENT NUMBER R2012-165678; THENCE SOUTH 83 DEGREES 02 MINUTES 30 SECONDS EAST ALONG THE SOUTH LINE OF SAID PROPERTY, 400.65 FEET, SAID LINE ALSO BEING THE SOUTH LINE OF ILLINOIS ROUTE 38 (AKA ROOSEVELT ROAD) FOR THIS AND THE NEXT (3) COURSES; (1) THENCE NORTH 84 DEGREES 43 MINUTES 13 SECONDS EAST 310.43 FEET; (2) THENCE NORTH 05 DEGREES 16 MINUTES 46 SECONDS WEST 50.00 FEET; (3) THENCE NORTH 84 DEGREES 43 MINUTES 13 SECONDS EAST 158.63 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 84 DEGREES 43 MINUTES 13 SECONDS EAST ALONG SAID SOUTH LINE 755.57 FEET TO A KINK POINT; THENCE SOUTH 81 DEGREES 19 MINUTES 46 SECONDS EAST ALONG SAID SOUTH LINE 221.43 FEET TO A POINT ON THE WEST LINE OF LOT 3 IN DUPAGE NATIONAL TECHNOLOGY PARK NORTH ASSESSMENT PLAT LOT 3, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184625; THENCE SOUTH 00 DEGREES 18 MINUTES 30 SECONDS WEST ALONG THE WEST LINE OF SAID LOT 3, A DISTANCE OF 881.15 FEET TO THE NORTHEAST CORNER OF LOT 2 IN DUPAGE NATIONAL TECHNOLOGY PARK NORTH ASSESSMENT PLAT LOT 2, ACCORDING TO THE PLAT THEREOF RECORDED JULY 10, 2007 AS DOCUMENT NUMBER R2007-127454; THENCE SOUTH 89 DEGREES 54 MINUTES 51 SECONDS WEST ALONG THE NORTH LINE OF SAID LOT 2 A DISTANCE OF 185.89 FEET TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE SOUTH 21 DEGREES 08 MINUTES 05 SECONDS WEST ALONG THE WEST LINE OF SAID LOT 2, A DISTANCE OF 177.30 FEET TO A POINT ON THE NORTHERLY LINE OF INNOVATION DRIVE DEDICATED PER DOCUMENT R2007-131936; THENCE ALONG THE NORTHERLY LINE OF SAID INNOVATION DRIVE FOR THE NEXT (3) COURSES; (1) THENCE NORTHWESTERLY 16.66 FEET ALONG THE ARC OF A NON-TANGENT CIRCLE TO THE RIGHT HAVING A RADIUS OF 750.00 FEET AND WHOSE CHORD BEARS NORTH 62 DEGREES 23 MINUTES 13 SECONDS WEST 16.66 FEET TO A POINT OF COMPOUND CURVE; (2) THENCE NORTHWESTERLY 77.98 FEET ALONG THE ARC OF A TANGENT CIRCLE TO THE RIGHT HAVING A RADIUS OF 964.92 FEET AND WHOSE CHORD BEARS NORTH 59 DEGREES 26 MINUTES 08 SECONDS WEST 77.95 FEET TO A POINT OF REVERSE CURVATURE; (3) THENCE WESTERLY 627.77 FEET ALONG THE ARC OF A TANGENT CIRCLE TO THE LEFT HAVING A RADIUS OF 495.08 FEET AND WHOSE CHORD BEARS SOUTH 86 DEGREES 33 MINUTES 14 SECONDS WEST 586.55

FEET TO A POINT; THENCE NORTH 39 DEGREES 46 MINUTES 18 SECONDS WEST 77.83 FEET; THENCE NORTH 00 DEGREES 01 MINUTES 39 SECONDS EAST 938.73 FEET, TO THE POINT OF BEGINNING; BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 04-07-102-018

