WHERE HISTORY & PROGRESS MEET

DEVELOPMENT COMMITTEE

Monday, January 11, 2021 7:00 P.M. - Council Chambers

During the COVID-19 Pandemic, those wishing to attend public meetings of the Development Committee are welcome to do so at City Hall. You may attend in person to listen to the audio of the meeting, or via teleconference from home or another location on the Zoom app. Downloading Zoom from zoom.us will provide the audio link to the meeting. Anyone wishing to provide comment on a topic or an agenda item may address the Development Committee by 4:00 p.m. the day of the meeting. You may do so either by an online form on the City's website, email to jburke@westchicago.org or voicemail message at (630) 293-2205 x141. Your comment to the Development Committee will be read during the Public Participation portion of the agenda.

Meeting ID: 827 6793 9637

Passcode: 891775

AGENDA

- Call to Order, Roll Call, and Establishment of a Quorum Mayor Pineda has determined 1. that in-person meetings are not practical and prudent.
- 2. Approval of Minutes
 - A. December 14, 2020
- 3. **Public Participation**
- 4. Items for Consent
 - A. Minor Subdivision Property owner seeks to subdivide three properties into two 13,500 square foot lots at 924 and 928 Hahn in the R-5 Single Family District.
- 5. Items for Discussion
 - A. Townhouse Proposal / Block Two Staff has been meeting with Aspen Venture Group, a developer interested in building the townhouses targeted for Block Two of the Central Mail Street Plan Update. Representatives from Aspen wish to make a presentation to the Development Committee to assure compatibility with the Plan and the City's goals.
- 6. Unfinished Business
- 7. **New Business**
- 8. Reports from Staff

MINUTES

DEVELOPMENT COMMITTEE

December 14, 2020 7:00 P.M.

The Development Committee meeting of December 14, 2020 was held part remotely and partly in person due to the Coronavirus pandemic.

1. Call to Order, Roll Call, and Establishment of a Quorum.

Alderman Stout called the meeting to order at 7:00 p.m.

All Aldermen in attendance were present remotely unless indicated otherwise. Roll call found Aldermen James Beifuss, Melissa Birch Ferguson, Michael Ferguson, Matthew Garling, John Jakabscin, Jayme Sheahan and Rebecca Stout (in person) present.

Also in attendance was Community Development Director, Tom Dabareiner.

Alderman Stout announced that Mayor Pineda has determined that in-person meetings are not practical and prudent.

- 2. Approval of Minutes.
 - A. November 9, 2020.

Alderman Ferguson moved and Alderman Jakabscin seconded a motion to approve the minutes. Voting Aye: Alderman Beifuss, Birch Ferguson, Ferguson, Jakabscin, Sheahan and Stout. Voting to Abstain: Alderman Garling. Voting Nay: 0.

- 3. Public Participation. None.
- 4. Items for Consent.
 - **A. Zoning Text Amendment** The amendment would provide a definition for the use of "Private Garage Vehicle Condominiums" and would add this use to the B-2 General Business District as a Special Use.

Development Committee Minutes December 14, 2020 **B.** Special Use Permit Amendment – Frank's Automotive seeks an amendment to their recently approved Special Use to replace the approved wood screening fence with an already installed chain link fence.

Alderman Garling moved, and Alderman Birch Ferguson seconded the motion to approve Items 4. A. and 4. B. Voting Aye: Aldermen Beifuss, Birch Ferguson, Ferguson, Garling, Jakabscin, Sheahan and Stout. Voting Nay: 0.

5. Items for Discussion

A. Mosaic Shopping Center TIF Disbursement – The owner seeks Tax Increment Financing reimbursement for a portion of their costs for repaving and other repairs to the parking lot. Previously, Committee Members sought evidence of a lease for a new tenant and the issuance of a building permit prior to consideration and both have occurred.

