



WHERE HISTORY & PROGRESS MEET

NOTICE

PUBLIC AFFAIRS COMMITTEE

Monday, July 26, 2021
7:00 P.M. – Council Chambers

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Public Affairs Committee of June 28, 2021
3. Public Participation / Presentations
4. Items for Consent
 - A. Wheaton Academy Homecoming Fireworks
 - B. WGTK Back to School Event – Backpack Distribution
5. Items for Discussion
 - A. 4th of July Fireworks Pricing
6. Unfinished Business
7. New Business
8. Reports from Staff
 - A. West Chicago Police Department Monthly Report
 - B. Video Gambling Report
9. Adjournment

MINUTES

PUBLIC AFFAIRS COMMITTEE

Monday June 28, 2021 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum.

Chairman Chassee called the meeting to order at 7:00pm. Roll Call found Alderman Brown, Hallett, Birch Ferguson, Swiatek and Short.

Alderman Jakabcsin was not present.

2. Approval of Minutes.

A. Public Affairs Committee Minutes of May 24, 2021. Alderman Swiatek made a motion, seconded by Alderman Short to approve the minutes of the Public Affairs Committee meeting. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek and Short. Voting Nay: 0. Motion carried.

3. Public Participation / Presentations.

The business owners of Bunker Bar Grill, Twin Eagle and Hawthorne's Backyard expressed their concerns on having video gaming at their establishments. They want to stay competitive with surrounding towns that have video gaming so that they can bring in money to their business and the City. These owners would like the City to revisit video gaming.

4. Items for Consent.

A. Fireworks at Reed-Keepler Park Tacos and Art Fest – Alderman Swiatek made a motion, seconded by Alderman Birch Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek and Short. Voting Nay: 0. Motion carried.

B. Healthy West Chicago Fun Run Special Permit Application Healthy West Chicago - Alderman Swiatek made a motion, seconded by Alderman Birch Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek and Short. Voting Nay: 0. Motion carried.

C. West Chicago Food Festival - Alderman Swiatek made a motion, seconded by Alderman Birch Ferguson to direct this item to City Council for approval. Voting Aye:

Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek and Short.
Voting Nay: 0. Motion carried.

D. Funding Agreement & Festival Mexican Independence Day Festival Mexican Cultural Center DuPage – Alderman Birch Ferguson made a motion, seconded by Alderman Swiatek to direct this item to City Council agenda not to the consent agenda. Voting Aye: Chairman Chassee, Birch Ferguson, Swiatek and Short. Voting Nay: Alderman Hallett and Brown. Motion carried.

E. Homecoming Parade West Chicago Community High School District 94 - Alderman Swiatek made a motion, seconded by Alderman Birch Ferguson to direct this item to City Council for approval. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek and Short. Voting Nay: 0. Motion carried.

5. Items for Discussion.

6. Unfinished Business.

7. New Business.

Chairman Chasse gave direction to Chief Fleury to reach out to surrounding communities to find out if there have been an increase in calls for service, domestic violence, gambling addiction issues, etc. Staff will bring back their findings to this Committee to review the facts.

8. Reports from Staff.

A. West Chicago Police Department Monthly Report

9. Adjournment. The meeting adjourned at approximately 7:30pm.

Respectfully submitted,

Yahaira Bautista

Administrative Assistant to Chief of Police
West Chicago Police Department

CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Homecoming - Fireworks Display
Wheaton Academy
October 8-9, 2021

AGENDA ITEM NUMBER: 4. A.**FILE NUMBER:** _____**COMMITTEE AGENDA DATE:** July 26, 2021**COUNCIL AGENDA DATE:** _____**STAFF REVIEW:** Tom Dabareiner**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:**
Michael Guttman**SIGNATURE** _____**ITEM SUMMARY:**

Wheaton Academy is requesting permission for its Homecoming event on Friday, October 8-9, 2021 which includes a fireworks display on Friday around 9:45 p.m. Residents in the surrounding neighborhoods will be notified by Wheaton Academy of the date and time of the fireworks display in advance of the event.

The Special Event Permit Application has been reviewed and approved by staff from the Police, Public Works, and Community Development Departments as well as the West Chicago Fire Protection District.

A Fireworks Permit will be secured through the West Chicago Fire Protection District.

ACTIONS PROPOSED:

Recommend event for approval as proposed, contingent upon receipt of an approved Fireworks Permit from the West Chicago Fire Protection District.

COMMITTEE RECOMMENDATION:

City of West Chicago

SPECIAL EVENT PERMIT APPLICATION



THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED
90 DAYS PRIOR TO THE EVENT

PERMIT NO. _____

Special Event Permit Application

The Special Event Application is due to the City of West Chicago a minimum of ninety (90) days prior to the event if it requires closure of public streets or use of public parking lots. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Note: Prior to review of the Special Events Permit Application, all applicants must submit the Intent to Meet Insurance Requirements form (page 2).

Submittal Checklist

1. Completed and signed Special Event Application
 - ☐ Intent to Meet Insurance Requirements
 - ☐ Section 1 – General Information
 - ☐ Section 2 – Narrative
 - ☐ Section 3 – Permits
 - ☐ Section 4 – Site Plan and/or Route Map
 - ☐ Section 5 – Task List and Due Dates
 - ☐ Section 6 – Hold Harmless Agreement

2. Completed and signed applications(s) for other permits(s) (See Section 3)
 - ☐ Carnival Permit Application - \$50 per employee
 - ☐ Fireworks Permit Application – \$125 (Check made payable to the West Chicago Fire Protection District)
 - ☐ Building Permit Application (temporary tents – see min. requirements) - \$50
 - ☐ Raffle Registration Application – requires separate application
 - ☐ Temporary Liquor License Application – requires separate application
 - ☐ Temporary Food Service Permit (DuPage Co. Health Dept. 630-682-7979)

***** FOR OFFICE USE ONLY *****

Received: 6/23/2021

Fee Paid: \$ _____

Receipt # _____

Check # _____

Event Acknowledgement Form returned by:

Police Dept. _____ Fire Dist. _____ PW _____ Park Dist. _____

- ☐ Background checks completed by Police Dept. Date _____
- ☐ DuPage Co. Health Department notified Date _____
- ☐ Certificate of Insurance received and approved Date _____

***** INTENT TO MEET INSURANCE REQUIREMENTS *****

Must be returned prior to application review by City staff

Prior to the issuance of a Special Event Permit, all organizations must present a certificate of insurance meeting the criteria listed below:

1. Required limits per IRMA are \$1mil per occurrence and general aggregate no less than \$2mil for contractors/vendors.

2. *****PLEASE NOTE:** Under the box labeled "Description of operations/locations/vehicles/exclusions added by endorsement/special provisions", the following language must appear:

"The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of **(company involved)** for **(event)** **(date, times (if applicable), location)** No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary as it relates to **(event)**".

3. Vendors shall furnish the additional insured endorsement (*consult insurance professional; examples include but are not limited to forms CG 2010 or CG 2026*) to support the certificate of insurance. The endorsement shall also name **"The City of West Chicago, its officials, agents, employees, and volunteers"** as primary and non-contributory.

4. If applicable, vendor shall furnish the City with evidence of Worker's Compensation coverage with statutory limits.

5. The insurance provider will need to submit the Certificate of Insurance and supporting endorsement form preferably via email to **specialevents@westchicago.org** or fax (630-293-1257) to be considered an original document.

