

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

CITY COUNCIL MEETING  
MONDAY, MARCH 1, 2021 - 7:00 P.M.  
475 MAIN STREET, WEST CHICAGO, ILLINOIS

## AGENDA

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Invocation
4. Roll Call and Establishment of a Quorum
5. Public Participation

The opportunity to speak to the City Council is provided for those who have a question or comment on an agenda item or a City of West Chicago issue. The City Council appreciates hearing from our residents and your thoughts and questions are valued. The City Council strives to make the best decisions for the City and public input is very helpful.

Respect for the duties of the City Council and for the democratic process will be adhered to – in this regard, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the Mayor. Comments that are personally condescending will not be permitted. Speakers shall be courteous and should not make statements that are personally disrespectful to members of the City Council or City staff.

Please use the podium in the center aisle. Please announce your name and address (if acceptable) before commencing – all public comments are limited to three (3) minutes and each citizen will be permitted to speak only once. It is the City Council's policy not to engage in dialogue during Public Comment. Any questions raised will be addressed by City staff or an elected official outside of the City Council meeting.

*During the COVID-19 Pandemic, those wishing to attend public meetings of the City Council are welcome to do so at City Hall. You may attend in person to listen to the audio of the meeting, or via teleconference from home or another location on the Zoom app. Downloading Zoom from zoom.us will provide the audio link to the meeting. Anyone wishing to provide comment on a topic or an agenda item, may address the City Council by 4:00 p.m. the day of the meeting. You may do so either by an online form on the City's website, email to the Deputy City Clerk at [aadm@westchicago.org](mailto:aadm@westchicago.org) or voicemail message at (630) 293-2205 x135. Your comment to the City Council will be read during the Public Participation portion of the agenda.*

475 Main Street  
West Chicago, Illinois  
60185

T (630) 293-2200  
F (630) 293-3028  
[www.westchicago.org](http://www.westchicago.org)

Ruben Pineda  
MAYOR  
Nancy M. Smith  
CITY CLERK

Michael L. Guttman  
CITY ADMINISTRATOR

6. **City Council Meeting Minutes of February 15, 2021**
7. **Corporate Disbursement Report  
- March 1, 2021 (\$407,771.04)**
8. **Consent Agenda**
  - **Infrastructure Committee:**
    - A. **Resolution No. 21-R-0009 – A Resolution Authorizing the Mayor to Execute a Professional Services Agreement with Operations Management International, Inc. to Provide Services Related to the Secondary Clarifier Rehabilitation Project at the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant (for an amount not to exceed \$1,200,000.00).**
  - **Items Not Sent to Committee:**
    - B. **Ordinance No. 21-O-0004 – An Ordinance Amending the Code of Ordinances of the City of West Chicago – Chapter 3, Section 3-12 (c) – Amending the Number of A-1 Liquor Licenses.**
    - C. **Concur with the Mayor’s Appointment of Judith Horsley to the Cultural Arts Commission for a Term Ending April 2025.**
9. **Reports by Committees**
10. **Unfinished Business**
11. **New Business**
12. **Correspondence and Announcements**

**Upcoming Meetings**

March 2, 2021	Plan Commission/ZBA
March 4, 2021	Infrastructure Committee
March 8, 2021	Development Committee

13. **Mayor’s Comments**

**14. Executive Session**

- A. Land Acquisition – 5 ILCS 120/2 (C) (5) (6)**
- B. Litigation – 5 ILCS 120/2 (C) (11)**
- C. Personnel Matters – 5 ILCS 120/2 (C) (1)**
- D. Review of Official Record – 5 ILCS 120/2 (C) (21)**

**15. Items to be Referred for Final Action from Executive Session.**

**16. Adjournment**

CITY OF WEST CHICAGO – 475 Main Street  
CITY COUNCIL MINUTES  
Regular Meeting  
February 15, 2021

The City Council meeting of February 15, 2021, was held partly remote (via Zoom) and partly on site due to the coronavirus pandemic.

**1. Call to Order.** Mayor Ruben Pineda (on site) called the meeting to order at 7:00 pm. The Mayor said it was determined that in person meetings are not practical and prudent at this time.