A staff update was provided by Tom Dabareiner. He stated that at the Committee's meeting on September 14, 2020, the members asked staff to obtain a copy of the lease with the new tenant, Planet Fitness, and that the building permit be issued for the remodeling work. Those items have been completed and staff is recommending approval to award \$58,061.60 to the owner of Mosaic Crossing Shopping Center for the parking lot improvements completed.

Alderman Beifuss moved and Alderman Ferguson seconded the motion to approve Item 5. A. Voting Aye: Aldermen Beifuss, Birch Ferguson, Ferguson, Jakabscin, Sheahan and Stout. Voting Nay: Alderman Garling.

B. Draft Economic Development Plan – Staff drafted the City of West Chicago Economic Development Plan. Discussion will occur about the SWOT section. Copies of the Draft Plan were distributed in September.

Tom Dabareiner provided this staff update. He shared a PowerPoint presentation with the members to discuss the Tasks that were proposed in the Economic Development Plan. The Tasks are organized by priority and by cost. He introduced the first category of High Priority/Low Cost Tasks. He discussed the tasks within this category, highlighting Tasks such as developing an Economic Development Task Force as an important way to gather information from local community experts and embracing manufacturing as the predominant sector within the City. Next, Mr. Dabareiner discussed the High Priority/High Cost Tasks and highlighted formal business retention, recruitment and support programs. These activities may require incentives, which is why they come at a higher cost to provide. The third category of Tasks discussed were the Low Priority/Low Cost, where he highlighted the Task of linking training programs with local community colleges and encouraging development of a healthcare sector of the community. He also mentioned updating Zoning and Building Codes in the near future and making sure that local amendments are business-friendly. The final category discussed were the Low Priority/High Cost Tasks, with such ideas brought forth as creating business incubator spaces, mid-range plans for the development of the former General Mills site and citywide facade improvement

Development Committee Minutes December 14, 2020 program, among others. He concluded the presentation by discussing the Next Steps of making final updates to the Draft Economic Development Plan and then potential adoption of it. Concerning a previous question raised about finding out where West Chicago residents work outside of the community, staff has looked into buying the data, but they have not found a source yet. They will continue to search.

Alderman Garling asked if General Mills should be called out as a specific business in the Draft Plan and he wondered if there is not another way to phrase this. Mr. Dabareiner replied that the current owners are not exactly sure what they plan to do with the site and the hope is they will be discussing options with the City soon. Alderman Garling also asked if the City should consider prioritizing the top Tasks since they cannot do all of them at once equally. He also asked about who would handle the prioritization. Mr. Dabareiner replied that the Plan names what staff believes to be the High Priority Tasks, but ultimately, the prioritization would be considered on an annual basis by the Economic Development Task Force, especially as it relates to any funding needed.

Alderman Beifuss asked about the expansion of the façade grants. He stated they typically look to the TIF funds to provide that funding, and he wondered if that would be the source for a citywide program or if there is another source. Mr. Dabareiner replied that they have not specifically identified the source. While TIF funds can be used for façade grants, they cannot overdo the number of TIFs they have in the community. There may be a need to find other sources of funding, such as creating Special Service areas whereby additional taxes in a particular area fund projects strategically. Alderman Beifuss also asked about business incubators and if an underserved sector such as healthcare might work for this in the future. Mr. Dabareiner stated he has not seen this sector in business incubators. He has seen restaurants more commonly. Finally, Alderman Beifuss added that he recognizes the City's strength in manufacturing and that is something they should continue to promote.

- 6. Unfinished Business. None.
- 7. **New Business.** None.
- 8. Reports from Staff. None.
- 9. Adjournment.

Alderman Birch Ferguson moved, and Alderman Ferguson seconded the motion to adjourn the Development Committee meeting at 7:35 p.m. Voting Aye: Aldermen Beifuss, Birch Ferguson, Ferguson, Garling, Jakabscin, Sheahan and Stout. Voting Nay: 0.