I, James Holtrop, representing Wheaton Academy
(print name of authorized person) (organization)

have contacted the appropriate insurance provider and acknowledge that the above insurance criteria can be met. I understand that the Special Event Permit Application will not be reviewed until this document has been signed and returned to the City of West Chicago.

James K Holtrop
(signature)

Homecoming
(name of event)

6/22/21
(date)

Oct 8-9, 2021
(date of event)

SECTION 1 – GENERAL INFORMATION

Name of Event: Wheaton Academy Homecoming
Type of Event:

☐ Parade ☐ Walk/Run/Bike ☐ Carnivals ☒ Fireworks ☐ Festival

☐ Other Soccer game

Location of Event: Wheaton Academy

Date(s) of Event: 10/8-9/21 Hours of Event: 4pm to 11 pm Est. Attendance: 700

Event Website: _____

Purpose of event: Homecoming Weekend

Name of Sponsoring Organization(s): _____

Organization's Legal Status (i.e. NFP, Partnership, Corporation): _____

Contact person from sponsoring organization: James Hultrop

Organizer address: 51901 Kingsbrook Ct

City/State/Zip: Wheaton, IL 60185 Phone: 630-878-2045

Cell Phone: _____ E-mail: jhultrop@wheatonacademy.org

Emergency contact information (provide mobile numbers for on-site coordinators during event):

1st Contact: Steve Bult Phone: 630-816-0627

2nd Contact: Kori Hockett Phone: 630-992-5096

Is this an annual event? ☒ Yes ☐ No If Yes, provide next year's event date: Oct 9-10

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as noise or neighborhood parking complaints.

NONE

What, if anything, are you doing to rectify the problem(s)?

SECTION 2 – NARRATIVE

On a separate sheet, provide a detailed description of the overall event. The narrative will serve as the special event proposal to City Council.



June 22, 2021

Dear West Chicago Council,

On Oct. 8-9, 2021, Wheaton Academy will be holding their annual Homecoming Weekend. Alumni from many states and countries will be on campus to celebrate another year of the school. We will have a soccer game and a dinner for alumni.

As in the past we would like to have a fireworks display on Oct. 8, to add to the celebration. The city has been very gracious in allowing us fireworks many times in the past. Five Alarm Fireworks has provided the show for the past 8 years and we will have them once again. Please grant us the tent, firework, and special event permits once again to make this year special.

Thank you,

James K. Holtrop

Director of Special Events

SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

*If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Does your event include the use of a temporary tent in excess of 400 sq. ft. in area with side curtains or 700 sq. ft. in area without side curtains? ☒ Yes ☐ No

*If yes, you must submit a **Building Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 131 for an application.*

Will your event include a fireworks display? ☒ Yes ☐ No

*If yes, you must submit a **Fireworks Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Are you holding a raffle at your event? ☐ Yes ☒ No

*If yes, you must submit a **Raffle Registration Application** fourteen (14) days prior to the event. Not all applicants will qualify for a license. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be applying for a Temporary Liquor License? ☐ Yes ☒ No

*If yes, you must submit a **Temporary Liquor License Application** thirty (30) days prior to the event. To qualify for a Class D license, the applicant must be a local organization or group providing beer and/or wine at a picnic, carnival or similar function. A Class D license shall be authorized on a day-to-day basis but not for more than seven (7) consecutive days. Please contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be serving food at your event? ☒ Yes ☐ No

*If yes, you may be required to submit a **Temporary Food Service Permit Application** thirty (30) days prior to the event. Please contact the DuPage County Health Department at (630) 682-7979 or visit <http://www.dupagehealth.org/temporary-food-service> for additional information.*

We have a concession stand

Are you requesting services from these departments?

☐ Police ☐ Fire District / Paramedics ☐ Public Works

Specify services: NO

Will you be utilizing any of the following services?

☐ Water ☐ Electric/Generator ☐ Other _____

SECTION 4 – SITE PLAN AND/OR ROUTE MAP

Please attach a separate sheet to illustrate the layout for your event.

If applicable, the following must be included:

Location of garbage receptacles (G)	Location and number of barricades (B)
Location of toilets (T)	Location of fire lane (FL)
Location of hand washing sinks (HWS)	Location of fire extinguishers (FE)
Location of retail vendors (RV)	Public entrances and exits (PE)
Location of food vendors (FV)	Location of "No Firearms" signage (NF)
Location of first aid (FA)	Location of sound stages and amplified sound (S)
	Location of residential streets surrounding event

Are you requesting the use of any City-owned property, i.e. City streets, parking lots, or sidewalks?

☐ Yes ☒ No If yes, please indicate the property that you are requesting to use.

Would you like to request the closing of City streets?

☐ Yes ☒ No

If yes, please fill in the following information or submit a route map along with this application:

Street	From	To	Dates	Times
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

SECTION 5 – PLANNING WORKSHEET AND REQUIRED TASK DUE DATES*

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

Note: This section must be completed by event organizer prior to notary signature.

Date of Special Event: _____

Tasks to be completed (All items due to City unless noted)	Days Due Before Event	Due Date
Submit "Intent to Meet Insurance Requirements" Document (included with Special Event Permit Application, pg.2)	Prior to application review	Prior to application review
Submit Special Event Permit Application	90 days	
Submit Carnival Permit Application	90 days	
Submit Fireworks Permit Application	30 days	
Submit Temporary Liquor License Application	30 days	
Submit Building (Temporary Tent) Permit Application	30 days	
Submit Temporary Food Service Permit Application(s) (DuPage County Health Dept. – 630-682-7979)	30 days	
Submit Original Certificate of Insurance*	21 days*	
Submit Raffle Registration Application	14 days	
Notify residents/businesses of special event	14 days	
Post "No Firearms" signs at all public entrances (See IL State Police requirements for standardized sign in West Chicago's <i>Special Events Policy</i>)	N/A	Day of Event

*If this requirement is not met, the proposed event may be cancelled.

SECTION 6 – WAIVER AND HOLD HARMLESS AGREEMENT

In consideration of the Wheaton Academy (name of organization) and its Members, employees, volunteers or guests, being allow to participate in Homecoming, (the Activity) the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to Wheaton Academy (name of organization) participation in the Activity.

To the fullest extent permitted by law, the Wheaton Academy (name of organization) hereby agrees to defend, indemnify and hold harmless the City of West Chicago, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of West Chicago, its officials, agents and employees, arising in consequence of Wheaton Academy (name of organization) participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, its agents or employees. The Wheaton Academy (name of organization) shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of West Chicago, its officials, agents and employees, in any such action, the Wheaton Academy (name of organization) at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the Wheaton Academy (name of organization).

Agreed this 23 day of June, 2021

Wheaton Academy
Name of Organization

James K. Hotrop
Print Name of Authorized Person

James K. Hotrop
Signature of Authorized Person

Dir. of Spec. Events
Title

The Organization and the authorized signatory below agree to inform the City of West Chicago of any changes in the application at least thirty (30) days prior to the event. *Please note: Final approval of this event is pending satisfactory completion of Certificate of Insurance requirements.*

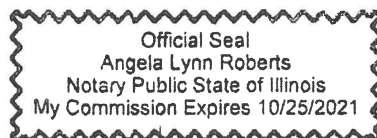
Signatory agrees to abide by all requirements of the Special Events Policy, including compliance with the State of Illinois Firearm Concealed Carry Act.

***All applications must be signed and notarized.**

Wheaton Academy
(Name of Organization)

Angela Lynn Roberts 6/23/21
(Print Name of Signatory) (Date)

By Angela Lynn Roberts
(Authorized Signatory)



(Notary Public)

Signed and sworn to before me this 23 day of June, 2021.