Common address: 555 Innovation Drive Circle, West Chicago, Illinois 60185

**EXHIBIT A-2**

**Depiction of Subject Property**

(attached)

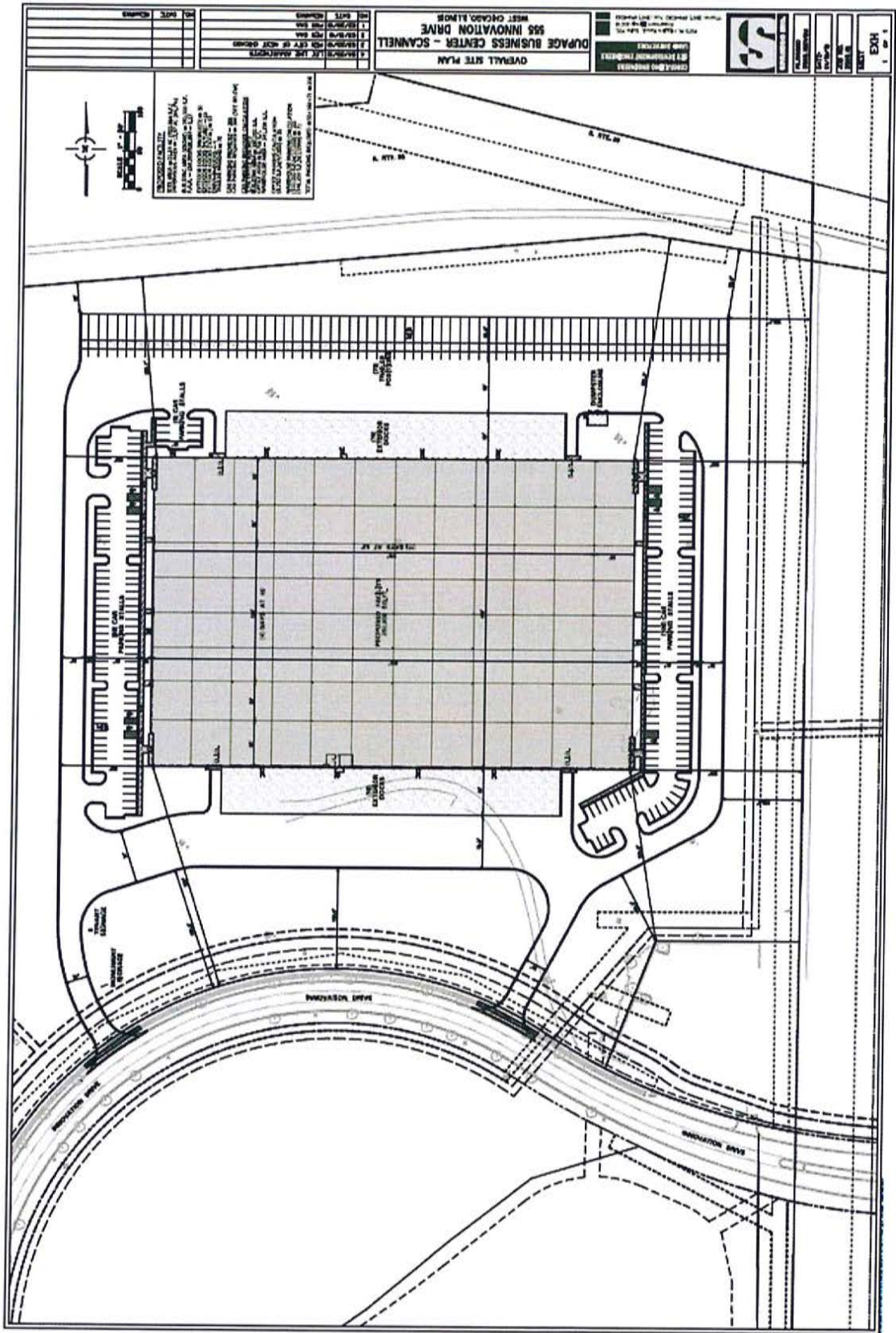




**EXHIBIT B-1**

**Project Site Plan**

(attached)