Respectfully submitted,

Jane Burke

Development Committee Minutes December 14, 2020

CITY OF WEST CHICAGO

DEVELOPMENT COMMITTEE AGENDA ITEM SUMMARY		
ITEM TITLE: Minor Subdivision 924 and 928 Hahn Place	AGENDA ITEM NUMBER:	
Resolution No. 21-R-0001	COMMITTEE AGENDA DATE: Jan. 11, 2021 COUNCIL AGENDA DATE:	
STAFF REVIEW: Tom Dabareiner, AICP	SIGNATURE	
APPROVED BY CITY ADMINISTRATOR: Michael Guttman	SIGNATURE	
The petitioner, Fabian and Janice Garcia, owns three contiguous parcels of land on Hahn Place. Two of these parcels, located at 924 and 928 Hahn Place, contain single-family homes. The third parcel, located in between the two improved lots, is vacant. The petitioner proposes to split the middle vacant lot and assign the land to each of the two developed lots. In addition, the petitioner intends to expand both homes, taking advantage of the new setback measurements. At its January 5, 2021 meeting, the Plan Commission/Zoning Board of Appeals (PC/ZBA) reviewed the proposed minor subdivision and found it to be in compliance with the City's Subdivision Regulations Code. Members voted unanimously (5-0) in favor of recommending approval of the minor subdivision.		
ACTION PROPOSED: Consideration of the proposed Resolution approving a Minor Subdivision between 924 and 928 Hahn Place.		
COMMITTEE RECOMMENDATION:		

Attachments:

Draft Resolution & PC Report

RESOLUTION NO. 21-R-0001

A RESOLUTION APPROVING HAHN PLACE PLAT OF RESUBDIVISION 924 HAHN PLACE AND 928 HAHN PLACE

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled as follows:

<u>Section 1</u>. That the Final Plat of Hahn Place Resubdivision, as prepared by Steinbrecher Land Surveyors, Inc., consisting of one (1) sheet attached hereto and incorporated herein as Exhibit "A", be and the same is hereby approved and that the Mayor and City Clerk and all other necessary and appropriate officers of the City are authorized to execute said plat.

Section 2. That the recommendation and findings of fact of the Plan Commission, pursuant to Recommendation No. 21-RC-0001, a copy of which is attached hereto and incorporated herein as Exhibit "B" be and the same are hereby adopted as the findings of fact of the City Council.

<u>Section 3</u>. That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

Section 4. That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

2021

THE THOU TED	aay 01		
AYES:			
NAYES:			
ABSTAIN:			
ABSENT:			
ATTEST:		Mayor, Ruben Pineda	_
City Clerk, Na	ncy M. Smith		

APPROVED this

day of

EXHIBIT "A"

(INSERT PLAT OF RESUBDIVISION HERE)