After submitting all forms, your application will be reviewed by City staff. All departments that will be involved in providing services or permits for the event will be notified. **Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services or scheduling of other events.**

The City of West Chicago reserves the right to cancel any event at any time for reasons deemed necessary by the City Council and/or City Administrator.

Deliver all completed items to:

City of West Chicago
Attn: Community Development – Special Events
475 Main Street
West Chicago, IL 60185

FOR OFFICE USE ONLY

Based on the information which has been submitted and contingent upon approval of any necessary inspections the day of the event, the request for a permit has been:

☐ Approved Permit No. _____

Authorized Signature

Title

Date

☐ Denied

Remarks:

Dear Resident:

The Wheaton Academy Homecoming Committee would like to inform you that, weather permitting, on Friday, Oct. 8, at 9:45 p.m., there will be a fireworks show adjacent to the Hawthorne entrance road on the Wheaton Academy grounds as part of our homecoming celebration. The Fireworks Permit has been granted by the West Chicago Fire Protection Dept., and the Special Events Permit has been issued by the City of West Chicago office. If you have any questions, please call WA at 630-562-7500. We hope you enjoy the display!

James Holtrop

Director of Special Events



City of West Chicago

Community Development Department
475 Main Street, West Chicago, IL 60185
Phone: (630) 293-2200 x 131 / FAX: (630) 293-1257

APPLICATION FOR PLAN EXAMINATION & BUILDING PERMIT

Permit Number: _____

Date Received: ____ / ____ / ____

Permit Fee: \$ _____

Approved: _____

900 Prince Crossing Rd
(Project Address)

Homeowner's Association? _____

(Subdivision)

(Zoning)

(Lot Number)

(P.I.N.)

Wheaton Academy
(Property Owner)

630-562-7500
(Phone)

900 Prince Crossing Rd
(Street Address)

West Chicago, IL ☒
(City, State Zip) 60185

James Holtrop
(Name of Applicant)

630-562-7552
(Phone and FAX)

1901 Kingsbrook Ct Wheaton, IL
(Address) ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒

jholtrop@wheatonacademy.org ☒
(Email Address)

(General Contractor)

(Address)

(Phone)

(Electrical Contractor)

(Address)

(Phone)

(Plumber)

(Address)

(Phone)

(Roofer)

(Address)

(Phone)

WORK TO BE DONE:

- ☒ Addition to existing building
☐ Remodel
☐ Driveway (new or repair)
☐ Plumbing (only)
☐ Water meter (lawn sprinkler)
☒ Other: Tent

☒ ☐ Ratio

- ☐ New building
☐ Siding
☐ Electric (only)
☐ Water meter (replacement)
☐ Shed

TYPE OF STRUCTURE:

- ☐ Single family (detached)
☐ Townhouse
☐ Commercial
☐ Industrial
☐ Other: _____

SUBMITTING WITH APPLICATION: ☐ Survey ☐ Building Plan

ESTIMATED TOTAL COST OF PROJECT: \$ 20 X 60 no side walk

STATEMENT OF APPLICANT:

I hereby certify that the above statements are true and accurate, agree to comply with the provisions of the Ordinances of the City of West Chicago, affirm that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application as his/her agent.

James K Holtrop
(Signature of Applicant)

James K. Holtrop
(Print Name)

6/22/21
(Date)

TENT

Received: 06/24/2009	Completed: 06/26/2009	Letter: T	rb	P.O.#:	Test Report #:
Client's Identification		18oz Coated Vinyl Tarpaulin			

Tested For: Julia Llaw, Unit A, 12/F Cheung Lung Ind. Bldg. Plato Chemical Co., Ltd. 10 Cheung Yee Street Lai Chi Kok Kowloon, Hong Kong	Key Test: CA 1237 Sm	105
Tel: 011 852 237 00382		Ext:
Fax: 011 852 237 00377		

PC: 1H /jd

TEST PERFORMED: California Fire Marshal Title 19: Section 1237 (Proposed Revision 8/9/93) Fire Resistance; Small Scale Test - EXTERIOR MATERIALS QUALIFICATION

RESULTS REPORTED: ☒ Initially
☐ After 72 hours water leaching
☐ After 100 hours weathering

RESULTS:	Specimen #	Afterflame (seconds)	Afterglow (seconds)	Char Length (inches)
Warp:	1	0.0	0	3.4
	2	2.7	0	4.5
	3	0.0	0	4.1
	4	2.0	0	4.0
	5	0.0	0	3.4
	Avg:	0.9		
Fill:	6	1.6	0	4.3
	7	5.7	0	4.6
	8	0.0	0	3.4
	9	0.0	0	3.9
	10	0.0	0	3.5
	Avg:	1.5		

APPROXIMATE WEIGHT OF MATERIAL (as measured by Govmark): 19.0 oz/yd²

ACCEPTANCE CRITERIA:

Afterflame: 4.0 seconds maximum avg for length or width
Afterglow: (see Note #2 below)
Char Length: 6.0" maximum for any individual specimen

Notes:

1. An asterisk (*) next to any char length measurements indicates that a part of the char length is melt away due to heat from the flame source and not from propagating flame. Therefore, the sample submitted meets the requirements of Title 19 - California Code of Regulations, Section 1237 and 1237.1 for materials weighing less than 4 oz/yd².

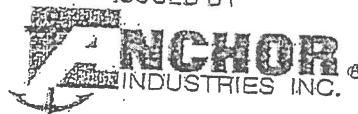
Afterglow is required to be reported; however, it is not factored into the Acceptance Criteria.

Certificate of Flame Resistance

ISSUED BY

Date of Shipment
05/20/10

Registration Number
F-12110



Tent Identification
14866970

EVANSVILLE, INDIANA 47725

MANUFACTURERS OF THE FINISHED TENT PRODUCTS DESCRIBED HEREIN

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

NITE LITE SIGNS BALLOONS INC
DBA AWESOME AMUSEMENTS CO

31992 FULTON RD
ST CHARLES, IL 60175



Certification is hereby made that:
The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshall Code. All fabric has been tested and passes NFPA 701, CPAI 84.

Serial #

60G300G (3)

Description of item certified:

CENTURY FRAME TOP 20WX20 WHITE
VINYL TRIVANTAGES BLOCKOUT

Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric

TRIVANTAGE STATESVILLE NC

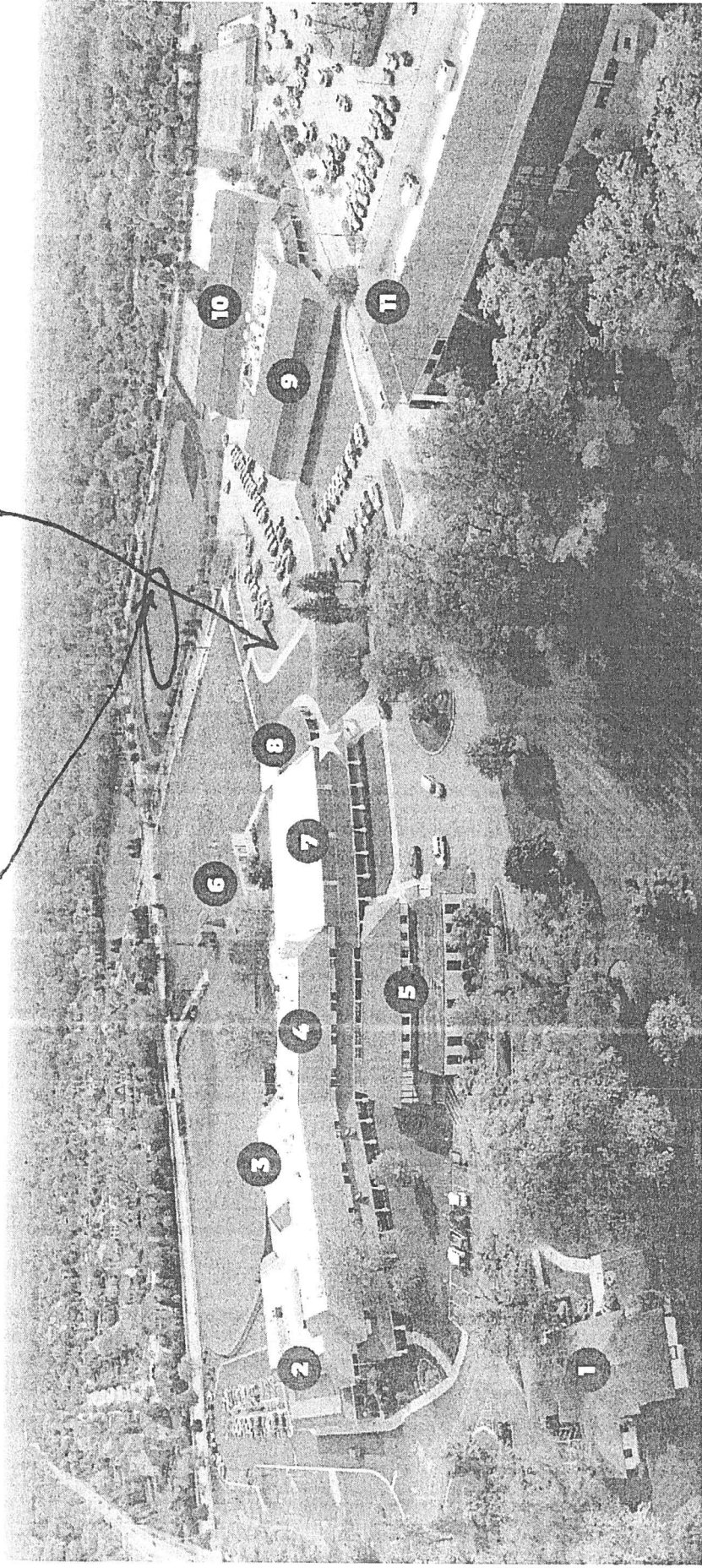
Name of Applicator of Flame Resistant Finish

Signed:

ANCHOR INDUSTRIES INC

Fireworks

Tent Location



CAMPUS MAP

Visitors, please use Door 1 of the Academic Building and check-in at the front desk.

Please see reverse side for classroom locations within the buildings.

- 1 Armour Building
- 2 Science & Technology Center
- 3 Library
- 4 Academic Building
- 5 Academy Hall

- 6 White Chapel
- 7 Commons
- 8 Atrium
- 9 Warrior Dome
- 10 Heritage Field House
- 11 Fine Arts Center

CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

**WGTK Back to School Event
WeGo Together for Kids and District 33**

AGENDA ITEM NUMBER: 4.B.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: July 26, 2021

COUNCIL AGENDA DATE: _____

STAFF REVIEW: Tom Dabareiner

SIGNATURE 

APPROVED BY CITY ADMINISTRATOR:
Michael Guttman

SIGNATURE _____

ITEM SUMMARY:

WeGo Together for Kids and District 33 are seeking approval for its annual Back to School Event scheduled for August 18, 2021 from 4:30 p.m. – 6:00 p.m.

The event organizer has requested the use of City streets for the event, and the support of Police & Public Works.

The Special Event Permit Application, which includes the requests of the City, has been reviewed and approved by staff from the Police, Public Works, and Community Development Departments as well as the West Chicago Fire Protection District. The Special Event Permit Application is attached, which includes the proposed road closures.

ACTIONS PROPOSED:

Recommend event for approval. Approval is also contingent upon submittal and approval of required insurance documentation.

COMMITTEE RECOMMENDATION:

City of West Chicago SPECIAL EVENT PERMIT APPLICATION



THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED
90 DAYS PRIOR TO THE EVENT

PERMIT NO. _____

Special Event Permit Application

The Special Event Application is due to the City of West Chicago a minimum of ninety (90) days prior to the event if it requires closure of public streets or use of public parking lots. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Note: Prior to review of the Special Events Permit Application, all applicants must submit the Intent to Meet Insurance Requirements form (page 2).

Submittal Checklist

1. Completed and signed Special Event Application
 - ☐ Intent to Meet Insurance Requirements
 - ☐ Section 1 – General Information
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2. Completed and signed applications(s) for other permits(s) (See Section 3)
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 - ☐ Fireworks Permit Application – \$125 (Check made payable to the West Chicago Fire Protection District)
 - ☐ Building Permit Application (temporary tents – see min. requirements) - \$50
 - ☐ Raffle Registration Application – requires separate application
 - ☐ Temporary Liquor License Application – requires separate application
 - ☐ Temporary Food Service Permit (DuPage Co. Health Dept. 630-682-7979)

FOR OFFICE USE ONLY

Received: _____

Fee Paid: \$ _____

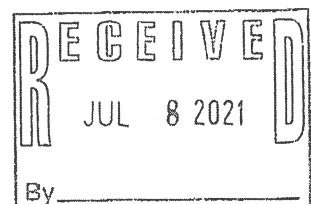
Receipt # _____

Check # _____

Event Acknowledgement Form returned by:

Police Dept. _____ Fire Dist. _____ PW _____ Park Dist. _____

- | | |
|---|------------|
| <input type="checkbox"/> Background checks completed by Police Dept. | Date _____ |
| <input type="checkbox"/> DuPage Co. Health Department notified | Date _____ |
| <input type="checkbox"/> Certificate of Insurance received and approved | Date _____ |



***** INTENT TO MEET INSURANCE REQUIREMENTS *****

Must be returned prior to application review by City staff

Prior to the issuance of a Special Event Permit, all organizations must present a certificate of insurance meeting the criteria listed below:

1. Required limits per IRMA are \$1mil per occurrence and general aggregate no less than \$2mil for contractors/vendors.

2. *****PLEASE NOTE:** Under the box labeled "Description of operations/locations/vehicles/exclusions added by endorsement/special provisions", the following language must appear:

"The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of **(company involved)** for **(event)** **(date, times (if applicable), location)** No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary as it relates to **(event)**".

3. Vendors shall furnish the additional insured endorsement (*consult insurance professional; examples include but are not limited to forms CG 2010 or CG 2026*) to support the certificate of insurance. The endorsement shall also name **"The City of West Chicago, its officials, agents, employees, and volunteers"** as primary and non-contributory.

4. If applicable, vendor shall furnish the City with evidence of Worker's Compensation coverage with statutory limits.

5. The insurance provider will need to submit the Certificate of Insurance and supporting endorsement form preferably via email to **specialevents@westchicago.org** or fax (630-293-1257) to be considered an original document.

I, Karen Apostoli, representing West Chicago SB33
(print name of authorized person) (organization)

have contacted the appropriate insurance provider and acknowledge that the above insurance criteria can be met. I understand that the Special Event Permit Application will not be reviewed until this document has been signed and returned to the City of West Chicago.