## **EXHIBIT B-2**

### **Project Description and Depiction**

The Developer shall construct an approximately two hundred fifty thousand (250,000) square foot warehouse on approximately twenty-one (21) acres of land purchased from the DuPage Airport Authority as set forth in the Site Plan and rendering in **EXHIBIT B-1**. Sixteen (16) or more full-time employees shall work in the building constructed as part of the Project with a combined average total compensation of Forty-Three Thousand and No/100 Dollars (\$43,000.00). The tenant of the building shall be Shorr Packaging Corp., or another tenant approved by the City of West Chicago in writing, as set forth in Section 2.C. of the Agreement.

**EXHIBIT C**

**Anticipated Assessed Values**

Year	Anticipated Assessed Valuation
Year 1	\$5,197,500.00
Year 2	\$5,197,500.00
Year 3	\$5,197,500.00
Year 4	\$5,301,450.00
Year 5	\$5,301,450.00
Year 6	\$5,301,450.00
Year 7	\$5,407,479.00
Year 8	\$5,407,479.00
Year 9	\$5,515,628.58
Year 10	\$5,515,628.58
Year 11	\$5,625,941.14
Year 12	\$5,625,941.14
Year 13	\$5,738,459.97
Year 14	\$5,738,459.97
Year 15	\$5,853,229.17
Total	\$81,925,096.59

**EXHIBIT D**

**Abatement Ordinance / Resolution**

(attached)

**[ORDINANCE / RESOLUTION] PROVIDING FOR REAL ESTATE TAX ABATEMENT**

**WHEREAS**, the Illinois Property Tax Code, 35 ILCS 200/18-165, authorizes any taxing district to abate its taxes in relation to a specific property; and

**WHEREAS**, in "An Intergovernmental Agreement Between the City of West Chicago, DuPage Airport Authority, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary School District 33, Community High School District 94 and Scannell Properties #371, LLC in Regard to a Property Tax Abatement Relative to the Development of the Scannell Property," dated \_\_\_\_\_, 2020 ("IGA"), the [City Council / Board of Trustees / Board of Commissioners / Board of Education] of the [Unit of Government] previously determined it to be in its best interests to abate a portion of its taxes on the real estate legally described in **Exhibit 1**, attached hereto and made a part hereof ("Subject Property"), in order to encourage a commercial firm to redevelop the Subject Property; and

**WHEREAS**, the conditions of the IGA for the abatement of a portion of the taxes on the Subject Property have been met; and

**WHEREAS**, in the IGA, this [City Council / Board of Trustees / Board of Commissioners / Board of Education] previously determined such abatement of taxes to be in the best interests of its tax payers in order to encourage a commercial firm to redevelop the Subject Property, increase the tax base, and increase employment opportunities; and

**NOW, THEREFORE, BE IT [ORDAINED / RESOLVED]** [by the [Mayor / Chairman / President] and [City Council / Board of Trustees / Board of Commissioners / Board of Education] of the [Unit of Government], DuPage County, Illinois, as follows:

**Section 1.** This [City Council / Board of Trustees / Board of Commissioners / Board of Education] hereby finds that all of the recitals contained in the preambles to this [Ordinance / Resolution] are full, true and correct and does now incorporate the same herein by reference.

**Section 2.** The County Clerk of DuPage County, Illinois is hereby ordered to abate the real estate taxes to be extended on the Subject Property, on behalf of the [Unit of Government] according to the rate set forth in Section 3 below, but excluding any levy or levies for debt service ("Abatement Rate"), commencing at the start of the next calendar year after the year in which this [Ordinance / Resolution] is passed. However, in no event shall the aggregate abatement of real estate taxes levied against the Subject Property by the [Unit of Government], together with real estate taxes levied against the Subject Property and abated in previous and future years by all other taxing districts, exceed the total of Four Million and No/100 Dollars (\$4,000,000.00).