HAHN PLACE RESUBDIVISION 1' - 20 FEET IN THE EAST HALF OF THE NORTHWEST CLUARIER OF SECTION 15, TOWNS OF THE THIRD PRINCIPAL MERIDIAN, IN OU PAGE COUNTY, ILLINOIS. Exhibit "A" E P.I.N. 84-15-184-819, 84-15-184-828, 84-15-184-821 SCALE 27 14 - CHORD IN BALK IS. CALINE 1 13.11 U. (PARCEL 1) 15 26 LOT 1 8 (PARCEL 2) LOT 2 23 COUNTY RECORDER'S CERTIFICATE (DOEPTION) STATE OF ILLINOIS I R-136.12 COUNTY RECORDER CITY OF NEST CHICAGO MAYOR AND CITY COUNCIL APPROVAL CERTIFICATE COUNTY CLERK'S CERTIFICATE STATE OF ILLINOIS I STATE OF ILLINOIS I 2821. GIVEN UNDER HY HAND AND SEAL OF THE COUNTY CLERK AT MEATON. ILLINGIS. CITY CLERK COUNTY CLERK SURVEYORS CERTIFICATE OWERS'S CERTIFICATE STATE OF ILLINOIS I S.S. STATE OF ILLINOIS I I S.S. THIS IS TO CORTIFY THAT THE FROIGHT F, CHECK MD WHILE H, CHECK, ME THE HOUSTS OF RECORD LITTLE OF THE PROPERTY ORDH AND RESIDEND ON THE MARKED ALM AND MS CUSTOD THE SWE TO BE PLATTED AS 90M FOR THE LIESS AND PURPOSES THEFE IN SET FORTH, AND HERBEY ADDICALEDES AND ADDITS THE SWE LUCET THE STITLE MD TITLE LIFERD FOOM. THIS IS TO CORTIFY THAT HE, STEINGRECHER LAND SURVEYORS, INC., LAND SURVEYING DESIGN FIRM 184-883126. HAVE SURVEYED THE PROPERTY FOR THE PURPOSE OF RESUBLIVIDING. HE FURTHER CERTIFY THAT THIS PROPERTY IS WITHIN ELEMENTARY SO/COL DISTRICT 33 AND HIGH SO/COL DISTRICT 34. DATED THIS DAY OF 2821. AS 9:ONI OI THE AMEXED PLAT WHICH TO THE BEST OF OUR KNOWLEDGE AND BELIEF. IS A CORRECT REPRESENTATION OF SAID SURVEY AND RESUBDIVISION, ALL DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF. SCALE OF MAP IS SET FEET TO DOE INCH. FABIAN F. GARCIA JANICE H. GARCIA I FURTHER CERTIFY THAT NO PART OF THE PROPERTY CONDIED BY THIS PLAT IS LOCATED MITHIN A SPECIAL FLOCO HIZAND MEA AS IDENTIFIED BY THE FEDERAL EMPRODICY MANAGERON AGENCY FOR THE CITY OF HEST OFFICIALOGO, MP M. I. TRANSCRIPT, DATED AUDIES BY, 2013 NOTARY'S CERTIFICATE STATE OF ILLINOIS I HEST CHICAGO, ILLINOIS, October 28, 2828 A NOTATY PUBLIC IN AND FOR THE COUNTY IN THE STATE AFORE-SAID. OF HERBY CORTIFY THAT FABIAN F, DARCIA I MAICE M. CARCIA, ARE PERSONALLY MOMENTO ME TO BE THE SAME PERSONS MODE MANES ARE SUBSTITUTED TO THE FOREIGN INSTITUTED. APPLIED BEFORE FOR THIS DAY IN PERSON AND ADMINISTRATION THEY SIGNED AND DELIVERED THE MANDED PLAT AS THEIR ON PREE AND VALUITIEMENT ACT FOR THE PURPOSES THERE MEST FOREIGN. STEINBRECHER LAND SURVEYORS, INC. By: Richard J. Steinbrecher Professional Land Surveyor 3583 M. Januar Espires Nov. 38, 2028 GIVEN UNDER HY HAND AND SEAL, THIS DAY OF MY COMMISSION EXPIRES NOTARY PUBLIC Steinbrecher Land Surveyors, Inc.

EXHIBIT "B"

RECOMMENDATION #21-RC-0001

TO:

The Honorable Mayor and City Council

SUBJECT:

PC 20-19

Hahn Place Resubdivision

924 Hahn Place and 928 Hahn Place

DATE:

January 5, 2021

DECISION:

The motion to approve the requested resubdivision passed by a unanimous (5-0) vote.