**2. Pledge of Allegiance.** Alderman Hallett led all in the pledge of allegiance.

**3. Invocation.** The City Clerk gave the invocation.

**4. Roll Call and Establishment of a Quorum.**

Roll call found Aldermen Lori J. Chassee, James E. Beifuss, Jr., Jayme Sheahan, Alton Hallett, Melissa Birch-Ferguson, Sandy Dimas, Christopher Swiatek, Jeanne Short, Rebecca Stout, Matthew Garling, John E. Jakabcsin, and Joseph C. Morano present remotely. Alderman Heather Brown was absent. The Mayor announced a quorum.

Also in attendance were City Administrator Michael Guttman, City Attorney Sean Conway, Community Development Director Tom Dabareiner, and Public Works Director Rob Flatter (remotely). Interim Chief of Police Chris Shackelford were present on site.

City Clerk Nancy M. Smith also was present on site.

**5. Public Participation.** There was no public participation.

**6. City Council Meeting Minutes of February 1, 2021.** Alderman Garling made a motion, seconded by Alderman Jakabcsin, to approve the minutes of February 1, 2021, with no changes. Voting Aye: Alderman Chassee, Beifuss, Sheahan, Hallett, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin, and Morano. Alderman Birch-Ferguson abstained. Motion carried.

**7. Corporate Disbursement Report.** Alderman Dimas made a motion, seconded by Alderman Chassee, to accept the February 15, 2021, Corporate Disbursement Report for \$802,018.96. Voting Aye: Aldermen Chassee, Beifuss, Sheahan, Hallett, Birch-Ferguson, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin and Morano. Voting Nay: 0. Motion carried.

**8. Consent Agenda**

**Development Committee:** Alderman Stout read and explained the following items:

**A. Ordinance 21-O-0001** – An Ordinance Amending the Code of Ordinances of the City of West Chicago – Appendix A, Article XIII of the Zoning Code Relating to Recreation Vehicles

**B. Resolution 21-R-0010** – A Resolution Approving the City of West Chicago Economic Development Plan 2021-2025

Alderman Stout made a motion, seconded by Alderman Birch-Ferguson to adopt Ordinance 21-O-001 and Approve Resolution 21-R-0010. Voting Aye: Aldermen Chassee, Beifuss, Sheahan, Hallett, Birch-Ferguson, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin and Morano. Voting Nay: 0. Motion carried.

**Infrastructure Committee:** Alderman Beifuss read and explained the following items:

**C. Approve** – The Purchase of Three 2021 Ford Utility AWD Police Interceptor Vehicles from Haggerty Ford (for an amount not to exceed \$102,252.00) and Authorize the City Administrator to Contract with a Third-Party to Install the Necessary Appurtenances/Equipment for Those Three Vehicles (at an estimated cost of \$36,000.00)

**D. Approve** – The Purchase of One 2021 John Deere 544 P-TIER 4WD Wheel Loader from West Side Tractor Sale (for an amount not to exceed \$226,437.46)

**E. Ordinance 21-O-0005** – An Ordinance Amending Chapter 17, Sections 17-201 and 17-202 of the Code of Ordinances of the City of West Chicago

**F. Ordinance 21-O-0006** – An Ordinance Authorizing the Disposal or Sale of Surplus Equipment, Stock Inventory, and/or Personal Property Owned by the City of West Chicago

**G. Resolution 21-R-0006** – A Resolution Authorizing the Mayor to Execute a Professional Engineering Services Agreement with Engineering Resource Associates, Inc. to

Provide Environmental Assessment and Hydraulic Modeling Services Related to the 2024 Town Road Reconstruction Project (for an amount not to exceed \$28,100.00)

**H. Resolution 21-R-0007** – A Resolution Authorizing the Mayor to Execute a Contract Agreement with Steve Piper and Sons, Inc. for Professional Services Related to the 2021 Tree Removal Program (for an amount not to exceed \$30,427.39)

**I. Resolution 21-R-0008** – A Resolution Authorizing the City Clerk to Execute and Submit, to the Illinois Department of Transportation, the Illinois Department of Transportation Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (BLR 14220), and the Mayor to Execute and Submit, to the Illinois Department of Transportation, the Illinois Department of Transportation Local Public Agency General Maintenance Estimate of Maintenance Costs (1422), for Expenditures Using Motor Fuel Tax Funds for Fiscal Year 2021

**J. Resolution 21-R-0009** – A Resolution Authorizing the Mayor to Execute a Professional Services Agreement with JACOBS to Provide Services Related to the Secondary Clarifier Rehabilitation project at the West Chicago/Winfield Wastewater Treatment Plant (for an amount not to exceed \$1,200,000.00) (Removed from the agenda by the Mayor as more information is needed from an entity.)