**Section 3.** The Abatement Rate shall be Forty Percent (40%) of the real estate taxes to be extended on the Subject Property on behalf of the [Unit of Government].

**Section 4.** The [Mayor / Chairman / President] and [Clerk / Secretary] of this [Unit of Government] are hereby authorized and directed to execute this [Ordinance / Resolution] and cause a certified copy of the same to be filed with the County Clerk of DuPage County, Illinois.

**Section 5.** This [Ordinance / Resolution] shall be in full force and effect upon its adoption and publication.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by a majority vote of the Corporate Authorities of the [Unit of Government] on a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by the [Mayor / Chairman / President] of the [Unit of Government] on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
[Mayor / Chairman / President]

ATTEST:

\_\_\_\_\_  
[Clerk / Secretary]

[Published in pamphlet form / Published in the \_\_\_\_\_ newspaper, being a newspaper of general circulation within the [Unit of Government] this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.]

**EXHIBIT 1**

**LEGAL DESCRIPTION OF THE SUBJECT PROPERTY**

(attached)

THAT PART OF THE NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER, PER MONUMENT RECORD R2003-137779; THENCE NORTH 00 DEGREES 02 MINUTES 50 SECONDS EAST ALONG THE WEST LINE OF SAID QUARTER SECTION (BEARING BASED ON THE ILLINOIS STATE PLANE COORDINATE SYSTEM EAST ZONE NAD-83) 1317.29 TO THE SOUTHWEST CORNER OF THE PROPERTY CONVEYED TO THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION PER QUIT CLAIM DEED RECORDED NOVEMBER 21, 2012 AS DOCUMENT NUMBER R2012-165678; THENCE SOUTH 83 DEGREES 02 MINUTES 30 SECONDS EAST ALONG THE SOUTH LINE OF SAID PROPERTY, 400.65 FEET, SAID LINE ALSO BEING THE SOUTH LINE OF ILLINOIS ROUTE 38 (AKA ROOSEVELT ROAD) FOR THIS AND THE NEXT (3) COURSES; (1) THENCE NORTH 84 DEGREES 43 MINUTES 13 SECONDS EAST 310.43 FEET; (2) THENCE NORTH 05 DEGREES 16 MINUTES 46 SECONDS WEST 50.00 FEET; (3) THENCE NORTH 84 DEGREES 43 MINUTES 13 SECONDS EAST 158.63 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 84 DEGREES 43 MINUTES 13 SECONDS EAST ALONG SAID SOUTH LINE 755.57 FEET TO A KINK POINT; THENCE SOUTH 81 DEGREES 19 MINUTES 46 SECONDS EAST ALONG SAID SOUTH LINE 221.43 FEET TO A POINT ON THE WEST LINE OF LOT 3 IN DUPAGE NATIONAL TECHNOLOGY PARK NORTH ASSESSMENT PLAT LOT 3, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184625; THENCE SOUTH 00 DEGREES 18 MINUTES 30 SECONDS WEST ALONG THE WEST LINE OF SAID LOT 3, A DISTANCE OF 881.15 FEET TO THE NORTHEAST CORNER OF LOT 2 IN DUPAGE NATIONAL TECHNOLOGY PARK NORTH ASSESSMENT PLAT LOT 2, ACCORDING TO THE PLAT THEREOF RECORDED JULY 10, 2007 AS DOCUMENT NUMBER R2007-127454; THENCE SOUTH 89 DEGREES 54 MINUTES 51 SECONDS WEST ALONG THE NORTH LINE OF SAID LOT 2 A DISTANCE OF 185.89 FEET TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE SOUTH 21 DEGREES 08 MINUTES 05 SECONDS WEST ALONG THE WEST LINE OF SAID LOT 2, A DISTANCE OF 177.30 FEET TO A POINT ON THE NORTHERLY LINE OF INNOVATION DRIVE DEDICATED PER DOCUMENT R2007-131936; THENCE ALONG THE NORTHERLY LINE OF SAID INNOVATION DRIVE FOR THE NEXT (3) COURSES; (1) THENCE NORTHWESTERLY 16.66 FEET ALONG THE ARC OF A NON-TANGENT CIRCLE TO THE RIGHT HAVING A RADIUS OF 750.00 FEET AND WHOSE CHORD BEARS NORTH 62 DEGREES 23 MINUTES 13 SECONDS WEST 16.66 FEET TO A POINT OF COMPOUND CURVE; (2) THENCE NORTHWESTERLY 77.98 FEET ALONG THE ARC OF A TANGENT CIRCLE TO THE RIGHT HAVING A RADIUS OF 964.92 FEET AND WHOSE CHORD BEARS NORTH 59 DEGREES 26 MINUTES 08 SECONDS WEST 77.95 FEET TO A POINT OF REVERSE CURVATURE; (3) THENCE WESTERLY 627.77 FEET ALONG THE ARC OF A TANGENT CIRCLE TO THE LEFT HAVING A RADIUS OF 495.08 FEET AND WHOSE CHORD BEARS SOUTH 86 DEGREES 33 MINUTES 14 SECONDS WEST 586.55 FEET TO A POINT; THENCE NORTH 39 DEGREES 46 MINUTES 18 SECONDS WEST