RECOMMENDATION

After review of the proposed Hahn Place Resubdivision, the Plan Commission/Zoning Board of Appeals recommends approval and includes the following findings of fact, per Section 8.7-2(1) of the Subdivision Regulations Code, with its recommendation:

- 1. That Fabian and Janice Garcia are the owners of record of the following described property:
 - Lot 26 and the south 10.0 feet of Lot 27 in Block 17 in Hillside Addition to West Chicago, commonly known as 924 Hahn Place, and Lot 23, except the south 37 feet, and Lot 24 and Lot 25 in Block 17 in Hillside Addition to West Chicago, commonly known as 928 Hahn.
- 2. The plat of said subdivision will be recorded in the Recorder of Deeds Office of the County of DuPage upon approval by the West Chicago City Council.
- 4. That all matters have been performed by the petitioners required by this ordinance.
- 5. That a plat of resubdivision is attached hereto marked "Exhibit A" and has been duly attested by Richard J. Steinbrecher of Steinbrecher Land Surveyors, Inc., a registered land surveyor, contains all certifications required by law, is in a condition to record once all signatures have been obtained.
- 6. That said minor subdivision contains no additional public ways, nor are any public ways vacated therein.
- 7. That said minor subdivision contains no additional public improvements nor are any public improvements vacated.
- 8. The purpose of said minor subdivision is to provide each lot with additional land to construct a future addition on each home.

Respectfully submitted,

Barbara Laimins Chairman

VOTE:

ForAgainstAbstainAbsentS. HaleB. Henkin

C. Dettmann D. Kasprak

B. Laimins

T. Devitt

CITY OF WEST CHICAGO

DEVELOPMENT COMMITTEE AGENDA ITEM SUMMARY			
Project Concept Review Aspen Venture Group Proposed Townhome Development Downtown TIF / Block Two	AGENDA ITEM NUMBER: 5. A. FILE NUMBER: COMMITTEE AGENDA DATE: Jan. 11, 2021 COUNCIL AGENDA DATE:		
STAFF REVIEW: Tom Dabareiner, AICP APPROVED BY CITY ADMINISTRATOR: Michael Guttman	SIGNATURE		

ITEM SUMMARY:

Aspen Venture Group, a Chicago based developer, has prepared a preliminary design concept and a financial analysis for an eight unit townhome project that it proposes to locate in downtown West Chicago on land currently owned by the City. Aspen Venture Group is requesting \$175,000 of TIF assistance and donation of the land.

The project will be comprised of eight two-story townhomes of approximately 1,800 square feet each. These will be owner occupied (for-sale) units that include a two-car garage located in the rear of home. Each townhome will have three (3) bedrooms and two-and-a-half (2.5) bathrooms. The developer expects the units to sell for an average price of \$369.000.

Using a series of key assumptions established by the City's TIF consultant, Kane, McKenna & Associates, the project is estimated to generate \$65,000 in annual incremental property tax revenue. At a 4% discount rate, and assuming 100% occupancy, it's estimated that the development would produce almost \$225,000 in cumulative incremental property tax revenue from 2022 (assuming units are completed and sold in late 2021) through 2026, which would more than cover Aspen Venture Group's request for \$175,000 in TIF assistance. However, the City has cash reserves in the TIF that must be used prior to extinguishing the current TIF, or the reserves must be distributed to the other taxing bodies. This is an eligible expense for use of the cash reserves.

With an estimated total development cost of \$2.74 million, the requested financial assistance represents roughly 6% of the project costs, and results in a return-on-cost for the developer of 7.07%. This rate of return is, by industry standards, on the low end for a project of this type.

The Development Committee must weigh in on two primary issues:

- Does the proposed project design fit with the City's established goals for development in the downtown?
- Is the City willing to use TIF incentives?

Representatives from Aspen will be online to explain their proposal and answer any questions.

ACTION PROPOSED:

Consideration and discussion

COMMITTEE RECOMMENDATION:	
Attachments:	

Attachments:
Concept Drawings

Proposal

for the

Development of Eight Townhomes

West Chicago, Illinois



December 16, 2020

Introduction

Aspen Venture Group, Inc. and AUS Construction LTD are pleased to present our proposal for the development of an eight unit townhome project at the northwest corner of High Street and Center Street in West Chicago, Illinois. Aspen Venture Group, Inc. and AUS Construction LTD have a long history of successful development projects throughout the country.

