

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 9/28/21

## MINUTES

### WEST CHICAGO HISTORICAL PRESERVATION COMMISSION MEETING July 27, 2021

#### Members Present:

Vince Malina (Chairman)  
Keith Letsche  
Richard Vigsnes  
SueEllen Edwards (Zoom)  
Reverend Bill Andrews

#### City Staff:

John Sterrett, City Planner  
Sara Phalen, City Museum Director

#### Guests:

#### Members Absent:

#### 1. Call to Order and Establishment of a Quorum

The meeting was called to order by Chairman Malina at 6:00p.m. A quorum was established.

Commissioner Letsche recused himself prior to the discussion on COA 21-09.

#### 2. Certificate of Appropriateness Review

##### A. C.O.A. 21-09 – 215 East Washington Street – Keith Letsche – Fence

Keith Letsche, owner of the single-family home at 215 East Washington Street in the East Washington Street Historic District, is proposing to replace an existing picket fence within the interior side yard, on the east side of the house. The existing fence has deteriorated and will be replaced with a 4-foot tall Brattle Works Classic Picket fence. The fence will begin at the east front corner of the house and extend approximately 22 feet to the east property line with a 4-foot tall gate, approximately 3.5 feet in width. An additional fence panel, approximately 6 feet in length, will extend south and will be parallel to the east property line. The color of the fence will be a light yellow to match the existing trim on the house. The size and style will substantially match the original fence on the property. All aspects of the fence will comply with the Zoning Code.

After a brief discussion by the Commission, Chairman Malina made a motion to approve C.O.A. 21-06. Commissioner Vigsnes seconded the motion. The motion passed with an all aye vote.

#### 3. Preliminary Review

None

#### 4. Historic District/Landmark Update

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Ruben Pineda  
MAYOR  
Nancy M. Smith  
CITY CLERK

Michael L. Guttman  
CITY ADMINISTRATOR

Mr. Sterrett briefly discussed a proposed townhome development within the Turner Junction Historic District that has not been submitted yet but is expected to be submitted sometime in the next few weeks as well as a potential new downtown development project.

**5. Approval of May 25, 2021 Meeting Minutes**

Chairman Malina made a motion, seconded by Commissioner Vigsnes, to approve the May 25, 2021 minutes with a correction in the title of item 2.B. With a voice vote of all ayes and zero no, the motion carried.

**6. Other Business**

The commission discussed various initiatives of potentially incorporating green space into the historic district as well as addressing underutilized properties and buildings. The Commission also discussed some of the rules and regulations for business in the Historic District.

**7. Adjournment**

Chairman Malina a made a motion, seconded by Commissioner Letsche, to adjourn the meeting. With a voice vote of all ayes the motion carried. The meeting, at 6:50 p.m., adjourned.

Respectfully submitted by,  
John H. Sterrett, City Planner