77.83 FEET; THENCE NORTH 00 DEGREES 01 MINUTES 39 SECONDS EAST 938.73 FEET, TO THE POINT OF BEGINNING; BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 04-07-102-018

Common address: 555 Innovation Drive Circle, West Chicago, Illinois 60185

## EXHIBIT E

### **ABATEMENT PROCESS**

Capitalized terms in this EXHIBIT E shall have the meanings as set forth for said terms in the “Intergovernmental Agreement Between the City of West Chicago, DuPage Airport Authority, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary School District 33, Community High School District 94 and Scannell Properties #371, LLC in Regard to a Property Tax Abatement Relative to the Development of the Scannell Property” (“IGA”), unless otherwise defined in this EXHIBIT E.

As of the Effective Date of the IGA, the process for administering the Tax Abatement is:

1. Within sixty (60) days of the Commencement Date, each UNIT OF GOVERNMENT shall adopt an Abatement Ordinance / Resolution, and send a certified copy of its Abatement Ordinance / Resolution to the Clerk.
2. The Clerk shall, at the time the tentative tax rates are prepared for each year's property tax levy, send to the chief executive officer of each of the UNITS OF GOVERNMENT a letter setting forth, with respect to the Tax Abatement, the parcel(s) affected, the amount of property taxes to be levied, and the amount of the abatement attributable to each of the UNITS OF GOVERNMENT (“Abatement Letter”).
3. Each of the UNITS OF GOVERNMENT shall, each year, review the Abatement Letter from the Clerk, note any changes in the information provided, and then sign and return the Abatement Letter to the Clerk, all within seven (7) days of receipt of the Abatement Letter.
4. The Clerk shall track and account for the total Tax Abatement paid to the DEVELOPER.
5. The Clerk shall calculate the property tax levy for each of the UNITS OF GOVERNMENT taking the Tax Abatement into account, as approved by each of the UNITS OF GOVERNMENT with regard to its annual Abatement Letter.
6. The Tax Abatement for the Subject Property abated in previous and future years by all other taxing districts, shall not exceed the total of Four Million and No/100 Dollars (\$4,000,000.00).