Karen Apostoli
(signature)

WGTK Back to School Event
(name of event)

7/7/2021
(date)

8/18/2021
(date of event)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: Tyler MacKenzie PHONE (A/C, No, Ext): 630-694-5165 E-MAIL ADDRESS: tyler_mackenzie@ajg.com FAX (A/C, No): 630-285-4062
INSURER(S) AFFORDING COVERAGE	
INSURER A: Collective Liability Insurance Cooperative	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
West Chicago Elementary School District #33
312 E. Forest Avenue
West Chicago, IL 60185

COVERAGES**CERTIFICATE NUMBER:** 1634018569**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Per District Agg GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		CLICCG2021	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
*Collective Liability Insurance Cooperative Reinsurer - Great American Insurance Company (NAIC #16691)

Additional Insured status provided herein afforded by CLIC CG2028 0413, CLIC CG2012 0413, CLIC CG2013 0413, CLIC CG2026 0413, CLIC CG2015 0413 and/or CA CLIC 0715 when applicable.
RE: Event: The WEGO Together for Kids 6th Annual Back to School Event | Event Date: August 18th | at Leman Middle School
City of West Chicago is shown as additional insured solely as respects the General Liability coverage evidenced herein regarding the use of facilities by the Named Insured during the policy period.

CERTIFICATE HOLDER**CANCELLATION**

City of West Chicago
475 Main Street
West Chicago, IL 60185

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SECTION 1 – GENERAL INFORMATION

Name of Event: WeBo Together for Kids 16th Annual Back To School Event

Type of Event:

☐ Parade ☐ Walk/Run/Bike ☐ Carnivals ☐ Fireworks ☐ Festival

☒ Other school supply distribution

Location of Event: Limeira Middle School

Date(s) of Event: 8/18/21 Hours of Event: 4:30 to 6:00 Est. Attendance: _____

Event Website: _____

Purpose of event: distribute school supplies to
District 33 students

Name of Sponsoring Organization(s): _____

Organization's Legal Status (i.e. NFP, Partnership, Corporation): _____

Contact person from sponsoring organization: Joe Frankovich

Organizer address: 312 E. Forest Ave

City/State/Zip: West Chicago, IL 60185 Phone: 630/293-6000

Cell Phone: 630/981-4850 E-mail: frankovichj@wego33.org

Emergency contact information (provide mobile numbers for on-site coordinators during event):

1st Contact: Sarah Norton Phone: _____

2nd Contact: Kathy Niedzworski Phone: _____

Is this an annual event? ☒ Yes ☐ No If Yes, provide next year's event date: _____

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as noise or neighborhood parking complaints.

traffic backup in 2020 when held at
Turtle Splash parking lot

What, if anything, are you doing to rectify the problem(s)?

Partnering with city & police and hosting
at different location

SECTION 2 – NARRATIVE

On a separate sheet, provide a detailed description of the overall event. The narrative will serve as the special event proposal to City Council.

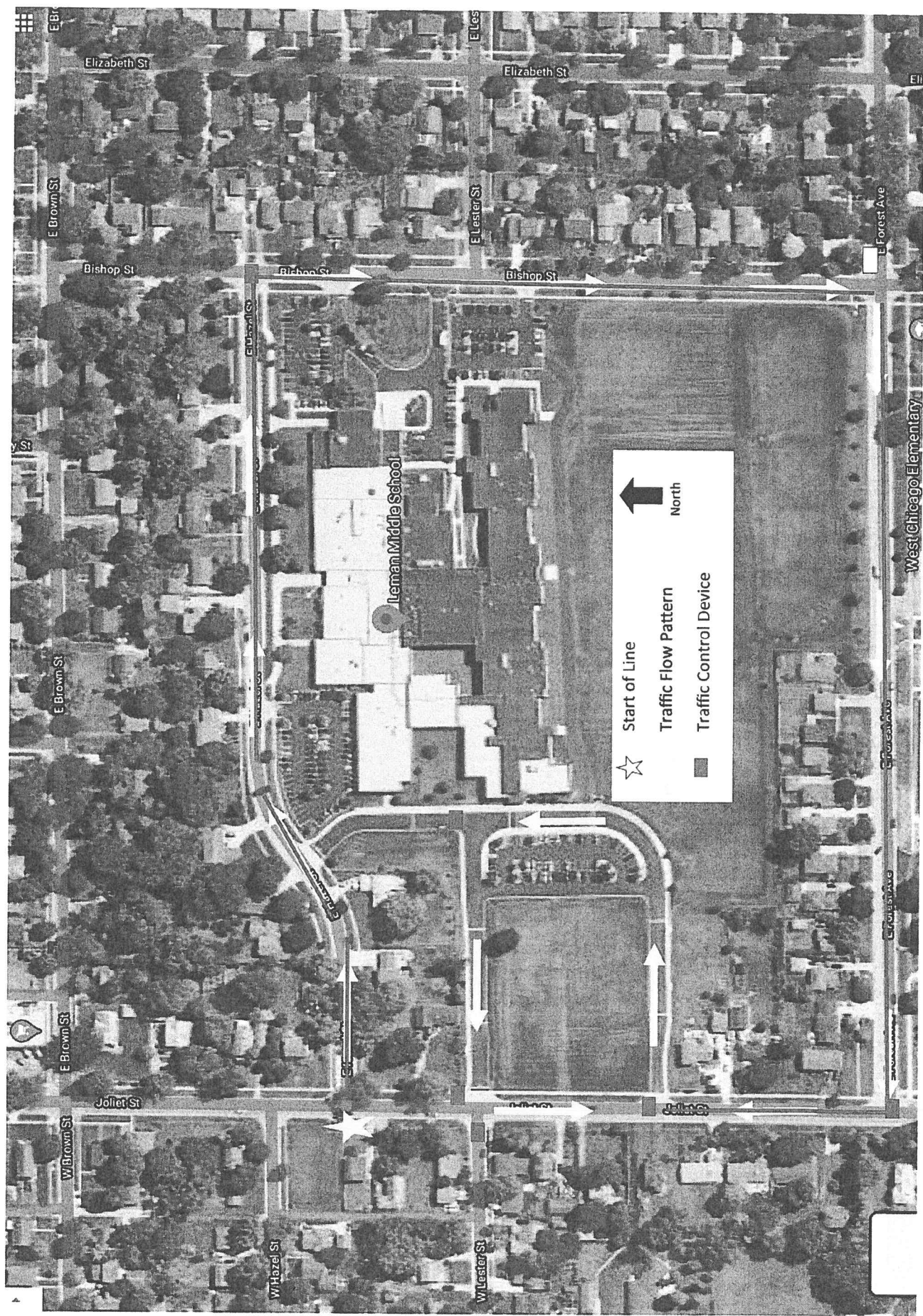


WeGo Together for Kids

Connecting our Community...Strengthening our Families

6th Annual Back to School Event

Every year, WeGo Together for Kids hosts a back to school event to kick off the school year and offer school supplies to District 33 students. In a typical year, this event includes partner tables sharing resources and activities and food. However, in response to COVID-19, this year's event will use a drive-thru model at Lemay Middle School to mitigate gatherings of groups. Each car will share how many students they are picking up for, and volunteers will load the trunk of the car with the appropriate number of backpacks. Families will be allowed to pick up for other students that are unable to attend the event itself. Our goal is to support 600 students with school supplies, however this is based on donation intake. In 2020, we provided school supplies to 500 District 33 students.



SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

*If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Does your event include the use of a temporary tent in excess of 400 sq. ft. in area with side curtains or 700 sq. ft. in area without side curtains? ☐ Yes ☒ No

*If yes, you must submit a **Building Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 131 for an application.*

Will your event include a fireworks display? ☐ Yes ☒ No

*If yes, you must submit a **Fireworks Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.*

Are you holding a raffle at your event? ☐ Yes ☒ No

*If yes, you must submit a **Raffle Registration Application** fourteen (14) days prior to the event. Not all applicants will qualify for a license. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be applying for a Temporary Liquor License? ☐ Yes ☒ No

*If yes, you must submit a **Temporary Liquor License Application** thirty (30) days prior to the event. To qualify for a Class D license, the applicant must be a local organization or group providing beer and/or wine at a picnic, carnival or similar function. A Class D license shall be authorized on a day-to-day basis but not for more than seven (7) consecutive days. Please contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.*

Will you be serving food at your event? ☐ Yes ☒ No

*If yes, you may be required to submit a **Temporary Food Service Permit Application** thirty (30) days prior to the event. Please contact the DuPage County Health Department at (630) 682-7979 or visit <http://www.dupagehealth.org/temporary-food-service> for additional information.*

Are you requesting services from these departments?

☒ Police ☐ Fire District / Paramedics ☒ Public Works

Specify services: Street closures, traffic control

Will you be utilizing any of the following services?

☐ Water ☐ Electric/Generator ☐ Other _____

SECTION 4 – SITE PLAN AND/OR ROUTE MAP

Please attach a separate sheet to illustrate the layout for your event.

If applicable, the following must be included:

Location of garbage receptacles (G)	Location and number of barricades (B)
Location of toilets (T)	Location of fire lane (FL)
Location of hand washing sinks (HWS)	Location of fire extinguishers (FE)
Location of retail vendors (RV)	Public entrances and exits (PE)
Location of food vendors (FV)	Location of "No Firearms" signage (NF)
Location of first aid (FA)	Location of sound stages and amplified sound (S)
	Location of residential streets surrounding event

Are you requesting the use of any City-owned property, i.e. City streets, parking lots, or sidewalks?

☒ Yes ☐ No If yes, please indicate the property that you are requesting to use.

City streets

Would you like to request the closing of City streets? ☒ Yes ☐ No

If yes, please fill in the following information or submit a route map along with this application:

Street	From	To	Dates	Times
<u>Bishop St</u>	<u>Hazel St</u>	<u>Jerust Ave</u>	<u>8/18/21</u>	<u>12-6:30 pm</u>
<u>E Forest Ave</u>	<u>Bishop St</u>	<u>Polist St</u>	<u>8/18/21</u>	<u>12-6:30 pm</u>
<u>Polist St</u>	<u>E Forest Ave</u>	<u>E Hazel St</u>	<u>8/18/21</u>	<u>12-6:30 pm</u>
<u>E Hazel St</u>	<u>Polist St</u>	<u>Bishop St</u>	<u>8/18/21</u>	<u>12-6:30 pm</u>

SECTION 5 – PLANNING WORKSHEET AND REQUIRED TASK DUE DATES*

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

Note: This section must be completed by event organizer prior to notary signature.

Date of Special Event:

8/18/2021

Tasks to be completed (All items due to City unless noted)	Days Due Before Event	Due Date
Submit "Intent to Meet Insurance Requirements" Document (included with Special Event Permit Application, pg.2)	Prior to application review	Prior to application review
Submit Special Event Permit Application	90 days	5/18/21
Submit Carnival Permit Application	90 days	n/a
Submit Fireworks Permit Application	30 days	n/a
Submit Temporary Liquor License Application	30 days	n/a
Submit Building (Temporary Tent) Permit Application	30 days	n/a
Submit Temporary Food Service Permit Application(s) (DuPage County Health Dept. – 630-682-7979)	30 days	n/a
Submit Original Certificate of Insurance*	21 days*	7/28/21
Submit Raffle Registration Application	14 days	n/a
Notify residents/businesses of special event	14 days	8/1/21
Post "No Firearms" signs at all public entrances (See IL State Police requirements for standardized sign in West Chicago's <i>Special Events Policy</i>)	N/A	Day of Event

***If this requirement is not met, the proposed event may be cancelled.**

SECTION 6 – WAIVER AND HOLD HARMLESS AGREEMENT

In consideration of the District 33 (name of organization) and its Members, employees, volunteers or guests, being allow to participate in WBTV back to school, (the Activity) the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to District 33 (name of organization) participation in the Activity.

To the fullest extent permitted by law, the District 33 (name of organization) hereby agrees to defend, indemnify and hold harmless the City of West Chicago, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of West Chicago, its officials, agents and employees, arising in consequence of District 33 (name of organization) participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, its agents or employees. The District 33 (name of organization) shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of West Chicago, its officials, agents and employees, in any such action, the District 33 (name of organization) at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the District 33 (name of organization).

Agreed this 7 day of July, 2021

West Chicago Elementary School District 33
Name of Organization

Karen Apostoli
Print Name of Authorized Person

Karen Apostoli
Signature of Authorized Person

Director of Business & Operations
Title

CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Fourth of July 2022 Fireworks Proposal

AGENDA ITEM NUMBER: 5.A.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: July 26, 2021

COUNCIL AGENDA DATE: _____

STAFF REVIEW: Tom Dabareiner

SIGNATURE 

APPROVED BY CITY ADMINISTRATOR:
Michael Guttman

SIGNATURE _____

ITEM SUMMARY:

At the last City Council meeting, there was a request to inquire about costs associated with a fireworks display for Fourth of July 2022. The company that the City of West Chicago uses for summer fireworks, Five Alarm Fireworks, was contacted and City Staff was provided with an estimate of \$30,000 for a 30-minute display. The cost of a fireworks display the week after the Fourth of July would cost in the \$15,000 range. City Staff was told that costs of fireworks nationwide would likely be going up next year or display time would be dropping, or both. This year's fireworks display sponsored by the City at the Park District on August 14, was cut from a 30-minute display to a 25-minute display due to rising costs. The cost of the fireworks display on August 14 is \$15,000.

ACTIONS PROPOSED:

Public Affairs Committee members to review.

COMMITTEE RECOMMENDATION:



If you need a complete, worry free, turn-key fireworks production, Five Alarm Pyrotechnics, Co. can fill your needs. We will custom design your show, conduct a comprehensive site survey, furnish all fireworks materials and product delivery, provide a team of qualified pyrotechnicians to coordinate and execute your fireworks program from set-up to clean-up, follow through on all required fireworks and program permitting, provide \$5,000,000 liability insurance to cover the Sponsor, the Public, Property Owner, Other Participants, and ourselves, and provide you the option of creating a pyromusical program or a complete sound reinforcement package. Our staff will conduct a post-display follow-up to insure all of your pyrotechnic demands have been met.

WHAT FIREWORKS COST

Listed below are estimates for typical fireworks programs.

Community and Town Celebrations off Date: Comprising of the majority of Small Town USA and Community Celebrations, these fireworks displays normally last from 5 to 15 minutes with a typical budget of \$5,500.00 to \$15, 000.00 Displays are scripted and fired electronically with an analog firing system.

Main Events July 3-4 Labor Day: Minimum 15min @ \$1,000 per minute. Main Event shows typically cost in the \$15,000 to \$30,000 range. A large 4th of July show is a good example of a Main Event. Displays are scripted and fired electronically with a digital firing system.

Firework Pyromusicals: Minimum 15min @ \$1,500 per minute. Shows typically exceed \$26,000. These major fireworks events are quite spectacular and memorable. Firework Pyromusicals are usually computer fired from multiple locations, choreographed to music, and involve large numbers of fireworks.

Special Events: You can use fireworks in Special Events to enhance excitement, and thus increase attendance. Sports industries and corporate events frequently tie-in firework displays into their venues as a successful marketing tool to increase both crowd attendance and team sponsorships.