Alderman Beifuss made a motion, seconded by Alderman Dimas to adopt and approve items C, D, E, F, G, and H. Voting Aye: Aldermen Chassee, Beifuss, Sheahan, Hallett, Birch-Ferguson, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin and Morano. Voting Nay: 0. Motion carried.

**Item Not Sent to Committee:** The Mayor read and explained the following items:

**K. Resolution 21-R-0004** – A Resolution Authorizing the Mayor to Execute an Intergovernmental Agreement Between the City of West Chicago, DuPage Airport Authority, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 33, Community High School district 94, and OSI Industries, LLC in Regard to a Property Tax Abatement Relative to the Development of the OSI Industries Property

**L. Resolution 21-R-0005** – A Resolution Authorizing the Mayor to Execute an Economic Incentive Agreement By and Between the City of West Chicago and OSI Industries, LLC

Alderman Stout made a motion, seconded by Alderman Jakabcsin to approve the above items. Voting Aye: Aldermen Chassee, Beifuss, Sheahan, Hallett, Birch-Ferguson, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin and Morano. Voting Nay: 0. Motion carried.

**9. Reports by Committees:** None

**10. Unfinished Business:** None

**11. New Business:** None

**12. Correspondence and Announcements**

**Upcoming Meetings**

February 16, 2021	Plan Commission/Zoning Board of Appeals
February 22, 2021	Public Affairs Committee
February 23, 2021	Historical Preservation Commission
February 25, 2021	Finance Committee (cancelled)

**13. Mayor's Comments.** The Mayor said a Canadian National train derailed in West Chicago this morning during rush hour. Fortunately, there were no injuries. At this hour, CN crews are still working to clear the area. The Metra and Union Pacific lines are up and running. The Mayor praised the first responders who were great.

The Mayor spoke of the great news of last Friday. A Federal allocation of 2500 COVID-19 vaccine doses were allocated to Jewel Osco. The vaccine was dedicated to teachers and first responders. There were about 1200 doses left over. The Mayor reached out to the faith-based community to notify those people 65 and older that doses were available. Senator Karina Villa put out a robo call. The doses were all taken by 4:00 pm. The Mayor praised the school officials for doing an amazing job. The event was run very well at the high school. The Mayor described the process. He hoped that in the very near future, more vaccine would be available. He would like to see everyone in West Chicago get the vaccine. He said the factory workers would be next.

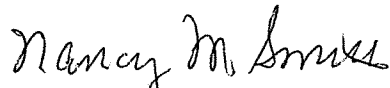
The Mayor said more snow is expected tonight and he urged everyone to be careful. He praised the Streets employees for their hard work. The City gets many compliments for how well snow is cleared from the streets. The Mayor told Public Works Director Flatter to pass on his thanks to the employees and tell them about the compliments.

**14. Executive Session.** There was no need for an executive session.

**15. Items to be Referred for final Action from Executive Session.** Not applicable.

**16. Adjournment.** At 7:28 pm, Alderman Chassee made a motion, seconded by Alderman Stout, to adjourn. Voting Aye: Aldermen Chassee, Beifuss, Sheahan, Hallett, Birch-Ferguson, Dimas, Garling, Swiatek, Short, Stout, Jakabcsin, and Morano. Voting Nay: 0. Motion carried.

Respectfully submitted,



Nancy M. Smith  
City Clerk

# CITY OF WEST CHICAGO

## INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

**ITEM TITLE:**

Resolution No. 21-R-0009 – Contract Award – Operations Management International, Inc. for Professional Services Related to the Rehabilitation of the Secondary Clarifiers at the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant

**AGENDA ITEM NUMBER:** \_\_\_\_\_**COMMITTEE AGENDA DATE:** February 4, 2021**COUNCIL AGENDA DATE:** March 1, 2021**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** \_\_\_\_\_**ITEM SUMMARY:**

The West Chicago/Winfield Wastewater Authority (WCWWA) Regional Wastewater Treatment Plant (WWTP) receives and processes over five million (5,000,000) gallons of raw sewage daily from the both the City of West Chicago and the Village of Winfield. Under strict Environmental Protection Agency (EPA) guidelines, wastewater that enters the WWTP flows through several treatment (cleaning) processes before being discharged into the West Branch of the DuPage River. One of the final major treatment processes, before chlorination and discharge to the West Branch of the DuPage River, is secondary settlement/clarification. This process involves flowing treated wastewater through four secondary clarifier tanks (i.e., circular concrete basin/tank with mechanical rotating arms) to allow any residual organic waste to slowly settle from the liquid waste stream. The settled waste is recycled (suctioned/pumped) from the bottom of the clarifier back into the treatment process. See attached illustrations for a basic understanding of a typical clarifier's mechanical components and flow process.