The Development Team together possesses the critical elements required to bring this proposed project to a successful conclusion, the proven ability to execute and an uncompromising dedication to quality design and construction.

Written Description of Project/Plans and Sketches

The proposed project consists of utilizing the site that is currently vacant and constructing one building consisting of eight 'for sale' two story townhomes. Each townhome will consist of approximately 1,800 square feet of living space, plus a basement and two car attached garage. The townhomes will have three bedrooms and 2.5 bathrooms. The project will have an 'urban' look with the garage located in the back of each townhome and the building situated close to the streets. Access to the garages will be from the existing alley located along the west side of the site.

A copy of the schematic site plan and elevations is attached hereto.

Schedule for Development

The Development Team is prepared to begin this project immediately. It is anticipated that predevelopment will take up to sixty days to complete engineering and architectural drawings, and that construction will take approximately eight months.

<u>Draft Project Financial Pro Forma/Public Financial Assistance</u>

The forecasted development costs, along with the forecasted sales price of each individual townhome are financially unfeasible for our Development Team, without substantial participation from the City of West Chicago. Our financial model for the project demonstrates the need for the city to donate the land and approve a Tax Increment Financing component in the amount of \$175,000.

The Development Team/Contact Information

The members of the Development Team are as follows:

Aspen Venture Group, Inc., Co-Developer
AUS Construction LTD, Co-Developer
Gansari & Associates, LLC, Architect
CEC Civil & Environmental Consultants, Inc., Civil Engineer
@Properties, Sales and Marketing

These firms all have extensive experience in real estate, including design, investment, development, financing and sales. The primary contact for the Development Team is:

Philip Richardson
President
Aspen Venture Group, Inc.
1430 N. Astor Street
Chicago, Illinois 60610
312-898-3843
aspenventuregroup@gmail.com

Conclusion

The Development Team would like to thank the city of West Chicago for the opportunity to present this proposal. We are confident that we can work together to provide a worthy addition to the downtown. We welcome a more detailed discussion of our ideas, concept and commitment.