Other variables that can affect the cost of your fireworks program include permit fees, travel distance, audio equipment, emergency support services, utilization of special rigging and support equipment, barge fees for lake or river displays, etc. Five Alarm Pyrotechnics, Co has extensive training in dealing with all variables of "turn-key" firework programs. Please contact us if you have any questions regarding your fireworks show costs or if you need technical assistance for your next firework display.

WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT



JUNE 2021

Colin Fleury, Chief of Police

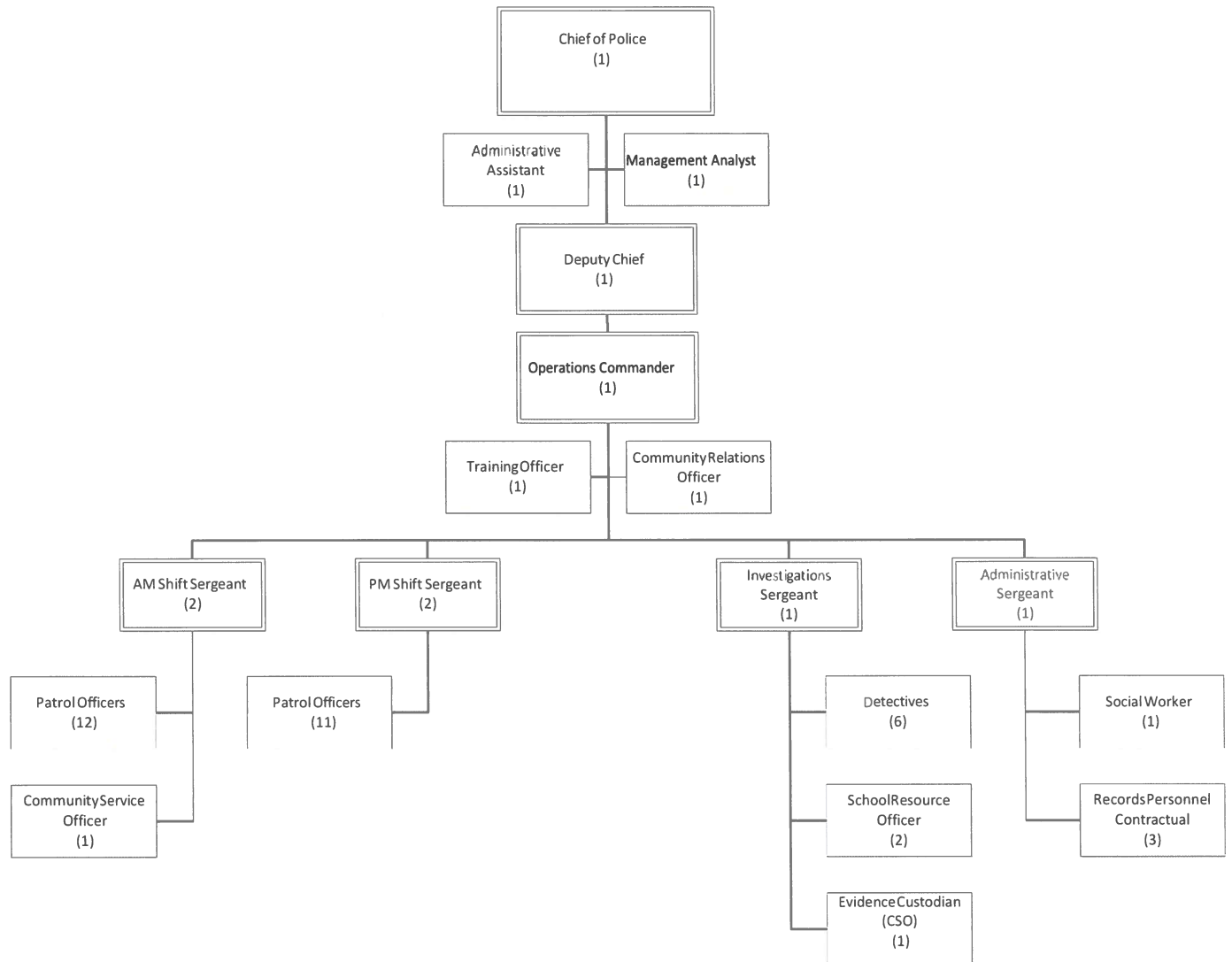
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Organizational Chart

West Chicago Police Department

June 2021



Department Overview

The Mission of the West Chicago Police Department is to Protect Life and Liberty, Provide Quality Police Services, and Forge Community Partnerships with Integrity and Professionalism.

There are three divisions in the Police Department: the Office of the Chief of Police, the Operations Division and the Support Services Division.

The primary responsibility of the Office of the Chief of Police is to provide general management direction and control for the Department. The Office of the Chief of Police consists of the Chief of Police, the Management Analyst and the Administrative Assistant.

The Operations Division consists of Uniformed Patrol Officers, Community Service Officers, Detectives, School Resource Officers, Evidence/Property, the Training Officer and the Community Relations Officer.

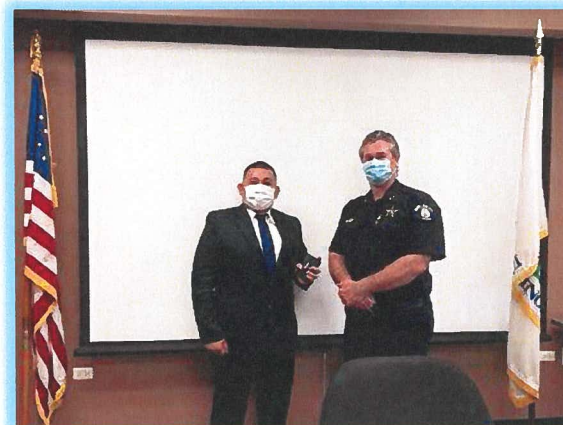
The Support Services Division consists of Vehicle and Building Maintenance, Records and Social Services.

Personnel

On June 4th, Officer Sara Gelsomino completed her final day with the Department. Officer Gelsomino served the West Chicago community for almost seven years. We wish her well in her future endeavors.



On June 14th, Ludvin Santos-Tejeda was sworn in as a West Chicago Police Officer.



On June 21st, Colin Fleury was sworn in as the new Chief of Police.



Criminal Activities

Criminal Damage to Property:

Person(s) unknown damaged a vehicle parked in the 600 block of Parkside Ave. The rear window was struck by an unknown object, causing it to break.

A known person damaged a vehicle parked in the 700 block of Forest Ave. All but one window of an SUV was damaged by a paver brick. The suspect was identified based on images captured by a security camera. Investigation is ongoing.

Person(s) unknown damaged a vehicle parked in the 100 block of Main St. Two beer bottles were used to break the driver's side window of the car.

Person(s) unknown damaged three vehicles parked in the 500 block of Carriage Dr. The driver's side rear tires of all three cars were flattened by unknown means.

Person(s) unknown damaged a vehicle in the 500 block of Main St. The paint on the passenger side of the car was scratched using an unknown object.

Person(s) unknown damaged a vehicle parked in the 400 block of Fremont St. The windshield was broke by an unknown object and a tire was punctured using an unknown object.

Person(s) unknown damaged a vehicle parked in the 100 block of S. Neltnor Blvd. The passenger side window of a pickup truck was broke by a rock that was found inside the vehicle.

Criminal Defacement:

Person(s) unknown used a marker to draw non-gang related graffiti on the walls of the George Street tunnel.