The secondary clarifier tanks and internal mechanical components are approximately thirty-five years old and the internal mechanical components have outperformed their useful life (i.e., typically 15-20 years). Operations Management International, Inc. (OMI), the legal entity for all operations and maintenance projects under the JACOBS Engineering brand, is the WCWWA's contractual plant operator. OMI has been able to maintain clarifier operations, but total failure of operations is inevitable without rehabilitation.

Being most familiar with the clarifier operations, components, and construction, City staff approached OMI and requested a cost proposal to rehabilitate all four secondary clarifiers. Under the existing management and operations contract between the City and OMI, out of scope services can be requested by the City and performed by OMI at direct labor and material costs plus a fifteen percent (15%) premium. OMI has submitted a not to exceed cost proposal of \$1,200,000.00 for Fiscal Year 2021 (see attached).

To recondition the secondary clarifiers, OMI would utilize its experienced professional staff and its competitive procurement process to guarantee quality performance and materials at the best possible price. Staff working on the Secondary Clarifier Rehabilitation Project will be in addition to the nine FTE positions required to operate the WWTP.

Utilizing OMI for this project will not only expedite the rehabilitation process by eliminating the time required to seek bid proposals and it will also save the City, at a minimum, \$75,000.00 in engineering

## CITY OF WEST CHICAGO

design, bid, and construction oversight services.

Staff recommends that City Council waive the competitive bidding process and award a contract to Operations Management International, Inc. to rehabilitate the four secondary clarifiers at the Authority's WWTP for an amount not to exceed \$1,200,000.00.

This project will be paid for by the WCWWA.

### **ACTIONS PROPOSED:**

Waive competitive bidding requirements and approve Resolution No. 21-R-0009 authorizing the Mayor to execute a contract with Operations Management International, Inc., for an amount not to exceed \$1,200,000.00, for professional services related to the Secondary Clarifier Rehabilitation Project at the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant.

### **COMMITTEE RECOMMENDATION:**

The Infrastructure Committee voted 6-0 for approval.



**ORDINANCE NO. 21-O-0004**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES  
OF THE CITY OF WEST CHICAGO - CHAPTER 3, SECTION 3-12 (C) - AMENDING  
THE NUMBER OF A-1 LIQUOR LICENSES**

WHEREAS, the Illinois Liquor Control Act, 235ILCS 5/4-1 *et seq.*, authorizes municipalities to determine the kind and classification of liquor licenses; and

WHEREAS, based on a review of Chapter 3, Section 3-12 (c), it has been determined that Class A-1 must reflect the current number of active licenses; and

WHEREAS, the Code of Ordinances must be amended to increase the number of available Class A-1 Liquor Licenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST CHICAGO, ILLINOIS, IN REGULAR SESSION ASSEMBLED AS FOLLOWS:

SECTION 1. That Section 3-12 (c) "Records, number of licenses" is hereby amended as follows:

"(c) There shall be no more than the following number of licenses issued for each class:

.....Class A-1            2....."

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 1<sup>st</sup> day of March, 2021.

Alderman J. Beifuss	_____	Alderman L. Chassee	_____
Alderman J. Sheahan	_____	Alderman H. Brown	_____
Alderman A. Hallett	_____	VACANT	_____
Alderman M. Birch Ferguson	_____	Alderman S. Dimas	_____
Alderman C. Swiatek	_____	Alderman M. Garling	_____
Alderman R. Stout	_____	Alderman J. Short	_____
Alderman J. Morano	_____	Alderman J. Jakabcsin	_____

APPROVED as to form: \_\_\_\_\_  
Patrick K. Bond, City Attorney

APPROVED this 1<sup>st</sup> day of March, 2021.

\_\_\_\_\_  
Mayor Ruben Pineda

ATTEST:

\_\_\_\_\_  
City Clerk Nancy M. Smith

PUBLISHED: \_\_\_\_\_