Attachments

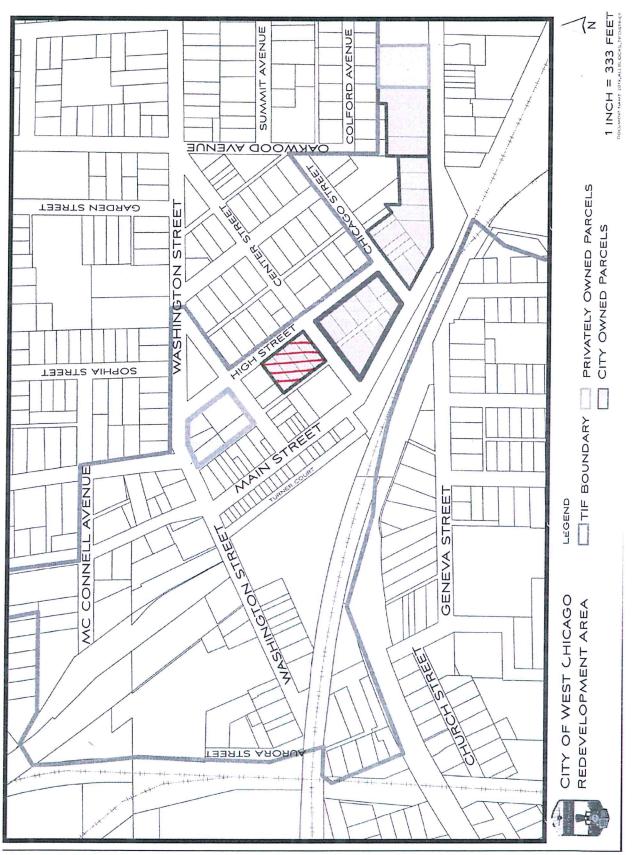




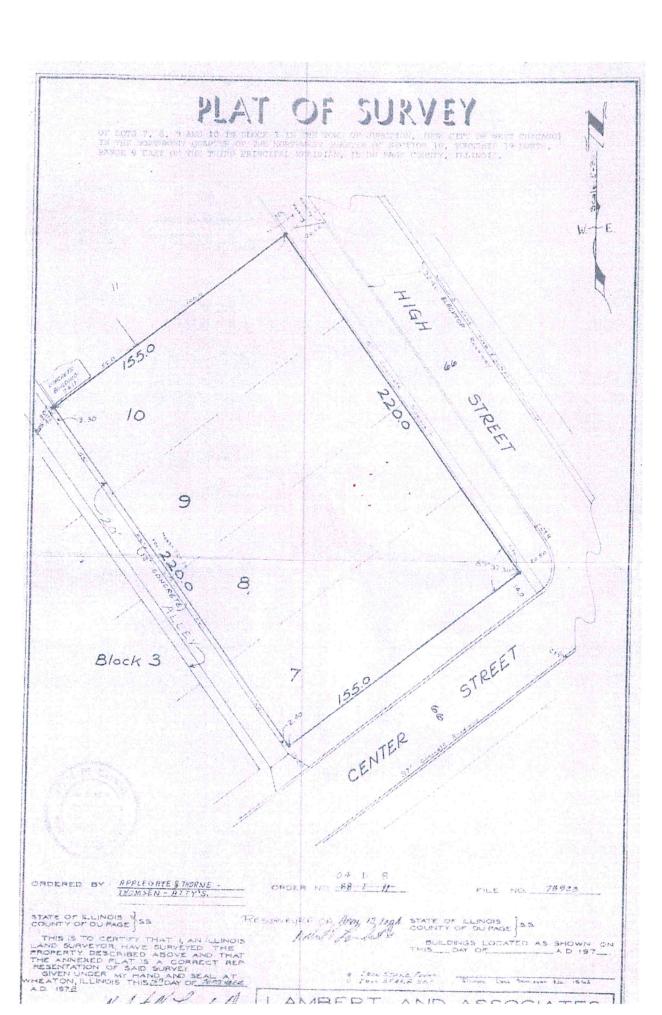
Front Elevation

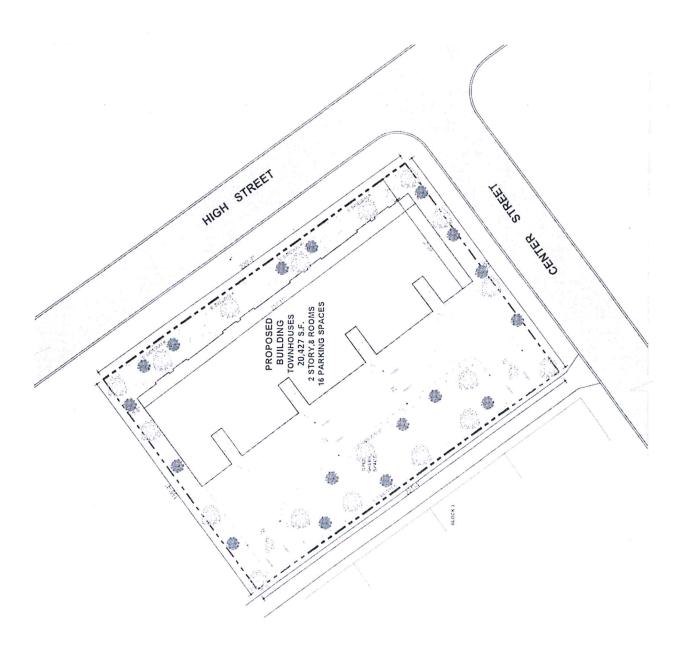


Rear Elevation



Plat showing location of the site.





Site plan.