Person(s) unknown spray painted non-gang related graffiti on the fence of a business in the 600 block of Town Rd.

Criminal Trespass to Residence:

Person(s) unknown forced open the front door of an apartment located in the 1200 block of Kings Cir. The suspects moved some paperwork; nothing was missing.

Theft of Motor Vehicle Parts/Accessories:

Person(s) unknown removed the catalytic converter from a vehicle parked in the 100 block of W. North Ave.

Person(s) unknown removed the catalytic converter from two vehicles parked in the 1200 block of Kings Cir.

Fraud:

Person(s) unknown spoke with the victim, a resident of the 900 block of Lakeside Dr., about a return of merchandise to Amazon. The victim found a telephone number advertised on an internet site as being a point of contact for such returns and initiated the phone call. The victim was told the Amazon account used to make the original purchase had been compromised and she now needed to make payment to secure the account. The victim agreed to purchase \$7,000.00 worth of Target gift cards and provided the redemption codes to the suspect before she realized the phone number was not legitimate and she was the victim of fraud.

A known person met with the victim at his residence in the 2300 block of Elm Rd. The victim agreed to make a \$5,000.00 down payment for the installation of an HVAC system. No work has been done and no materials have been delivered to the victim's home. The victim is unable to make contact with the suspect and the suspect's Facebook page has been removed. Investigation is ongoing.

Credit Card Fraud:

Person(s) unknown used the victim's debit card information to make an unauthorized purchase at a sporting goods store in Indiana. A few days prior, the victim left her purse unattended in the lunchroom of a business in the 1700 block of Downs Dr. When the victim returned, the purse appeared to have been rummaged through and \$200.00 was missing. The victim believes a co-worker photographed/otherwise obtained her debit card information and later used it in Indiana. Investigation is ongoing.

Motor Vehicle Theft:

Person(s) unknown removed a vehicle from the garage of a residence in the 2500 block of Lehman Dr. The overhead garage door had been left open and the keys left in an unsecured SUV. Additionally, the owner's purse was in the vehicle and contained checks, credit cards, and a social security card. One of the credit cards was used to purchase \$1.00 worth of gas at a gas station in Chicago. Investigation is ongoing.

Person(s) unknown took the victim's vehicle from the 200 block of W. Roosevelt Rd. The owner had been making a delivery and left the car running and unsecured while he entered a business. When the owner returned, the car was gone. The vehicle was entered into the Law Enforcement Agencies Data System (LEADS) as stolen. The vehicle was later recovered by the Lake County Sheriff's Department in Wauconda, IL. Investigation is ongoing.

Burglary:

Known persons entered the victim's apartment in the 1200 block of Kings Cir. The victim left the door to her apartment unlocked while running errands. When she returned, the sliding glass door was open, juice and food crumbs were found on the kitchen floor and a tablet valued at \$100.00 was missing. The victim spoke with other residents of the building about the incident; during one of these conversations neighboring children admitted to entering her the apartment. Officers spoke with these children and their parent. The children admitted to entering the victim's apartment, but denied taking the tablet.

Burglary from Motor Vehicle:

Person(s) unknown entered a vehicle parked in the 1600 block of W. Hawthorne Ln. A driver's license and debit card were removed from the vehicle. It is unknown whether the vehicle had been secured.

Person(s) unknown entered a vehicle parked in the 300 block of Arbor Ave. A wallet containing \$300.00 was removed from the car. It is unknown whether the vehicle had been secured.

Theft Over \$500.00:

Person(s) unknown removed a package from the front porch of a residence in the 4 N 100 block of Doral Ln. UPS delivered a box containing a laptop computer. The package was gone when the victim went to retrieve it. Loss is estimated at \$800.00.

Person(s) unknown made over \$4,000.00 in unauthorized ATM withdrawals from the victim's Chase Bank account. The victim, of the 800 block of Wendall Ave., suspects his son or his son's friends of the thefts. Investigation is ongoing.

Theft Under \$500.00:

Person(s) unknown removed the victim's backpack from a laundromat in the 100 block of N. Neltnor Blvd. The victim placed the backpack on a chair and entered the restroom. When he returned, the backpack was gone. The backpack contained the victim's cell phone, his birth certificate and some clothing.

Person(s) unknown removed the victim's property from the ARC Center, located at 201 W. National St. The victim placed his keys, wallet and cell phone in a locker; when he returned they were missing. The wallet contained \$20.00, two credit cards, a debit card and a blank check.

Monthly Totals

Activities	Mar 2021	Apr 2021	May 2021	Jun 2021	YTD 2021	YTD 2020	Total 2020
Traffic Stops	523	497	519	503	2,997	1,567	4,646
Traffic Citations	144	128	151	175	828	631	1,849
Traffic Warnings	210	247	251	194	1,300	955	2,516
Parking Citations	374	437	424	373	2,215	589	1,293
Traffic Crashes	50	46	79	69	384	306	700
Incident Reports	304	198	236	271	1,383	1,233	2,652

Officer Activities

On June 9th, Officers Schoonhoven, Moore and Richards responded to a call of an overdose in the 300 block of E. National St. Upon arrival, officers administered two doses of Narcan to the victim. West Chicago Fire Protection District personnel arrived, assumed care of the patient and transported him to Northwestern Medicine Central DuPage Hospital for further treatment.

On June 10th, Officers responded to the area of Joliet St and Geneva St for a report of shots fired. Broken glass and shell casings were located in the 100 block of E. Geneva St. Witnesses reported seeing a white vehicle with a black vinyl top leave the scene at a high rate of speed. The vehicle was located in Wheaton; the owner was interviewed and he provided information on a suspect. Detectives located the suspect at his West Chicago residence and transported him to the Station, where he was interviewed by Detectives Peterson and Herbert. The suspect admitted to the shooting and was charged with Aggravated Discharge of a Firearm into an Occupied Vehicle. As the offender was a juvenile, he was transported to the Kane County Juvenile Justice Center to await a court hearing.

On June 6th, Officers met with a juvenile victim, who alleged she had been forced into a vehicle by her 23-year old ex-boyfriend. Despite her pleas to be let out of the car, the suspect refused to do so. The suspect then drove the victim to Bellwood, IL, where he purchased illicit drugs. The suspect returned to West Chicago and finally allowed the victim to exit the car, at which time she reported the incident to Police. The suspect was located a short time later and interviewed by Detectives Peterson and Herbert at the Station. During the interview, the suspect admitted to engaging in sexual relations with the victim during the course of their relationship. The DuPage County State's Attorney's Office approved charges of Possession of a Controlled Substance and Unlawful Restraint against the offender. The suspect was transported to the DuPage County Jail to await a bond hearing. Additional charges are pending.

On June 21st, Officers Sauseda, Rigler and Hunt responded to the 600 block of Hickory Ln. for a reported burglary from motor vehicle in progress. The caller provided a description of the offender and his vehicle. Officers located the vehicle unattended and running. Numerous items were observed inside the vehicle, including a pile of loose change, a lawn mower, a cell phone and guitar. A subject fitting the description of the suspect was located, detained and transported to the Station, where he was interviewed by Detective Peterson. None of the items located in the suspect's vehicle were determined to have been taken from victims in the City of West Chicago. Detectives utilized Facebook in an effort to identify the owners of the recovered stolen property. Eventually, the property was determined to have been stolen from locations in St. Charles, IL. St. Charles Police were able to provide video of the suspect in their cases, who was wearing clothing that matched that being worn by the subject in the West Chicago case. St. Charles Police Detectives took custody of the suspect and eventually charged him with Residential Burglary.