# CITY OF WEST CHICAGO

## CITY COUNCIL AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 20-R-0056 - Elected Official Conduct Policy

**AGENDA ITEM NUMBER:** 10.A.**FILE NUMBER:** \_\_\_\_\_**COMMITTEE AGENDA DATE:** N/A**COUNCIL AGENDA DATE:** 9/8/2020 &  
12/7/2020**STAFF REVIEW:****SIGNATURE** \_\_\_\_\_**APPROVED BY CITY ADMINISTRATOR:****SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

In August, staff and the City Attorney were asked to prepare an Elected Official Conduct Policy. Attached is a draft. The examples of prohibited behavior or conduct under "Eligibility" were taken from past concerns raised by Aldermen to staff individually outside of public meetings, responses from the City Administrator's request for such as well as from other communities' policies.

As this is a policy that would govern the conduct of the City Council members, staff merely is providing options and does not have a position on them.

Aldermen suggested two changes since the first draft that have been incorporated into the Policy: (1) any alleged concerns shall be in writing; and (2) any alleged concerns regarding the Mayor shall be directed to the Mayor *pro tem*.

The attached redlined document addresses the issues raised at the September meeting.

**STAFF RECOMMENDATION:**

There is no staff recommendation; staff and the City Attorney will modify the draft policy based upon the feedback from the elected officials.

**COMMITTEE RECOMMENDATION:**

This item was directed to the City Council for discussion by Mayor Pineda.

## CITY OF WEST CHICAGO

### Elected Official Conduct Policy

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#### Purpose

It is the Policy of the City of West Chicago that all Elected Officials of the City conform their conduct to all State and Federal laws, statutes as well as the ordinances and resolutions of the City of West Chicago and the general decorum required of the Elected Position held. Upon entering upon the Office to which they are elected, each Elected Official of the City is required to take an Oath of Office affirming the faithful discharge of the duties and responsibilities as an Elected Official of the City of West Chicago.

Any Elected Official who engages in conduct in violation of said responsibility, including posting information in connection with City business or operations on social media, directly or indirectly representing that their positions or opinions are those of the City, in any forum, may be subject to sanctions and as more fully provided for herein.

#### Eligibility

When warranted, any Elected Official can file a Complaint against another Elected Official, as provided for herein, provided said Complaint is grounded in facts to support such a Complaint. The behavior or conduct prohibited by the Elected Official includes, but is not limited, to the following type of behavior:

- A. Possessing an interest, directly or indirectly, in a matter which may be brought before the City Council for a final decision.
- B. Failing to disclose in writing to the Mayor any interest the Elected Official may have which could create the appearance of an impropriety in the performance of an official act by the Elected Official.
- C. Disclosing confidential matters discussed in a properly held Executive Session Meeting outside of the Executive Session, including discussing said matters even in general terms outside of the Executive Session.
- D. Becoming involved in any matter concerning in-which the adjudicatory authority-duties and responsibilities of the Elected Official, may-be-required.
- E. Engaging in any conduct which could adversely impact the legislative duties and responsibilities of the Elected Official, including commenting on matters individually and outside of the collective discussion at a Council or Committee Meeting including, but not limited to, zoning matters, special use requests, siting regulated facilities and amendments to the City Code.

- F. Failing to seek information from City Staff to accurately convey matters pertaining to the City to the public at large. Commenting on City matters in a capacity as a representative of the City without first obtaining verification of the information or the accuracy thereof from City Staff.
- G. Speaking on behalf of the City, or representing himself or herself to be presenting the position or views of the City Council without City Council authorization to do so.
- GH. Engaging in activities, whether on social media or any other forum, which could constitute conduct unbecoming of an Elected Official. Such activities include, but are not limited to, making slanderous, libelous, disparaging or demeaning comments about other Elected Officials of the City or City Staff. Engaging in any conduct which, in the determination of the majority of the City Council, that brings the City in disrepute.
- HI. Engaging in commentary on City managed social media platforms without City Council authorization.
- IJ. Using the Title or Position of the Elected Official in any correspondence, flyer, publication, social media platform or other forum to represent or imply that such are the position or views of the City Council, without authorization to do so or using or referencing said Title or Position in or at any Meeting, function or activity unrelated to the Elected Official's duties with the City.
- J.
- ~~K. Failing to seek information from City Staff to accurately convey matters pertaining to the City to the public at large.~~
- LK. Misusing City resources, property or personnel.
- ML. Using City Facilities, equipment, supplies or personnel for the Elected Official's private purposes.
- NM. Engaging in disruptive conduct with City Staff. Engaging in frequent or excessive contact with City Employees, including contacting them outside of business hours for non-emergency related matters. Leaving harassing or inappropriate voicemails or text messages to City Employees or other Elected Officials of the City.
- ON. Utilizing the services of the City Attorney's Office without advising the City Administrator of the general nature of the matter, unless such is not feasible or the matter involves or pertains to the City Administrator. The City Attorney attends the Meetings of the City Council, certain Committee Meetings and Executive Sessions thereof, as communications with the City Attorney's Office in this setting allows input from other Elected Officials and permits the City Attorney to provide any opinions or directives to the entire City Council.



- PQ. Engaging in any conduct which will or could have an adverse effect on City operations or efficiencies.
- QP. Using vulgar language in any Public Building or Facility of the City.
- RQ. Performing an official act with the intent to directly and adversely affect a business within the City, except in acting in the official capacity of the Elected Official.
- SR. Participating with any organization with a matter pending before the City, without disclosing same in writing to the Mayor.
- TS. Failing to disclose in writing to the Mayor any interests or involvement with any Organization transacting business with the City or in which said Organization is seeking relief of some type from the City.
- UT. Using any City Employee Directory for any reason unrelated to official City business.
- VU. Engaging in misconduct in connection with the Elected Office held.
- WV. Publicly criticizing City employees or getting involved in administrative functions that are the responsibility of the City Administrator or other City employees, including, but not limited to, attending staff meetings as well as getting involved in recruitment and other employment decisions for which the Elected Officials are not responsible.

**Complaint Guidelines**

- A. A Complaint against any Elected Official shall be handled as follows:
  - 1. A written Complaint for possible discipline of an Elected Official shall be presented to the Mayor. In the event a complaint for possible discipline is directed at the Mayor, said complaint shall be presented to the Mayor pro temp, this said complaint shall follow the same Complaint Guidelines. The Council will, as soon thereafter as practicable, convene an Executive Session, in accordance with the Illinois Open Meeting Act, 5 ILCS 120/2(c)(3+), for purposes of discussing the written Complaint and possible discipline of an Elected Official. A majority vote of the City Council is required to allow the Complaint to move forward for a Sanctions Hearing and determination. If a majority of the City Council agrees, in Executive Session, the Complaint shall be presented to the Elected Official against whom the allegations are directed.
- B. Said Elected Official shall have the following rights in the Complaint process:
  - 1. The opportunity to respond to the Complaint; and
  - 2. The opportunity to participate in any informal resolutions of the Complaint; and

3. The opportunity to have a Hearing on the Complaint; and
  4. The opportunity to speak to the nature of any contemplated the-sSanctions sought to be imposed in the event the City Council determines sanctions are appropriate, as provided for herein.
- C. Neither the Elected Official making the Complaint, nor the Elected Official against whom the Complaint is directed, shall be subjected to any unjust treatment as a result of either filing the Complaint or being the subject of the ComplainantComplaint.
- D. Any extension of time needed to comply with the Complaint procedures set forth herein will be by agreement of the Pparties, for good cause shown.
- E. The Elected Official filing the Complaint may submit a written request to withdraw his/her Complaint at any time.

#### **Complaint Procedures**

Complaints will be processed in the following manner, within the stated time limits:

##### **Step I: Initial Complaint**

The Elected Official will be presented, in writing, with the Complaint. The Complaint must be presented within ten (10) working days from the date of the conduct complained of, or as soon thereafter as practicable, given the schedule of the City Council Meetings.

##### **Step II: Presentation of Complaint/Hearing with the City Council**

The Complaint will be presented to the City Council by the Mayor in a Closed Executive Session, at a time determined by the Mayor. The accused Elected Official shall be given Notice of the Complaint and the Meeting scheduled to present the Complaint, no less than forty-eight (48) hours prior to the conduct of said Executive Session. An informal presentation of the Complaint shall be made to the whole City Council. The accused Elected Official shall have an opportunity to respond to the Complaint. Only information pertinent to the Complaint shall be discussed.

If the matter is not resolved through the information discussion of the City Council and it appears as though the implementation of discipline may be warranted, the matter shall be advanced for a Hearing before the City Council, as provided for herein.

##### **Step III: Sanction Procedures**

When a violation is determined by the City Council to be serious enough to possibly warrant discipline of the Elected Official, the matter shall be scheduled for a Hearing before the City Council. The accused Elected Official shall be provided a copy of the written Complaint. A Hearing, in Executive Session, shall be scheduled by the Mayor at a time and date convenient for

the accused Elected Official, however, in no event shall the Hearing be extended beyond a period of thirty (30) days, unless good cause is shown for said extension.

The City Council shall present the information and evidence relating to the Complaint. The accused Elected Official will then be afforded an opportunity to respond to the information presented in support of the Complaint and to provide and offer any information or evidence in support of his or her defense to the allegations in the Complaint. Thereafter, the City Council will deliberate, in the presence of the accused Elected Official, and will determine whether sufficient information was provided to support the allegations in the Complaint and, if so, whether discipline of the accused Elected Official is necessary and/or appropriate.

When a violation is determined by a vote of two-thirds (2/3) of the City Council Members present, including the Mayor, after affording the accused Elected Official an opportunity to be heard, the City Council may impose discipline, as provided for herein. The discipline imposed shall be determined based upon the same two-thirds (2/3) vote of the City Council. The City Council can thereafter determine, by a two-thirds (2/3) vote as to whether any discipline imposed shall be done in an Open or Closed session Meeting of the City Council.

### **Discipline Options**

#### **Oral Reprimand/Censure**

When it is determined that an Elected Official violates a rule, regulation, policy or procedure of the City Council, which violation or any such conduct impacts City Council operations, City Council relations or City Council/Staff interaction, after a Hearing, as provided for above, the City Council may impose an Oral Reprimand or Censure against the Elected Official found to be in violation of same. The determination to impose said sanction must be approved by a vote of two-thirds (2/3) of the City Council Members present, including the Mayor.

#### **Written Reprimand**

When it is determined that an Elected Official violates a rule, regulation, policy or procedure of the City Council, which violation or any such conduct impacts City operations, City Council relations or City Council/Staff interaction, which is more serious in nature or which is a continuation of a violation previously determined, after a Hearing, as provided for above, the City Council may impose a Written Reprimand against the Elected Official found to be in violation of same. The determination to impose said sanction must be approved by a vote of two-thirds (2/3) of the City Council Members present, including the Mayor.

#### **Meeting Suspension**

When it is determined that an Elected Official commits a serious violation of a rule, regulation, policy or procedure of the City, which violation or any such conduct has a serious impact on City operations, City relations or City

Council/Staff interaction, and which is more serious in nature or which is a repeat or continuation of a violation previously determined, after a Hearing, as provided for above, the City Council may impose a Suspension of the Elected Official found to be in violation of same from a City Council Meeting or Committee of the Whole Meeting, the date of which Meeting, shall be specifically identified. The determination to impose said sanction must be approved by a vote of two-thirds (2/3) of the City Council Members present, including the Mayor.

**Step IV: Decisions Final**

It is understood that the Decision, as reflected in said vote of two-thirds (2/3) of the City Council Members present, including the Mayor, shall be a final Decision. The City Council shall maintain the Meeting Minutes of all Executive and Open Session ~~and Open Session~~ Meetings, as required by law.